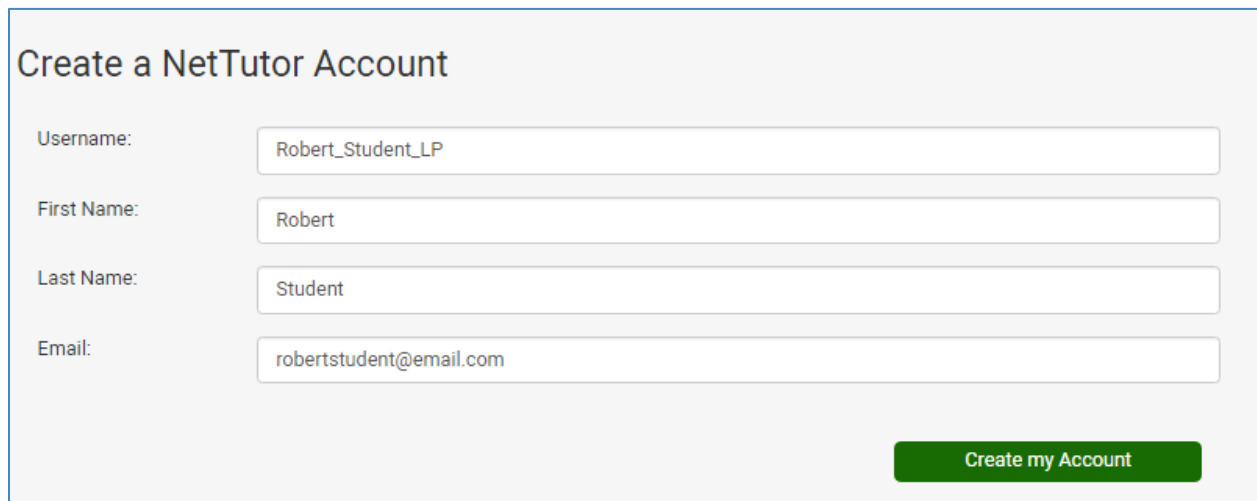


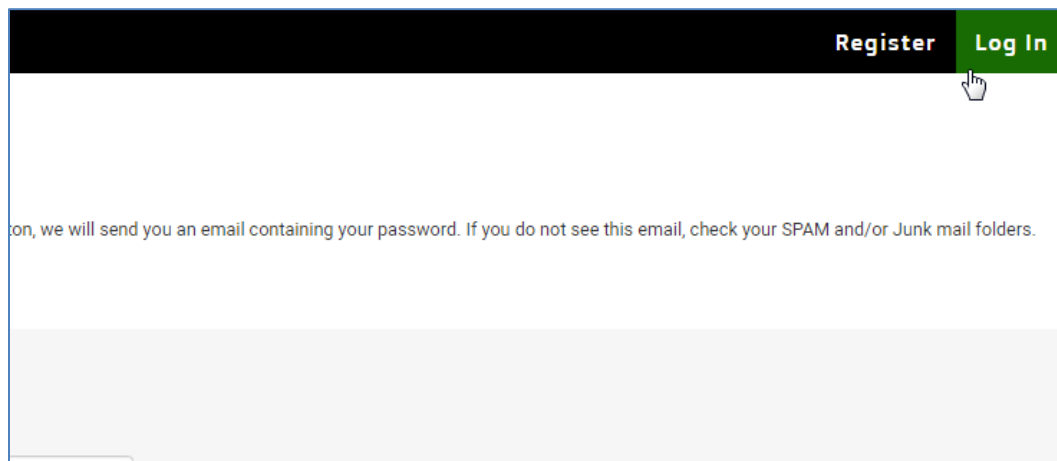
# Creating a NetTutor Account

1. You will need a token code to complete this process. To obtain one, call (925-424-1142) or email ([LPCDistEd@laspositascollege.edu](mailto:LPCDistEd@laspositascollege.edu)) LPC's Instructional Technology Student Support. Alternatively, you can come to Room 803 on campus. **Provide your W number and the CRN of one of the classes in which you are currently enrolled.** Once verified, you will be given a token code to enter in step 8 below.
2. Fill out the form at [www.nettutor.com/LasPositas](http://www.nettutor.com/LasPositas)



The screenshot shows a web form titled "Create a NetTutor Account". It contains four input fields: "Username:" with the value "Robert\_Student\_LP", "First Name:" with "Robert", "Last Name:" with "Student", and "Email:" with "robertstudent@email.com". A green button labeled "Create my Account" is positioned at the bottom right of the form.

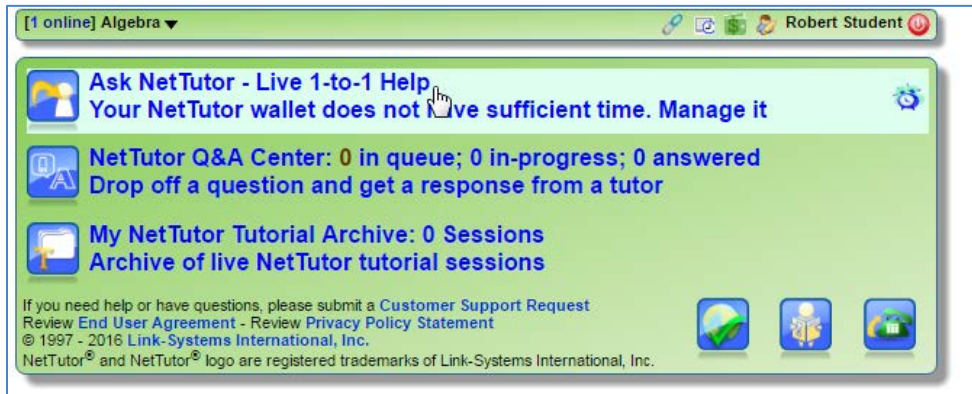
3. Click the Create my Account button. A password will be emailed to the email address you used in step 1.
4. Use the username you created and the password that was emailed to you to log in to NetTutor at [www.nettutor.com/LasPositas](http://www.nettutor.com/LasPositas).



The screenshot shows the top navigation bar of the NetTutor website. It features a black bar with the word "Register" in white text and a green bar with the words "Log In" in white text. A mouse cursor is hovering over the "Log In" button. Below the navigation bar, the text reads: "on, we will send you an email containing your password. If you do not see this email, check your SPAM and/or Junk mail folders."

5. Read through the End User License Agreement. If you agree to the terms, click the Accept and Continue button.

6. Select the subject for which you want tutoring.
7. Select the Ask NetTutor option.



8. Select Import a token. Enter your token code and click the PROCEED button.

