

Accreditation Steering Committee

College Council Approved May 13, 2021

Charge:

The Accreditation Steering Committee (Steering Committee) is a standing committee of the College Council. The Steering Committee will provide leadership and management of the College’s accreditation and ACCJC related matters, and the College Council will provide review, direction, and accountability.

Responsibilities include, but are not limited to:

- Recommending timelines to College Council and Expanded Steering Committees;
- Attending and disseminating information from ACCJC workshops and training;
- Monitoring progress and identifying completion/compliance of accreditation work;
- Regularly updating the campus community on accreditation progress;
- Working with Staff Development to provide technical assistance and training;
- Assisting committees that have accreditation elements in their charge;
- Identifying and advising areas of campus work that need focused attention as related to the accreditation standards;
- Reporting regularly to the Academic Senate and College Council.

COMMITTEE: ACCREDITATION STEERING COMMITTEE

<u>Reporting Relationship:</u>	College Council
<u>Chairperson:</u>	Accreditation Liaison Officer (ALO) appointed by President
<u>Voting Member:</u>	Only in the event of a tie
<u>Serves on College Council:</u>	Yes
MEMBERS:	
<u>Voting:</u>	Accreditation Liaison Officer (ALO)
	Faculty Lead (Recommended by ALO/Appointed by Academic Senate)
	Director of Research, Planning and Institutional Effectiveness
	Faculty Member
	Document/Archivist
<u>Quorum:</u>	5 Voting Members; Quorum = 3
<u>Non-Voting:</u>	Executive Assistant to Vice President of Academic Services
<u>Expanded Steering Committee</u>	Membership to the Accreditation Expanded Steering Committee is recommended by the Accreditation Steering Committee and approved by College Council. All members of the Expanded Steering Committee may vote.
	Administrator (8)
	Faculty (8)
	Classified (8)
<u>Quorum:</u>	24 Voting Members; Quorum = 13

Term: Once selected for the Steering Committee, the term expires after the next Self-Evaluation Report and/or Site Visit is complete.

Once selected for the Expanded Steering Committee, the term expires after the next Self-Evaluation Report and/or Site Visit is complete

ACCREDITATION STEERING COMMITTEE		
3rd Tuesday of each month, 3:30 p.m. - 5:00 p.m.		
Reporting Relationship:	College Council	
Chairperson: Accreditation Liaison Officer	Kristina Whalen	
Support:	Carolyn Scott	
MEMBERSHIP		
	Vote?	2021-22
Director of Research, Planning and Institutional Effectiveness	Y	Rajinder Samra
Document/Archivist	Y	Tim Druley
Faculty Member, Lead	Y	
Faculty Member-I	Y	
Vice President of Academic Services	Y	Kristina Whalen
NON-VOTING		
Executive Assistant Academic Services	N	Carolyn Scott
Voting:	5	
Quorum:	3	
ACCREDITATION EXPANDED STEERING COMMITTEE		
Membership to Accreditation Expanded Steering Committee is recommended by the Accreditation Steering Committee and approved by College Council as needed.		
Administrator	Y	Kristina Whalen, ALO
Administrator	Y	Dyrell Foster
Administrator	Y	Rajinder Samra
Administrator	Y	Stuart McElderry
Administrator	Y	Dean of Student Services
Administrator	Y	Steve Gunderson
Administrator	Y	Anette Raichbart
Administrator	Y	Owen Letcher
Faculty	Y	Nadiyah Taylor
Faculty	Y	Ann Hight
Faculty	Y	Elena Cole
Faculty	Y	Tina Inzerilla
Faculty	Y	Jin Tsubota
Faculty	Y	Heike Gecox
Faculty	Y	Mike Ansell
Faculty	Y	Rajeev Chopra
Classified	Y	Sui Song
Classified	Y	Carolyn Scott
Classified	Y	Andrea Migliaccio
Classified	Y	Heidi Ulrech
Classified	Y	David Rodriguez
Classified	Y	
Classified	Y	
Classified	Y	
Voting:	24	
Quorum:	13	
ACCJC Standard		
I.A & I.B: Mission, Academic Quality & Institutional Effectiveness	Admin Lead	Faculty Lead(s)
	Rajinder Samra	Nadiyah Taylor Ann Hight
I.C: Institutional Integrity	Kristina Whalen	Sarah Thompson
II.A.: Instructional Programs	Stuart McElderry	Elena Cole
II.B: Library & Learning Support Services	Stuart McElderry	Tina Inzerilla Jin Tsubota
II.C: Student Support Services	Dean of Student Services	Angella VenJohn
III.A: Human Resources	Kristina Whalen	Heike Gecox
III.B: Physical Resources	Owen Letcher/Dyrell Foster	Mike Ansell
III.C: Technology Resources	Steve Gunderson	Titian Lish
III.D: Fiscal Resources	Anette Raichbart	Rajeev Chopra
IV.A Decision-making Roles & Processes	Kristina Whalen	Elena Cole
Quality Focus Essay		Jin Tsubota