

section on Advanced Placement Examinations in this Catalog.

**Cross Enrollment with University of California, Berkeley**

Students who have completed one semester as a matriculated student at Las Positas College with a 2.0 cumulative grade point average (GPA), and are currently enrolled in a minimum of six units, may be eligible to cross enroll with the University of California (UC), Berkeley. A maximum of one course per term at UC Berkeley is allowed, and enrollment is on a space available basis. Additional requirements apply. For more information, contact the Counseling Department.

**Cross Enrollment with California State University, East Bay**

Students who have completed 20 transferable units at Las Positas College with a 2.0 cumulative grade point average (GPA) may be eligible to cross enroll with California State University (CSU), East Bay while completing coursework at Las Positas College. Students may elect to cross enroll in courses at CSU East Bay which are not offered by Las Positas College including upper division courses. Students must be enrolled in a minimum of 6 units at Las Positas College and 12 units between the two campuses. For more information, contact the Counseling Department.

**Enrollment Status Based on Unit Load**

Full-time Student .....	Registered for 12 or more units
Three-quarter Student .....	Registered for 9.0 to 11.5 units
Half-time Student.....	Registered for 6.0 to 8.5 units
Less than half-time .....	Registered for less than 6.0 units

**STUDENT EQUITY & ACHIEVEMENT (SEA) PROGRAM**

Student Equity & Achievement (SEA) program, created by the California Legislature, is a new program designed to help students succeed at Las Positas College. The program defines responsibilities of both the College and its students. The SEA program requires that students complete orientation, assessment, and a student educational plan (SEP) in order to receive priority registration dates at Las Positas College. By completing these core services, students not only receive priority registration, but also get to form a partnership with the College to help them develop and realize their educational goals. The SEA program helps students from the moment they apply until they complete their studies at Las Positas College.

**Core Services**

**Orientation**

To help with students' transition to Las Positas College, an online orientation is offered for all students, including new, first-time college students. Within the orientation, members of the Las Positas College community will introduce students to the College's programs, services, academic regulations, expectations, campus facilities, and student life. Completion of the orientation is required to participate in priority registration at Las Positas College. Visit [www.onlineorientation.net/lpc](http://www.onlineorientation.net/lpc) to access the online orientation. Students must apply for admission before completing the online orientation.

**Assessment**

Effective fall semester 2019, ACCUPLACER, the standardized assessment test offered through The College Board, will no longer be recognized by the California Community Colleges Chancellor's Office for English and mathematics course placement. Students will be required to answer supplemental questions on the admission application to help with proper course placement. Students are also encouraged to submit transcripts from other regionally accredited colleges and universities, and other recognized standardized test results (e.g., Advanced Placement, International Baccalaureate, etc.). Additional information may be obtained by contacting the Assessment Center or the Counseling Department.

**Student Educational Plan**

Students are strongly advised to meet with an academic counselor to develop a Student Educational Plan (SEP). Abbreviated SEPs help students get started at Las Positas College for up to two semesters or terms. Comprehensive SEPs help students map their courses through certificate or degree completion and/or transfer.

**Track Your Progress with DegreeWorks**

Las Positas College now offers a web-based tool to help you keep track of your educational progress. DegreeWorks (DW) allows you to view your Student Educational Plan and confirm what course you have completed, as well as what courses remain, toward meeting your educational objective(s). DW matches your academic and course history, as well as your current course schedule, against the degree requirements as defined in the LPC College Catalog. \* Thinking about adding a major, or changing your goal? DW also gives you the opportunity to explore "What If Scenarios," to determine how your courses meet requirements for programs other than your current declared major. For questions about your educational goal or to change your Student Educational Plan, please visit an academic counselor.

To access DegreeWorks, follow these steps:

1. Visit the LPC Home Page and login to CLASS-Web
2. Once logged in, navigate to the Student Service Tab
3. Scroll down and locate the DegreeWorks link.

\*A degree audit created in DegreeWorks is not official notification of completion of degree or certificate requirements.

**Exemptions to Completing Core Services**

agreement also means that the other participating colleges will accept the General Education and graduation proficiency pattern of Chabot College and Las Positas College if an official General Education Reciprocity Program Certification is presented at any of the member colleges. Students must request certification in the Counseling Department. This agreement is reviewed periodically.

## Petition to Graduate

At least one semester before the scheduled graduation ceremony, students should schedule an appointment with a counselor to check their progress in fulfilling the graduation requirements and arrange to complete the appropriate application for graduation. Official transcripts from other colleges must be submitted to the Admissions and Records Office, for coursework to be considered in meeting graduation requirements at Las Positas College. For graduation purposes only, total attempted and completed units transferred from other colleges will be included in determining a student's overall cumulative grade-point average (GPA).

Students may receive degrees or certificates at the end of any semester or the end of summer session. Students should petition no later than the tenth instructional week of the semester in which they plan to complete the requirements. Deadline dates are listed in the College Calendar (printed in the Class Schedule). "Request for Degree or Certificate" forms are available at the Admissions and Records Office or on the Las Positas College website.

Commencement Exercises are held in late May or early June. All students receiving degrees and/or certificates are cordially invited to participate.

# TRANSFER TO A BACCALAUREATE COLLEGE OR UNIVERSITY

Las Positas College provides the equivalent to the first and second years of a four-year college or university program. Students intending to transfer to baccalaureate colleges and universities may complete their lower division general education requirements and major field preparatory courses at Las Positas College. The Counseling Department and the Transfer Center can provide the most up-to-date transfer information, in addition to individual counseling appointments.

Students are advised to meet early and regularly with a counselor to ensure a smooth transition to the transfer institution.

Counselors work with students to develop Student Educational Plans (SEPs) that map out the courses needed for successful transfer.

## Transfer Preparation

The main components of a typical transfer plan are listed below:

### 1. General Education Requirements

To earn a bachelor's degree from the University of California (UC) or the California State University (CSU), students must complete a program of general education. The pattern for the CSU system is called CSU General Education Breadth Requirements. The Intersegmental General Education Transfer Curriculum (IGETC) is a pattern valid for both the UC and CSU systems. Some high-unit majors and certain UC campuses may have different requirements – consult a counselor for details.

### 2. Lower-Division Major Requirements

Students should take specific lower-division courses required for their chosen majors (also called major preparatory courses). Impacted or selective majors (those that are competitive for admission) may require all or most major preparatory courses to be complete before transfer. ASSIST\* ([www.assist.org](http://www.assist.org)) lists the articulation agreements of these major preparatory courses for the UC and CSU campuses. The lower-division major requirements may differ depending on the institution; therefore, it is important for students to review the agreements for each university considered. \*See ASSIST information that follows below.

### 3. Electives

Electives are additional transferable courses completed in order to meet the total number of units required to transfer.

## Transferability of Courses

Students may transfer a maximum of 70 community college semester units to most California public four-year colleges or universities. Courses in excess of 70 units may still be used to meet transfer requirements. Many baccalaureate level courses offered at Las Positas College have been articulated with the University of California (UC), California State University (CSU), and a number of private institutions. ASSIST.org provides the most up-to-date lists of transferable courses. Students should visit [www.assist.org](http://www.assist.org) at the beginning of each academic year to obtain updated information.

## Course Identification Numbering System (C-ID)

The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID – number next to a course signals that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example COMM 110, students at that college can be assured that it will be accepted in lieu of a course bearing the C-ID COMM 110 designation at another community college. However, students should always go to [www.assist.org](http://www.assist.org) to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit.

The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Because these course requirements may change and because courses may be modified and qualified for or deleted from the C-ID database, students should always check with a counselor to determine how C-ID designated courses fit into their educational plans for transfer.