I. LOWER THE PROJECTOR SCREEN & TURN ON THE DATA PROJECTOR

The switch to lower or raise the screen is located on the front wall of the classroom, below the left side of the whiteboard.

NOTE: The switch that is labeled “Data Projector” must remain on at all times. If the projector is not functioning at all, check to see if the switch is in the “ON” position.

II. CHOOSE ONE OF THE FOLLOWING ACTIONS:

Point this remote at the projector hanging from the ceiling and press the “ON” button. You should hear the fan come on. It will take a minute or two for the unit to warm up.
A. SHOW A DVD OR VHS:

- Point this remote at the projector on the ceiling and press the “VIDEO” button.
- Press the “DVD/VCR” button on the Audio/Video Selector.
- Insert a disc or tape into the DVD/VCR. The remote operates similarly to one from a home DVD/VHS unit.
- Turn on the audio amplifier unit - the orange light will glow.
- Adjust these two knobs on the amplifier to suit your needs.

- Insert a disc or tape into the DVD/VCR.
- The remote operates similarly to one from a home DVD/VHS unit.

- Turn on the audio amplifier unit - the orange light will glow.
- Adjust these two knobs on the amplifier to suit your needs.
B. SHOW THE SCREEN IMAGE & PLAY SOUND FROM THE PC

Point this remote at the projector on the ceiling and press the “RGB” button.

Press the button labeled “PC” on the audio selector box.

Switch the video selector box to “PC.”

Turn on the audio amplifier unit - the orange light will glow.

Adjust these knobs on the amplifier to suit your needs.
C. SHOW THE SCREEN IMAGE & PLAY SOUND FROM A LAPTOP

Point this remote at the projector on the ceiling and press the “RGB” button.

Press the button labeled “LAPTOP” on the audio selector box.

Attach these two loose cables to the laptop video and audio outputs.

Switch the video selector box to “LAPTOP.”

Adjust these knobs on the amplifier to suit your needs.

Turn on the audio amplifier unit - the orange light will glow.
D. SHOW AN IMAGE FROM THE DOCUMENT CAMERA

Point this remote at the projector on the ceiling and press the “RGB” button.

Press the button labeled “DOC CAM” on the audio selector box.

Switch the video selector box to “DOC CAM.”
III. RETURN THE SCREEN TO THE FULLY RAISED POSITION.

IV. TURN OFF THE DATA PROJECTOR.

- Press the “Standby” or “Power” button on the projector remote two times.
- You will see the bulb shut off and the status light will change from green to red when the unit cools down.

V. TURN OFF THE AUDIO AMPLIFIER.

- The orange light will turn off.