

Program Review Update Division Summary Fall 2017

| <b>Dean/Administrator</b>                             | <b>Program Review Committee Reader(s)</b>                            | <b>SLO Committee Reader(s)</b> |
|---|--|--------------------------------|
| William L. Garcia, Vice President of Student Services | Karin Spirn, Professor of English and Program Review Committee Chair | N/A                            |

| <b>Division/Area</b>   | <b>Programs</b>   |
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| Student Services II / Office of the Vice President of Student Services | Student Health & Wellness Services<br>Student Life Office |

| <b>Executive Summary:</b> Please describe the most important themes, trends, and developments in your division or area. Your summary should identify accomplishments, plans and obstacles to success. Your summary should be approximately 250-500 words in length.  |
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| <p>Student Health &amp; Wellness Services: Las Positas College Student Health &amp; Wellness Services has done a great job responding to the emotional, mental, and physical health related needs of our students. The collaboration between the Chabot-Las Positas Community College District and Stanford Valley Care is an excellent example of how two community-based entities may come together to better serve our community. The number of students that visit Student Health &amp; Wellness Services has increased each academic year thus the increase in the demand for services. As a result of the demand, students supported the college's proposal to increase the student health fee from \$17 to \$20 per semester and from \$14 to \$17 for summer in order to provide additional mental health services. Students recognize the importance of mental health services and are willing to pay the increase of the mandated fee. Innovative programming by Student Health &amp; Wellness Service such as biweekly workshops focusing on mental wellbeing and suicide prevention have been well received. The collaboration between Student Health &amp; Wellness Services, the Counseling Department, and the Psychology Department to develop a Behavioral Intervention Resource Team (BIRT) for the benefit of the entire college community is yet another example of how collaboration may have a major impact on the well-being of students. Thankfully, the Chabot-Las Positas Community College District Board of Trustees signed a two-year contract with Stanford Valley Care.</p> |

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**Student Life Office:** The Student Life Office has done a wonderful job despite having a full-time faculty member serving 4.0 CAHs (the equivalent to 10 hours per week) and a half-time Student Services Assistant working 20 hours per week. Despite limited staffing, the Student Life Office has been able to successfully support the Associated Students of Las Positas College (ASLPC), the Inter-Club Council (ICC), and dozens of student clubs and organizations. This fall semester, the ASLPC was successful in preparing for a special student election to consider two issues: (1) implementing a Student Mobility Initiative – transportation fee; and (2) official name change from ASLPC to Las Positas College Student Government. ASLPC has also been successful in hosting a college club day and various programs helped to design to welcome students to the college. The ASLPC hosted a welcome week by having a table at the entrance to campus giving out school supplies, class schedules, and lending textbooks. The ASLPC also plans to continue to financially support the agreement with Livermore Amador Valley Transit Authority (LAVTA) to provide free bus transportation to all students and to provide funding for additional tutoring hours, light food, and refreshments for Prep 2 Pass in December 2017. The ASLPC is also helping spearhead new initiatives including the acquisition of charging stations to allow students to charge their mobile devices and to help bring an Automated Teller Machine (ATM) to campus.

**Recommendations:** Please list your most important recommendations for planning in your division or area. Note any recommendations that are connected to our College's Planning Priorities or Educational Master Plan.

Both the Student Health & Wellness Services and the Student Life Office are critical college entities that provide support to our students. While the Student Life Office is responsible for helping students integrated into college life, Student Health & Wellness Services is responsible for helping ensure the emotional, mental, and physical well-being of students during their educational journey at the college. While these entities do not specifically support the current college planning priorities they are both important as it relates to retention, persistence, graduation, and transfer. The entities support the college's Educational Master Plan by encouraging and fostering partnerships and providing support services as outlined below:

- A. Educational Excellence – The Student Life Office through the ASLPC, ICC, and student clubs and organizations “provide students opportunities to be informed, ethical, and engaged.”  
Las Positas College Educational Master Plan – 2015-2020  
A7. Provide student opportunities to be informed, ethical, and engaged.
  
- B. Community Collaboration – The Student Health & Wellness Services provides a model for community collaboration by partnering with Stanford Valley Care to provide exceptional medical care on-campus.  
Las Positas College Educational Master Plan – 2015-2020  
B3. Develop and strengthen private and public sector partnerships.

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Please describe the most important themes, accomplishments and challenges for your division/area in each of the following categories. If a category does not apply to your division/area, or if that category was not discussed in your division/area's Program Review Updates, please write "Not Applicable."

| Category   | Themes, Accomplishments and Challenges   |
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| <p><b>Community Relationships and Partnerships</b></p>   | <p>Karin: Student Senate will increase its participation in the region's branch of Student Senate for California Community Colleges during the 2017-2018 Academic Year.</p> <p>William: The Student Health &amp; Wellness Services provides an excellent example of community collaboration with Stanford Valley Care to provide exceptional medical services on-campus for all students. The Student Life Office also provides an excellent example of community collaboration with Livermore Amador Valley Transit Authority to provide free bus transportation to and from campus for all students.</p> |
| <p>Such as outreach, recruitment, internships, industry collaborations.</p>                                      |  |
| <p><b>Curriculum</b></p>   | <p>Not Applicable</p>  |
| <p>Changes made through the curriculum committee, such as changes to course outlines, degrees and DE status.</p> |  |
| <p><b>Enrollment Management</b></p>  | <p>Not Applicable</p>  |
| <p>Changes to section offerings, such as adding/removing sections or increasing/lowering class size.</p>         |  |

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| <p><b>External Factors</b></p>   | <p>Not Applicable</p>   |
| <p>Such as state/ accreditation mandates or advisory board directives.</p> |   |
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| <p><b>Facilities, Supplies, and Equipment</b></p>                          | <p>Karin: The Student Health Center needs increased space, including individual offices for each staff member and rooms for workshops, therapy groups and individual therapy. They also need a room for breastfeeding. The Student Life Office requests a student union, open gym space, and a maker’s space.</p>   |
| <p>Purchasing or upgrading</p>   | <p>William: The Student Health &amp; Wellness Services and the Student Life Office have each asked for additional office space or a new building to meet the ever-increasing demand of services by students. The current facilities allow each entity to maintain current services and programming but does not allow for creativity or growth. Both entities are helpful that the 2018 Facilities Master Plan may address their facility needs.</p>  |
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| <p><b>Financial/ Budgetary</b></p>   | <p>Karin: The Student Health Fee will be raised from \$17 to \$20 per semester starting in Spring 2018. This will fund several new initiatives related to mental health and wellness. The Student Life Office had a drop in funds during AY 2016-2017 due to decreased student activity fee revenue. They worked with the business office to resolve these problems and are in a stronger funding situation for this year. ASLPC wants to implement a Student Mobility Initiative fee to help pay for the Wheels Easy Pass service.</p>   |
| <p>Program budgets or special funding.</p>                                 | <p>William: The Student Health &amp; Wellness Services believes that the increase to the student health fee effective spring 2018 will allow it to increase its mental health services and programming to meet the needs of students. This is a step in the right direction for the college. The Student Life Office continues to suffer from limited funding from an optional student activity fee and hopes students vote in favor of the Student Mobility Initiative (transportation fee) to allow for the continuation of the subsidized bus transportation to and from campus.</p> |
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| <p><b>Human Resources</b></p>  | <p>Karin: The Student Health Center has hired two faculty employees and two interns. They need clinical and administrative support so that the center’s director will have more time to oversee projects such as women’s health services. They would like to hire one part-time Marriage Family Therapy (MFT) and increase the hours for other positions. Feedback was given</p>  |

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| <p>Hiring and staffing needs.</p>  | <p>about clarifying about the hiring – it sounds like Sheena and Heike are full-time.</p> <p>William: The Student Health &amp; Wellness Services hopes to meet the need of students with regards to personnel thanks in part to the increase of the student health fee in spring 2018. The Student Life Office continues to struggle with regards to personnel. The Vice President of Student Services has proposed a continuation of at least a half-time Student Services Assistant to be assigned to the Student Life Office and has proposed additional help from college administration for future years.</p> |
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| <p><b>Learning Support</b></p>   | <p>William: The Associated Students of Las Positas College (ASLPC) has committed to supporting additional tutoring support during finals week during what is known as Prep 2 Pass.</p>   |
| <p>Services provided to support student learning, such as tutoring and library support.</p>  |  |
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| <p><b>LPC Planning Priorities</b></p>  | <p>Not Applicable</p>  |
| <p>Available here:<br/><a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a></p>   |  |
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| <p><b>Pedagogy/ Teaching Methods</b></p>   | <p>Not Applicable</p>  |
| <p>The process of teaching students. Not limited to instructional programs/ areas. Might include teaching/counseling/ tutoring methodology, class activities or course design.</p> |  |

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| <p><b>Professional Development</b></p>   | <p>William: The Student Life Office continues to host and provide for professional development opportunities for student leaders involved in the Associated Students of Las Positas College (ASLPC). Professional development includes student trips to Sacramento and Washington, DC annually.</p>   |
| <p>Activities and resources to enhance employee knowledge and skills.</p>  |   |
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| <p><b>Services to Students</b></p>   | <p>Karin: The Student Health Center achieved their Service Area Outcome (SAO) of having students be able to schedule a mental health appointment within two weeks of their requests. 100% of students were scheduled within two weeks. The Student Health Center increased to 38 hours per week for mental health services. They partnered with Axis Community Health to refer students for women’s health services. The Student Health Center has started new workshops for students regarding mental/emotional health issues. The Student Health Center will work on educational campaigns for students on the topics of marijuana and of consuming vegetables and fruits. These topics were both areas of concern based on student surveys. The Welcome Center was initiated by Student Life Office. The Student Senate doubled its membership to over 20 students. Last year’s SAO assessments showed that ASLPC students were not attending their committees regularly. The Student Life Office will raise awareness of committee times and increase reporting duties to encourage more regular attendance and participation. ASLPC continued its support of the Wheels Easy Pass program by providing \$25,000 to the program. The initiative has provided more than 100,000 individual student trips to campus since summer 2016. Feedback was provided to clarify if ASLPC runs the Welcome Center.</p> |
| <p>Non-instructional services provided to students. Not limited to Student Services programs/areas.</p>  | <p>William: William concurs with the comments made by Karin Spirn noted above regarding services to students by the Student Health &amp; Wellness Services and the Student Life Office.</p>   |
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| <p><b>SLOs/SAO Process</b></p>   | <p>William: The Student Health &amp; Wellness Services and the Student Life Office have done a good job developing Service Area Outcomes (SAOs) but need additional assistance with evaluation, discussion, and making changes per the results. The feedback instrument for the program reviews will be to clearly articulate the SAOs and plans for evaluation, discussion, and making changes per the results, if applicable.</p>   |
| <p>The process of creating, recording and assessing SLOs/SAOs (not the SLO findings; those could appear under pedagogy, curriculum, enrollment management,</p> |   |

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| equipment, etc.)  |  |
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| <b>Technology Use</b>   | Karin: The Student Health Center needs an online guided program for students to help with emotional health and sleep issues. The Student Life Office piloted the use of an Associated Students of Las Positas College (ASLPC) app but it was discontinued due to low use and too much maintenance work required. |
| How technology is used to instruct/serve students or for other college functions. | William: The Student Health & Wellness Services will benefit greatly from implementing SARS Grid to help record, query, and report student statistics about services rendered. This will help the entity prioritize their expenditures and focus on the services in-demand by students.                          |