

CLUB AUTHORIZATION TO SPEND FUNDS

LAS POSITAS COLLEGE STUDENT GOVERNMENT (LPCSG)
INTER-CLUB COUNCIL (ICC)

Club Name _____

Date of Club Meeting _____

(Please attach club agenda/minutes)

Motion (Authorization to spend club funds): _____

moves to approve expending club funds for an _____
(Student Club Member's Name)

amount up to \$ _____ **OR** exactly \$ _____

to _____ for _____

(Describe the expense purpose, eg. purchase of supplies)

(Describe the activity/event, e.g. club meeting)

Motion Seconded by: _____

(Student Club Member's Name)

Aye: _____ (number of supporting members)

Nay: _____ (number of opposing members)

Abstain: _____ (number of abstaining members)

Decision on Motion: Pass Fail

When authorization amount is for \$600 or more, please complete the following:

*Roll Call-Club Member's Name (First and Last Name) and Vote - Aye, Nay, or
Abstain (Use drop down menu as needed)*

1.		11.	
2.		12.	
3.		13.	
4.		14.	
5.		15.	
6.		16.	
7.		17.	
8.		18.	
9.		19.	
10.		20.	

Advisor in Attendance: _____

Print Name

Signature

Date

**THIS FORM WILL BE RETURNED TO YOU IF YOU SUBMIT IT WITHOUT AN
ASB DISBURSEMENT REQUEST FORM, REQUIRED SIGNATURES, ORIGINAL
ITEMIZED RECEIPTS, AND CLUB MEETING MINUTES.**