



PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

October 12, 2020 | 2:30 – 4:30 pm | VIA ZOOM

LPC Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

Professional Development Committee Quorum: 6

Non-Voting Members:

Dyrell Foster, Administrator Tri-Chair
David Powers, Faculty Tri-Chair
Carolyn Scott, Classified Tri-Chair
Rifka Several, Senior Administrative Assistant
LPCSG – Raine Yenlinn

Voting Members:

STEM – Howard Blumenfeld
A&H – Kisha Turner
PATH – Vacant
BSSL – Gina Webster
STUDENT SERVICES – Michelle Zapata
ADJUNCT – Savanna Alliband-McGrew
CLASSIFIED/TLC – Tim Druley
CLASSIFIED/AS – Alesia High
CLASSIFIED – Linda Cross
CLASSIFIED – Carmen Ortiz
CLASSIFIED – David Rodriguez

1. **Call to Order:** Meeting called to order at 2:32 pm and quorum established
2. **Welcome and Introductions:** No new members present.
3. **Review and Approval of Agenda:** Motion to approve agenda: moved/seconded/approved
4. **Review and Approval of Minutes (September 14, 2020):** Motion to approve minutes: moved/seconded/approved
5. **Public Comments:** (Limited to 3 minutes per person – the PDC cannot act on these comments) NONE
6. **Old Business:**
 - 6.1 Update on Fall FLEX Day: Dr. Smith has been set up with LiveStream. David P shared the draft program, which has passwords and links to the zoom sessions. These were provided by each presenter. David P will include information on contacting presenters if there are problems. He added a document with the call-in information. Review of session surveys developed by David R and the individual sign in sheets, which Rifka will collect.
7. **New Business:**
 - 7.1 Conference/Activity Proposals: No new requests
 - 7.2 FLEX Day Proposals: Discussion about Spring Flex day, and what the requirements will be based on FA discussions with the District. A possible theme would be “Mental Health.” Question on how Dr. Foster can facilitate clarity on the FA/District discussions so they are transparent to the PDC who is responsible for the Flex Days. Howard requested the rationale behind the decisions being made for Flex Days, and that the PDC remain involved in these decisions. The PDC can make a recommendation for Spring that the FA and District would consider and respond to. Question about having a PDC representative for FA, which the FA chooses. David P will invite a FA member to attend the next PDC meeting.

Discussion on new Flex session proposals. Motion to table consideration of the new proposals until next meeting: moved/seconded/approved. David P will let Sebastian know of the decision.
8. **Informational Items:**
 - 8.1 Variable FLEX Part 1 due to Rifka by November 15: She will send out reminders on November 2.
 - 8.2 PDC Budget Update: \$8375 left in Conference budget and we should save some funding for the Spring Flex Day keynote speaker. We have approved

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\$500 for one conference, and \$2500 for half of the Fall Flex keynote speaker (Dr. Foster's office provided the other half).

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- 8.3 New Faculty Orientation: Stuart McElderry and Tom Orf will stop by to talk about the tenure process.
 - 8.4 PATH Division Representative: We are still looking for a representative.
 - 9. **Good of the Order:**
 - 9.1 Congratulations to Tim Druley, awarded "What's Right with LPC."
 - 9.2 There will be a Toast session after Flex Day; Savanna will send out information. One discussion might be a theme for Spring Flex Day.
 - 9.3 Sessions for Spring Flex day: Part time faculty would like video editing training for a Flex Day (the tool in Canvas is complex to learn). Also closed captioning training.
 - 10. **Adjournment**: Motion to adjourn: moved/seconded/approved. Meeting adjourned at 3:34 pm.
 - 11. **Next Regular Meeting**: November 9, 2020 via Zoom Conference
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