

SLO Task Force

Specific Goals: Actions and Responsibilities

Fall 2006

Action Needed	Persons Responsible	Money or Resources needed
<p>August Flex Day</p> <ul style="list-style-type: none"> • Workshop for Course SLOs and Assessment Plan <ul style="list-style-type: none"> ○ Review writing SLOs and assessment ○ Review Handbook and Assessment Plan forms ○ Decide if working alone on a course/service, or with a group ○ By end of day, submit (to Curriculum or to Deans?) which course SLOs you (or your group) will work on this semester. ○ Training faculty to use on eLumen 	<p>Staff Development</p>	<ul style="list-style-type: none"> • Time set aside at Flex-day • Facilitators
<p>Meet to develop and collaborate on SLOs during 2nd half of town hall meeting, and during time set aside during division meetings.</p>	<ul style="list-style-type: none"> • Faculty and Service staff (create SLOs) • Administration (provide time for collaboration). 	<ul style="list-style-type: none"> • Time at Town hall • Time at Division meetings
<p>Help from mentor faculty or facilitators available during the semester for faculty and staff.</p>	<p>Staff Development (coordinates mentors/trainers/facilitation to meet faculty/staff needs)</p>	<ul style="list-style-type: none"> • \$ for mentor faculty
<p>Coordinate sample of course Assessment Reports to be completed in order to assess one Core Competency at the end of spring, 2007.</p>	<ul style="list-style-type: none"> • Research and Planning • Deans • Faculty Senate 	<ul style="list-style-type: none"> • Technology
<p>Complete Assessment plan submitted on-line or to Curriculum Committee by December? Or January flex-day?</p>	<ul style="list-style-type: none"> • Curriculum Committee • PDC/technology 	<ul style="list-style-type: none"> • Technology
<p>Once a month meeting to assess immediate changes or modifications needed in SLOAC plan, as well as discussion concerning long-term process.</p>	<ul style="list-style-type: none"> • Steering Committee 	<ul style="list-style-type: none"> • Time on Master Calendar
<p>Survey faculty and staff on Core Competencies</p>	<ul style="list-style-type: none"> • Scott Vigallon 	<ul style="list-style-type: none"> •
<p>Survey students about Core Competencies</p>	<ul style="list-style-type: none"> • Amber Machamer 	<ul style="list-style-type: none"> • Need faculty cooperation