Student Learning Outcomes Committee Meeting

November 16, 2015 |*2:30 pm* | *2411A*

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- Provide necessary institutional support for curriculum development and maintenance.
- Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (voting):

Chair: John Ruys

Administrators:

Roanna Bennie - Absent
Don Miller

Faculty Reps:

Ann Hight
Gina Webster – Absent
Marty Nash
Adeliza Flores
Kimberly Tomlinson
Katie Eagan

Classified:

Scott Vigallon

Members (non-voting):

Director of Research and Planning:

Rajinder Samra - Absent

Guests:

Karin Spirn

DRAFT Minutes

1. Call to Order

Meeting called to order at 2:35 pm

2. Review and Approval of Agenda

MOTION to APPROVE the Agenda
MSC: A.Hight / M.Nash / APPROVED

3. Review/Approval of October 5, October 19, and November 2, 2015 Draft Minutes

MSC: C.Eagan / M.Nash / 1-Abstention / APPROVED

4. Courses to Be Assessed In Fall 2015 John Ruys

A current SLO report was displayed showing the status of courses for the Fall Semester:

Total Active Courses	696
Courses With SLOs	679 (98%)
Courses With Ongoing Assessments	611 (91%)
Total Degrees & Certificates	102
Total Degrees & Certificates With Outcomes	96 (94%)
Degrees, Certificates With Ongoing Assessments	91 (89%)
Programs Without Ongoing Assessments	10

Courses not currently being offered may be listed, and cross listed courses may show no as having no students. New courses should be assessed in order to be placed on the 3-year cycle.

The spreadsheet with complete information will be emailed to the committee members. This information is to be shared with faculty at the next division meeting.

5. eLumen 6.0 Upgrade Timeline John Ruys

John attended the Senate meeting and reported that the SLO committee had approved the 6.0 eLumen upgrade. Jeannine Methe has been advised and the next step is to contact eLumen to coordinate the implementation process.

A timeline mapping the upgrade process will need to begin as soon as possible since the college and eLumen have steps that each must take beforehand.
Some of what the SLO committee needs to do to prepare for the update in Fall 2016 is:

- Solidify a timeline so that eLumen users know when to stop entering data into the existing system (to be decided at December 7 SLO meeting);
- Set up training sessions;
- Decide which SLO components of eLumen will or will not be activated (in the beginning), and inform eLumen how the data is to be set up.
- Reaffirm the decision of upgrading eLumen with the President. Jeannine Methe will be contacted to begin negotiations with eLumen, and to include John Ruys, and Scott Vigallon in the process.

A list of questions provided by eLumen will be used to develop the timeline. John will contact VP Bennie and inform her of what took place at this meeting regarding the update.

6. Spring 2016 Flex Day **John Ruys**

At the Fall Flex Day a SLO workshop was offered. A survey was emailed to those who participated and some responses indicated that:

- 17% of those responding thought the workshop was helpful;
- More time should be devoted to working on SLOs, entering data into eLumen, and working on program reviews;
- Disciplines should have more time to have conversations about assessments, what is working and what is not, the next step, and pedagogy;

Discussion ensued regarding the Spring Flex Day and what the SLO committee could offer as a workshop. The Great Teacher's Seminar was mentioned. It was an event were teachers taught teachers how to teach. Faculty who attended would be instructed how to organize pedagogical seminars at their college and share information as a group. The idea of establishing something similar with the focus placed on different methods of assessing data, sharing best practices or just discussing student learning seemed interesting. Participation could be discipline specific or a combination.

The SLO committee also decided to focus this year on the Creativity and Aesthetics core competency to see how faculty measure and develop rubrics, talk about how assessments are measured, and how rubrics are developed. Discussion about this core competency would not apply to every discipline but with Flex Day having concurrent sessions faculty could select what they would like to attend.

Another topic that could be discussed was defining a SLO, sharing best practices, providing more direction of what a SLO is, explaining the difference of an objective versus an outcome, and offering more pragmatic information. The SLO committee volunteered to read program reviews along with the Program Review committee, and realized that some faculty found data from the Researcher's office very useful, but not from SLOs. The direction needs to move towards making SLOs more useful so that faculty would be more willing to participate (with writing them). Also noted was that faculty were delaying writing SLOs until there was a defined definition, and that eLumen was going to be updated. Potential feedback from faculty about

SLOs is being lost because some are waiting for direction before writing SLOs, while others see the process as not having a value.

Professional responsibilities related to contractual changes have opened up the opportunity to work with full and part-time faculty to train and with them on SLOs. Inviting faculty from other colleges and present to faculty here their experiences with successful SLOs, and having them provide concrete examples of their successes could be another idea.

7. SLO Document Update **John Ruys**

The SLO document for LPC was introduced previously to the committee. VP Bennie had offered to refine the recommendations within the document. Since its last review, information has been added and a copy of the current draft was displayed. The document contains the Context, Definitions, and Guidelines. The sections cover what the SLO committee needs to do related to accreditation standards, and what the committee is supposed to be assessing. Definitions include Program, Program Review, SLOs, Edu Program, and the committee's Charge. Explains how SLOs are different from a course objective, how to write course program outcomes, and the difference between course level SLOs, SAO's, and AUO's. Mapping courses, various types of assessments, and Closing the Loop are also explained. Examples are provided in specific areas in the Guideline section.

There was a brief discussion and the idea of having online training was proposed, and information on the SLO website will be replaced by some of the content found in this document.

8. Planning Priority **John Ruys**

VP Roanna Bennie has been tasked with overseeing the progress of one of LPC's Planning Priorities, which is *"Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes."* She reported the progress that has been made on this goal at the Institutional Planning Committee.

Her report was shared at this meeting and included a column with nine solutions/steps. A second column listed the stakeholder assigned, and a third column indicated whether the solution/step had been reviewed by the stakeholder. Because this is a new process, she has asked for the SLO committee's feedback. Particularly looking at the solutions/steps and if they will work, if the steps are in the right direction, and if the stakeholder is correct.

A brief discussion ensued that included adding additional steps and modifying some of the solutions. John Ruys will provide VP Bennie with the feedback.

9. Adjournment - Meeting adjourned at 3:35 p.m.

10. Next Regular Meeting – December 7, 2015