



# COLLEGE COUNCIL MINUTES

Thursday, May 21, 2020 | 2:30 – 4:30 p.m. | Confer Zoom

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

### LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.

College Council Quorum: 7

### Members Present (non-voting):

Dr. Dyrrell Foster, President

### Members Present (voting):

William Garcia, V.P., Student Services  
Kristina Whalen, VP Academic Svcs & Accreditation Steering Cmte  
Anette Raichbart, V.P., Admin. Services  
Rajinder Samra, IPEC  
Tina Inzerilla, CEMC & F/A  
Titian Lish, Resource Allocation  
LaVaughn Hart, Guided Pathways  
Meghan Swanson-Garoupa, Technology  
Elena Cole, Academic Senate VP  
Mike Ansell, Facilities & Sustainability  
Mike Alvarez, LPC SEIU  
David Rodriguez, Classified Senate President  
Melissa Brown, Classified Senate VP

### Members Absent:

Blessing Nkrumah, LPCSG President  
Alina Verzi, LPCSG V.P.

### Guests:

None

### 1. Call to Order

Dr. Foster called the meeting to order at 2:32 p.m.

### 2. Review and Approval of Agenda

Ms. Inzerilla/Ms. Lish/motion to move agenda item Review College Council Charge after Budget Development Committee/unanimous.

### 3. Review and Approval of Minutes (4/23/20)

Mr. Alvarez/Ms. Inzerilla/unanimous.

### 4. Action Items - none

### 5. Old Business

#### • Professional Development Planning (District-wide)

Dr. Foster wants to have further discussion about professional development from a college perspective including linking to college priorities. There are various program initiatives and several different constituencies and we want to leverage opportunities and resources. This agenda item will be included on the next College Council meeting.

#### • CARES Act Allocation

Dr. Foster reminded the committee that the college has been allocated \$2.875 million from the CARES act with 50 percent going to emergency financial aid grants to students while the remaining 50 percent will be as direct assistance to the college. A number of opportunities have been identified for the direct assistance allocation. After compiling an initial list – reimbursement for expenses, costs of transitioning to Distance Ed, etc. – it was determined that \$1.4 million will not cover all expenses. The current list will be consolidated with new estimated figures and will be brought back for review and prioritizing. Ms. Raichbart has met with District and Chabot on how to allocate \$1.4 million to students. Students need to meet certain criteria to be eligible for the \$750 grant. Eligible students have been identified through FAFSA already. We need to encourage more students to apply for the FAFSA, the deadline is June 30.

## 6. New Business

- **Budget for 20-21**

The California Community College system is looking at a \$54.3 billion deficit across the system based on the May revise for 20-21. Negotiation, efforts, and advocacy will continue between now and when the actual budget becomes available in August. The District has provided details in terms of the implications, and we are assessing what it means for the college. Ms. Raichbart indicated that each department has received their budget and they've worked hard on position control and the discretionary budget. As of a couple of days ago through the May revise, LPC will be cut approximately 8.43 percent (representing \$3.2 million) across the board. We will need to account for that in the tentative budget that is due to the District soon. Ms. Raichbart indicated that the District will still need to present a budget in June. Since salaries can't be cut, the 8.43 percent will be coming out of discretionary money. She indicated that when we have a better idea of where we are at with our funding, we can re-evaluate and move funds around to where it is needed most. She will keep everyone involved and abreast of information that comes out.

Dr. Foster reminded the committee of the proposal to extend the hold harmless for three years. There will be cuts to Adult Ed, SWP, and SEA. Our number one priority is to protect and maintain our program positions. Ms. Raichbart indicates that VC Roberts shared in the recent Board report that 90.5% of our District budget is dedicated to salaries and benefits.

Committee members shared their opinions of the last two major budget cuts. Ms. Raichbart informed the committee that the District had an \$8.1 million reserve. Ms. Thompson questioned whether Chabot would still be required to repay the District the money they owe. She also indicated that PBC is revising its charge and hope budget discussions can occur there.

- **CLPCCD Recruitments**

The District has made a decision to pause on any current hires as they assess the situation and wait to see what comes from the Governor's Office. There are 37 vacant positions across the District, equating to \$3 million in salaries. Mr. Orf asked about the two DSPS Counselor positions. Dr. Foster indicated that there are certain positions that are critical to supporting our students and he will be advocating for a FT DSPS Counselor. Ms. Inzerilla inquired about the library position. Will the budget for that position be carried over or lost and will this position be required to go through the RAC process she asked. Dr. Foster indicated it was a fair question and we will have a better understanding as we move forward. Ms. Lish inquired about part-time/on-call positions and asked what can be expected. Dr. Foster indicated that, broadly speaking, those employees as well as student assistants may be mostly affected, but we can look closer at specific areas.

- **Budget Development Committee**

The committee approved the proposed Budget Development Committee charge with one change: "... with agreed upon Las Positas College established priorities." Membership will be PBC members from LPC, 2 administrators at large, 2 faculty at large, 1 faculty appointed by the F/A, 2 classified professionals, an appointment by the SEIU, and 2 students. Ms. Thompson/Mr. Samra/unanimous.

- **Review College Council Charge**

Mr. Rodriguez/Mr. Samra/motion to reintroduce as part of the charge “Reviewing recommendations and processes to ensure the integration of planning and budget for allocation.” Change to:

- Reviewing Budget Development Committee’s recommendations and processes.
- Assess the degree of integration of planning, budget, and allocation.

Unanimous.

- **College Council Meeting Dates for 2020-21**

August 27, 2020	September 24, 2020	October 22, 2020
November 19, 2020	December 10, 2020	January 21, 2021
February 25, 2021	March 25, 2021	April 22, 2021
May 13, 2021		

- **BPs and APs**

- BP 4024 renamed to BP 4021: no change.
- AP 4024 renamed to AP 4024: no change.
- BP 4025: no change.
- AP: 4025: Ms. Thompson indicated there is no District Curriculum Council. Recommend striking the entire third paragraph.
- BP 4100: Recommended changes: do not strike out, but rather keep “shall rely primarily on the Academic Senates to.”
- AP 4100: no change.
- BP 4070: no change.
- BP 4060: no change.
- BP 4050: Recommended changes: do not strike out, but rather keep “rely primarily on the Academic Senates to.”
- BP 4040: no change.
- BP 4030: no change.
- BP 4027: Mr. Rodriguez suggested modifying Travel Study Program Approval to include: “Item c. Fee-based travel conducted through Community Services and offered to the Community at large at either campus can proceed with a one-time Board approval for a travel company vendor.” The Classified Senate has not reviewed these BPs and APs therefore, this suggested modification may change.

Mr. Orf/Ms. Lish moved to approve above BPs and APs with noted changed/one abstention/passes.

- **2020-2021 LPC Governance Worksheets**

- Basic Skills Subcommittee: change to charge.
- Facilities & Sustainability Committee: change to charge.
- Faculty Hiring Prioritization Committee: no changes.
- Guided Pathways Committee: change to charge and membership.
- Health & Safety Committee: no changes.
- Integrated Planning and Effectiveness Committee: change to charge.
- Program Review Committee: change to charge.
- Student Equity & Achievement Committee: no changes.
- Student Learning Outcomes Committee: change to charge.

Mr. Orf/Ms. Thompson/approve above changes pending review and approval by Academic Senate/unanimous.

**7. Information Items**

- **Spring 2020 Student Data and Related Info**

Mr. Samra presented the Spring 2020 Student Data and Related Information (this document was emailed to the College Council Committee after the meeting).

- **Educational Master Plan**

Mr. Samra indicated that the EMP Task Force will continue to meet during the summer with a goal of having a working draft of the EMP by August.

- **BPs and APs**

The committee was informed that the following BP and AP had gone to the Chancellor's Council on May 12 for the second reading.

- BP 4020 Program, Curriculum, and Course Development
- AP 4020 Program, Curriculum and Course Development

**8. Updates - none.****9. Adjournment** – Dr. Foster adjourned the meeting at 4:31 p.m.**10. Next Regular Meeting:** August 27, 2020