



Draft Minutes

Student Learning Outcomes Committee
May 6, 2013
2:30 p.m. – Room 2411A

Present: Tina Inzerilla, Marilyn Marquis, Mark Tarte, Paula Schoenecker,
Scott Vigallon

Absent: No representative assigned: BSBA and STEMPS Divisions
Student Representative - Priscila Chavez Velez

Meeting called to order at 2:40 p.m.

- I. **Agenda Set** –Agenda approved as drafted by censuses.
- II. **Approval of Minutes** – **Draft minutes from February 4, 2013**
MOTION made to **APPROVE** draft minutes
MSC: S.Vigallon / P.Schoenecker / **CONSENSUS**
- III. **Approval of Minutes** – **Draft minutes from March 4, 2013**
MOTION made to **APPROVE** draft minutes
MSC: P.Schoenecker / S.Vigallon / **CONSENSUS**
- IV. **Approval of Minutes** – **Draft minutes from March 25, 2013**
MOTION made to **APPROVE** draft minutes
MSC: P.Schoenecker / S.Vigallon / **CONSENSUS**
- V. **Administration Update** – None

VI. eLumen Update – Scott Vigallon reported that instructions on how to extract data from eLumen for program review updates is now accessible to instructors and Student Services on the SLO website.

VII. SLO Survey Results – The results of the SLO survey were shared, and both recommendations were accepted.

Recommendation #1: Standardize the rubric scale in eLumen at 0-4 was approved by 75.9% of the responding faculty.

Recommendation #2: Allow only discipline representative to enter SLOs, assessment names, and rubrics into eLumen, and those entering assessment data will have to use those SLOs, assessment names, and rubrics. This was approved by 68.5% of the responding faculty.

Comments Received:

1. Concerned that teaching will become too standardize;
2. Agree with #2, although there is a risk that those who are actually doing the SLO work may become frustrated, as there is a struggle to get people to do the work in the first place;
3. This should have been handled this way from the beginning;
4. Recommendation #1 will create more work for a one person department if rubrics or data needs to be redone;
5. What about a department that does not have full-time faculty;
6. Additional time and commitment for lead faculty will be required; Resources need to be dedicated to make this process successful; This particular department encourages faculty to enter data;
7. B _ _ _ S _ _ _ !
8. Wish there was a 3rd choice.

There was brief discussion of how SLOs already generated by faculty or still interested in writing some could be shared. Scott Vigallon came up with an idea to set up an online GOOGLE Forum next academic year, which would allow faculty to share what they have written, and include a place for placing additional comments that can be read and responded to by other faculty.

VIII. SLOs and Degree/Certificate Outcomes Created by Faculty – Tina

Inzerilla mentioned a dismal response had been received from faculty who had been sent individual emails from their deans regarding not yet having written SLOs, conducted assessments, or developed a degree/certificate outcome. The reason for the response were thought to be not having consequences attached to not doing the work, to the driving force behind the movement of pushing developing SLOs, etc. Since no one can be forced to do something and SLOs are faculty driven, ideas for motivating faculty ranged from approaching faculty as colleague to colleague and talking to those who seem enthusiastic. Change is sometimes slow and perhaps a one-on-one approach, showing the benefits in either a discipline or class example from the inside of the process might help instead of pointing out that it is required by the ACCJC or other areas.

A lengthy discussion took place as to how to introduce this process in the Fall to begin the project of completing this task, and show it as an easy, simple, and meaningful way. The Town Hall Meeting, Convocation or division day were suggested as gatherings where this might occur. The suggestion of getting a manageable number of instructors from across the disciplines that include part-time faculty, and have members of the SLO committee provide the guidance to set the ground work, and use guidelines that have been created jointly, and present what effect resulted from this in the Spring.

Project: Have a variety of disciplines create a SLO for a course or courses that when completed will have one SLO, an assessment tool, and then place in eLumen.

Mark Tarte and Marilyn Marquis will draw up models that will presented to the VP of Academic Services which will outline the number of days, compensation for part-timers, and estimated number of days and hours needed to complete this project. Time spent on this project may be applied to the variable flex hours required next year (this has to be discussed with Staff Development).

IX. SLO Faculty Dialog Forms – Not discussed.

IIIX. Good of the Order – Tasks for next year:

Motivate faculty to:

- Complete SLO

- Complete Assessment
- Complete Degree/Certificate Outcomes
- Introduction for Project to be shared at Convocation
- Project Progress to be presented in April 2014

X. Adjournment – 4:27 p.m.

C.McCauley