



## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

## SLO Committee:

### Members Present (voting):

**Chair:** Ann Hight

### **Administrators:**

Amir Law

### **Faculty:**

Marty Nash

Angelo Bummer

Jennie Graham

Daniel Cearley-Absent

Robin Rehagen

John Ruys

### **Student Services:**

Michael Schwarz

### **Student Services Classified:**

Danielle Donohoe

### Members Present (non-voting):

### **Director of Research and Planning:**

Rajinder Samra-Absent

**Guests:** Jake Massie, Hariel Colcol

## Approved Minutes

### 1. Call to Order

Meeting called to order at 2:32pm

### 2. Review and Approval of Agenda (January 28<sup>th</sup>, 2019)

MOTION to APPROVE Agenda

MSC: Schwarz/Graham/APPROVED

### 3. Review and Approval of Minutes (December 10<sup>th</sup>, 2018)

MOTION to APPROVE Minutes from December 10<sup>th</sup>, 2018

MSC: Schwarz/Graham/APPROVED – 2 Abstentions

### 4. Program Review Template Update

**Karin Spirn**

The SLO Committee reviewed Section Three of the Program Review Template. It was discussed that the larger planning stages resulted in less reflective responses. All departments are still at different levels of understanding regarding SLOs. Perhaps include question that reminds writers of the SLO cycle and have them reflect what stage they are in and what SLOs need to be assessed. Also, need to reevaluate whether there needs to be a separate or more general section for SAOs that are more process oriented. Karin Spirn will work on updating the template for 2019 with Ann Hight and John Ruys who will bring back the updated template for the SLO Committee to review.

### 5. CLSO Review:

#### a. New Business:

#### i. HIST 32: U.S. Women's History

- **CSLO-** Upon completion of Hist 32, students should be able to explain the significant social, cultural, and economic developments and their impact upon US women's lives.

- **CSLO Approved-** Spell out History to match other department SLOs.

#### ii. SPAN 21: Spanish for Spanish Speakers I

- **CSLO- 1.)** By mid-semester students will write a composition of at least 250 words using advanced grammatical structures and appropriate register. 2.) By the end of the semester students will write a composition of at least 500 words demonstrating to have adopted an expanded vocabulary and improved on the skills required by mid-semester.

- **CSLO not Approved-** The committee reviewed them and offer these suggestions. Overall, the SLOs should state what the students should be able to do as a result of taking the course and not what they will be doing in the course. Based on that, here is a suggested re-write: Upon successful completion of SPAN 21, students will be able to write a composition of at least 500 words demonstrating an expanded vocabulary, using advanced grammatical structures and appropriate register. One of the committee members was wondering if these courses prepare students to sit for a bilingual test. If so, I can help you write a SLO to this effect.

#### iii. SPAN 22: Spanish for Spanish Speakers II

- **CSLOs- 1.)** By mid-semester students will write a composition of at least 500 words demonstrating correct orthography, punctuation, cohesion between sentences and paragraphs, advanced grammatical structures and appropriate register. 2.) By the end of the semester students should be able to write a composition of at least 650 words demonstrating to have adopted an expanded vocabulary and improved on the skills required at mid-semester.

- **CSLO not Approved-** See Comments SPAN 22

**6. Report of SLO Student Project for Learning Communities**

**John Ruys**

John Ruys stated that he is working with a student doing an honors project using SLO/SAO data to look at our learning communities on campus. This will include a campus survey and learning community focus groups. He will keep the committee apprised of any findings.

**7. Report from SLO Conference**

**John Ruys**

John Ruys attended ASCCC SLO Symposium where they reviewed a while papers on SLO Assessment, which they will be rewriting this year (John Ruys will be on the committee). The guiding principles of this were distributed to the SLO Committee members and they were asked to review these for discussion/feedback at the next SLO meeting. The committee was also asked to think about the future of SLOs in terms of credit-by-exam (especially with increase in noncredit) and how this intersects with SLOs.

**8. Administrative Update-** Roanna has asked John Ruys and Ann Hight to do a presentation at Town Hall on SLOs to continue to encourage faculty to enter data. We will need to report SLO data in the midterm report in October, which will go to board in August. This will include data from Fall 2016-Spring 2019. John Ruys and Ann Hight will go to an Admin Meeting to provide a status report on SLOs/SAOs that have been assessed in order to bring them up to speed about how much there is to do, so that they can encourage their departments to enter data.

**9. SLO/SAO Liaison Report**

**Mike Schwarz/ Angelo Bummer**

Mike Schwarz stated that he is continuing to reach out to and meet with SAO Coordinators, including the Veterans Program. Will need to reach out to College Council about having SLO Liaisons next year, however this may not be a possibility.

**10. Good of the Order:** Marty Nash stated that the program review readers saw two main themes with eLumen. 1.) Frustration over SLOs being sent back for grammatical changes. 2.) No automated reminders from eLumen if items are in the discipline coordinators inbox. Madeline Wiest will reach out to eLumen to see if there is a solution.

**11. Adjournment at 3:50pm**

**12. Next Regular Meeting (Monday, January 14<sup>th</sup>, 2018)**