

## PROGRAM REVIEW Fall 2017

---

**Program: Women's Studies**

**Division: CATSS**

**Date: October 10, 2017**

**Writer(s): Dr. Teri Ann Bengiveno**

**SLO/SAO Point-Person: Dr. Teri Ann Bengiveno**

---

**Audience:** Deans, Vice Presidents of Student Services and Academic Services, All Planning and Allocation Committees. This document will be available to the public.

**Uses:** This Program Review will be used to inform the campus and community about your program. It will also be used in the processes of creating Division Summaries, determining College Planning Priorities and allocating resources. A final use is to document fulfillment of accreditation requirements.

**Time Frame:** This Program Review should reflect on program status during the 2016-17 academic year. It should describe plans starting now and continuing through 2017-18. This document also provides the opportunity to describe more long-term plans (optional).

**Sections:** The first section of this Program Review focuses on general program reflection and planning. The second section is a review of curriculum. Only programs with curriculum need to complete Section 2. The third section is a CTE update, to be completed by CTE programs only.

**Topics:** A list of topics of particular interest to Program Review readers can be found here:

<https://goo.gl/23jrxt>

**Help:** Contact Karin Spirn: [kspirn@laspositascollege.edu](mailto:kspirn@laspositascollege.edu)

### **Instructions:**

- 1) Please respond to each question as completely as possible.
- 2) If the requested information does not apply to your program, write "Not Applicable."
- 3) Optional: Meet with your dean to review this document before October 13.
- 4) Send an electronic copy of this form to Karin Spirn and your Dean by October 16

### **Links:**

Program Review Home Page: <https://goo.gl/XATqjJ>

Fall 2016 Program Review Updates : <https://goo.gl/YV8QOt>

Frequently Asked Questions: <https://goo.gl/ilhRtt>

---

## Section One: Program Snapshot

**A. Data Review: Describe any significant changes to your program’s data since last year’s Program Review Update (Fall 2016).**

Possible sources of relevant information might include, but are not limited to, the following:

- Data generated by your program
- Data from the Office of Institutional Research (<https://goo.gl/WuR9cQ>)
- CEMC Data
- Labor Market Data
- SLO/SAO Data

The number of Latinx students remains consistent, as does the number of African American students from Fall to Spring. The number of Asian students has increased. Less students enrolled in WMST 2 in Spring 2017 than in previous semesters. One possible reason was the unfortunate experience with the adjunct faculty member who taught WMST 2 in Spring 2016.

**B. Changes to Program and Needs: Describe any significant changes to your program or your program’s needs since the previous Program Review Update (Fall 2016).**

<p><b>WMST 1 and WMST 2 course outlines were revised and updated effective Spring 2018.</b></p>	<p>Mark an X next to each area that is addressed in your response.</p>																												
	<p>Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a></p>																												
	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 5%;"></td> <td>Community Partnerships/Outreach</td> </tr> <tr> <td style="text-align: center;">x</td> <td>Curriculum*</td> </tr> <tr> <td></td> <td>Enrollment Management</td> </tr> <tr> <td></td> <td>External Factors</td> </tr> <tr> <td></td> <td>Facilities,** Supplies and Equipment (Including Software)</td> </tr> <tr> <td></td> <td>Financial/Budgetary</td> </tr> <tr> <td></td> <td>Human Resources</td> </tr> <tr> <td></td> <td>Learning Support</td> </tr> <tr> <td></td> <td>LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a></td> </tr> <tr> <td></td> <td>Pedagogy</td> </tr> <tr> <td></td> <td>Professional Development</td> </tr> <tr> <td></td> <td>Services to Students</td> </tr> <tr> <td></td> <td>SLO/SAO Process</td> </tr> <tr> <td></td> <td>Technology Use</td> </tr> </table>		Community Partnerships/Outreach	x	Curriculum*		Enrollment Management		External Factors		Facilities,** Supplies and Equipment (Including Software)		Financial/Budgetary		Human Resources		Learning Support		LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a>		Pedagogy		Professional Development		Services to Students		SLO/SAO Process		Technology Use
	Community Partnerships/Outreach																												
x	Curriculum*																												
	Enrollment Management																												
	External Factors																												
	Facilities,** Supplies and Equipment (Including Software)																												
	Financial/Budgetary																												
	Human Resources																												
	Learning Support																												
	LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a>																												
	Pedagogy																												
	Professional Development																												
	Services to Students																												
	SLO/SAO Process																												
	Technology Use																												
	<p>*Curriculum will also be addressed in Part 2 (Curriculum Review).</p>																												
	<p>**Facilities will also be</p>																												

	addressed in Question H.
--	--------------------------

**C. Reflection: What plans from the [2016 Program Review Update](#) or any [previous Program Reviews/Updates](#) have been achieved and how?**

<b>No change.</b>	Mark an X next to each area that is addressed in your response.
	Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>
	<input type="checkbox"/> Community Partnerships/Outreach
	<input type="checkbox"/> Curriculum*
	<input type="checkbox"/> Enrollment Management
	<input type="checkbox"/> External Factors
	<input type="checkbox"/> Facilities,** Supplies and Equipment (Including Software)
	<input type="checkbox"/> Financial/Budgetary
	<input type="checkbox"/> Human Resources
	<input type="checkbox"/> Learning Support
	<input type="checkbox"/> LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a>
	<input type="checkbox"/> Pedagogy
	<input type="checkbox"/> Professional Development
	<input type="checkbox"/> Services to Students
	<input type="checkbox"/> SLO/SAO Process
<input type="checkbox"/> Technology Use	
*Curriculum will also be addressed in Part 2 (Curriculum Review).	
**Facilities will also be addressed in Question H.	

**D. Impacts to Students (Optional): Discuss at least one example of how students have been impacted by the work of your program since the last Program Review Update (only if you did not already answer this in Questions A, B or C).**

<b>Revised and updated course outlines approved for WMST 1 &amp; 2 ensuring successful degree options and transfer for students.</b>	Mark an X next to each area that is addressed in your response.
	Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>
	<input type="checkbox"/> Community Partnerships/Outreach
	x <input checked="" type="checkbox"/> Curriculum*
	<input type="checkbox"/> Enrollment Management
<input type="checkbox"/> External Factors	

	Facilities,** Supplies and Equipment (Including Software)
	Financial/Budgetary
	Human Resources
	Learning Support
	LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a>
	Pedagogy
	Professional Development
	Services to Students
	SLO/SAO Process
	Technology Use
	*Curriculum will also be addressed in Part 2 (Curriculum Review).
	**Facilities will also be addressed in Question H.

**E. Obstacles: What obstacles has your program faced in achieving plans and goals?**

<p><b>There is no viable pool of adjunct faculty for WMST at Las Positas College.</b></p> <p><b>Continued support for Canvas is needed for faculty and students.</b></p>	Mark an X next to each area that is addressed in your response.
	Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>
	Community Partnerships/Outreach
	Curriculum*
	Enrollment Management
	External Factors
	Facilities,** Supplies and Equipment (Including Software)
	Financial/Budgetary
	x Human Resources
	Learning Support
	LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a>
	Pedagogy
	Professional Development
	Services to Students
SLO/SAO Process	
x Technology Use	
*Curriculum will also be addressed in Part 2 (Curriculum Review).	
**Facilities will also be addressed in Question H.	

**F. Short Term Planning: What are your most important plans (either new or continuing) for next year?**

<p><b>Find qualified faculty to teach in the Program.</b></p> <p><b>Create more SLOs for each course. Create PSLOs.</b></p>	Mark an X next to each area that is addressed in your response.	
	Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>	
		Community Partnerships/Outreach
		Curriculum*
		Enrollment Management
		External Factors
		Facilities,** Supplies and Equipment (Including Software)
		Financial/Budgetary
	x	Human Resources
		Learning Support
		LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a>
		Pedagogy
		Professional Development
		Services to Students
x	SLO/SAO Process	
	Technology Use	
*Curriculum will also be addressed in Part 2 (Curriculum Review).		
**Facilities will also be addressed in Question H.		

**G. Long Term Planning (Optional): Please detail any long-term plans for the next 3-5 years. (Only if you have significant plans, such as implementation of a grant project, creation of long-term initiatives including those using restricted funds such as Equity or SSSP, construction and outfitting of a new building).**

<p><i>Not Applicable</i></p>	Mark an X next to each area that is addressed in your response.	
	Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>	
		Community Partnerships/Outreach
		Curriculum*
		Enrollment Management
		External Factors

	Facilities,** Supplies and Equipment (Including Software)	
	Financial/Budgetary	
	Human Resources	
	Learning Support	
	LPC Planning Priorities <a href="https://goo.gl/LU99m1">https://goo.gl/LU99m1</a>	
	Pedagogy	
	Professional Development	
	Services to Students	
	SLO/SAO Process	
	Technology Use	
	*Curriculum will also be addressed in Part 2 (Curriculum Review).	
	**Facilities will also be addressed in Question H.	

H. Do you have any facilities needs that are currently unmet? If yes, please describe.

No.

I. Mission: Explain how your program’s plans and accomplishments support the mission of Las Positas College:

*Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.*

The revised and approved course outlines for WMST 1 & 2 support our commitment to students who graduate and transfer. The Women’s Studies discipline facilitates the college’s mission to be an inclusive learning-centered institution.

J. Program-Set Standard (Instructional Programs Only): Did your program meet its program-set standard for successful course completion? yes no

(This data can be found here: <https://goo.gl/b59nCy>)

If your program did not meet your program-set standard, discuss possible reasons and how this may affect program planning or resource requests.

**K. SLO/SAO Reflection: Describe an example of how your program used course SLO data (CSLOs), Student Service Area Outcome (SAO) data or Program SLO data (PSLOs) from last year (2016-17) to impact student learning or achievement. Focus on PSLOs or CSLOs where you have multiple semesters of data to analyze. (Copy the box below if you would like to discuss multiple examples.)**

Course Name, Program Name or Student Service Area: WMST 1
Text of the CSLO, SAO, or PSLO: Students will be able to identify multiple types of feminism that currently exist in the US.
Describe the quantitative or qualitative results: No change from last year
Discuss and reflect upon student achievement for this CSLO/PSLO/SAO. Discuss any actions taken so far (and results, if known) and your action plan for the future: No action taken thus far. The plan is to work in Elumen which I do not find to be user friendly and enter data so there is something to analyze.
What changes in student achievement are evident across the semesters you analyzed? What are some possible explanations for these changes in student achievement? Not applicable

**L. Plans for Analysis of SLO/SAO Data: Identify the PSLOs, CSLOs, or SAOs that your program plans on focusing on the upcoming year with subsequent analysis. (Copy the box below as needed.)**

Circle One: CSLO    PSLO    SAO
Course, Program Name, or Student Service Area:
Text of CSLO/PSLO/SAO:
If you plan on analyzing a PSLO, identify the CSLOs that feed into the PSLO that will need to be assessed.

**Section Two: Curriculum Review  
(Programs with Courses Only)**

The following questions ask you to review your program's curriculum. To see the last outline revision date and revision due date:

1. Log in to CurricUNET
2. Select "Course Outline Report" under "Reports/Interfaces"
3. Select the report as an Excel file or as HTML

**Curriculum Updates**

**A. Title V Updates:** Are any of your courses requiring an update to stay within the 5 year cycle? List courses needing updates below.

No. WMST 1 & WMST 2 revisions are effective Spring 2018.

**B. Degree/Certificate Updates:** Are any degrees/certificates requiring an update to do changes to courses (title, units) or addition/deactivation of courses? List needed changes below.

*Not Applicable*

**C. DE Courses/Degrees/Certificates:** Detail your department's plans, if any, for adding DE courses, degrees, and/or certificates. For new DE degrees and/or certificates (those offered completely online), please include a brief rationale as to why the degree/certificate will be offered online.

*Not Applicable*



**Section Three: CTE Updates  
(CTE Programs Only)**

**A. Labor Market Conditions:** Examine your most recent labor market data. Does your program continue to meet a documented labor market demand? Does this program not represent unnecessary duplication of other training programs in the college's service area? (Please note: your labor market data should be current within two years. Contact [Vicki Shipman](#) or the current CTE Project Manager for access to data).

*Not Applicable*

**B. Advisory Boards:** Has your program complied with advisory board recommendations? If not, please explain.

*Not Applicable*

**C. Strong Workforce Program Metrics:** Utilizing LaunchBoard, review the Strong Workforce Program Metrics. Review the data and then answer the following questions.

(Contact [Vicki Shipman](#) or the current CTE Project Manager for help accessing the data).

C1. Does your program meet or exceed the regional and state medians **for increased enrollments, completions, and/or transfer since your last program review**? If not, what program improvements may be made to increase this metric?

*Not Applicable*

C2. Does your program meet or exceed the regional and state medians **for students gaining employment in their field of study**? If not, what program improvements may be made to increase this metric?

*Not Applicable*

C3. Does your program meet or exceed the regional and state medians **for student employment rates after leaving the college**? If not, what program improvements may be made to increase this metric?

*Not Applicable*

C4. Does your program meet or exceed the regional and state medians **for increased student earnings and median change in earnings**? If not, what program improvements may be made to increase this metric?

*Not Applicable*