LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
❖ Provide necessary institutional support for curriculum development and maintenance.
❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

SLO Committee:

Members Present (voting):
Co-Chair: John Ruys
Co-Chair: Ann Hight
Administrators:
        Roanna Bennie- Absent
        Don Miller- Absent
Faculty Reps:
        Mark Tarte- Absent
        Marty Nash
        Kimberly Tomlinson- Absent
        Akihiko Hirose
        Gina Webster- Absent
Classified:
        Scott Vigallon
Members Present (non-voting):
Director of Research and Planning:
        Rajinder Samra-Absent

Meeting Guests:
Angelo Bummer

Draft Minutes

1. **Call to Order**
   Meeting called to order at 2:36pm

2. **Review and Approval of Agenda (November 14th, 2016)**
   MOTION to APPROVE draft Agenda
   MSC: Nash /Hirose /APPROVED

3. **Review and Approval of Minutes (October 24th, 2016)**
   MOTION to APPROVE draft minutes from October 24th, 2016
   No Quorum Minutes Not Approved

4. **SLO Webpage Edits:** John Ruys stated that Madeline Wiest, Curriculum and SLO Specialist has already begun working on updating the SLO Website. We would like to bring the SLO Website in line with the current thinking and language of SLOs, PSLOs, and SAOs. The last time the website was updated with regards to our assessment policy was probably around 2009-2010. All of the new eLumen information, SLO Process, and reports from eLumen can stay the same. However, the PSLO section will need to be updated and SAO guidelines will need to be developed. Items will be rearranged, including moving the Timeline of what we have done to the archives page for accreditors to show what we have worked on previously. The resources page will be removed and the different items rearranged into other sections. The language regarding the three-year assessment cycle will be revised. This will need to be completed before the visit by the Accreditation team.

5. **SLO Liaisons and Upcoming Workshops:** John Ruys thanked the SLO Liaisons for their reports, which have been very helpful in writing the Accreditation Report. It has been approved to have SLO Liaisons in the spring, however we do not know how many. More release time have been requested for SLO Liaisons has been requested in the spring. It is unclear whether in Spring the SLO Liaisons will be required to submit a report, as they did this semester. Ann Hight stated from the reports it was clear that some departments could benefit from more assistance. Angelo Bummer said that he worked this semester with lots of new faculty, many of whom are the only full time faculty member in their department. John Ruys has put in a request to have a Flex Day activity to map the ISLOs. Ann Hight discussed how she noticed from program review that for some programs not all of the required courses mapped up to the PSLOs. While theoretically all required courses should map to a PSLO, this will not be mandated by the SLO Committee.

6. **ACCJC December Workshop: Making Student Learning Assessment Useful and Used:** John Ruys reported the VP Roanna Bennie has verified that there is funds to send three to five interested people to the December 5th in Burlingame from 8am to 3pm. As it is a Monday John Ruys will verify with Roanna Bennie if there will be funds available for substitute teachers, as many faculty members have classes during this time. John Ruys stated that he will go to the workshop. Ann Hight and Angelo Bummer stated that if they were able to have substitutes cover their classes that day, they would also attend. There was not a ISLO review at the Town Hall, as there was not enough time. Instead, John Ruys stated that he will send out an announcement that there will be a ISLO review on November 30th, which is a fifth Wednesday. There will be three more eLumen workshops this semester December 1st, 6th, 7th. Ann Hight stated that they should encourage faculty to bring their data to the workshops.

7. **CLSO Review:**
    a. Old Business: (Old Business was not discussed during this meeting)
        i. PSCN 28: Orientation for International Students
        ii. PSCN 3: Introduction to Counseling Theory
        iii. PSCN 6: Introduction to Counseling Case Management for Human Services
        iv. THEA 48A: Tech Theater in Production Beginning
        v. THEA 48B: Tech Theater in Production Intermediate
        vi. THEA 48C: Tech Theater in Production Advanced
        vii. THEA 48D: Tech Theater in Production Management
        viii. THEA 50: Stagecraft
        ix. THEA 50L: Introduction to Stage Lighting
    b. New Business:
        i. HIST 1: Western Civilization to 1600
            - **New CSLO**- Identify the major cultural developments in Western Civilization before 1600.
                - **CSLO Approved**- Pending addition of standardized language (note has already been sent to the history faculty)
        ii. HIST 2: Western Civilization since 1600
            - **New CSLO**- Identify the major cultural developments in Western Civilization after 1600.
                - **CSLO Approved**- Pending addition of standardized language (note has already been sent to the history faculty)
        iii. HIST 7: US History Through Reconstruction

- **New CSLO**- Identify the major cultural developments in United States History before 1877.

    - **CSLO Approved**- pending addition of standardized language (note has already been sent to the history faculty)

iv. HIST 8: US History Post- Reconstruction

- **New CSLO**- Identify the major cultural developments in United States History after 1877.

    - **CSLO Approved**- pending addition of standardized language (note has already been sent to the history faculty)

v. BIO 60: Marine Biology

- **New CSLOs**- 1.) Upon completion of BIO60, students should be able to differentiate various marine ecosystems, compare and contrast representative marine organisms, and understand their interdependence. 2.) Upon completion of BIO60, students should be able to conduct guided experiments in the laboratory and interpret the results of these investigations, individually and/ or in collaboration with other students.

    - **CSLOs Approved**- Ann Hight described how this is an introduction/ GE course so the SLO have been left open in order to accommodate how adjuncts would like to teach the course.

vi. BIO 30: Intro to College Biology

- **New CSLOs**- 1.) Upon completion of BIO30, students should be able to conduct guided experiments in the laboratory and interpret the results of these investigations, individually and/ or in collaboration with other students. 2.) Upon completion of BIO30, students should be able to explain basic principles of biochemistry, ecology, and cellular, evolutionary, and organismal biology.

    - **CSLOs Approved**- Ann Hight described how this is an introduction/ GE course so the SLO have been left open in order to accommodate how adjuncts would like to teach the course. It was discussed that perhaps one of the one SLOs, "Students will demonstrate writing proficiency on a written assignment", is already being capture in the Communication ISLO

and can be eliminated. Ann Hight believes that the faculty member is still working on approving their SLOs and that this SLO will be deactivated.

vii. BIO 10: Intro Science of Biology

- **New CSLOs**- 1.) Upon completion of BIO10, students should be able to conduct guided experiments in the laboratory and interpret the results of these investigations, individually and/ or in collaboration with other students. 2.) Upon completion of BIO10, students should be able to explain and apply basic principles of ecology, cellular, evolutionary, and organismal biology.

  - **CSLOs Approved**- Ann Hight described how this is an introduction/ GE course so the SLO have been left open in order to accommodate how adjuncts would like to teach the course. It was discussed that

viii. GEOG 8: Intro Weather Climate

- **New CSLOs-** 1.) Upon completion of GEOG 8 students will be able to define and describe the climates of the world as defined by Koppen. 2.) Upon completion of GEOG 8, students will be able to identify and describe the differences between stable and unstable air and give the expected weather characteristics.

  - **CSLOs Approved-** The Geography CSLO's were submitted by Tom Orf. He also used the edit feature in eLumen to modify the existing SLOs to adhere to the standard language. All of the new SLO map up to Measureable Objectives.

ix. GEOG 5: World Regional Geography

- **New CSLOs-** 1.) Upon completion of GEOG 5, students will be able to locate and label on a map different cities of the world as discussed in class. 2.) Upon completion of GEOG 5, students will be able to locate and label on a map different rivers and landforms of the world as discussed in class.

  - **CSLOs Approved**

x. GEOG 2: Cultural Geography

- **New CSLOs-** 1.) Upon completion of GEOG 2, students will be able to define, describe and explain the Multi-Nuclei model or urban development. 2.) Upon completion of GEOG 2, students will be able to differentiate between the different types of cultural diffusion.

- **CSLOs Approved**

xi. GEOG 12: Geography of California

- **New CSLOs-** 1.) Upon completion of GEOG 12, students will be able to identify different canals in California and state if they are federal, state or privately controlled. 2.) Upon completion of GEOG 12, students will be able to identify the different climates that exist in California.

    - C**SLOs Approved**

xii. AUTO L1L2: Smog Level One and Two

- **New CSLO**- Upon completion of AUTO L1L2, the student should be able to, obtain and interpret powertrain data.

    - New Auto Course, no existing SLOs. There will need to have to be discussion about having more SLOs. John Ruys will reach out to the faculty.

xiii. AUTO A2: Transmission/Transaxle

- **New CSLOs**- 1.) Upon completion of AUTO A2, the student should be able to, obtain and interpret scan tool data. 2.) Upon completion of AUTO A2, the student should be able to, obtain and interpret powertrain data related to the transmission.

    - New Auto Course, no existing SLOs. There will need to have to be discussion about having more SLOs. John Ruys will reach out to the faculty.

xiv. AUTO A3: Manual Drivetrains

- **New CSLO**- Upon completion of AUTO A3, the student should be able to, obtain and interpret powertrain data related to manual gearboxes and axles.

    - New Auto Course, no existing SLOs. There will need to have to be discussion about having more SLOs. John Ruys will reach out to the faculty.

xv. AUTO INTR: Auto Service and Introduction

- **New CSLO**- Upon completion of AUTO INTR, the student should be able to, recognize and apply shop safety precautions.

- New Auto Course, no existing SLOs. There will need to have to be discussion about having more SLOs. John Ruys will reach out to the faculty.

8. **PSLO Review:**
   c. Old Business:
      i. None
   d. New Business:
      i. History AA-T
         - **New PSLOs**- 1.) Students will demonstrate critical thinking as they identify and use various types of historical sources. 2.) Demonstrate critical thinking by citing appropriate historical evidence to explain change over time. 3.) Use primary and/or secondary sources to argue a historical thesis.
            - PSLOs are not mapped, John Ruys will work with the faculty members to complete.
      ii. Speech AA
         - **New PSLOs**- 1.) Communicate effectively in all communication settings. 2.) Communicate effectively in all occasions. 3.) Have an understanding of all audiences.
            - There was concern from the Committee regarding the use of the word "all" and how the "understanding of all audiences" would be assessed. John Ruys will reach out to the faculty members for revisions.
      iii. Theater Arts AA
         - **New PSLOs**- 1.) Analyze the artistic elements in productions, looking at design, acting, and directorial choice. 2.) Apply the leaned techniques of acting or technical theater in public performance of various genres of theater, or other types of personal creative work. 3.) Possess the skills necessary for textual interpretation for academic discourse, deign, and/or performance studies.4.) Understand how to develop and maintain a positive contribution the field of theater in academics, performance, or technical theater. 5.) Understand the historical and cultural significance of theater through completion of projects in the technical theater courses and theater history class.

- It was decided that it is ok that both the AA and the AA-T have the same PSLOs as many of the core classes are the same. There was concern from the committee regarding the use of "Understand" as it is difficult to measure understanding. Ann Hight will reach out to the faculty members for revisions.

iv. Theater Arts AA-T

- **New PSLOs**- 1.) Analyze the artistic elements in productions, looking at design, acting, and directorial choice. 2.) Apply the leaned techniques of acting or technical theater in public performance of various genres of theater, or other types of personal creative work. 3.) Possess the skills necessary for textual interpretation for academic discourse, deign, and/or performance studies.4.) Understand how to develop and maintain a positive contribution the field of theater in academics, performance, or technical theater. 5.) Understand the historical and cultural significance of theater through completion of projects in the technical theater courses and theater history class.

  - It was decided that it is ok that both the AA and the AA-T have the same PSLOs as many of the core classes are the same. There was concern from the committee regarding the use of "Understand" as it is difficult to measure understanding. Ann Hight will reach out to the faculty members for revisions.

v. Administration of Justice AS-T

- **New PSLOs-** 1.) Upon completion of the AJ AS-T, the student will be prepared for transfer to a four year AJ/CJ degree program.

  - Ann Hight will reach out to Mark Tarte to include more critical thinking or content items to the PSLOS.

vi. Administration of Justice AA

- **New PSLO-** Upon completion of the AJ program, the student will be academically prepared for transfer to a four-year institution or for a California Peace Officer Standards and Training Commission basic training academy.

  - Ann Hight will reach out to Mark Tarte to include more critical thinking or content items to the PSLOS.

vii. Music AA

- **New PSLOs-** 1.) Students will apply theoretical and analytical tools to compositions, presentations, and written assignments. 2.) Students will gain a general overview of music history and stylistic developments. 3.) Students will earn to choose appropriate methods and repertoire for the intermediate student.
    - There was concern over the use of the word "gain", Ann Hight will reach out to the Music Department.

viii. Mass Communications AA

- **New PSLO**- Students will demonstrate an understanding of different aspects of the role of media in society through research and writing.
    - There was some concern from the committee regarding the use of "participate" in the existing SLOs, John Ruys will reach out to the faculty.

ix. Journalism AA-T

- **New PSLO**- Students will demonstrate an understanding of different aspects of the role of media in society through research and writing.
    - There was some concern from the committee regarding the use of "gain" in the existing SLOs, John Ruys will reach out to the faculty.

x. English AA

- **New PSLOs-** 1.) Identify and evaluate implied arguments in college-level literary texts. 2.) Students can write an academic essay synthesizing multiple texts and using logic to support a thesis. 3.) Write a research paper using credible sources and correct documentation. 4.) Use grammar, vocabulary and style appropriate for academic essays.
    - It was noted that the English Department plans to deactivate many of their old PSLOs. Language needs to be further reviewed

xi. English AA-T

- New PSLOs- 1.) Identify and evaluate implied arguments in college- level literary texts. 2.) Students can write an academic essay synthesizing multiple texts and using logic to support a thesis. 3.) Write a research paper using credible sources

and correct documentation. 4.) Use grammar, vocabulary and style appropriate for academic essays.

- It was noted that the English Department plans to deactivate many of their old PSLOs. Language needs to be further reviewed

xii.   Viticulture and Winery Tech

- **New PSLOs-** 1.) Student will be proficient in the chemical analysis of wines 2.) Student will have the knowledge of the chemical requirements of a sound wine through analysis. 3.) Student will have developed advanced organoleptic acuity for the sensory assessment of sound and flawed wines. 4.) Student will be proficient in all aspects of winery sanitation from the press-pad to the winery and all equipment that is utilized during the winemaking process.
  - John Ruys is waiting to hear back from David Everett as to which programs these PSLOs are for. Also, he will work with him to utilize the standardization language.

xiii.   Kinesiology AA-T

- **New PSLOs**- 1.) Upon Completion of the AAT in Kinesiology, the student should be able to identify several career pathways associated with the Kinesiology Degree. 2.) Upon Completion of the AAT in Kinesiology, the student should be able to identify programs of study within the field of kinesiology. 3.) Upon Completion of the AAT in Kinesiology, the student should be able to disseminate the knowledge of physical activity derived from experiences, scholarly study, and professional practice. 4.) Upon Completion of the AAT in Kinesiology, the student should be able to perform a variety of motor activities at a proficient level from at least three of the movement-based categories.
  - **PSLOs Approved**- New Degree

xiv.   Computer Information Systems Certificate of Achievement Microcomputers

- **New PSLOs-** 1.) Upon successful completion of this program, it is anticipated that students will be able to analysis a business problem and develop a solution using appropriate application software. 2.) Upon successful completion of this program, it is anticipated that students will be able create appropriate business documents including reports, letters, e-mails, project plans, messages, and

websites, and apply standard business English including grammar, punctuation, and mechanics.

- There was some concern from the committee regarding some of the language, revisions will be requested from LaVaughn Hart.

xv. Computer Information Systems Career Certificate Project Management

- **New PSLO**- Upon successful completion of this program, it is anticipated that students will be able analyze a business situation and prepare a response using appropriate business documents including reports letters, emails, and project plans that are clear, compelling, analytical, grammatically correct, and concise.
    - There was some concern from the committee regarding some of the language, revisions will be requested from LaVaughn Hart.

xvi. Computer Programming AS

- **New PSLOs**- 1.) Upon completion, students will be able to professionally describe and apply their skills in the design of their solutions as well as alternative technologies or solutions to solve their specific computing project. 2.) Upon completion, students will be able to implement computer algorithms by designing and then writing detailed programming language instructions to solve specific problems.
    - There was some concern from the committee regarding some of the language, revisions will be requested from LaVaughn Hart.

9. SAO Review
- e. Old Business
    - i. None
- f. New Business
    - i. DSPS

- **New SAO**- As a result of participation in SPSP Program, students will be able to identify and articulate the nature of their disability.
    - **SAO Approved** DSPS is interested in having two levels of SAOs. One level specifying what they will like to have students gain after their initial appointment with DSPS and another of what the student will have gained after working with DSPS for a longer period of time. The existing PLSO are based off of survey questions that he would

like to have funnel up to sever overarching PSLOs. There is a way to do this in eLumen that will need to be further investigated.

ii. Assessment Center

- **New SAOs-** 1.) Upon completion of the student's interaction with the assessment Center, the student should have been able to attend an assessment session at a convenient date and time. 2.) Upon completion of the student's interaction with the assessment Center, the student should be able to understand assessment testing policies and procedures.

  - **SAOs Approved**

iii. Financial Aid

- The SAO no longer appears in the system, it perhaps was removed by Financial Aid. John Ruys will check with Financial Aid to confirm.

10. **Administrative Update-** No Update   Roanna Bennie
11. **Adjournment at 2:17pm**
12. **Next Regular Meeting** (Monday, November 28th, 2016)