

Campus Map (</assets/docs/LPC-Campus-Map.pdf>) Find People (<http://laspositascollege.edu/directory/index.php>)

Faculty & Staff (<http://www.laspositascollege.edu/facultystaff/index.php>)

Student Resource Guide (</resourceguide/index.php>) CLASS-Web (<https://bw11.clpccd.cc.ca.us/>)

Canvas (<http://clpccd.instructure.com/>) Online Learning (<http://www.laspositascollege.edu/onlinelearning/>)

Library (<http://laspositascollege.edu/library/index.php>) Quick Links ▾



**Free COVID-19 testing (<https://www.cityhealthuc.com/cityhealth-urgent-care-opens-new-covid-19-testing-locations-in-dublin-livermore>) is now available to Chabot-Las Positas Community College District students, employees, and the community. Appointments are required for COVID-19 testing and can be made at [norcalcovid19testing.com](https://norcalcovid19testing.com/) (<https://norcalcovid19testing.com/>).**

**COVID-19 Response:** Las Positas College has transitioned to [Online Classes and Services](/onlinecollege/index.php) (</onlinecollege/index.php>). [Details and Resources Here](http://laspositascollege.edu/spring2021/) (<http://laspositascollege.edu/spring2021/>).

**The Zone Student Portal is unavailable.** However, you can still access [Class-Web](http://banner-web.clpccd.cc.ca.us:700/) (<http://banner-web.clpccd.cc.ca.us:700/>) and [Zonemail](http://stumail.clpccd.edu/) (<http://stumail.clpccd.edu/>).

## Online Learning



Las Positas College (/) > Online Learning (/onlinelearning/) > Faculty Resources (/onlinelearning/faculty/)  
> Distance Education (/onlinelearning/faculty/distance\_education/) > Policies/Guidelines/Agreements



### Distance Education

## Policies/Guidelines/Agreements

- [Grace Guidance for Faculty: Cameras, Recording, and Proctoring](/onlinelearning/assets/docs/grace_guidance.pdf) ([/onlinelearning/assets/docs/grace\\_guidance.pdf](/onlinelearning/assets/docs/grace_guidance.pdf)). Distributed by the LPC administration on November 5, 2020.
- [Regular Effective Contact Guidelines](/onlinelearning/assets/docs/contact.pdf) (</onlinelearning/assets/docs/contact.pdf>). Approved by the LPC Academic Senate on Nov. 28, 2012. Revisions approved by the Senate on March 10, 2021.
- [DE Accessibility Guidelines](/onlinelearning/assets/docs/de_accessibility_guidelines.pdf) ([/onlinelearning/assets/docs/de\\_accessibility\\_guidelines.pdf](/onlinelearning/assets/docs/de_accessibility_guidelines.pdf)). Approved by the Distance Education Committee on April 23, 2021.

- [OEI Course Design Rubric Resolution \(/onlinelearning/assets/docs/oei\\_rubric\\_resolution.pdf\)](/onlinelearning/assets/docs/oei_rubric_resolution.pdf). Approved by the LPC Academic Senate on Nov. 29, 2017.
- Instructor's Withdrawal Option: Distance Education. "The instructor may drop students who miss the first meeting of a course. The first meeting of online or hybrid Distance Education courses is the first day of the class as specified in the class schedule listing. For these courses, instructors may drop students who do not log into their Canvas course and/or complete indicated activities by the third day of classes. DE instructors may drop students if they have not submitted work and/or accessed the class for two consecutive weeks. For Summer courses, DE instructors may drop students if they have not submitted work and/or accessed the class for one week."
  - First three sentences approved by the LPC Academic Senate on Dec. 17, 2008. Fourth sentence approved by Senate on May 23, 2012. Fifth sentence approved by Senate on March 13, 2013.
- Faculty training statement. Approved by the LPC Academic Senate on March 11, 2009. "Whereas Blackboard (now Canvas) is such an integral part of our education, all faculty who use it, need proper training, including copyright and accessibility issues."
- [Privacy Statement \(/onlinelearning/privacy.php\)](/onlinelearning/privacy.php). Approved by LPC DE Committee on Oct. 27, 2006. Includes language on student authentication.
- Official description of DE. Approved by the LPC DE Committee on Oct. 28, 2011. Language included in college catalog:

"Las Positas College typically offers Distance Education classes in two formats: online, which is conducted over the Internet; and hybrid, which is a combination of online and on-campus instruction. In addition to class sessions, materials, and exercises being accessible online, Distance Education classes make full use of interactive technologies, such as email, discussion boards, blogs, chat, and even group assignments so students can stay connected with their instructor and fellow students.

Because Distance Education classes offer access to accommodate the varied lifestyles and learning styles of students, Las Positas College offers an array of General Education classes in this format. Moreover, students can take Distance Education classes to earn many, if not all, of the units necessary to obtain certain degrees and certificates. Current class offerings can be found in the Class Schedule, on the CLASS-Web website, and on the Las Positas College Online Learning website.

Links for the above websites can be found on the College's home page at [www.laspositascollege.edu](http://www.laspositascollege.edu). For more information, including support services, orientations, success tips, and privacy information, see the Las Positas College Online Learning website, or call 925.424.1142."

- [Recommendations for adding students to DE classes \(/onlinelearning/faculty/canvas/adding\\_students.php\)](/onlinelearning/faculty/canvas/adding_students.php). Recommendations agreed upon by LPC DE Committee in May 2014.
- [Canvas Usage Statements \(/onlinelearning/faculty/distance\\_education/handbook/canvas\\_statements.php\)](/onlinelearning/faculty/distance_education/handbook/canvas_statements.php). Originally approved by the LPC Academic Senate on Nov. 14, 2018.
- [Canvas Course Storage Guidelines \(/onlinelearning/faculty/distance\\_education/storage.php\)](/onlinelearning/faculty/distance_education/storage.php). Approved by the Distance Education Committee on March 26, 2021.
- Canvas global messaging policy, agreed upon by LPC Executive Council, Fall 2020: LPC may use global messaging to push out "*changes to policy and services that need to be communicated evenly to students.*"

## District

- [Faculty Contract \(http://districtazure.clpccd.org/hr/collective-bargaining-agreements.php\)](http://districtazure.clpccd.org/hr/collective-bargaining-agreements.php). Includes DE language on working conditions, evaluations, intellectual property, etc.
- [Board policy on Distance Education \(http://districtazure.clpccd.org/policies/files/docs/BP4105.pdf\)](http://districtazure.clpccd.org/policies/files/docs/BP4105.pdf). Approved by the CLPCCD Board of Trustee on Feb. 18, 2014.
  - [View the accompanying Administrative Procedures \(http://districtazure.clpccd.org/policies/files/docs/AP4105.pdf\)](http://districtazure.clpccd.org/policies/files/docs/AP4105.pdf).

## State

- [CCC DE Guidelines \(2008\) \(/onlinelearning/assets/docs/de\\_guidelines2008.pdf\)](https://onlinelearning/assets/docs/de_guidelines2008.pdf)
- [CCC Instructional Materials Guidelines \(2013\) \(/onlinelearning/assets/docs/instructional\\_materials\\_guidelines2013.pdf\)](https://onlinelearning/assets/docs/instructional_materials_guidelines2013.pdf)

## Online Learning

### Student Support From LPC

Computer Center Support (<http://www.laspositascollege.edu/computercenter/index.php>)

Online Learning Student Support Request (<https://goo.gl/forms/whiOVmydbil0bjJo2>)

### Student Support from Canvas

24x7 Live Chat, Email, Knowledge Base ([https://support.canvaslms.com/s/?](https://support.canvaslms.com/s/?c__role=student&c__accountId=001A000000PyDdTIAV)

[c\\_\\_role=student&c\\_\\_accountId=001A000000PyDdTIAV](https://support.canvaslms.com/s/?c__role=student&c__accountId=001A000000PyDdTIAV))

(also available from Help icon in Canvas)

Log into Zonemail

(<https://mail.google.com/a/zonemail.clpccd.edu>) **Faculty Support from Canvas**

24x7 Live Chat, Email, Knowledge Base ([https://support.canvaslms.com/s/?](https://support.canvaslms.com/s/?c__role=faculty&c__accountId=001A000000PyDdTIAV)

[c\\_\\_role=faculty&c\\_\\_accountId=001A000000PyDdTIAV](https://support.canvaslms.com/s/?c__role=faculty&c__accountId=001A000000PyDdTIAV))

(also available from Help icon in Canvas)

Online Learning Faculty Resources (<http://www.laspositascollege.edu/onlinelearning/faculty/index.php>)

 [Twitter \(http://www.twitter.com/lpc\\_online\)](http://www.twitter.com/lpc_online)

 [Instagram \(https://www.instagram.com/lpc\\_canvas\\_info/\)](https://www.instagram.com/lpc_canvas_info/)

3000 Campus Hill Drive

Livermore, CA 94551

(925) 424-1000

Apply for Admission (<https://www.opencccapply.net/cccapply-welcome?cccMisCode=481>)

Bookstore (<http://www.bkstr.com/laspositasstore/home>)

Canvas (<https://clpccd.instructure.com/login/canvas>)

Contact (/feedback.php)

Jobs (<https://clpccd.peopleadmin.com/>)

Parking (/parking/index.php)

Safety & Security (/safety/index.php)

Campus Crime Statistics (/safety/documents/clery.pdf)

Academic Senate (/gv/academicsenate/agenda.php)

Curriculum Committee (/gv/curriculum/minutes.php)

Incident Referral Forms (/maxient/index.php)

Faculty & Staff Email (<https://mail.clpccd.org/>)

Student Email (<https://mail.google.com/a/zonemail.clpccd.edu>)

The Zone (<https://myportal.clpccd.cc.ca.us/cp/home/displaylogin>) |

CLASS-Web (<https://bw11.clpccd.cc.ca.us/>)

Student Government (/lpcsg/index.php)

Document Viewers (/disclaimers/viewers.php)

Accreditation (<http://laspositascollege.edu/accreditation/index.php>)

Title IX (/title-ix/index.php)

Accessibility (/disclaimers/accessibility.php)

Disclaimers (/disclaimers/index.php)

Governing Board Agenda

(<http://www.clpccd.org/board/BoardMeetingAgenda.php>)

HEERF Cares Act Reporting (/caresact2020/index.php)



(<https://www.facebook.com/Las-Positas-College-271570229564419/>)



(<https://twitter.com/LPCOfficial>)



(<https://www.youtube.com/channel/UCg8faFMq-WM-HoiZTfd4OjA>)



(<https://www.instagram.com/laspositascollege/>)

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(<http://www.clpccd.org/>) 7600 Dublin Boulevard, 3rd Floor  
Dublin, CA 94568  
(925) 485-5208

(<http://www.chabotcollege.edu/>) 25555 Hesperian Boulevard  
Hayward, CA 94545  
(510) 723-6600

© (<https://a.cms.omniupdate.com/11/?>)

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