

## **Fall 2016: Student Learning Outcomes Division Liaison Position**

Reassigned: 1 CAH

### Duties

Attend Training / Meetings:

- Regularly attend SLO Committee Meetings and SLO Liaison Meetings
- Receive training in how to help faculty use the new version of eLumen.

Identify Areas of Need:

- Work with the SLO Specialist, Madeline Wiest, and review eLumen reports to monitor and ensure all a discipline's courses and programs demonstrate measurable progress in SLO development and assessment.
- Work with the ALO, SLO Co-Chairs and/or Accreditation Steering Committee to identify the specific kinds of support needed to ensure all courses and programs for each discipline in the division demonstrate measurable progress in SLO development and assessment.

Provide Support / Facilitation:

- Meet with and assist each discipline's SLO Point Person to ensure the discipline demonstrates measurable progress in CSLO / PSLO assessment.
- Provide support to each discipline's SLO Point Person in using the new version of eLumen, including ensuring that the mapping of CSLOs to PSLOs and ISLOs has been entered into eLumen.
- Provide support to each discipline's SLO Point Person in documenting the measurable progress on CSLO / PSLO development and assessment in the Fall 2016 Program Review Update.
- Meet with and assist division faculty who ask for, or are identified as needing, specific support in order to demonstrate measurable progress in SLO / PSLO assessment.
- Provide support to division faculty in using the new version of eLumen.

Provide Evidence of Division SLO / PSLO Development, Assessment, and Analysis:

- Write a report\* for the SLO Committee and Accreditation Steering Committee capturing evidence of the SLO / PSLO work and progress made in each discipline. (A template will be provided.)  
\*The report will be used in the writing of the Follow-Up Report and the Annual Report. It will also serve as evidence for the Follow-Up report. The due date for the report is Monday, October 24, 2016.
- Be available to answer questions during the team visit in Spring 2017.

**Fall 2016**

**Student Learning Outcomes Division Liaison Report Template**

**Goal:**

This report should capture the progress made by your division in CSLO / PSLO development, assessment and analysis. The report will be used to help write the Follow-Up Report and the Annual Report due in Spring 2017, both important documents in the Las Positas College Accreditation process that will be submitted to ACCJC. This report will also serve as the evidence listed in the Follow-Up Report and future ACCJC reports.

**Due Date:**

Monday, October 24, 2016, 5:00 p.m.

Please submit the report to SLO Committee Chairs Dr. John Ruys and Dr. Ann Hight.

**Preparing the Report:**

- Please review the Program Review Updates 2016-2017 for your division, especially "Part Three: Assessment Results."
- Please meet with the SLO Specialist, Madeline Wiest, who will help track each discipline's progress as evident in eLumen. In collaboration with the SLO Specialist, develop and attach a chart illustrating the progress made by your division. An updated chart should also be submitted at the end of the semester.

**Report Content:**

- I. Describe the various ways in which CSLO/PSLO assessment results and analysis were shared within your division between and within disciplines. Give examples of how this communication about CSLO/PSLO assessment results and analysis impacted programmatic decisions and/or student behavior and achievement.
- II. Describe success stories about the impact of SLO practices on student learning, student achievement, and institutional effectiveness. If possible, describe how CSLO/PSLO assessment results and analysis impacted program review, institutional planning, resource allocation, and/or institutional effectiveness. Be as specific as possible about the practices that led to the success.