LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
❖ Provide necessary institutional support for curriculum development and maintenance.
❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

SLO Committee:

Members Present (voting):
Chair: Ann Hight
Administrators:
    David Johnson- Absent
    Amir Law- Absent
Faculty:
    Marty Nash
    Angelo Bummer
    Jennie Graham
    Daniel Cearley
Student Services:
    Michael Schwarz

Members Present (non-voting):
Director of Research and Planning:
    Rajinder Samra-Absent

Guests: Tracey Coleman, Hariel Colcol VP Student Government, Jake-Student

Approved Minutes

1. Call to Order
Meeting called to order at 2:33pm

2. Review and Approval of Agenda (August 27th, 2018)
MOTION to APPROVE Amended Agenda
MSC: Nash/Schwarz/APPROVED
* Additional discussion item Flex Day #6

3. Review and Approval of Minutes (April 9th, 2018 & May 14th, 2018)
MOTION to APPROVE Minutes from April 9th, 2018 & May 14th, 2018
MSC: Nash/Bummer/APPROVED- 2 Abstentions

4. Accreditation Report   Ann Hight
John Ruys had a scheduling conflict so Ann Hight will speak on his behalf. The next step is the disaggregation of data, as required by accreditation to compare student populations. John Ruys suggested first to disaggregate Face to Face from Distance Education courses. The committee thought that it would also be good to separate out hybrid courses.

5. Town Hall   Ann Hight
John Ruys is going to discuss the need for faculty members to add assessment data into eLumen as part of his accreditation presentation at Town Hall. He would like input on what to specifically discuss. The committee reviewed the Institutional Statistics report from eLumen. When we submitted our midterm accreditation report the number of CSLOs assessed was much higher, because we pushed faculty to enter data and, which we will no longer do, counted courses in families and cross-listed courses as one. It was discussed that John Ruys should discuss that SLO Coordinators must be looking at the reports in eLumen and what the expectations are for faculty. Madeline Wiest will send all of the coordinators the Faculty Participation Report in eLumen as an example.

6. Flex Day   Ann Hight
It was discussed what committee members want to help lead the training for SLO Coordinators on Flex Day. Flex Day will be after census, so all of the Fall 2018 sections will be in the system.

7. Administrative Update
No Administrators Present

8. SLO/SAO Liaison Report   Mike Schwarz/ Angelo Bummer
Mike Schwarz stated that SAO's can now be entered into eLumen, previously there was a glitch in the system. He sent Madeline Wiest all of the SAO Coordinator updates for Fall 2018, including tutoring moving to SLPC division. The goal is to get all of the student services areas to have at least one SLO fully assessed and close the loop by Spring 2019. Angelo Bummer stated that he has been working on SLOs and PSLOs with several groups including Dance and Fire Service Technology.

9. CLSO Review:
    a. New Business:
      i. Automotive Technology
        ● **CSLOs-** 1.) Student should be able to perform hybrid safety precautions with 100% accuracy.
            ● **CSLO Returned for Revision-** Need standard wording "Upon completion of…"
      ii. Business
        ● **CSLOs-** 1.) Upon successful completion of this course, students will be able to identify and categorize the financial statement elements associated with the balance sheet and income statement.

- **CSLOs Returned for Revision-** Clarify "this course" with course title
    iii. ENGR 44: Introduction to Circuit Analysis
- **CSLOs-** 1.) Upon completion of ENGR 44, the student should be able to analyze a 2nd-order RLC electrical circuit, for both natural and forced response
    - **CSLOs Returned for Revision-** Needs period at the end of sentence
    iv. Engineering
- **CSLOs-** 1.) Analyze circuits with magnetically coupled inductors 2.) Define Materials Science terms by matching descriptions
    - **CSLO Returned for Revision-** Need standard wording "Upon completion of…" and period at the end of the sentence.
    v. FST 1: Fire Protection Organization
- **CSLOs-** 1.) Upon completion of FST 1 Fire Protection Organization, the student will be able to illustrate the history of fire service.
    - **CSLOs Returned for Revision -** Remove course title from CSLO, as it not part of standard language.
    vi. MUS 37: Music Industry Career Development
- **CSLOs-** 1.) Upon completion of MUS 37, students will be able to distinguish and analyze a variety of music industry career pathways. 2.) Upon completion of MUS 37, students will have the tools necessary for marketing and promoting musical events, ensembles, and companies. 3.) Upon completion of MUS 37, students will conduct and present research on trends and strategies within the music industry.
    - **CSLOs Returned for Revision-** "have the tools necessary for" is unclear

10. **CLSO Review:**
    a. **New Business:**
        i. CalWorks/ TANF
- **CSLOs-** 1.) All CalWORKs students develop a high quality resume to increase employability upon completion of the CalWORKs program
    - **SAO returned for Revision-** Standard course structure needed
        ii. EOPS/CARE
- **CSLOs-** 1.) As a result of participating in new student orientation, EOPS/CARE students will be able to identify and understand their program obligations. 2.) As a result of participating in EOPS/CARE, students will qualify for the book service program.
    - **SAO returned for Revision-** relocate EOPS/CARE to beginning of sentence, what kind of rubric being used?
        iii. Health Center
- **CSLOs-** 1.) 90% of students that attended a chill and chat peer support group stated that they can better handle their feelings and behaviors 2.) 75% of staff/faculty are aware of the Behavioral Intervention Resource webpage (BIRT) 3.) 90% of Students that attended a chill and chat support group stated that they made progress toward their personal goals
    - **SAO returned for Revision-** New Health Center Coordinator, will return to her for input.
11. **Good of the Order:** Discussion of goals of the year from May meeting. Keep in mind throughout the year.
12. **Adjournment** at 4:03 pm
13. **Next Regular Meeting** (Monday, September 10th, 2018)