



LAS POSITAS

COLLEGE

Student Services Monthly Newsletter

April 2020

WORKING ON-CAMPUS

While Las Positas College employees are permitted to visit campus to gain access to their respective offices to retrieve documentation, access computer hardware and software not available remotely, and retrieve personal items, I would like to ask that you refrain from coming to campus if at all possible unless your department or office is considered “essential” as defined by the Chabot-Las Positas Community College District. If you plan to visit campus, please contact the Office of Campus Safety & Security so that they may accompany you to your office and alert them that you will be on-campus for a specific period in case they need to alert or evacuate the college.

FREQUENTLY ASKED QUESTIONS - STUDENTS

Frequently Asked Questions (FAQs) have been specifically developed for students in response to the shelter-in-home and transition from face-to-face to online instruction. The FAQs for Students link has been added to the homepage of the college website. Please encourage our students to visit our college website for the latest information.

FINANCIAL AID

Given the uncertainty of the continued employment of our students and their families by off-campus entities, I would like to ask that you encourage all students to apply for financial aid by submitting the Free Application for Federal Student Aid (FAFSA) or the California Dream Act Application (CADAA). Students who were previously denied financial aid and whose financial circumstances may have changed should submit a "Special Circumstances Petition" available online to the Financial Aid Office to request a review.

U.S. MAIL DELIVERY

The Office of Campus Safety & Security will be receiving and safeguarding incoming U.S. mail to the college. U.S. mail will be sorted and available for pick-up by college personnel, as appropriate.



IMPORTANT DATES & DEADLINES

- **April 6th - April 12th**
LPCSG Election via CLASS-Web
- **April 12th**
Course Withdraw Deadline
- **April 15th**
Course Registration Begins for Summer & Fall 2020
- **April 21st**
The Market



LPCSG ELECTION

The Las Positas College Student Government (LPCSG) plans to proceed with its election for student officers and student trustee for the 2020-2021 Academic Year. The election is scheduled from Monday, April 6, 2020 through Sunday, April 12, 2020 and the election will take place via CLASS-Web. All current students are eligible to vote online. Please visit the Student Life Office webpage for additional information.

COURSE REGISTRATION FOR SUMMER & FALL 2020

Las Positas College will proceed with its course registration for summer term 2020 and fall semester 2020 as previously planned. The first day of priority registration will be Wednesday, April 15, 2020. Students may register via CLASS-Web. State mandated groups (CalWORKs, DSPS, EOPS, Foster Youth, Homeless, and Veterans) will go first to be followed by college priority groups (athletes and student government). Please visit the Admissions & Records Office webpage for additional information.

THE MARKET

At this time, we are uncertain if The Market (free food distribution) will take place at Las Positas College on Tuesday, April 21, 2020. The Student Life Office will continue to monitor the current shelter-in-home order and will await further direction and guidance from the Chabot-Las Positas Community College District. Students, employees, and community members should be referred to the Alameda County Community Food Bank for information on how to obtain free food.

DISTRIBUTION OF PAYCHECKS

The Office of Campus Safety & Security in collaboration with Chabot-Las Positas Community College District Business Services will distribute hard copy paychecks to employees who do not have direct deposit and have been accustomed to receiving their paycheck in-person. Employees are encouraged to contact Business Services if they have any questions or wish to change the method in which they receive their paycheck. It is anticipated that paychecks will be available for pick-up on Tuesday, March 31, 2020.

YEAR-END EVENT PLANNING

Las Positas College has decided to cancel all year-end events for the remainder of spring semester 2020. For those of you who have already made catering and facility reservations, have extended invitations to colleagues and students, and have posted information online or elsewhere, please follow-up with the appropriate entities and take actions to confirm the cancellation of your event.

COMMENCEMENT 2020

Commencement 2020 has been cancelled. This was a difficult decision to make but one that had to be done to help ensure the well-being of students, employees, and guests alike. The commencement webpage will be updated soon. Additional information is forthcoming.

NEWS FROM THE TEAM

Do you have an upcoming event, a new initiative, or news that you would like to share with our Student Services team? I am happy to consider your recommendations for future editions of our newsletter. Please e-mail your information to wgarcia@laspositascollege.edu.

William L. Garcia
Vice President of Student Services



Student Services