

Student Learning Outcomes Committee Meeting

November 2, 2015 | 2:30 pm | 2411A

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- Provide necessary institutional support for curriculum development and maintenance.
- Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (voting):

Chair: John Ruys - Absent

Administrators:

Roanna Bennie Don Miller – Absent

Faculty Reps:

Ann Hight
Gina Webster
Marty Nash
Adeliza Flores
Kimberly Tomlinson - Absent
Katie Eagan

Classified:

Scott Vigallon - Absent

Members Present (non-voting):

Director of Research and Planning:

Rajinder Samra - Absent

<u>Guests:</u>

Minutes

1. Call to Order

Meeting called to order at 2:40 pm

2. Review and Approval of Agenda

No quorum

3. Review/Approval of October 5, 2015 Draft Minutes

No quorum

4. Discussion of eLumen 6.0

Roanna Bennie

The question of affirming and moving forward with the eLumen upgrade was up for discussion. A demonstration of the 6.0 version was presented to the committee at their last meeting. The question of whether the process of inputting the data be altered in anyway, and remain compatible with the 6.0 version was asked. It was explained that entering data in the upgraded version would change although there was not a lot of choices. Being able to incorporate the accreditation team's recommendations would not be a problem since the SLO process and eLumen are both separate, and eLumen is primarily a data collection program and not considered a process tool.

The SLO committee began discussing upgrading eLumen last academic year; it was approved at that time. Committee members present had no objections and were in support of moving forward. For new members on the committee who were not apprised of the previous discussions, it was suggested that they meet with John Ruys or Scott Vigallon for more information.

5. Administrative Update

Roanna Bennie

VP Bennie is in the process of drafting a document that outlines the definitions and context of SLO work; it was sent to John Ruys for review. It contains an overview of the SLO work at LPC as well as definitions and guidelines for writing, assessing, managing the recycle of evaluations, and connecting course SLO's to program SLO's. The document will be sent to the committee members for their input as well.

The College Council has recommended a definition of a "Program" and has asked for feedback. It is very broad and made to encompass educational outcomes, student services outcomes, and administrative outcomes. The definition is as follows: "A program is an organized set of courses and/or services that lead to a defined objective(s) in support of

November 2, 2015 | 2:30 pm | 2411A

student learning." The committee members are asked to respond to VP Bennie with their input. The definition will be sent back to College Council to affirm, and when in place definitions for the Educational, Student Services, and Administrative programs will be written. Program reviews have been written for the Educational and Student Services programs, while the administrative areas have, but not in any order or cycle. There has not been a formal connection to program review from the Research and Development, Teaching and Learning Center, CTE, VP Offices, Deans (division offices), and the President's Office. The accreditation team asked about program reviews for some of these areas and if the college had a definition of a program. The college is anticipating a recommendation from the accreditation team that may address this.

Establishing a definition of a program and providing feedback to College Council so that program reviews can be written for those areas that have not been consistent, would have a positive effect on the college. SLO committee members are being asked to respond to VP Bennie with their input by November 6.

Discussion went back to the document related to writing SLO's and the guidelines that will come from the SLO committee. Faculty are in the process or beginning to write SLO's. If the definitions or guidelines alter the current process of how they are currently being written, it was suggested moving forward with completing the draft and sharing the information sooner rather than later. VP Bennie's idea was to also include appendices and examples as another way to help guide the faculty. It was mentioned that a recommendation to faculty of how many SLO's per course be included. The State Academic Senate recommends 3-5 SLO's per course and not all courses require the same number. There are main areas in each course or program that a SLO would be written that may include skills, knowledge, and attitudes. While other courses or programs may be content driven and require more skills increasing the number of SLO's required. The guidelines will be written clearly, be flexible, include appendices with examples, and grow the document with best practices.

- **6. Adjournment** Meeting adjourned at 3:30 p.m.
- 7. Next Regular Meeting November 16, 2015