Minutes

Student Learning Outcomes Committee
February 2, 2015
2:30 p.m. – Room 2411A

Present: Ann Hight, Tina Inzerilla, Paula Schoenecker, Mark Tarte, Scott Vigallon

Guests: Elena Cole, Maria Smith

I. Set Agenda – The meeting was called to order at 2:34 p.m.

II. Approval of Minutes from October 6 and November 11, 2014
MOTION made to **APPROVE** the draft meeting minutes from October 6 and November 11, 2014.
MSC: A.Hight / M.Tarte / **APPROVED**

III. Administrative Update – No report

IV. eLumen Update – Scott Vigallon
Each month the deans are sent a SLO progress report. The statistics shown below are as of February 2, 2015.

	Jan'15		Feb'15	
Total Active Courses	716		733	
Courses with SLOs	691	97%	688	94%
Courses w/Ongoing Assessments	449	63%	451	64%
Total Degrees/Certificates	97		97	
Total Degrees/Certificates w/Outcomes	75	76%	75	76%
Degrees/Certificates w/Ongoing Assessments	63	65%	63	65%

Increase in Active Courses due to added courses for Spring 2015.
Decrease in percentage of Courses with SLOs due to additional new courses.

A list of disciplines and their courses without completed SLO's was displayed, which also included courses that have not been offered nor will be offered anytime soon. By deactivating these courses the percentage of completed assessments would increase. The process involves faculty submitting a request to the dean, and then forwarding it to the VP of Academic Services.

V. **Update on SLO Liaison Position** – Tina Inzerilla
Marilyn Marquis has stepped down as SLO liaison. With no other faculty having shown interest, the position will remain vacant for the remainder of this semester.

VI. **Next Steps for Attaining 100% SLO Completion** – Group Discussion
How to get LPC at 100% SLO completion has been an ongoing discussion. SLO's is an accreditation standard and the college has agreed to do it, so why is there so much resistance, and some faculty not taking this seriously? By not complying the college is sending a message to the accreditation team that it does not believe in instituting student centered learning. The initial plan was to have an SLO liaison work with the faculty and help move them through the process. With that position now vacant the Committee is left with once again trying to find ways of accomplishing this task.

Part-time faculty are offered compensation although not many have stepped forward, and a huge issue are one or zero person disciplines. Chabot has reached 100% SLO completion and how they accomplished this has not been shared. Each college is assessed individually and LPC has less of a chance of getting sanctioned because of not having 100% completion.

Discussion ensued with the Committee agreeing that quantity should be the focus. The College has had 10 years to write and assess SLO's and that ended in 2012. At the next Town Meeting the importance of completing SLO's will be explained, the implications that may arise, the importance of reading the self-study and providing feedback, and conveying to faculty that support will be made available for those faculty who choose to take advantage.

The Committee will work on contacting faculty in those divisions that have the most outstanding uncompleted SLO's. Those faculty will be given SLO's for their classes, told to choose one to assess, then enter

them into a web form. Scott will then enter the results and recommendations for improvement into eLumen.

VII. **SLO Questions on Program Review/PPU** – Tina Inzerilla
Next year's program review update will be an abbreviated version, and Tina suggested deleting questions currently on the template that pertain to writing a full program review.

A brief discussion ensued and minor changes were made that would still bring out information that would be considered accreditation worthy.

VIII. **Degree/Certificate Outcomes** – Tina Inzerilla
There are 22 degree/certificates left to complete, and in order to ensure they are written this Committee will select the SLO outcomes by using the degree/certificate description. The faculty member responsible for that degree/certificate will be sent a copy of what the SLO committee has come up for their program associated with the courses and course SLO's. If after two weeks there is no response the Committee will be under the assumption that the faculty member has accepted the degree/certificate outcome, and the Committee will enter it into eLumen.

An SLO work session will take place on Friday, February 27th from 9:30 a.m. – 5:30 p.m.

XI. **Adjournment** – 4:40 pm.

C.McCauley