

**General Institution**

**BP 3720 COMPUTER AND NETWORK USE**

**References:**

Education Code Section 70902;  
Government Code Section 3543.1(b);  
Penal Code Section 502;  
Cal. Const., Art. 1 Section 1;  
17 U.S. Code Sections 101 et seq.

Employees and students who use District computers and networks and the information they contain, and related resources have a responsibility not to abuse those resources and to respect the rights of others. The Chancellor shall establish procedures that provide guidelines to students and staff for the appropriate use of information technologies. The procedures shall include that users must respect software copyrights and licenses, respect the integrity of computer-based information resources, refrain from seeking to gain unauthorized access, and respect the rights of other computer users.

The computing facilities of the Chabot-Las Positas Community College District are provided for the use of students, faculty, and staff in support of the programs of the Colleges and District. The computer systems of the District are provided solely for the following purposes:

1. use by authorized employees and agents of the Chabot-Las Positas Community College District for District business;
2. use by authorized employees of the Chabot-Las Positas Community College District for professional activities related to the employee's job function;
3. use by registered students or authorized employees of the Chabot-Las Positas Community College District for instructional activities; or
4. public access to approved District or College information resources via the public telephone and data networks.

The District acquires a substantial portion of its computer software from vendors under license agreements which restrict the use of the software to specific computer systems and which require the District to limit the use and copying of the software. It is District policy to comply with the terms of these licenses and with copyright law. Use of District computer resources in violation of copyright restrictions or software license terms is prohibited.

The District's computer systems, including hardware, software, and all computerized information and data are owned by the District or are licensed from vendors under license agreements. Except as provided in Board Policy pertaining to intellectual property rights, employees and students have no rights of ownership to these systems or to the information they contain, even if the employee or student entered the information into these systems. Employees may use this information only as directed in the legitimate business of the Colleges and District and only as prescribed by Board Policy 5540.

In order to facilitate proper and responsible use of computers, the Chancellor shall establish rules and regulations for all users of District computing facilities.

All users must comply with these rules and procedures; violations may result in revocation of system access privileges and may have additional consequences including termination or expulsion. Such rules and procedures would include, but are not limited to, tampering, interference, damage and unauthorized access to lawfully-created computer data and computer systems.

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**Date Adopted:** August 18, 2015

*(This new policy replaces the CLPCCD Policy 2311)*