Student Learning Outcomes Committee Meeting

August 31, 2015 |*2:30 pm* | *2411A*

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- Provide necessary institutional support for curriculum development and maintenance.
- Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (voting):

Chair: John Ruys

Administrators: Roanna Bennie
Don Miller

Faculty Reps: Ann Hight
Gina Webster
Marty Nash
Adeliza Flores
Kimberly Tomlinson
Katie Eagan

Classified: Scott Vigallon

Members Present (non-voting):

Director of Research and Planning: Rajinder Samra

Meeting Guests: Karin Spirn

Meeting Minutes

1. Call to Order **John Ruys, Chair**

Meeting called to order at 2:34 pm

2. Review and Approval of Agenda **Chair**

MOTION made to reorder the agenda.
MSC: A.Hight / K.Tomlinson / APPROVED

3. Review and Approval of Minutes May 5, 2015 **Chair**

Minutes from May 5, 2015 were presented for approval. A correction was asked to be made to Agenda Item VIII (Committee Charge and Meeting Frequency).
MSC: A.Hight / K.Tomlinson / 3 Abstentions / APPROVED

Introductions followed before continuing to the next agenda item.

4. Committee Charge
Chair

One proposed change to this Committee is the frequency of meetings, from the first Monday of each month to the first and third of each month.

Documents consisting of this committee's Charge, 9 Principles of Good Practice for Assessing Student Learning, and LPC's Assessment Philosophy were briefly reviewed. Not mentioned in the Charge is assessing the quality of SLO's or how information on quality of assessments is collected. The members were asked to review the LPC's Assessment Philosophy with the faculty at their next division meeting,

A discussion ensued with the group briefly reviewing some areas of the various documents to better understand the types of information that could be relevant, and have that included in the Charge. Feedback from the divisions will be discussed at the next meeting. A vote to accept any suggested changes to this committee's Charge will be held at the next meeting.

The SLO committee reports to the Academic Senate. Since the Academic Senate will not meet until September 23, an unofficial SLO meeting is scheduled to September 21.

5. eLumen Update **Scott Vigallon**

LPC has delayed upgrading to a newer version of eLumen for a number of years because of accreditation. The latest version of eLumen is now totally different and will require retraining for everyone who uses this program. The newer version will be able to compare DE data to data collected from face to face by "tagging" courses. Also, SLO ~~program~~ data by demographics will be required under the new accreditation guidelines. Collecting the data is one feature that cannot be performed under the older version of eLumen, but can under the new. The newer version will also be able to collect the information required for the annual ACCJC report by just a couple of clicks, where currently 4-5 individuals work on gathering this information. There is also a Program Review, and Planning and Budget piece that integrates with SLO's. The newer version is steps above what is currently in place, and as noted above, offers features that will do away with labor intensive data collecting.

A brief discussion took place regarding manually converting data, and what programs or courses would require aggregated or disaggregated data. Whether this information would have to be initially inputted manually, and who would be responsible (faculty or eLumen) was questioned.

If LPC is considering upgrading what is currently in place, the timing of when this is to happen, and when to make the transition will need to be determined. It is highly recommended that the SLO committee, full and part time faculty, and any others who will be involved, attend a webinar. The presentation would be put on by representatives from eLumen who would explain and answer any questions regarding the new version.

A report outlining the number of courses and programs that have been assessed, along with other information is generally shared once a month at this meeting. The SLO committee had not discussed the frequency of when SLO's are to be assessed with regard to how far back data should be collected, so a report was not generated for this meeting. The results reported in the final accreditation report were put together in June, and that information will also be used in the self-study. The 2014-15 SLO results are now posted on the SLO site consisting of core competencies, program level, and student services results. The data for the Fall semester is not yet available as IT waits until after census to post the information, which is when new faculty will have access.

As of June 1 and within the last 2 years, 93% of LPC courses have been assessed, and 93% of our programs have ongoing assessments. A survey was conducted last Spring asking if there was interest in moving to a 3 year cycle, which would line up with the program review cycle. There are some schools that have 5 year cycles that line up with the curriculum process. If LPC remains on a 2 year cycle there are 137 courses that would need assessments, 74 courses if it were a 3 year cycle, and 57 courses if it were a 5 year cycle. Establishing a cycle is still under discussion.

SLO definitions were briefly discussed and a website ~~of~~ with this information was displayed, which will be sent out to the Committee members. It was also suggested that SLO definitions be shared with faculty during the Senate portion of the division meeting.

6. Accreditation Review – Tabled until next meeting.

7. Core Competencies – Tabled until next meeting.

8. Flex Day Planning **Chair**

A tentative schedule for Flex Day is currently being put together, which is scheduled for Tuesday, September 15th, here at the campus. An SLO workshop is scheduled to be held from 10 am – 12 pm, to be facilitated by John Ruys. A brief discussion ensured about the areas related to SLO's that the workshop should cover.

9. Program Review Update **Karin Spirn**

The Program Review Update is due October 12, 2015. The forms and complete information can be found on the Committee's website. The first section is a "Program Snapshot" of a review, and the next two sections cover SLO/SAO's. These sections were designed by the SLO committee last year with input from the PR committee. Section two covers SLO/SAO Assessment Review and reflects on what the programs accomplished the last year. Section three covers and SLO/ SAO Continuous Improvement Process that asks for information regarding future planning. Both of these section focus on getting examples that can be taken and used in the accreditation report.

A brief discussion followed with questions being asked that helped further clarify some sections of the program review forms.

10. Administrative Update – No report **Roanna Bennie**

11. Adjournment – Meeting adjourned at 4:43 pm

12. Next Regular Meeting – September 21, 2015