

# Instructions for Completing the VA Education Benefits Certification Request and Statement of Obligation Form

Website: [www.laspositascollege.edu/veterans](http://www.laspositascollege.edu/veterans)

**LAS POSITAS COLLEGE  
VETERANS FIRST PROGRAM**

**Frequently Asked Questions about the Certifying Process**

1. If I make a change to my schedule, such as adding or dropping a class before the term begins, do I need to submit a new form?

A: Yes. Each time you make a change, the Dept of VA must be notified to ensure that the educational benefits you received are accurate.

2. What does it mean when the course is offered at Chabot College? Will LPC certify courses that I register for at Chabot College?

A: No. The Veterans Specialist will send a Parent letter to Chabot College confirming that the course registered for at Chabot College is on your Educational Plan. The Veterans Center at Chabot College will certify your course as a “guest” student.

3. What if I made an error on my schedule, for example, entered the wrong start/end dates for a course or entered the wrong units, will I need to re-submit the form?

A: No. The Veterans Specialist will verify the data before it is submitted to the Dept of VA. If there are any discrepancies on the form, the Veterans Specialist will contact you before it is submitted to the Dept of VA.

4. If I need help completing the Form, will someone help me?

A: Yes, simply visit the Virtual Reception Desk via Zoom. Information is available on the Veterans First website.

5. If I am having technical issues with completing the form, can I download the form, hand write the information, scan, and email it?

A: Yes, email your completed form to [lpcveteransfirst@laspositascollege.edu](mailto:lpcveteransfirst@laspositascollege.edu)



Questions: [lpcveteransfirst@laspositascollege.edu](mailto:lpcveteransfirst@laspositascollege.edu)  
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