



LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

SLO Committee:

Members Present (voting):

Chairs: Ann Hight, John Ruys

Administrators:

Roanna Bennie
Amir Law

Faculty:

Marty Nash
Angelo Bummer
Akihiko Hirose
Robin Rehagen
Jennie Graham

Student Services:

Rafael Valle- Absent

Classified:

Scott Vigallon

Members Present (non-voting):

Director of Research and Planning:

Rajinder Samra-Absent

Academic Senate President (non-voting):

Guests: Michael Schwarz, Don Carlson

Approved Minutes

1. Call to Order

Meeting called to order at 2:34pm

2. Review and Approval of Amended Agenda (February 12th, 2018)

MOTION to APPROVE Agenda

MSC: Graham/Nash/APPROVED

Amended: Additional Discussion Items added- Program Review, Flex Day Sessions

3. Review and Approval of Minutes (January 22nd, 2018)

MOTION to APPROVE Minutes from January 22nd, 2018

MSC: Graham/Nash/APPROVED

4. Committee Charge

Ann Hight/ John Ruys

The SLO Committee charge is not correctly represented on the shared governance sheet from the President's Office. It was discussed that on the charge Core Competencies needs to be changed to Institutional Student Learning Outcomes and the word "Board" needs to be changed to "Broad". There was dialogue of whether the SLO Committee needs to continue to meet twice a month. It was decided that, while there are less outcomes to review the committee needs to continue to meet twice a month to discuss how to get faculty to use eLumen/data to "close the loop". There was discussion of replacing Scott Vigallon with a Student Services classified member. Scott Vigallon would then only come back to give special reports on specific topics such as the eLumen/ Canvas integration. It was decided that instead on March 15th it will be proposed to College Council to add a second Classified Member specifically from Student Services, as the committee would like to move to have more classified student services involvement, as many of the SAO areas of managed by classified staff.

5. Flex Day Sessions

Ann Hight/ John Ruys

There will be a training on Flex Day for SLO Coordinators. There was discussion whether there should be a second session for SAOs or eLumen training. There was concern that while there were a lot of part time faculty that were hired for Spring, SLO Coordinators should be pushing out assessments to them, rather than them creating their own. It was decided that there will be a second training session specifically for entering eLumen data. Michael Schwarz will work with SAO coordinators separately, as many are classified staff and will not be able to attend the flex day sessions. There was conversation that perhaps SLO Coordinators should be able to create their own reflection templates tailored to each individual department's needs in eLumen. There was concern that this would create confusion and a long list of reflection templates for faculty members to sort through. It was also discussed that perhaps there should be a generic reflection box where faculty could enter any information that they felt was pertinent or answer questions that was posed to them by their SLO Coordinator. This will need further discussion.

6. Program Review

Ann Hight/ John Ruys

The program review committee is currently setting up their next program review template and wants to know if there are any changes to the SLO section. It was discussed that the SLO questions K & L should be reversed so that SLO Coordinators can discuss their previous plan for analysis, then reflect on their data, and finally a new question whether the SLO plan will be the same for next year or different. There was also conversation if program review should include a survey-like question regarding any challenges that the department is having with data or SLOs. Perhaps, this should be instead sent instead via survey monkey. This will be an item for further discussion.

7. Accreditation- No Discussion

Ann Hight/ John Ruys

8. March Town Hall Presentation

Ann Hight/ John Ruys

The SLO Committee has 30 minutes or less to present at the March Town Hall regarding the uses of assessment data. The goal is to have at least three people present how their program uses assessment data to “close the loop”. Several possible speakers were discussed: Robin Rehagen could describe her departments alignment of SLOs/ PSLOs and plans for the future, Jennie Graham could discuss how the math department looks for trends in assessment data to make department decisions, and Mike Schwarz could discuss data with relation to student planning sessions. An overview listings other uses for SLO data could be included. Lisa Everett might also have data to present- will reach out. Next meeting this issue will be discussed further.

9. CLSO Review:

a. New Business:

- i. AUTO A7: Automotive Heating and Air Conditioning
 - **CSLO- 1.)** Upon Completion of Auto A7, the student should be able to read and interpret HVAC gauges
 - **CSLO Approved-** Pending missing period being added.
- ii. AUTO A8: Engine Performance
 - **CSLO- 1.)** Upon completion of Auto A8, the student should be able to read and interpret scanner data.
 - **CSLO Approved**
- iii. AUTO L1: Advanced Engine Performance
 - **CSLO- 1.)** Upon completion of Auto L1, the student should be able to diagnose engine driveability problem using a scanner and multimeter.
 - **CSLO Approved-** Pending “problem” being corrected to “problems”
- iv. AUTO L1L2: Smog Level One and Level Two
 - **CSLO- 1.)** Upon completion of Auto L1L2, the student should be able to perform an OIS test.
 - **CSLO Approved**
- v. CS 18: Mobile Applications Development- Android
 - **CSLO- 1.)** Upon successful completion of CS 18, students will be able to create Android/Java based Touch programs of moderate to substantial complexity. 2.) Upon successful completion of CS 18, students will be able to explain and use fundamental Java/Android concepts and syntax elements, including classes and objects, properties, strings, arrays and ArrayLists to contain user information/Data.
 - **CSLO Approved-** Pending clarification if technical word capitalizations are correct.
- vi. MATH 55E: Intermediate Algebra Corequisite Support
 - **CSLO- 1.)** Upon completion of Math 55E, a student should be able to develop study skills and life skills that will improve the student's likelihood of succeeding in their academic goals (such as time management, study skills, identifying his/her individual growth mindset, brain research on learning). 2.) Upon completion of Math 55E, as student should be able to communicate key concepts of Intermediate Algebra A using strategies learned in the course. 3.) Upon completion of Math 55E, a student should be able to justify their mathematical thinking on Intermediate Algebra A problems. 4.) Upon completion of Math 55E, a student should be able to use effective strategies to read mathematical texts for understanding.
 - **CSLO Approved-** Pending: 1st SLO- change his/her to their, 2nd SLO: change “as” to “a”.
- vii. MATH 65E: Elementary Algebra Corequisite Support
 - **CSLO- 1.)** Upon completion of Math 65E, a student should be able to develop study skills and life skills that will improve the student's likelihood of succeeding in their academic goals (such as time management, study skills, identifying his/her individual growth mindset, brain research on learning). 2.) Upon completion of Math 65E, a student should be able to communicate key concepts of Beginning Algebra A using strategies learned in the course. 3.) Upon completion of Math 65E, a student should be able to justify their mathematical thinking on Beginning Algebra A problems. 4.) Upon completion of Math 65E, a student should be able to use effective strategies to read mathematical texts for understanding.
 - **CSLO Approved-** Pending: 1st SLO- change his/her to their
- viii. MATH 107E: Pre-Algebra A Co-requisite Support
 - **CSLO- 1.)** Upon completion of Math 107E, a student should be able to develop study skills and life skills that will improve the student's likelihood of succeeding in their academic goals (such as time management, study skills, identifying his/her individual growth mindset, brain research on learning). 2.) Upon completion of Math 107E, a student should be able to communicate key concepts of Pre-Algebra A using strategies learned in the course. 3.) Upon completion of Math 107E, a student should be able to justify their mathematical thinking on Pre- Algebra A problems. 4.) Upon completion of

Math 107E, a student should be able to use effective strategies to read mathematical texts for understanding.

- **CSLO Approved**- Pending: 1st SLO- change his/her to their

ix. THEA 48A: Technical Theater in Production- Beginning

- **CSLO**- 1.) Upon completion of THEA 48A, a student should be able to serve as a member of the running crew of a play or musical. 2.) Upon completion of THEA 48A, a student should be able to recognize and use backstage and shop terminology, tools, materials and techniques. 3.) Upon completion of THEA 48A, a student should be able to demonstrate an ability to work collaboratively with designers, technicians, and other theatre personnel.

- **CSLO Approved**

b. Old Business:

x. LIBR 1: Library Skills

- **CSLO**- 1.) Upon completion of LIBR 1, the student should be able to examine sources for characteristics that will impact its value as a research source; such as, currency, authorship, authority, relevance, bias, and purpose.

- **CSLOs Approved**

10. PSLO Review:

a. New Business:

i. Liberal Arts & Sciences: Business AA

- **PSLOs**- 1.) 1. Upon completion of the AA in Liberal Arts & Sciences: Business, the student should be able to identify and describe types of business organizations and operations, as well as the effects of legal environments, when making a selection. 2.) 2. Upon completion of the AA in Liberal Arts & Sciences: Business, the student should be able to describe the significance of marketing functions including Price, Product, Place and Promotion in a product life cycle. 3.) 3. Upon completion of the AA in Liberal Arts & Sciences: Business, the student should be able to compare, contrast, and apply ethical standards and use best practices regarding the social responsibility of a business.

- **PSLOs Approved**- Pending numbering being removed. 3rd SLO- remove "and" before the word "apply" and add comma before last "and".

ii. Wine Hospitality Career Certificate

- **PSLOs**- 1.) Upon completion of the Career Certificate in Wine Hospitality, the student will be able to demonstrate proper wine service. 2.) Upon completion of the Career Certificate in Wine Hospitality, the student will be able to describe a wine's qualities.

- **PSLOs Approved**

b. Old Business:

i. Law Enforcement Certificate of Achievement

- **PSLOs**- 1.) Upon completion of the Certificate of Achievement in Law Enforcement, the student will be able to assume the duties of a basically trained California peace officer and be eligible for duty as a probationary peace officer.

- **PSLOs Approved**

11. Administrative Update: No Report

12. SLO/SAO Liaison Report: Angelo Bummer stated that he is following up with departments that have courses missing SLOs. Michael Schwarz reported that he is working to create a list of who is in charge of SAOs for each student services area.

13. Good of the Order: None

14. Adjournment at 4:26pm

15. Next Regular Meeting (Monday, February 26th, 2018)