Minutes

Student Learning Outcomes Committee
December 1, 2014
2:30 p.m. – Room 2411A

Present: Ann Hight, Tina Inzerilla, Marilyn Marquis, Paula Schoenecker, John Ruys, Scott Vigallon, Geoff Smythe, Renee Kilmer, Jose Gutierrez (student rep)

I. **Set Agenda** – The meeting was called to order at 2:37 p.m.

II. **Approval of Minutes from October and November meetings**
MOTION made to **APPROVE** the draft minutes from October and November meetings 2014.
MSC: S.Vigallon / A.Hight / **APPROVED**

III. **SLO Questions on next Program Review/PPU**
There was difficulty interpreting SLO data. For the next PPU provide examples of how to interpret data. Marilyn requested that we wait until after she does research about what ACCJC requires before discussing this further. This will be discussed at the February SLO meeting.

IV. **Administrative Update** – Dr. Kilmer, at Town Hall, introduced Marilyn Marquis as the SLO Liaison and provided an SLO update to the campus.

V. **eLumen Update** – statistics as of December 1, 2014. There was a one percent increase to 97 percent for the number of courses with SLOs. The number of ongoing assessments increased from 62 percent to 63 percent. 5 additional courses were assessed.

Total active courses	716	
Courses with SLOs	691	97%
Courses with ongoing assessments	449	63%
Total degrees and certificates	97	
Total degrees and certificates with outcomes	75	76%
Degrees, certificates with ongoing assessments	63	65%

eLumen was down due to a certificate problem. In the new version of eLumen distance education results are distinguished better than the current version.Has not heard anything from Diana Rodrigues in regards to the number of student services areas. The two year assessment rules are interpreted as assessments occurring within the last two years instead of in the number of semesters.

VI. SLO Liaison Update –
Marilyn needs to coordinate with Scott. The ACCJC new standards will have SLOs on the course outline. Marilyn will be writing guidelines for completing SLOs. The guidelines will be brought to the February meeting. There will be lots of examples of objectives from course outlines and what the SLO will look like. The guidelines will state that one SLO for each section of a course must be assessed. Eventually the pay part-time faculty receive may go away and SLOs will be considered a part of their work duties. Scott will provide assistance if needed for the use of web conferencing technology to communicate with part-time faculty.

The plan is to:

- Read and understand accreditation standards.
- Look at other institutions to see what they are doing.
- Provide documentation for new ACCJC standards in regards to SLOs.
- Create models for people to use.
- Go over the findings in Feburary's meeting.
- Work with Scott in biggest problem disciplines. Start with full-time; create meetings for disciplines with part-time faculty.
- Program outcomes and assessments – plan to with faculty.
- After guideslines are set develop a committee mentoring program.
- Start at program level then develop course level to coincide with the discipline.

VII. What kind of support is needed for one person or zero person departments – Dialogue includes reflection the faculty member writes is acceptable. As a committee mentors will be assigned after the SLO liaison creates guidelines.

VIII. Matrix of SLO Completion by Discipline – The committee came to a consenus that course level completion results are more useful. This may be more useful for the program review committee.

IX. Target Completion Dates – Assessments for Fall semester should be completed by January 15th. Assessments for Spring semester should be completed by June 15th.

XI. Adjournment – 4:30 pm.