

## PROGRAM REVIEW Fall 2018

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**Program:**

**Division:**

**Date:**

**Writer(s):**

**SLO/SAO Point-Person:**

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**Audience:** Deans, Vice Presidents of Student Services and Academic Services, All Planning and Allocation Committees. This document will be available to the public.

**Uses:** This Program Review will be used to inform the campus and community about your program. It will also be used in the processes of creating Division Summaries, determining College Planning Priorities and allocating resources. A final use is to document fulfillment of accreditation requirements.

**Time Frame:** This Program Review should reflect on program status during the 2017-18 academic year. It should describe plans starting now and continuing through 2018-19. This document also provides the opportunity to describe more long-term plans (optional).

**Sections:** The first section of this Program Review focuses on general program reflection and planning. The second section has specific questions to be filled out by all programs this year. The third section is an SLO/SAO update. The fourth section is a review of curriculum. Only programs with curriculum need to complete Section 4.

**Topics:** A list of topics of particular interest to Program Review readers can be found here:

<https://goo.gl/23jrxt>

**Help:** Contact Karin Spirn: [kspirn@laspositascollege.edu](mailto:kspirn@laspositascollege.edu)

### **Instructions:**

- 1) Please respond to each question as completely as possible.
- 2) If the requested information does not apply to your program, write "Not Applicable."
- 3) Optional: Meet with your dean to review this document before October 22.
- 4) Send an electronic copy of this form to Karin Spirn and your Dean by October 22.

### **Links:**

Program Review Home Page: <https://goo.gl/XATgjJ>

Fall 2017 Program Review Updates : <https://goo.gl/pkv76m>

Frequently Asked Questions: <https://goo.gl/ilhRtt>

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## Section One: Program Snapshot

### No Significant Changes Option

Contact person: \_\_\_\_\_

By marking an X in the box above, the writers of this Program Review indicate that there have been no significant changes to their program or their program's needs in the past year. In this case, programs may opt not to complete Program Review Section One: Program Snapshot.

**Programs must still complete all other sections (as applicable).**

Please note: Choosing this option means that your program's information may not be included in the yearly Division Summary.

The No Significant Changes Option may only be used for two years in a row; after two years, programs must complete a full Program Review including the Program Snapshot. Our program's most recent Program Review was submitted in the following semester: Fall 20\_\_\_\_\_.

**A. Program Description: Briefly describe your program, including any information or special features of your program that will provide helpful context for readers of this Program Review.**

The LPC Viticulture and Winery Technology program covers instruction from grape growing to winemaking. There is also a new focus on hospitality. Our instruction seeks a balance between experiential learning and the complementary academics that support the degrees and certificates awarded.

**B. Changes to Program and Needs: Describe any significant changes to your program or your program's needs since the previous Program Review Update (Fall 2017).**

The VWT Program is very close to receiving a federal bond, which will allow the college to sell wine and offer wine tastings to the public. This bond will cover the new Teaching Winery facility and accommodate processing, analysis, aging, bottling, tastings and on-premise/off-premise sales. The changes to the needs of this program have grown exponentially. In order to align with the wishes of the VWT Advisory Board, the needs will focus on the equipping of the facility and hiring new faculty. There will be the need for new equipment to safely support instruction in the facility and upgrades to current equipment, which could prove inadequate to support the levels of production. With the new facility comes the need for more full time faculty to support instruction. We have added 6 new classes, which will put an additional burden on the current full time faculty (1).

Mark an X before each area that is addressed in your response.				Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>			
<b>X</b>	Community Partnerships/Outreach	<b>X</b>	Facilities, Supplies and Equipment, Software		LPC Planning Priorities	<b>X</b>	Services to Students
	Curriculum committee items		Financial/Budgetary		LPC Collaborations	<b>X</b>	SLO/SAO Process
	Enrollment Management	<b>X</b>	Human Resources		Pedagogy	<b>X</b>	Technology Use
<b>X</b>	External Factors	<b>X</b>	Learning Support		Professional Development		

**C. Reflection: What plans from the [2017 Program Review](#) or any [previous Program Reviews/Updates](#) have been achieved and how? You may also describe achievements that were not planned in earlier Program Reviews.**

<p>Last years plans included:</p> <ul style="list-style-type: none"> <li>• Get all CORs, Degrees, and Certificates updated and in order: COMPLETED</li> <li>• Have updated CORs, Degrees, and Certificates accurately reflected on website and in catalog: COMPLETED</li> </ul> <p>The LPC VWT program has been successfully working with the M&amp;O department to address the issue of the vineyard. We have improved not only the aesthetics of the vineyard but the relationship with the homeowners has greatly improved. We have been able to upgrade some existing equipment and procure new instructional equipment that has greatly improved the experiential labs. We have successfully created 6 new classes that have added not only rigor to the program but depth. The Hospitality certification specifically addresses the wishes of the VWT Advisory Board. So in the end, I guess program review works???</p>							
Mark an X before each area that is addressed in your response.				Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>			
<b>X</b>	Community Partnerships/Outreach	<b>X</b>	Facilities, Supplies and Equipment, Software		LPC Planning Priorities	<b>X</b>	Services to Students
	Curriculum committee items	<b>X</b>	Financial/Budgetary		LPC Collaborations		SLO/SAO Process
	Enrollment Management		Human Resources		Pedagogy	<b>X</b>	Technology Use
	External Factors		Learning Support		Professional Development		

**D. IR Data Review: Describe any significant trends in your program’s data from the office of Institutional Research and Planning. (Note: Not all Programs have IR data packets available; if your program does not have a data packet, you may note that in the response box). You may also discuss any other data generated for your program by the Office of Institutional Research and Planning.**

IR Data packets are available here: <http://www.laspositascollege.edu/research/progrev.php>

Course Success Rates Dashboard can be found at the bottom of this page:

<http://www.laspositacollege.edu/research/outcomes.php>

The Spring 18 Student Headcount and Total Course Enrollments were up from Spring 17. Age demographics have shifted with a lower number of older adults enrolling. There is a larger number of 30-40yr olds enrolling than “older than 50” enrolling. Spring First-time transfer has improved over 8% since Spring 2017. The majority of the students in the VWT program continue to be part time students. There appears to be a slight uptick with student withdraws from 2017 to 2018. The economy could be the reason: more jobs. The number of degrees and certificates have improved. More students are completing!!

Mark an X before each area that is addressed in your response.				Definitions of terms: <a href="https://goo.gl/23jrxr">https://goo.gl/23jrxr</a>			
	Community Partnerships/Outreach	<b>x</b>	Facilities, Supplies and Equipment, Software		LPC Planning Priorities	<b>x</b>	Services to Students
	Curriculum committee items		Financial/Budgetary		LPC Collaborations		SLO/SAO Process
	Enrollment Management		Human Resources		Pedagogy		Technology Use
	External Factors	<b>x</b>	Learning Support		Professional Development		

**E. Other Data Review (Optional): Describe any significant findings based on other data regarding your program. Possible sources of relevant information might include, but are not limited to, the following:**

- Data generated by your program
- CEMC Data
- Labor Market Data

Without any direct labor market data, I can say that the number of students placed in the workplace has increased substantially. It reflects in the “W’s” and the students that are enrolled to improve existing workplace skills.

Mark an X before each area that is addressed in your response.				Definitions of terms: <a href="https://goo.gl/23jrxr">https://goo.gl/23jrxr</a>			
<b>x</b>	Community Partnerships/Outreach	<b>x</b>	Facilities, Supplies and Equipment, Software		LPC Planning Priorities	<b>x</b>	Services to Students
	Curriculum committee items		Financial/Budgetary		LPC Collaborations		SLO/SAO Process
	Enrollment Management		Human Resources		Pedagogy	<b>x</b>	Technology Use
<b>x</b>	External Factors		Learning Support		Professional Development		

**F. Impacts to Students (Optional): Discuss at least one example of how students have been impacted by the work of your program since the last Program Review Update (only if you did not already answer this in Questions B-E).**

With cutting-edge instructional equipment, comes advanced instruction. With the acquisition of new equipment, the knowledge the students depart with has GREATLY improved. The result is successful job placement. The students leave LPC with the knowledge required for above “entry-level” positions.

Mark an X before each area that is addressed in your response.				Definitions of terms: <a href="https://goo.gl/23jrxT">https://goo.gl/23jrxT</a>			
<b>X</b>	Community Partnerships/Outreach	<b>X</b>	Facilities, Supplies and Equipment, Software	<b>X</b>	LPC Planning Priorities	<b>X</b>	Services to Students
	Curriculum committee items		Financial/Budgetary		LPC Collaborations		SLO/SAO Process
	Enrollment Management		Human Resources		Pedagogy	<b>X</b>	Technology Use
<b>X</b>	External Factors	<b>X</b>	Learning Support		Professional Development		

**G. Obstacles: What obstacles has your program faced in achieving plans and goals?**

There are two that come immediately to mind.  
 1) SPACE. We have struggled for the last 10 years with a lack of space for instruction. There is a safety factor in play here and the small learning space has had a noticeable impact on enrollment. “Too many students for too small a space” is an often-heard sentiment from students.  
 2) NEED more faculty. The program is desperate for faculty diversity. The current state of the program with a single faculty has impacted enrollments. To improve rigor, additional faculty with diverse areas of expertise would improve the rigor of the program.

Mark an X before each area that is addressed in your response.				Definitions of terms: <a href="https://goo.gl/23jrxT">https://goo.gl/23jrxT</a>			
<b>X</b>	Community Partnerships/Outreach	<b>X</b>	Facilities, Supplies and Equipment, Software	<b>X</b>	LPC Planning Priorities	<b>X</b>	Services to Students
	Curriculum committee items	<b>X</b>	Financial/Budgetary		LPC Collaborations		SLO/SAO Process
	Enrollment Management	<b>X</b>	Human Resources		Pedagogy		Technology Use
<b>X</b>	External Factors	<b>X</b>	Learning Support		Professional Development		

**H. Short Term Planning: What are your most important plans (either new or continuing) for next year? Describe plans starting now and continuing through AY 2018-19.**

1) Market new Wine Hospitality Certificate/curriculum 2) Increase enrollments across all VWT classes 3) Form user group for teaching winery design 4) Design; work with user group/design and build firm to design teaching winery 5) Create FF&E list for new teaching winery							
Mark an X before each area that is addressed in your response.			Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>				
<input checked="" type="checkbox"/>	Community Partnerships/Outreach	<input checked="" type="checkbox"/>	Facilities, Supplies and Equipment, Software	<input checked="" type="checkbox"/>	LPC Planning Priorities	<input checked="" type="checkbox"/>	Services to Students
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**I. Long Term Planning (Optional): Please detail any long-term plans for the next 3-5 years. (Only if you have significant plans, such as implementation of a grant project, creation of long-term initiatives including those using restricted funds such as Equity or SSSP, construction and outfitting of a new building).**

Long term plans include: 1) planning, construction and outfitting of the new teaching winery facility planned opening: FALL 2020 2) Successfully crop the Campus Hill Vineyard							
Mark an X before to each area that is addressed in your response.			Definitions of terms: <a href="https://goo.gl/23jrxt">https://goo.gl/23jrxt</a>				
<input checked="" type="checkbox"/>	Community Partnerships/Outreach	<input checked="" type="checkbox"/>	Facilities, Supplies and Equipment, Software	<input checked="" type="checkbox"/>	LPC Planning Priorities		Services to Students
	Curriculum committee items	<input checked="" type="checkbox"/>	Financial/Budgetary		LPC Collaborations		SLO/SAO Process
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<input checked="" type="checkbox"/>	External Factors		Learning Support		Professional Development		

**Section Two: Current Topics (Required for All Programs)**

**A. Educational Master Plan: A list of goals and strategies appears on page ii of the Educational Master Plan, which can be accessed here:**

[http://www.laspositascollege.edu/about/assets/docs/LasPositas\\_Ed\\_Master\\_Plan.pdf](http://www.laspositascollege.edu/about/assets/docs/LasPositas_Ed_Master_Plan.pdf)

**If applicable, describe how your program’s upcoming plans reflect the goals described in the college’s Educational Master Plan (your plans are described in Section 1, Questions H-I, or on a previous program review if you did not complete this year’s Program Snapshot).**

**Educational excellence:** Building an advanced facility for viticulture and winemaking instruction. Complete with modern equipment and instructional space for teaching the latest science, and protocols for wine making/growing that the industry offers.

**Community collaboration:** Working with the VWT Advisory Board along with numerous members of the professional community. This has resulted in the current progress (facilities, curriculum, enrollments, etc;) we have made to this point.

**Organizational effectiveness:** Putting in place the most modern instructional equipment available to us to share with the community and the enrolled students. This has reflected well with local entities that source our students for the workplace.

**Mission statement:** The LPC VWT program is an inclusive learning-centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career-technical, and retraining goals.

**Vision:** The LPC VWT program strives to be one of California’s premier community colleges wine program, setting the standard through opportunities for developing knowledge, skills, values, and abilities that foster engaged and contributing members of the society.

**B. Program-Set Standard (Instructional Programs Only): Did your program meet its program-set standard for successful course completion? \_\_\_X\_\_\_yes \_\_\_no**

**Program-set standard data can be found on this page:**  
<http://www.laspositascollege.edu/research/outcomes.php>

**If your program did not meet your program-set standard, discuss possible reasons and how this may affect program planning or resource requests.**

**C. Facilities: Do you have any facilities needs that are currently unmet? If yes, please describe.**

Besides equipping the new facility with state of the art equipment, including an analysis teaching lab, the future facility will include a lot of new equipment that will require scheduled maintenance and occasional repair. This equipment is expensive and have complex operating systems which need professional attention. At this time we do not have a budget to address random equipment break-down. When a piece of instructional equipment malfunctions, it is up to the staff to attempt a repair. If the staff is unable to repair the equipment, it sits until funding can be sourced from who knows where. WE WILL NEED AN EQUIPMENT MAINTENANCE BUDGET

**D. Professional Development**

**Section 87153 of California Education Code specifies the type of Professional Development activities that may be funded by the Community College Professional Development Program. You can review these activities here: <https://goo.gl/w8sqBM>**

**D1. Summarize the aspects of professional development that have been working well for your program. This might include the process of obtaining funds, the types of training your program members have been attending, etc.**

Professional development has been working well for our adjunct faculty and the program lab tech. It has had an amazing impact on our students.

**D2. Summarize any needs, desires and visions your program has regarding professional development, as well as any challenges.**

Additional Professional development will be needed to support the new instructional equipment that will be found in the new teaching winery

**E. Program Review Suggestions (optional): What questions or suggestions do you have regarding the Program Review forms or process?**

### Section Three: SLOs/SAOs (Required for All Programs)

A. In the box below, copy and paste your “Plans for Analysis of SLO/SAO Data” from last year’s Program Review. This plan can be found in the [2017 Program Review](#) Section 1 Question L.

(If discussing multiple PSLO/SAOs copy the box below as needed.)

Circle One: <u>CSLO</u> PSLO SAO
Course, Program Name, or Student Service Area: <b>VWT 32 Spring Vineyard Practices</b>
Text of CSLO/PSLO/SAO: <i>The student will demonstrate the skills to improve grape quality by the seasonal spring time practice of thinning buds and shoots.</i>
If you plan to analyze a PSLO, identify the courses that are mapped to the PSLO. N/A

B. Below, report on your program’s progress on the plan described in Question (A) above.

Text of CSLO: <i>Upon completion of VWT 32 the student will demonstrate the skills to improve grape quality by the seasonal spring time practice of thinning buds and shoots</i>
SLOs: Assessment data collected from _____0_____ sections over _____0____ semesters. SAOs: Assessment data collected from _____ students over _____ semesters.
Describe the quantitative or qualitative results: No assessment results due to VWT 32 was cancelled due to low enrollments. No assessment data was collected.
Discuss and reflect upon student achievement for this CSLO/PSLO/SAO. Discuss any actions taken so far (and results, if known) and your action plan for the future:  N/A
What changes in student achievement are evident across the semesters you analyzed? What are some possible explanations for these changes?  N/A
DO you plan to continue tracking this SLO in the next year? Explain.

Yes, in Spring 2019

**C. Planning: What are your future plans (either new or continuing) for SLO/SAO analysis for next year? Identify the PSLOs, CSLOs, or SAOs that your program plans to focus on the upcoming year with subsequent analysis (next year's program review). (Copy the box below as needed.)**

Circle One: <u>CSLO</u> PSLO SAOs
Course, Program Name, or Student Service Area: <b>Viticulture and Winery Technology; VWT 47 Wines of California</b>
Text of CSLO/PSLO/SAO: The student will be able to accurately describe a wines qualities
If you plan to analyze a PSLO, identify the courses that are mapped to the PSLO.

**D. SLO/SAO Suggestions (optional):** What questions or suggestions do you have regarding SLO/SAO planning, assessment and reporting?

None

**Section Four: Curriculum Review  
(Programs with Courses Only)**

The following questions ask you to review your program's curriculum. To see the last outline revision date and revision due date:

1. Log in to CurricUNET
2. Select "Course Outline Report" under "Reports/Interfaces"
3. Select the report as an Excel file or as HTML

**Curriculum Updates**

**A. Title V Updates:** Are any of your courses requiring an update to stay within the 5 year cycle? List courses needing updates below.

NONE

**B. Degree/Certificate Updates:** Are any degrees/certificates requiring an update to do changes to courses (title, units) or addition/deactivation of courses? List needed changes below.

NONE
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**C. DE Courses/Degrees/Certificates:** Detail your department's plans, if any, for adding DE courses, degrees, and/or certificates. For new DE degrees and/or certificates (those offered completely online), please include a brief rationale as to why the degree/certificate will be offered online.

a

N/A
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