



LPC Mission Statement

Las Positas College is an inclusive learningcentered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- Provide necessary institutional support for curriculum development and maintenance.
- Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

SLO Committee:

Members Present (voting):

Chair: Ann Hight Administrators:

> Diane Brady- Absent Don Miller- Absent William Garcia- Absent

Amir Law

Faculty:

Mark Tarte (Faculty Assoc) -

Absent

Marty Nash

Angelo Bummer

Akihiko Hirose

Robin Rehagen

Jennie Graham

Student Services:

Rafael Valle- Absent

Classified:

Scott Vigallon

Members Present (non-voting):

Director of Research and Planning:

Rajinder Samra-Absent

Academic Senate President (non-voting):

Melissa Korber- Absent

Approved Minutes

1. Call to Order

Meeting called to order at 2:33pm

2. Review and Approval of Amended Agenda (November 13th, 2017)

MOTION to APPROVE Amended Agenda Amended: Add Number 7 "Liberal Arts PSLOs"

MSC: Nash/Graham/APPROVED

3. Review and Approval of Minutes (October 23rd, 2017)

MOTION to APPROVE Minutes from October 23rd, 2017 MSC: Nash/Rehagen/APPROVED

4. SLO/ SAO Liaison Recommendation

Ann Hight explained that she received an email from Rafael Valle stating that there was difficulty finding a SAO Liaison. Nessa Julian stated that there had not been any interest by counseling in anyone being an SAO Liaison. Nessa Julian will assist the person will assume the SAO Liaison role in leading the SAO effort for Student Services. Given Marty Nash's experience, he would be able to take on that role and assist, with Angelo Bummer, Student Services in developing SAO. Nessa Julian stated that this would need to be brought back for discussion with Student Services. Ann Hight will reach out to William Garcia to discuss.

5. CLSO Review:

Music

- a. New Business:
 - i. EMS 10: Paramedic Theory 1
 - CSLO- Upon successful completion of EMS 10, the student will be able to pass the FISDAP Airway Module Exam.
 - CSLO Not Approved- There was concern about the outcome of the course being measured by passing an outside agency exam. Angelo Bummer will discuss this with Sebastian Wong.
 - ii. EMS 12: Paramedic Laboratory 1
 - CSLOs- 1.) Upon successful completion of EMS 12, the student will be able to secure a patent airway using an endotracheal tube, King LT airway or other supraglottic airway device. 2.) Upon successful completion of EMS 12, the student will be able to perform the following procedures under the guidance of a clinical laboratory instructor Intraosseous insertion of an IO needle, enteral and parenteral administration of approved prescription medications, Access indwelling catheters and implanted central IV ports, administer medications by IV infusion, maintain infusion of blood or blood products, perform blood sampling, thrombolytic initiation, and administer physician approved medications. 3.) Upon successful completion of EMS 12, the student will be able to identify assessment findings of a simulated patient presentation and formulate a field treatment plan for a patient with a major traumatic systems and minor traumatic injuries
 - CSLOs Not Approved- There was concern that the second CSLO is too detailed, perhaps skills can be put together into a category. The first CSLO was not approved as perhaps the skills from the second CSLO should be incorporated in the first CSLO. For the third CSLO there was concern that as an outcome "simulated patient" is not appropriate as in the field they will be working on actual patients.
 - iii. MATH 51: Algebra Bridge
 - CSLOs- 1.) Upon completion of Math 51, a student should be able to solve an applied problem using a function. 2.) Upon completion of Math 51, a student should be able to interpret an applied problem using a function.
 - **CSLOs Approved**

MUS 5: American Cultures in

Guests: Peter Kuo, Catherine Eagen, Nessa Julian

- **CSLOs-** 1.) Upon completion of MUS 5, students will analyze and interpret particular musical works with regard to style and technical elements. 2.) Upon completion of MUS 5, students should be able to distinguish and debate the contributions of the various cultures that make up America's popular music and its people. 3.) Upon completion of MUS 5, students will be able to synthesize factual information and historical evidence through informed listening, analysis, form, and repertoire.
 - 1st and 2nd CSLOs Not Approved- The first and second CSLO need parallel language of
 "will be able to". "And its people" should be removed from the second CSLO, as it is
 redundant.
- v. MUS 6: Basic Music Skills
 - CSLO- Upon completion of MUS 6, students will develop a comprehension of music notation through harmonic and formal analysis.
 - <u>CSLO Not Approved-</u> There was concern over whether the student will be notating their own music or reviewing someone else's notations. This will need to be clarified with instructor.
- vi. MUS 8B: Harmony and Musicianship I
 - CSLO- Upon completion of MUS 8B, students will be able to write progressions using four-part diatonic harmony.
 - CSLO Approved
- vii. MUS 10A: Chromatic Harmony/ Musicianship
 - **CSLO** Upon completion of MUS 10A, students will utilize their knowledge of music theory to compose a variety of short pieces.
 - CSLO Approved
- viii. MUS 10B: Post/Romantic/ 20th Century Harmony
 - CSLOs- 1.) Upon completion of MUS 10B, students will be able to analyze and interpret harmonic, melodic, formal, and textural elements of Post-Romantic repertoire using a variety of approaches and techniques. 2.) Upon completion of MUS 10B, the student should be able to analyze harmonic, melodic, formal, and textural elements of Post-Romantic repertoire using a variety of approaches and techniques.
 - <u>CSLOs Not Approved-</u> Largely duplicate CSLOs, which is correct CSLO? Perhaps one was meant for MUS 10A. Will be clarified with instructor.
- ix. MUS 27: Teaching Intermediate Piano
 - CSLO- Upon completion of MUS 27, students should be able to evaluate advantages and disadvantages
 of method books and learn how to choose effective curriculum for a variety of students.
 - <u>CSLO Not Approved-</u> There was concern is "students" was referring to the students in the
 course or their piano students. There was a concern that "with the variety" refers too
 much to what is taking place in class, not after the course is completed. "Should be able"
 should be "will be able" and change language to "in order to choose".
- x. MUS 35: Intro to Music Technology
 - CSLO- Upon completion of MUS 35, students will be able demonstrate basic abilities in recording and music notation through a variety of projects.
 - <u>CSLO Not Approved-</u> Concern over "demonstrate" (not an outcome), should perhaps changed to "will have a basic ability".
- xi. THEA 4: American Cultures in Theater
 - CSLOs- 1.) Upon completing THEA 4 the student should be able to discuss ethnic-theater related issues
 such as differences in perceptions and values between various ethnic groups. 2.) Upon completing
 THEA 4 the student should be able to trace the history of a specific ethnic group and articulate their
 representation in the canon of American Theater.
 - <u>CSLOs Not Approved-</u> Comma's needed after introductory phrase. Concern over the use
 of "trace".
- xii. THEA 11: Stage to Screen
 - **CSLOs-** 1.) Upon completion of THEA 11 the student should be able to compare and contrast stage scripts and film adaptations. 2.) Upon completion of THEA 11 the student should be able to discuss the purposes of dramatic art (film and theatrical) of selected works.
 - CSLOs Not Approved- Comma's needed after introductory phrase.

- 6. PSLO Review:
 - a. New Business:
 - i. Enology AS

- PSLOs- 1.) Upon successful completion of the A.S. Degree in Enology, the student will be proficient in all seasonal winery practices required in a working winery. 2.) Upon successful completion of the A.S. in Enology, the student will be able to perform wine analysis methods including laboratory/quality control tests during harvest, fermentations, cellaring, and prior to bottling. 3.) Upon successful completion of the A.S. degree in Enology, the student will be proficient in all aspects of winery sanitation from the press-pad to the winery and all equipment that is utilized during the wine making process. 4.) Upon successful completion of the A.S. in Enology, the student will be able to apply general chemistry principles, wine microbiology fundamentals, and laboratory techniques to produce sound wines. 5.) Upon successful completion of the A.S. in Enology, the student will be able to apply general chemistry principles, wine microbiology fundamentals, and laboratory techniques to produce sound wines. 6.) Upon successful completion of the A.S. in Enology, the student will be able to safely start-up, operate, and shut-down winery equipment; and effectively utilize the equipment during the winemaking process. 7.) Upon successful completion of the A.S. in Enology, the student will be able to perform an accurate sensory assessment of wines using acquired organoleptic skills. 8.) Upon successful completion of the A.S. in Enology, the student will be able to safely start-up, operate, and shut-down winery equipment; and effectively utilize the equipment during the wine-making process. 9.) Upon completion of the A.S. in Enology, the student will have working knowledge of the organoleptic requirements of a sound wine through the processes of sensory analysis. 10.) Upon successful completion of the A.S. degree in Enology, the student will have working knowledge of the organoleptic requirements of a sound wine through the processes of sensory analysis. 11.) Upon successful completion of the AS or Certificate of completion in Enology and/or Viticulture, the student will have developed advanced organoleptic acuity for the sensory assessment of sound and flawed wines
 - <u>PSLOs Not Approved-</u>Some confusion regarding duplicate SLOs. SLO Liaisons will work with instructor to clarify, which SLOs are needed.
- ii. Enology Certificate of Achievement
 - **PSLOs-** 1.) Upon successful completion of the Certificate in Enology, the student will be able to apply general chemistry principles, wine microbiology fundamentals, and laboratory techniques to produce sound wines. 2.) Upon successful completion of the Certificate in Enology, the student will be able to safely start-up, operate, and shut-down winery equipment; and effectively utilize the equipment during the wine-making process. 3.) Upon successful completion of the Certificate in Enology, the student will be able to perform an accurate wine assessment utilizing acquired organoleptic skills. 4.) Upon successful completion of the Certificate in Enology, the student will be able to perform wine analysis methods including laboratory/quality control test during harvest, fermentations, cellaring, and prior to bottling.
 - PSLOs not Approved- Need to change "Certificate" to "Certificate of Achievement"

iii. Global Studies AA-T

- PSLOs- 1.) Upon completion of an AAT in Global Studies, students will be able to assess the benefits and costs of globalization to various classes, regions, nations, and ethnic groups across the globe. 2.) Upon completion of an AAT in Global Studies, students will be able to use social scientific and humanist modes of analysis to relate and differentiate between cultures. 3.) Upon completion of an AAT in Global Studies, students will be able to apply cross-cultural, transnational, and global awareness to analysis of conflicts and challenges involving race, gender, human rights, cultural differences, and economic development.
 - <u>PSLOs Approved-</u> Dash will be added to "AA-T". There was discussion about the PSLO mapping, including that a course does not necessarily have to cover the entire PSLO if mapped.

iv. Music AA

- **PSLOs-** 1.) Upon completion of the AA in Music, students will be able to apply theoretical and analytical tools to compositions, presentations, and written assignments. 2.) Upon completion of the AA in Music, students will gain a general overview of music history and stylistic developments. 3.) Upon completion of the AA in Music, students will be able to play or sing on pitch in a section and ensemble as directed by a conductor.
 - <u>1st and 2nd PSLOs Not Approved-</u>There was concern over the use of "gain a general overview" in the second PSLO. For the first PSLOS there was concern that it seemed more like homework assignments, than an outcome.

v. Music AA-T

 PSLOs- 1.) Upon completion of the AA-T in Music, students will be able to demonstrate an adherence to recognized standards of professionalism in a rehearsal setting. 2.) Upon completion of the AA-T in

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Music, students will be able to play or sing on pitch in a section and ensemble as directed by a conductor.

<u>1st PSLO Not Approved</u> Change phrase to "will be able to adhere to".

vi. Visual Communications AA

- PSLOs- 1.) Upon completion of the Associate of Arts in Visual Communications, students will be able to critically evaluate quality and effectiveness of design projects, present one's work effectively and incorporate critique and feedback into design iterations. 2.) Upon completion of the Associate of Arts in Visual Communications, students will be able to use industry-standard software with technical proficiency and create documents to required specifications for delivery to clients. 3.) Upon completion of the Associate of Arts in Visual Communications, students will be able to apply their understanding of the principles of design to effectively conceptualize, create and deliver design solutions for the intended audience. 4.) Upon completion of the Associate of Arts in Visual Communications, students will be able to understand the history and application of design and how color, type, and other design elements are used as effective communications tools.
 - <u>PSLOs Approved-</u> In the third PSLO language was changed to "will be able to apply principles of design". In the fourth PSLO there was concern over "will be able to understand", Peter Kuo agreed to change the language to either "will be able to describe".

vii. Visual Communications Certificate of Achievement

- PSLOs- 1.) Upon completion of the Certificate of Achievement in Visual Communications, students will be able to critically evaluate quality and effectiveness of design projects, present one's work effectively and incorporate critique and feedback into design iterations. 2.) Upon completion of the Certificate of Achievement in Visual Communications, students will be able to use industry-standard software with technical proficiency and create documents to required specifications for delivery to clients. 3.) Upon completion of the Certificate of Achievement in Visual Communications, students will be able to apply their understanding of the principles of design to effectively conceptualize, create and deliver design solutions for the intended audience. 4.) Upon completion of the Certificate of Achievement in Visual Communications, students will be able to understand the history and application of design and how color, type, and other design elements are used as effective communications tools.
 - PSLOs Approved- In the third PSLO language was changed to "will be able to apply principles of design". In the fourth PSLO there was concern over "will be able to understand", Peter Kuo agreed to change the language to "will be able to describe".

viii. Viticulture AS

- **PSLOs-** 1.) Upon successful completion of the A.S. in Viticulture, the student will be able to identify and implement sustainable farming practices that will improve fruit quality, provide efficacious pest and disease management, and protect natural resources and the environment; and prepare a farming plan that encompasses these practices. 2.) Upon successful completion of the A.S. in Viticulture, the student will be able to describe the latest technological advances in vineyard practices and incorporate current technology into their farming plans. 3.) Upon successful completion of the A.S. in Viticulture, the student will be able to work cooperatively and effectively with winery personnel to determine optimum harvest parameters and coordinate the operations required. 4.) Upon successful completion of the A.S. in Viticulture, the student will be able to show leadership capabilities by effectively training others to perform hands-on vineyard tasks. 5.) Upon successful completion of the A.S. in Viticulture, the student will be able to contribute to the wine grape industry and participate in professional organizations at the local, state-wide, national and/or international levels. 6.) Upon successful completion of the A.S. in Viticulture, the student will be able to contribute to the wine grape industry and participate in professional organizations at the local, state-wide, national and/or international levels.
 - 1st and 6th PSLOs Not Approved- There was concern that the first CSLO was too specific.
 The sixth PSLO is a duplicate.

ix. Viticulture Certificate of Achievement

• **PSLOs-** 1.) Upon successful completion of the Certificate in Viticulture, the student will be able to identify and implement sustainable farming practices that will improve fruit quality, provide efficacious pest and disease management, and protect natural resources and the environment, and prepare a farming plan that encompasses these practices. 2.) Upon successful completion of the Certificate in Viticulture, the student will be able to describe the latest technological advances in vineyard practices and incorporate current technology into their farming plans. 3.) Upon successful completion of the

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Certificate in Viticulture, the student will be able to work cooperatively and effectively with wineries to determine optimum harvest parameters and coordinate the operations required. 4.) Upon successful completion of the Certificate in Viticulture, the student will be able to show leadership capabilities by effectively training others to perform hands-on vineyard tasks.

<u>PSLOs Not Approved-</u> Need to change "Certificate" to "Certificate of Achievement.

- x. Welding Technology AS
 - PSLOs- 1.) Upon successful completion of the AS in Welding Technology, students will be able to
 operate safely in a welding workplace environment. 2.) Upon successful completion of the AS in
 Welding Technology, students will have skills necessary to pass an American Welding Society standard
 welding certification test.

PSLOs Approved-

- xi. Welding Technology Certificate of Achievement
 - PSLOs- 1.) Upon successful completion of the Certificate of Achievement in Welding Technology,, students will be able to operate safely in a welding workplace environment. 2.) Upon successful completion of the Certificate of Achievement in Welding Technology, students will have skills necessary to pass an American Welding Society standard welding certification test.
 - PSLOs Approved- Duplicate comma will need to be removed.
- b. Old Business:
 - i. Health and Human Services Certificate of Achievement
 - PSLOs- 1.) Upon successful completion of the Certificate of Achievement in Health and Human Services, students will be able to evaluate personal motives, values, and philosophy necessary to work with diverse populations in fields of the helping professions. 2.) Upon successful completion of the Certificate of Achievement in Health and Human Services, students will be able to explain the practice of human services in terms of the helping process, professional and ethical concerns, and working within a system.
 - PSLOs Approved

7. Liberal Arts PSLOs Ann Hight

Ann Hight stated that she talked with Jeremiah Bodnar regarding updating the Liberal Arts & Sciences: Arts and Humanities PSLOs. Due to the large amount of courses in the degree, it was a struggle to create a PSLO that all of the course level CSLOs could funnel up to. Madeline Wiest recommended looking at the PSLOs from other colleges, as these are common degrees, as examples. The SLO Committee discussed that the eLumen coordinators for each Liberal Arts & Science degree might want to consult with other departments, since the degrees include courses from many departments.

- 8. Administrative Update- No Update
- 9. SLO Liaison Report: Angelo Bummer and Marty Nash reported that the SLO Workshops have been successful.
- 10. Good of the Order: Scott Vigallon stated that the eLumen data file was uploaded today, so that all students that withdrew from the class no longer will be listed in eLumen.
- **11. Adjournment** at 4:33pm
- 12. Next Regular Meeting (Monday, November 27th, 2017)