

Las Positas College Classified Senate Work and Responsibilities (Pilot Framework)

Senate Mission & Purpose:

The Las Positas College Classified Senate is a body of dedicated professionals working in support of the College's Mission, Vision and Values to promote success for its students, and for the wider campus community. We are committed to effectively representing all Classified professionals in participatory governance, promoting professional development, advocating for Classified viewpoints, and contributing to the pursuit of excellence for our campus.

The Classified Senate is organized to:

- 1) participate in and enhance the shared governance structure at Las Positas College; represent the various needs, concerns and viewpoints of the classified staff not related to union negotiated matters (i.e.: hours, wages, job duties, grievances, benefits and etc.);
- 2) collaborate with the Campus Union representative to select representatives from its membership to serve on governance and college committees;
- 3) provide a centralized means of communication between the classified staff and the college community;
- 4) articulate the professionalism of the classified staff so that it is properly recognized and valued;
- 5) provide an opportunity to develop individual leadership among the classified staff, as well as increase the professional standards of its members;
- 6) promote and support activities that develop or increase the skills, productivity and professionalism of the classified staff.

Shared Governance Required Activities (to date):

Classified Senate	College Council	Key College (2) & District (3) Committees
Governing Council	Chancellor's Council	Town Meeting
College President	Board of Trustees	4CS Events/Activities

Required Time to Lead and Represent Senate (estimate):

Senate President	Essential	Assignable	Total
Classified Senate	2		2
Senate Governing Council	1		1
College President	1		1
Town Meeting	0.5		0.5
College Council	2		2
Chancellor's Council	2		2
Board of Trustees	2		2
IPBM meetings	1	2	3
College Gov Committee Mtgs	1	1	2
Consultation	8	4	12
Events	1	2	3
4CS Activities	0.5		0.5
System Webinars/Updates	1	1	2
Adhoc workgroups	0	1	1
Communication & Documents	5	5	10
Total (per month)	28	16	44
Total (per week)	7	4	11

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Senate VP (Second Officer)	Essential	Assignable	Total
Classified Senate	1		1
College Council	2		2
Consultation	2		2
Events	1		1
Communication & Documents	2		2
Total (per month)	8	0	8
Total (per week)	2	0	2

Secretary	Essential	Assignable	Total
Classified Senate	2		2
Senate Governing Council	1		1
Consultation	2		2
Events	1		1
Communication & Documents	2		2
Total (per month)	8	0	8
Total (per week)	2	0	2