



# Automotive Technology Advisory Board Meeting Minutes

May 7, 2025 | 6:00pm | Rm 3503

## Agenda Item

### LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

### LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment, and accountability; and build capacity to support wellness.

### Automotive Technology Advisory Board Members 2024-2025

#### In attendance \*

Randy Barnard  
Ian Bullard\*  
Jake Bronson  
Henry Chan\*  
Bryan Craine  
Don Danner  
John Dun  
Jim Franz  
Jeff Gil  
Vince Gregory  
Laura Hardy-Wilcox\*  
Scott Jefferis  
Carl Kuo  
Matthew Levin  
Juan Maldonado  
Brian McKee\*  
Jeff Pawlowski  
Luis Perez  
Darren Rees\*  
Yordano Rios  
Louis Rodriguez  
George Romero  
Ray Smit  
Larry Weiss\*  
Ed Woodworth\*

**Las Positas College**  
Brian Hagopian\*  
Kevin Kramer  
James Weston\*  
Delbert Wimmer\*  
Anne Kennedy\*  
Vicki Shipman

#### 1. Welcome and Introductions

#### 2. Review of Agenda

Motion to approve the agenda. Brian McKee 1st, Larry 2nd.

#### 3. Review of Previous Minutes

Motion to approve Minutes from December 4, 2024; Darren 1st, James 2nd.  
Motion Approved.

#### 4. Faculty Report (15 minutes)

- Career Fair Today-1st annual. Mazda, Ford, GM, and Referee all attended.  
MAZDA MAST conducted training and interviews in the afternoon before the fair.
- New Hunter alignment machine to be installed Friday. New pallet jack stacker; can start organizing the storage area.
- **Enrollments**- Current semester Spring 2025- 138% of capacity. Fall 2025- 93% full so far. Very good for this point. The summer class is 92% full. Brian explained how he can maximize enrollment in classes so that he can guarantee students who have completed the INTRO class can continue in other classes so they can complete and not delay their graduation.
- **Completions** – this semester Capstone L1 Class- 24 students will graduate.
- **Program Development/Opportunities**
- ASE Accreditation- date was set for 4/15 for the accreditation visit. The ETL wasn't able to make it and missed this, so will need to reschedule for June. Still waiting to hear from them about the new date.
- Curriculum approval- in process of rewriting all of the curriculum. 60% done. All classes will have non-credit sections, so the program will be standardized. Will be approved for Fall of 2026.
- Heavy Duty Diesel Smog Inspection– we are all set up and open for business
- Anne Kennedy gave an update on outreach efforts- tabling at high schools for CTE Fairs and group tours of the Automotive complex. Hundreds of students have come through the facility on tours this year and Brian and James are always there to talk to the students and promote the program.

#### 5. Industry Updates (45 minutes)

- Darrin says that students are struggling to pass the ASE test. Need to help students prepare. Test-taking skills
- **Skills in Demand**- Fundamentals, electrical fundamentals
- Laura said that adding training on soft skills and communication skills for MPI videos. A technician is expected to do a video recording when inspecting a vehicle.
- Writing skills- technicians have to write repair orders
- Ian Bullard added that there is a need for the real-world element of writing reports so that laypeople can understand.

- Darrin gave thanks for the online classes. They are really helping with his apprentices. Automotive Trades of Northern California Joint Apprenticeship Committee has an agreement with Chabot. Need to find out who our RSI person is. Need to connect with Darrin and Tori for state funding for apprentices.

**6. Recommendations from Advisory Board**

**7. Other Business / Good of the Order**

Summer Camps – 2 sessions High School Students. Both Full.

Subaru is having training for instructors the week of July 28<sup>th</sup> in Stockton.

**8. Next Regular Meeting - Dec. 3<sup>rd</sup>, 2025**

**9. Adjournment**