



COLLEGE COUNCIL MINUTES

Thursday, February 27, 2020 | 2:30 – 4:30 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

College Council Quorum: 7

Members Present (non-voting):

Dr. Dyrell Foster, President

Members Present (voting):

William Garcia, V.P., Student Services
Kristina Whalen, VP Academic Svcs & Accreditation Steering Cmte
Rajinder Samra, IPEC
Tina Inzerilla, CEMC & F/A
LaVaughn Hart, Guided Pathways
Titian Lish, Resource Allocation
Meghan Swanson-Garoupa, Technology
Sarah Thompson, Academic Senate President
David Rodriguez, Classified Senate President
Melissa Brown, Classified Senate VP
Mike Alvarez, LPC SEIU
Blessing Nkrumah, LPCSG President
Alina Verzi, LPCSG V.P.

Members Absent:

Vacant, V.P., Admin. Services
Elena Cole, Academic Senate VP
Mike Ansell, Facilities & Sustainability

Guests:

None

1. Call to Order

Dr. Foster called the meeting to order at 2:35 p.m. New committee attendee introductions were made.

2. Review and Approval of Agenda

Ms. Lish/Ms. Swanson-Garoupa/add "compressed calendar" to agenda/unanimous.

3. Review and Approval of Minutes (January 23, 2020)

Ms. Inzerilla/Mr. Samra/three abstentions.

4. Action Items

• **College Mission, Vision, Values Statements**

Mr. Samra indicated the draft College Mission, Vision, and Values (MVV) Statements were approved by Classified Senate on February 6, 2020, Academic Senate on February 12, 2020 and Student Government on February 13, 2020. Ms. Thompson moved to approve the College MVV Statements/Mr. Rodriguez/unanimous. New College MVV Statements become effective immediately. Dr. Foster will take to District as an informational item.

• **BPs and APs**

- BP 2735 Board Member Travel
- BP 2740 Board Education
- AP 2740 Board Education
- BP 2745 Board Self-Evaluation
- BP 2750 Board Member Absence from the State

Ms. Lish moved to approve above BPs and APs with proposed changes from January 23, 2020/Mr. Samra/unanimous.

5. Old Business

• **Accreditation**

Ms. Whalen indicated that Ms. Cole will be the faculty lead for the Accreditation Steering Committee while Ms. Inzerilla will provide emotional support. A meeting will be held at the District the end of March for an accreditation overview. Training will be provided at the end of March as well. Ms. Samra indicated accreditation surveys will be conducted for use on the self-evaluation report. If you have ideas for the types of items that should be included in the survey, please forward to Ms. Moore. The goal is to have this completed by the end of the semester. Mr. Samra also indicated the desire for a student accreditation survey in which to gather other data trends. The last one was completed in fall, 2014. This student survey will need to be finalized before the last week of August and will be administered in classrooms.

- **Educational Master Plan**

Mr. Samra reported that the EMP Task Force is meeting weekly and also meeting with the EMP consultants. An email listing a series of EMP Activity Sessions was sent by Mr. Samra to allow the college an opportunity to address EMP goals and strategies. The EMP will have multiple phases. Mr. Samra will present at March's town meeting along with breakout sessions. Dr. Foster stressed that the process is as critical as the outcome, while Ms. Thompson recommended everyone keep a log of their efforts on this project should the opportunity for compensation be allowed. Mr. Rodriguez indicated that there may be a representative from Classified Senate that will participate on the EMP and Mr. Rajinder also expects one student to join.

6. New Business

- **College Promise**

Dr. Foster provided a short overview of College Promise, AB19, dedicated to supporting students. This is different from the California College Promise Grant, formerly known as the BOG, which permits enrollment fees to be waived for eligible California residents. There is interest from Chabot College to engage in a district-wide College Promise Program; however, AB19 doesn't require a District to be on the same program, each college can be different, and funds are allocated independently from the Chancellor's Office. This topic may be coming to Enrollment Management. Ms. Thompson indicated this has been an ongoing conversation and explained that College promise is a set of money that is being given to California Colleges to try to off-site the cost of education, specifically for more vulnerable populations. While colleges may use these funds to attract students, each college may interpret this differently. LPC originally agreed to use these funds to bolster financial aid staff and outreach. Mr. Samra indicated that if we want to expand the student body who are already receiving these funds, he has the data. While there could be an extension of the LPC promise, additional discussion and research needs to be done.

- **BP and AP Review Process/Timeline**

The committee discussed the difficulty in the process of reviewing, providing feedback, and approving the BPs and APs due to the timing of when they are announced on the Chancellor's Council agenda for first reading and second reading and the timing of the College Council meetings. Ms. Thompson indicated she would recommend that the Chancellor's Council bring all BPs and APs for the semester at once so that College Council (and Academic, Classified, and Student Senates) could develop a schedule to review all of them. There was an agreement for feedback on BPs and APs to begin at the Senate meetings and then bring to the College Council for further discussion and then recommendation to the Chancellor's Council.

- **BPs and APs**

- AP 4020 Program and Curriculum Development
- AP 4025 Philosophy and Criteria for Associate Degrees and General Ed
- BP 4100 Graduation Requirements for Degrees and Certificates

The committee was instructed to review the above BP and APs and bring feedback to the next College Council meeting.

- **2020-2021 LPC Governance Worksheets**

The LPC Governance Worksheets were distributed to each shared governance committee for review and updating for 2020-2021. It was agreed to ask committees to provide a list of tasks performed for 2019-2020 to assist in determining whether the committee's charge is accurate, whether changes need to be made to the charge, or whether tasks being completed are correctly aligned with the proper committee.

- **Compressed Calendar**

Ms. Thompson indicated that Miguel Colon, Chabot College Academic President asked VC Rowland to create an exploratory committee to look at the impacts of a compressed calendar in an effort to change our SCFF metrics. The F/A is presenting data that shows student success reflects a bump when offering a compressed calendar. The Academic Senate made a request to Dr. Foster that Dean Nan Ho be one of the administrators on that district-wide committee as it affects her division the most. Ms. Hart spoke about the impact on facilities, especially the labs. She also spoke about the number of days that faculty would have to put in, and also mentioned enforcing variable flex. Classified Professionals would like to be part of that discussion as well as it would shape workload in some areas. It was noted that policy and procedures may need to change. It was suggested that a consult with DVC would be helpful as they have followed a compressed calendar for the last several years. It was agreed that there needs to be discussion on the LPC campus, whether it's a formal committee or whether people have a chance for discussion opportunities at the District. Students need to be heard as well. The goal is to do what's in the best interest of our students.

7. Information Items

- BPs and APs: the following BPs were approved at the February 11, 2020 Chancellor's Council:
 - BP 2717 Personal Use of Public Resources
 - BP 2720 Communications Among Board Members
 - BP 2725 Board Member Compensation
 - BP 2730 Board Member Health Benefits

8. Updates

Guided Pathways: Ms. Hart indicated that the Guided Pathways Scope of Adoption Self-Assessment is being signed off this afternoon. The document was developed by the GP Committee and campus administration. It documents everything done in GP, identifies next steps, includes a timeline, identifies specific types of support, what that looked like, challenges they saw, H.R., technology, training, etc. The Spring GP Retreat was held on January 31 and was very successful with 65 people attending the morning and afternoon sessions. A significant number of part-time faculty attended as well as Tri-Valley ROP, High Schools, Middle College and Chabot's Guided Pathways Committee. Two Guided Pathway sessions will be held on Flex Day.

SCFF Advocacy: Ms. Thompson shared that the District has retained services of a California strategies advocacy group to assist us on SCFF. The first big push will be on March 10 when the public will be allowed to give comments to legislature. The advocacy group is creating a schedule of different meetings with different participants so that there is presence everywhere.

Classified Professionals: Mr. Rodriguez indicated that a professional development survey was sent to Classified Professionals. While there are no sessions specific to Classified Professionals for the Spring Flex Day, Mr. Rodriguez will continue to have conversations for sessions for the Fall Flex Day.

Resource Allocation Committee: Ms. Lish indicated that the committee is in the process of updating their forms to eliminate some of the required signatures.

9. Adjournment – Dr. Foster adjourned the meeting at 4:30 p.m.

10. Next Regular Meeting: March 19, 2020 (move up 1 week due to Spring break) (The March 19, 2020 meeting was cancelled). Next meeting April 23, 2020.