



2020-21 ADMINISTRATIVE UNIT PROGRAM REVIEW
UNIT: Student Services

STATEMENT OF PURPOSE:

- Review and reflect on the support of student learning, with the goal of assessment and improvement of program effectiveness
- Provide a forum for each unit's findings to be included in institutional planning processes
- Create written records of what is working well, what can be improved, and specific plans for implementing chosen improvements
- Collect information that will contribute to institutional assessment and improvement

Timeframe: This program review reflects on the time period between spring 2020 through fall 2020 and plans for spring 2021 through fall 2021.

I. MISSION

A. State the current program mission

Student Services departments, offices, and programs have been established to help students attain their educational goals and add value to the college experience. Each Student Services entity is designed to assist students in the decision-making process by helping them identify and clarify academic, career, and personal goals. It is our hope that students will seek Student Services assistance throughout their educational journey at Las Positas College.

B. The mission of Las Positas College is the following:

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

<p>6. General Counselor</p> <p><u>Reason:</u> This is a replacement position to provide support to general counseling with a Career focus. Supporting student career exploration directly supports ALL disciplines on campus. Career exploration helps students find their purpose, focus, and direction. As a result, student are introduced to disciplines across campus that they may not have discovered otherwise. Early exploration will positively impact the “undecided” student to enter their pathway sooner, and will increase enrollment in the programs for which they are well matched in both interest and skill.</p>	<p>R</p> <p>Fall 2021</p>	<p>\$93,052</p>	<p>EMP A1, A4, A5, A7, A8, C1, D1, D7</p>
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IV. FACILITIES

A. Facilities Needs

FACILITIES NEEDS

<p>List the Facilities Need and the Reason</p>	<p>EMP Goals or Planning Priorities Linked to Position</p>
<p>1. Student Center</p> <p><u>Reason:</u> Need a Student Center to accommodate the Las Positas College Student Government, Bookstore, Student Health & Wellness Center, Student Life Office, and Veterans Resource Center. Currently all of the above noted entities are located in different buildings on-campus which makes is difficult for students to access resources or support services or they have outgrown their currently assigned facilities.</p>	<p>EMP A2, A3, A4, A5, C3, C4</p>
<p>2. Regional Center for Veterans</p> <p><u>Reason:</u> The Veterans First Program has outgrown its current facility and would like a new facility to accommodate the anticipated growth in students and be able to provide additional support services to veterans and eligible dependents. This may be accomplished with the new Student Center if it is approved and incorporated into the 2018 Facility Master Plan. If not, then a separate building on campus will need to be identified.</p>	<p>EMP A2, A3, A6, A8, C4</p>

<p>3. Storage</p> <p><u>Reason:</u> Most Student Services entities assigned to the Student Services & Administration Building have very limited to no storage space. This is a concern since some entities are required to save hard copy records and other entities need easy access to equipment for hosting events and conducting outreach.</p>	
<p>4. Office/Building Signage</p> <p><u>Reason:</u> Some Student Services entities have requested new or updated office or building signage to keep up with ever-changing name changes, entity moves, or to clarify information to prospective students, their families, and campus visitors.</p>	
<p>5. Black Cultural Resource Center</p> <p><u>Reason:</u> Research has shown that faculty-student relationships are key to the success of African American students. A shared space with office would allow for Umoja faculty and faculty tutors to work more effectively with Umoja students. A model space would be the space currently provided for the Veteran’s First Program. Getting a dedicated space on campus.</p>	EMP A4, A7, A8, B3, E1, E4

V. TECHNOLOGY AND EQUIPMENT

A. Technology and Equipment Needs

TECHNOLOGY AND EQUIPMENT NEEDS

<p>List the Technology and Equipment Needs Place titles on list in order (rank) or importance.</p>	<p>Indicate (N) = New or (R) = Replacement</p>	<p>Estimated Annual Total Cost of Ownership</p>	<p>EMP Goals or Planning Priorities Linked to Position</p>
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