



## LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

## LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

## SLO Committee:

### **Members Present (voting):**

**Chair:** Ann Hight

### **Administrators:**

Amir Law- Absent  
Kristina Whalen

### **Faculty:**

Sue Cumbo  
Angelo Bummer- Absent  
Jennie Graham- Absent  
Daniel Cearley  
Robin Rehagen

### **Student Services:**

Michael Schwarz

### **Classified:**

Madeline Wiest

### **Members Present (non-voting):**

### **Director of Research and Planning:**

Rajinder Samra-Absent

**Guests:** Karin Spirn

## Approved Minutes

### 1. Call to Order

Meeting called to order 2:32pm

### 2. Review and Approval of Agenda (October 14<sup>th</sup>, 2019)

MOTION to APPROVE Agenda

MSC: Rehagen/Cumbo/APPROVED

### 3. Review and Approval of Minutes (September 23<sup>rd</sup>, 2019)

MOTION to APPROVE Amended Minutes from September 23<sup>rd</sup>, 2019

MSC: Rehagen/Cumbo/APPROVED

\*Amendment: Sue Cumbo was present for the September 23<sup>rd</sup> meeting

### 4. Public Comments (This time is reserved for members of the public to address the SLO Committee. Please limit comments to three minutes. In accordance with the Brown Act, the SLO Committee cannot act on these items.)

### 5. Program Review

**Karin Spirn**

Karin Spirn stated that it has been very helpful in the past to have the SLO Committee members as co-readers for program review. This allows the SLO Committee to review the SLO section, which is one of the main vehicles for documenting SLO work for departments. Since there is more outside committee work for the SLO Committee this semester, she and Ann Hight have discussed that perhaps rather than the SLO Committee members reading seven program reviews, perhaps three would be more appropriate. They will also work together to make sure that the assigned program reviews are not in the committee members own division and are otherwise appropriate. The SLO Committee members would only need to read the general snapshot and the SLO specific section of each program review. There will be an online notetaking process, so meeting with the Dean to discuss will no longer be required. Ann Hight stated that this will be a good opportunity for the SLO Committee to look for best SLO practices among our departments to bring back to the committee. We can also use this opportunity to see how we can improve next year's SLO questions and look for knowledge/process gaps. This could include our current areas of concern, including a campus wide disconnect with PSLOs (ex. mapping, differentiation etc.). While the committee agreed that this will be a lot of work to take on, they decided to move forward with reading three program reviews.

### 6. Flex Day

**Ann Hight**

Ann Hight thanked the SLO Committee for volunteering to assist with Flex Day. We will have a total of five hours of workshops. The SLO Work Sessions so far have been highly successful with getting everyone on the same page about process and updating SLOs. Madeline Wiest will send out another round of reminders to faculty to attend the Flex Day workshop.

### 7. Reports

#### a. Chair's Report

**Ann Hight**

Ann Hight stated that after all of the SLO Work Sessions are completed, we will need to work on ISLOs. Dan and Jennie have worked on the eLumen Handbook that we will need to review. We should also think about creating small eLumen quick guides for SLO Coordinators to use, once they have completed setting up their assessment library this semester.

#### b. Administrative Report

**Kristina Whalen**

Kristina Whalen explained that she is working with John Ruys to, by the end of the semester, scoop the evidence of accreditation work currently being done and maintained through committee work. This will be put into a repository so that the college will be ready to write the next self-evaluation. The committee will need to

address several questions from the Accreditation Steering Committee regarding how we are meeting our assigned ACCJC standards.

Kristina Whalen stated that the ACCJC midterm report has been submitted and we have received a confirmation of receipt. While the midterm report has approved at the August board meeting, there was a request by our new Vice Chancellor of Education Services Theresa Rowland to update several sections, including SAOs, to reflect additional work that has taken place since the report was approved at board. It was decided however not to make any subsequent changes, as the campus was uncomfortable with changing a report that was already approved by the board. The midterm report was submitted as written. There was further discussion that the committee would like Rajinder Samra to come to a SLO Committee meeting to discuss ISLOs and the method this data is currently being collected from student surveys.

8. **Good of the Order:** Ann Hight stated that since the SLO Committee members have been assisting with the SLO Work Sessions, she will try to keep the remaining SLO Committee meetings this semester to less than two hours.
9. **Adjournment** at 3:44pm
10. **Next Regular Meeting** (Monday, October 28<sup>th</sup>, 2019)