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600 × 900

## MESSAGE FROM THE PRESIDENT

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### Welcome to Las Positas College!

Our caring and dedicated faculty, staff, and administrators will provide you with excellent instruction and high-quality support services as you pursue your educational and career goals. Whether your goal is to earn an associate degree, a certificate, transfer to a four-year college or university, or acquire skills that will lead you to a better paying job, LPC can help get you there.

You will discover that this catalog is a great resource for you as you begin your journey at LPC. Inside you will find a comprehensive range of academic programs and information about each degree or certificate that Las Positas College offers. You will also find valuable information regarding student support services, academic resources, and opportunities to be involved in co-curricular programs and activities.

Las Positas College is more than academics. We provide opportunities to allow you to develop your confidence, your creativity, your leadership skills, while we acknowledge and value your personal experiences and diverse background that makes you who you are.

The most important thing for you to know is that you are not alone on your educational journey; we are here to assist and support you. I encourage you to make the most of your LPC experience and take advantage of the many student resources and opportunities that are available to you.

Thank you for choosing Las Positas College. I wish you much success during your time with us and beyond.

Sincerely,



Dr. Dyrell Foster  
President, Las Positas College



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**2024-2025 ACADEMIC CALENDAR**

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600 x 900

DIRECTORY

Department Offices

Department	Phone Number
Academic Services	925.424.1104
Administrative Services	925.424.1631
Admissions & Records	925.424.1500
Assessment Center	925.424.1475
Black Cultural Resource Center	925.424.1085
CalWORKs	925.424.1459
Campus Safety & Security	925.424.1690
Community Education	925.424.1467
Counseling	925.424.1400
Disabled Student Programs & Services (DSPS)	925.424.1510
Dream Center (DC)	925.424.1052
Extended Opportunity Programs & Services (EOPS)	925.424.1598
Fax (No Charge)	925.443.0742
Financial Aid	925.424.1580
Foundation	925.424.1010
General Information	925.424.1600
International Student Program	925.424.1540
Library	925.424.1150
Office of the President	925.424.1001
Student Government	925.424.1490
Student Health & Wellness Center	925.424.1830
Student Services	925.424.1406
Tutorial Center	925.424.1450
Veterans Program	925.424.1570

Division Offices

Division	Phone Number
Arts & Humanities (A&H)	925.424.1383
Business, Social Science, Learning Resources (BSSL)	925.424.1322
Public Safety, Advanced Manufacturing, Transportation, Health, and Kinesiology (PATH)	925.424.1274
Science, Technology, Engineering and Math (STEM)	925.424.1183

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

The Chabot-Las Positas Community College District (CLPCCD), comprised of Las Positas College and Chabot College, has provided quality education to residents of the greater San Francisco Bay Area for 60+ years. The voters approved the formation of a “junior college district” on January 10, 1961 and the first board of trustees was elected on April 18, 1961. In addition to traditional and career/technical curriculum offered at the Colleges, the District conducts an active outreach program in contract education to help business, industrial and public organizations develop training programs to meet their needs.

Board of Trustees

The Chabot-Las Positas Board of Trustees, a 7-member board, governs the Chabot-Las Positas Community College District and is responsible for all policy decisions. The Board meet regularly the third Tuesday of each month.

Hal G. Gin, Ed.D. (2005)

- President
- Area 6: Northeast Hayward, West San Lorenzo

Luis Reynoso (2020)

- Area 1: Hayward

Linda Granger (2018)

- Area 2: San Leandro and portions of San Lorenzo

Harris Mojadedi (2022)

- Area 3: Union City, South Hayward

Maria L. Heredia (2019)

- Area 4: Castro Valley, East San Lorenzo, Sunol, and portions of Pleasanton

Tim Sbranti (2019)

- Past President
- Area 5: Dublin and Northeast Pleasanton

Steve Lanza (2022)

- Area 7: Livermore, areas of East Dublin, Southeast San Ramon

District Administration

Ronald Gerhard

- Chancellor

Vacant

- Vice Chancellor, Human Resources

Owen Letcher

- Vice Chancellor, Facilities and Bond Program

Theresa Fleischer Rowland, Ed.D.

- Vice Chancellor, Educational Services & Student Success

Jonah R. Nicholas

- Vice Chancellor, Business Services

## LAS POSITAS COLLEGE

### California Community Colleges

#### Governance Structure

The California Community Colleges operate under the governance of the State Chancellor, the State Board of Governors appointed by the Governor, and local districts with their own locally elected governing boards. The California Community College's System Office and Board of Governors oversee the distribution of funds apportioned by the State Legislature for use by the Community Colleges. California's Community Colleges are organized into 72 community college districts. Each college within a district has a president or chancellor/superintendent, and each district has its own elected board of trustees who apportion funds and governs the colleges within its district.

#### Mission of the California Community Colleges

By law, the California Community Colleges shall admit any person who is a high school graduate or equivalent thereof, or who is eighteen years of age or older, and who can benefit from the instruction offered.

A primary mission of the college is to offer academic and career and technical education at the lower division level. Another primary mission is to advance California's economic growth and global competitiveness through education, training, and services that contribute to continuous workforce improvement. Essential and important functions of the colleges include: basic skills instruction, instruction in English as a Second Language (and in conjunction with the school districts), adult noncredit instruction, and support services that help students succeed at the postsecondary level.

The State Board of Governors shall provide leadership and direction in the continuing development of the California Community Colleges as an integral and effective element in the structure of public higher education in the state.

#### History of the College

Las Positas College began as an extension center of Chabot College in 1963, offering 24 classes and enrolling 810 students at Livermore High School and two other sites. By 1965, the program had expanded and moved to Granada High School in Livermore. It subsequently grew to include Amador and Dublin High Schools as well. The community college district purchased the Livermore site that same year, intending to develop a comprehensive community college. On March 31, 1975, "Valley Campus" opened as the Livermore Education Center of Chabot College.

Las Positas College has since developed into a fully accredited comprehensive institution. In 1988, the College was designated by the Board of Governors to be an independent college. Las Positas College received full accreditation on January 7, 1991 from the Accrediting Commission for Community and Junior Colleges (ACCJC).

#### Institutional Planning

Las Positas College developed an Educational Master Plan (EMP) that articulates the institution's goal and strategies for advancing the College's mission from 2021 to 2026. The plan guides the College in strengthening student achievement, planning for current and future needs, transforming infrastructure, and informing the resource allocation process and staffing priorities. The goal and strategies established in the EMP are based on a year-long process that began in January 2020.

The Plan's goals are derived from the robust input by faculty, students, and classified professionals and data received from LPC's Office of Research, Planning, and Institutional Effectiveness. The EMP helps the College accommodate the educational needs of approximately 235,000 service-area residents, and address the major demographic, economic and educational trends, opportunities, and challenges the College will face in the upcoming years.

LPC continues its development and assessment efforts by working to further integrate processes for planning and resource allocation. To measure its performance and evaluate its effectiveness in achieving its mission, the College relies upon participation from all constituency groups and data on student, program, and institutional success.

#### Las Positas College Mission Statement

Las Positas College provides an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

#### Glossary of Terms

- **Inclusive** – welcoming of a diverse group of students including but not limited to: all race-ethnicity groups, all ages, all genders, LGBTQ+ (lesbian, gay, bisexual, transgender+), first-generation, students with disabilities, veterans and active military, students with children, all socioeconomic backgrounds (including lower socio-economic status), undocumented, international students, and all religious beliefs and practices — all with varying skill levels, perspectives, and learning styles.
- **Learning Centered** – refers to a focus on learning through courses, programs, disciplines, various modes of delivery, and learning communities; accounts for varying skill levels and learning styles, creative and critical thinking; and offers necessary and specialized facilities.
- **Educational opportunities** – include but are not limited to classroom and Distance Education (DE) instruction, athletics, field trips, guest speakers, student government, cultural activities, student clubs, labs, internships, tutoring services, workshops, library research, career training, and mentoring.
- **Support** – includes tutoring services, Reading and Writing Center, learning communities, student workshop opportunities, counseling, faculty office hours, Math Learning Center, supplemental instruction, Admissions and Records, advisory boards, Health and Wellness Services, financial aid, evening services, veteran services, learning management system, online courses, online counseling, online tutoring, technology support for online students, food pantry, cafeteria, bookstore, technology, Guided Pathways, assessment, Child Development Center, Library, Computer Center, technical support, Student Services, programs for traditionally marginalized students, and Administrative Services -- all provided by a dedicated group of faculty, classified staff, and administrators.
- **Degree and career-technical** - include Associate of Arts (AA), Associate of Science (AS), Associate in Arts for Transfer (AAT), Associate in Science for Transfer (AST), Certificate of Achievement, Certificate of Competency, and Certificate of Completion.

#### Vision Statement

Las Positas College strives to support and empower students to develop the knowledge, skills, values, and abilities needed to become engaged participants and leaders in their local and global communities.

#### Values Statement

Las Positas College thrives as a collaborative teaching and learning community committed to integrity and excellence by:

- Encouraging and celebrating lifelong learning
- Responding to the needs of the ever-changing workplace and society
- Demonstrating civic, social and environmental responsibility
- Promoting ethical behavior, mutual trust, equity, and respect within our diverse community
- Fostering a climate of discovery, creativity, personal development, and physical and mental health
- Ensuring that Las Positas is a sanctuary campus for undocumented students
- Holding firm to the belief that each of us makes an astonishing difference

#### Institutional Goals

- **Educational Excellence:** Ensure excellence in student learning by providing quality teaching, learning support, and student support services.
- **Community Collaboration:** Ensure excellence in student learning by collaborating with community partners to provide educational opportunities that best serve the needs of our students and community.
- **Supportive Organizational Resources:** Ensure excellence in student learning by strengthening fiscal stability, providing appropriate staffing

levels, meeting evolving technology needs, and expanding or updating facilities.

- **Organizational Effectiveness:** Ensure excellence in student learning by improving organizational processes and fostering professional development.

## Academic Freedom

Academic freedom protects teaching and learning by encouraging the free flow of ideas.

### Academic Freedom exists to promote freedom to:

- Inquire
- Teach and express ideas or facts without constraint
- Engage in intellectual debate
- Develop, nurture, and exchange ideas and opinions
- Encourage creativity in academic endeavors

### Academic Freedom ensures freedom from:

- Imposition of political, religious, or philosophical beliefs of others
- Reprisal
- Censorship

Academic Freedom carries the responsibilities implicit in all freedoms: truth, honesty, integrity, and respect.

The complete scope of Academic Freedom rights for faculty is set forth in Article 23 of the CLPCCD-CLPFA collective bargaining agreement (CBA) and the "Academic Freedom Statement" Appendix to the CBA. CLPCCD Board Policy 4030, "Academic Freedom," further details the District's commitment to Academic Freedom.

## Las Positas College General Education

General education is a significant part of the program of studies in American colleges and universities. The term *general education* refers to a program of studies intended to broaden students' minds and enrich their personal, social, and cultural understanding through exposure to a breadth of academic disciplines. Students develop skills and aptitudes that prepare them to contribute to and participate in society and the democratic process.

## General Education Philosophy

A philosophy of general education addresses both a present reality and a future hope. The reality encompasses the practical elements that a well-educated student should grasp early in education. The future hope will serve as a foundation to achieve insights into ethical problems and engage in lifelong learning, the hallmarks of educational excellence.

### General Education:

- Provides skills and proficiencies needed to succeed in an academic environment as well as in our continually changing world.
- Exposes students to core knowledge, concepts, and methodologies of the Arts, Humanities, and the Natural and Social Sciences.
- Develops students' appreciation for the cultures and history of the United States and prepares them to participate in our democracy.
- Familiarizes students with a diversity of viewpoints by exposing them to the history and cultures of other countries.
- Advances students' critical thinking skills, enabling them to access, examine, and assess issues and information.
- Hones students' reading, speaking, and writing skills, enabling them to communicate clearly, effectively, and creatively.
- Promotes the development of students' quantitative competencies, to strengthen analytical thinking, and gain the ability to evaluate and access informational technology.
- Increases students' understanding of the physical and biological sciences, the scientific method, and the reliability and limitations of scientific knowledge.
- Deepens students' awareness about the importance of self-care and wellness and teaches methods for maintaining physical and mental health.
- Encourages students to cultivate new interests and develop their abilities to search for answers, recognizing that an educated person understands how much more there is to learn.

## General Education Substitution/Waiver (Disabled Student Programs and Services (DSPS))

All students are expected to complete the General Education (GE) courses specified in their degree programs. Substitutions/Waivers are permitted in extraordinary circumstances only. Students requesting accommodations/exceptions must meet with a Disability Resource Center (DRC) counselor to discuss options.

## Student Learning Outcomes

Student Learning Outcomes (SLOs) are the knowledge, skills, and attitudes that students are expected to achieve or derive subsequent to a learning experience. SLOs encompass students' ability to synthesize discrete skills using higher-level thinking processes in order to apply what they have learned. SLOs are assessed at the course level, the program level, and the institutional level in regular cycles to encourage collegial dialogue about student learning and equitable student achievement. SLOs for each course can be found in the course syllabus. Program Learning Outcomes (PSLOs) for each degree and certificate can be found in the college catalog. There are five broad institutional-level SLOs (ISLOs), which can be found on the Student Learning Outcomes web page.

## Institutional Student Learning Outcomes

Institutional Student Learning Outcomes (ISLOs) represent the major areas of knowledge that students will gain when completing the general education sequence of courses (often as part of a degree). When our students have completed the general education sequence, they will be proficient in:

- **Communication:** Read Critically, Write Effectively, Communicate Orally, Communicate Visually and Symbolically
- **Critical Thinking:** Recognize and Define, Gather and Evaluate Information, Reason, Solve Problems, Make Decisions
- **Creativity and Aesthetics:** Develop Ideas, Identify Values, Understand Artistic Expression, Interpret Influences, and Identify Contributions
- **Respect and Responsibility:** Respond Appropriately, Ethics, Conflict Resolution, Self-Advocacy, Community Involvement, Impact of Human Activity, Intercultural Values
- **Technology:** Evaluate Technology, Use Technology, Ethical and Safe Practices, Apply to Problems

## Institutional Accreditation

Las Positas College is a public, two-year community college accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges (428 J Street, Suite 400 Sacramento, CA 95814, (415) 506-0234), an institutional accrediting body recognized by the Council on Higher Education Accreditation and the U.S. Department of Education. Questions regarding the College's accreditation may be addressed to this agency. The University of California, California State University, and private universities and colleges accept appropriate courses for transfer. The College is approved for the training of veterans and for enrolling non-immigrant students.

## Programmatic Accreditation

The LPC Paramedic Training Program has been approved by the California State EMS Authority through the Alameda County EMS Agency until March 31, 2028.

The LPC Paramedic Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP, [www.caahep.org](http://www.caahep.org)) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP). This accreditation will expire on March 31, 2028.

To contact CAAHEP: 25400 US Highway 19 North, Suite 158, Clearwater FL 33736; Phone (727) 210-2350; Fax (214) 703-8992; or <http://www.coaemsp.org/>

## Statement of Compliance

Las Positas College maintains an atmosphere that is welcoming to all students and conducive to their academic and personal success. LPC provides an environment free of all forms of harassment, in which we treat all students and employees with dignity and respect. The College does not discriminate on the basis of race, color, national origin, gender, physical

ability, religious belief, or age in any of its policies, procedures or practices. LPC is in full compliance with:

- Title VI of the Civil Rights Act (1964) — pertaining to race, color and national origin;
- Title VII of the Civil Rights Act (1964) — pertaining to religion and gender;
- Title IX of the Educational Amendments (1972) — pertaining to gender;
- Sections 503 and 504 of the Rehabilitation Act (1973) — pertaining to disability;
- Age Discrimination in Employment Act (1974) — pertaining to age;
- Americans with Disabilities Act (1990) — pertaining to disability.

Limited English skills are not a barrier to programs and services of the College. Also, no person shall be subjected to sexual overtures or conduct—verbal, visual or physical—which is intimidating, hostile, offensive or unwelcome. Such conduct by employees or students is unacceptable and will not be tolerated by the College.

### **To inquire about the application of Non-Discrimination Policies, contact:**

**Wyman Fong**  
Vice Chancellor of Human Resources  
(925) 485-5261 or email: [wfong@clpccd.org](mailto:wfong@clpccd.org)

### **To Inquire about the application of Sexual Harassment Policies, contact:**

**Wyman Fong**  
Vice Chancellor of Human Resources  
(925) 485-5261 or email: [wfong@clpccd.org](mailto:wfong@clpccd.org)

### **To inquire about the application of Disability Issues, Student Concerns and Grievances, contact:**

**Jeanne Wilson, Ed.D.**  
Vice President of Student Services  
(925) 424-1405 or email: [JDWilson@laspositascollege.edu](mailto:JDWilson@laspositascollege.edu)

Inquiries may also be addressed to:

United States Department of Education Office for Civil Rights  
San Francisco Office, Old Federal Building  
50 United Nations Plaza, Mail Box 1200, Room 1545  
San Francisco, CA 94102-4912  
Tel: (415) 486-5555/Fax: (415) 486-5570

### **Changes in Rules and Policies**

Although every effort has been made to assure the accuracy of the information in this Catalog, students and others who use this Catalog should note that laws, rules, and policies change from time to time and that these changes may alter the information contained in this publication. Changes may come in the form of statutes enacted by the Legislature, rules and policies adopted by the Board of Trustees of the Chabot-Las Positas Community College District, or by the Chancellor or designee of the institution, or contact information updates.

### **Internet Access**

Online access is available via <https://laspositascollege.edu>

### **Website Disclaimer**

The Chabot-Las Positas Community College District (CLPCCD) attempts to maintain the highest accuracy of content on its websites. Any errors or omissions should be reported for investigation. CLPCCD makes no claims, promises, or guarantees about the absolute accuracy, completeness, or adequacy of the contents of this website and expressly disclaims liability for errors and omissions in the contents of this website. No warranty of any kind, implied, expressed, or statutory, including but not limited to the warranties of non-infringement of third party rights, title, merchantability, fitness for a particular purpose, and freedom from computer virus, is given with respect to the contents of this website or its hyperlinks to other internet resources. Reference in this website to any specific commercial products, processes, or services, or the use of any trade, firm, or corporation name is for the information and convenience of the public,

and does not constitute endorsement, recommendation, or favoring by the CLPCCD or its employees or agents.

This website has links to sites that may be useful to the public and that may provide other services or information. When the user links to another website, which is not an authorized CLPCCD website, the user is no longer on a CLPCCD website. The CLPCCD disclaims any responsibility or liability for the services or information provided on non-CLPCCD websites.

### **Photography Disclaimer**

Chabot and Las Positas Colleges, being non-profit California Community Colleges, reserve the right to use photography and video images of students and visitors, age 18 and older, taken on our property and at college-sponsored events for marketing and promotional purposes. Objection to the use of an individual's photograph may be made in writing to the district office of marketing and public relations, addressed to:

Director, Public Relations, Marketing and Government Relations  
Chabot-Las Positas Community College District  
7600 Dublin Blvd., 3rd Floor  
Dublin, CA 94568

### **STUDENT EQUITY & ACHIEVEMENT (SEA) PROGRAM**

The Student Equity and Achievement program [SEA] (Building 1600) strives to eliminate barriers to educational progress for disproportionately impacted students.

The program does this via the shared governance, Student Equity and Achievement Committee, developing direct support interventions, and funding programs and services that support student academic success. Las Positas College will achieve equity by changing the impacts of structural racism, ableism, homophobia, and systematic poverty on student success and access to higher education, through continuous evaluation and improvement of all services. We believe in a high-quality education focused on learning and an inclusive, culturally-relevant environment that meets the diverse needs of all our students.

For more information, visit: <https://www.laspositascollege.edu/equityprogram/>



# ADMISSIONS AND RECORDS

## ADMISSIONS AND RECORDS

### Admission Policies and Procedures

#### Eligibility for Admission

Admission is open to anyone who is 18 years old or older; or a high school graduate or completed a high school equivalency test, General Education Degree (GED), or California High School Proficiency Exam.

#### Ability to Benefit from Instruction

Under provisions of the California State Education Code and Governing Board Policy of this District, a student's ability to benefit from instruction shall be determined by evidence of the individual's:

- Ability to meet the demands of college instruction at LPC
- Ability to master, and proceed beyond, the minimum basic skill levels required for success in college education;
- Ability to show substantial progress in cognitive and affective learning in college courses; and
- Ability to show progress toward independent learning.

By this rule, the College shall determine whether a person is or is not capable of benefiting from college instruction. The determination of ability to benefit is a matter of composite professional judgment based upon available evidence. Additional information may be obtained from the Office of the Dean of Student Services.

#### Admission Application Procedures

An applicant may apply for admissions to the College through OpenCCC. Complete an application online at <https://www.opencccapply.net/gateway/apply?cccMisCode=481>

#### Admission with Advanced Standing

Credits earned at other accredited colleges or universities may be applied towards an associate degree from Las Positas College upon receipt of official transcripts. Accreditation must have been listed in the Accredited Institutions of Higher Education manual. Credit may also be allowed for college-level U.S. Air Force Institute courses and for formal courses taken at military service schools if such credit is recommended in the American Council on Education Guide.

#### Readmission from Dismissed Status

Students on dismissed status from LPC must submit a "Petition for Readmission from Dismissed Status" form. In order to enroll in classes, the Dean of Student Services must approve readmission. Petition forms are available at the Counseling Department.

#### Special Admissions – Concurrent Enrollment

Las Positas College provides the opportunity for high school students in 9<sup>th</sup>, 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> grades to enroll in college-level courses. Students in 8<sup>th</sup> grade may be admitted through special agreements between Las Positas College and school districts. Students who desire to participate in the Concurrent Enrollment program must be recommended by their high school principal or designee and have parental permission. Enrollment in basic skills courses (ENG 100 level, ESL courses, MATH 100 level) is not allowed (Ed. Code 48800). Information on the Concurrent Enrollment Policy is available at the student's high school, and Admissions and Records Office or online at <http://laspositascollege.edu/admissions/concurrent.php>. Students must complete the required concurrent enrollment materials each semester or term.

#### Middle College

Middle College is an alternative education collaboration between Las Positas College and the Tri-Valley Regional Occupational Program (ROP). Middle College provides high school students from Dublin, Livermore, and Pleasanton an opportunity to begin taking college courses while still enrolled in high school. Students take classes at Las Positas College (up to 11 units per semester) and their enrollment fees are waived. Additional

information is available online at <https://laspositascollege.edu/middle-college/>.

#### International Student Admission

Las Positas College is authorized under federal law to enroll non-immigrant alien (F-1 and M-1 visa) students. Students seeking admission to Las Positas College must complete an International Student supplemental application packet, available online at [www.laspositascollege.edu/international](http://www.laspositascollege.edu/international) or from the International Student Program Office, Building 1600, Room 1658.

International students will be accepted for admission for either the Fall or Spring semester of each academic year. Students are encouraged to apply as soon as possible to allow sufficient time for application processing and obtaining a student visa. Las Positas College's International Student Program issues the Immigration Form I-20 to admitted international students. Students then use the Form I-20 to apply for an F-1 Student Visa at a United States Embassy or Consulate in their home country. Students currently studying on an F-1 Visa at another school in the United States may apply to transfer to Las Positas College. International student application deadlines are July 1<sup>st</sup> for the Fall Semester and December 1<sup>st</sup> for the Spring Semester.

The number of international students admitted will be contingent upon Las Positas College's ability to provide services as required.

#### International Student Applicant Requirements

1. Satisfactory completion of appropriate secondary education that is the equivalent of a United States high school diploma or a person who is eighteen years of age or older.
2. Affidavit of financial support demonstrating availability of sufficient funding for a minimum of one year. The certification document must include source of support and must be on official letterhead bearing the stamp or seal of the verifying bank.
3. Students must demonstrate English language proficiency sufficient to benefit from instruction at Las Positas College where all courses are taught in the English language. Please see <http://www.laspositascollege.edu/international/englishlanguageproficiency.php> for detailed information on the English language proficiency requirement.
4. Official secondary and/or post-secondary academic records. (Contact the International Student Program for the names of certified translation agencies).
5. Proof of medical insurance.
6. A signed international student agreement certifying student will comply with all college and immigration requirements.
7. \$100 non-refundable application fee.
8. Two passport photos.
9. Copy of an unexpired passport biographic page.

#### Student & Exchange Visitor Information System

Student and Exchange Visitor Information System (SEVIS) is a government database program that was implemented by the Student and Exchange Visitor Program (SEVP), part of the U.S. Citizenship and Immigration Services (ICE) branch of the U.S. Department of Homeland Security (DHS). This system maintains and tracks data of certain non-immigrants such as F-1 and M-1 students to ensure that students are in full compliance with DHS and College regulations. Las Positas College is a DHS certified institution, and as such, must provide data on F-1 and M-1 students and report any subsequent changes in status each semester in SEVIS.

#### Residency

For purposes of determining enrollment fees, students are identified as either residents or nonresidents.

#### Residents

Those who have lived in California as legal residents for at least one year and one day prior to the first day of a new semester/term and who can demonstrate intent to remain a California resident. Noncitizens who meet residency requirements and who desire to enroll as a California resident must provide documentation to the Admissions and Records Office.



## Nonresidents

Those who do not meet the California resident requirements. Nonresident students are required to pay out-of-state tuition. For further information concerning residence status, contact the Admissions and Records Office.

### Nonresident Tuition Exemption (Veterans)

Military veterans may be eligible for a tuition exemption based on VACA (Veterans Access, Choice and Accountability Act) criteria. Veterans who qualify for Chapter 30 or Chapter 33 GI Bill® and who live in California may also qualify for an exemption. A veteran who was discharged or released from at least 90 days of active service and their dependents, regardless of the veteran's state of residence, is entitled to resident classification and exempt from nonresident fees. For more information, contact the Veterans First Program and Admissions and Records.

### Nonresident Tuition Exemption (Concurrent Enrollment)

Concurrently enrolled students (high school students enrolled in college courses) who are classified as nonresident students for tuition purposes may be eligible for the Senate Bill 2364 waiver of nonresident tuition while in high school. Students must be special admit part-time (enrolled in 11 units or less) students who currently reside in and attend high school in California. Documentation should be submitted to the Admissions and Records Office.

### Nonresident Tuition Exemption (AB 540)

California Nonresident Tuition Exemption may be granted to certain nonresident students who meet the exemption requirements set forth in Assembly Bill 540. To be eligible, students must have attended high school in California for three or more years or attained credits earned in California from a California school equivalent to three or more years of full-time coursework and a total of three or more years of attendance in California elementary schools, California secondary schools, or a combination of those schools. In addition, students must have graduated or will graduate from a California high school or obtained a certificate or General Education Development (GED), High School Equivalency Test (HiSET), or Test Assessing Secondary Completion (TASC). For additional information, contact the Admissions and Records Office.

### Nonresident Tuition Exemption (Refugees and Special Immigrant Visa Holders)

In 2017, the California Legislature enacted Assembly Bill 343, which established a new exemption from nonresident tuition for refugees with a special immigrant visas (SIVs). For additional information, please contact the Admissions and Records Office.

### Transcripts from Other Colleges & Universities

Students enrolled at LPC who desire academic credit for courses taken at other regionally accredited institutions must submit official transcripts of that work to the Admissions & Records Office (A&R). The student is responsible for initiating a request to each institution asking that an official transcript be sent directly to A&R. Transcripts received from other institutions are not forwarded to other colleges. This does not apply to Chabot College, as academic information from both LPC and Chabot is recorded on the same transcript.

To be credited by LPC, course work must meet the following criteria:

1. Course(s) must be taken at a regionally accredited institution;
2. The course(s) must be lower division;
3. The course(s) must have been completed with a grade of "D" or higher. All transferred grades including "F"s will be used in the calculation of units attempted, units completed, and the grade point average. Intersegmental General Education Transfer Curriculum (IGETC) Certification requires a grade of "C"; and
4. The content of the course(s) must be determined to be equivalent to the current Las Positas College course standards. Student Record Evaluators (located in the Admissions and Records Office) will complete the initial evaluation of course credit. The final responsibility for determining course equivalency is discipline faculty.

## Advanced Placement (AP) Examinations

Las Positas College grants credit for successful completion of the Advanced Placement (AP) Examinations. However, credit awarded will not be transcribed onto the LPC transcript and can only be used towards LPC degrees and prerequisites. For further information, see the section on Advanced Placement Examinations in this Catalog.

### Cross-Enrollment with University of California - Berkeley

Students who have completed one semester as a matriculated student at Las Positas College with a 2.0 cumulative grade point average (GPA), and are currently enrolled in a minimum of six units, may be eligible to cross-enroll with University of California (UC) - Berkeley. A maximum of one course per term at UC Berkeley is allowed, and enrollment is on a space-available basis. Additional requirements apply. For more information, contact LPC's Counseling Department.

### Cross-Enrollment with California State University - East Bay

Students who have completed 20 transferable units at Las Positas College with a 2.0 cumulative grade point average (GPA) may be eligible to cross-enroll with California State University (CSU) - East Bay while completing coursework at Las Positas College. Students may elect to cross-enroll in courses at CSU East Bay that are not offered by Las Positas College, including upper division courses. Students must be enrolled in a minimum of 6 units at Las Positas College and 12 units between the two campuses. For more information, contact LPC's Counseling Department.

### Enrollment Status Based on Unit Load

**Full-time Student** Registered for 12 or more units  
**Three-quarter Student** Registered for 9.0 to 11.5 units  
**Half-time Student** Registered for 6.0 to 8.5 units  
**Less than half-time Student** Registered for less than 6.0 units  
**Noncredit only Student** Registered for 0.0 unit

## CORE SERVICES

### Orientation

To help with students' transition to LPC, an online orientation is offered for all students, including new, first-time college students. Within the orientation, members of the LPC community introduce students to the College's programs, services, academic regulations, expectations, campus facilities, and student life. Completion of the orientation is required to participate in priority registration at LPC. Visit MyPortal to access the online orientation. Note: Students must apply for admission before completing the online orientation.

### Assessment

Students can obtain proper placement in English and Math by answering questions via LPC's self-guided placement tool on the MyPortal link at our home webpage. We also encourage students to submit their transcripts from other colleges or universities, and other standardized test results (e.g., Advanced Placement; International Baccalaureate) for placement consideration. Students can obtain proper placement into ESL (English as a Second Language) by completing the assessment process, which consists of a placement exam and writing sample. Assessments are also available for Chemistry and Foreign Languages. For more information, contact the Assessment Center or the Counseling Department or visit LPC's Assessment web page at <https://laspositascollege.edu/assessment>.

### Student Educational Plan

Students are strongly encouraged to meet with a counselor to develop a Student Educational Plan (SEP). SEPs guide students to a timely and successful completion of personal and academic goals. Students with completed SEPs have higher completion and/or transfer rates for certificate and/or degree programs. Students receiving Veterans Affairs educational benefits are required to have a comprehensive student educational plan on file with the Veterans Office in order to receive VA educational benefits.

### Track Your Degree Completion With Our Online Advising Tool, DegreeWorks

Las Positas College (LPC) offers an online advising tool to help you keep track of your educational progress. DegreeWorks (DW) allows you

to view your Student Educational Plan and confirm what courses you have completed, as well as what courses remain, toward meeting your educational objective(s). DW matches your academic and course history, as well as your current course schedule, against the degree requirements as defined in this Catalog. Thinking about adding a major, or changing your goal? DW gives you the opportunity to explore "What If Scenarios," determine how your courses meet requirements for programs other than your current declared major. For questions, please make an appointment with a counselor.

To access DegreeWorks, follow these steps:

1. Log in to MyPortal
2. Locate the DegreeWorks card
3. Scroll down and locate the DegreeWorks link.

\*A degree audit created in DegreeWorks is not an official notification of the completion of a degree or certificate requirements.

## Exemptions to Completing Core Services

### Exemption to Orientation

There is no exemption to the orientation for Las Positas College.

### Exemption to Assessment/Placement

Students may be exempted from assessment/placement with the submission of Advanced Placement (AP) English and/or mathematics test scores of 3 or better (a copy of the AP score report is required); and/or if the student completed a college-level English and/or mathematics course with a grade "C" or higher (official transcripts required), they may be exempted from the assessment/placement. Other assessment exceptions may be available. See an academic counselor for more information.

### Exemption to Student Educational Plan

There are no exemptions for the SEP. We strongly encourage students to meet with an academic counselor to complete an SEP to map their courses for certificate or degree completion and/or transfer. Also, students who are exempt from any of the other core services still need to meet with a counselor prior to priority registration. Exemption from core services does not guarantee priority registration.

# COURSE REGISTRATION METHODS

## REGISTRATION

### Course Registration Methods

Students may register for classes using the following methods:

1. Via the Internet using MyPortal at <https://laspositascollege.edu>.
2. In-person at the Admissions and Records Office or at the Registration Support Center located in Building 1600.

For detailed information on registration procedures refer to the current Class Schedule or visit the Admissions and Records Office website at <https://laspositascollege.edu/admissions>. Special registration assistance is available to students with disabilities through the Las Positas College Disability Resource Center.

### Course Registration Information

#### New Students & Returning Students

Students who have never attended the Chabot-Las Positas Community College District will need to complete the following steps:

1. Apply for admission
2. Apply for financial assistance
3. Complete an online orientation
4. Complete Guided Self-Placement
5. Complete your Student Educational Plan
6. Register for classes and pay fees

#### Continuing Students

Students who have attended the Chabot-Las Positas Community College District during at least one of the two most recent fall or spring semesters are considered continuing students. A course registration date based on the completion of core services of orientation, guided self-placement, and Student Educational Plan (SEP) will be e-mailed to the student's college issued e-mail account prior to the course registration period for the subsequent semester or term. Continuing students at LPC will be assigned a course registration priority number. Visit the college website for information related to course registration priority criteria.

#### Class Schedule

Before the beginning of each semester or term, a Class Schedule is published indicating courses to be offered – the title of the course, the date and time, a brief description of the course, the name of the instructor, and the room assignment or location. Important instructions and information regarding admission and course registration are included in this publication. Please check the LPC website for detailed and updated class schedule information at <https://www.laspositascollege.edu/class-schedule/index.php>

#### Student Identification Card

Identification cards may be obtained at the Admissions and Records Office, Building 1600.

#### Communication via Zonemail Account

All admitted LPC students are given a student e-mail account through Zonemail. LPC will send all messages (including registration dates) to this account. As students complete the core services of orientation, assessment, and SEP, they may be eligible for an earlier registration date than previously assigned. Students are encouraged to check their Zonemail regularly for important notices from LPC.

Students may opt to forward their Zonemail to personal e-mail accounts. In addition to registration date notifications, students will also receive waitlist information, instructor e-mail messages, financial aid notifications and general college information.

## Course Registration Procedures

### Open Enrollment

In accordance with District policy, all classes are open to enrollment and participation by any person who meets the academic prerequisites of the class and who is otherwise eligible for admission to LPC.

### Enrollment Limits

Students are cautioned that some classes or programs may prove to be so popular or so limited by physical facilities and/or availability of qualified instructors that all who apply cannot be accommodated.

### Waitlist

Students may reserve a space on the waitlist for courses that are closed due to reaching their maximum enrollment limit. During registration, students will be automatically prompted to sign up for the waitlist if the class is closed.

### Waitlist Notifications

All notifications for the waitlist will be e-mailed to the student's Zonemail account. If a seat becomes available for a course, the student at the top of the waitlist receives a notification e-mail to register for that class within 72 hours. If the student does not take action before the stated expiration date and time, the student loses their spot to the next student on the waitlist.

### Priority Registration

Registration priority group and registration dates are determined by the completion of the core services of orientation, assessment, and Student Educational Plan (SEP), the number of units completed and in progress at Chabot-Las Positas Community College District, and the maintenance of good academic and progress standing.

Students who have completed the core services (orientation, guided self-placement, and Student Education Plan), as well as students in good academic and progress standing who have not exceeded 100 units (not including units in basic English, English as a Second Language, or Mathematics) will have enrollment priority over students who do not meet these criteria.

Students will register for courses according to an enrollment priority system as defined by Title 5 regulations and CLPCCD. Priority Group information is included in the current class schedule and is posted on the College website at <https://laspositascollege.edu>.

### Course Prerequisites

Students wanting to enroll in a course with a prerequisite must satisfactorily complete that prerequisite with a minimum grade of "C" or better, or the equivalent, before they are allowed to register. A course has a prerequisite to ensure that a student has the appropriate body of knowledge to successfully take the course. Courses with a co-requisite require that a student either has taken the corequisite before or is taking it at the same time as the courses.

Usually, a prerequisite is a course from a lower sequence of courses. For example: You may not enroll in GDDM 63 without first passing GDDM 55 and/or 62 with a "C" or better. Usually, a co-requisite is a lab or a course that provides supplemental instruction.

To see which courses have prerequisites and/or co-requisites refer to the individual course offerings in this Catalog or the Las Positas College website at <https://laspositascollege.edu>.

### Program Requirement Substitution or Waiver

Requests for a course substitution or waiver of degree and certificate program requirements are available from the Counseling Department or Admissions and Records. Requests are submitted to [lpc-articulation@laspositascollege.edu](mailto:lpc-articulation@laspositascollege.edu) along with evidence of prior learning and/or transcripts from regionally accredited institutions. Courses waived receive neither unit nor grade credit; and other courses may be needed to satisfy the total number of units required to complete the program of study.

### Limitation on Unit Load

Eighteen (18) units per semester are considered to be a maximum load for a student. In order to take more than the maximum, an approval form must be obtained from an academic counselor. LPC reserves the right to place unit limit restrictions.

### Course Conflict / Course Overlap

Students may be permitted to enroll in two classes that meet during any part of the same hour with approval from the instructor, but only if a class overlaps with another class for 15 minutes or less. The student must request a Class Overlap form at the Admissions and Records Office. The form must be filled out by the instructor and signed by the appropriate Dean. The student must then return the completed form to Admissions and Records no later than the day before the Census date (attendance accounting -- typically a few weeks into the semester).

## COURSE WITHDRAWAL PROCEDURES

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### Withdrawing from Classes

Students are responsible for officially withdrawing from classes by the deadline date listed in the current Class Schedule. There is no automatic withdrawal process. Failure to follow the proper withdrawal procedures may result in a grade of "F". Requests to withdraw from a class that are received by the "NGR" (No-Grade-of-Record) deadline will not appear on a student's academic transcript. If a student withdraws from a course after the "NGR" deadline but on or before the "W" (withdrawal) deadline, a "W" will appear on their transcript. A "W" notation will not affect the student's grade point average; however, excessive "W" notations may affect: (1) progress status; (2) status as a full-time student; (3) eligibility for financial aid and other benefits; (4) athletic eligibility; or (5) ability to repeat a course based on Title 5 regulations. Refer to the Class Schedule for important deadline dates.

### Total Withdrawal

Students who intend to withdraw from LPC must initiate withdrawal procedures for each class in which they are enrolled. Students are held accountable for clearing all obligations with the College including fees, library books, equipment, and lockers. The deadline for withdrawal from classes with a guaranteed symbol "W" is 75% of class meetings. Visit <https://www.laspositascollege.edu/admissions/academic-calendar.php> for deadlines.

### Instructor's Withdrawal Option

The instructor may drop students who miss the first meeting of a course. In addition, an instructor may initiate a drop if the student is absent for a total of four (4) consecutive or six (6) cumulative instructional hours and/or two (2) consecutive weeks of instruction.

### Instructor's Withdrawal Option: Distance Education

The instructor may drop students who miss the first meeting of a course. The first meeting of online or hybrid Distance Education courses is the first day of the class as specified in the Class Schedule. For online courses, an instructor may drop students who do not log into their Canvas course and/or complete indicated activities by the third day of classes. Distance Education instructors may drop students if they have not submitted work and/or accessed the class for two consecutive weeks.

### Military Withdrawal

If a student is called to active military duty any time during the semester or term, they are entitled to petition for military withdrawal (MW). MW shall not be counted in satisfactory academic progress probation and dismissal calculations; and enrollment fees for courses not completed may be refunded. Service members must provide copies of their military orders to the Admissions and Records Office.

### Excused Withdrawal

Excused Withdrawal occurs when a student is permitted to withdraw from a course(s) due to specific events beyond the control of the student affecting

their ability to complete a course(s). These events may include an accident or illness, job transfer outside the geographical region, an illness in the family where the student is the primary caregiver, when the student who is incarcerated in a California state prison or county jail is released from custody or involuntarily transferred before the end of the term, when the student is the subject of an immigration action, or other circumstances making course completion impractical. Upon consultation with faculty and verification of these conditions or reviewing documentation substantiating the condition, an excused withdrawal symbol may be assigned "EW." The "EW" shall not be counted in progress probation and dismissal calculations.

## COURSE REPETITION

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### Repeating a Course

California Title 5 regulations, as amended, determine the conditions and processes related to repetition, enrollment, and apportionment limits at California Community Colleges. An "Enrollment" occurs when a student receives an evaluative or non-evaluative symbol on their official transcript (A, B, C, D, F, FW, P, NP, NC, CR OR W, I, IP, RD, MW, or EW). Only a military withdrawal (MW) and excused withdrawal (EW) does not count toward "enrollment."

Unless a course is noted as "repeatable" on the official course outline, the student who receives a satisfactory grade (C, P, or higher) cannot repeat the course, unless an exemption applies per CA Education Code Section 55042(b). If a student receives a substandard grade and/or withdraws from the course, the student is allowed to enroll in that course two more times for a total maximum of three enrollments per CA Education Code Section 58161. California Title 5 regulations specify the circumstances under which a student may repeat a course.

Only four kinds of courses can indicate the course is repeatable on the course outline of record. Courses for:

1. Intercollegiate Athletics;
2. Intercollegiate competition;
3. Work Experience Education; or
4. Any course required as lower division preparation for a major at the University of California or California State University.

For consideration to repeat a course other than those listed above, please see a counselor.

### Limitations on Enrollment

Enrollment Limitations on Physical Education and Visual or Performing Arts Courses Effective Fall 2013, Title 5 Section 55041, students may not enroll more than four (4) times in active participatory courses that are related in areas of physical education or visual and performing arts. The limitation includes attempts with a substandard grade or a withdrawal (W). Courses that are related in content are identified as "families of courses" and are those courses with similar primary educational activities in which skill levels or variations are separated into distinct courses. These limitations apply to certain courses, indicated in the course description, with the subject codes: ARTS, KIN, MUS, & THEA.

### Procedures for Course Repetition

For all other requests to repeat a course where the student has been blocked due to exceeding the limit of three attempts, or another reason needs to submit a Petition to Repeat a Course to the Dean of Student Services or designee. This document is required for approval of repetitions beyond the limits noted in California Title 5 regulations. Documentation may be required depending on the reason for the Petition to Repeat a Course.

The following are the specific elements that may be addressed on the Petition to Repeat a Course:

1. **Significant Lapse of Time:** A student may enroll for one additional attempt if they successfully completed the course and a significant lapse of time of more than 36 months have occurred since the student was awarded a grade in the course; and
  - a. There is an established recency prerequisite established by the course curriculum; or
  - b. There is an established recency requirement as established by a transfer institution.

2. **Extenuating Circumstances:** A previous grade resulted from verified extenuating cases of accidents, illness, or other circumstances beyond the student's control. Documentation is required that supports the extenuating circumstance.
3. **Special Course Repetition:** A student with a disability repeating a special class for students with disabilities based on an individualized determination that such repetition is required as a disability-related accommodation for that student. The Disability Resource Center is required to verify the disability.
4. **Extraordinary Conditions:** One of previous three enrollments noted on the transcript resulted due to fire, flood, or other extraordinary conditions or if the District was unable to keep the college open for at least 175 days due to fire, flood, epidemic, emergency created by war, or other major safety hazards.
5. **Legally Mandated Training:** Necessary to meet legally mandated training requirements as a condition of paid or volunteer employment. Significant Change in Industry or Licensure Standards and condition of paid or volunteer employment. Documentation is required from the agency or place of employment or prospective employer.
6. **Military Withdrawal:** A student on active or reserve duty in the U.S. Military received orders compelling withdrawal. Upon verification of orders, enrollment does not count in maximum number of enrollment nor withdrawals.
7. **Portion of Variable Unit Open Entry/Open Exit Credit Course:** Enrollment required to complete one time the entire curriculum of the variable unit course as described in the course outline of record. May not repeat any portion of the course, unless it is: (a) legally mandated; (b) a special class for students with disabilities; (c) justified by extenuating circumstances above; or (d) to alleviate substandard work recorded for that portion of the variable unit course.
8. **Cooperative Work Experience:** Enrollment in a cooperative work experience course.

When a student has repeated a course and earned a passing grade of A, B, C, D, or P, the most recently earned grade is counted in the grade point calculation. Physical Education activity courses may not be repeated for a higher grade. Students are advised that both the original and subsequent grade will remain on their transcript and that when transferring to another institution, they may be held responsible for all units attempted.

## Course Repetition: Special Circumstances

Students may not repeat a course in which they received a passing grade of A, B, or C. However, under specific conditions, the Dean of Student Services or designee may permit the repetition of courses for which a grade of "C" or better has been received.

### These conditions are:

When the student's previous grade is, at least in part, the result of extenuating circumstances. Extenuating circumstances are verified cases of accident, illness, or other circumstances beyond the control of the student;

When a student should repeat a course because there has been a significant lapse of time. A student may enroll for one additional attempt if they successfully completed the course and a significant lapse of time of more than 36 months has occurred since the student was awarded a grade in the course; and

1. There is an established recency prerequisite established by the course curriculum; or
2. There is an established recency requirement as established by a transfer institution.

When it is necessary to meet a legally mandated training requirement as a condition of continued paid or volunteer employment.

California Education Code Section 55763 states that grades awarded for courses repeated under these specific conditions shall not be counted in calculating a student's grade point average.

## Official College Transcripts

At Las Positas College, we utilize a third-party online transcript ordering system, Parchment. Place third-party official transcript orders through the LPC website located at <https://www.laspositascollege.edu/admissions/transcripts.php>. LPC offers two free transcripts for all students.

Free transcript forms are located on the Admissions Transcript webpage. Free transcripts take ten working days to process, are not available for

RUSH service, and are always mailed. Only through the third-party online transcript ordering system can students access additional ordering options.

## FEES AND TUITION

### California Residents – Enrollment Fee

California residents, except those exempt by law, will be charged an enrollment fee of \$46 per unit for classes at LPC. Updates to fee information will be made available at <https://www.laspositascollege.edu/admissions/fees.php> or by contacting the Admissions & Records Office.

### Nonresident Tuition

Nonresidents of California are required to pay a tuition fee of \$370 per unit in addition to the \$46 enrollment fee and other college fees.

### Exemption from Nonresident Tuition

For a list of exemptions, please see the Residency information in the Admissions and Records section of this catalog.

### International Student Tuition

International students, nonimmigrant aliens and students on other types of visas must pay \$370 per unit [Effective Spring '24 - Fall '24] in addition to the \$46 enrollment fee and other college fees. International students (F1, M1 visas) must enroll in and maintain 12 units minimum per semester.

### Fees are Subject to Change

The California State Legislature regulates enrollment fees. LPC reserves the right to collect enrollment fee increases approved by the CA State Legislature from all students, including those who have paid fees prior to new rate implementation. Fees are subject to change. We will make every attempt to notify students of fee changes in advance.

### Payment of Fees

Student enrollment each term is conditional upon full payment of fees and tuition. If fees are not paid, classes will be dropped according to the "Drop for Non-Payment" deadline dates listed in the class schedule and on the Las Positas College website.

### In Case of Non-Payment

College financial obligations may result in the withholding of course registration privileges, which will be released when the student pays the financial obligation in full.

### Collection Policy

Chabot-Las Positas Community College District may refer a student's outstanding debt to a collection agency and/or the State of California Franchise Tax Board (FTB) for collection. Once referred, additional fees may apply and the student's credit rating may be affected. If debt is referred to FTB, amount owed may be deducted from a student's state tax refund, California lottery prize, or unclaimed property.

### Student Health Fee

Las Positas College provides health services through the Student Health and Wellness Center. All enrolled students are charged a mandatory Student Health Fee of \$21.00 per semester and \$18.00 in summer. Exemptions from paying this fee are granted as follows:

1. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bonafide religious sect, denomination, or religion.
2. Students who are attending Las Positas College under an approved apprenticeship training program.

To qualify for exemption, students must provide written documentation to the Dean of Enrollment Services.



### Student Activities Fee

A Student Activities Fee of \$10.00 will be assessed of each student each semester (excluding Summer), unless a student opts out [paperwork is required; contact Student Life]. Students paying this fee receive an activity sticker that provides discounts on student activities and sports events. The fee helps finance student activities, clubs, student spaces, other student-related services, and scholarships.

### Student Representation Fee

A fee of \$2.00 will be assessed of all students each semester. This fee is used for purposes related to representing students' views with governmental bodies (via LPC Student Government).

### Parking Permit Fees

Please note that parking at LPC is by permit only. Parking regulations are enforced beginning on the first day of instruction of each term. Semester parking permits are now digital, registered to your license plate, and must be ordered online. Parking permits can be paid for either online or by cash payment in the Campus Security Office (Building 1700).

**Daily Permit:** \$3.00

**Car:** \$45.00 (Spring & Fall), \$20.00 (Summer)

**Motorcycle:** \$25.00 (Spring & Fall), \$7.00 (Summer)

A reduced-rate parking fee of \$30.00 is available for CA College Promise Grant (formerly Board of Governors Fee Waiver) students.

*Parking fees are subject to change.*

### Transportation Fee

With the passage of the Student Mobility Initiative in November 2017, all students are charged a mandatory transportation fee of \$9.00 (enrolled in 6+ units), or \$8.00 (enrolled in fewer than 6 units) per semester [excluding summer term]. As a result, students are able to ride Wheels buses for free when they show a valid LPC student identification card. Please view <https://www.laspositascollege.edu/about/public-transportation.php> for more information.

### Print Cards

A Print card is required to print from college computers. Cards may be purchased with a \$1 bill (cash only) from vending machines in the Library in Building 2000, or the Computer Center on the second floor of the Academic Support Building, Rm 21206. Value may be added to any card in \$1, \$5, or \$10 increments (cash only) in either location.

### Payment Methods

Students have the option of paying fees by the following methods: (1) Credit card at the time of online registration; (2) Check or money order by mail (no cash); (3) Payment in-person to Admissions & Records; or (4) NelNet Payment Plan for Spring and Fall terms only (See MyPortal; Admissions & Records).

### Enrollment Fee Refund

Students may request a refund of enrollment fees as long as the student withdraws from classes during the first two weeks of class for a regular term class, or by the 10% point of the length of a short-term class. **Refunds are not automatic.** Requests for refunds must be submitted by June 30 of the academic year that just ended.

A student who must withdraw for military purpose shall be refunded 100% fees paid, regardless of withdrawal date. In this case, requests for refunds made after the end of the academic year will be honored.

To apply for an enrollment fee refund, students must submit a Request for Refund form to Admissions & Records. No refunds are given to students who withdraw from classes after the No-Grade-of-Record (NGR) deadline. For deadlines, see the Academic Calendar.

A \$10.00 processing fee will be subtracted from each enrollment fee refund with the exception of classes canceled by the College. The student representation fee, student health fee, and student activities fee are not refundable. Refund checks will be sent by U.S. mail approximately six weeks after the NGR deadline.

### Nonresident Tuition Refunds

Refunds of nonresident tuition by reason of program reductions or withdrawal from the College will be made in accordance with the schedule indicated below:

1. Withdrawal prior to the first day of instruction in a regular semester, term, or session: 90% Refund.
2. Withdrawal during the first week of instruction for a regular semester, term, or session: 75% Refund
3. Withdrawal after first week of instruction for a regular semester, term, or session: No Refund.

For further information regarding tuition charges and refunds, consult the current class schedule.

### Tax Benefits for Education

Information about Tax Benefits for Education including the American Opportunity and Lifetime Learning Tax Credits and guidance for tax treatment of educational expenses, financial aid, and scholarships, is available via the Internal Revenue Service (IRS) at [www.irs.gov](http://www.irs.gov) or U.S. Department of Education at [www.ed.gov](http://www.ed.gov). Students will receive from the Chabot-Las Positas Community College District (CLPCCD) a 1098T form noting all fees billed and scholarships, fee waivers, and financial aid provided for the applicable tax year. This form may also be downloaded from MyPortal.



# FINANCIAL AID

## FINANCIAL AID

Financial aid is a means of financially assisting students in receiving a college education, based on an analysis of family financial need, and made without regard to age, sex, race, religion, national origin, or physical ability. The Financial Aid Office administers financial aid in accordance with federal, state, and local regulations and policies. A full range of financial aid programs include enrollment fee waivers, federal and state grants, institutional grants, scholarships, federal work-study, and federal direct student loans.

### Financial Aid Office (Building 1600)

The Financial Aid Office is located on the second floor of the Student Services & Administration, Building 1600, Room 1650.

- Telephone Number: (925) 424-1580
- E-mail Address: [lpcfinaid@laspositascollege.edu](mailto:lpcfinaid@laspositascollege.edu)

## Eligibility

To be eligible for most sources of financial aid, a student must be a U.S. citizen, permanent resident, or other eligible noncitizen; maintain satisfactory academic progress (SAP); have demonstrated financial need; must be pursuing a declared approved educational goal or major; have a high school diploma or General Education Diploma (GED); and must not be in default on a student loan nor owe a refund on any grant. Other Federal, State, or local criteria may apply. Undocumented students who are designated by Admissions as AB540-eligible may qualify for CCPG Fee Waivers, Cal Grants, AB19 LPC Promise, and other sources of State or local financial aid.

## How to Apply for Financial Aid

To apply for all federal and state sources of financial aid, U.S. citizens and those in a legal immigration/permanent resident status must complete the Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/h/apply-for-aid/fafsa>. Las Positas College Title IV Code is 030357. A new FAFSA must be completed each school year. Students may complete the FAFSA as early as October 1st of the previous school year. For example, the 2026 - 2027 FAFSA is typically available to complete beginning October 1, 2025, and should be completed no later than March 2, 2026, for maximum financial aid consideration. Processing time from application to payment may be more than a month. Check the financial aid website for term-specific disbursement dates.

Undocumented students with AB540 status (See Admissions): Please apply for State financial aid using the California Dream Act Application (CADAA) at <https://dream.csac.ca.gov/>.

The federal government will email or mail the student a FAFSA Submission Summary (FSS), which indicates the application results and will electronically transmit the results to the colleges indicated on the application. Once the College receives the student's FAFSA results, students who are enrolled will be emailed a Missing Documentation notice at their personal email address indicating they must log into the Financial Aid tab of MyPortal to review missing requirements. Students must complete all requirements before financial aid is authorized. Once a student has completed their requirements and staff have had an opportunity to review, the student will be emailed [at their college Zonemail] a notice with a link to download their official Award Letter. Students not notified by the Financial Aid Office are encouraged to follow up to determine their financial aid application status.

## How Financial Need is Determined

The Free Application for Federal Student Aid (FAFSA) and California Dream Act Application (CADAA) allow the government to determine a Student Aid Index (SAI) for each student. SAI is based on an impartial analysis of the student's total available resources. Financial need is determined by comparing the College's cost of attendance with the student's SAI. Grants, fee waivers, Federal Work Study, and student loans are distributed to students who demonstrate financial need through this process.

## California Community College Promise Grant (CCPG Fee Waiver)

The California College Promise Grant (CCPG) waives enrollment fees for qualified residents of California. Students may receive a fee waiver for any number of units with no minimum or maximum. Students who filed a FAFSA or CADAA and who demonstrate at least \$1,104 in financial need (based on Cost of Attendance, less SAI) qualify. Students who do not wish to file a FAFSA may apply for the fee waiver online through the [California College Promise Grant Application](#). Please note, the online fee waiver will not qualify students for any other type of financial aid to assist with educational expenses.

A student qualifying for a CCPG must meet minimum academic and progress standards to retain eligibility for a fee waiver. Students who have not met the College's minimum academic and progress standards -- by demonstration of a minimum 50% overall unit completion rate and 2.0 cumulative grade point average (GPA) in the previous two consecutive primary terms of attendance -- will lose eligibility for a fee waiver. A student may regain eligibility for the CCPG on a term-by-term basis by (1) receiving an automatic appeal by demonstrating having earned greater than 50% of units attempted in the previous term with minimum 2.0 GPA; (2) filing a Loss of Fee Waiver Appeal if there are extenuating circumstances; or (3) by demonstrating they have met the required standards of cumulative 2.0 GPA and cumulative completion rate over 50%.

### The LPC Promise: 1st Year (free college for first-time full-time students)

New students attending Las Positas College as their first institution of higher education who are enrolled full-time (12 or more units) are guaranteed no enrollment fees for their first year (Fall 2025 / Spring 2026). California residents or AB540 students who do not qualify for the need-based CCPG fee waiver will qualify for LPC Promise. Applicants must submit the FAFSA or CADAA, enroll in 12+ units, and be first-time college students with no prior enrollment (exceptions: those previously enrolled as high school students and those enrolled the immediate summer prior do qualify). To maintain eligibility between terms, a student must also complete 12+ units. See the FAQ to check your eligibility; there may be other requirements.

### The LPC Promise: 2nd Year (free college for second-year full-time students)

For the LPC 2nd year promise, a student must have been a 1st year promise student recipient, file the FAFSA or CADAA, and continue to take and complete 12+ units in all primary terms (summer excluded). See the FAQ to check your eligibility; there may be other requirements.

## How Grants are Determined

Grants are "gift aid" from the federal or state government or from institutional funds that do not require repayment. Eligibility is determined from the results of the FAFSA or CADAA in accordance with federal and state guidelines and local financial aid policy.

## Federal Pell Grants and SEOG Grants

Federal Pell Grant award amounts vary depending on the Student Aid Index (SAI) and the student's enrollment status. The dollar amount of Federal Pell Grants is subject to change each year based on federal appropriations. Supplemental Educational Opportunity Grants (SEOG) are awarded to students with an SAI of ≤0000 (zero or less), on a first-come, first-served basis based on the date all financial aid requirements were submitted, and require 6+ units for eligibility.

'Lifetime Eligibility Used' for Federal Pell Grants: The federal government has limited lifetime receipt of Federal Pell Grants to the equivalent of six full-time school years while pursuing an undergraduate degree. A student may not receive a Federal Pell Grant once six years has been reached. Students may monitor their own Federal Pell Grant eligibility used at <https://studentaid.gov/>

## Cal Grants

Students should file their FAFSA or CADAA before March 2nd to be considered for a Cal Grant for the next school year. Community college students who missed the March 2nd deadline may still apply by filing a FAFSA or CADAA prior to September 2nd. In addition, students must ensure that a verification of grade point average (GPA) is sent to the California Student Aid Commission (CSAC). All students who have completed 16 units (not including English as a Second Language or basic skills courses) at the end of the previous semester at LPC will have their GPA automatically sent electronically to CSAC. Other students should contact the Financial Aid Office for assistance in determining which school/college is required to complete GPA verification.

CSAC will notify students directly if they have been awarded a Cal Grant; students can monitor their own status on WebGrants 4 Students at <https://mygrantinfo.csac.ca.gov/>. Students must ensure that they have notified CSAC that Las Positas College is their attending college via WebGrants 4 Students.

Students may receive a Cal Grant B for a maximum of 4 full-time years or 8 full-time semesters. Special rules exist for current or former foster youth. Students offered a Cal Grant C will qualify only if they were officially enrolled in an occupational, technical, or vocational program indicated as a Career Technical Education (CTE) program.

## Student Success Completion Grant

The Student Success Completion Grant (SSCG) is offered to Cal Grant B and Cal Grant C recipients. In addition to a Cal Grant, students enrolled in 12–14.5 units may be eligible for \$1,298 SSCG per primary semester. Students enrolled in 15 or more units may be eligible for \$4,000 per primary semester. The SSCG is offered as an incentive to be full-time and complete a program in the shortest time possible, though there are limited annual funds, and, in some cases, money does run out before all eligible students receive aid.

## Chafee Grant

Students who were/are in foster care between ages 16 to 18 are strongly encouraged to apply for a \$5,000/year Chafee Grant by completing a FAFSA or CADAA application and filing a Chafee Grant application at <https://chafee.csac.ca.gov>.

## California DREAM Act

The California DREAM Act allows AB540-eligible students to apply for and receive state-based financial aid. Submission of the California DREAM Act Application (CADAA) is required at <https://dream.csac.ca.gov/>.

### AB540 students may qualify for the following through the CADAA:

1. CCPG Fee waiver
2. Cal Grants, SSCG (Student Success Completion Grant), Chafee Grants, LPC Promise;
3. Assistance from EOPS, CARE, and CalWORKs; and
4. Privately-funded scholarships.

For more information, contact the Financial Aid Office.

## AB540 Students and Financial Aid

To receive a California College Promise Grant Fee Waiver (CCPG), *documented* AB540 students who are either a U.S. citizen or are in a legal immigration status with valid Social Security card must file a Free Application for Federal Student Aid (FAFSA) application at <https://studentaid.gov/> and will automatically qualify for federal and State aid if they meet the financial need criteria.

*Undocumented* AB540 students may apply for a CCPG Fee Waiver by completing a California DREAM Act Application (CADAA) at <https://dream.csac.ca.gov/>

## Federal Work-Study

FAFSA-filing students with unmet financial need who are enrolled in at least six units may apply for Federal Work-Study to work on-campus, or off-campus (usually a nonprofit or a public agency), as part of their financial

aid award. For a listing of current Federal Work-Study opportunities, visit the Financial Aid Office or website: <https://www.laspositascollege.edu/financialaid/grants.php>

## Federal Direct Student Loans (Subsidized and Unsubsidized)

Once financial need is established, students enrolled in at least six units may apply for student loans. Students must maintain half-time enrollment to remain eligible for student loans. Those with unmet financial need may receive *subsidized* loans wherein no interest accrues while the student is in school. Those with unmet financial need may also receive *unsubsidized* loans wherein interest does accrue while in school.

The Financial Aid Office may deny loans on a case-by-case basis due to reasons such as lack of progress toward completion of an academic objective or excessive loan borrowing. Annual and aggregate loan limits are federally established and an annual award may never exceed a student's cost of attendance (COA).

Student loan repayment begins six months after graduating or dropping below half-time enrollment. Mandatory entrance and exit counseling sessions are required for all loan borrowers so terms of the promissory note, avoidance and consequences of student loan default, and student notification and responsibilities are understood. Contact the Financial Aid Office for more information about student loans.

## Satisfactory Academic Progress (SAP) Policy

To remain eligible for federal and state grants, federal work study and direct loans, a student recipient is required to maintain certain academic and progress standards in accordance with the Satisfactory Academic Progress (SAP) policy. This policy requires that students maintain a 2.0 minimum cumulative grade point average (GPA) and maintain at least a 67% minimum overall unit completion rate (all units earned divided by all units attempted). An appeal of this regulation is available for some cases.

In addition, the maximum time-frame allowed for students to receive financial aid measured in attempted units is 150% of the student's educational program length of a certificate, associate degree, or transfer degree. An appeal of this regulation is available for some cases.

If official transcripts are submitted from prior colleges, prior college earned units are added to the total units attempted at Las Positas College or Chabot College (LPC's sister college) to determine the combined total units toward maximum time frame. Prior college units can also improve the student's overall completion rate as they are added to both units earned and units attempted when calculating completion rate, depending on the units required for completion as defined in this college catalog.

For example: If a student is pursuing a 30-unit certificate, they may receive financial aid until they reach 45 attempted units, which is 150% of the program length.

The consequences of not meeting the minimum requirements are disqualification, appeal procedures, and reinstatement of financial aid eligibility. This policy is different from the college's general standards and is based on Federal Title IV regulations.

The link to the full policy is included with the financial aid award letter and is posted on the Financial Aid Office website: <https://www.laspositascollege.edu/financialaid/sap.php>

## Withdrawal from Classes or Earning No Credit After Receiving Aid

Federal law requires students to repay a portion of the funds received if they completely withdraw from school before the 60% point of the term, as measured in calendar days (not school days). Note: If a student withdraws after they have earned 60% of their grant, the student does not owe any repayment. Students who earn no units in a term with a zero grade point average (GPA) are subject to the same repayment regulations unless the student can document that they remained in class past the 60% point of the term. The repayment regulations are referred to as 'Return to Title IV.'

Students who are considering withdrawing from a course or completely withdrawing from the College are highly encouraged to visit the Financial

Aid Office before withdrawal to discuss financial ramifications and to receive advice about their potential repayment.

Once the College notifies the withdrawn student of the Return to Title IV (R2TIV) amount due, the student has 45 calendar days to repay any portion due to the federal government. If not repaid within 45 days, an overpayment "Hold" may be placed on the student's college financial aid record, in which case the student may lose eligibility, until satisfactory repayment arrangements are made with the college or until the debt is repaid in full.

Any amount of institutional funds the college is required to pay the federal government on the student's behalf, per R2TIV regulations, will be posted on the student's account and a college "Hold" may be placed. The "Hold" may be lifted only upon full repayment, or upon executing a repayment contract with the Financial Aid Office. The "Hold" will be put back on if the repayment terms of the contract are not upheld. Any part of the funds owed directly to the college may be referred to a collections agency, which may add collection fees.

## Other Sources of Funds

### Scholarships

Scholarships are funds made available by sources other than the government such as private businesses, organizations, clubs, colleges, etc. for students to help with the costs of their education. Students must apply separately for and compete for scholarships.

### Las Positas Scholarship Program

The Las Positas College offers institutional aid through its Scholarship Program, advertised at the beginning of spring semester each year with an established deadline. Students may apply for various awards available only to LPC students. Scholarships are awarded for the following academic year. Scholarships do not need to be repaid.

### External Scholarship List

A list of some external scholarships is posted on the Financial Aid Office website, at <https://www.laspositascollege.edu/financialaid/scholarships.php>, and is updated frequently. These are scholarships from local, statewide, and national organizations or foundations, which are not specifically for LPC students, but that may be of particular interest to them. LPC recommends several great free searches on the Financial Aid Office website. Deadlines vary, so students should check the scholarship list frequently for updated information.

Students must use caution and discretion when visiting online websites that advertise free scholarships. Not all scholarship websites are secure and may compromise identity, resulting in identity theft. Students should never pay to apply for a legitimate scholarship.

### Financial Aid Fraud and Abuse

The Financial Aid Office is responsible for awarding and ensuring that financial aid funds are disbursed to eligible students. In the event there are concerns about the accuracy or truthfulness about information or documents provided, we will not award or disburse financial aid. If it is determined that a student has attempted or received financial aid by providing false or misleading information, failure to formally withdraw when no longer attending classes, or otherwise manipulating eligibility criteria in an attempt to receive financial aid, all funds received must be repaid, and the student may be referred to the U.S. Department of Education, Office of Inspector General (OIG), for possible investigation and prosecution for fraud.

## DIRECTORY OF RESOURCES FOR FINANCIAL AID

### Dept. of Education Federal Student Aid (FSA)

Federal student aid information: <https://studentaid.gov>

### Free Application for Federal Student Aid (FAFSA)

To file a financial aid application online, or to review your FAFSA information or make changes visit: <https://studentaid.gov/h/apply-for-aid/fafsa>

### California DREAM Act Application (CADAA)

For information about the California DREAM Act Application (CADAA), please contact the California Student Aid Commission (CSAC) by visiting <https://dream.csac.ca.gov/>.

### California Student Aid Commission (CSAC)

For information about California state-based financial aid information, please contact the California Student Aid Commission (CSAC) by visiting <http://www.csac.ca.gov/>.

### National Student Loan Data System (NSLDS)

For information regarding a student's detailed loan history and Federal Pell Grant Lifetime Eligibility Used, visit <https://studentaid.gov/fsa-id/sign-in/landing>.

For student loan default prevention, call (800) 298-9490. For Paid-in-Full Letters for defaulted borrowers, call (800) 367-1589.

### Internal Revenue Service (IRS)

For copies of tax forms or for a free copy of "IRS Tax Transcript," contact the Internal Revenue Service at [www.irs.gov](http://www.irs.gov).

## DIRECTORY OF RESOURCES FOR FINANCIAL AID

### Federal Student Information Center

For questions about federal student aid: Call (800) 433-3243 at 8:00 a.m. to 8:00 p.m. (Eastern Standard Time).

### U.S. Department of Education

Federal student aid information: <https://studentaid.gov>

### FAFSA Online

To file a financial aid application online, or to review your FAFSA information or make changes visit: <https://studentaid.gov/h/apply-for-aid/fafsa>

### California Dream Act Application

For information about the California Dream Act Application, please contact the California Student Aid Commission (CSAC) by visiting <https://dream.csac.ca.gov/>.

### California Student Aid Commission

For information about California state-based financial aid information, please contact the California Student Aid Commission (CSAC) by visiting <http://www.csac.ca.gov/>.

### National Student Loan Data System

For information regarding a student's detailed loan history and Federal Pell Grant Lifetime Eligibility Used, visit <https://studentaid.gov/fsa-id/sign-in/landing>.

For student loan default prevention, call (800) 298-9490. For Paid-in-Full Letters for defaulted borrowers, call (800) 367-1589.

### Internal Revenue Service

For copies of tax forms or for a free copy of "IRS Tax Transcript" contact the Internal Revenue Services at [www.irs.gov](http://www.irs.gov).

## VETERANS EDUCATIONAL BENEFITS

### VETERANS EDUCATIONAL BENEFITS

#### Veterans First Program (Building 1310)

The mission of the Veterans First Program at Las Positas College is to facilitate service members' transition from military to college life, and to assist them with educational, financial and other forms of support. The program's foundation is built on a basic principle of service.

Since the establishment of the Veterans First Program in 2007, Las Positas College has continued to expand its services to support the student success of veterans enrolling at the College. The primary program goal is to provide comprehensive services that recognize the unique experiences and needs of our veterans as they pursue their educational and career objectives. The Veterans First Program also provides services and programs for active duty members, reservists, and spouses and/or dependents of Veterans.

The Veterans First Program staff serve as liaisons to the United States Department of Veterans' Affairs and the state of California Veterans Affairs, and they will make every effort to provide speedy educational benefit payment with a minimal amount of difficulty.

Las Positas College is approved to offer instruction to service persons, reservists, and other eligible persons under Title 38, U.S. Code and Department of Veterans Affairs (VA) regulations. Eligibility for benefits under any of these programs is determined by the appropriate federal or state agency, and not by the College. In addition, we provide other resources and contacts, such as the ones listed below:

1. Comprehensive 2000 square foot Veterans Resource Center with study room, computer room, lounge, reception area, and offices.
2. Veterans Learning Community – Mission READY
3. VA Educational benefits application, process, and certification.
4. Veteran Emergency Book Loan / Text Book Borrowing Program.
5. Dedicated Veterans First team, including a fulltime Veterans Counselor and Veterans Specialist.
6. Priority Registration for Veterans, Active Duty, Reserves, and National Guard.
7. Scholarships for Veterans, military members, and their family.
8. Veterans Affairs Work Study program.
9. Operation Gateway – Transition program for returning Veterans 2-day orientation geared to support Veterans' college success.
10. Health care services on campus provided by nationally recognized Palo Alto VA Health Care Representatives.
11. CA State Fee Waiver program for Veteran spouse & dependents.
12. On campus workshops and events – VA Educational Benefit Programs, Honoring Veterans Day, Honoring Women Veterans, Resume Writing for Veterans, Internships, etc.
13. Individualized and group academic subject support.
14. Financial Planning workshops and appointments.

We encourage Veterans, military members, and/or their family attending Las Positas College to contact the Veterans First Program in-person, by phone, or by e-mail with questions pertaining to their education, veteran affairs, educational benefits, or anything else.

#### Principles of Excellence

Las Positas College is a member of White House Executive Order 13607 – Principles of Excellence for Educational Institutions Serving Service Members, Veterans, Spouses, and Other Family Members.

The Principles ensure that these educational institutions provide meaningful information to service members, veterans, spouses, and other family members about the financial cost and quality of educational institutions to assist those prospective students in making choices about how to use their Federal educational benefits; prevent abusive and deceptive recruiting practices that target the recipients of Federal military and veterans educational benefits; and ensure that educational institutions provide high-quality academic and student support services to active-duty service members, reservists, members of the National Guard, veterans, and military families.

### Veterans Access, Choice and Accountability Act (VACA)

The VACA Act (38 U.S.C. 3679(c)) requires the U.S. Department of Veterans Affairs (VA) to disapprove programs of education under the Montgomery GI Bill®-Active Duty (MGIB-AD) and Post-9/11 GI Bill® education benefit programs (Chapters 30 or 33, respectively, of Title 38, U.S. Code) at institutions of higher learning if the school charges qualifying veterans and dependents ("covered individuals") tuition and fees in excess of the in-state rate for resident students. A "covered individual" is defined in the VACA Act as:

1. A Veteran who lives in the state in which the institution of higher learning is located (regardless of formal state of residence) and discharge from a period of active duty service of 90+ days.
2. A spouse or child entitled to transferred education benefits who lives in the state in which the institution of higher learning is located (regardless of their formal state of residence) and enrolls in the school within 3 years of the transferor's discharge from a period of active duty service of 90 days or more.
3. A spouse or child using benefits under the Marine Gunnery Sergeant John David Fry Scholarship (provides Post-9/11 GI Bill® benefits to the children and surviving spouses of service members who died in the line of duty while on active duty) who lives in the state in which the institution of higher learning is located (regardless of their formal state of residence) and following a period of active duty service of 90 days or more.
4. A student who initially qualifies under the applicable requirements above will maintain "covered individual" status as long as they remain continuously enrolled (other than during regularly scheduled breaks between courses or terms) at the institution, even if they enroll in multiple programs and shall continue to be exempt from paying nonresident tuition & fees.

### Veterans Benefits Eligibility for Certificate Programs

Pursuant to 38 CFR 21.7020(b)(22), a vocational objective is one that leads to an occupation. It may include educational objectives essential to prepare for the chosen occupation. When a program consists of a series of courses not leading to an educational objective, these courses must be directed toward attainment of a designated professional or vocational objective. To be in compliance with Federal regulations noted in 38 CFR 21.4252 (b)(4), LPC is required to provide data to support the student's gainful employment upon completion of their certificate educational objective. Without this data, the certificate may not be deemed as eligible for Veterans Affairs (VA) educational benefits. Please contact the Veterans First Program for information on which programs are eligible for VA educational benefits.

### Certification Process

New students should first enroll in the College and register into courses, following the regular matriculation process for all students. Once enrolled, students may apply for VA benefits by completing a VA Application for Educational Benefits (available from the Veterans Office) and an Enrollment Certification Request form; and they must submit a DD214 if the veteran served on active duty. Students must request enrollment certification each semester. Students must notify the VA if their enrollment, major, or address changes. The VA will make necessary certifications of enrollment, changes in enrollment, and progress. For Chapters 31 and 35, students receiving VA educational benefits must verify term enrollment to ensure timely receipt of housing allowance. Visit <https://www.gibill.va.gov/wave>.

### Evaluation of Prior Education and Training

By the third semester, all students receiving veterans educational benefits are required to: (1) have submitted to the Veterans Office or the Admissions and Records Office, official academic transcripts from each school previously attended; (2) have submitted a DD214 if they were on active duty; and (3) complete a "Veterans Evaluation" with a College counselor, which establishes a personalized education plan based on prior education and training and the student's current academic objective. The institution will conduct an evaluation of all previous education and training and will grant appropriate credit, shorten the veteran's or eligible person's duration of the



intended course proportionately, and will notify the VA Regional Center and the student accordingly, in compliance with Title 38 regulations.

Veteran Evaluations can be approved for multiple degrees on one Evaluation of Course Requirements, but cannot be approved for more than two majors on a single Veteran Evaluation. Dual majors pursued under an academic policy that defines the dual major's requirements can be certified if both majors are approved. Only courses required to complete the dual major can be certified. During VA site visits, or during compliance surveys, if VA reviews a case for a student who is pursuing dual majors, the Veterans Office must ensure the student is not enrolled in courses outside either major and that the courses are approved. A student may want to pursue a dual objective. For example, a student may want to concurrently pursue two different degrees or pursue a degree and a certificate. A program of education may lead to more than one educational, professional, or vocational objective if all objectives pursued are generally recognized as being reasonably related to a single career field. The objectives do not necessarily have to be on the same professional or technical level.

## Course Restrictions for Certification

Courses will NOT be certified for benefits after the second semester until the Veterans Evaluation is complete. Only courses that meet requirements or their prerequisites for the major and degree objective as indicated on the evaluation will be certified for payment. If the academic objective is changed, the student must complete a new evaluation accordingly. The College can only certify for Certificate, AA, or AS majors listed in the college catalog, or for transfer majors for which official articulation has been completed between Las Positas College and the intended transfer college.

Veterans will be permitted to enroll into work experience courses under the Parallel Plan as practical training for their major.

There are individual academic programs and courses listed in the Catalog that may not meet VA approval for educational benefits. Contact the College Veterans Office to determine if your intended program is approved for benefits.

Note: Programs previously approved are subject to change as determined by the U.S. Department of Veterans Affairs.

Students may pursue multiple degrees such as associates, certificates, and transfer degrees to accredited institutions at the same time.

## Waiver of Wellness with DD214 w/ Honorable Discharge

Student Veterans with a copy of their DD214 w/ Honorable Discharge in the Veterans Office will have the waiver of area of Wellness for Associates in Arts (AA) Degree or area of Kinesiology for Associates in Science (AS) Degree and be granted 3 elective units towards their degree plan.

## Credit for Military Courses - Joint Service Transcript (JST) and Community College of the Airforce Transcript (CCAF)

Credit may be earned by students who satisfactorily pass military courses on their Joint Services Transcripts (JST) and Community College of the Airforce (CCAF) Courses accepted. Courses accepted from JSTs must be determined by faculty in the specific discipline. Student must request their JST on <https://jst.doded.mil/official.html>

## Dependents of Veterans

A student who is a dependent of a veteran with a service connected disability or who died of a service-connected cause may be eligible to receive a waiver of tuition and registration fees through the California Dependents of Veterans College Fee Waiver Program.

Application forms and additional information may be obtained by contacting the local county veterans service officer, listed in the telephone directory under county government, or by calling (916) 653-2573. Approved authorization forms may be submitted directly to the Financial Aid Office for a fee waiver.

## Eligibility for Programs

Eligibility for VA educational benefits can be extended to veterans, reservists, and children of service-connected deceased or disabled veterans under the following programs:

## Forever GI Bill® – Harry W. Colmery Veterans Educational Assistance Act

The President signed into law the Harry W. Colmery Veterans Educational Assistance Act also known as the "Forever GI Bill®," which will bring significant changes to Veterans educational benefits. The law is named after the American Legion national commander who wrote the original GI Bill® Language in 1944, and will allow more Veterans to use the GI Bill® and more time to use it. Some of the changes will go into effect immediately, most will not. The majority of the changes enhance or expand educational benefits for Veterans, Service members, Families, and Survivors.

## The Montgomery GI Bill® (Chapter 30)

Enlistment after July 1, 1985 is required. The service-person must have participated in the pay reduction program. The monthly payment rate will vary with the length and type of service. Monthly "self-certification" is required to insure benefit payments.

## U.S. Department of Veterans Affairs Veteran Readiness and Employment (VR&E) (Chapter 31)

This program is available to certain veterans who have a service – connected disability of 20 percent or greater. It provides a monthly stipend and also covers the cost of tuition, books, supplies, and tutorial or special assistance. Although the date of entry to active service is not considered, students should use this benefit within twelve years of the date of discharge. Eligibility is determined on a case-by-case basis.

## Post-9/11 GI Bill® (Chapter 33)

A new education benefit program for individuals who served on active duty on or after September 11, 2001. Eligibility is determined by length of service and entitles the veteran to a percentage of the following: Cost of tuition and fees, monthly housing allowance, and a yearly stipend for books and supplies up to \$1,000.

## Dependents ' GI Bill® (Chapter 35)

A child or spouse of a service-connected deceased or 100-percent – permanently disabled veteran may be eligible for VA educational assistance. The marital status of a dependent child is not a factor in determining eligibility. Benefits may be used until the dependent has reached the age of twenty-six or for eight years from the date that eligibility is determined, whichever is later.

## Reservists Montgomery GI Bill® (Chapter 1606)

Enlistment or extension for six years of reserve duty after July 1, 1985 is required. This program does not require a contribution by the service member, but the reservist must be actively drilling.

## Minimum Grade Point Average Requirements

The Veterans Administration (VA) requires students on educational benefits maintain satisfactory progress. If the student on VA benefits falls below 2.0 grade point average (GPA) over two semesters, this is reported to the VA as unsatisfactory progress and benefits are suspended. To reinstate benefits, students must complete one semester with a 2.0 or higher GPA. Las Positas College is required by law to have and to enforce standards of progress and conduct in order for their programs to be approved for VA benefits.

## General Information for Veterans

The Las Positas College Veterans Information brochure and the college catalog provides information on basic eligibility requirements, student responsibilities, evaluation of prior credit, declaring academic objectives, variable-unit courses, withdrawal from classes, and repetition of courses.

## Las Positas College Veterans First - Mission Ready Learning Community

Mission Ready is a Veterans learning community for camaraderie, equity, leadership, and support for students.

Veterans, military members, and their family members who attend LPC can now meet, study, take classes together, and offer support to one another in this new learning community.

Some Resources/Services Available for Mission Ready students:

- Designated academic/career counselor
- Financial support
- Text books covered for Mission Ready Classes
- Mission Ready: English 1A - Dedicated professors
- Tutoring services (one-on-one and group)
- Alumni & student Veterans mentoring/networking
- Career/Major planning
- Connecting with other student Veterans
- Social events - Hikes, sporting events, and other activities

Students interested in Mission Ready should visit <http://www.laspositascollege.edu/missionready/index.php>

## Priority Registration for Veterans

At Las Positas College, in order to be assigned priority registration, veterans, reservists, and active duty members must complete the college's orientation, assessment tests, student educational plan (SEP), and provide a copy of their DD-214, NOBE, or military orders to the LPC Veterans First Program.

## DIRECTORY OF RESOURCES FOR VETERANS

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### Las Positas College Veterans First Program

Telephone: (925) 424-1570

Website: <http://www.laspositascollege.edu/veterans/>

### California Department of Veteran Services

1227 O Street, Sacramento, CA 95814

Telephone: (800) 952-5626

TDD: (800) 324-5966

Outside California: (800) 221-8998

Website: <https://www.calvet.ca.gov/>

### Debt Management Center

Telephone: (800) 827-0648

GI Bill®

Website: [www.gibill.va.gov/](http://www.gibill.va.gov/)

GI Bill® is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. government Web site at <http://www.benefits.va.gov/gibill>

### Oakland Veterans Center

1504 Franklin Street, Suite 200

Oakland, CA 94612

Telephone: (510) 763-3904 or (877) 927-8387

Fax: (510) 763-5631

PTSD and Combat Veterans

Website: [https://www.ptsd.va.gov/understand/common/common\\_veterans.asp](https://www.ptsd.va.gov/understand/common/common_veterans.asp)

### Student Veterans of America

Website: [www.studentveterans.org/](http://www.studentveterans.org/)

### Survivors Benefits

Website: [www.vba.va.gov/survivors/index.htm](http://www.vba.va.gov/survivors/index.htm)

### Swords to Plowshares

Website: <https://www.swords-to-plowshares.org/>

### Transition Assistance Program

Website: <https://www.dol.gov/vets/programs/tap.htm>

### U.S. Department of Veterans Affairs

California Palo Alto Health Care System

3801 Miranda Avenue

Building 5, Room C-384

Palo Alto, CA 94304-1290

Telephone: (650) 493-5000 ext. 66975

### Veterans Affairs Suicide Prevention

Telephone: (800) 273-8255 (Press 1 for Veterans)

Website: [www.suicidepreventionlifeline.org](http://www.suicidepreventionlifeline.org)

### Veterans Health Care

Telephone: (877) 222-8387

### Vocational Rehabilitation Employment

Telephone: (800) 827-1000 (Press 1, then Press 0)

### Women Veterans Information

<https://www.calvet.ca.gov/calvet-programs/women-veterans>

### Additional Veterans Resources Educational Benefit Inquiries

Telephone: (888) 442-4551



# ACADEMIC SERVICES SUPPORT

## ACADEMIC SERVICES SUPPORT

### Campus Resources

#### Library [Learning Resources Center, LRC] (Building 2000)

The Library at Las Positas College is located inside the Learning Resources Center (Building 2000). The Library's mission is to provide the information services and resources required to meet the needs of the College's educational programs. It facilitates and improves learning by supporting and expanding the instructional capabilities of the College and by providing students with the opportunity to develop information competency skills for lifelong learning. The Library offers reference and instructional services to meet the needs of students, faculty, and staff. It encompasses all types of print, non-print, and online resources including a wide variety of books, audiovisual materials, magazines and newspapers, and full-text periodical databases. The Library also provides access to course textbooks placed on reserve by faculty. It maintains an extensive website that provides access to the Chabot-Las Positas College Libraries online catalog, online databases, and research and instructional guides. Library facilities include computer labs, study carrels, and group study rooms. Registered students, faculty, and staff with current College ID cards may check out books/materials from both Las Positas College and Chabot College Libraries.

#### Tutoring Center (Building 2100)

The Tutoring Center, located upstairs in the Multidisciplinary Building (Building 2100, Room 21215), is dedicated to providing the academic support and assistance that students need to be successful in their coursework and improve their study skills. Scheduled and drop-in tutoring in specific content areas, study skills assistance, online tutoring, reading and writing help, and a quiet place to study are provided free of charge. Student tutors are recommended by faculty for their positions and receive course credit for tutor training. Students are invited to request tutoring, seek positions as tutors, or use Tutoring Center facilities for studying at any time during spring or fall semesters. For more information, study help, instructions to sign up for online tutoring, and current hours, visit the Tutoring Center website at:

[www.laspositascollege.edu/tutorialcenter/](http://www.laspositascollege.edu/tutorialcenter/)

#### Reading and Writing [RAW] Center (Building 2100)

The RAW Center, located inside the Tutoring Center, upstairs in the Academic Support Building (Building 2100, Room 21215E) offers free one-on-one tutoring in reading and writing assignments for any class in which reading and writing is required. English and ESL instructor-tutors will also assist with transfer application and scholarship statements. The RAW Center also offers online reading and writing support. For more information, including hours of operation and online lessons, please visit the RAW Center website at: <http://www.laspositascollege.edu/raw/index.php>

#### The Smart Shop Series (Locations vary - Zoom; In-Person)

The Smart Shop Series is a selection of free workshops designed to help you succeed at Las Positas College. These free workshops cover academics, transfer, and career topics, and help attendees refresh their English and STEM skills, explore majors and careers, prepare for transfer, and more. For additional information, and to see a workshop schedule, please visit the Smart Shop website: <http://laspositascollege.edu/smartshops/>

#### Computer Center (Building 2100)

The Computer Center, located upstairs in the Academic Support Building (Building 2100, Room 21206), is an instructional space for Computer Studies students and a quiet open lab where all currently enrolled LPC students are welcome to study.

Computer Center staff provide technical and instructional-related support and assistance to students and faculty to ensure effective and efficient learning in areas that are critically important to students' success.

Knowledgeable staff are available to help in-person, online via Zoom, email, or over the phone during regular business hours.

Computers, printers, copiers, scanners, as well as essential apps and subject-specific software, are available for student use.

For more information: <http://www.laspositascollege.edu/computercenter>

### Integrated Learning Center [ILC] (Building 2100)

The Integrated Learning Center, located on the ground floor of the Academic Support Building (Building 2100), houses the Math Learning Center and the attached labs for English as Second Language (ESL) courses.

#### Math Learning Center (Building 2100)

The Math Learning provides support to students in math courses through concurrent support courses aligned with their math courses. The support courses may be taken as credit or as non-credit (tuition-free). These support courses are designed with innovative strategies to offer students math and learning support while taking a math class. For more information on concurrent support, visit <http://www.laspositascollege.edu/mathjam>. The math department provides drop-in tutoring for students enrolled in LPC mathematics classes through enrollment in the noncredit NMAT 202C course. LPC Mathematics Faculty staff the Math Learning Center. All support classes are offered face-to-face and synchronously (live online) at specified times.

#### English as a Second Language (Labs in Building 2100)

ESL students enrolled in Reading and Writing courses will complete a weekly one hour lab assignment in the Integrated Learning Center. Students will complete lab assignments with a focus on grammar, vocabulary, reading and writing skills, in groups and/or independently with the support of an ESL instructor.

## SPECIAL ACADEMIC PROGRAMS

### Adult Education Program

Adult Education classes are financially supported by the State of California and offered tuition-free as a noncredit option. The Adult Education Program serves individuals 18 or older seeking to acquire basic educational goals, English as a Second Language (ESL) instruction, adults with disabilities, and career education or short term vocational training associated with in-demand industries. Adult Education classes are designed to provide students with a high-quality learning experience that connects students to resources throughout the Tri Valley and Alameda County. For more information, visit <http://www.laspositascollege.edu/adulted/index.php>

### Honors Transfer Program

The Honors Transfer Program, located upstairs in the Academic Support Building (Building 2100), is designed to provide highly motivated students with academic opportunities that encourage independent thinking and creative learning. Members of the Honors Transfer Program (HTP) have the option to enhance their coursework by creating honors contracts with their professors. Courses completed with honors contracts receive an "Honors Course" designation on the student's transcript. Students who complete the program and graduate from Las Positas receive an honors medal at graduation and an honors seal affixed to their diploma. Those students who graduate as honors scholars have access to transfer agreements with a number of universities including UCLA, UC Irvine, University of San Francisco, and other private and out-of-state four-year colleges and universities. For eligibility requirements and further information, please visit the Honors Transfer Program Website at: [www.laspositascollege.edu/honors](http://www.laspositascollege.edu/honors)

### Independent Study

Independent study courses are open to all students. Independent study must be contracted through an instructor for research, field experience, or skill development. We encourage students to check with LPC's Counseling Department concerning transferability of these courses to four-year colleges and universities.

### Work-Based Learning Program

Las Positas College provides clear academic pathways to improve the workforce and economy of our community. To support this mission, we have established a Work-Based Learning Program—a collaboration

with local business and industry to develop career and work experience opportunities, internships and mentoring programs, and community work and study placements directly related to a vocational field of training. This partnership benefits both employers and students, ensuring a talented pipeline of skilled workers from our college to the workplace and reinforcing and expanding students' classroom learning. As part of the Work-Based Learning Program, Las Positas College offers courses as well as an internship and job board. Students can choose from two courses that link the classroom with the workplace and focus on 21st century work skills: General Work Experience, for students with any type of employment or volunteer work, and Occupational Work Experience/Internship, for students who work in positions related to their major field of study. The Las Positas College Internship and Job Board connects our students and alumni with area employers. Employers can post positions and search résumés. Students and alumni can search positions, post their résumés, and sign up to get notifications about our college job and internship fairs, newly posted positions, and career tips. This free service is linked on our homepage and can be accessed at <http://laspositascollege.edu/internship-job-board/>.

For more information about our Work-Based Learning Program, please visit <http://www.laspositascollege.edu/careercenter/work-based.php> or email [WBL@laspositascollege.edu](mailto:WBL@laspositascollege.edu). And for information about our Work Experience courses, please visit <https://www.laspositascollege.edu/workexperience/>.

## Apprenticeship Programs

Apprenticeships are the gold-standard of “earn and learn” for workers and career seekers to achieve their career goals with competitive wages. Apprentices earn a wage on the job, along with specific training. They also receive dedicated classroom instruction, earning free college credit toward a certificate or degree. Apprenticeship opportunities are offered through employers or program sponsors in a wide range of occupations. Currently, LPC offers instruction for apprentices to become shop ironworkers, truck drivers, marine technicians, information security analysts, and accounting technicians. (List is subject to change.)

Apprenticeship courses are limited to registered apprentices who have been accepted in to a specific program. To apply, contact the program sponsor from the list above and get accepted into their program. They will set up your on-the-job training and classroom instruction. Find out more: <https://www.apprenticeship4you.com/>

## Community Education

Community Education provides personal development, cultural enrichment, and job training classes to people of all ages. These classes are fee-based and not for college credit. Class offerings vary from semester to semester but often include fitness and health, home, computer and workplace skills, business, arts, personal and small business finance, and college preparatory skills. The program also offers contracted training for small businesses (catered to meet business needs) in workplace skill-building. For information regarding classes, or to suggest a Community Education class, call (925) 424-1467 or visit <https://www.laspositascollege.edu/communityed/>.

## Contract Education

Las Positas College contract education classes are offered through the District Office via contracts for educational services with public or private agencies, corporations, associations, or individuals. The District conducts an active outreach program in contract education to help business, industrial, and public organizations develop training programs tailored to meet their needs. We offer a wide range of topics taught by local subject matter experts, including Organizational Success, Customer Service, Supervisory Skills and Human Resources, Leadership Development Academy, Office Technology and Software Training, and certificate or degree programs in technical and general education. Courses are offered “on-site” (at the employer facility) or at our state-of-the-art new training facilities next to the Pleasanton BART station. Facility rentals are also available. For more information, visit our website at [tdsolutions.org](http://tdsolutions.org) or call us at (925) 416-5137.

## High School/ROP/Adult School Articulation

High School/ROP/Adult School articulation provides a legal process to align the course curriculum from these schools to community college and university courses. Articulation is the alignment and comparability of coursework between two levels of education, such as high school and

community college. It is established through discipline specific faculty-to-faculty collaboration. Las Positas College (LPC) has many articulated courses. These articulation agreements create sequences of progressive, non-duplicated education leading to technical skill proficiency, a credential, a certificate, and/or a degree in a wide range of fields and careers. Students benefit from developing high-demand career skills that support their success in the workforce and give them a competitive edge. Rigorous Career Pathway programs also provide college prep students with opportunities to apply academic content in real-world applications. Students successfully completing the articulated courses may be eligible for advanced placement in the LPC program, and, in most cases, opportunities to earn college credit. To learn which classes are currently under articulation agreements, visit: <http://laspositascollege.edu/articulation/courses.php>

## High School Credit

The High School Credit Program provides a list of curated courses for high school students in the Tri-Valley Area to complete through dual enrollment. Dual enrollment, also known as concurrent enrollment, enables high school students to take college courses, taught by college professors, either on our campus or at their school site. These tuition-free courses can count toward the high school diploma and may be university-transferrable, giving students a head start on their higher education goals.

Participation in dual enrollment is likely to improve high school completion rates and increase college enrollment and degree attainment. It will also reduce time to degree and the cost of education while eliminating barriers to college and career.

Students interested in high school credit may visit <http://laspositascollege.edu/educationalpartnerships/highschoolcreditprogram.php>

## Career Education

Las Positas College Career Education (CE) programs focus on providing students with the technical and soft skills necessary to help them be successful in the workplace. CE programs prepare students for current or emerging jobs. Hands-on training and relevant and engaging classes train students for a wide range of high-wage, high-skill, high-demand careers, and further educational opportunities. Now more than ever, CE programs are needed to boost the strength of their workforce, global competitiveness, and the economic health of the nation. LPC offers 60 CE certificate programs, 23 related degrees, and hundreds of classes each semester. Day, evening, and online classes are offered year-round to allow students to plan a flexible schedule to fit their busy lifestyles. Visit <http://laspositascollege.edu/careereducation/programs.php> to learn more about LPC's Career Education programs.

## OSHA Training Institute Education Center

The OSHA Training Institute Education Center (OTIEC) at Chabot-Las Positas Community College District has been authorized by OSHA since 2008 to deliver occupational safety and health training on their behalf. Courses offered include OSHA safety standards, Outreach Trainer authorization and California (Cal/OSHA) specific courses. Our primary goal is to fulfill OSHA's mission of preventing work-related injuries, illnesses and fatalities by offering the finest quality educational programs and courses. For more information, visit [www.osha4you.com](http://www.osha4you.com) or call (866) 936-6742.

## Distance Education

Las Positas College typically offers Distance Education (DE) classes in multiple formats: online (conducted over the internet either synchronously, asynchronously, or both), hybrid (conducted online and on-campus), and HyFlex (conducted online and on-campus with the student choosing which to attend). In addition to class meetings, class materials, and class activities being accessible online, DE classes make full use of interactive technologies, such as email, discussion boards, blogs, chat, and group assignments so students can stay connected with their instructors and their fellow students.

Because Distance Education classes offer access to accommodate the varied lifestyles and learning styles of students, Las Positas College offers an array of General Education (GE) classes, along with classes that lead to certificates and degrees, in this format. The classes are designed to be equivalent and comparable to their counterpart on-campus courses in quality, learning outcomes, special requirements, course fees, and credit.

Current class offerings can be found in the Class Schedule and on the MyPortal webpage, both accessible from the College homepage at [www.laspositascollege.edu](http://www.laspositascollege.edu). Students can enroll in these classes through the regular college registration process. Las Positas College also strives to offer equivalent [virtual] support services to online students as it does to on-campus students.

For more information, including support services, orientations, and frequently asked questions (FAQ), see the LPC Online Learning webpage at <http://www.laspositascollege.edu/onlinelearning>, email [LPCdistEd@laspositascollege.edu](mailto:LPCdistEd@laspositascollege.edu), or call (925) 424-1142.

## ASSESSMENT

The course placement process is a vital part of new student enrollment. A Guided Self-Placement process is utilized to recommend appropriate courses in English and mathematics. Students may also be assessed in English as a Second Language (ESL), chemistry, Spanish, and French to ensure appropriate course selection in each of these areas. Counselors utilize all available information to help students select courses appropriate to their skills and academic goal.

## Multiple Measures

The mission of Las Positas College is to provide quality educational opportunities to all students who seek to increase their knowledge and to improve their skills by enrolling in general education, career and transfer education, continuing education and basic skills courses. While it is recognized that the final responsibility for the selection of proper courses rests with the student, the College offers a variety of programs and services prior to enrollment to help advise students about how to match their individual educational needs with specific college resources. Any single assessment instrument will be inadequate for successfully advising students as to appropriate course enrollment. Multiple measures assessment must, therefore, be the process for all recommended course enrollments, including advice given by counselors, instructors, and other personnel.

Multiple measures assessment is broad in scope. No list of factors that may be included in a multiple measures assessment is exhaustive; however, some general categories and examples can be outlined. Student factors may include cognitive skills, which may be inferred from test scores, grade point averages (GPA) and transcripts; emotional well-being, motivational level and educational goals which may be elicited in an interview or self-reported; social factors, such as life experience, family responsibilities and social support for educational effort; economic factors, such as job demands and financial resources; and physical factors. Factors associated with the instructor, the institution and the community can often interact with student factors to further indicate the potential for success in a given course.

## New Student Orientation and Program Planning Session

Students who are new to Las Positas College are encouraged to participate in an online orientation prior to registering for classes. Students without previous college experience are further encouraged to attend an in-person planning session, to learn vital information for making informed decisions about their college career and academic choices. Group planning sessions are available by appointment, during which counselors provide interpretation of student placement results, and assist with selection of first semester courses. Once enrolled and attending classes at Las Positas College, individual counseling appointments may be scheduled for long-term educational planning.

## CAREER AND TRANSFER SERVICES

### Career Services (Building 1600)

Career planning is an integral part of the educational process. Current students may utilize the Career and Transfer Center to access a variety of career assessment tools. Staff are available to assist students with researching majors and occupations. Information regarding these services can be found here: [www.laspositascollege.edu/careercenter](http://www.laspositascollege.edu/careercenter).

Another opportunity for students to explore possible majors and careers is to enroll in a Psychology-Counseling (PCN) 10 course titled, Career and

Educational Planning. The course provides career assessments, in-depth career exploration, and guidance in educational planning for transfer degree paths. Students will have access to a variety of employment and career-related information. Students may also request an appointment with a counselor for career exploration guidance and educational planning in the Counseling Office:

<https://www.laspositascollege.edu/counseling/>

### Transfer Services (Building 1600)

The Career & Transfer Center coordinates an extensive variety of services. Transfer services include: individual appointments with four-year university representatives, transfer workshops, transfer day events, and transfer celebrations. Individual counseling appointments and transfer workshops assist in the transition to institutions of higher learning. Students may also receive assistance with university applications, personal statements, and the Transfer Admissions Guarantee (TAG). The center has a library of catalogs, degree information, and four-year university information for students to utilize. Information on all services can be found at: <https://www.laspositascollege.edu/transfercenter/>

### Employment Services (Building 1600)

The Career & Transfer Center assists students with their employment needs. Services offered include assistance with finding jobs and internships and exploring employment opportunities. The center's employment software and working partnership with the Tri-Valley Career Center are available resources to students. Assistance with resume building, cover letters, job hunting, networking, and interviewing tips are also offered to students. Information regarding employment services can be found at: [www.laspositascollege.edu/careercenter](http://www.laspositascollege.edu/careercenter)

## COUNSELING SERVICES

Counseling services (Building 1600) are central to student success at Las Positas College. Counselors provide academic, career, and personal counseling services. They orient new students and teach courses in Career Development, Social Work & Human Services, Student Success, Study Skills, and Transfer Planning. Each student meets with a counselor to select courses based upon the student's skills and academic interest and develops a Student Educational Plan (SEP) to meet academic, career, and personal goals. Course placements are established, and articulation agreements with four-year colleges and universities are used to create accurate SEPs for transfer. Counselors remain available to students throughout their college career.

### Academic Counseling

Counselors assist students with selection of courses based upon the student's assessed skills and interest, their selected career, associate degree, and/or the institution to which they plan to transfer. Students are encouraged to meet with a counselor in their first semester to develop a Student Educational Plan (SEP) to assure their path meets their individual goals.

### Career Counseling

Counselors are available to assist students in self-assessment and career selection processes. Students will be encouraged to examine their skills, interests, and aspirations and to research career possibilities that offer opportunities for utilizing their unique skills and personal qualities.

### Personal Counseling

Counselors hold graduate degrees in counseling-psychology or related fields and provide individual and group counseling. Short-term confidential personal counseling is available to help students discuss ways to remove personal barriers to their academic progress. Referral to community resources is available for those requiring long-term personal counseling.

### Online Counseling

Online Counseling services are available for students who want to meet with a counselor but can't attend in-person. Online counseling allows for interaction with a counselor and the opportunity to review student needs and plan individual educational goals.

## Counseling E-mail

Students and prospective students can contact the Counseling Department to receive answers electronically from counseling representatives at: [lpc-counseling@laspositascollege.edu](mailto:lpc-counseling@laspositascollege.edu).



## STUDENT PROGRAMS AND SERVICES

### DISABLED STUDENT PROGRAMS AND SERVICES (DSPS)

DSPS - Disabled Student Programs and Services (program)

DRC - Disability Resource Center (location)

The DSPS/DRC provides services and accommodations for qualified students to support student success and meet the requirements of federal and state non-discrimination and civil rights laws. This program is committed to equal access for students and helping them to reach their full potential. Among the array of services offered are priority registration, specialized counseling, class scheduling, mobility assistance, test proctoring, specialized tutoring, transcription services, and interpreter services for hearing-impaired or deaf students. The DRC also has a dedicated technology center and alternate media specialist support for students with disabilities. PC and MAC computers are available along with other adaptive hardware and software to assist students on their academic journey.

Students who have disability or a suspected disability are encouraged to apply. The DRC is located on the First Floor in Building 1600, Room 1615. Phone: (925) 424-1510

Email: [lpc-dsps@laspositascollege.edu](mailto:lpc-dsps@laspositascollege.edu)

### Web Accessibility

Las Positas College is committed to providing webpages that meet Section 508 guidelines for web accessibility. Toward that end, each of the top-level pages on the website and all other pages managed by the College's Webmaster have been or are being modified to meet accessibility guidelines. DSPS supports Section 508. The Web team is educating faculty and staff on accessibility concerns including information about Section 508 compliance for webpage content. Students / community members who experience difficulties accessing a webpage should contact DSPS.

### STATE SUPPORTED PROGRAMS

#### Extended Opportunity Programs and Services [EOPS] (Building 1600)

Extended Opportunity Programs and Services (EOPS) provides support services for low-income and educationally disadvantaged students to help them succeed in college level coursework. A variety of programs, services, and activities have been directed to the identification, recruitment, retention, and transition of EOPS students to the four-year college/university and/or career placement. Services can include: financial grants and book certificates; academic, career, and personal counseling; new student orientation and readiness programs; special assistance in tutoring and peer advising; transfer counseling; fieldtrips and cultural enrichment activities; and referral services.

Program eligibility is based on educational disadvantage and demonstrated financial need. All students must be full-time students and complete a required application. Information and assistance may be obtained at the EOPS Office located in the Student Services & Administration, Building 1600, Room 1668.

#### Cooperative Agencies Resources for Education [CARE] (Building 1600)

The Cooperative Agencies Resources for Education (CARE) program provides a variety of services and activities to assist single parent students in achieving educational goals. They may receive additional services such as special counseling, support groups, child care, stipends, book certificates, transportation expense reimbursements, automotive repair and maintenance service, job search assistance, tutoring, and peer advising. To be eligible for CARE, students must be a current Extended Opportunity Programs and Services (EOPS) student, be attending college full-time, be receiving or have a child who is receiving Temporary Assistance for Needy Families (TANF), and have a child who is under eighteen years of age. For additional information, visit the CARE Office in the Student Services & Administration, Building 1600, Room 1668.

### California Work Opportunity and Responsibility to Kids [CalWORKs] (Building 1600)

The California Work Opportunity and Responsibility to Kids (CalWORKs) program at Las Positas College serves CalWORKs students who are attending school as part of their Welfare-to-Work plan with the county. In order to be eligible for the CalWORKs program, students must be currently receiving CalWORKs cash aid for themselves. The CalWORKs program offers a variety of supportive services that are intended to help students define and make progress in their educational and career goals in order to find meaningful employment and successfully transition into the workforce. Some of the supportive services that we offer are personal, academic, and career counseling; coordination and advocacy with the Department of Social Services; assistance with Welfare-to-Work plans; transitional child-care funding; transportation resources; job development and work-study employment; and special workshops, classes and support groups to aid in student success. CalWORKs students are also eligible for priority registration. For additional information, visit the CalWORKs Office in the Student Services & Administration, Building 1600, Room 1668.

### STUDENT RESOURCE CENTERS

#### The Black Cultural Resource Center

The Black Cultural Resource Center (BCRC) is a space designed for students to study, arrange for academic or mental health counseling, and to meet in study groups. It is also a place to just hangout and have engaging discussions with other classmates or participate in fun activities such as open mics, movie nights, and game nights. Additionally, we host Black History Month events, Black Scholars Family Night for students who earned a 3.0 or higher in the Fall and a Black Graduation Celebration in May each year.

Email: [lpc-bcrrc@laspositascollege.edu](mailto:lpc-bcrrc@laspositascollege.edu)

#### The Dream Center

The Dream Center (DC), Building 2400 - Room 2401, provides a safe and welcoming space that fosters community for Undocumented, AB 540, DACA Recipients, Allies, and Students from Mixed Status Families. The Center offers guidance and support to help with academic, career and personal goals, taking a holistic approach to advance the educational access, academic success, retention and graduation of undocumented students. In addition, the Center educates the campus community on best practices in supporting students who are undocumented. Students and allies can utilize the Center to hang out, build community, and participate in activities like: Undocumented Student Week of Action, movie nights, game nights, and paint nights.

# LEARNING COMMUNITIES

## LEARNING COMMUNITIES

Las Positas College learning communities focus on helping students reach their educational goals. Each learning community combines a series of core classes that students take as a cohort. Students who join a learning community focus on success and receive support services. Each learning community program may vary in the specific support services provided. Please visit the learning community webpages for more information.

Learning community support services include:

1. Dedicated counselors
2. Access to mentors
3. College tours
4. Guidance for transferring to four-year universities
5. Career exploration and professional development workshops
6. Education planning
7. Tutoring
8. Cohort classes
9. Supportive staff, faculty, and classmates.

## Actors Conservatory

The Actors Conservatory at Las Positas College (ACLPC) seeks to inspire and prepare students for a life in the performing arts. ACLPC's foundational belief is that inspired, trained and professional actors will be leaders in the next generation of artists, passionately advocating for theater as a precious art form and viable trade skill. The Conservatory work remains focused on the students and the progression of their craft as they set standards for professionalism, knowledge, and artistry. As such, we aim for small and connected cohorts, beginning each Fall, who will move together in a supportive, connected, and inspiring group.

Students will study, perform, learn, and receive mentorship together so that they might better free themselves in their training and create strong community bonds, which will be invaluable upon graduation. Students in the Conservatory take transferrable courses such as Acting, Improvisation, Musical Theater, Dance, Stage Combat, Acting for the Camera, Movement, Shakespeare, Script Analysis, and more, culminating in a Certificate of Achievement. Benefits for students in each cohort include: monthly mentorship activities with Theater Arts faculty, headshots, multiple guest artist and master class opportunities, casting in multiple productions, personalized guidance, and regular networking opportunities throughout the Bay Area. Students interested in the Actors Conservatory should visit <https://laspositascollege.edu/theater/conservatoryhome.php>

## Engineering Technology

The Engineering Technology program at Las Positas College offers both the Associate of Science (AS) degree and a Certificate of Achievement. This learning community supports a strong local employment pathway for students who want a hands-on engineering career focusing on mechanical technology in an applied setting. Students receive foundational training in engineering, mathematics, physics, and welding, and develop skills in manufacturing and fabrication, problem-solving, and critical thinking. Concurrent support is available to help students succeed in required math courses. The learning community also delivers integrated career readiness and support services. Work experience is integrated into the Engineering Technology program. Students may apply to participate in an internship at a local engineering company or a national laboratory. Graduates of the program may be employed as mechanical technicians, mechanical technologists, or in other applied engineering fields. Students interested in the Engineering Technology program should visit <http://laspositascollege.edu/degrees/engineering/engineering-technology-as.php> for more information.

## Puente Project

The Puente Project is a national award-winning program which provides support for students to achieve their personal, academic, and career goals. Its mission is to increase the number of educationally disadvantaged students who enroll in four-year colleges and universities, earn college degrees, and return to the community as mentors and leaders to future generations.

Students enrolled in the year-long Puente Project cohort work closely with their counselor focusing on transition to college and the transfer process. The English course sequence focuses on college-level composition and multicultural literature and experiences. In addition, students are matched with a professionally and academically successful mentor from the community. The Puente Project is open to all Las Positas College students. For more information, visit: [www.laspositascollege.edu/puente](http://www.laspositascollege.edu/puente).

## Mission Ready

Mission Ready is a Veterans learning community for camaraderie, equity, leadership, and support for students.

Veterans, military members, and their family members who attend LPC can now meet, study, take classes together, and offer support to one another in this new learning community.

Some Resources/Services Available for Mission Ready students:

- Designated academic/career counselor
- Financial support
- Textbooks covered for Mission Ready Classes
- Mission Ready: English 1A - Dedicated professors
- Tutoring services (one-on-one and group)
- Alumni & student Veterans mentoring/networking
- Career/Major planning
- Connecting with other student Veterans
- Social events - Hikes, sporting events, and other activities

Students interested in Mission Ready should visit <http://www.laspositascollege.edu/missionready/index.php>

## Umoja

Umoja is a statewide success-focused learning community that provides a dedicated support system to help students reach their academic and life goals. While all students are invited to enroll in it, the Umoja Learning Community at LPC focuses on the success of underrepresented students with an intentional and deliberate focus on improving the success rates of African American students. To do this, Umoja students gain a dedicated academic counselor and accessible faculty who are determined to see African American students succeed in the midst of barriers and life challenges. Umoja students take linked classes for two semesters, so as to form bonds, cultivate leadership, build cultural affirmation, and work toward success. The courses that Umoja students take are College Success, English Composition, Critical Thinking and Writing, Psych of Race & Identity, and Public Speaking. All courses center around African and African American experiences, voices, writers, speakers, and topics. Lastly, to foster learning and goal achievement, students are invited to attend college tours and culturally-enriching conferences and events. For more information, visit: [www.laspositascollege.edu/umoja](http://www.laspositascollege.edu/umoja).

## MOVEMENT API

MOVEMENT API is the Asian American, Native Hawaiian, and Pacific Islander Learning Community at Las Positas College.

This college success program is designed to support students in pursuit of academic success by promoting individual growth and personal success through a culturally sensitive environment. The program recognizes the cultural diversity within the Asian American, Native Hawaiian, and Pacific Islander communities and aims to foster unity within the multicultural college community and beyond.

While the focus is centered on Asian culture, literature, and topics, the program welcomes students from all ethnic, cultural, and linguistic backgrounds. Students enroll with the same Movement instructors for classes over one academic year. The Movement counselor provides academic, personal, and career counseling to prepare students to transfer to a four-year college or university.

For more information, visit: <https://laspositascollege.edu/api/>



# CAMPUS RESOURCES

## CAMPUS RESOURCES

### Black Cultural Resource Center [BCRC] (Bldg. 1700)

The Black Cultural Resource Center (BCRC), Building 1700 - Room 1726, is a space designed for students to study, arrange for academic, transfer or mental health counseling, meet in study groups and receive referrals for basic needs supports. It is also a place to just hang out, have engaging discussions with other classmates, or participate in fun activities such as open mics, movie nights, and game nights, Black History Month events, Black Scholars Family Night, and a Black Graduation Celebration in May each year. For more information: <http://laspositascollege.edu/bcrc/>

Email: [lpc-bcrc@laspositascollege.edu](mailto:lpc-bcrc@laspositascollege.edu)

### Dream Center [DC] (Building 2400)

The Dream Center (DC), Building 2400 - Room 2401, provides a safe and welcoming space that fosters community for Undocumented, AB 540, DACA Recipients, Allies, and Students from Mixed Status Families. The Center offers guidance and support to help with academic, career and personal goals, taking a holistic approach to advance educational access, academic success, retention and graduation of undocumented students. In addition, the Center educates the campus community on best practices in supporting students who are undocumented. Students and allies can utilize the Center to hang out, build community, and participate in activities like: Movie nights, game nights, paint nights, and Undocumented Student Week of Action. More information: <https://laspositascollege.edu/dreamcenter/>

### Virtual College Bookstore - [www.lpcstore.com](http://www.lpcstore.com)

All students are required to furnish their own textbooks and school supplies that are available for sale at the College Bookstore online via [www.lpcstore.com](http://www.lpcstore.com). Typical costs for books and school supplies average \$250 to \$500 per semester for students pursuing a full-time program. Students financially unable to buy their own textbooks and school supplies should consult the Financial Aid Office or other student support programs. College Bookstore information may be found on the College website at [www.lpcstore.com](http://www.lpcstore.com).

### First Aid (Building 1700)

There are first aid stations in the Office of Campus Safety and Security and the Student Health & Wellness Center, both located in Building 1700.

### Housing

LPC does not provide dorms or other College-sponsored housing.

### Medical Emergencies On Campus

For emergency assistance, dial (925) 424-1699 or extension 1699 from campus office phones. All cases of personal injury or medical emergency should be reported to the Office of Campus Safety and Security. The Student Health and Wellness Center can help students with minor injuries and illnesses.

### Basic Needs, Mini-Market grocery store & Stations\* (Building 1600; kiosks around campus)

The Basic Needs Program houses the Mini-Market, and is located in the Welcome Center, Building 1600 - Room 1643. We offer FREE resources for LPC students such as food, cleaning supplies, toiletries, diapers, wipes, and more! Students can visit the Mini-Market once a week, and need to log in with their W# in addition to registering for an account. The Basic Needs Program also helps students with school supplies, housing, finances, transportation, clothing, and more.

Find more information on the Basic Needs website: <https://laspositascollege.edu/basicneeds/index.php>

### Mini-Market Hours:

Monday - Thursday: 10:00 a.m. - 4:00 p.m.

\* Mini-Market Stations (kiosks) can be found around campus at the following locations (during campus open hours): Library, Tutoring Center, Mesa Center, BCRC, 3400 Building, 4000 Building (Mertes Center for the Arts) and the Computer Lab.

### Public Transportation

Transportation to and from Las Positas College is an individual responsibility. Wheels is a service of the Livermore Amador Valley Transit Authority (LAVTA) and provides public transportation to and from the College. The Wheels bus connects to the Livermore Transit Center and to Bay Area Rapid Transit (BART). For more information contact Wheels at (925) 455-7500 or at [www.wheelsbus.com](http://www.wheelsbus.com).

### Student Health and Wellness Center (Bldg. 1700)

The Las Positas College Student Health and Wellness Center has a team of medical, behavioral health, and wellness providers to provide high quality healthcare services that promotes physical and psychological well-being, treats minor health issues, and strives to empower students to have a healthy and successful academic experience. Students who have a health condition that may require sudden emergency care are asked to consult with the Nurse Practitioner in the Student Health and Wellness Center at the beginning of each term and also alert each of their instructors.

The Student Health & Wellness Center team provides:

1. High quality and accessible medical, behavioral health, and wellness services.
2. Referrals for chronic and complex medical and psychological services.
3. Preventive and public health services for the campus community.
4. Campus wide collaboration promoting health and student success.

For more information, contact the Student Health and Wellness Center in Building 1700 or call (925) 424-1830.

### Student Health and Accident Insurance

Medical insurance information is being provided to help students learn of potential options to access medical assistance. Students are encouraged to visit the following webpages to learn more.\*

\*Please note that LPC does not endorse or sponsor any medical insurance provider. Information included here is solely informational and to be used at the discretion of the student.

Axis Community Health: <https://axishealth.org/>

Covered California: <https://www.coveredca.com/>

Medi-Cal: <https://www.dhcs.ca.gov/services/medi-cal>

## CAMPUS SAFETY AND SECURITY

### Campus Safety (Building 1700)

The Chabot-Las Positas Community College District is committed to a safe and secure learning and work environment. The Office of Campus Safety & Security prepares and annually updates a report of all occurrences reported to the Office of Campus Safety & Security and arrests for crimes that are committed on-campus and that involve violence, hate violence, theft or destruction of property, sexual misconduct including sexual harassment, illegal drugs, alcohol intoxication, and all occurrences of noncriminal acts of hate violence reported to campus authorities. Additional information and corresponding reports are found on the College website.

### Access To Buildings

During business hours, the College and most campus buildings are open from 7:00 am to 11:00 pm. During non-business hours, access to all College

facilities is by key or key card (if issued), or by admittance via the assistance of the Office of Campus Safety. In the case of periods of extended closing, the College will admit only those with prior approval to all facilities. Students and employees are issued identification cards, which they may be asked to produce if there is any question about their authorization to be on College property.

### College Property

No College property may be removed from the campus without expressed permission from an administrator. Unauthorized removal of College property from the campus is a violation of the law and may be prosecuted by the College.

### Crime Prevention

Crime prevention material is distributed by the Office of Campus Safety and Security to the campus community. The Office of Campus Safety and Security makes inspections of facilities to ensure physical security design, presents programs to reduce risk from criminal acts, reviews plans and new construction additions to facilities to insure against design defects that could contribute to criminal acts, makes preventative patrols of grounds, make necessary arrests and detentions, and interacts with other law enforcement and investigative agencies to accomplish this task.

### Drug Free Environment and Prevention Program

LPC strives to maintain a drug-free environment. College district policy states it prohibits "the sale or knowing possession of dangerous drugs, restricted dangerous drugs, alcoholic beverages or narcotics as those terms are used in California statutes except when lawfully prescribed or permitted". Federal law also prohibits the use, sale, or possession of marijuana. Students may be suspended, expelled, arrested, placed on probation, given a lesser sanction for good cause and in accordance with LPC procedures consistent with due process for violations of the drug and alcohol policy. Students and employees will be informed of the health risks associated with the use of illicit drugs and abuse of alcohol, and will be advised of the availability of drug and alcohol counseling, treatment, and rehabilitation.

### Emergency Call Boxes

Emergency call boxes are located in various places on campus, including several parking lots, on the campus perimeter road, and near the Student Services & Administration Building. In the event of an emergency, push the button on the emergency call box and the on-duty campus security officer is notified of your location. The emergency call box has a feature which allows the caller to speak directly to the campus safety officer. Outside the entrance to the Office of Campus Safety and Security there is an emergency auto-dialer. In the case of an emergency and the office is locked, please push the button on the auto-dialer. The auto-dialer will contact the on-duty campus safety officer.

### Emergency Notification

The Las Positas College Office of Campus Safety and Security is committed to ensuring that our campus community receives timely, accurate, and useful information in the event of a significant emergency or dangerous situation on campus or in the local area that poses an immediate threat to the health and safety of campus community members. Las Positas College uses the emergency notification system "Everbridge" which is an emergency notification service that proactively contacts students, staff, and faculty at their District assigned e-mail accounts. Everbridge can be used to send emergency messages within minutes of the occurrence of an incident. Messages are sent by multiple methods to contact information listed in the campus directory as well as confidential contact information registered by users. The system can send simultaneous messages to the college community by e-mail message and SMS text. Campus community members can contact the Office of Campus Safety and Security to update or change their contact information and are encouraged to list "SMS Text" as their primary contact method.

### Emergency Procedures

Las Positas College Office of Campus Safety and Security personnel are available twenty-four (24) hours a day, seven (7) days per week. Persons

are encouraged to report any criminal activity or any other emergency by calling the Office of Campus Safety and Security by calling (925) 424-1699 or visiting the Office of Campus Safety and Security located in Building 1700. If the Office of Campus Safety and Security is closed, the on-duty campus safety officer can be contacted by telephone in the following ways:

- On-campus telephone, dial extension 1690 (non-emergency)
- On-campus telephone, dial extension 1699 (emergency)
- On-campus pay telephone, dial \*16 – No coin is needed
- Off-campus telephone, dial (925) 424-1000 until 9:00 p.m.

### Lost and Found

The Office of Campus Safety takes great pride in returning lost and found property to their rightful owners. All property found on campus should be brought to the Office of Campus Safety and Security located in Building 1700 to be recorded. All found property is held and disposed of in the manner prescribed by law.

### Parking

Parking on-campus is a privilege extended by the Chabot-Las Positas Community College District Board of Trustees to the faculty, staff, students, and guests. To ensure safety and the efficient use of available parking spaces, parking rules and regulations adopted by the Board of Trustees are enforced all year. There are no grace periods or exceptions to the parking rules and regulations without the expressed direction of the College President or designee. Drivers using College parking lots shall comply with the rules and regulations adopted by the Board of Trustees pursuant to California Vehicle Code, Section 21113. Failure to comply with the parking rules and regulations may result in disciplinary action, the issuance of a parking citation, loss of parking privileges, and/or cause the vehicle to be towed at the owner's expense. Parking at Las Positas College is by permit only.

### Parking Permits

Parking at LPC is by permit only. Parking regulations are enforced the first day of instruction each term. Semester parking permits must be ordered online and can be paid for online or by cash payment at the Campus Safety Office (Building 1700). The cost of semester parking is \$45 for spring or fall semester and \$20 for summer. Semester parking permits are now digital and registered to your license plate. You will not receive a physical permit. Head-in only parking (no backing in or driving through). Daily parking permits can be purchased from the Parking Permit machines located in all parking lots. Daily parking permits are \$3.00 per day and valid for the day of purchase only. Take notice that certain parking spaces are reserved for College employees and College vehicles. These parking spots are clearly marked in front of the parking stall. Vehicles parked in a staff or other reserved space without the proper permit will be cited.

### Visitor Parking

A 30-minute visitor parking zone is provided at the entrance of the College. Long-term visitor parking is available in each student lot when a daily parking permit is purchased. Daily parking permits are \$3.00 per day and valid for the day of purchase only. Please note that daily parking permits are digital. You will not receive a physical parking permit.

### Pets on Campus

No pets are allowed on campus. This restriction also applies to animals and/or pets confined to any vehicle parked within the college boundaries. This does not apply to the use of a guide dog, signal dog, or service dog specially trained for assisting a person with a disability.

### Safety Escort Services

The Office of Campus Safety and Security offers escorts to the campus community to and from the parking lots. Call to arrange to have an escort accompany you from your classroom or office to your vehicle by dialing (925) 424-1690 or from any College telephone by dialing extension 1690, by dialing \*16 from any campus pay telephone, or by activating a nearby emergency call box.

## Sex Offender Registry

California law requires sex offenders who are employed, volunteer, are a resident of, or enrolled as a student at an institution of higher education, to register with the Livermore Police Department located at 1110 South Livermore Avenue Livermore, CA 94550. To search the database of registered sex offenders in California by name or geography, check the Megan's Law website at <http://www.meganslaw.ca.gov/> or information concerning registered sex offenders can be obtained from the Livermore Police Department.

## Smoking On Campus

Smoking is allowed within designated smoking areas, parking lots only. Smoking is prohibited within 20 feet of a main exit, entrance, or operable window of any campus or District building; inside any indoor area of any campus or District building; and inside any District-owned or leased vehicle; in any enclosed place of employment on campus, including lobbies, lounges, waiting areas, stairwells, and restrooms that are a structural part of any building that is a place of employment. This applies to cigarettes, cigars, pipes, electronic cigarettes, and other imitation smoking devices.

## Statement for Non-Sworn Officers

The Chabot-Las Positas Community College District employs security officers with training specific to campus security.

## Statement of Enforcement Authority

The campus safety officer meets the legal definition of a security officer because of appointment pursuant to the California Education Code, Section 70902. The campus safety officer is not a peace officer, but Sections 626 and 627 of the California Penal Code provide special authority for school security officers to make an arrest if the perpetrator fails to leave the College grounds after being directed to do so. In addition to this authority, campus safety officers can arrest for any misdemeanor or felony committed within their presence, but must use Section 837 of the California Penal Code – arrest by a private person – to accomplish the arrest. Campus safety officers derive additional authority from Section 21113(a) of the California Vehicle Code. This section covers parking on school property. Officers can issue citations for violations of District Parking Regulations using this section.

## Timely Warning

In an effort to provide timely notice to the campus community in the event of a Clery Act crime that may pose a serious or on-going threat to members of the community, Las Positas College Office of Campus Safety and Security will issue out a "Timely Warning". The Office of Campus Safety and Security will generally issue these warnings for the following crimes: criminal homicide; sexual assaults; robbery; aggravated assault; arson; burglary; and hate crimes. The Office of Campus Safety and Security will post these warnings through a variety of ways including, but not limited to, e-mail messages, posters or bulletins, and class discussions. The purpose of these warnings is to notify the campus community of the incident and to provide information that may enable community members to protect themselves from similar incidents. The Office of Campus Safety will issue these warnings whenever the following criteria are met:

1. A crime is committed;
2. The perpetrator has not been apprehended; and
3. There is a substantial and ongoing risk to the physical safety of other members of the campus community because of this crime.

Such crimes include, but are not limited to: Clery Act crimes that are reported to any campus security authority or the local police; or when the college determines that the incident represents an on-going threat to the campus community. Additionally, the Office of Campus Safety and Security may, in some circumstances, issue warnings when there is a pattern of crimes against persons or property. The Campus Safety Supervisor or designee will generally make the determination, in consultation with the President, if a warning is required. However, in emergency situations, any Campus Safety Officer may authorize a Clery Timely Warning. For incidents involving off-campus crimes, the college may issue a Crime Advisory if the crime occurred in a location used and frequented by the college population. Clery Timely Warnings are sent out to the campus community via the Everbridge system. If you have an official Las Positas College e-mail address, you are automatically enrolled in the crime alert notification system. These

messages are a very effective way to share important information with the campus community about safety.

## Title IX

Title IX of the Educational Amendments of 1972 is an all-encompassing federal law that prohibits discrimination based on the gender of students and employees of educational institutions that receive federal financial assistance. Under Title IX, discrimination on the basis of sex can include sexual harassment, rape, and sexual assault. A college or university receiving federal financial assistance may be held legally responsible when it knows about and ignores sexual harassment or assault in its programs or activities. Colleges and universities may be held responsible in court whether the harassment is committed by a College employee or student. Title IX related concerns and complaints of possible violations of Title IX should be reported to the Vice President of Student Services or designee.

## Weapons Policy

Weapons are prohibited on College property and all College-sponsored functions, including firearms, knives, explosives, other dangerous chemicals or objects, and facsimile firearms, knives or explosives. Except for sworn law enforcement officials, it is a felony to bring or possess any firearm on any California school campus per California Penal Code, Section 626.9. It is also a felony to possess any air gun, including pellet and BB guns that utilizes air, CO<sub>2</sub>, or spring pressure to propel a metallic projectile; knives with a blade length of over 2.5 inches, dirks, daggers, and ice picks are also illegal per California Penal Code, Section 626.10. Any person may be arrested, expelled, suspended, placed on probation or given a lesser sanction for good cause and in accordance with College procedures consistent with due process for violations of the weapons policy.

## Crime Statistics/Clery Act Disclosure/Annual Security Report (ASR)

The Office of Campus Safety and Security prepares a report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. Crime statistics may be found online at <http://www.laspositascollege.edu/safety/statistics.php>. The full text of this report may be found online at <http://www.laspositascollege.edu/safety/documents/clery.pdf>. The report is prepared in cooperation with the local law enforcement agencies. Campus crime, arrest, and referral statistics include those reported to the Office of Campus Safety and Security, designated campus officials including, but not limited to, administrators, faculty, classified professionals, advisors to students and student organizations, athletic coaches, and local law enforcement agencies.

# STUDENT LIFE

## STUDENT LIFE

Las Positas College is committed to providing programs and services that foster student participation and engagement in college governance, activities, organizations, and cultural events. The College recognizes the important role of students as active and meaningful participants in the shared governance decision-making process of the institution. Important and essential responsibilities of the college include comprehensive leadership development and co-curricular programs for students to strengthen their knowledge, expand their understanding of governance issues, increase their preparedness, and apply their skills. The Student Life Office is committed to improving student success and engagement by ensuring access, equity, and inclusion for all students.

### Las Positas College Student Government

The Las Positas College Student Government (LPCSG) is the campus student government, providing opportunities for students to participate in the governance of the College by serving on College and District committees. In addition, LPCSG members advocate on local, state and federal levels for student interests.

LPCSG is organized in two bodies – the Executive Council (which is composed of elected officers) and the Student Senate (which is composed of members who have been appointed by LPCSG). Elections of LPCSG officers are held each spring. Students can become senators at any time during the academic year. All LPCSG officers and senators must be enrolled in at least 5 units at LPC and must maintain a minimum cumulative 2.0 grade point average.

LPCSG supports resources for students including the textbook loan program, The Market (free monthly food distribution), social and cultural events, a space in the Welcome Center (with couches, a single-serve coffee bar, ice maker, etc.), student and professional panels, and other resources that vary as opportunities develop.

LPCSG is located in Student Services & Administration, Building 1600, First Floor. The office telephone number is (925) 424-1490. For more information, visit: <http://laspositascollege.edu/student-gov/>.

### Student Clubs and Inter-Club Council

Students have the opportunity to form clubs relating to common social, recreational, or other interests. Each club must have an advisor who is college faculty or staff member, recruited and nominated by the club members. The Inter-Club Council (ICC) is the representative body that coordinates club activities and funds. The ICC promotes communication and cooperation among clubs on campus. The ICC is composed of a voting representative from each club, representing cultural, educational, honorary, philanthropic, and social interests. For more information, visit: <http://laspositascollege.edu/studentlife/>.

### Honor Societies

There are four recognized Honor Societies on campus. Alpha Gamma Sigma (AGS) is a statewide Honor Society open to any student who has completed at least 12 units at LPC with at least a 3.0 grade point average (GPA). Beta Beta Beta is a national honor society that is open to students who are Biological Science Majors who have completed at least three semester courses in Biological Science, of which at least one is not an introductory course, with an average grade of "B" in those courses, have a "B" average in all courses and be in good academic standing. Mu Alpha Theta is a national honor society that is open to students with an interest in Math who have at least a 3.0 GPA in math courses from College Algebra/Precalculus or above. Psi Beta is a national honor society for Psychology students who have completed at least 12 units at LPC, passed at least one 3-unit Psychology course with a grade of "B" or better, and have a 3.0 GPA. Membership in honor societies will be noted on students' transcripts when they graduate or transfer from Las Positas College. For more information, contact the Student Life Office at (925) 424-1490.

## Social Activities

LPC offers numerous social activities each semester through groups like LPCSG. Students interested in working on social activities and entertainment should contact Student Life at (925) 424-1490.

### The Express Newspaper

The award-winning Express newspaper is produced by students in the Express College Newspaper class and is published online and in print. Students practice and refine journalism skills, including recognizing newsworthy events, writing stories, taking photographs, designing pages, and creating multimedia stories including podcasts and broadcasts. They distribute their work in print, online, and through social media. Students are introduced to concepts related to journalism, photojournalism, multimedia production, business management, graphic arts, design, social media, leadership, and editing. They also learn about the important role that journalism plays in democracy. To join the team, sign up for Express College Newspaper in the Journalism and Media Studies Department. The Express Newspaper is available on campus and online at <http://lpcexpressnews.com>.

### Naked Magazine

Naked Magazine, Las Positas College's award-winning student magazine, launched in 2008. The magazine production class allows students to create a journalistic-style student magazine in a lab setting. Emphasis is placed on developing content, writing in-depth magazine articles, producing photographs and other visual elements, correlating copy and visuals, laying out pages in the production process, copy editing, promoting advertising and sponsorships, and exploring ethical issues. This class is offered in the fall semester. To join the magazine, sign up for College Magazine in the Journalism and Media Studies Department. Naked Magazine is available on campus and online at [www.lpcnakedmagazine.com](http://www.lpcnakedmagazine.com).

### Havik, the Journal of Arts and Literature

Havik, Las Positas College's award-winning journal of arts and literature, is published each spring by students in cross-listed English and Journalism and Media Studies classes. "Havik" is Dutch for hawk, which is the college's mascot as well as a play on the word havoc. The class allows students to experience the creation of a journal, from the solicitation of submissions to the selection of works to the design and creation of the book. During the production process, students work with poetry, artwork, photography, short fiction, creative nonfiction, academic papers, and experimental works. The final step is a publications and awards ceremony, featuring contributors and the newly published journal. To join the journal staff, sign up for the Journal of Arts, Literature, and Writing in either the English or Journalism and Media Studies Department. You may also submit work for consideration. Havik is available for sale in Room 2409. For more information, visit the journal website at <https://havikjournal.wixsite.com/website>.

### Speech and Debate Team

The award-winning LPC Speech Team (also known as Forensics), the Talk Hawks, is a competitive activity that provides students with an intensive focus on enhancing research, writing and performance skills. Forensics students compete at tournaments against other colleges and universities from across the nation in the areas of Public Speaking, Oral Interpretation, and Debate. In addition to traveling statewide, nationally and internationally to competitions, the program hosts tournaments and Speech Performance nights.

### Performing Arts

A wide range of opportunities are available to Las Positas College students in the performing arts.

**The Theater Arts Department** offers students training and experience through classes in Technical Theater, Acting, Musical Theater, and History and Theory. Performance opportunities include an average of four productions per year, which may include fall and spring shows, an outdoor summer musical, student directing projects, and a Theater for Young Audiences production. Theater Arts offers AA and AA-T degrees, Certificates of Achievement in Technical Theater, Acting, and Musical Theater, as well



as the cohort-style Actors Conservatory that features multiple embedded certificates.

**The Music Department** offers two degrees: The Associate of Arts (AA) degree in Music, and the Associate in Arts Degree for Transfer (AA-T) in Music. Stackable certificates in Music and Commercial Music are also offered. These include Certificates of Achievement in Scoring for Film and Multimedia, Music Business, Teaching Beginning Piano, Teaching Intermediate Piano, Piano Teaching Fundamentals and Music Technology Fundamentals. The department offers Applied one-on-one lessons on a variety of instruments as well as voice and composition. Students who complete the Applied program are well-equipped to successfully audition for Bachelor programs.

Students have multiple opportunities to perform, compose, produce, and participate in a variety of events - both on campus and in the community - throughout the semester. Performance ensembles include Chamber and Concert Choirs, Vocal Jazz Ensemble, Jazz Ensemble, Jazz Combos, and Chamber Orchestra. The recording studio "The Hawks Nest" houses state-of-the-art equipment and software, and is available for Music students to record and produce music at a professional level. In 2022, Las Positas College acquired a Steinway Spirio | r (the world's finest high-resolution player piano capable of recording and editing) and thus earned the coveted All-Steinway School designation, joining the ranks of other elite colleges and universities worldwide.

**The Dance Department** offers courses in technique, composition and performance. Students have the opportunity to work with professional guest artists through the Choreography for the Stage course. A range of performance opportunities are made available through formal and informal productions. Performance venues include unique environments throughout campus and three state of the art theater spaces.

**The Communication Studies Department** offers classes in Oral Interpretation of Literature and Activities In Forensics, also known as the Speech and Debate Team. Students have multiple opportunities to perform interpretive and original material in classroom environments, at intercollegiate competitive tournaments and on LPC's main stage theater.

## Intercollegiate Athletics

Intercollegiate Athletics at Las Positas College offers student-athlete participation on nine different sport teams, serving approximately 150 student athletes each year. We provide intercollegiate teams for women's basketball, volleyball, soccer, water polo, and swim/dive. For men, we provide intercollegiate teams in basketball, soccer, water polo, and swim/dive. Athletics at LPC, as with all California community colleges, is governed by the constitution and bylaws of the California Community College Athletic Association (3C2A) as well as specific regulations of the Coast Conference which is where LPC holds membership. Students who participate in athletics must meet the requirements set forth by the 3C2A.

Academic standing, enrollment within an intercollegiate class, completed and approved eligibility forms, and a physical exam/impact testing are required to compete in an intercollegiate sport.

Per 3C2A Article 1.5.3, the Athletic Director and the College President monitor the integrity of the intercollegiate athletic program regarding rules, compliance, and eligibility. Students will work with our dedicated athletic counselor towards earning a degree, certificate and/or transfer. All incoming student-athletes must meet with a counselor and complete a Student Educational Plan (SEP). Periodic reports on attendance and class progress may be requested from student-athletes' instructors. These reports are reviewed by the respective coaches, and potentially the AD, Dean, or athletic counselor.

Las Positas College is a member of the 3C2A Coast Conference. Both the men's and women's athletic teams engage in competitive conference and non-conference competition against both Northern and Southern California teams. Students interested in more information regarding athletics, please visit the College's athletics website at: <http://athletics.laspositascollege.edu>.

## STUDENT RIGHTS & RESPONSIBILITIES

### Student Grievance Policy

The Chabot-Las Positas Community College District encourages all students to pursue academic studies and other College-sponsored activities. In

pursuit of these goals, the student should be free of unfair or improper action from any member of the academic community.

The Chabot-Las Positas Community College District accords every student the right of protection. Students, however, must also be aware that they are responsible for complying with all College regulations and for meeting the appropriate College requirements. Student Grievance procedures have been developed by Las Positas College to provide students with a prompt and equitable means of seeking an appropriate remedy for any alleged violation of rights and to insure that each student is fully accorded due process. Both the Student Grievance Procedures and the Student Conduct and Due Process Procedures outline the process for seeking resolution, and develop the procedure for filing and processing complaints, including timelines and decision-making authority. The general provisions and specific procedures related to this policy are available from the Office of the Vice President of Student Services, the Office of the Dean of Student Services, or the Student Life Office. You may also find this information online at: [www.laspositascollege.edu](http://www.laspositascollege.edu).

### Student Grievance Procedures

Student Grievance procedures were developed to provide students with a prompt and equitable means of seeking an appropriate remedy for alleged violation of rights and to ensure each student is accorded due process. The Student Grievance procedures outline the process for seeking resolution, and develop the procedure for filing and processing complaints, e.g., timelines and decision-making authority.

A student may file a grievance when they feel that there has been a violation of College or District policies and procedures. A grievance may be initiated against another student, an instructor, an administrator, or classified professional, pursuant to the procedures and grounds specified in Board Policy 5530 and Administrative Procedure 5530. Here is the Grievance Form: [https://cm.maxient.com/reportingform.php?ChabotLasPositasCCD&layout\\_id=2](https://cm.maxient.com/reportingform.php?ChabotLasPositasCCD&layout_id=2)

A student grievance may be submitted for the following:

Course grades, to the extent permitted by Education Code Section 76224(a), which provides: "When grades are given for any course of instruction taught in a community college District, the grade given to each student shall be the grade determined by the instructor of the course and the determination of the student's grade by the instructor, in the absence of mistake, fraud, bad faith, or incompetency, shall be final." "Mistake" may include errors made by an instructor in calculating a student's grade and/or clerical errors.

Violation of policies and procedures by the college to the extent they have a direct and significant impact on the student, such as on the student's exercise of rights of free expression. Under this section, a grievance may be initiated by a student alleging the violation of college/district policies and procedures against an instructor, an administrator or a member of the classified staff.

### Student Grievances Do Not Apply To

1. Student disciplinary actions, which are covered under separate Board Policies and Administrative Procedures.
2. Sex discrimination, sexual harassment, or illegal discrimination which are covered under separate Board Policies and Administrative Procedures.
3. Financial aid actions, which are covered under separate Board Policies and Administrative Procedures.
4. Police citations (i.e., "tickets"); complaints about citations must be directed to the County Courthouse in the same way as any traffic violation.

### Informal Resolution

Each student who has a grievance shall make a reasonable effort to resolve the matter on an informal basis prior to requesting a grievance hearing, and shall attempt to solve the problem with the person with whom the student has the grievance, that person's immediate supervisor, or the local college administration. The Vice President of Academic Services or designee shall serve as Grievance Officer on grade disputes and grievances arising out of instructional services. The Vice President of Student Services or designee shall serve as Grievance Officer for grievances arising outside of instructional services. The Grievance Officer and the student may also seek the assistance of the LPC Student Government (LPCSG) in attempting to resolve a grievance informally. Informal meetings and discussion between

persons directly involved in a grievance are essential at the outset of a dispute and should be encouraged at all stages. An equitable solution should be sought before persons directly involved in the case have stated official or public positions that might tend to polarize the dispute and render a solution more difficult. At no time shall any of the persons directly or indirectly involved in the case use the fact of such informal discussion, the fact that a grievance has been filed, or the character of the informal discussion for the purpose of strengthening the case for or against persons directly involved in the dispute or for any purpose other than the settlement of the grievance.

Any student who believes they has a grievance shall file a Statement of Grievance with the appropriate Grievance Officer within 10 days of the incident on which the grievance is based, or 10 days after the student learns of the basis for the grievance, whichever is later. The Statement of Grievance must be filed whether or not the student has already initiated efforts at informal resolution, if the student wishes the grievance to become official. Within 5 days following receipt of the Statement of Grievance Form, the Grievance Officer shall advise the student of their rights and responsibilities under these procedures, and assist the student, if necessary, in the final preparation of the Statement of Grievance form. If at the end of 10 days following the student's first meeting with the Grievance Officer, there is no informal resolution of the complaint that is satisfactory to the student, the student has the right to request a grievance hearing.

## Ombuds

The Ombuds (also known as an "ombudsman" or "ombudsperson") at Las Positas College will be an identified employee who is committed to serve as a neutral and an impartial conflict resolution practitioner. The Ombuds will have no formal decision-making authority or disciplinary responsibilities. The Ombuds will serve as the initial point of contact for students who encounter challenges or difficulties while navigating the college environment and will be responsible for identifying the proper resource at the college. Furthermore, the Ombuds will facilitate the first connection or contact with the appropriate college entity or employee. The goal of the Ombuds is to ensure the rights and interests of all parties to the dispute are considered with the goal of achieving a fair outcome in accordance with applicable policies, procedures, laws, and regulations. The inability to achieve a fair outcome may result in the student being referred to the grievance or complaint process. For more information, please visit the Office of the Vice President of Student Services.

## Academic Honesty Statement

Las Positas College promotes student success by providing high quality instruction and learning resources. The primary factor in student success, however, is the student's devotion of considerable time and energy to the learning process. A high grade in a Las Positas College course is, therefore, something of which both the college and the student can be proud. It indicates mastery of the material achieved through hard work.

Any form of academic dishonesty, whether cheating or plagiarism, undermines the value of grades for the entire student body and the College as a whole. It is an affront to every student who has labored to achieve success honestly and a threat to the College's reputation for academic excellence. For these reasons, the College does not tolerate any form of academic dishonesty. Any student attempting to gain an unfair advantage in a course will be severely penalized, up to and including suspension from classes. The actions taken against the student will also be permanently entered into the student's record in the case of repeated, flagrant, or serious incidents.

## Student Conduct

All complaints of alleged misconduct made against a student by any person should be submitted to the Vice President of Student Services or designee, with a copy to the area administrator. These complaints must be made in writing, specifying the time, place, and nature of the alleged misconduct. Identifying information for the complainant is also required. If the Dean or Vice President of Student Services determines the complaint to be unfounded, it may be dismissed.

The Vice President of Student Services or designee (VPSS) shall conduct an investigation of the reported incident as is appropriate. The VPSS/Designee will confer with the accused student for the purposes of advising the student of the report and of the student's rights under college rules and regulations. The VPSS/Designee may also procure information relating to the report from the accused student and others, including an assessment

of damage to property or injury to persons. Such investigations shall be treated as confidential and not placed in the student's file unless a charge is upheld and a decision is rendered by the VPSS/Designee against the student.

Following investigation, the VPSS/Designee will render a decision in writing to the student as well as the person filing the complaint against the student (if appropriate) within five (5) working days. The VPSS/Designee may find that the complaint lacks merit; or deliver a written statement to the accused student formally charging that student with misconduct.

## Standards of Student Conduct

The Chabot-Las Positas Community College District, Administrative Procedure 5500 – Standards of Student Conduct.

The following conduct shall constitute good cause for discipline, including, but not limited to, the removal, suspension, or expulsion of a student.

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object, including but not limited to any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a District employee and the campus safety administrator/supervisor.
3. Unlawful possession, use, sale, offer to sell, or furnishing, or being under the influence of, any controlled substance listed in California Health and Safety Code Sections 11053 et. seq., an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, or offering, arranging or negotiating the sale of any drug paraphernalia, as defined in California Health and Safety Code Section 11014.5.
4. Committing or attempting to commit robbery or extortion.
5. Causing or attempting to cause damage to District property or to private property on-campus.
6. Stealing or attempting to steal District property or private property on campus, or knowingly receiving stolen District property or private property on-campus.
7. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the District.
8. Committing sexual harassment as defined by law or by District policies and procedures.
9. Engaging in harassing or discriminatory behavior based on disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other status protected by law.
- 10 Engaging in intimidating conduct or bullying against another student through words or actions, including direct physical contact; verbal assaults, such as teasing or name-calling; social isolation or manipulation; and cyberbullying.
- 11 Willful misconduct that results in injury or death to a student or to District personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the District or on campus.
- 12 Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
- 13 Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty as defined by college faculty.
- 14 Dishonesty; forgery; alteration or misuse of District documents, records or identification; or knowingly furnishing false information to the District.
- 15 Unauthorized entry upon or use of District facilities.
- 16 Lewd, indecent or obscene conduct or expression on District-owned or controlled property, or at District sponsored or supervised functions.
- 17 Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on District premises, or the violation of lawful District regulations, the substantial disruption of the orderly operation of the District.
- 18 Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
- 19 Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction, including but not limited to handwritten or typewritten class notes, except as permitted by any district policy or administrative procedure.



## Student Discipline Procedures

The Chabot-Las Positas Community College District, Administrative Procedure 5520 – Student Discipline Procedures.

The purpose of this procedure is to provide a prompt and equitable means to address violations of the Standards of Student Conduct. If the student wishes to proceed beyond the informal process described in Administrative Procedure 5500, then the following procedure applies. This procedure guarantees to the student or students involved the due process rights guaranteed them by state and federal constitutional protections. This procedure will be used in a fair and equitable manner, and not for purposes of retaliation. It is not intended to substitute for criminal or civil proceedings that may be initiated by other agencies.

These Administrative Procedures are specifically not intended to infringe in any way on the rights of students to engage in free expression as protected by the state and federal constitutions, and by Education Code Section 76120, and will not be used to punish expression that is protected.

## Americans with Disabilities Act

In accordance with the 1990 Americans with Disabilities Act (ADA), the Chabot-Las Positas Community College District prohibits discrimination against students and employees with physical or mental disabilities that substantially limit activities such as working, walking, talking, seeing, hearing, or caring for themselves. People who have a record of such impairment, and those regarded as having impairment, are also protected.

## Section 508 of the Rehabilitation Act

Las Positas College is committed to providing access to its programs and services to all qualified individuals as mandated by Section 508 of the Rehabilitation Act. Students who have disabilities will have access to and use of technology information and services that is comparable to the access and use available to non-disabled students according to Section 508.

## Harassment and Sexual Harassment

In accordance with Title VII and Title IX of the Education Amendments of 1972, the Chabot-Las Positas Community College District provides a school and working environment free from all forms of harassment, including sexual harassment. The District also maintains an environment in which all students and employees model this behavior and are treated with dignity and respect.

No person shall be subjected to sexual overtures or conduct either verbal, visual or physical, which are intimidating, hostile, offensive, or unwelcome. Such conduct by employees and students is deemed unacceptable behavior and will not be tolerated by the District.

For provisions, specific procedures, and inquiries about application of Sexual Harassment Policies,, contact Wyman Fong, Vice Chancellor of Human Resources, at (925) 485-5261 or [wfong@clpccd.org](mailto:wfong@clpccd.org).

## Smoking Policy

In an effort to prevent the serious health risks associated with exposure to smoking and environmental tobacco smoke, employees, students, and visitors at LPC who choose to use tobacco/nicotine products (including vapers pens and e-cigarettes) may do so in parking lots only. Smoking is prohibited in any LPC-owned vehicle.

## Drug-Free Workplace

The Chabot-Las Positas Community College District is committed to maintaining a drug-free work/learning place in accordance with the requirements of the U.S. Drug-Free Workplace Act of 1988. The District certifies that it will provide a drug-free work/learning place by taking the actions required by the Drug-Free Workplace Act. For more information, please inquire with the Office of the Vice President of Student Services.

## Visitors

Visitors to LPC must register with the Information Desk receptionist in the Student Services & Administration Building. Visits to the classrooms are by permit/permission only. Non-students, including children, must have a

permit issued from the Office of the Vice President of Student Services or appropriate college administrator. Prior permission from the instructor is required. Permission to enter the property of the District, stated or implied in other policies or practices, is subject to the District policy of time, place, and manner.

## Non-Discrimination Policy (Age)

Las Positas College complies with the Age Discrimination in Employment Act of 1974 which prohibits discrimination in employment on the basis of age.

## Non-Discrimination Policy (Disability)

Las Positas College does not discriminate on the basis of disability in admission or access to, or treatment or employment in, its programs and activities. Sections 503 and 504 of the Rehabilitation Act of 1973, as amended, and the regulation adopted thereunder prohibit such discrimination.

## Non-Discrimination Policy (Race, Color, or National Origin)

Las Positas College complies with the requirements of Title VI of the Civil Rights Act of 1964 and the regulations adopted thereunder. No person shall on the grounds of race, color, or national origin be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program of the College. Las Positas College complies with Title VII of the Act, which includes nondiscrimination on the basis of religion and sex. Limited language skills are not a barrier to occupational programs and services of LPC.

## Non-Discrimination Policy (Gender)

Las Positas College does not discriminate on the basis of gender in the educational programs or activities it conducts. Title IX of the Educational Amendments of 1972, as amended, and the administrative regulations adopted thereunder prohibit discrimination on the basis of gender in education programs and activities operated by the College. Such programs and activities include admission of students and employment.

## Declaración de no Discriminación

Las Positas College, de acuerdo con las leyes civiles, declara que no discrimina hacia ninguna persona a base de su raza, color, nacionalidad, ascendencia, religión, creencia, sexo, edad o incapacidad, en sus programas y políticas de empleo y educación. El conocimiento limitado del idioma no limita acceso a programas y servicios ocupacionales. Cualquier pregunta sobre la aplicación de esta declaración puede dirigirse al U.S. Department of Education, Office for Civil Rights, 50 United Nations Plaza, San Francisco CA 94102, teléfono (415) 486-5555.

## Posting of Flyers

The Vice President of Student Services or Division Deans must approve posting of flyers and posters. Only flyers and posters related to activities, events, or classes sponsored by LPC or Chabot College are approved for general display without removal. Other flyers will be considered for approval to post on campus (or face removal).

## Hazing

Hazing is prohibited at LPC. Section 32050 of CA Education Code makes participation in any kind of hazing a misdemeanor, possibly a felony. Hazing is defined as "any method of initiation or preinitiation into a student organization or student body or any pastime or amusement engaged in with respect to these organizations which causes, or is likely to cause, bodily danger, physical harm, or personal degradation or disgrace resulting in physical or mental harm, to any pupil or other person attending any school, community college, college, university, or other educational institution in this state."

## Secret Organizations

Membership in secret fraternities, sororities, and organizations, as described by the California Education Code (Section 76035), is prohibited.

Las Positas College students who participate in such groups shall be subject to student discipline in accordance with law.

### Speech: Time, Place, and Manner

Procedures regarding time, place, and manner shall govern the exercise of free speech and related activities on the campus. The responsibility for maintaining conduct within the bounds of the law and compliance with the policies of the Board of Trustees shall be assumed by individuals, organizations, and the sponsoring organization's officers and student organizations, advisors and all organizational members. Restrictions on speech content shall extend no further than to restrain speech that is obscene, libelous, or presents a clear and present danger.

### Privacy Rights of Students

Each student and alum of Las Positas College has a right to review the official educational records, files, documents, and other materials that contain information directly related to them; and challenge such records that are inaccurate, misleading, or otherwise inappropriate. It is also the policy of the College that, unless excluded by state or federal law, no record, files, documents, materials, or personally identifiable information contained therein shall be released to any individual, agency, or organization without the express written consent of the student or alum.

Any student desiring to review their official educational records should contact the Dean of Enrollment Services to determine procedures for such review. Any student desiring to challenge the content of their official educational records should contact the Office of the Vice President of Student Services.

While LPC does not provide general directory services, it may by law under special circumstances release the following information about a student: name, address, telephone number, date and place of birth, major field of study, class schedule, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degree and awards received, and the most recent school of attendance. Any student who does not wish such information to be released about their participation or status should notify the Admissions and Records Office in writing at the beginning of each semester or term of attendance.

### Family Educational Rights and Privacy Act

The Family Educational Rights and Privacy Act (FERPA) affords students certain rights with respect to their education records. This is the right to inspect and review the student's education records within 45 days of the College receiving a request for access. Students should submit to the Dean of Enrollment Services, a written request that identifies the record(s) they wish to inspect. The Dean will make arrangements for access and notify the student of the time and place where the records may be inspected. If the records are not maintained by the Dean of Enrollment Services, they shall advise the student of the correct official to whom the request should be addressed.

The right to request the amendment of the student's education records that the student believes is inaccurate or misleading. Students may ask the College to amend a record that they believe is inaccurate or misleading. They should write the Dean of Enrollment Services or College official responsible for the record, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

They have a right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is defined as a person employed by Chabot-Las Positas Community College District in an administrative, supervisory, academic, or support staff position (including law enforcement unit and health staff); a person or company with whom the College or District has contracted (such as an attorney, auditor, or collection agency); a Board of Trustees member; or a person assisting another school official in performing their tasks. A school official has a

legitimate educational interest if the official needs to review an education record in order to fulfill their professional duties and responsibilities.

Upon request, LPC discloses education records without consent to officials of another school in which a student seeks or intends to enroll. While LPC does not provide general student directory services, it may release the following information about a student without consent: name, address, telephone number, date of birth, major field of study, photos, degree and awards received and date of attendance. Any student, who does not wish such information to be released about themselves, shall notify Admissions and Records in writing, no later than 10 school days after the start of the term. LPC does not release student information for individual use, private business, or commercial firms for use in advertising and publicity.

If a student has a concern, they have the right to file a complaint with the U.S. Department of Education concerning alleged failures by the College to comply with the requirements of FERPA. The name and address of the office that administers FERPA is the U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-4605. Website: [www.ed.gov/policy/gen/guid/fpco/ferpa](http://www.ed.gov/policy/gen/guid/fpco/ferpa).

For more information regarding FERPA, contact the Vice President of Student Services at (925) 424-1406 or the Dean of Enrollment Services at (925) 424-1542.

# ACADEMIC REGULATIONS

## ACADEMIC REGULATIONS

### Academic Standards

It is the policy of the Las Positas College Academic Senate that all academic courses be taught at a post-secondary level, particularly courses for which Las Positas College has articulation agreements with four-year institutions. When a course is articulated, it assures that students completing the course have attained certain levels of academic skill and knowledge comparable with the equivalent course at a four-year institution.

All are welcome at Las Positas College. We understand that students enter LPC with varying levels of scholarship and achievement. Because of this, we provide resources (tutoring, support courses, office hours/student hours, etc.) to help students master their college coursework. We are here to support the student to ensure their success. At the same time, faculty are expected to maintain course content at the college-level. Course content and objectives are reflected in the course outline of record on file with the Office of Academic Services, and are based on the academic foundation that students are expected to have upon entering the course.

### Faculty Office Hours / Student Hours

All members of the full-time faculty schedule office hours each week. This schedule is posted outside each instructor's office and on their Canvas page. Students are encouraged to take advantage of this opportunity, the benefits of which include:

- Assistance in understanding and achieving specific course expectations
- Development of concepts and understanding beyond the course expectations
- Insight into career opportunities within the instructor's area of expertise
- Encouragement, assistance, and direction in meeting both educational and personal needs
- Continuing association with a member of the academic community.

### Attendance Requirements

It is assumed that each student will consider class attendance an absolute requirement. It is the student's responsibility to attend every class the scheduled length of time. Excessive absences, tardiness, and leaving class early may be taken into consideration by instructors in assigning grades.

### Reporting Absence

Student absences should be cleared personally with instructors. Messages may be sent through Canvas or to the instructor's college email address.

### Excessive Absence

A student absent for a total of four consecutive, or six cumulative, instructional hours and/or two consecutive weeks of instruction may be dropped from that class by the instructor. This action constitutes an official termination of class enrollment, recorded as specified in the section on "Withdrawing from Classes" in this Catalog.

### Examinations and Evaluations

Students will be expected to take examinations and to complete and submit reports and/or projects. The instructor will determine the scheduling of exams and due dates of reports and projects. However, final examinations are given according to a published final exam schedule for each semester. Unless the student and instructor have made prior arrangements, the instructor is not required to reschedule missed exams or to extend deadlines for reports and/or projects.

### Removal of Disruptive Students

Instructors may remove disruptive students from the classroom for the duration of a class period but may not terminate their enrollment for disciplinary reasons. The Vice President of Student Services or designee may recommend suspension of a student for due cause. Only the Board of Trustees can expel a student from the College District.

### Use of Electronic Recorders

Students are not permitted to make recordings in class or in any campus meetings, including remote online class meetings, without the approval of the instructors involved. Exceptions shall be made for students with disabilities who have permission from the Disabled Student Programs and Services.

### Grades

Grades are a means of communicating student achievement within courses of instruction. College grades are defined as follows:

Grade	Meaning	Grade Value
A	Excellent	4 grade points per unit
B	Above Average	3 grade points per unit
C	Average	2 grade points per unit
D	Barely Passing	1 grade point per unit
F	Failing	0 grade points/units attempted with no units earned. May negatively affect progress. See the section on "Academic Probation and Dismissal" in this Catalog.
P	Pass	0 grade points/units earned with no units attempted.
NP	No Pass	0 grade points/no units earned and no units attempted. See the section on "Academic Probation and Dismissal" in this Catalog.
SP	Satisfactory Progress	0 grade points/no units earned and no units attempted. Used to indicate satisfactory progress, but not completion, of a noncredit course.
I	Incomplete	0 grade points/no units earned and no units attempted. May negatively affect progress. See the section on "Academic Probation and Dismissal" in this Catalog.

### Pass/No Pass Grades

(Unit Limitations may exist at transfer institutions)

In accordance with the Education Code and the Administrative Code, Las Positas College has established a grading policy that adds the "P" (pass) and "NP" (no pass) grades to the standard letter grades (A, B, C, D, F) used in colleges and universities. Courses in which a "P" (pass) grade is earned will apply toward the 60 units required for graduation, and will not affect the student's grade point average. A maximum of 14 units of "P" (pass) may be applied toward the Associate in Arts for Transfer or Associate in Science for

Transfer degrees. For Associate of Arts or Associate of Science degrees, a maximum of 75% of units required for the program may be Pass/No Pass.

Additional units may be applied provided the student secures prior approval of the Dean of Student Services. A course in which a "NP" (no pass) grade is earned will not apply toward graduation and will not affect the student's grade point average. An excess of number of "NP" (no pass) grades will affect the student's academic progress ratio, resulting in a low figure.

Offering courses for pass/no pass grades provides the student with the opportunity to explore areas outside their current interest field without undue concern for their grade point average. This policy allows the student to take coursework outside their major without the fear of a substandard grade, namely a "D" or "F." Students are expected to complete the course and comply with College attendance requirements and other expectations of the course. Should they fail to do so, their enrollment in the class may be terminated or they may receive a "NP."

Las Positas College offers:

- Some courses solely for a pass/no pass (P or NP) grade.
- Some courses solely for a standard letter grade.
- Some courses in which the student may choose to complete the course for either a pass/no pass grade OR for a standard letter grade.

On or before the last day of instruction for the semester, the student shall inform the Admissions and Records Office, by petition, of their intention to complete a course for a pass/no pass grade and the instructor shall report to the Dean of Enrollment Services a final grade of "P" (pass) or "NP" (no pass) for students who so petition. The student's decision to opt for pass/no pass grade may not be reversed by either the student or the instructor at a later date.

The "P" (pass) grade will be given to indicate completion of a course with "C" or better work.

A student may repeat a course in which a grade of "D," "F" or "NP" (no pass) is earned.

### Administrative Symbol "IP"—In Progress

The administrative symbol "IP" is established to indicate coursework "in progress." The symbol "IP" is not a grade; therefore, it has no value in calculating unit credit or grade point average. The required coursework to remove the "IP" must be completed by the end of the term following the date the "IP" was granted. If a student is assigned an "IP" at the end of a term and does not complete that course during the subsequent term, the appropriate faculty member will assign an evaluative symbol (grade) to be recorded on the student's permanent record.

### Administrative Symbol "RD"—Report Delayed

Only the Dean of Enrollment Services can assign the administrative symbol "RD". It is to be used when there is a delay in reporting a grade due to extenuating circumstances. It is a temporary notation to be replaced by a permanent grade/symbol, as soon as possible. "RD" shall not be used in calculating grade point averages.

### Administrative Symbol "I"—Incomplete

Incomplete academic work for unforeseeable emergency and justifiable reasons at the end of the term may result in an "I" symbol being entered by the instructor on the student's permanent record. The student may complete the course work by the end of the following term or semester and receive an appropriate letter grade. An "Incomplete" represents an agreement between the student and the instructor that the student will complete the work in the following semester. The student will be asked to sign the Incomplete Grade Contract form. If the student does not complete the course work before this deadline, the right of the student to make up the work is forfeited. The student may petition to extend the deadline date because of extenuating circumstances, but this will require the approval of the Dean of Enrollment Services of Las Positas College, or designee, and the instructor of record. The "I" will be replaced with the alternate letter grade assigned by the instructor at the time the incomplete was assigned (if the student does nothing and does not finish the work listed on the incomplete contract).

A grade change form will contain the following documentation and shall be maintained by the Dean of Enrollment Services.

- The condition(s) stated by the instructor for removal of the "I";
- The letter grade to be assigned if the work has not been completed within the designated time limit;
- The letter grade assigned when the stipulated work has been completed; and
- The signature of the student.

The "I" symbol shall not be used in calculating units attempted or for grade points.

## Academic Grade Point Average

The Academic Grade Point Average (GPA) is an index of the quality of a student's work. To enable the calculation of the GPA, eligibility for honors and recognition, and other scholastic status, letter grades are converted to numerical form using the grade value as previously defined.

Grades earned in non-degree applicable courses (numbered 100-299) will not be used when calculating a student's degree applicable grade point average. Courses below the English 1A requirement are not degree applicable.

The GPA is calculated by dividing total grade points by total units attempted. Points are determined as follows:

### Grade Points

A = 4 points per unit

B = 3 points per unit

C = 2 points per unit

D = 1 point per unit

F = 0 points per unit

### Example:

<b>HISTORY 1</b>	3 units x 3 grade points (B) = 09 grade points
<b>MATH 1</b>	5 units x 2 grade points (C) = 10 grade points
<b>KIN 1</b>	.5 unit x 4 grade points (A) = 02 grade points
<b>TOTAL</b>	8.5 units = 21 grade points
21 DIVIDED BY 8.5 = 2.47 OR C	

## Scholastic Honors

Students who complete at least 6 units of work each semester with grades yielding a semester GPA of 3.25 or better are recognized for academic distinction by placement on the Academic Honors List and by a notation on the semester grade report and transcript.

Students who graduate with "Highest Honors" (GPA of 3.50 or better) and those who graduate with "Honors" (GPA of 3.25 or better) are recognized at graduation.

The Sigma Theta Chapter of Alpha Gamma Sigma (AGS) is a California Community College Honor Scholarship Society that recognizes academic achievement. Membership eligibility and other information are available through the AGS advisor.

## Grade Change Deadline Period

Awarding grades to students is the responsibility of the instructor of the course in which the student is registered. The determination of the student's grade by the instructor shall be final in the absence of mistake, fraud, bad faith, or incompetence.

When a student believes an error has been made in the assignment of a grade, they should discuss the problem with the instructor. To correct an erroneous grade, a special "Request for Grade Change" form must be

completed and presented to the Office of Admissions and Records by the instructor. The Office of Admissions and Records will forward the form to the Dean of Enrollment Services.

Requests for a grade change must be made while classes are in session following the semester for which the grade was assigned. The student is responsible for monitoring personal academic records.

Grade changes will not be made after the established deadline, except in cases with extenuating circumstances. These are acute medical, family, or other personal problems that cause the student to be unable to meet the deadline. Requests for a grade change under this exception shall be made to the Dean of Enrollment Services (or designee) who may, upon verification of the circumstance(s), authorize the initiation of a grade change to "NGR" or "W". The student must present evidence of the extenuating circumstance(s).

Original copies of the instructor grade reports will be retired to microfilm after a five-year period (no grade changes after that) and kept in perpetuity.

## Academic Renewal

Academic Renewal Academic Renewal, in accordance with the California Education Code Sections 55764 and 55765, is a process that permits the alleviation of substandard (D's, F's) academic coursework not reflective of the student's current scholastic ability. Grades alleviated by this process will be disregarded in computing the student's grade point average.

Students may petition the Dean of Enrollment Services at Las Positas College for academic renewal upon completion of the following:

- A minimum of 12 units taken consecutively at a regionally accredited institution with a grade point average of 2.5 or better; or
- A minimum of 20 units with at least a 2.0 grade point average.

Upon approval, the student's permanent record shall be annotated in such a manner that all courses disregarded shall remain legible on the transcript, indicating a true and accurate history of the student's record.

Students may petition for academic renewal only once. Once the academic renewal process has been completed, it cannot be reversed. A maximum of 24 units of work may be renewed.

Academic renewal at Las Positas College does not guarantee that other colleges will accept this action. Acceptance of academic renewal is at the discretion of the receiving institution.

## Catalog Requirements / Continuous Attendance

A student in continuous attendance in regular semesters may, for the purpose of meeting degree or certificate requirements, elect to meet the requirements in effect at any time during their period of continuous attendance at the Chabot-Las Positas Community College District (CLPCCD).

Graduation requirements are listed in the Catalog. If a break in attendance occurs before graduation requirements have been met, the graduation requirements that apply to the student are those listed in the Catalog in force at the time continuous studies are resumed.

Continuous attendance is defined as enrollment in at least one term during the academic year, including the winter and summer sessions, on a continuous basis. Any transcribed academic record symbol shall constitute enrollment. The academic year starts at the beginning of the fall term and terminates at the end of the following summer term. A student who loses continuous attendance is considered to be a returning student and will have a new catalog right of the returning academic year.

The Las Positas College Catalog Requirements and Continuous Attendance Policy do not necessarily apply to requirements in effect at transfer institutions. Courses applicable toward major and general education requirements may change. Students who are planning to transfer are advised to consult the catalog of the college or university to which they will transfer.

## Notice of Unsatisfactory Work (Early Alert)

Instructors may notify students of unsatisfactory work at any time during the semester. Such notices are given to the student in person or mailed

to the student at their home address. Excessive absences, academic deficiency, and failure to submit assignments constitute reasons for notices of unsatisfactory work. A student who receives such notices, or any student who experiences difficulty with academic achievement, is encouraged to consult with their instructor and counselor for assistance.

## Academic Standards

The Academic Standards Policy of Las Positas College is established to assist students in making appropriate educational plans. There are two indices to academic standards: Academic Status and Academic Progress.

### Academic Status - Probation and Dismissal

A student who has attempted at least 12 semester units of college courses and has a cumulative grade point average of less than 2.0 will be placed on Academic Probation I.

A student on Academic Probation I who does not raise their cumulative grade point average to 2.0 or higher in the following semester will be placed on Academic Probation II.

Veterans lose certification for Veterans Benefits after two semesters of academic probation; refer to the Office of Veterans Affairs.

A student on Academic Probation II who does not raise their cumulative grade point average to a 2.0 or higher in the following semester of attendance will be dismissed. The first time a student is dismissed, they may apply for readmission after one semester, summer session not included, of non-attendance. In the case of a second dismissal, the student may apply for readmission after 5 years of non-attendance or upon appeal to the Vice President of Student Services. Summer session does not count as a semester in determining academic status.

### Removal of Academic Probation Status

Once a student on academic probation raises their overall (cumulative) grade point average to a 2.0 ("C") or higher, they will be taken off Academic Probation status and will become a "student in good standing."

### Academic Progress - Probation and Dismissal

Progress Probation is determined by the percentage of cumulative units with grades of W, N, or I (Substandard Progress Grades). A student who has attempted 12 cumulative semester units of College course work will be placed on Progress Probation I if 50% or more of the cumulative units attempted resulted in substandard progress grades.

A student on Progress Probation I who does not reduce their percentage of cumulative substandard progress units to below 50% will be placed on Progress Probation II.

If a student on Progress Probation II continues to have 50% or more of their cumulative units made up of substandard progress grades in the following semester, they will be dismissed. The first time a student is dismissed, they may apply for readmission after one semester (summer session not included) of non-attendance. In the case of a second dismissal, the student may apply for readmission after 5 years of non-attendance or upon appeal to the Vice President of Student Services. Summer session does not count as a semester in determining academic progress status.

### Removal of Progress Probation Status

In order to reverse progress probation status and become a "student in good standing," a student must reduce the cumulative units of W, N or I grades to less than 50% of their total units attempted. Summer session does not count as a semester in determining progress status.

## Appeal Process

Under extenuating circumstances beyond the student's control or ability to foresee, exceptions to these policies are granted by the Vice President of Student Services or designee. Students should see a counselor to discuss their progress or academic status and for details associated with the academic standards policy.



## CREDIT FOR PRIOR LEARNING

Credit for Prior Learning (CPL) is college credit awarded for validated college-level skills and knowledge gained outside of a college classroom. This CPL definition does not include knowledge and skills already assessed and awarded credit through formal education at regionally accredited in-state and out-of-state institutions.

Students may petition for Credit for Prior Learning if they meet the following:

- The student must be in good standing in the District and have an educational plan on file
- The student must have previously earned credit or noncredit from the District or be currently registered in the District
- The course is listed in the current College Catalog
- The student is not currently enrolled in the course to be challenged
- Credit by Examination: The student is registered in the District and not currently enrolled in nor received credit for a more advanced course in the same subject (may be waived by department)

Award for credit may be made for general education, program, or elective coursework. Methods for awarding credit for prior learning are as follows:

- Achievement of a satisfactory score on an Advanced Placement examination;
- Achievement of a satisfactory score on a high-level International Baccalaureate (IB) examination;
- Achievement of a satisfactory score on the College Level Examination Program (CLEP);
- Credit by satisfactory completion of an examination administered by the college in lieu of completion of an active course listed in the current college catalog;
- Achievement of an examination administered by other agencies approved by the college, such as industry recognized documentation;
- Evaluation of Joint Service Transcripts (JST); and
- Assessment approved or conducted by proper authorities of the college, such as evaluation of student experience through documentation or portfolio

## Procedures for Credit by Assessment or Examination

### 1. Application and Administration

The petition must be approved by the appropriate discipline faculty, the Division Dean, the Vice President of Academic Services, and Processed by Admissions and Records. The assessment or examination will be scheduled and administered by the relevant faculty member.

For more information, visit the CPL webpage: <https://laspositascollege.edu/cpl/index.php>

### 2. Awarding of Credit

When the student completes the specified assessment requirements, the administering instructor will determine if the evidence adequately demonstrates mastery of the course content as set forth in the Course Outline of Record. Students shall be offered a credit/ no-credit option if that option is normally available for the course. A student must achieve a "C" or better to be awarded credit.

### 3. Limitations

Credits acquired by assessment shall not be counted in determining the 12 semester hours of credit in residence required for an associate degree. The amount of credit that may be earned and counted toward a certificate or degree is no more than three-quarters of the units needed for completion. Credit for Prior Learning is transferable to California State University campuses. Students must pay the \$46/ unit for credit-by-exams, but not for industry-recognized training, portfolios, or JST.

### 4. Notations

The student's academic record will clearly indicate that credit was earned by assessment of prior learning.

## Assessment of Documentation, Portfolio, or Credentials

Students who have achieved elsewhere an equivalent knowledge, understanding and experience that is required by regular college courses may receive units of credit based on successful completion of a comprehensive assessment of documentation, credentials, or portfolio designed and approved by LPC discipline faculty. A student may petition for

courses available for prior learning assessment publicly listed on the LPC website.

## Credit-by-Examination (Individual Student Application)

Students who have achieved elsewhere an equivalent knowledge, understanding and experience to that required by regular college courses may receive units of credit based on successful completion of a comprehensive course exam approved by the College discipline faculty. Credit-by-Exam may also be used to provide credit for completion of certain coursework at the high school level, where deemed appropriate by a majority of faculty in the discipline. (See High School/ ROP/Adult School Articulation section in this catalog.)

## Advanced Placement (AP) Examinations

LPC grants academic credit for successful completion of examinations of the College Board's Advanced Placement (AP) Program. Credit awarded based on passing AP scores of 3+ may be applied differently for the AA/AS degree and for transfer; therefore, students are advised to consult with a counselor for information on how AP scores will be applied based on their educational goals. Courses deemed equivalent to AP exams as determined by LPC faculty (see chart) may be used to clear pre-requisites as appropriate – see a counselor for details. Students may not receive duplicate credit for AP exams and equivalent courses taken at LPC.

The Advanced Placement Exams (AP) chart displays how credit is awarded for the following:

- Las Positas College AA/AS degree – Las Positas College AA/AS General Education pattern area and units, elective units, and course equivalency.
- CSU General Education-Breadth pattern area and units toward CSU transfer admission.
- IGETC (Intersegmental General Education Transfer Curriculum) – GE pattern area for CSU and/or UC and units toward CSU and UC transfer admission.

In order to receive academic credit toward the AA/AS degree and/ or CSU GE Breadth/IGETC certification for AP exams, students must submit the official AP score report from the College Board to the Admissions and Records Office and request the score report to be scanned into their student records. Scanning requests may be initiated by meeting with an academic counselor. In cases where the AP exams are not listed on the AP Chart or do not earn credit, students may petition the academic discipline to consider credit.

## International Baccalaureate (IB) Examinations

LPC grants academic credit for successful completion of examinations of the International Baccalaureate (IB) Program. Credit awarded based on passing IB scores may be applied differently for the AA/AS degree and for transfer; therefore, students are advised to consult with a counselor for information on how their IB scores will be applied based on their educational goals. Students may not receive duplicate credit for IB exams and equivalent courses taken at LPC.

The International Baccalaureate (IB) Examinations chart displays how credit is awarded for the following:

- Las Positas College AA/AS degree – Las Positas College AA/AS General Education pattern area and units, and elective units.
- CSU General Education-Breadth pattern area and units toward CSU transfer admission.
- IGETC (Intersegmental General Education Transfer Curriculum) – GE pattern area for CSU and/or UC and units toward CSU and UC transfer admission.

In order to receive academic credit toward the AA/AS degree and/ or CSU GE Breadth/IGETC certification for IB exams, students must submit the official IB score report to the Admissions and Records Office and request the score report to be scanned into their student records. The scanning request may be initiated by meeting with an academic counselor. In cases where the IB exams are not listed on the IB Chart or do not earn credit, students may petition the academic discipline for consideration of credit.

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## College-Level Examination Program (CLEP)

Las Positas College grants academic credit for successful completion of examinations of the College Board's College-Level Examination Program (CLEP). Credit awarded based on passing CLEP scores may be applied differently for the AA/AS degree and for transfer; therefore, students are advised to consult with a counselor for information on how their CLEP scores will be applied based on their educational goals. Students may not receive duplicate credit for CLEP exams and the equivalent courses taken at the college.

The College-Level Examination Program (CLEP) chart displays how credit is awarded for the following:

- Las Positas College AA/AS degree – Las Positas College AA/AS General Education pattern area and units, and elective units.
- CSU General Education-Breadth pattern area and units toward CSU transfer admission.

In order to receive academic credit toward the AA/AS degree and/or CSU GE Breadth certification for CLEP exams, students must submit the official CLEP score report from the College Board to Admissions and Records and request the score report to be scanned into their student records. Scanning requests may be initiated by meeting with an academic counselor. In cases where the CLEP exams are not listed on the CLEP Chart or do not earn credit, students may petition the academic discipline for consideration of credit.

**ADVANCED PLACEMENT (AP) EXAMINATIONS**

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600 × 900



600 × 900

**INTERNATIONAL BACCALAUREATE (IB) EXAMINATIONS**

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600 × 900



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**COLLEGE LEVEL EXAMINATION PROGRAM (CLEP)**

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600 × 900

## PROGRAMS OF STUDY

### PROGRAMS OF STUDY

Las Positas College is authorized by the Board of Governors of the California Community Colleges to confer the Associate Degree, Associate Degree for Transfer, Certificate of Achievement, Certificate of Accomplishment, Certificate of Competency, and Certificate of Completion upon students who complete the necessary requirements. For a list of all Degree and Certificate Programs see the "Degree and Certificate" chart in this Catalog. See an academic counselor for further information. Grades earned in non-degree applicable courses will not be used in calculating a student's degree applicable GPA.

#### Associate Degree

Las Positas College offers the Associate Degree (AD), which consists of the Associate of Arts (AA) degree and Associate of Science (AS) degree. These degrees include career technical education programs designed to prepare for direct job entry and local programs designed as a record of academic achievement. The AS is primarily for any Science, Technology, Engineering, or Mathematics (STEM) field and Career Education programs while the AA is primarily for all other disciplines.

The Associate Degree is conferred upon students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. As part of the 60 or more units, students must complete the Las Positas College Associate Degree General Education (ADGE) pattern. ADGE courses are grouped into several broad areas and are designed to cultivate intellect and imagination and to broaden awareness of the relationship and interdependence of ideas and disciplines. Instead of following the ADGE pattern, students may earn the degree by following the California General Education Transfer Curriculum (Cal-GETC) pattern, but this may require students to take more overall units to earn the degree. Please check with your Counselor to determine which general education pattern is right for you. All courses for the major or area of emphasis must be completed with a grade of "C" (or "P") or better.

#### Associate Degree for Transfer

Las Positas College offers the Associate Degree for Transfer (ADT), which consists Associate in Arts for Transfer (AA-T) degree and Associate in Science for Transfer (AS-T) degree. These degrees are transfer preparation programs designed to prepare students for transfer to the California State University (CSU) system in a similar baccalaureate program. Students who are awarded an ADT are guaranteed admission with junior standing somewhere in the CSU system and given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses. In addition to the guaranteed admission, students will be given a special GPA advantage. Students who have been awarded an ADT are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units for programs deemed similar to the ADT. To view the most current list of Las Positas College ADTs and to find out which CSU campuses accept each degree, please go to [www.sb1440.org](http://www.sb1440.org). Current and prospective students are encouraged to meet with a Counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

The Associate Degree for Transfer is conferred upon students who complete the 60 semester units of the degree pattern that are eligible for transfer to the California State University with a grade-point average of 2.0 or better of which 12 units must be earned at Las Positas College. As part of the 60 units, students must complete Cal-GETC pattern. All courses for the major or area of emphasis must be completed with a grade of "C" (or "P") or better.

#### Certificate of Achievement

Las Positas College offers the Certificate of Achievement. These certificates include career technical education programs designed to prepare for direct job entry and local programs designed as a record of academic achievement.

The Certificate of Achievement is conferred upon students who successfully complete the required courses for the certificate with a grade of "C" (or "P")

or better and complete at least 50% of the program requirements within the Chabot-Las Positas Community College District of which at least one course must be completed at Las Positas College.

#### Certificate of Accomplishment

Las Positas College offers the Certificate of Accomplishment. These certificates include career technical education programs designed to prepare for direct job entry and local programs designed as a record of academic achievement. Individual courses will appear on a student's transcript. The name of the certificate and completion of industry-based professional development will also be noted.

The Certificate of Accomplishment is conferred upon students who successfully complete the required courses for the certificate with a grade of "C" (or "P") or better and completes at least 50% of the program requirements within the Chabot-Las Positas Community College District of which at least one course must be completed at Las Positas College.

#### Certificate of Competency

A Certificate of Competency is a noncredit certificate intended for students who do not need credit for transfer or for employment but wish to improve their basic skills in English or Mathematics or learn English as a second language.

The Certificate of Competency is conferred upon students who successfully complete at least the capstone course for the certificate with a grade of "C" (or "P") or better.

#### Certificate of Completion

A Certificate of Completion is a noncredit certificate intended for students who do not need credit for transfer but who wish to obtain the knowledge and preparation of skills needed for entry level positions in the workforce or obtain short-term vocational skills needed for immediate employment.

The Certificate of Completion is conferred upon students who successfully complete the required courses for the certificate with a grade of "C" (or "P") or better.

#### General Education Reciprocity Program with Community Colleges

Las Positas College has entered into a mutual agreement with nine other local community colleges to accept the completed Associate Degree General Education (ADGE) pattern of these colleges as completed for Las Positas College. The other participating colleges are:

Chabot College (Hayward), DeAnza College (Cupertino), Evergreen Valley College (San Jose), Foothill College (Los Altos Hills), Gavilan College (Gilroy), Mission College (Santa Clara), Ohlone College (Fremont), San Jose City College (San Jose), and West Valley College (Saratoga).

Effective fall 2007, students who obtain an official General Education Reciprocity Program Certification (which verifies completion of ADGE) or complete an associate degree at any one of the participating colleges will have their ADGE course work accepted as completing Las Positas College's ADGE pattern for the Associate of Arts and/or the Associate of Science Degree.

No additional general education course work will be required if the certification is officially presented. Students will still be required to complete all courses and prerequisites needed for their major. The agreement also means that the other participating colleges will accept the completed Las Positas College's ADGE pattern if an official General Education Reciprocity Program Certification is presented at any of the member colleges. Students must request certification in the Counseling Department. This agreement is reviewed periodically.

#### Petition to Graduate

At least one semester before the scheduled graduation ceremony, students should schedule an appointment with a counselor to check their progress in fulfilling the graduation requirements and arrange to complete the

appropriate application for graduation. Official transcripts from other colleges must be submitted to the Admissions and Records Office, for coursework to be considered in meeting graduation requirements at Las Positas College. For graduation purposes only, total attempted and completed units transferred from other colleges will be included in determining a student's overall cumulative grade-point average (GPA).

Students may receive degrees or certificates at the end of any semester or the end of summer session. Students should petition no later than the tenth instructional week of the semester in which they plan to complete the requirements. Deadline dates are listed in the College Calendar (printed in the Class Schedule). "Request for Degree or Certificate" forms are available at the Admissions and Records Office or on the Las Positas College website.

Commencement Exercises are held in late May or early June. All students receiving degrees and/or certificates are cordially invited to participate.

## TRANSFER TO A BACCALAUREATE COLLEGE OR UNIVERSITY

Las Positas College provides the equivalent to the first and second years of a four-year college or university program. Students intending to transfer to baccalaureate colleges and universities may complete their lower division general education requirements and major field preparatory courses at Las Positas College. The Counseling Department and the Transfer Center can provide the most up-to-date transfer information, in addition to individual counseling appointments.

Students should meet early and regularly with a counselor to ensure a smooth transition to the transfer institution. Counselors work with students to develop Student Educational Plans (SEPs) that map out the courses needed for successful transfer.

### Transfer Services (Building 1600)

A variety of transfer services are coordinated and provided through the Transfer Center. Transfer services include:

- Individual drop-in appointments with LPC counselors;
- Individual appointments with college/university representatives;
- Access to a library of college and university catalogs, both in print and online;
- Support completing with the Transfer Admission Guarantee (TAG) application;
- Referrals to appropriate faculty and supportive services;
- Assistance with technology in the articulation of coursework ([www.assist.org](http://www.assist.org)) and college applications;
- Transfer events, including Transfer Day;
- Workshops that assist with transfer planning, the application process, and the personal statement.

Comprehensive counseling services are available in the Counseling Department. Counselors work with students to develop Student Education Plans (SEPs), provide assistance with career and major exploration and selection. For more info, see "Counseling Services."

## Transfer Preparation

The main components of a typical transfer plan are listed below:

1. General Education Requirements  
To earn a bachelor's degree from the University of California (UC) or the California State University (CSU), students must complete a program of general education. Beginning in Fall 2025, the pattern for both UC and CSU system transfer is called California General Education Transfer Curriculum (Cal-GETC). Some high-unit majors and certain UC campuses may have different requirements – consult a counselor for info. For students with catalog rights prior to Fall 2025, California State University General Education Breadth (CSU GE-B) and the Intersegmental General Education Transfer Curriculum are also available. See the 2024-2025 academic year charts in this catalog.
2. Lower-Division Major Requirements  
Students should take specific lower-division courses required for their chosen majors (also called major preparatory courses). Impacted or selective majors (those that are competitive for admission) may require all or most major preparatory courses to be complete before transfer. ASSIST\* ([www.assist.org](http://www.assist.org)) lists the articulation agreements of these major preparatory courses for the UC and CSU campuses. The lower-division major requirements may differ depending on the institution;

therefore, it is important for students to review the agreements for each university considered and consult a counselor. \*See ASSIST information that follows below.

### 3. Electives

Electives are additional transferable courses completed in order to meet the total number of units required to transfer.

## Transferability of Courses

Students may transfer a maximum of 70 community college semester units to most California public four-year colleges or universities. Courses in excess of 70 units may still be used to meet transfer requirements. Many baccalaureate level courses offered at Las Positas College have been articulated with the University of California (UC), California State University (CSU), and a number of private institutions. ASSIST.org provides the most up-to-date lists of transferable courses. Students should visit [www.assist.org](http://www.assist.org) at the beginning of each academic year to obtain updated information.

## Course Identification Numbering System (C-ID)

The Course Identification Numbering System (C-ID) is a statewide numbering system independent from the course numbers assigned by local California community colleges. A C-ID – number next to a course signals that participating California colleges and universities have determined that courses offered by other California community colleges are comparable in content and scope to courses offered on their own campuses, regardless of their unique titles or local course number. Thus, if a schedule of classes or catalog lists a course bearing a C-ID number, for example COMM 110, students at that college can be assured that it will be accepted in lieu of a course bearing the C-ID COMM 110 designation at another community college. However, students should always go to [www.assist.org](http://www.assist.org) to confirm how each college's course will be accepted at a particular four-year college or university for transfer credit.

The C-ID numbering system is useful for students attending more than one community college and is applied to many of the transferable courses students need as preparation for transfer. Because these course requirements may change and because courses may be modified and qualified for or deleted from the C-ID database, students should always check with a counselor to determine how C-ID designated courses fit into their educational plans for transfer.

Students may consult the C-ID database at [www.c-id.net](http://www.c-id.net) for specific information on C-ID course designations. Counselors can always help students interpret or explain this information.

## ASSIST

ASSIST ([www.assist.org](http://www.assist.org)) is the official repository of articulation information for California public postsecondary educational institutions. ASSIST includes reports of how course credits earned at a California Community College may be applied when transferring to a public California university. Students are advised to meet with a counselor to learn how to use the information posted on ASSIST.

## Guaranteed Transfer Programs

Las Positas College provides transfer students with a variety of opportunities to participate in guaranteed transfer programs. Currently, there are programs that guarantee transfer to at least 55 colleges and universities. The University of California system has a Transfer Admission Guarantee (TAG) program at the majority of its campuses. The California State University system has an Associate Degree for Transfer (ADT) program that guarantees students admission to many of its campuses, based on major and impact status. Numerous independent and in/out-state colleges, and universities also have Transfer Admissions Agreements (TAA) with Las Positas College.

## UC Transfer Admission Guarantee (TAG)

A Transfer Admission Guarantee (TAG) is a contract that guarantees admission to a participating campus of the University of California. Students must request a TAG during the month of September prior to applying for transfer for the following Fall term. Students must also apply for admission to the university during the following November. Campuses participating in the UC TAG program include: UC Davis, UC Merced, UC Irvine, UC Riverside, UC Santa Barbara, and UC Santa Cruz.

## CSU Associate Degree for Transfer (AD-T)

LPC now offers associate degrees for transfer (AD-T) to the CSU system. These may include Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) Degrees. These degrees are designed to provide a clear pathway to a CSU major and baccalaureate degree. CA Community College students who are awarded an AA-T or AS-T Degree are guaranteed admission with junior standing somewhere in the CSU system and are given priority admission consideration to their local CSU campus or to a program that is deemed similar to their community college major. This priority does not guarantee admission to specific majors or campuses. Students who have been awarded an AA-T or AS-T Degree are able to complete their remaining requirements for the 120-unit baccalaureate degree within 60 semester or 90 quarter units. For more info, see Associate Degree for Transfer (Programs of Study) in this Catalog.

## Transfer Alliance Program (TAP)

Through this agreement with University of California, Los Angeles, students completing the LPC Honors Transfer Program by fulfilling at least 5 honors contracts in their classes, along with their IGETC requirements can apply to UCLA as TAP applicants. UCLA TAP certification is not a guaranteed admission to UCLA, but has an acceptance rate significantly higher than general transfer students without TAP. Students will need to join the LPC Honors Transfer Program to become TAP applicants. For more information on the LPC honors program visit their website at <http://www.laspositascollege.edu/honors/>.

## Colleges and Universities with Transfer Admission Agreements

Additional transfer guarantee programs are available with Saint Mary's College, Santa Clara University, John F. Kennedy University, and the University of the Pacific. Las Positas College students also have opportunities for guaranteed admission programs with Arizona State University and the University of Arizona. All California Community College students also can participate in the Transfer Admission Guarantee program with select Historically Black Colleges and Universities (HBCUs). Students who complete certain academic requirements are guaranteed transfer to any of the participating HBCUs. For more information about this unique opportunity, please visit [www.cccco.edu/HBCUTransfer](http://www.cccco.edu/HBCUTransfer)

Current and prospective community college students are encouraged to meet with a counselor to review their options for transfer and to develop an educational plan that best meets their goals and needs.

## California State University (CSU)

### Admission Requirements for Transfer to CSU

To be eligible for junior-level transfer to a CSU, students must:

- Complete 60 CSU transferable units;
- Earn a college grade point average of 2.0 or better in all transferable courses;
- Be in good standing at the last college or university attended;
- Complete at least 30 semester units of general education requirements, with grades of "C" or better. The 30 units must include all of the GE requirements in communication in the English language (English composition, oral communication, and critical thinking) and at least one course of at least 3 semester units in transferable mathematics. (More info in the "Las Positas College General Education Pattern" charts.)

Note: Some competitive campuses and/or majors have additional requirements. Consult a counselor for details.

Some CSU campuses may consider students who have completed fewer than 60 units if they meet the following requirements:

- Earn a grade point average of 2.0 or better in all transferable college units completed;
- Be in good standing at the last college or university attended;
- Meet first-time freshman admission requirements or have completed courses to make up high school deficiencies and;
- Meet the eligibility index required of a freshman.

## CSU General Education Requirements

Las Positas College offers a single transfer general education pattern, which enables student to meet both UC and CSU General Education requirements.

- The California General Education Transfer Curriculum (Cal-GETC) chart is available in this catalog and on-line.

### Priority Application Filing Dates for CSU

Summer Term: Feb. 1 – 28 of that year

Fall Term: Oct. 1 – Nov. 30 of prior year

Winter Term: June 1 – 30 of prior year

Spring Semester or Quarter: Aug. 1 – 31 of prior year.

NOTE: Not all campuses admit students every semester/quarter. Please visit [www.calstate.edu/apply](http://www.calstate.edu/apply) for more information.

### CSU Resources

Cal State Apply – [www.calstate.edu/apply](http://www.calstate.edu/apply) – provides information regarding admission requirements, application deadlines, and specific CSU campuses.

## University of California (UC)

### Admission Requirements for Transfer to UC

To be minimally eligible for junior-level transfer to a UC campus, students must:

- Complete 60 UC transferable units with a GPA of at least 2.4; no more than 14 units may be taken Pass/No Pass.
- Complete the following seven-course pattern, earning a grade of C or better in each class:

English Composition (UC-E) - two transferable college courses\* (3 semester units each);

Mathematical Concepts and Quantitation Reasoning (UC-M) - one transferable college course\* (3 semester units);

Arts and Humanities (UC-H), Social and Behavioral Sciences (UC-B), and/or Physical and Biological Sciences (UC-S) - four transferable college courses\* (3 semester units each) chosen from at least two of these subject areas.

Note: Completion of Cal-GETC will satisfy the above seven-course pattern for UC admission, but not the 60 unit requirement. Some competitive campuses and/or majors have additional requirements. Consult a counselor for details.

\*Visit ASSIST.org for eligible courses.

### UC General Education Requirements

Students may complete one of the following:

- California General Education Transfer Curriculum (Cal-GETC). See the Cal-GETC chart in this catalog and on-line.
- General education requirements of the receiving UC campus.

\*UC San Diego's Eleanor Roosevelt and Revelle Colleges and UC Berkeley Haas School of Business will NOT accept Cal-GETC. Cal-GETC is not advisable for some high unit majors. Consult a counselor to determine the best option.

### UC Transfer Limitations

Refer to [www.assist.org](http://www.assist.org) for current limitations on UC transfer credit. See also individual courses in this Catalog or consult a counselor.

### Priority Application Filing Dates for UC

Fall Semester or Quarter: Nov. 1–30 of previous year

Winter Quarter/Spring Semester: July 1–31 of previous year

NOTE: Not all campuses admit students every semester/ quarter. Visit [www.universityofcalifornia.edu/admissions](http://www.universityofcalifornia.edu/admissions) for details.

## UC Resources

The web site [www.universityofcalifornia.edu/admissions](http://www.universityofcalifornia.edu/admissions) provides up-to-date UC transfer admissions and application information.

## Additional Transfer Information

### Certification of General Education for Transfer to UC and CSU

Cal-GETC certification is the process by which the community college verifies that a student has completed all the required coursework for the Cal-GETC pattern. Students who transfer without certification may have to meet the local general education requirements of the university campus. Certification is not automatic and must be requested after acceptance to the university. This request should be made in the Office of Admissions and Records. The certification will be sent after final grades are posted. In addition, a Certificate of Achievement in University Transfer is available for posting to the LPC official transcript for students who complete Cal-GETC. Additional information is under "University Transfer" in this Catalog's academic programs section.

### Private/Independent and Out-of-State Colleges and Universities

Transfer requirements for private and out-of-state colleges and universities vary. Students should consult the transfer institution's catalog or website. LPC counselors can also advise students on independent and out-of-state college and university requirements and preparation. Recently 40 Independent Colleges have started to accept the Associate Degree for Transfer. Please consult with a counselor to determine if the transfer institution you are planning to attend accepts the AD-T to meet transfer requirements.

## KEY TO COURSE INFORMATION

### Course Scheduling

Information on days, hours, instructors, and rooms in which classes are held each semester is contained in the Class Schedule, available at the Bookstore and MyPortal at <https://laspositascollege.edu>.

### Registration

To receive credit, students must register in a course within the officially designated time. Course auditing may be permitted for some sections as detailed in Board Policy and Administrative Policy 4070.

### Semester Units

All courses in this Catalog are described in semester units.

### Enrollment Limitations

Many courses offered by LPC require the completion of prerequisite courses, enrollment in corequisite courses, and/or satisfy other enrollment limitations. Students should consult the course descriptions in this Catalog for course prerequisites, corequisites, and other enrollment limitations or the current Class Schedule.

### Numbering System

Courses numbered:

- 1-99 are Bachelor's level, generally transferable.
- 100-299 are not degree-applicable nor transferable.
- 29 are Independent Study courses.
- 100-149 are Basic Skills\* courses.
- 200-299 Noncredit courses.

*\*Students may not receive more than 30 semester units for pre-collegiate basic skills courses. ESL and learning disabled students are exempt.*

## Common Course Numbering System (CCN)

- The Common Course Numbering (CCN) System is a state-mandated initiative (AB1111) aimed at simplifying student transfer and ensuring uniformity in course numbers across California Community Colleges.
- Starting Fall 2025, LPC will switch some courses to a new course numbering system. This new system, called the Common Course Numbering (CCN) system, will use the following structure:
  - Subject: Four letter abbreviation (e.g., ENGL for English).
  - Course Number: Standardized 5 character course identification; lead character is a C followed by 4-digits (e.g., C1000).

## Course Notation

Courses in this Catalog are annotated with the course subject (abbreviation) used on LPC transcripts, e.g., Theater (THEA).

## Course Description Annotations

The courses in this Catalog are annotated with codes to identify:

- Grading Option
- Transfer status to baccalaureate-degree institutions
- General Education pattern and area applicability

The following information explains how to interpret these codes.

The grading option for a course is indicated as follows:

- **OP** May be taken for a letter grade or pass/no pass or satisfactory progress (noncredit only)
- **GR** Must be taken for a letter grade only
- **P/NP** Must be taken for pass/no pass only
- **P/NP/SP** Must be taken for pass/no pass/satisfactory progress only

Transfer credit is indicated as follows:

- **UC** University of California
- **CSU** California State University

The General Education pattern option for a course is indicated as follows:

- **Cal-GETC** California General Education Transfer Curriculum
- **AA/AS GE** Las Positas College Associate of Arts/Science Degree

## General Education

The General Education (GE) pattern annotation will be followed by the applicable area. For example: Cal-GETC: 3B means the course satisfies Area 3B on the Cal-GETC pattern.

## University of California Transfer Limitations

Refer to [www.assist.org](http://www.assist.org) for the most current limitations on UC transfer credit. See also individual courses in this Catalog or consult a counselor.

### University of California Transfer Limitations

Refer to [www.assist.org](http://www.assist.org) for the most current limitations on UC transfer credit. See also individual courses in this Catalog or consult a counselor.



## DEGREES AND CERTIFICATES

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600 × 900



600 x 900

**GENERAL EDUCATION PATTERN FOR ASSOCIATE OF ARTS (AA) DEGREE**

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600 × 900



600 x 900

**GENERAL EDUCATION PATTERN FOR ASSOCIATE OF SCIENCE (AS) DEGREE**

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600 × 900





600 x 900

**CALIFORNIA STATE UNIVERSITY GENERAL EDUCATION-BREADTH (CSU GE-B)**

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600 × 900



600 x 900

**INTERSEGMENTAL GENERAL EDUCATION TRANSFER CURRICULUM (IGETC)**

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600 x 900



600 × 900

# ADMINISTRATION OF JUSTICE

## ADMINISTRATION OF JUSTICE

The Las Positas College Administration of Justice program offers courses that lead to an Associate of Arts degree, an Associate of Science degree, an Associate in Science for Transfer (AS-T), and a Basic Peace Officer Academy for students seeking full-time employment in law enforcement.

### Programs of Study

#### Degrees:

- [AS-T – Administration of Justice](#)
- [AA – Administration of Justice](#)
- [AS – Modern Policing](#)

#### Certificates of Achievement:

- [21st Century Policing](#)

A California Peace Officer's Standards and Training Basic Academy Certificate is awarded upon successful completion of the Alameda County Sheriff's POST Academy.

#### Career Opportunities

Career opportunities in AJ include: Municipal or Special District Police Officer, County Deputy Sheriff, Game Warden, Highway Patrol Officer, State Narcotics Agent. Some careers requiring a 4-year degree include, but are not limited to: FBI agent, DEA, Secret Service, Parole Agent, Probation Officer, and Forensic Specialist.

## ADMINISTRATION OF JUSTICE ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

### About the Program

The Las Positas College Administration of Justice program offers courses that lead to an Associate in Arts in Administration of Justice for transfer degree. The Associates in Art in Administration of Justice for Transfer prepares students for seamless transfer into the CSU system to complete a baccalaureate degree in Administration of Justice or similar major. This new degree provides Administration of Justice students assurance that their undergraduate work will prepare them for junior status within the CSU system. Completing this degree will provide a stronger foundation for further educational endeavors. After completing the required courses in this program students will graduate with a broad-based understanding of the field of administration of justice, its demands, required skill-sets, needed abilities, and career opportunities.

#### Career Opportunities

Career opportunities for students completing this Associate in Science in Administration of Justice for Transfer include: Municipal or Special District Police Officer, County Deputy Sheriff, FBI Agent\*, DEA Agent\*, Game Warden, Highway Patrol Officer, State Narcotics Agent, Lawyer\*, Forensic Specialist\*, Probation Officer\*, and a host of other careers and jobs. (\*Denotes a four-year degree requirement for that position.)

#### Program Outcomes

Upon completion of this program, students are:

- Academically prepared for transfer to a four year degree program. The student will be able to explain different components and sub-components of the American criminal justice program; interpret criminal law statutes and differentiate between civil law and criminal law.

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (6 Units)

Prefix	#	Title	Units
AJ	50	Introduction to Administration of Justice	3
AJ	60	Criminal Law	3

#### List A: Select Two (6 Units)

Prefix	#	Title	Units
AJ	55	Introduction to Correctional Science	3
AJ	61	Evidence	3
AJ	63	Criminal Investigation	3
AJ	66	Juvenile Procedures	3
AJ	70	Community Relations	3

#### List B: Select Two (6-7 Units)

Prefix	#	Title	Units
<b>Any List A course not already used</b>			3
PSYC	C1000	Introduction to Psychology	3
SOC	1	Principles of Sociology	3
STAT	C1000	Introduction to Statistics	4

#### Total Units for the Major: 18-19

#### Additional General Education and Elective Units: 41-42

#### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## ADMINISTRATION OF JUSTICE ASSOCIATE OF ARTS (AA)

### About the Program

The Las Positas College Administration of Justice program offers courses that lead to an Associate in Arts degree. It also prepares students academically for the POST Basic Peace Officer Academy for students seeking full-time employment in law enforcement. The degree program prepares students for transfer to a four-year college or university while the Basic Peace Office Academy program prepares students for direct job entry with a California law enforcement agency.



## Career Opportunities

Career opportunities in AJ include: Municipal or Special District Policy Officer, County Deputy Sheriff, FBI Agent\*, DEA Agent\*, Game Warden, Highway Patrol Officer, State Narcotics Agent, Lawyer\*, Forensic Specialist\*, Probation Officer\*, Parole Agent, and a host of other careers and jobs. (\*Denotes a four-year degree requirement for that position.)

## Program Outcomes

Upon completion of this program, students are able to:

- Be academically prepared for a California Peace Officer Standards and Training Commission basic training academy and prepared for transfer to a four year degree program. The student will be able to compare and contrast the different components and sub-components of the American criminal justice program; interpret criminal law statutes; differentiate between civil law and criminal law; investigate a scenario and create a police report utilizing proper investigative and evidentiary procedures and understand ethical leadership in a law enforcement agency.

## Required Core: (18 Units)

Prefix #	Title	Units
AJ 50	Introduction to Administration of Justice	3
AJ 54	Investigative Report Writing	3
AJ 60	Criminal Law	3
AJ 61	Evidence	3
AJ 63	Criminal Investigation	3
AJ 70	Community Relations	3

## List A: Select Two (6 Units)

Prefix #	Title	Units
AJ 55	Introduction to Correctional Science	3
AJ 59	Child Abuse in the Community	3
AJ 64	Police Patrol Operations	3
AJ 66	Juvenile Procedures	3
AJ 79	Homicide Investigation	3
AJ 89	Family Violence	3
ANTR 13	Introduction to Forensic Anthropology	3
CNT 68	Digital Forensics Fundamentals	3
PSYC C1000	Introduction to Psychology	3
PSYC 6	Abnormal Psychology	3
PSYC 12	Life-Span Psychology	3
SOC 1	Principles of Sociology	3
SOC 3	Introduction to Race and Ethnicity	3
	or	
ETHS 6	Introduction to Race and Ethnicity	3
SOC 6	Social Problems	3

## Total Units for the Major: 24

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult

with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## MODERN POLICING ASSOCIATE OF SCIENCE (AS)

## About the Program

The Modern Policing Associate of Science Degree program guides students toward careers in law enforcement and policing, and is committed to equity, affordability, access, student-centered design, holistic support, and modernized curriculum for the profession of policing. The degree complies with the requirements of A.B. 89, which requires all Police and Sheriff's patrol officers in California to obtain a Modern Policing degree as of November 2025. Students wishing to transfer should use the CALGETC pattern to meet general education requirements.

## Career Opportunities

Law enforcement officer (employment as a peace officer referenced in subdivision (a) of Section 1031.4 of the Government Code).

## Program Outcomes

Upon completion of this program, students are able to:

- Analyze the key concepts and theories that shape past and current practices of law enforcement in the criminal justice system.
- Apply ethical reasoning and critical thinking skills to assess law enforcement interactions with multicultural communities and analyze the law's impact on traditionally marginalized or minoritized individuals and communities.
- Identify and articulate the fundamental duties, obligations, and philosophies of a multicultural society, emphasizing the role of social justice in the criminal justice system and the law enforcement profession.

## Required Core: (43 Units)

Prefix #	Title	Units
AJ 50	Introduction to Administration of Justice	3
AJ 60	Criminal Law	3
AJ 68	Police Ethics and Leadership	3
AJ 70	Community Relations	3
ARHS 3	Arts of Africa, Oceania, and Indigenous North Americas	3
	Introduction to Public Speaking	3
CMST 11	Intercultural Communication	3
ENGL C1000	Academic Reading and Writing	3
ENGL C1001	Critical Thinking and Writing	3
ETHS 6	Introduction to Race and Ethnicity	3
	OR	
SOC 3	Introduction to Race and Ethnicity	3
PHIL 2	Ethics	3
PSYC 3	Introduction to Social Psychology	3
SOC 6	Social Problems	3
STAT C1000	Introduction to Statistics	4

## List A: Select One (3 Units)

Prefix #	Title	Units
AJ 55	Introduction to Correctional Science	3
AJ 61	Evidence	3
AJ 63	Criminal Investigation	3

**Total Units for the Major: 46**

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an advisor or a counselor to plan the courses necessary to achieve your academic goal.*

## 21ST CENTURY POLICING CERTIFICATE OF ACHIEVEMENT (CA)

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### About the Program

The Certificate of Achievement in 21st Century Policing is awarded to students who complete a course of study that emphasizes transformational leadership, ethical behavior, and principled policing. Students will develop specialized knowledge and understanding that will enable them to practice fair and procedurally just policing and allow them to meet a wide variety of challenges and expectations placed on modern police officers.

### Career Opportunities

Municipal or Special District Police Officer, County Deputy Sheriff, Game Warden, Highway Patrol Officer, and any other peace officer as defined in California Penal Code section 830 et seq.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate both an understanding and the practical application of the leadership and ethical standards implicit in democratic policing.
- Demonstrate the ability to read, understand, and critically analyze primary documents, scholarly journal articles, and academic texts regarding the genesis and evolution of American policing.
- Describe the major concepts, theoretical perspectives, empirical findings, and evolving strategies of American policing.
- Assume a supervisory leadership position in a state or local law enforcement agency.

### Required Core (18 Units):

Prefix #	Title	Units
AJ 45	Policing America	2
AJ 64	Police Patrol Operations	3
AJ 68	Police Ethics and Leadership	3
AJ 70	Community Relations	3
SOC 3	Introduction to Race and Ethnicity	3
	or	
ETHS 6	Introduction to Race and Ethnicity	3
SOC 6	Social Problems	3

**Total Units: 18**

## ADMINISTRATION OF JUSTICE COURSES

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### AJ 29 - Independent Study, Administration of Justice

**0.5 - 2 units**

For course information, see "Independent Study". 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AJ 45 - Policing America

**3 units**

An overview of the role of police in American society, including important historical facts shaping policing to the present. Students will examine the development of law enforcement in the United States and investigate trends in police organization, culture, and practice. The polarizing nature of policing in a democracy will be analyzed as the course explores the historical relationship between police and the preservation of social order. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AJ 50 - Introduction to Administration of Justice

**3 units**

History and philosophy of administration of justice in America; recapitulation of the system; identifying the various subsystems, role expectations, and their interrelationships; theories of crime, punishment, and rehabilitation; ethics, education and training for professionalism in the system. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# AJ 110.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AJ 54 - Investigative Report Writing

**3 units**

Investigative reports with emphasis upon accuracy, detail and avoiding assumptions or stereotypes. Includes arrest reports, incident reports and miscellaneous field reports. Techniques and methods used to cover information; how to analyze and present information in a clear and concise report that reflects impartiality and respect for all parties involved. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C

- Credit - Degree Applicable
- Grading Option: Letter Grade

### AJ 55 - Introduction to Correctional Science

**3 units**

Aspects of modern correctional process as utilized in rehabilitation of adult and juvenile offenders. Emphasis on custody, rehabilitation, and treatment programs as recognized by modern penology. Exploration of career opportunities. 54 hours lecture. Transfer: CSU; C-ID# AJ 200.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

AJ 59 - Child Abuse in the Community

**3 units**

Dynamics of battered child syndrome. Focus on the abusive caretaker, patterns of abuse and means necessary for effective intervention and treatment, including effective legal and social action to control child abuse in the community. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AJ 60 - Criminal Law

**3 units**

Historical development, philosophy of law and constitutional provisions; definitions, classification of crime and their application to the system of administration of justice; frequently used Penal and other code sections; case law, methodology and concepts of law as a social force, emphasizing the importance of fairness and justice in the application and interpretation of criminal law, ensuring that legal principles are applied equitably to all individuals, regardless of their background or circumstances. 54 hours lecture. ADGE: 4; Transfer: CSU, UC\*; Cal-GETC: 4; C-ID# AJ 120. \*AJ 60 and 70 combined: maximum UC credit, 1 course.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## AJ 61 - Evidence

### 3 units

Origin, development, philosophy and constitutional basis of evidence; constitutional and procedural considerations affecting arrest, search and seizure; kinds and degrees of evidence and rules governing admissibility; judicial decisions interpreting individual rights and case studies. Students will explore the critical role evidence plays in ensuring justice is served equitably, without bias or prejudice. 54 hours lecture. Transfer: CSU; C-ID# AJ 124.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## AJ 63 - Criminal Investigation

### 3 units

This course addresses the techniques, procedures, and ethical issues in the investigation of crime, including organization of the investigative process, crime scene searches, interviewing and interrogating, surveillance, source of information, utility of evidence, scientific analysis of evidence and the role of the investigator in the trial process. 54 hours lecture. Transfer: CSU; C-ID# AJ 140.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## AJ 64 - Police Patrol Operations

### 3 units

Theory and application of police patrol operations. Topics include typical organizational structures and procedures, patrol techniques and equipment, community relations, procedural justice, de-escalation, intergroup relations. Legal and practical aspects of modern police patrol. Includes participation in simulation exercises and group activities. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## AJ 66 - Juvenile Procedures

### 3 units

This course is an examination of the origin, development, and organization of the juvenile justice system as it evolved in the U.S. justice system. The course explores the theories that focus on juvenile law, courts and processes, and the constitutional protections extended to juveniles in the U.S. justice system. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# AJ 220.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AJ 68 - Police Ethics and Leadership

### 3 units

This course will explore the ethical, legal and moral complexities of law enforcement in a democracy. From the initial application process and background investigation of a potential law enforcement recruit, to the working law enforcement officer, the course will examine society's need for organizational integrity and leadership in law enforcement agencies and the personal commitment to ethical behavior and individual leadership by law enforcement officers, both on the job and in their private lives. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AJ 70 - Community Relations

### 3 units

This course examines the complex, dynamic relationship between communities and the justice system in addressing crime and conflict with an emphasis on the challenges and prospects of administering justice within a diverse multicultural population. Topics may include the consensus and conflicting values in Culture, Religion, and Law. 54 hours lecture. Transfer: CSU, UC\*; C-ID# AJ 160. \*AJ 60 and 70 combined: maximum UC credit, 1 course.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## AJ 85 Introduction to Forensics

### 3 units

This course provides an introduction to the role of forensics in criminal investigations. It examines the methods utilized in the forensic analysis of crime scenes, pattern evidence, instruments, firearms, questioned documents and controlled substances. 54 hours lecture. Transfer: CSU; C-ID# AJ 150.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## AJ 89 - Family Violence

### 3 units

The nature and dynamics of family and relationship violence, including historical, legal, and cross-cultural views. Specific types of violent interactions and abuse among family members, including intimate partner abuse, sexual violence, child abuse and neglect, and elder abuse. Social influences that may cause or reinforce violent behavior in the home. Emphasis on techniques for use by law enforcement to effectively intervene and investigate, and understanding of the criminal justice response to victims, offenders, and family members affected by violence in the family. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# AMERICAN SIGN LANGUAGE

## AMERICAN SIGN LANGUAGE

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The American Sign Language (ASL) program provides an introduction to the language of the Deaf, the Deaf Community, and Deaf Culture. ASL classes emphasize conversational skills in functional situations and provide students an opportunity to explore, in a relaxed atmosphere, the language and culture of Deafness.

## AMERICAN SIGN LANGUAGE COURSES

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### ASL 1A - American Sign Language I

#### 3 units

Introduction to American Sign Language (ASL) including expressive and receptive skills, the manual alphabet, facial expression, and body gestures. Emphasis on conversational skills in functional situations, knowledge of Deaf culture and the Deaf community. 54 hours lecture. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ASL 1B - American Sign Language II

#### 3 units

Continued development of American Sign Language (ASL) receptive/expressive skills and knowledge learned in ASL 1A. Emphasis on conversational skills in functional situations, continued vocabulary and sentence structure expansion, and knowledge of Deaf culture and the Deaf community. 54 hours lecture. Transfer: CSU, UC.

**Prerequisite:** ASL 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ASL 2A - American Sign Language III

#### 3 units

Further development of American Sign Language (ASL) receptive/expressive skills and knowledge learned in ASL 1B. Emphasis on conversational skills in functional situations, continued vocabulary expansion and knowledge of deaf culture and the deaf community. Prerequisite: ASL 1B (completed with a grade of "C" or higher). 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** ASL 1B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ASL 2B - American Sign Language IV

#### 3 units

Further development of American Sign Language (ASL) receptive/expressive skills and knowledge learned in American Sign Language 2A. Emphasis on conversational skills in functional situations, continued expansion of vocabulary and knowledge of deaf culture and the deaf community. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** ASL 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# ANTHROPOLOGY

## ANTHROPOLOGY

Anthropology studies human beings from a holistic and cross-cultural perspective. Encompassing every aspect of human existence, the subject matter of anthropology is traditionally divided into four fields: physical or biological anthropology, social or cultural anthropology, linguistics, and archaeology. A comparative science, its concerns include human genetic, cultural, and linguistic variation. Anthropologists uncover the prehistory of humanity as they help us to understand the problems of today. They are advocates of multiculturalism because they appreciate cultural diversity, an attribute that prepares them well for navigating the complexities of the 21st century world.

## Programs of Study

### Degrees:

- [AA-T – Anthropology](#)

### Career Opportunities

As modern technology and business practices dissolve borders across the globe, the demand for anthropologists grows. Anthropologists inform public policy, manage development projects and work in the Foreign Service. They carry out market research, conduct public relations and become journalists, urban planners, medical researchers and park rangers. Anthropologists reveal the story of the past through genetic and archaeological research; they also use forensic science to determine the truths of today. Their skill set is applicable across a diverse set of research, development and policy-making opportunities throughout the corporate, non-profit, government and military sectors.

## ANTHROPOLOGY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Las Positas College Anthropology program offers courses that lead to an Associate in Arts in Anthropology for Transfer degree. The major requirements for the Associate in Arts in Anthropology for Transfer degree align with the Intersegmental Transfer Model Curriculum (TMC) for Anthropology. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution.

### Career Opportunities

As modern technology and business practices dissolve borders across the globe, the demand for anthropologists grows. Anthropologists inform public policy, manage development projects and work in the Foreign Service. They carry out market research, conduct public relations and become journalists, urban planners, medical researchers and park rangers. Anthropologists reveal the story of the past through genetic and archaeological research; they also use forensic science to determine the truths of today. Their skill set is applicable across a diverse set of research, development and policy-making opportunities throughout the corporate, non-profit, government, law enforcement and military sectors.

### Program Outcomes

Upon completion of this program, students are able to:

- Describe and discuss differing cultural practices using anthropological theories and terms.
- Describe and discuss the evolution and prehistory of human beings.
- Explain why there is no biological validity to the concept of "race."
- Use the scientific method to test hypotheses and establish empirical facts.

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (9 Units)

Prefix	#	Title	Units
ANTR	1	Biological Anthropology	3
ANTR	2	Introduction to Archaeology	3
ANTR	3	Cultural Anthropology	3

### List A: Select One (3-4 Units)

Prefix	#	Title	Units
ANTR	4	Language and Culture	3
ANTR	7	Native American Cultures of North America	3
ANTR	12	Magic/Religion/Witchcraft/Healing	3
STAT	C1000	Introduction to Statistics	4

### List B: Select One to Two (3-8 Units)

Prefix	#	Title	Units
<b>Any List A course not already used</b>			3-4
GEOL	1	Physical Geology	3
		and	
GEOL	1L	Physical Geology Laboratory	1
GEOG	15	Introduction to GIS	3

### List C: Select One (3-4 Units)

Prefix	#	Title	Units
<b>Any List A or B course not already used</b>			3-4
ANTR	8	World Prehistory in an Archaeological Perspective	3
ANTR	13	Introduction to Forensic Anthropology	3
ETHS	5	Psychology of Race and Identity	3
ETHS	6	Introduction to Race and Ethnicity	3
HIST	14	History and American Cultures of California	3
HIST	25	American Indian History	3
PCN	13	Multicultural Issues in Contemporary America	3
PSYC	21	Psychology of Race and Identity	3
SOC	3	Introduction to Race and Ethnicity	3

## Total Units for the Major: 18-23

## Additional General Education and Elective Units: 37-42

## Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

\*Please note, GEOL 1 and GEOL 1L must be taken together. GEOG 15 cannot satisfy List B or List C on its own.

## ANTHROPOLOGY COURSES

### ANTR 1 - Biological Anthropology

#### 3 units

This course introduces the concepts, methods of inquiry, and scientific explanations for biological evolution and their application to the human species. Issues and topics will include, but are not limited to, genetics, evolutionary theory, human variation and biocultural adaptations, comparative primate anatomy and behavior, and the fossil evidence for human evolution. The scientific method serves as the foundation of the course. 54 hours lecture. ADGE: 4, 5; Transfer: CSU, UC; Cal-GETC: 4, 5B; C-ID# ANTH 110.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ANTR 1L - Biological Anthropology Laboratory

#### 1 units

This laboratory course is offered as a supplement to Introduction to Biological Anthropology either taken concurrently or in a subsequent term. Laboratory exercises are designed to introduce students to the scientific method and explore genetics, human variation, human and non-human primate anatomy and behavior, the primate/hominin fossil record and other resources to investigate processes that affect human evolution. 54 hours laboratory. Transfer: CSU, UC; Cal-GETC: 5C; C-ID# ANTH 115L.

**Prerequisite:** ANTR 1 with a minimum grade of C (May be taken concurrently).

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ANTR 2 - Introduction to Archaeology

#### 3 units

This course is an introduction to the study of concepts, theories, data and models of anthropological archaeology that contribute to our knowledge of the human past. The course includes a discussion of the nature of scientific inquiry; the history and interdisciplinary nature of archaeological research; dating techniques; methods of survey, excavation, analysis, and interpretation; cultural resource management; professional ethics; and selected cultural sequences. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# ANTH 150.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ANTR 2L - Archaeology Field Laboratory

#### 1 units

This Archaeology Field Lab course offers hands-on field experience and artifact analysis. Students practice scientific archaeological recovery methods and techniques, including site planning, excavation, typology, cataloging, artifact recognition and reconstruction. In addition to gaining expertise in field research, students will examine and discuss techniques, tools and processes in cultural resource management. 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ANTR 2 with a minimum grade of C (May be taken concurrently).

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ANTR 3 - Cultural Anthropology

#### 3 units

This course explores how anthropologists study and compare human cultures. Cultural anthropologists seek to understand the broad arc of human experience focusing on a set of central issues: how people around the world make their living (subsistence patterns); how they organize themselves socially, politically and economically; how they communicate; how they relate to each other through family and kinship ties; what they believe about the world (belief systems); how they express themselves creatively (expressive culture); how they make distinctions among themselves such as through applying gender, racial and ethnic identity labels; how they have shaped and been shaped by social inequalities such as colonialism; and how they navigate culture change and processes of globalization that affect us all. Ethnographic case studies highlight these similarities and differences, and introduce students to how anthropologists do their work, employ professional anthropological research ethics and apply their perspectives and skills to understand humans around the globe. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# ANTH 120.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ANTR 4 - Language and Culture

#### 3 units

This introductory course serves as a foundation for understanding language from an anthropological perspective, addressing such core questions as how, what, when, where, why and with whom we communicate. This course surveys three core areas in linguistic anthropology--structural linguistics: phonetics, phonology, morphology and syntax, as well as the biocultural basis of language; historical linguistics: origins and evolution/change, dialects, and language families; and sociocultural linguistics: language acquisition in cultural context, emphasizing the relationship between language and culture, and issues of language conservation and loss. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# ANTH 130.

**Recommended Course Preparation:** Eligibility for ENG C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ANTR 7 - Native American Cultures of North America

#### 3 units

Survey of ways of life of traditional North American Indian cultures in different geographical areas throughout North America prior to European contact and continuing today. Topics include prehistory of Native American cultures, cultural change in response to European contact, current Native American socio-economic conditions, recent legislation including NAGPRA, social movements and cultural renewal. 54 hours lecture. ADGE: 4; Transfer: CSU, UC.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass



## ANTR 8 - World Prehistory in an Archaeological Perspective

### 3 units

Survey of world prehistory as reconstructed through archaeological evidence. Topics include Paleolithic cultural practices from early tool use and mobile communities through settled living in complex agricultural societies to the establishment, rise and collapse of the first major civilizations in Africa, Asia, Europe, the Middle East, the Americas and Oceania. Subsistence, economic networks, social systems, power distributions, symbols and ideology will be discussed, as well as ecological effects of urbanization in the past. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ANTR 12 - Magic/Religion/Witchcraft/Healing

### 3 units

Cross-cultural perspectives on spirituality, religious practice, myth, ancestor beliefs, witchcraft and the variety of religious rituals and practitioners found in the cultures of the world. Examination of the cosmologies of different cultures through the anthropological perspective. Emphasis is placed on how knowledge of the religious practices and beliefs of others can help us to understand the multicultural world in which we live. Comparison of the ways in which diverse cultures confront the large and fundamental questions of existence: those dealing with the meaning life, birth and death, and with the relationship of humans to each other and to their universe. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ANTR 13 - Introduction to Forensic Anthropology

### 3 units

Introductory course in the application of biological anthropology and archaeology to the medico-legal process with an emphasis on the identification of human skeletal remains. Emphasis upon the ethical treatment and legal framework of human remains both past and present. Includes basic human osteology and odontology, assessment of age at time of death, sex, ancestry, trauma analysis, pathology, and general physical characteristics including height and weight based upon minimal skeletal remains. Estimation of time since death, decomposition, surface/sub-surface recovery, crime scene analysis, animal scavenging, and identification procedures. 54 hours lecture. ADGE: 4, 5; Transfer: CSU, UC; Cal-GETC: 5B.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ANTR 29A - Independent Study, Cultural Anthropology

### 0.5 - 2 units

Students choose a topic to research within the field of cultural anthropology and, with the guidance of the instructor, produce a final product to deliver the results of their findings. 27 - 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ANTR 29B - Independent Study, Biological Anthropology

### 0.5 - 2 units

Students choose a topic to research within the field of biological anthropology and, with the guidance of the instructor, produce a final product to deliver the results of their findings. 27 - 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ANTR 29C - Independent Study, Archaeology/Prehistory

### 0.5 - 2 units

Students choose a topic to research in the field of archaeology or human prehistory and, with the guidance of the instructor, produce a final product to deliver the results of their findings. 27 - 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ANTR 29D - Independent Study, Linguistic Anthropology

### 0.5 - 2 units

Students choose a topic to research within the field of linguistic anthropology and, with the guidance of the instructor, produce a final product to deliver the results of their findings. 27 - 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# APPRENTICESHIP CONSTRUCTION LABORERS

## APPRENTICESHIP CONSTRUCTION LABORERS

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The goal of this program is to provide advanced skills and knowledge to an apprentice so that they may have a long-term successful career in construction.

### Programs of Study

#### Certificates of Achievement:

- [Norcal Laborers Construction](#)
- [Norcal Laborers LiUNA! Laborers' Construction](#)
- [Norcal Laborers Traffic Control](#)

## APPRENTICESHIP CONSTRUCTION LABORERS COURSES

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### APCL 94 - Work Experience - LiUNA Laborers' Construction Apprenticeship

#### 1 - 8 units

College supervised on-the-job training. Apprenticeship work experience in an occupation related to student's apprenticeship program. Cooperative effort of the work supervisor, student, Joint Apprenticeship Training Council (JATC) or Program Sponsor, and instructor to achieve work-based learning objectives. Student must be enrolled in an apprenticeship program. Each Unit of Credit requires 54 hours of work experience. Students can earn 1 to 8 units per semester Work Experience.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

### APCL 100 - Forklift Orientation Initial

#### 2.5 units

An introduction to gain an understanding of current regulations, common types of Rough Terrain Variable Reach Lift trucks and understand why you conduct pre-shift inspections. Learn techniques for the safe operation of Rough Terrain Variable Reach lift truck by hands-on operation and maneuvering in accordance with OSHA Standard 29 CFR 1910.178(l). 36 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APCL 101 - Fundamentals of Construction

#### 4.5 units

An introduction to provide the trainees with basic overview of the general practices of construction work, including safety, tools, techniques, terms, safe work habits and knowledge of the industry. In accordance with the CAL-OSHA CCR Title 8 and OSHA CFR 1926 Construction Standards that are applicable to courses being covered. 54 hours lecture, 81 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APCL 102 - Hazardous Waste Removal Initial

#### 2.5 units

An introduction to instruct trainees in the types of hazards and situations that can be encountered on the job site. trainees will learn protective measures, proper use of equipment and learn safety and health issues, in accordance with 29 CFR 1910.120, 132, 143, 146, and 1200. 36 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APCL 103 - Safety Certification

#### 2.5 units

Introduction to safety requirements set forth by the Occupational Safety and Health Administration (OSHA), Construction Industry Standards and General Standards, as they relate to the Construction Industry. Students may earn OSHA 10, OSHA 30, Cal-OSHA 10, and/or Cal-OSHA 30. 36 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APCL 104 - Aerial Work Platform Initial

#### 1 unit

An introduction to provide the trainees with the knowledge of current regulations, common type of aerial work platforms and understand the need to conduct pre-shift inspections. Learn techniques for safe operation and maneuvering. Teach trainees to work safely on and around self-propelled aerial work platforms, such as scissor-lifts and boom lifts. 9 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APCL 105 - Rigging and Signaling

#### 2.5 units

Provide the trainees with an understanding of the safe approach to Rigging and Signaling. Describe and demonstrate the state procedures of Rigging and Signaling in accordance with OSHA CFR 1926.251 and 1926.5 Construction. 36 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APCL 106 - Skid Steer Loader Orientation Initial

#### 2.5 units

An introduction to provide student trainees with a good understanding of how to operate mobile equipment, learn current safety procedures, and proper maintenance of a skid steer loader (Bobcat). 36 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## APCL 107 - Concrete Techniques

### 5 units

Familiarize students with concrete safety, its history, properties and components. It includes a hands-on portion in accordance with Cal-OSHA CCR Title 7 1712-1722 and OSHA CFR 1926.703. 63 hours lecture, 81 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter Grade or Pass/No Pass

## APCL 108 - Asphalt Paving Techniques

### 4.5 units

An introduction to familiarize the trainees with the skills they need to work with Asphalt safely and learn the proper use of tools and equipment needed when working with Asphalt. 54 hours lecture, 81 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter Grade or Pass/No Pass

## APCL 109 - Blueprint Reading Orientation, Basic

### 1.5 units

An introduction to provide student trainees with a good understanding of how to read construction blueprints. 27 hours lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter Grade or Pass/No Pass

## APCL 110 - Confined Space Awareness

### 0.5 units

An introduction to provide students with basic awareness training only regarding the hazards and health effects when working around confined spaces. (This class does not qualify trainees for work inside a confined space.) 9 hours of lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter Grade or Pass/No Pass

## APCL 111 - First Aid, CPR and AED

### 0.5 units

An introduction to provide students with the basic skills necessary to perform the immediate help needed for sudden emergency situations at the job site such as accidents, injury or illness, by the use of CPR and or First Aid and proper use of AED. 9 hours lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter Grade or Pass/No Pass

## APCL 112 - Flagging Certification

### 0.5 units

This ATSSA Flagging Certification class teaches trainees how to protect fellow construction workers, motorists, and pedestrians by safely directing vehicle operators through traffic-controlled construction zone. In accordance with the ATSSA Part 6E of the MUTCD Federal Standards. 9 hrs lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter Grade or Pass/No Pass

## APCL 113 - Traffic Control

### 0.5 units

To provide students with the knowledge of how to protect fellow construction workers, motorists and pedestrians, by safely directing vehicle operators through the traffic-controlled construction zone, in accordance with the ATSSA Part 6 MUTCD Federal Standards. 9 hours lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## APCL 114 - OSHA 10 Hour Norcal

### 1 unit

Introduce the student to the safety requirements set forth by the Federal Occupational Safety and Health Administration (OSHA), 29 CFR 1926 Construction Industry Standards, and 29 CFR 1910 General Standards, as they relate to the Construction Industry. 18 hours lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## APCL 115 - OSHA 30 Hour Norcal

### 2 units

Introduce the student supervisors to the safety requirements and how to navigate through regulations set forth by the Federal Occupational Safety and Health Administration (OSHA), 29 CFR 1926 Construction Industry Standards, and 29 CFR 1910 General Standard, as they relate to the Construction Industry. 36 hours lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## APCL 116 - Traffic Control Technician

### 1 unit

This course is designed as a continuum of learning intended to build on the Traffic Control and Flagging courses and give the participant a thorough understanding of the responsibilities of a traffic control worker. Construction Craft Laborers will receive both classroom (lecture, audio-visual, discussion) and intensive hands-on training and practice in the proper procedure of traffic control. Topics covered are lane closures on freeways, expressways, and public roads with a focus on roadside safety. Title 8 Subchapter 4 Article 11 ss1598 -Traffic Control for Public Streets and Highway. 18 hours lecture.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered LiUNA! Northern California District Council of Laborers apprenticeship.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## NORCAL LABORERS CONSTRUCTION CERTIFICATE OF ACHIEVEMENT (CA)

### About the Certificate

The Norcal Laborers Construction Certificate of Achievement can provide the skills necessary for a student apprentice to qualify as a trained entry-level construction worker. Successful completion of the program results in students becoming journeymen. The Norcal Construction Technology is a 4-year apprenticeship program that trains employees using classroom instruction. Hands-on instruction is given through a paid apprenticeship. This program includes a work experience component.

### Program Outcomes

Upon completion of this program, students will be able to:

- Discuss overview of CAL/OSHA regulations.
- Explain the operating procedures for equipment safety.
- Discuss compliance issues with vehicle inspections.

### Required Core: (34 Units)

Prefix #	Title	Units
APWX 94	Apprenticeship Work Experience	16
APCL 100	Forklift Orientation Initial	2.5
APCL 101	Fundamentals of Construction	4.5
APCL 102	Hazardous Waste Removal Initial	2.5
APCL 103	Safety Certification	2.5
APCL 104	Aerial Work Platform Initial	1
APCL 105	Rigging and Signaling	2.5
APCL 106	Skid Steer Loader Orientation Initial	2.5

**Total Units: 34**

## NORCAL LABORERS LIUNA! LABORERS' CONSTRUCTION CERTIFICATE OF ACHIEVEMENT (CA)

### About the Certificate

The Norcal Laborers LiUNA Laborers' Construction Certificate of Achievement can provide the skills necessary for a student apprentice to qualify as a trained entry-level construction worker. Successful completion of the program results in students becoming journeymen. The Norcal LiUNA Laborers' Construction Technology is a 4-year apprenticeship program that trains employees using classroom instruction. Hands-on instruction is given through a paid apprenticeship. This program includes a work experience component.

### Program Outcomes

Upon completion of this program, students will be able to:

- Discuss overview of CAL/OSHA regulations.
- Explain the operating procedures for equipment safety.
- Discuss compliance issues with vehicle inspections.

### Required Core: (43.5 Units)

Prefix #	Title	Units
APWX 94	Apprenticeship Work Experience	16
APCL 100	Forklift Orientation Initial	2.5
APCL 101	Fundamentals of Construction	4.5
APCL 102	Hazardous Waste Removal Initial	2.5
APCL 103	Safety Certification	2.5
APCL 104	Aerial Work Platform Initial	1
APCL 105	Rigging and Signaling	2.5
APCL 106	Skid Steer Loader Orientation Initial	2.5
APCL 107	Concrete Techniques	5
APCL 108	Asphalt Paving Techniques	4.5

**Total Units: 43.5**

## NORCAL LABORERS TRAFFIC CONTROL CERTIFICATE OF ACHIEVEMENT (CA)

### About the Certificate

The Norcal Laborers Traffic Control Certificate of Achievement can provide the skills necessary for a student apprentice to qualify as a trained entry-level construction worker. Successful completion of the program results in students becoming journeymen. The Norcal Construction Technology is a 4-year apprenticeship program that trains employees using classroom instruction. Hands-on instruction is given through a paid apprenticeship. This program includes a work experience component.

### Program Outcomes

Upon completion of this program:

- Implement CAL/OSHA regulations.
- Describe safety elements of traffic controls.

### Required Core: (27.5 Units)

Prefix #	Title	Units
APWX 94	Apprenticeship Work Experience	16
APCL 102	Hazardous Waste Removal Initial	2.5
APCL 106	Skid Steer Loader Orientation Initial	2.5

APCL 109	Blueprint Reading Orientation, Basic	1.5
APCL 110	Confined Space Awareness	0.5
APCL 111	First Aid, CPR and AED	0.5
APCL 112	Flagging Certification	0.5
APCL 113	Traffic Control	0.5
APCL 114	OSHA 10 Hour Norcal	1
APCL 115	OSHA 30 Hour Norcal	2

**Total Units: 27.5**

# APPRENTICESHIP MARINE TECHNOLOGY

## APPRENTICESHIP WORK EXPERIENCE

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This work experience course is used by all apprenticeship programs.

## APPRENTICESHIP WORK EXPERIENCE COURSES

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### APWX 94 - Apprenticeship Work Experience

#### 1-14 units

College supervised on-the-job training. Apprenticeship work experience in an occupation related to student's apprenticeship program. Cooperative effort of the work supervisor, student, Joint Apprenticeship Training Council (JATC) or Program Sponsor, and instructor to achieve work-based learning objectives. Student must be enrolled in an apprenticeship program. Each Unit of Credit requires 54 hours of work experience. Students can earn 1 to 14 units per semester. 54 to 756 hours work experience. No limitation on repeatability.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass



# APPRENTICESHIP MARINE TECHNOLOGY

## APPRENTICESHIP MARINE TECHNOLOGY

This apprenticeship program is CTE focused and will help students attain a job-ready state to gain employment in the Marine Technology industry.

### Programs of Study

#### Certificates of Achievement:

- Marine Technology Boating 101
- Marine Technology Yachting 101

## MARINE TECHNOLOGY BOATING 101 CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Marine Technology Boating 101 Certificate of Achievement can provide the skills necessary for an apprentice to qualify as trained entry-level marine technicians, as well as for career advancement. This apprenticeship program focuses on the mechanical and electrical side of marine equipment. Students who would like to gain employment at aftermarket shops could take this program and excel in a shop that services many types of marine equipment from multiple manufacturers. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Marine Technician, Marine Sales representative, Marine parts person, Marine Service writer, Marine Service Manager.

#### Program Outcomes

Upon completion of this program, students will be able to:

- Properly diagnose a marine electrical system.
- Repair common engine issues.
- Perform routine maintenance.

#### Required Core: (8 Units)

Prefix	#	Title	Units
APMT	51	Boatworks 101 Yacht Electrical Systems	4
APMT	52	Boatworks 101 Yacht Propulsion Systems	4

**Total Units: 8**

## MARINE TECHNOLOGY YACHTING 101 CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Marine Technology Yachting 101 Certificate of Achievement can provide the skills necessary for an apprentice to qualify as trained entry-level marine technicians, as well as for career advancement. This apprenticeship program focuses on the mechanical and electrical side of marine equipment. Students who would like to gain employment at aftermarket shops could take this program and excel in a shop that services many types of marine equipment from multiple manufacturers. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility. This program include a work experience component.

### Career Opportunities

Marine Technician, Marine Sales representative, Marine parts person, Marine Service writer, Marine Service Manager.

#### Program Outcomes

Upon completion of this program, students will be able to:

- Perform diagnostics on a marine electrical system.
- Perform a cylinder leakdown test.
- Perform an oil change.

#### Required Core: (16.5 Units)

Prefix	#	Title	Units
APMT	51	Boatworks 101 Yacht Electrical Systems	4
APMT	52	Boatworks 101 Yacht Propulsion Systems	4
APMT	53	Boatworks 101 Yacht Craftsmanship Lab	0.5
APWX	94	Apprenticeship Work Experience	8

**Total Units: 16.5**

## APPRENTICESHIP MARINE TECHNOLOGY COURSES

### APMT 51 - Boatworks 101 Yacht Electrical Systems

#### 4 units

This course is an introduction to yacht electrical systems, including the theory of electricity, routine service, and maintenance. 63 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered Boatworks 101 apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APMT 52 - Boatworks 101 Yacht Propulsion Systems

#### 4 units

This course is an introduction to yacht propulsion systems, including theory, routine service, and maintenance. 63 hours lecture, 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered Boatworks 101 apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### APMT 53 - Boatworks 101 Yacht Craftsmanship Lab

#### 0.5 units

This course is a lab-only class that will allow the student to showcase and be evaluated on their craftsmanship skills. 27 hours laboratory.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered Boatworks 101 apprenticeship.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **APMT 94 - Occupational Work Experience - Marine Technology Apprenticeship**

### **1 - 8 units**

College supervised on-the-job training. Apprenticeship work experience in an occupation related to student's apprenticeship program. Cooperative effort of the work supervisor, student, Joint Apprenticeship Training Council (JATC) or Program Sponsor, and instructor to achieve work-based learning objectives. Student must be enrolled in an apprenticeship program. Each Unit of Credit requires 75 hours of paid work experience. Students can earn 1 to 8 units per semester for a maximum of 16 units of Cooperative Work Experience, which includes General Work Experience and Occupational Work Experience/Internship. May be taken any number of times for a maximum of 16 units of Cooperative Work Experience.

**Enrollment Limitation:** Admission to this course is limited to apprentices registered with the state of California Department of Apprenticeship Standards. Students must first be accepted into a registered Boatworks 101 apprenticeship.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

# ART

## ART

Art and technology are the yardsticks of civilization. In the case of visual art, ideas are conveyed through images and objects. Our program is designed to make the visual artist an effective communicator. Through a variety of courses offered, student artists learn how great drawings, paintings, designs, and sculpture are made. In addition, the human condition requires us to create. We have a need to express ourselves through visual media, doing so is as old as human culture itself. With a stronger understanding of art, we are more able to contribute to the art world at large, and express our ideas visually.

## Programs of Study

### Degrees:

- [AA-T – Studio Art](#)
- [AA – Art: Emphasis in Painting](#)

### Career Opportunities

The art world has a vast number of opportunities ranging from jobs and careers in the private sector to self-made opportunities as a fine artist. Our program offers courses that could lead to a career in fine art, concept art, illustration, comic books, graphic design, architecture, industrial design, art history, art criticism, and animation.

## STUDIO ARTS ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

This Associate in Arts in Studio Arts for Transfer degree is designed to prepare students for transfer to a CSU institution to continue their studies toward earning a B.A. in Art or Studio Arts. The students who earn a Studio Arts AA-T degree will have an understanding of art and design concepts, the ability to communicate using visual media, and will possess a portfolio of work reflecting their knowledge, techniques, and creativity gained during the course of study.

### Career Opportunities

Students will be able to pursue a careers in arts education, arts management, studio arts, multimedia design, graphic design, photography, animation/ illustration, or a variety of other areas.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply the basic principles of observational drawing and how to develop illusionary spatial constructions.
- Demonstrate critical thinking as it applies to critique, evaluation and/or production of works of art.
- Demonstrate knowledge of the science of color perception and how it can be utilized in the creation of works of art.
- Demonstrate the principles and concepts of design.

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C " (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (12 Units)

Prefix	#	Title	Units
ARHS	5	Western Art History - Renaissance to Contemporary	3
ARTS	2A	Introduction to Drawing	3
ARTS	23	2-D Design	3
ARTS	24	Three-Dimensional Design and Modeling	3

### List A: Select One (3 Units)

Prefix	#	Title	Units
ARHS	3	Arts of Africa, Oceania, and Indigenous North Americas	3
ARHS	4	Western Art History - Ancient to Medieval	3
ARHS	8	Asian Art History	3

### List B: Select One Course from Three Curricular Areas (9 Units)

Prefix	#	Title	Units
<b>Color</b>			
ARTS	26	Color Theory	3
or			
GDDM	51	Color Theory	3
<b>Drawing</b>			
ARTS	2B	Drawing and Composition	3
ARTS	3A	Figure and Composition I	3
<b>Painting</b>			
ARTS	7A	Introduction to Watercolor Painting	3
ARTS	12A	Oil/Acrylic Painting: Beginning I	3
<b>Photography</b>			
PHTO	50	Introduction to Photography	3
<b>Second Semester Course</b>			
ARTS	12B	Oil/Acrylic Painting: Beginning II	3

### Total Units for the Major: 24

### Additional General Education and Elective Units: 36

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## ART: EMPHASIS IN PAINTING ASSOCIATE OF ARTS (AA)

### About the Program

The AA in Art: Emphasis in Painting provides students with broad exposure to art courses, allowing students to explore and refine their studio arts practice. This degree is designed for art majors in addition to those who are pursuing an arts education for its own merit.

## Program Outcomes

Upon completion of this program, students are able to:

- Apply creative thinking through the production of original artworks.
- Apply the principles of visual design for the communication and expression of ideas.
- Create works of art that synthesize quality technical execution with content and concept.
- Demonstrate technical proficiency in use of art media, tools, processes and technology.

## Required Core: (27 Units)

Prefix	#	Title	Units
ARHS	1	Introduction to Art History	3
ARHS	4	Western Art History - Ancient to Medieval	3
ARHS	5	Western Art History - Renaissance to Contemporary	3
ARTS	2A	Introduction to Drawing	3
ARTS	3A	Figure and Composition I	3
ARTS	7A	Introduction to Watercolor Painting	3
ARTS	12A	Oil/Acrylic Painting: Beginning I	3
ARTS	23	2-D Design	3
ARTS	24	3-D Design	3

## List A: Select Three (9 Units)

Prefix	#	Title	Units
ARHS	3	Arts of Africa, Oceania, and Indigenous North Americas	3
ARHS	6	Museum & Gallery Techniques	3
ARTS	2B	Drawing and Composition	3
ARTS	3B	Figure and Composition II	3
ARTS	7B	Watercolor Painting	3
ARTS	12B	Oil/Acrylic Painting: Beginning II	3

## Total Units for the Major: 36

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## ART COURSES

### ARTS 2A - Introduction to Drawing

#### 3 units

Introduction to principles, elements, and practices of drawing, employing a wide range of subject matter and drawing media. Focus on perceptually based drawing, observational skills, technical abilities, and creative responses to materials and subject matter. 27 hours lecture, 81 hours laboratory. AA/AS GE: 3; Transfer: CSU, UC; C-ID# ARTS 110.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARTS 2B - Drawing and Composition

#### 3 units

Exploration of artistic concepts, styles, and creative expression related to intermediate-level drawing, focusing on complex subject matter and concepts using a variety of drawing mediums, techniques, and methodologies. Students in this course will build on fundamental drawing skills to develop personalized approaches to content and materials in exercises covering multiple historical and contemporary approaches to drawing. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# ARTS 205.

**Prerequisite:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARTS 3A - Figure and Composition I

#### 3 units

Introduction to drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include an introduction to human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. 27 hours lecture, 81 hours laboratory. ADGE: 3; Transfer: CSU, UC; C-ID# ARTS 200.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARTS 3B - Figure and Composition II

#### 3 units

Development of knowledge and skills introduced in Arts 3A, with an emphasis on composition, color, and drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 3A with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARTS 3C - Figure and Composition III

#### 3 units

Advanced application of knowledge and skills introduced in Arts 3B, with emphasis on composition and drawing the human figure from observation using a wide variety of drawing media and techniques. Topics include human anatomy and the historical and contemporary roles of figure drawing in the visual arts. Students in this course will start to utilize personal approaches and media to drawing the figure. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 3B with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARTS 3D - Figure and Composition IV

#### 3 units

Advanced application of knowledge and skills introduced in Arts 3C with further development of personal style. Topics include human anatomy and the historical and contemporary roles of figure drawing in the visual

arts. Students in this course will learn both descriptive and interpretive approaches to drawing the figure. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 3C with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 7A - Introduction to Watercolor Painting

**3 units**

Introduction to principles, elements, and practices of watercolor painting. Focus on exploration of painting materials, perceptual skills and color theory, paint mixing and technique, as well as creative responses to materials and subject matter. 27 hours lecture, 81 hours laboratory. ADGE: 3; Transfer: CSU, UC; C-ID# ARTS 210.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 7B - Watercolor Painting

**3 units**

Development of knowledge and skills introduced in Arts 7A with an emphasis on experimenting with the watercolor medium, perceptual skills and color theory, paint mixing and technique, as well as creative responses to materials and subject matter. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 7A with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 7C - Advanced Watercolor Painting I

**3 units**

Development of knowledge and skills introduced in 7B directed towards individual needs with an emphasis on individual expression. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 7B with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 7D - Advanced Watercolor Painting II

**3 units**

Advanced projects in watercolor painting with emphasis on demonstrating functional competence and an intellectual understanding of personal ideas. Further development of knowledge and skills introduced in 7C directed towards individualized needs. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 7C with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 12A - Oil/Acrylic Painting: Beginning I

**3 units**

Introduction to painting using oil or acrylic paints. Students will apply the principles and elements of design, in addition to color theory, to their own paintings. Students will make studies from observation, study works by the masters, and learn to express their own ideas through painting. 27 hours lecture, 81 hours laboratory. ADGE: 3; Transfer: CSU, UC; C-ID# ARTS 210.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 12B - Oil/Acrylic Painting: Beginning II

**3 units**

Second level course in painting using oil or acrylic paints. With the skills and knowledge gained in ARTS 12A, students will apply the principles and elements of design, in addition to color theory, to their own paintings. Students will make intermediate level studies from observation, study works by the masters, and learn to express their own ideas through painting. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 12A with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 12C - Oil/Acrylic Painting: Advanced I

**3 units**

Advanced projects in oil or acrylic painting with an emphasis on individual creative work and development of personal ideas and style. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 12B with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 12D - Oil/Acrylic Painting: Advanced II

**3 units**

Advanced projects in oil or acrylic painting with emphasis on developing ideas, skills, and knowledge. Students hone their painting through practice and critique; this course requires self direction. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** ARTS 12C with a minimum grade of C.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 23 - 2-D Design

**3 units**

Introduction to the concepts, applications, and historical references related to 2-dimensional art and composition. Topics include the basic principles and elements of design. In this course, students will develop their visual vocabulary for creative visual expression through lectures and problem solving studio projects. Students explore aspects of 2-D Design through visual art assignments. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# ARTS 100.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 24 - Three-Dimensional Design and Modeling

**3 units**

This course introduces students to the concept and application of Three-dimensional design and spatial composition, including the study of the elements and organizing principles of design as they apply to three-dimensional space and form. Students will develop a visual vocabulary and skill set for creative expression with three-dimensional projects using 3D modeling software (including modeling, texture mapping, and animation) in addition to physical projects using traditional materials. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# ARTS 101.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 26 - Color Theory

### 3 units

A basic-level course highlighting color as an element for communication and expression in all visual fields. Covers key color systems and their relevance to graphic and other visual arts and creative and technical aspects of color. Students may receive credit for ARTS 26 or GDDM 51, but not both. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# ARTS 270.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ARTS 29 - Independent Study, Studio Arts

### 0.5 - 2 units

Supervised study in the area of Studio Arts. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass



# ART HISTORY

## ART HISTORY

Art History helps us to decipher the language of art so that we can uncover the stories of our past and present. The Art History program is designed to prepare students with the skills and knowledge to engage with artwork from around the world and across time. We offer courses in Western art history, Non-Western art history, and Museum and Gallery Studies. Our program also prepares students to transfer as an Art History major to a four-year institution. Art History courses can be taken in any order.

## Programs of Study

### Degrees:

- [AA-T – Art History](#)

### Career Opportunities

The program prepares students for careers in the art world and beyond. Students may pursue jobs in education, arts organizations, or the private sector. Possible job opportunities include: gallery owner, art consultant, curator, and arts educator. In addition, the skills learned in the program, such as creative thinking, research and writing skills, and collaboration are in demand job skills that can be transferred to a variety of job fields.

## ART HISTORY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in Art History for Transfer is designed for prospective California State University (CSU) transfer students who are preparing for careers in the field of Art History. Completion of the Art History Transfer degree will provide a streamlined pathway for transfer to a CSU campus with a Art History or similar major. Students should consult with a counselor to determine whether or not this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution; please see a counselor for details if you are pursuing transfer to the UC system.

### Program Outcomes

Upon completion of this program, students are able to:

- Communicate concepts and ideas effectively through written, oral, and digital media.
- Evaluate the artwork from different cultures and art historical periods.
- Identify and evaluate art historical styles, movements, and concepts.
- Recognize art's relationship to geography, cultural ideologies, and historical periods.
- Research and analyze visual artwork using interdisciplinary theories and methods.

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (9 Units)

Prefix #	Title	Units
ARHS 4	Western Art History - Ancient to Medieval	3

or

ARHS 5 Western Art History - Renaissance to Contemporary 3

ARHS 2 Art of the Ancient Americas 3

or

ARHS 3 Arts of Africa, Oceania, and Indigenous North Americas 3

or

ARHS 8 Asian Art History 3

ARTS 2A Introduction to Drawing 3

### List A: Select One (3 Units)

Prefix #	Title	Units
ARHS 2*	Art of the Ancient Americas	3
ARHS 3*	Arts of Africa, Oceania, and Indigenous North Americas	3
ARHS 4*	Western Art History - Ancient to Medieval	3
ARHS 5*	Western Art History - Renaissance to Contemporary	3
ARHS 8*	Asian Art History	3

### List B: Select One (3 Units)

Prefix #	Title	Units
ARTS 2B	Drawing and Composition	3
ARTS 3A	Figure and Composition I	3
ARTS 7A	Introduction to Watercolor Painting	3
ARTS 12A	Oil/Acrylic Painting: Beginning I	3
ARTS 23	2-D Design	3
ARTS 24	Three-Dimensional Design and Modeling	3
PHOTO 50	Introduction to Photography	3
PHOTO 60	Intermediate Black and White Photography	3

### List C: Select One (3 Units)

Prefix #	Title	Units
	<b>Any List A or B course not already used</b>	3
ARHS 6	Museum & Gallery Techniques	3
ARHS 7	Modern Art History	3

### Total Units for the Major: 18

### General Education and Electives: 42

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

\* If not already used in Required Core

### Recommended Electives:

ANTR 3, 7, 8, 12; ECE 79; HIST 1, 2, 7, 8, 14, 25, 28, 32; HUMN 3, 4, 6, 7, 10, 28; PHIL 1, 2, 3, 4, 5; RELS 1, 3; SPAN 2A, 2B, 22; WMST 2

## ART HISTORY COURSES

### ARHS 1 - Introduction to Art History

#### 3 units

Architecture, sculpture, painting, photography and design in relation to human inventiveness in providing for material and aesthetic needs. This course provides a general introduction to art that offers a look at works of art through the study of theory, terminology, themes, design principles, media, techniques, with an introduction to the visual arts across time and diverse cultures. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# ARTH 100.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARHS 2 - Art of the Ancient Americas

#### 3 units

Survey of visual culture within the historical context of select ancient civilizations in Mexico, Central American, and South America up to European contact. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# ARTH 145.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARHS 3 - Arts of Africa, Oceania, and Indigenous North Americas

#### 3 units

This course is an introduction to the visual arts produced by selected people of Africa, Oceania, and the Americas from the prehistoric to contemporary periods. The topics covered in the course are representative of the art and architecture produced by groups from Africa, Oceania and the Americas emphasizing how art is representative of the cultural, religious, social, or political orientation of each region. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# ARTH 140.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARHS 4 - Western Art History - Ancient to Medieval

#### 3 units

History of Western art from prehistoric times through Egyptian, Mesopotamian, Aegean, Greek, Etruscan, Roman, Early Christian, Byzantine, Medieval, Romanesque, and Gothic civilizations. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# ARTH 110.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARHS 5 - Western Art History - Renaissance to Contemporary

#### 3 units

History of Western art from Early Renaissance, High Renaissance, Mannerism, Baroque, Neoclassicism, Romanticism, Realism, Impressionism, Post-Impressionism, 20th Century developments of American art 21st century Globalism. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# ARTH 120.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARHS 6 - Museum & Gallery Techniques

#### 3 units

An examination of the methodology and technique of displaying visual art within a museum/gallery space. Opportunities to meet artists from the Bay Area and beyond, learn the meaning behind their artwork, and gain hands-on practice in a range of activities covering the presentation, handling, and security of original artwork in the LPC Center for the Arts Gallery. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARHS 7 - Modern Art History

#### 3 units

Presents an overview of the art movements, artists and issues of Modernism to Contemporary art. This includes art from the mid-nineteenth century, through the twentieth century and contemporary art. Incorporates the social, political, and aesthetic context of the time. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# ARTH 150.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ARHS 8 - Asian Art History

#### 3 units

This course surveys the arts of India, China, Korea, and Japan. The architecture, painting, sculpture, and other arts are examined within their religious and social contexts. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# ARTH 130.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# ASTRONOMY

## ASTRONOMY

Astronomy is the scientific study of celestial phenomena, including the solar system, stars, extra-solar planets, galaxies, and the evolution of the Universe. The Las Positas College astronomy program includes general education lecture and lab courses aimed at non-science majors. Students wishing to pursue a bachelor's degree in astronomy or astrophysics should complete an AS in Physics, and begin their coursework in astronomy or astrophysics after transferring to a four-year institution.

## ASTRONOMY COURSES

### ASTR 29 - Independent Study, Astronomy

**0.5 - 2 units**

For course information, see "Independent Study". 27 - 108 hours lab. 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ASTR 30L - Introduction to Astronomy Laboratory

**1 units**

Introduction to laboratory principles and techniques in astronomy. Includes: observational techniques such as naked eye, binocular, and telescopic identification of stars, planets, constellations, and deep sky objects; telescope operation and imaging; spectroscopy, motions of the sun, moon and planets. 54 hours laboratory. Transfer: CSU, UC; Cal-GETC: 5C.

**Prerequisite:** ASTR 31 with a minimum grade of C (May be taken concurrently) or ASTR 32 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ASTR 31 - Introduction to Astronomy: The Solar System

**3 units**

Introduction to history and physical principles of astronomy, focusing on our Solar System. Includes: constellations; distance scales; historical development of astronomy; gravitation; motion of the Earth, Moon, and Planets; astronomical tools; formation and evolution of the solar system; physical properties, atmosphere, and evolution of the Earth, Moon, and planets within the solar system; asteroids, comets, and other small bodies; discovery of extra-solar planets; possibilities for life beyond Earth. Designed for non-majors in mathematics or a physical science. A companion science lab, Astronomy 30L, is also available. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ASTR 32 - Introduction to Astronomy: Stars and the Universe

**3 units**

Introduction to the study of stars, galaxies, and cosmology. Includes the nature of light and matter, telescopes, spectroscopy, stellar formation and evolution, galaxies, quasars, and cosmology. Designed for non-majors in mathematics or a physical science. A companion science lab, Astronomy 30L, is also available. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# AUTOMOTIVE TECHNOLOGY

## AUTOMOTIVE TECHNOLOGY

Automotive technicians are in high demand in California and throughout the U.S., but there is a lack of trained professionals to meet this demand. This shortage of well-trained technicians has been caused by advances in computerized engine controls, evolving emissions regulations, and development of alternative technologies driven by the ever-escalating cost of fuel. The Las Positas College Automotive Technology program can provide the skills necessary to qualify as trained entry-level technicians, as well as for career advancement. Students work side by side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Programs of Study

#### Degrees:

- [AS – Automotive Alternative Fuels/Hybrid Technology](#)
- [AS – Automotive Electronics Technology](#)
- [AS – Automotive Light Duty Diesel](#)
- [AS – Automotive Master](#)
- [AS – Automotive Smog Technician](#)

#### Certificates of Achievement:

- [Automotive Alternative Fuels/Hybrid Technology](#)
- [Automotive Chassis](#)
- [Automotive Drivability](#)
- [Automotive Light Duty Diesel](#)
- [Automotive Master](#)
- [Automotive Mechanical](#)
- [Automotive Smog Technician](#)

In addition, the Automotive Technology Department at Las Positas College offers tuition-free, non-credit courses and certificate programs designed to provide students with the skills needed to secure employment and/or workplace advancement in the industry. Students in the Las Positas College Noncredit Automotive Technology program work side-by-side and hands-on with industry professionals in a fully-equipped and up-to-date facility.

### Noncredit Programs of Study

#### Certificates of Completion:

- [Automotive Advanced Smog Technician](#)
- [Automotive Basic](#)
- [Automotive Chassis](#)
- [Automotive Mechanical](#)
- [Automotive Smog](#)
- [Automotive Summer Camp](#)
- [Concepts of Automotive Body Systems](#)
- [Concepts of Automotive Chassis](#)
- [Concepts of Automotive Know How](#)
- [Concepts of Automotive Mechanical](#)
- [Concepts of Automotive Powertrain](#)

#### Career Opportunities

Las Positas College offers both Associate degree and Certificate programs designed for direct job entry, which will give the student a thorough and complete knowledge of the basics of the modern automobile. These programs are for technical career majors. The Las Positas College Automotive program also provides training and services in a variety of programs in addition to regular classes: industry-standard training for General Motors, AC Delco, KIA, ICar and other manufacturers; Automotive Apprenticeship; Smog Certification; Alternative Fuels; State of California Bureau of Automotive Repair Smog Inspection Referee and Training Program. These additional programs provide our students with numerous opportunities for industry exposure. Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel.

## AUTOMOTIVE ALTERNATIVE FUELS/HYBRID TECHNOLOGY ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Automotive Alternative Fuels/Hybrid Technology degree will provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program concentrates on Hybrid technologies which will allow students to gain employment with manufacturers. The current climate in the automotive industry has a focus on Hybrid training and this program will give our students a leg up on the competition. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

#### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

#### Program Outcomes

Upon completion of this program, students are able to:

- Apply safety procedures relating to alternative fuels and high voltage.
- Diagnose alternative fuel systems.
- Perform high voltage disable procedures.

#### Required Core: (40 Units)

Prefix	#	Title	Units
AUTO	A1	Engine Repair	4
AUTO	A2	Automatic Transmission/Transaxle	4
AUTO	A3	Manual Drive Train and Axles	4
AUTO	A4	Suspension and Steering	4
AUTO	A5	Brakes	4
AUTO	A6	Electrical/Electronic Systems	5
AUTO	A7	Automotive Heating and Air Conditioning	4
AUTO	A8	Engine Performance	5
AUTO	LABA	Automotive Lab	2
AUTO	L3	Light Duty Hybrid/Electric Vehicles	4

#### List A: Select One (4 Units)

Prefix	#	Title	Units
<b>Option 1</b>			
AUTO	INTR	Automotive Service and Introduction	4
<b>Option 2</b>			
AUTO	INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO	INTZ	Automotive Service and Introduction Lecture	2

#### Total Units for the Major: 44

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will*

depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## AUTOMOTIVE ELECTRONICS TECHNOLOGY ASSOCIATE OF SCIENCE (AS)

### About the Program

The LPC Automotive Electronics Technology degree can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

### Program Outcomes

Upon completion of this program, students are able to:

- Follow safety guidelines while employed in an automotive related job.
- Use automotive knowledge to diagnose various automotive concerns.

### Required Core: (36 Units)

Prefix #	Title	Units
AUTO A1	Engine Repair	4
AUTO A2	Automatic Transmission/Transaxle	4
AUTO A3	Manual Drive Train and Axles	4
AUTO A4	Suspension and Steering	4
AUTO A5	Brakes	4
AUTO A6	Electrical/Electronic Systems	5
AUTO A7	Automotive Heating and Air Conditioning	4
AUTO A8	Engine Performance	5
AUTO LABA	Automotive Lab	2

### List A: Select One (5 Units)

Prefix #	Title	Units
AUTO L1	Advanced Engine Performance	5
AUTO SDR	Specified Diagnostic and Repair	5

### List B: Select One (4 Units)

Prefix #	Title	Units
<b>Option 1</b>		
AUTO INTR	Automotive Service and Introduction	4
<b>Option 2</b>		
AUTO INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO INTZ	Automotive Service and Introduction Lecture	2

### Total Units for the Major: 45

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education

Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## AUTOMOTIVE LIGHT DUTY DIESEL ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Automotive Light Duty Diesel degree can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Diesel technology is currently on the forefront of the automotive industry with the addition of several small diesel engines to the line up from most manufacturers. The emissions system on diesel are very complicated and this program will allow student to learn the emissions and drivability of diesel powered vehicles. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

### Program Outcomes

Upon completion of this program, students are able to:

- Diagnose electronic diesel systems.
- Repair diesel engine mechanical systems.
- Diagnose and repair diesel turbo systems.

### Required Core: (40 Units)

Prefix #	Title	Units
AUTO A1	Engine Repair	4
AUTO A2	Automatic Transmission/Transaxle	4
AUTO A3	Manual Drive Train and Axles	4
AUTO A4	Suspension and Steering	4
AUTO A5	Brakes	4
AUTO A6	Electrical/Electronic Systems	5
AUTO A7	Automotive Heating and Air Conditioning	4
AUTO A8	Engine Performance	5
AUTO A9	Light Vehicle Diesel Engines	4
AUTO LABA	Automotive Lab	2

### List A: Select One (4 Units)

Prefix #	Title	Units
<b>Option 1</b>		
AUTO INTR	Automotive Service and Introduction	4
<b>Option 2</b>		
AUTO INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO INTZ	Automotive Service and Introduction Lecture	2

### Total Units for the Major: 44

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education

Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

AUTOMOTIVE MASTER ASSOCIATE OF SCIENCE (AS)

About the Program

The Associate of Science in Automotive Master degree will provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program follows ASE and NATEF for the requirements of a Master automotive technician. It will create a pathway for students to become master ASE certified. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

Program Outcomes

Upon completion of this program, students are able to:

- Diagnose engine mechanical issues.
- Diagnose electrical issues.
- Diagnose emission issues.

Required Core: (61.5 Units)

Prefix	#	Title	Units
AUTO	A1	Engine Repair	4
AUTO	A2	Automatic Transmission/Transaxle	4
AUTO	A3	Manual Drive Train and Axles	4
AUTO	A4	Suspension and Steering	4
AUTO	A5	Brakes	4
AUTO	A6	Electrical/Electronic Systems	5
AUTO	A7	Automotive Heating and Air Conditioning	4
AUTO	A8	Engine Performance	5
AUTO	A9	Light Vehicle Diesel Engines	4
AUTO	LABA	Automotive Lab	2
AUTO	LABB	Automotive Lab Advanced	2
AUTO	L1	Advanced Engine Performance	5
AUTO	L1L2	Smog Level One and Level Two	5.5
AUTO	L3	Light Duty Hybrid/Electric Vehicles	4
AUTO	SDR	Specified Diagnostic and Repair	5

List A: Select One (4 Units)

Prefix	#	Title	Units
Option 1			
AUTO	INTR	Automotive Service and Introduction	4
Option 2			
AUTO	INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO	INTZ	Automotive Service and Introduction Lecture	2

Total Units for the Major: 65.5

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

AUTOMOTIVE SMOG TECHNICIAN ASSOCIATE OF SCIENCE (AS)

About the Program

The Associate of Science in Automotive Smog Technician degree will provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

Program Outcomes

Upon completion of this program, students are able to:

- Apply for and take the California Smog test.
- Diagnose advanced emission issues using five gas.
- Diagnose high level engine mechanical issues using engine scanners.
- Diagnose high-level engine mechanical issues using engine scanners.

Required Core: (42.5 Units)

Prefix	#	Title	Units
AUTO	A1	Engine Repair	4
AUTO	A2	Automatic Transmission/Transaxle	4
AUTO	A3	Manual Drive Train and Axles	4
AUTO	A4	Suspension and Steering	4
AUTO	A5	Brakes	4
AUTO	A6	Electrical/Electronic Systems	5
AUTO	A8	Engine Performance	5
AUTO	LABA	Automotive Lab	2
AUTO	L1L2	Smog Level One and Level Two	5.5
AUTO	SDR	Specified Diagnostic and Repair	5

List A: Select One (4 Units)

Prefix	#	Title	Units
Option 1			
AUTO	INTR	Automotive Service and Introduction	4
Option 2			
AUTO	INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO	INTZ	Automotive Service and Introduction Lecture	2



**Total Units for the Major: 46.5**

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an advisor or a counselor to plan the courses necessary to achieve your academic goal.

## AUTOMOTIVE ALTERNATIVE FUELS/HYBRID TECHNOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Automotive Alternative Fuels/Hybrid Technology Certificate of Achievement will provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program concentrates on Hybrid technologies which will allow students to gain employment with manufacturers. The current climate in the automotive industry has a focus on Hybrid training and this program will give our students a leg up on the competition. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

### Program Outcomes

Upon completion of this program, students will be able to:

- Diagnose alternative fuel systems.
- Perform high voltage disable procedures.
- Apply safety procedures relating to alternative fuels and high voltage.

### Required Core: (24 Units)

Prefix #	Title	Units
AUTO A1	Engine Repair	4
AUTO A2	Automatic Transmission/Transaxle	4
AUTO A6	Electrical/Electronic Systems	5
AUTO A8	Engine Performance	5
AUTO LABA	Automotive Lab	2
AUTO L3	Light Duty Hybrid/Electric Vehicles	4

### List A: Select One (4 Units)

Prefix #	Title	Units
<b>Option 1</b>		
AUTO INTR	Automotive Service and Introduction	4
<b>Option 2</b>		
AUTO INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO INTZ	Automotive Service and Introduction Lecture	2

**Total Units: 28**

## AUTOMOTIVE CHASSIS CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The LPC Automotive Certificate can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

### Program Outcomes

Upon completion of this program, students will be able to:

- Follow safety guidelines while employed in an automotive related job.
- Use automotive knowledge to diagnose various automotive concerns.

### Required Core: (19 Units)

Prefix #	Title	Units
AUTO A4	Suspension and Steering	4
AUTO A5	Brakes	4
AUTO A6	Electrical/Electronic Systems	5
AUTO A7	Automotive Heating and Air Conditioning	4
AUTO LABA	Automotive Lab	2

### List A: Select One (4 Units)

Prefix #	Title	Units
<b>Option 1</b>		
AUTO INTR	Automotive Service and Introduction	4
<b>Option 2</b>		
AUTO INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO INTZ	Automotive Service and Introduction Lecture	2

**Total Units: 23**

## AUTOMOTIVE DRIVABILITY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The LPC Automotive Certificates can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

### Program Outcomes

Upon completion of this program, students will be able to:

- Use automotive knowledge to diagnose various automotive concerns.
- Follow safety guidelines while employed in an automotive related job.

**Required Core: (25 Units)**

Prefix #	Title	Units
AUTO A1	Engine Repair	4
AUTO A6	Electrical/Electronic Systems	5
AUTO A8	Engine Performance	5
AUTO LABA	Automotive Lab	2
AUTO L1	Advanced Engine Performance	5
AUTO L3	Light Duty Hybrid/Electric Vehicles	4

**List A: Select One (4 Units)**

Prefix #	Title	Units
<b>Option 1</b>		
AUTO INTR	Automotive Service and Introduction	4
<b>Option 2</b>		
AUTO INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO INTZ	Automotive Service and Introduction Lecture	2

**Total Units: 29****AUTOMOTIVE LIGHT DUTY DIESEL CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Automotive Light Duty Diesel Certificate of Achievement can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Diesel technology is currently on the forefront of the automotive industry with the addition of several small diesel engines to the line up from most manufacturers. The emissions system on diesel are very complicated and this program will allow student to learn the emissions and drivability of diesel powered vehicles. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

**Career Opportunities**

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

**Program Outcomes**

Upon completion of this program, students will be able to:

- Diagnose electronic diesel systems.
- Repair diesel engine mechanical systems.
- Diagnose and repair diesel turbo systems.

**Required Core: (29 Units)**

Prefix #	Title	Units
AUTO A1	Engine Repair	4
AUTO A2	Automatic Transmission/Transaxle	4
AUTO A6	Electrical/Electronic Systems	5
AUTO A8	Engine Performance	5
AUTO A9	Light Vehicle Diesel Engines	4
AUTO LABA	Automotive Lab	2
AUTO L1	Advanced Engine Performance	5

**List A: Select One (4 Units)**

Prefix #	Title	Units
<b>Option 1</b>		
AUTO INTR	Automotive Service and Introduction	4
<b>Option 2</b>		
AUTO INTL	Automotive Service and Introduction Hands-On Lab and	2
AUTO INTZ	Automotive Service and Introduction Lecture	2

**Total Units: 33****AUTOMOTIVE MASTER CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The LPC Automotive Master Certificate can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

**Career Opportunities**

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

**Program Outcomes**

Upon completion of this program, students will be able to:

- Diagnose engine mechanical issues.
- Diagnose electrical issues.
- Diagnose emission issues.

**Required Core: (56 Units)**

Prefix #	Title	Units
AUTO LABA	Automotive Lab	2
AUTO LABB	Automotive Lab Advanced	2
AUTO L1	Advanced Engine Performance	5
AUTO L3	Light Duty Hybrid/Electric Vehicles	4
AUTO A1	Engine Repair	4
AUTO A2	Automatic Transmission/Transaxle	4
AUTO A3	Manual Drive Train and Axles	4
AUTO A4	Suspension and Steering	4
AUTO A5	Brakes	4
AUTO A6	Electrical/Electronic Systems	5
AUTO A7	Automotive Heating and Air Conditioning	4
AUTO A8	Engine Performance	5
AUTO A9	Light Vehicle Diesel Engines	4
AUTO SDR	Specified Diagnostic and Repair	5

**List A: Select One (4 Units)**

Prefix #	Title	Units
<b>Option 1</b>		
AUTO INTR	Automotive Service and Introduction	4
<b>Option 2</b>		
AUTO INTL	Automotive Service and Introduction Hands-On Lab	2

and

AUTO INTZ	Automotive Service and Introduction Lecture	2
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**Total Units: 60**

## AUTOMOTIVE MECHANICAL CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Automotive Mechanical Certificate of Achievement can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program focuses on the mechanical side of the automobile. Students who would like to gain employment at aftermarket shops could take this program and excel in a shop that services many types of vehicles from multiple manufacturers. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

### Program Outcomes

Upon completion of this program, students will be able to:

- Diagnose engine mechanical issues.
- Measure engine components and compare to specifications.
- Tear down, inspect and reassemble engines.

### Required Core: (19 Units)

Prefix	#	Title	Units
AUTO	LABA	Automotive Lab	2
AUTO	A1	Engine Repair	4
AUTO	A2	Automatic Transmission/Transaxle	4
AUTO	A3	Manual Drive Train and Axles	4
AUTO	A6	Electrical/Electronic Systems	5

### List A: Select One (4 Units)

Prefix	#	Title	Units
<b>Option 1</b>			
AUTO	INTR	Automotive Service and Introduction	4
<b>Option 2</b>			
AUTO	INTL	Automotive Service and Introduction Hands-On Lab	2
		and	
AUTO	INTZ	Automotive Service and Introduction Lecture	2

**Total Units: 23**

## AUTOMOTIVE SMOG TECHNICIAN CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Automotive Smog Technician Certificate of Achievement will provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program focuses on the rules and regulations of the California Smog Program and will prepare student to gain their California Smog licenses. This programs focus is on the diagnosis and repair of smog controlled vehicles in California. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

### Program Outcomes

Upon completion of this program, students will be able to:

- Apply for and take the California Smog test.
- Diagnose emission issues.
- Diagnose engine mechanical issues.

### Required Core: (25.5 Units)

Prefix	#	Title	Units
AUTO	LABA	Automotive Lab	2
AUTO	A1	Engine Repair	4
AUTO	A2	Automatic Transmission/Transaxle	4
AUTO	A6	Electrical/Electronic Systems	5
AUTO	L1L2	Smog Level One and Level Two	5.5
AUTO	SDR	Specified Diagnostic and Repair	5

### List A: Select One (4 Units)

Prefix	#	Title	Units
<b>Option 1</b>			
AUTO	INTR	Automotive Service and Introduction	4
<b>Option 2</b>			
AUTO	INTL	Automotive Service and Introduction Hands-On Lab	2
		and	
AUTO	INTZ	Automotive Service and Introduction Lecture	2

**Total Units: 29.5**

## AUTOMOTIVE TECHNOLOGY COURSES

### AUTO A1 - Engine Repair

#### 4 units

An in depth study of engines: mechanical, measurement, and assembly. A study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. This class' emphasis is on engines. Students are encouraged to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A2 - Automatic Transmission/Transaxle

#### 4 units

An in depth study of engine, transmission, transaxles: mechanical, measurement, and assembly. An in-depth study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. Students are encouraged to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken

concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A3 - Manual Drive Train and Axles

#### 4 units

An in-depth study of rear axle, front axle, and transfer cases: mechanical, measurement, and assembly. Including theory, teardown, qualifying, and rebuilding. Students are encouraged to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A4 - Suspension and Steering

#### 4 units

Diagnosis, evaluation, testing, adjustment, alignment and repair of steering and suspension systems. Including all common automotive steering and suspension systems both car and truck. Future systems will also be covered. Students are strongly recommended to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A5 - Brakes

#### 4 units

Diagnosis, evaluation, inspection, adjustment, and repair of braking, antilock braking systems, traction control and related devices. Class will involve California State law regarding brake and safety inspections. Includes the material on the California Brake Adjuster's Licensing Examination. Students are strongly recommended to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A6 - Electrical/Electronic Systems

#### 5 units

Automotive electrical/electronic systems, including electrical circuits, Ohm's Law, battery, starting, charging, ignition, fuel, accessories, brakes, chassis, suspension, steering, HVAC, and wiring systems. Emphasis on diagnosis of electrical troubles, assembly, repair of components, and diagnostic equipment usage. Students are strongly recommended to enroll in Automotive Lab concurrently. 54 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken

concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A7 - Automotive Heating and Air Conditioning

#### 4 units

Diagnosing, evaluation, testing, adjustment, and repair of heating, ventilation and air conditioning (HVAC). Includes heat and energy, psychometrics, air flow, refrigerant recycling, equipment and controls. Student will be prepared to pass a nationally recognized HVAC certificate program, required by all California HVAC repair shops. Students are strongly recommended to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A8 - Engine Performance

#### 5 units

Principals of automotive fuel induction, ignition and emission control systems, including inspection, diagnosis and repair of fuel and emission control systems/components governed by federal and state laws and standards. Electrical diagnosis of emission control systems. Relation of chassis and body systems to emissions. Students are strongly recommended to enroll in Automotive Lab concurrently. 54 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO A9 - Light Vehicle Diesel Engines

#### 4 units

An in depth study of diesel engines: mechanical, measurement, and assembly. A study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. Diesel engine performance including emissions, turbos, exhaust and intake systems. This class's emphasis is on diesel engines and diesel engine performance/emissions. Students are encouraged to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### AUTO C1 - Automobile Service Consultant

#### 3 units

Automotive Service Consultant fundamentals including: Communications, customer service, legal documents, business interactions, billing, parts and labor guides, shop management applications, shop operations, sales, vehicle identification and systems operations. Course content is aligned

with tasks identified by Automotive Service Excellence (ASE) certification. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO INTL - Automotive Service and Introduction Hands-On Lab

### 2 units

This is the Lab section that can only be taken if you are also taking INTZ. Bumper-to-Bumper Automotive Knowledge. Starting with hazardous waste handling, tool identification, maintenance and lubrication, moving into engine mechanical, emissions controls, suspension systems, air conditioning, airbags and safety, transmissions, axles, and finishing off with the future of the automotive industry. This is an introductory class for people who want to know more about their vehicle or who are planning an automotive career. 108 hours laboratory. Transfer: CSU.

**Corequisite:** AUTO INTZ.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO INTR - Automotive Service and Introduction

### 4 units

Bumper-to-Bumper Automotive Knowledge. Starting with hazardous waste handling, tool identification, maintenance and lubrication, moving into engine mechanical, emissions controls, suspension systems, air conditioning, airbags and safety, transmissions, axles, and finishing off with the future of the automotive industry. This is an introductory class for people who want to know more about their vehicle or who are planning an automotive career. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO INTZ - Automotive Service and Introduction Lecture

### 2 units

This class is lecture only, AUTO INTL must also be taken concurrently. Bumper-to-Bumper Automotive Knowledge. Starting with hazardous waste handling, tool identification, maintenance, and lubrication, moving into engine mechanical, emissions controls, suspension systems, air conditioning, airbags and safety, transmissions, axles, and finishing off with the future of the automotive industry. This is an introductory class for people who want to know more about their vehicle or who are planning an automotive career. 36 hours lecture. Transfer: CSU.

**Corequisite:** AUTO INTL.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO LABA - Automotive Lab

### 2 units

Automotive Lab is an open laboratory class for basic automotive students. This class is for students desiring to expand their hands-on experience using their own vehicle. Instructor will provide technical and supervisory support to guide students in completion of their self initiated projects. Service information via computer service manuals will be available for students to use for vehicle information and research. 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently). Transfer: CSU.

- Credit - Degree Applicable

- Grading Option: Letter or Pass/No Pass

## AUTO LABB - Automotive Lab Advanced

### 2 units

Automotive Lab Advanced is an open laboratory class for advanced automotive students. This class is for students desiring to expand their hands-on experience using their own vehicle. Instructor will provide technical and supervisory support to guide students in completion of their self initiated projects. Students are expected to help others in class and be able to work without guidance. Service information via computer service manuals will be available for students to use for vehicle information and research. Class is recommended for second year students only. 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO LABA with a minimum grade of C or NAUT LABA with a minimum grade of C. AUTO INTR with a minimum grade of C or NAUT INTR with a minimum grade of C or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO LABC - Automotive Lab Specialized Bench Work

### 2 units

Automotive Lab Specialized Bench Work is an open laboratory class for automotive students. This class is for students desiring to expand their hands-on experience using shop equipment. This class specializes in rebuilding automotive parts. The instructor will provide technical and supervisory support to guide students in the completion of their self-initiated projects. Service information via computer service manuals will be available for students to use for vehicle information and research. Class is recommended for second year students only. 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO LABD - Automotive Lab Specialized Electronic Work

### 2 units

Automotive Lab Specialized Electronic Work is an open laboratory class for automotive students. This class is for students desiring to expand their hands-on experience using shop equipment. This class specializes in electronics work. This includes accessories, EV, hybrid, and aftermarket electrical. The instructor will provide technical and supervisory support to guide students in the completion of their self-initiated projects. Service information via computer service manuals will be available for students to use for vehicle information and research. 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO L1 - Advanced Engine Performance

### 5 units

Continuation of Automotive Technology A6 and A8 with an emphasis on diagnosis of electronic problems including computer controlled circuits/ systems using schematics, diagnostic procedures and equipment. Students are strongly recommended to enroll in Automotive Lab concurrently. 54 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO A6 with a minimum grade of C (May be taken concurrently) or NAUT A6 with a minimum grade of C (May be taken concurrently) or AUTO A8 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO L1L2 - Smog Level One and Level Two

### 5.5 units

This course includes classes/modules the State of California's requires for a student/automotive technician to be prepared to take their Smog License Test. This class will include Level One and Level Two smog training only. At the end of the class students may or may not qualify for either EI or EO smog license. See [www.smogcheck.ca.gov](http://www.smogcheck.ca.gov) for more information. 90 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO L3 - Light Duty Hybrid/Electric Vehicles

### 4 units

A study in the history, current and future of alternative fuels, hybrids and electric vehicles in the automotive industry. Emphasis in shop safety, hazardous waste handling, high voltage electrical precautions, basic engine construction of hybrids, battery storage systems, fuel storage systems, compressed natural gas, liquid propane gas, bio-diesel and hydrogen cell technology. Students are strongly recommended to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO P1 - Powertrains: Modifications for Performance

### 4 units

An in-depth study of engine and transmission modifications made in order to improve performance. This class will explain the differences in laws governing vehicles in all fifty states including those registered in California; how to improve performance legally; and the penalties of breaking the law. Students will learn to calculate the benefit versus cost of bolt-on performance products and major engine or transmission modifications. NOTE: Some modifications are intended for off-road applications only. Students are encouraged to enroll in Automotive Lab concurrently. 54 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## AUTO SDR - Specified Diagnostic and Repair

### 5 units

This is a Bureau of Automotive Repair approved alternative to the ASE A6, A8 and L1 certification required for obtaining and maintaining smog

technician licenses. This course will follow BAR guidelines for smog license prep. Student may or may not qualify for license exam after taking this class. For more information see [www.smogcheck.ca.gov](http://www.smogcheck.ca.gov). 72 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass



# AVIATION

## AVIATION COURSES

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### **AVI 110 - Summer Camp Drone Coding and Piloting**

#### **1 unit**

This is a week long intensive hands-on course designed for high school students. It introduces students to block programming using small drones. Students will learn real-world applications of drones through guided activities, problem-based learning challenges, field trips, and interaction with industry drone professionals. 9 hrs lecture, 27 hrs lab.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

# BIOLOGICAL SCIENCES

## BIOLOGICAL SCIENCES

The Biology Program provides a diverse array of educational opportunities to meet the needs of our community. Academic pathways are available for students seeking transfer to four-year institutions, an AA degree in Biology, an AA degree in Biology: Allied Health, pre-nursing and pre-dental hygiene program preparation, or pre-professional coursework (e.g., medicine, pharmacy, radiology, optometry, paramedic, veterinary). Additionally, the program offers courses required for various AA/AS degrees and certificates (e.g., Horticulture, Kinesiology, Psychology, Viticulture/Enology), and to meet general education requirements.

The coursework required for the AA in Biology, provides foundational knowledge and hands-on experiences across all levels of biology, from the molecular to the ecological.

The coursework for the AA in Biology: Allied Health with the basic understanding of human anatomy and physiology, along with an overview of microbiology that impacts humans.

The coursework required for the AS-T Biology degree prepares students for seamless transfer into the CSU system to complete a baccalaureate degree in biology or similar major.

The coursework required for the AS - Biology UC Pathway degree prepares students for seamless transfer into a biology major at a University of California campus.

The coursework required for the AA - Computational Biology degree trains students entering careers that require the interpretation and analysis of large amounts of biological data.

### Programs of Study

#### Degrees:

- AS-T – Biology
- AA – Biology
- AS – Biology: Allied Health
- AA – Computational Biology
- AS – Biology UC Pathway

#### Certificates of Achievement:

- Biology UC Pathway
- Computational Biology

## BIOLOGY ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

### About the Program

The Las Positas College Biology program offers courses that lead to an Associate in Science in Biology for Transfer degree. The Associate in Science in Biology for Transfer degree is designed to prepare students for a seamless transfer into the CSU system to complete a baccalaureate degree in Biology or similar major. The major requirements for this degree align with the Intersegmental Transfer Model Curriculum (TMC) for Biology. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether or not this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution. The course work required for the AS-T in Biology provides foundational knowledge and hands-on experiences across all levels of biology, from the molecular to the ecological.

#### Career Opportunities

The Associate in Science Degree in Biology for Transfer is intended to provide an option for students who plan to complete a bachelor's degree in a similar major at a CSU campus. This program serves biology majors interested in research, academic, and industry careers in the biological sciences. The program also serves students with pre-professional transfer goals (e.g., medicine, optometry, veterinary, pharmacy, physical therapy).

### Program Outcomes

Upon completion of this program, students are able to:

- Design, conduct, analyze, and/or report results of investigations and experiments in the laboratory and/or field.
- Explain and apply basic principles and processes of biology at different levels, from the biochemical to the ecological.
- Proficient in standard biology lab techniques and lab safety procedures.

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) for STEM.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C " (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (15 Units)

Prefix	#	Title	Units
BIO	1A	General Botany	5
BIO	1B	General Zoology	5
BIO	1C	Cell and Molecular Biology	5

#### List A: (23 units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
CHEM	1B	General College Chemistry II	5
MATH	1	Calculus I	5
PHYS	2A	Introduction to Physics I	4
PHYS	2B	Introduction to Physics II	4

**Total Units for the Major: 38**

**Additional General Education and Elective Units: 24**

**Total Units: 62**

*See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## BIOLOGY ASSOCIATE OF ARTS (AA)

### About the Program

The Associate of Arts in Biology degree is designed to prepare students for transfer, but also provides entry-level opportunities for laboratory technicians in industry and the academic environment. The coursework provides foundational knowledge and hands-on experiences across all levels of biology, from the molecular to the ecological. It also provides students with the basic understanding of human anatomy and physiology, along with an overview of microbiology that impacts humans.

## Program Outcomes

Upon completion of this program, students are able to:

- Explain and apply basic principles and processes of biology at different levels, from the biochemical to the ecological.
- Design, conduct, analyze, and/or report results of investigations and experiments in the laboratory and/or field.
- Be proficient in standard biology lab techniques and lab safety procedures.

## Required Core: (33 Units)

Prefix #	Title	Units
BIO 1A	General Botany	5
BIO 1B	General Zoology	5
BIO 1C	Cell and Molecular Biology	5
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
PHYS 2A	Introduction to Physics I	4
PHYS 2B	Introduction to Physics II	4

## Total Units for the Major: 33

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## BIOLOGY: ALLIED HEALTH ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Biology: Allied Health degree provides courses that are required for students entering nursing school or other programs in Allied Health fields, such as dental hygiene, radiology, surgical technician, kinesiology, physical therapy, occupational therapy, emergency medical technician, paramedic, medical assisting, and health information technology.

### Program Outcomes

Upon completion of this program, students are able to:

- Explain and apply the basic processes of homeostasis in humans from the cellular to the organismal level.
- Conduct, analyze, and report results of experiments.
- Be proficient in standard biology lab techniques and lab safety procedure.

## Required Core: (23 Units)

Prefix #	Title	Units
BIO 30	Introduction to College Biology	4
BIO 7A	Human Anatomy	5
BIO 7B	Human Physiology	5
BIO 7C	Microbiology	5
CHEM 30A	Introductory and Applied Chemistry I	4

## Total Units for the Major: 23

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## COMPUTATIONAL BIOLOGY ASSOCIATE OF ARTS (AA)

### About the Program

Computational Biology uses data analysis, mathematical modeling, and computational simulation techniques to understand complex biological systems. The Computational Biology degree provides coursework designed to train students entering careers that require the interpretation and analysis of large amounts of biological data. The objective of the degree is to acquire skills in computer science, biology and statistics that can be applied to bioinformatics. Career opportunities for students with an Associate of Arts in Computational Biology may include employment with pharmaceutical companies, scientific software companies, academic research and biotechnology companies. Students may also wish to transfer to a university for a BA/BS degree in Computational Biology, Biotechnology, Bioinformatics, or related field. Students transferring to a university are recommended to meet with a counselor and contact their transfer institution as some universities require additional computer science courses.

### Career Opportunities

pharmaceutical companies scientific software companies biotechnology companies academic research

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate an understanding of the fundamental concepts in molecular biology, including DNA, genes, proteins and genomes.
- Explain the use of computational techniques to solve biological problems.
- Use online resources such as NCBI (National Center for Biotechnology Information) and bioinformatics applications to research and analyze biological data.

## Required Core: (21 Units)

Prefix #	Title	Units
BIO 1C	Cell and Molecular Biology	5
BIO 2A	Bioinformatics	4
CHEM 1A	General College Chemistry I	5
CS 7	Introduction to Computer Programming Concepts	3
STAT C1000	Introduction to Statistics	4

## List A: Select One (5 Units)

Prefix #	Title	Units
BIO 1A	General Botany	5
BIO 1B	General Zoology	5

Total Units for the Major: 26

Although BIO 30 can be taken as a pre-req for BIO 2A, BIO 1C is required for the Computational Biology degree or certificate.

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

BIOLOGY UC PATHWAY ASSOCIATE OF SCIENCE (AS)

About the Program

The Biology UC Pathway Associate of Science degree is designed to prepare students for a seamless transfer into a biology major at a University of California campus. The degree also provides entry-level opportunities for laboratory technicians in industry and the academic environment. The coursework provides foundational knowledge and hands-on experiences across all levels of biology, from the molecular to the ecological. The primary difference between the Biology UC Pathway Associate of Science degree and the Associate in Science in Biology for Transfer (AS-T) degree is that the Biology UC Pathway Associate of Science degree follows the UC Transfer Pathway for admission as a biology major to University of California campuses. The transfer pathway is different for University of California and California State University campuses. If you plan to complete a baccalaureate degree related to biology (for example, Evolution and Ecology, Wildlife Biology, Genetics, etc.) then it is essential that the student also refer to the catalog of the prospective transfer institution and consult a counselor.

Career Opportunities

Various areas of specialization are available to biologists in academia, industry, manufacturing, education, health care, natural resource management, public policy, consulting, administration, and organizations such as zoos, aquaria, museums, and parks. Some of the many possibilities for careers include veterinarian, doctor, physical therapist, research scientist, biotechnologist, plant pathologist, surgeon, environmental consultant, genetic counselor, lab technician, physician assistant, and wildlife biologist. Preparation for entry level jobs in these and other areas generally require a bachelor's degree in biology.

Program Outcomes

Upon completion of this program, students are able to:

- Design, conduct, analyze, and/or report results of investigations and experiments in the laboratory and/or field.
- Explain and apply basic principles and processes of biology at different levels, from the biochemical to the ecological.
- Be proficient in standard biology lab techniques and lab safety procedures.

Required Core: (45 Units)

Prefix #	Title	Units
BIO 1A	General Botany	5
BIO 1B	General Zoology	5
BIO 1C	Cell and Molecular Biology	5
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
CHEM 12A	Organic Chemistry I	5
CHEM 12B	Organic Chemistry II	5

MATH 1	Calculus I	5
MATH 2	Calculus II	5

Total Units for the Major: 45

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

BIOLOGY UC PATHWAY CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Biology UC Pathway Certificate of Achievement is designed to prepare students for a seamless transfer into a biology major at a University of California campus. The certificate also provides entry-level opportunities for laboratory technicians in industry and the academic environment. The coursework provides foundational knowledge and hands-on experiences across all levels of biology, from the molecular to the ecological.

Program Outcomes

Upon completion of this program, students are able to:

- Design, conduct, analyze, and/or report results of investigations and experiments in the laboratory and/or field.
- Explain and apply basic principles and processes of biology at different levels, from the biochemical to the ecological.
- Able to be proficient in standard biology lab techniques and lab safety procedures.

Required Core: (45 Units)

Prefix #	Title	Units
BIO 1A	General Botany	5
BIO 1B	General Zoology	5
BIO 1C	Cell and Molecular Biology	5
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
CHEM 12A	Organic Chemistry I	5
CHEM 12B	Organic Chemistry II	5
MATH 1	Calculus I	5
MATH 2	Calculus II	5

Total Units: 45

COMPUTATIONAL BIOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

Computational Biology uses data analysis, mathematical modeling, and computational simulation techniques to understand complex biological systems. The Computational Biology certificate provides coursework designed to train students entering careers that require the interpretation and analysis of large amounts of biological data. The objective of the certificate is to acquire skills in computer science, biology and statistics that can be applied to bioinformatics. Students may also wish to obtain the Associate of Arts in Computational Biology degree, which can be used

to transfer to a university for a BA/BS degree in Computational Biology, Biotechnology, Bioinformatics, or related field.

## Career Opportunities

Career opportunities for students with a Certificate of Achievement in Computational Biology may include employment with pharmaceutical companies, biotechnology companies, academic research and scientific software companies.

## Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate an understanding of the fundamental concepts in molecular biology, including DNA, genes, proteins and genomes.
- Explain the use of computational techniques to solve biological problems.
- Use online resources such as NCBI (National Center for Biotechnology Information) and bioinformatics applications to research and analyze biological data.

## Required Core: (21 Units)

Prefix #	Title	Units
BIO 1C	Cell and Molecular Biology	5
BIO 2A	Bioinformatics	4
CHEM 1A	General College Chemistry I	5
CS 7	Introduction to Computer Programming Concepts	3
STAT C1000	Introduction to Statistics	4

## List A: Select One (5 Units)

Prefix #	Title	Units
BIO 1A	General Botany	5
BIO 1B	General Zoology	5

## Total Units: 26

*Although BIO 30 can be taken as a pre-req for BIO 2A, BIO 1C is required for the Computational Biology degree or certificate.*

## BIOLOGICAL SCIENCES COURSES

### BIO 1A - General Botany

#### 5 units

Diversity, structure and function of plant, fungal, and protistan phyla. Topics include development, morphology, physiology and systematics. Principles of population and community ecology and ecosystem interactions. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B, 5C; C-ID# BIOL 155, BIOL 135 S (if taken with BIO 1B+1C).

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

**Recommended Course Preparation:** BIO 30 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### BIO 1B - General Zoology

#### 5 units

Major groups of animal phyla and heterotrophic unicellular eukaryotes. Topics include comparative structure and function, development, ecology, taxonomy, phylogeny, evolution, and behavior. Designed for majors in biological sciences and related fields. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B, 5C; C-ID# BIOL 150, 135 S (if taken with BIO 1A+1C).

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

**Recommended Course Preparation:** BIO 30 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### BIO 1C - Cell and Molecular Biology

#### 5 units

Principles of cell and molecular biology. Includes biochemistry, cell structure and function, cell homeostasis, cell metabolism, cell reproduction, cell communication, genetics, molecular biology, biotechnology, and evolution. Emphasis on scientific inquiry and experimental design. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B, 5C; C-ID# BIOL 190, BIOL 135 S (if taken with BIO 1A+1B).

**Prerequisite:** BIO 1A with a minimum grade of C, or BIO 1B with a minimum grade of C. CHEM 1A with a minimum grade of C.

**Recommended Course Preparation:** Intermediate Algebra or a higher level of mathematics. Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### BIO 2A - Bioinformatics

#### 4 units

Principles of Bioinformatics. Project-based course which will analyze complex biological data. The course introduces students to the tools used for computational exercises relevant to current biotechnologies and computational biology. Although BIO 30 can be taken as a prerequisite for BIO 2A, BIO 1C is required for the Computational Biology degree or certificate. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** BIO 30 with a minimum grade of C or BIO 1C with a minimum grade of C or CS 7 with a minimum grade of C or CS 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### BIO 7A - Human Anatomy

#### 5 units

Structural organization of the human body: gross and microscopic structure of the integumentary, skeletal, muscular, nervous, sensory, endocrine, cardiovascular, lymphatic, respiratory, digestive, excretory, and reproductive systems, from cellular to organ system levels of organization. This course is primarily intended for nursing, allied health, kinesiology, and other health related majors. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5B, 5C; C-ID# BIOL 110 B. \* *BIO 7A, 7B and 50 combined: maximum UC credit, two courses.*

**Prerequisite:** BIO 30 with a minimum grade of C or BIO 1B with a minimum grade of C and BIO 1C with a minimum grade of C.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method. Eligibility for transfer-level mathematics as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### BIO 7B - Human Physiology

#### 5 units

Function and regulation of the human body. This course examines general, cellular, and molecular interactions that integrate the organ systems to maintain homeostasis. Human responses and computer simulations are used to collect and analyze data. Designed for nursing, physical and occupational therapy, and other health sciences majors. 54 hours lecture,

108 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5B, 5C; C-ID# BIOL 120 B. \* *BIO 7A, 7B and 50 combined: maximum UC credit, two courses.*

**Prerequisite:** CHEM 1A with a minimum grade of C or CHEM 30A with a minimum grade of C or CHEM 31 with a minimum grade of C. BIO 7A with a minimum grade of C. BIO 30 with a minimum grade of C or BIO 1B with a minimum grade of C and BIO 1C with a minimum grade of C.

**Recommended Course Preparation:** CHEM 30B with a minimum grade of C. Eligibility for college-level composition as determined by college assessment or other appropriate method. Eligibility for college-level mathematics as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## BIO 7C - Microbiology

### 5 units

This course focuses on viruses, bacteria, fungi, protozoans, and helminths, with an emphasis on their relationship to humans. Cultivation, control, metabolism, body's defense against disease, microbial genetics, laboratory tests, and contemporary diseases are discussed. Methods used in the laboratory include standard bacteriological techniques (culturing, staining, biochemical testing, sensitivity testing etc.) as well as some molecular and immunological techniques, such as PCR and ELISA. Laboratory work also includes identification of unknowns, and/or independent research projects. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B, 5C.

**Prerequisite:** BIO 30 with a minimum grade of C, or BIO 1B with a minimum grade of C and BIO 1C with a minimum grade of C. CHEM 30A with a minimum grade of C, or CHEM 1A with a minimum grade of C, or CHEM 31 with a minimum grade of C.

**Recommended Course Preparation:** BIO 7A with a minimum grade of C. Eligibility for college-level composition as determined by college assessment or other appropriate method. Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## BIO 10 - Introduction to the Science of Biology

### 4 units

This course focuses on basic principles of biology, including scientific investigation and the study of the nature of living things. Focus is on student understanding of evolution and the unity and diversity of life from the molecular level to ecosystems and biosphere. Designed for non-majors in biology and biomedical sciences. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5B, 5C. \* *BIO 10 and 30 combined: maximum UC credit, one course. No UC credit for BIO 10 or 30 if taken after 1C.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BIO 20 - Contemporary Human Biology

### 3 units

A study of the Human organism, beginning at the cellular level, emphasizing organ systems, and also including topics of genetics and biotechnology. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## BIO 29B - Independent Study, Biology

### 0.5 - 2 units

Supervised study in the area of Biology. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BIO 29T - Independent Study, Botany

### 0.5 - 2 units

Supervised study in the area of Botany. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BIO 29Z - Independent Study, Zoology

### 0.5 - 2 units

Supervised study in the area of Zoology. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BIO 30 - Introduction to College Biology

### 4 units

Basic principles of biology. Cell structure and function, cell division, cell metabolism, reproduction, genetics, taxonomy, origin of life, and evolution. Laboratory emphasis on developing various laboratory skills, using the metric system, collecting data, graphing, interpreting data, and preparing for and taking laboratory exams. Designed to prepare the necessary concepts and laboratory skills and experience that are needed to succeed in more advanced courses in biology. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5B, 5C. \* *BIO 10 and 30 combined: maximum UC credit, one course. No UC credit for BIO 10 or 30 if taken after 1C.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## BIO 40 - Humans and the Environment

### 3 units

Introduction to environmental issues from a scientific perspective, focusing on physical, chemical, and biological processes within the Earth system, the interaction between humans and these processes, and the role of science in finding sustainable solutions. Topics include ecological principles, biodiversity, climate change, sustainability, renewable and non-renewable energy, water resources, air and water pollution, and solid waste management. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BIO 50 - Anatomy and Physiology

### 4 units

Structure and function of the human body is studied. Emphasis on human anatomy and physiological principles at the cellular and systemic level. Designed primarily for majors in paramedic and medical assisting programs and pre-medical students who wish to explore the realm of anatomy and physiology. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5B, 5C. \* *BIO 7A, 7B and 50 combined: maximum UC credit, two courses.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## BIO 55 - Orientation to Health Care

### 2 units

Examine physiological, psychological, ethical, social, and public health issues. Introduce the workings of the human body and mind and explore the relationship between health and larger cultural and societal issues. Introduce medical terminology. Review diseases, including causes, symptoms, how they affect the body systems, and treatment options available. Investigate, analyze, and evaluate professional opportunities, educational requirements and personal characteristics with the intent to acquire insight into careers in the allied health field, with specific focus on transfer science, clinical programs (pre-nursing, EMT, surgical technology, medical assisting), and health administrative support. Gain the academic framework and perspective necessary to pursue a career in health sciences, as well as benefit anyone confronting health care issues in today's complex world. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BIO 60 - Marine Biology**

### **4 units**

Ocean as a habitat, the organisms that inhabit marine waters, their ecology, adaptations and evolution, and the role of the ocean in the ecology of the biosphere. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B, 5C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BIO 70 - Field Biology**

### **3 units**

A hands-on course in field biology. Students will learn basic concepts about ecology and environmental science through outdoor activities and exploration of a variety of ecosystems. The goals are to gain experience and develop skills in the following areas: identification of plants and animals, first-hand knowledge of a wide array of organism life histories, quantitative field research techniques and procedures applicable to plants and animals, and methods of recording data and observations. Field trips to local and regional habitats focus on seasonally relevant events, processes, and appropriate methodologies to study these communities. 36 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5B, 5C.

- Credit - Degree Applicable
- Grading Option: Letter Grade



# BUSINESS

## BUSINESS

The Las Positas College Business Studies Program is designed to provide students with a broad understanding of business concepts and functions used in a wide range of careers. There are many areas of specialization available that fit current and projected needs of the ever-changing business environment. It is important that students work closely with business faculty and counselors to determine which degrees or certificates best support their individual career and/or transfer goals. Students may pursue programs to prepare for work, upgrade skills, or transfer to a four-year college or university.

### Programs of Study

#### Degrees:

- AS-T – Business Administration 2.0
- AA – Business Administration
- AA – Business Entrepreneurship

#### Certificates of Achievement:

- Bookkeeping
- Business Entrepreneurship
- Business Workforce Proficiency
- Retail Management (WAFAC)
- Supervisory Management

In addition, the Business Department at Las Positas College offers tuition free, short-term, noncredit courses design to build skills needed to succeed in careers requiring introductory and advanced business skills. Whether you would like to run your own business or enhance your current position, the courses offer valuable and practical education on leadership, customer service, and management skills. Note: This program is not intended as a substitute for any credit certificate or associate degree.

### Noncredit Programs of Study

#### Certificates of Completion:

- Customer Service
- Small Business Management

#### Career Opportunities

Career opportunities include, but are not limited to: entry, level-one analyst and assistant positions in marketing, human resources, distribution, logistics, human resources, product research, and finance; and entry-level supervisory positions in all business and non-profit entities.

## BUSINESS ADMINISTRATION 2.0 ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

### About the Program

The Associates in Science in Business Administration 2.0 for Transfer is based on the state-wide Transfer Model Curriculum for Business and prepares students for seamless transfer into the CSU system to complete a baccalaureate degree in Business Administration or similar major. After completing the required courses in this program students will graduate with a broad-based understanding of the field of business, its demands, required skill-sets, needed abilities, and career opportunities.

#### Career Opportunities

Career opportunities for students completing this Associate in Science Degree in Business Administration for Transfer are focused on individuals who intended to complete a bachelor's degree in a similar major at a CSU, UC, or other 4-year institutions. These career opportunities are already extensive and are projected to continue as strong employment-growth areas for the next fifteen years. Looking at the information on the Labor Market Index web page (<http://www.labormarketinfo.edd.ca.gov/>), in the accounting and financial areas the average projected growth state-wide in 16-25% through 2020. In Alameda county looking at all Business

related fields the growth in all areas is projected to be 20-25%. The career opportunities in business are exceptionally diverse. Examples of the career paths include, but are certainly not limited to: account executives, analysts, auditors, budget analysts, compliance managers, accountants, bank employees, managers, entrepreneurs, financial managers, financial planners, government service, insurance representatives, investment counselors, logisticians, public administration, product managers, purchasing agents, retail/industrial sales, risk managers, and economic development officers. Some options may require more than two years of study and additional licensing. Students will learn of the skill-sets, which are needed for success in these fields. Some skill-sets will be developed to a superior level; beginning expertise will be the developmental goal in other areas. The skills include, but are not limited to: active listening, systems evaluation, problem solving, judgment and decision making, monitoring, coordinating actions, time management, and critical thinking. The abilities that students will practice and develop to a higher level include, but are not limited to: oral expression and comprehension, inductive and deductive reasoning, problem sensitivity, and written comprehension.

#### Program Outcomes

Upon completion of this program, students are able to:

- Compare and contrast ethical standards and best practices of social responsibility to business situations.
- Demonstrate knowledge of business operations, the business organization, business environments, and business procedures.
- Explain the functions of all business operations and identify the resources needed in each area.
- List and explain the factors of production, the external business environments and apply their influence in specific business problems.

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (28-29 Units)

Prefix	#	Title	Units
BUSN	1A	Financial Accounting	4
BUSN	1B	Managerial Accounting	4
BUSN	18	Business Law	3
BUSN	40	Introduction to Business	3
ECON	1	Principles of Microeconomics	3
ECON	2	Principles of Macroeconomics	3
MATH	34	Business Calculus	4
		or	
MATH	33	Finite Mathematics	4
		or	
MATH	1	Calculus I	5
STAT	C1000	Introduction to Statistics	4

**Total Units for the Major: 28-29****Additional General Education and Elective Units: 31-32****Total Units: 60**

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## BUSINESS ADMINISTRATION ASSOCIATE OF ARTS (AA)

### About the Program

This Associate of Arts in Business Administration degree program is designed for students seeking careers in the field of business such as customer service/support representative, warehouse/distribution supervisor, sales consultant, human resources assistant, marketing coordinator, accounts receivable clerk, or executive assistant. This degree provides students with an understanding of basic business practices, including operations, methods and purpose, and an introduction to the major functional areas within business. This degree is not primarily intended for transfer students and does not include all courses required for transfer. Students who intend to transfer should consider the associate in science degree in business administration for transfer.

### Career Opportunities

Students who earn an AA degree in Business Administration are suited to work in a variety of industries and positions including, but not limited to, customer service associate, retail sales worker, assistant store manager, administrative assistant, warehouse/distribution supervisor, relationship banker, store manager, sales consultant, contracts administrator, human resources assistant, sales support specialist, payroll clerk/administrator, accounts receivable clerk, collections analyst, sales supervisor, marketing coordinator, and executive assistant.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate knowledge of business operations, the business organization, business environments, and business procedures.
- Construct a business plan, essential marketing plan, and the basic financial documents needed for a small business.
- Describe the nature and characteristics of successful small businesses.
- Define "Competitive Advantage" and discuss actions a small business should use to achieve it.

### Required Core: (22 Units)

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 18	Business Law	3
BUSN 40	Introduction to Business	3
BUSN 52	Business Communications	3
BUSN 56	Introduction to Management	3
BUSN 87	Organizational Management and Leadership	3
MKTG 50	Introduction to Marketing	3

### List A: Select One (3 Units)

Prefix #	Title	Units
BUSN 30	Business Ethics and Society	3
BUSN 48	Human Relations in Organizations	3
BUSN 58	Small Business Management	3

BUSN 88	Human Resources Management	3
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### List B: Select One (3-4 Units)

Prefix #	Title	Units
CIS 10	Business Data Analytics	3
CIS 11	Data Visualization Tools	3
CIS 55	Integrating Office Applications	4

### List C: Select One (3-4 Units)

Prefix #	Title	Units
BUSN 1B	Managerial Accounting	4
BUSN 20	International Business	3
BUSN 33	The Fundamentals of Personal and Family Financial Planning	3

### List D: Select One (3 Units)

Prefix #	Title	Units
ECON 1	Principles of Microeconomics	3
ECON 2	Principles of Macroeconomics	3

### Total Units for the Major: 34 -36

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## BUSINESS ENTREPRENEURSHIP ASSOCIATE OF ARTS (AA)

### About the Program

The degree in Business Entrepreneurship is designed for a comprehensive background on all the aspects of creating a new business venture. Completion of this entrepreneurship degree provides students with critical knowledge and tools for planning and starting a new business. Completion demonstrates persistence, achievement, and may enhance job seeking. This program provides valuable preparation in proven business practices and with business ownership issues such as market focus, measurements of success, and developing a clear and useful business plan. Because some of the leading causes of failure in new businesses are poor risk management, lack of adequate capitalization, and mismanagement of resources, specific information is provided in these areas to help students make good business decisions that lead to success.

### Career Opportunities

Students can use his or her associates' degree in entrepreneurship as a stepping stone to further education or, if students feel adequately prepared, can jump straight into a business venture. Students may start his or her own business, collaborate with others on a business venture or act as a consultant. In addition to a traditional career, this will prepare students for the gig economy.

### Program Outcomes

Upon completion of this program, students are able to:

- Construct a business plan, essential marketing plan, and the basic financial documents needed for a small business.
- Define "Competitive Advantage" and discuss actions a small business should use to achieve it.
- Demonstrate knowledge of business operations, the business organization, business environments, and business procedures.
- Describe the nature and characteristics of successful small businesses.

### Required Core: (18 Units)

Prefix	#	Title	Units
BUSN	18	Business Law	3
BUSN	40	Introduction to Business	3
BUSN	45	Entrepreneurship	3
BUSN	48	Human Relations in Organizations	3
BUSN	56	Introduction to Management	3
MKTG	50	Introduction to Marketing	3

### List A: Select One Course from Each Area (12-13 Units)

Prefix	#	Title	Units
<b>Area 1</b>			
BUSN	52	Business Communications	3
COMM	C1000	Introduction to Public Speaking	3
<b>Area 2</b>			
BUSN	1A	Financial Accounting	4
BUSN	51	Accounting for Small Businesses	3
<b>Area 3</b>			
BUSN	58	Small Business Management	3
MKTG	56	Marketing Strategies	3
MKTG	61	Professional Selling	3
<b>Area 4</b>			
ECON	1	Principles of Microeconomics	3
ECON	10	General Economics	3

### Total Units for the Major: 30 -31

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

### Recommended Electives:

BUSN 20 International Business  
 BUSN 30 Business Ethics and Society  
 BUSN 33 The Fundamentals of Personal and Family Financial Planning  
 BUSN 55 Business Math  
 CIS 50 Introduction to Computing Information Technology  
 GDDM 50 Graphic Design/ Digital Media Fundamentals)  
 THEA 3 Th eater Improvisation  
 WRKX 94 Occupational Work Experience/Internship  
 WRKX 95 General Work Experience

## ACCOUNTING TECHNICIAN CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The primary objective of the Certificate of Achievement Accounting Technician Certificate of Achievement is to prepare students for entry-level employment in the field of accounting or bookkeeping. Such careers are widely available throughout California and the rest of the country. Courses required for this certificate will allow students to become proficient in modern computerized accounting applications and other prominent software used in the business community, including QuickBooks. The certificate can also be an option for students who have graduated with a bachelor's in any discipline and want to sit for the state's CPA exam.

### Career Opportunities

Accounting is a field ripe with job opportunities within various industries in corporate, government and nonprofit sectors. This certificate prepares students for entry-level employment as an accounts clerk, bookkeeper, accounting technician, payroll administrator, payroll clerk or tax preparer.

### Program Outcomes

Upon completion of this program, students will be able to:

- Describe the characteristics and personal qualities that are important for an Administrative Medical Assistant and the importance of ethics, customer service and teamwork in the workplace.
- Perform variety of functions in an accounting department including: maintain and update financial records, prepare and analyze financial statements, review bookkeepers' and clerks' work for accuracy and completeness, prepare individual income tax returns containing schedule A, B, C, D and E, maintain cost records and prepare and analyze budgets.

### Learning and Career Pathway Maps

[View LPC Program Map](#)

### Required Core: (27 Units)

Course Number	Course Title	Units
BUSN 1A	Financial Accounting	4
BUSN 1B	Managerial Accounting	4
BUSN 40	Introduction to Business	3
BUSN 52	Business Communications	3
BUSN 55	Business Mathematics	3
BUSN 61	Quickbooks Accounting	2
BUSN 65	Federal Income Tax Accounting	3
CIS 54	Excel: Introduction to Spreadsheets	4
CIS 73A	Ten-Key Skill Development	1

**Total Units: 27**

## BOOKKEEPING CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

Bookkeeping clerks along with accounting and auditing clerks are an organization's financial record keepers. They update and maintain one or more accounting records. All of these clerks make numerous computations each day. In small businesses, bookkeeping clerks handle all financial transactions and recordkeeping. In large offices and accounting departments, the clerks have more specialized tasks, such as accounts payable or accounts receivable. The responsibilities vary by level of experience. While you can work as a bookkeeper without certification, if you want to advance in your career, you should become a Certified Bookkeeper. Certified Bookkeepers are also able to sustain independent firms that provide bookkeeping services to small businesses.

### Career Opportunities

Some people who complete bookkeeping certificates may continue on with their education and obtain a more advanced degree, but others may choose to gain work experience in entry-level accounting positions. A bookkeeping certificate can prepare individuals for jobs such as: Bookkeeper, Accounting Assistant, Auditing Clerk, Financial Reporting Clerk, Accounting Technician, Accounts Payable, and Accounts Receivable Administrator.

### Program Outcomes

Upon completion of this program, students are able to:

- Perform a variety of functions in an accounting department, including; using accounting software to analyze and record financial transactions, analyze payroll transactions, prepare trial balance, file payroll tax returns, prepare and analyze invoices, calculate interest rates, shipping terms and prepare financial statement.

### Required Core: (16 Units)

Prefix #	Title	Units
BUSN 30	Business Ethics and Society or	3
BUSN 52	Business Communications	3
BUSN 51	Accounting for Small Businesses	3
BUSN 55	Business Mathematics	3
BUSN 61	Quickbooks Accounting	2
CIS 54	Excel: Introduction to Spreadsheets	4
WRKX 94	Occupational Work Experience/Internship or	1
WRKX 95	General Work Experience	1

**Total Units: 16**

## BUSINESS ENTREPRENEURSHIP CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate in Entrepreneurship is designed for students who are self-employed, current or prospective business owners, or those interested in new business ventures or startups. This certificate provides the foundation of business competencies including management, marketing, innovation, finance, communication, and leadership skills in a changing world. After a student completes the certificate, they may choose to continue their education and obtain a degree, apply their knowledge to their current job, or start their own business venture immediately.

### Career Opportunities

It is estimated by the Department of Labor and the Small Business Administration that 80% of new jobs are initially created by small businesses. Entrepreneurs that start new businesses, add to the existing job market and take on the risk and rewards of being an owner. Putting an idea to work in a competitive economy can lead to satisfying personal achievement with some new ventures generating enormous job opportunities for others and wealth for the entrepreneur, investors, and employees. Choosing to pursue an entrepreneurship certificate and/or degree can offer a variety of career paths and can meet a variety of career goals. Entrepreneurship careers cover a wide range of industries and locales, and entrepreneurs can find opportunities in businesses of all sizes. An individual's interest and ability to focus on making a project work will determine what kind of career may develop. As an entrepreneur, a career path unique to an individual's interests, business knowledge, and ambition can be carved.

### Program Outcomes

Upon completion of this program, students are able to:

- Compare and contrast the impact of the external business environments on small businesses.
- Construct a business plan, essential marketing plan, and basic financial documents for a small business.
- Define and provide concrete examples of the "Competitive Advantage" concept that a small business must achieve in order to succeed.
- Describe the nature and characteristics of successful small business persons.
- Detail key business procedures relevant to a specific problem using appropriate technology.
- Summarize the responsibilities of small business owners in selecting, motivating, training, and supervising employees.

### Required Core: (9 Units)

Prefix #	Title	Units
BUSN 18	Business Law	3
BUSN 40	Introduction to Business	3
BUSN 45	Entrepreneurship	3

### List A: Select One (3-4 Units)

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 51	Accounting for Small Businesses	3
BUSN 55	Business Mathematics	3

### List B: Select One (3 Units)

Prefix #	Title	Units
BUSN 56	Introduction to Management	3
BUSN 58	Small Business Management	3
MKTG 50	Introduction to Marketing	3
MKTG 61	Professional Selling	3

### List C: Select One (3 Units)

Prefix #	Title	Units
BUSN 48	Human Relations in Organizations	3
BUSN 52	Business Communications	3
COMM C1000	Introduction to Public Speaking	3

**Total Units: 18-19**

## BUSINESS WORKFORCE PROFICIENCY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Business Workforce Proficiency Certificate of Achievement is designed to provide the training and skills necessary to operate effectively in a business environment. The certificate aims to help individuals proficient in administrative tasks across common software programs used in a business environment. The certificate also provides individuals with an overview of how business environments operate, which will strengthen his or her value within the business organization.

### Career Opportunities

Students who achieve this certificate will be able to obtain positions as administrative assistant, senior administrative assistant, office manager, assistant office manager, and other positions that require a general understanding of business and administrative and organizational skills. This certificate also serves well for individuals looking for advancement in his or her current career.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply standard business English to oral and written communications, including grammar, punctuation, mechanics, vocabulary, style, media, and usage.
- Describe the work ethic needed for success in today's work environment.
- Develop business communications that present information in an organized and concise manner.
- Explain group dynamics as they apply to an individual working effectively within a group and within teams.
- Identify the primary business operations, business organizational options, and business procedures.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (11 Units)

Prefix	#	Title	Units
BUSN	40	Introduction to Business	3
BUSN	48	Human Relations in Organizations	3
CIS	74	Administrative Office Professional	3
PCN	15	College Study Skills	2

### List A: Select One (1 Unit)

Prefix	#	Title	Units
CIS	72A	Data Management	1
CIS	72B	Basic Office Integration	1
CIS	73A	Ten-Key Skill Development	1
CIS	75	Office Technology/Communications	1
CIS	84	Windows	1
CIS	89A	Desktop Presentation	1

### List B: Select One (3 Units)

Prefix	#	Title	Units
CIS	43	Professional Communications	3
CNT	43	Professional Communications	3

**Total Units: 15**

### Keyboarding Competency

Students must demonstrate keyboarding speed for 40 net words per minute. Competency can be met by completing CIS 71C with a "C" or higher or by presenting a Las Positas College Verification of Proficiency certifying 40 net words per minute in a five (5) minute timing.

## RETAIL MANAGEMENT (WAFB) CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Retail Management Certificate offers the education needed to get started and advance a career in the retail industry. Individuals who complete this program gain the knowledge, skills, abilities, and confidence that empower them to become successful leaders in retail and service oriented companies. This certificate is endorsed by the California Grocers Association and the Western Association of Food Chains. The certificate has also been recognized as part of the White House's Upskill Initiative and by leading organizations, including the ACT Foundation and the U.S. Department of Labor.

### Career Opportunities

Retail is a growing, fast-paced, and diverse industry with many opportunities for advancement. Careers are available in all areas of Business, employing over 42 million people and responsible for one in four jobs in the United States.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate the integration of basic management theories into supervisory and management functions.
- Determine the demand for products and services offered by a firm and identify potential customers.
- Differentiate threshold issues involved in legal, ethical, and social responsibilities of management.
- Identify key business procedures relevant to a specific problem using appropriate technology.
- Integrate basic management theories into supervisor and management functions.
- List current problems related to human behavior in organizations and detail management practices effective in managing those issues.
- List resources and strategies for monitoring trends which help identify the need for new products and services.
- Summarize measures that can be taken by individuals and organizations to correct organizational dysfunctions.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (22 Units)

Prefix	#	Title	Units
BUSN	48	Human Relations in Organizations	3
BUSN	52	Business Communications	3
BUSN	56	Introduction to Management	3
BUSN	88	Human Resources Management	3
CIS	55	Integrating Office Applications	4
MKTG	50	Introduction to Marketing	3
MKTG	56	Marketing Strategies	3



**List A: Select One (3-4 Units)**

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 51	Accounting for Small Businesses	3

**Total Units: 25-26**

## SUPERVISORY MANAGEMENT CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Supervisory Management is designed to provide the training and skills necessary to effectively manage diverse groups and individuals. The certificate aims to help individuals, managers, and supervisors develop skills to achieve organizational objectives through the development of human resources management skills. Developing abilities in the areas of mobilization, organization, communication, leadership, evaluation, and adaptation will be a focus.

### Career Opportunities

An expanding global marketplace means that individuals have growing career options in which to utilize the knowledge and skills learned when studying supervision to work in any field, for a for-profit or not-for-profit entity, in any size or type of organization including large multinational companies either within the United States or internationally.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze basic business documents to detect problems within an area of supervision.
- Demonstrate effective strategies for team work, planning, organizing, leading, and controlling human resources.
- Identify appropriate information compilation, reporting, storage and retrieval systems for common business situations.
- List the primary responsibilities of a supervisor in business today.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (18 Units)

Prefix #	Title	Units
BUSN 30	Business Ethics and Society	3
BUSN 48	Human Relations in Organizations	3
BUSN 52	Business Communications	3
BUSN 56	Introduction to Management	3
BUSN 87	Organizational Management and Leadership	3
BUSN 88	Human Resources Management	3

**List A: Select One (3-4 Units)**

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 18	Business Law	3
BUSN 40	Introduction to Business	3
BUSN 51	Accounting for Small Businesses	3
BUSN 58	Small Business Management	3
BUSN 86	Management Strategies & Dilemmas	3
CIS 55	Integrating Office Applications	4

MKTG 50	Introduction to Marketing	3
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**List B: Select One (3-6 Units)**

Prefix #	Title	Units
WRKX 94	Occupational Work Experience/Internship	3 - 6
WRKX 95	General Work Experience	3 - 6

**Total Units: 24-28**

## BUSINESS COURSES

### BUSN 1A - Financial Accounting

#### 4 units

A study of accounting as an information system; examining why it's important, and how it's used by investors and creditors to make decisions. Includes the recording and reporting of business transactions with a focus on the accounting cycle, the application of generally accepted accounting principles and comparing it to international financial reporting standards, preparation and analysis of the classified financial statements for merchandising and service companies. Also includes issues related to recording and valuation of assets, liabilities, equities and cashflow, recognition of revenues, expenses using effective internal controls and ethical standards. 72 hours lecture, 18 hours laboratory. Transfer: CSU, UC; C-ID# ACCT 110.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### BUSN 1B - Managerial Accounting

#### 4 units

A study of the use of accounting data for managerial purposes including; planning, directing, and controlling activities. Includes broad coverage of concepts, structures, classifications, and behaviors of costs. Topics include; job costing, process costing, activity based costing, relationship between cost, volume and profitability, relevant range, standard costing, profit planning and budgeting, static and flexible budgeting, responsibility accounting and segment reporting, absorption and variable costing and capital expenditure decisions. 72 hours lecture, 18 hours laboratory. Transfer: CSU, UC; C-ID# ACCT 120.

**Prerequisite:** BUSN 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### BUSN 18 - Business Law

#### 3 units

A study of the legal environment of business. Covering laws and regulations impacting business transactions. Introduction to the legal process. Topics include sources of legal concepts and ethics, torts, contracts, Uniform Commercial Code (UCC), warranties, product liability, consumer financial transactions, environmental, competition, agency, employment and labor, business organizations, and judicial and administrative processes. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; C-ID# BUS 125.

**Recommended Course Preparation:** BUSN 40 with a minimum grade of C. ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### BUSN 20 - International Business

#### 3 units

Exploration of major factors involved in international entrepreneurship. Includes an overview of economic, historical, technological, legal, environmental, and educational implications on entrepreneurship. Analyzes

cultural differences, issues and trends, which influence entrepreneurship and business decision-making. Discuss options for emerging markets; international marketing; manufacturing, physical distribution, and foreign investment options are explored along with State and federal resources available to facilitate importing and exporting. 54 hours lecture. ADGE: 4; Transfer: CSU, UC.

**Recommended Course Preparation:** BUSN 40 with a minimum grade of C. ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BUSN 30 - Business Ethics and Society**

### **3 units**

A survey of the past and current behavior of business in America society. Examines the ethical, political and social issues confronting organizations and the organizations' responsibilities and obligations in responding to them. Discusses the responsibility of business toward customers, employees, stockholders, competitors, suppliers, government, and the community at large. 54 hours lecture. ADGE: 4; Transfer: CSU, UC.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **BUSN 33 - The Fundamentals of Personal and Family Financial Planning**

### **3 units**

Designed to provide students with the practical, hands-on means of successfully managing their personal finances and of becoming financially empowered upon course completion. Among other topics, the course will cover the basics of credit management, assessing insurance needs, budgeting, personal financial statement preparation, investment and savings accounts, management of taxes, retirement accounts, will preparation and estate planning. 54 hours lecture. ADGE: 2; Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BUSN 40 - Introduction to Business**

### **3 units**

A multidisciplinary examination and introduction to business operations within the U.S. and internationally. Provides an overview of global economic systems, business formations, business ethics and laws, general accounting practices and financing, facility location and layout, production, organizational structures and management functions. Fundamentals of risk management, marketing, human resources, and employee motivation are covered. Demonstrates how culture, society, and external business environments impact a business' ability to achieve its organizational goals. 54 hours lecture. Transfer: CSU, UC; C-ID# BUS 110.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BUSN 45 - Entrepreneurship**

### **3 units**

This course is designed for students who are interested in starting an entrepreneurial venture or new business. This course will cover the process of successfully launching, managing and growing their idea, emphasizing opportunity recognition and feasibility analysis. A practical study of the creation and essential skills required to start and grow an entrepreneur venture. It will also cover important topics such as developing a competitive

advantage, protecting intellectual property and obtaining venture capital financing. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BUSN 48 - Human Relations in Organizations**

### **3 units**

An introduction to the interpersonal skills needed in today's workplace with a focus on effective communication, decision making, cross cultural relations, diversity, resolving conflict, managing change, group dynamics, and ethical behavior. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BUSN 51 - Accounting for Small Businesses**

### **3 units**

Basic accounting skills for managers and entrepreneurs that provide a foundation in financial reporting and analysis, payroll taxes, and internal controls. The course includes practical application of accounting theory to the accounting cycles for service and merchandising businesses, including bookkeeping practices, common debit and credit procedures, books of original entry, working papers, adjusting and closing entries, income statement, statement of owner's equity, balance sheet, cash, payroll, and special journals. 54 hours lecture, 18 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **BUSN 52 - Business Communications**

### **3 units**

This practical course supports career success by covering principles, strategies, and applications of effective business communications. The course emphasizes critical thinking, problem solving, and ethical practices. Focus is placed on cultural dimensions of communication, listening skills, nonverbal communication, the writing process, social media, professionalism, teamwork, meeting management, presentation skills, and employment communication, including job interviewing and résumé writing. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BUSN 55 - Business Mathematics**

### **3 units**

This course focuses on learning computations for typical business transactions including; simple interest, compound interest, installment sales, trade and cash discounts, mark-on percents, pricing, discounting notes and drafts, depreciation, taxes, insurance, statistics, stocks and bonds, and distribution of ownership and profits. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **BUSN 56 - Introduction to Management**

### **3 units**

Introduction to the application of tools, principles and concepts in business management. Emphasis will be on planning, organizing, leading, and controlling. Additional topics will include decision-making, employee motivation, team work, and current trends. 54 hours lecture. Transfer: CSU, UC.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.



- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BUSN 58 - Small Business Management

### 3 units

Fundamentals for individuals starting, operating, and growing a successful small business enterprise. Emphasis on all endeavors: self-employment; freelancing; brick and mortar, pop-up and Internet retailing; technical and professional services; and franchising. Focus on achieving optimum benefits from limited resources; financing strategies; marketing options; legal, ethical, and regulatory issues encountered by all start-ups. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** BUSN 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BUSN 61 - Quickbooks Accounting

### 2 units

Introduction to the use of QuickBooks accounting software to process transactions related to a service and merchandising company. Specific topics include using company files, sales and receivables, payables and purchases, bank and credit card reconciliations, end of period transactions and payroll. Transactions include journalizing, adjusting entries, closing entries, bank reconciliation and preparing financial statements. 18 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** BUSN 1A with a minimum grade of C. BUSN 51 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BUSN 65 - Federal Income Tax Accounting

### 3 units

A study and analysis of the principles of federal income tax applied to employees, self-employed individuals and rental income. Includes an overview of taxes related to partnerships, informational returns and corporate tax returns. Analysis of the Internal Revenue Code with examination of court rulings and regulations. Review of new legislation that alters existing tax law. Introduction to tax preparation software is included. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BUSN 86 - Management Strategies & Dilemmas

### 3 units

The course is designed to familiarize students with the accepted standards, procedures, and techniques employed by top, middle, and supervisory level managers. The course provides an understanding of the role of management and how to develop plans and execute strategies in pursuit of organizational goals. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** BUSN 40 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BUSN 87 - Organizational Management and Leadership

### 3 units

This course examines the special case of detailed planning and implementation of management decisions in strategic business units. Attention is focused on three areas: developing action plans and implementation strategies, developing awareness of the contingencies to be considered in taking strategic actions, and investigating how different

academic disciplines interpret the leadership phenomenon. This course highlights key criteria used in assessing the viability of an organizational action plan, and the role of leadership in managing constructive change processes. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** BUSN 40 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## BUSN 88 - Human Resources Management

### 3 units

Introduction to the field of human resources with an emphasis on understanding the impact decisions and activities involving employees have on an organization's overall success. Focus on best practices in recruitment and selection, performance management, compensation and benefits, employee relations, workplace health and safety, and risk management strategies. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** BUSN 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# CHEMISTRY

## CHEMISTRY

The Chemistry Program offers a comprehensive curriculum to prepare students for transfer and completion of an Associate's degree with a strong emphasis on the hands-on use of research-grade instrumentation, chemical safety, and sustainable practices. The Program encourages and supports student participation in independent study projects and lab internships. Courses offered by the program fulfill many academic requirements including general education requirements in the Natural Sciences.

## Programs of Study

### Degrees:

- [AS – Chemistry](#)
- [AS – Chemistry Education](#)

### Career Opportunities

The AS Chemistry degree provides entry-level opportunities as chemical or general laboratory technicians in industry and academia. Bachelor's degree opportunities include careers in technician-level research and development, energy, biotechnology, forensic science, pharmaceuticals, materials research and production, petrochemicals, food science, environmental science, businesses requiring technical management, service and sales, technical and science writing, teaching science education; and entry into professional studies in medicine, dentistry, pharmacy, and others. An AS in Chemistry Education may lead to careers in middle and high school science teaching. Chemistry majors interested in teaching at the college level and/or pursuing research careers will continue on to pursue postgraduate degrees.

## CHEMISTRY ASSOCIATE OF SCIENCE (AS)

### About the Program

The AS - Chemistry degree prepares students for transfer to four-year institutions for continued study in the field of chemistry or for pre-professional studies for medical and dental programs. This program fulfills the lower-division requirements recommended by the American Chemical Society and is typical of requirements at four-year institutions. The program also satisfies lower division requirements in chemistry for engineering and biology transfer majors. General Education courses should be selected carefully to meet the requirements of the intended transfer institution. Some transfer institutions require more general education units than are required by the A.S. degree. Students should consult the catalog of the transfer institution for requirements and should consult a counselor for additional information.

### Career Opportunities

The AS Chemistry degree provides entry-level opportunities as chemical or general laboratory technicians in industry and academia. Bachelor's degree opportunities include careers in technician-level research and development, energy, biotechnology, forensic science, pharmaceuticals, materials research and production, petrochemicals, food science, environmental science, businesses requiring technical management, service and sales, technical and science writing, teaching science education; and entry into professional studies in medicine, dentistry, pharmacy, and others.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate proficiency in solving complex problems in and conceptual understanding of General Chemistry as measured by the ACS Full-Year General Chemistry Exam.
- Demonstrate proficiency in solving complex problems in and conceptual understanding of Organic Chemistry as measured by the ACS Full-Year Organic Chemistry Exam.
- Design and conduct laboratory experiments, and analyze and interpret their data.
- Effectively communicate the methods, analysis, results, and conclusions of their experiments.

- Quantitatively analyze nature at the atomic scale by applying fundamental chemical concepts, ranging from atomic theory to organic synthesis.
- Skillfully perform experimental measurements, techniques, and protocols, properly use standard laboratory instruments, and adhere to safe laboratory practices.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (40 Units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
CHEM	1B	General College Chemistry II	5
CHEM	12A	Organic Chemistry I	5
CHEM	12B	Organic Chemistry II	5
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
PHYS	1A	General Physics I	5

### List A: Select One (5 Units)

Prefix	#	Title	Units
PHYS	1B	General Physics II	5
PHYS	1C	General Physics III	5

### Total Units for the Major: 45

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

### Recommended Electives:

- BIO 30 Introduction to College Biology
- BIO 40 Humans and the Environment
- CS 1 Computing Fundamentals
- MATH 5 Ordinary Differential Equations
- MATH 7 Elementary Linear Algebra
- PHYS 1B General Physics II
- PHYS 1C General Physics III
- PHYS 1D General Physics

## CHEMISTRY EDUCATION ASSOCIATE OF SCIENCE (AS)

### About the Program

The AS in Chemistry Education degree fulfills the lower-division requirements for four-year BA Chemistry programs designed for future high school and middle school science teachers. The AS Degree is designed to articulate directly with four-year-institution teacher preparation programs with a focus on chemistry education, including single subject teacher preparation in science with a concentration in chemistry. An AS in Chemistry

Education would also be an appropriate transfer preparation for students considering chemistry-related interdisciplinary fields.

## Career Opportunities

An AS in Chemistry Education may lead to careers in middle and high school science teaching. Chemistry majors interested in teaching at the college level and/or pursuing research careers will continue on to pursue post-graduate degrees.

## Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate proficiency in solving complex problems in and conceptual understanding of General Chemistry as measured by the ACS Full-Year General Chemistry Exam.
- Demonstrate proficiency in solving complex problems in and conceptual understanding of Organic Chemistry as measured by the ACS Full-Year Organic Chemistry Exam.
- Design and conduct laboratory experiments, and analyze and interpret their data.
- Effectively communicate the methods, analysis, results, and conclusions of their experiments.
- Quantitatively analyze nature at the atomic scale by applying fundamental chemical concepts, ranging from atomic theory to organic synthesis.
- Skillfully perform experimental measurements, techniques, and protocols, properly use standard laboratory instruments, and adhere to safe laboratory practices.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

## Required Core: (42-43 Units)

Prefix #	Title	Units
BIO 1A	General Botany or	5
BIO 1B	General Zoology or	5
BIO 30	Introduction to College Biology	4
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
CHEM 12A	Organic Chemistry I	5
CHEM 12B	Organic Chemistry II	5
MATH 1	Calculus I	5
MATH 2	Calculus II	5
PHYS 2A	Introduction to Physics I	4
PHYS 2B	Introduction to Physics II	4

## Total Units for the Major: 42 -43

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an advisor or a counselor to plan the courses necessary to achieve your academic goal.*

## Recommended Electives are suggested for students interested in taking courses beyond unit requirement for degree:

- EVST 5 Energy and Sustainability
- GEOL 1 Physical Geology

- BIO 40 Humans and the Environment

## CHEMISTRY COURSES

### CHEM 1A - General College Chemistry I

#### 5 units

Introduction to atomic structure, bonding, stoichiometry, thermochemistry, gases, matter and energy, oxidation-reduction, chemical equations, liquids and solids, solutions, chemical energetics and equilibrium concepts. Laboratory includes both quantitative and qualitative experiments. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# CHEM 110, CHEM 120 S (if taken with CHEM 1B). \*CHEM 1A and 30A combined: maximum UC credit, one course.

**Prerequisite:** CHEM 31 with a minimum grade of C, the CHEM 31 prerequisite can be fulfilled by demonstrating the appropriate skill level in the Chemistry Placement Process. Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### CHEM 1B - General College Chemistry II

#### 5 units

Continuation of Chemistry 1A. Includes chemical energetics and equilibria, solutions and ionic equilibria, acid-base chemistry, electrochemistry, coordination chemistry, kinetics, nuclear chemistry, organic chemistry, and the chemistry of family groups of the periodic table. Laboratory emphasizes quantitative techniques, including instrumentation, and qualitative analysis. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# CHEM 120 S (if taken with CHEM 1A). \*CHEM 1B and 30B combined: maximum UC credit, one course.

**Prerequisite:** CHEM 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### CHEM 6 - Environmental Chemistry

#### 4 units

This course presents the fundamentals of chemistry as applied to contemporary environmental topics concerning the atmosphere, water, solids, and green chemistry. The course is suitable for non-science majors with an interest in environmental issues. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A, 5C; C-ID# CHEM 106B.

**Prerequisite:** Elementary Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CHEM 12A - Organic Chemistry I

#### 5 units

Hydrocarbons, alkyl halides, alcohols, ethers, and an introduction to aromatic hydrocarbons. Structure, bonding, stereochemistry, conformational analysis, nomenclature, and physical properties in relation to these particular groups of compounds. Emphasis on reactivity and reaction mechanisms. Laboratory work includes microscale, macroscale, spectroscopic, and chromatographic techniques. Chemistry 12A is the first semester in a year long course in organic chemistry designed for students majoring in chemistry and related disciplines. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A, 5C; C-ID# CHEM 150, CHEM 160 S (if taken with CHEM 12B).

**Prerequisite:** CHEM 1B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## CHEM 12B - Organic Chemistry II

### 5 units

Continuation of Chemistry 12A with an introduction to the chemistry of aromatics, amines, enols and enolate ions, carboxylic acids, aldehydes, ketones and biochemical topics focusing on structure, synthesis and mechanisms of reaction. Laboratory work in basic techniques, synthetic methods, qualitative, spectroscopic, and chromatographic analysis techniques designed for students whose interests require a full year in-depth study of organic chemistry. 54 hours lecture, 108 hours laboratory. ADGE: 5; Transfer: Cal-GETC: 5A, 5C; C-ID# CHEM 160 S (if taken with CHEM 12A).

**Prerequisite:** CHEM 12A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## CHEM 29 - Independent Study, Chemistry

### 0.5 - 2 units

For course information, see "Independent Studies". 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## CHEM 30A - Introductory and Applied Chemistry I

### 4 units

Chemistry of inorganic compounds, atomic theory, bonding, equations, gas laws, solutions, acid-base theory and oxidation-reduction. Designed to meet the requirements of certain programs in allied health and technological fields and for general education. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# CHEM 101. \* *CHEM 1A and 30A combined: maximum UC credit; one course.*

**Prerequisite:** Elementary Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## CHEM 30B - Introductory and Applied Chemistry II

### 4 units

Continuation of Chemistry 30A with emphasis on organic and biochemical concepts related to human physiological systems. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# CHEM 102. \* *CHEM 1B and 30B combined: maximum UC credit; one course.*

**Prerequisite:** CHEM 30A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## CHEM 31 - Introduction to College Chemistry

### 4 units

Elementary concepts of chemistry with emphasis on mathematical calculations; includes nomenclature, stoichiometry, atomic structure, gas laws, and acids and bases. Designed for majors in science and engineering. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# CHEM 101. \* *No UC credit if taken after CHEM 1A or 30A.*

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# COMMUNICATION STUDIES

## COMMUNICATION STUDIES

The Communication Studies program is designed to provide students with fundamental understanding of the principles of speech communication as well as experience in the application of these principles. Participation in these classes develops critical thinking, personal growth, research proficiency, presentation skills, and an understanding of diversity. Classes prepare students for transfer to four-year institutions and entry into careers in which effective communication skills are important, such as teaching, public relations, and law.

The Speech and Debate Team, otherwise known as "Forensics" or "The Talk Hawks" provides students with an intensive focus on enhancing research, writing, and performance skills. Forensics students compete on an intercollegiate basis at tournaments in the areas of Public Speaking, Oral Interpretation, and Debate. Besides traveling to competitions, students in the nationally and internationally renowned program also host a tournament and two Speech Performance nights per year. With this opportunity, students experience accelerated growth in their communication skills and self-esteem.

## Programs of Study

### Degrees:

- [AA-T – Communication Studies](#)

## COMMUNICATION STUDIES 2.0 ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Las Positas College Communication Studies program offers courses that lead to an Associate in Communication Studies 2.0 for Transfer degree. The major requirements for this degree align with the Intersegmental Transfer Model Curriculum (TMC) for Communication Studies. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should talk with a counselor to determine whether or not this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution. The course work required for the AA-T in Communication Studies 2.0 provides students with fundamental understanding of the principles of speech communication as well as experience in the application of these principles. Participation in Communication Studies classes develops critical thinking, personal growth, research abilities, presentation skills, and an understanding of the theories, perspectives, principles, and concepts behind human communication.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply ethical communication principles and practices.
- Create and deliver messages appropriate to the audience, purpose, and context.
- Critically analyze messages.
- Describe the Communication discipline and its central questions.
- Employ communication theories, perspectives, principles, and concepts.
- Engage in communication inquiry.
- Utilize communication to embrace difference.

## Learning and Career Pathway Maps

### View Program Pathway Maps

\*This pathway has multiple transfer maps to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer maps.

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (6 Units)

Prefix	#	Title	Units
COMM	C1000	Introduction to Public Speaking	3
CMST	10	Interpersonal Communication	3

### List A: Select Three (9 Units)

Prefix	#	Title	Units
CMST	2	Oral Interpretation of Literature	3
CMST	3	Group Communication	3
CMST	11	Intercultural Communication	3
CMST	46	Argumentation and Debate	3
CMST	48	Activities in Forensics	3
JAMS	1	Introduction to Mass Communications	3

### List B: Select One (3 Units)

Prefix	#	Title	Units
		<b>Any List A course not already used</b>	3
ANTR	3	Cultural Anthropology	3
CMST	4	Introduction to Communication Studies	3
ENG	4	Critical Thinking and Writing about Literature	3
ENGL	C1001	Critical Thinking and Writing	3
JAMS	11	Introduction to Reporting and News Writing	3
PSYC	C1000	Introduction to Psychology	3
SOC	1	Principles of Sociology	3

### Total Units for the Major: 18

### Additional General Education and Elective Units: 42

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## COMMUNICATION STUDIES COURSES

### COMM C1000 - Introduction to Public Speaking

Formerly CMST 1

#### 3 units

In this course, students learn and apply foundational rhetorical theories and techniques of public speaking in a multicultural democratic society. Students discover, develop, and critically analyze ideas in public discourse through research, reasoning, organization, composition, delivery to a live audience and evaluation of various types of speeches, including informative and persuasive speeches. 54 hours lecture. ADGE: 1B; Transfer: CSU, UC; Cal-GETC: 1C; C-ID# COMM 110.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CMST 2 - Oral Interpretation of Literature

#### 3 units

Critical analysis, appreciation, and application of theories and techniques used to perform various forms of literature, including poetry, prose, and drama. Students will learn to evaluate, analyze, edit, and creatively perform selections of literature for an audience. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; C-ID# COMM 170.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CMST 3 - Group Communication

#### 3 units

Principles of communication in a variety of group contexts. Theory, application, and evaluation of group communication processes, including norms, roles, problem solving, conflict management, decision making, and leadership. Includes participation in simulation exercises and group activities. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; C-ID# COMM 140.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CMST 4 - Introduction to Communication Studies

#### 3 units

Introduction to the breadth of the communication discipline with a focus on the foundations of interpersonal communication, small group communication, and public speaking. Examination and practice of basic human communication principles and theories to develop critical thinking and communication competencies in a variety of contexts. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# COMM 115.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

CMST 10 - Interpersonal Communication

#### 3 units

Exploration, discussion, and evaluation of the principles of the verbal and non-verbal communication process in relationships. Study of theory and research findings and their application to communication in interpersonal relationships in personal and professional contexts. 54 hours lecture. ADGE: 1B, 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# COMM 130.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CMST 11 - Intercultural Communication

#### 3 units

Introduction to intercultural communication in domestic and/or global contexts. Influence of cultures, languages, and social patterns on how

members of groups relate among themselves and with members of different ethnic and cultural groups. Theory, knowledge, appreciation, practical application and comparison of effective communication among diverse groups of people from different domestic and international cultures. 54 hours lecture. ADGE: 3, 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# COMM 150.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### CMST 46 - Argumentation and Debate

#### 3 units

Methods of critical inquiry and advocacy of contemporary moral, political, economic, and philosophical issues in a diverse multicultural and democratic society. Identifying fallacies in reasoning and language, testing evidence and evidence sources, advancing a reasoned position, and defending and refuting arguments in public discourse to a live audience. Analysis, presentation, and evaluation of oral and written arguments. 54 hours lecture. ADGE: 1B; Transfer: CSU, UC; C-ID# COMM 120.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CMST 48 - Activities in Forensics

#### 1 - 4 units

Competition in the areas of public speaking and oral interpretation. Preparation, including research and writing; practice; and participation and performance in intercollegiate speech and debate tournaments. Number of times course may be taken for credit: 4. 54 - 216 hours laboratory. Transfer: CSU; C-ID# COMM 160B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass



# COMPUTER INFORMATION SYSTEMS

## COMPUTER INFORMATION SYSTEMS

Computer Information Systems (CIS) degree and certificate programs are for the business professional with an emphasis on a variety of computer subjects applicable to the most career paths. The types of jobs held by computer professionals fall into several general categories, including computer design and manufacturing, computer sales and service, system development and programming, computer operations, database management, technical support, and project management. The Computer Information Systems (CIS) program is designed to do the following: introduce students to basic computer literacy skills, build a solid foundation of knowledge to transfer to a four-year institution, enhance, improve, and upgrade current computer skills and business application proficiency, and provide classes that support the pursuit of computer industry certifications.

### Programs of Study

#### Degrees:

- AA – Administrative Assistant
- AA – Computer Information Systems
- AS – Computer Information Technologist

#### Certificates of Achievement:

- Administrative Assistant
- Administrative Medical Assistant
- Cloud Computing
- Computer Applications Software
- Data Analytics
- Project Management
- Web Development

In addition, the Computer Information Systems Department at Las Positas College offers tuition-free, noncredit courses that provide a pathway into the Computer Information Systems and Computer Networking Technology credit programs specifically in the fields of cybersecurity and networking technologies.

#### Career Opportunities

Career opportunities may include administrative assistant, office manager, customer service representative, project manager, database administrator, help desk specialist, receptionist, technical support specialist, website designer/webmaster, medical support assistant, finance clerk, and computer support.

## ADMINISTRATIVE ASSISTANT ASSOCIATE OF ARTS (AA)

### About the Program

The Associate of Arts Administrative Assistant program provides students with professional office skills and technologies to meet the requirements of a constantly changing office environment. Emphasis is placed on computer applications skills, professional communications, accounting skills, as well as an understanding for the human relations and ethics that are important to success in a today's workplaces. This program offers students the opportunity for direct job entry or for upgrading skills for advancement. Additionally, the degree includes General Education, which will help students develop a sense of social responsibility and strong analytical, communication, intellectual, practical skills that the student can apply in real-world setting.

#### Career Opportunities

Career opportunities include, but are not limited to: administrative assistant, administrative technician, administrative associate, office manager, office clerk, receptionist, office professional, customer service representative, and office coordinator.

#### Program Outcomes

Upon completion of this program, students are able to:

- Complete business-related documents using the various functions—basic, intermediate, and advanced—of the software programs: Word, Excel, PowerPoint.

#### Required Core: (30-33 Units)

Prefix	#	Title	Units
BUSN	30	Business Ethics and Society	3
BUSN	40	Introduction to Business	3
BUSN	48	Human Relations in Organizations	3
BUSN	51	Accounting for Small Businesses	3
		or	
BUSN	1A	Financial Accounting	4
CIS	50	Introduction to Computing Information Technology	3
CIS	54	MS Excel Essentials	4
CIS	55	Integrating Office Applications	4
CIS	74	Administrative Office Professional	3
CIS	88A	Introduction to Microsoft Word	1.5
CIS	88B	Adv Microsoft Word	1.5
WRKX	94	Occupational Work Experience/Internship	1 - 3
		or	
WRKX	95	General Work Experience	1 - 3

#### List A: Select One (3 units)

Prefix	#	Title	Units
CIS	43	Professional Communications	3
CNT	43	Professional Communications	3
CS	43	Professional Communications	3

#### List B: Select From Below (6-7 Units)

Prefix	#	Title	Units
BUSN	56	Introduction to Management	3
CIS	55B	Advanced MS Office Skills	2
CIS	57	Database Concepts	3
CIS	59	Web Dev: HTML/CSS/Javascript	3
CIS	62	Project Management	3
CIS	72A	Data Management	1
CIS	72B	Basic Office Integration	1
CIS	73A	Ten-Key Skill Development	1
CIS	75	Office Technology/Communications	1
CIS	89A	Desktop Presentation	1
MKTG	50	Introduction to Marketing	3

#### Total Units for the Major: 39 -43

#### Keyboarding Competency

Students must demonstrate keyboarding speed for 60 net words per minute. Competency can be met by completing CIS 71C with a "C" or higher or by presenting a Las Positas College Verification of Proficiency certifying 60 net words per minute in a five (5) minute timing.

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to*



earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

COMPUTER INFORMATION SYSTEMS ASSOCIATE OF ARTS (AA)

About the Program

The Associate of Arts in Computer Information Systems is designed to prepare students in a wide range of information systems skills applicable to the "real business world," such as office productivity applications (spreadsheets and databases), web development, systems analysis and design, programming, data communication and networking, communication technologies, and internet protocols. These skills will prepare a student to enter into or advance within careers requiring practice knowledge and experience with workplace applications and systems. The degree is also designed provide a foundation for those students who plan to complete a four-year program in computer information systems or related fields of study, and upgrade skills to facilitate assumption of greater responsibility in a current employment position.

Career Opportunities

Career Opportunities include, but are not limited to, administrative assistant, office administration, general business, web designer/webmaster, software installation and maintenance, software quality control, database management, help desk specialist, system analyst, network administration, and technical customer support.

Program Outcomes

Upon completion of this program, students are able to:

- Analyze a business problem and develop a solution using appropriate applications software.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (23 Units)

Prefix	#	Title	Units
CIS	43	Professional Communications	3
		or	
CNT	43	Professional Communications	3
		or	
CS	43	Professional Communications	3
CIS	50	Introduction to Computing Information Technology	3
CIS	54	MS Excel Essentials	4
CIS	55	Integrating Office Applications	4
CIS	57	Database Concepts	3
CIS	66	Networking Fundamentals	3
		or	
CNT	52	Networking Fundamentals	3
CIS	88A	Introduction to Microsoft Word	1.5
CIS	88B	Adv Microsoft Word	1.5

List A: Select from the Following (12 Units)

Prefix	#	Title	Units
CIS	59	Web Dev: HTML/CSS/Javascript	3

CIS	59C	Web Programming - JavaScript	3
CIS	60	Systems Analysis and Design	3
CIS	62	Project Management	3
CIS	81A	Introduction to Cloud Computing	3
CIS	81B	Database Essentials in the Cloud	3
CIS	82A	AWS Cloud Practitioner Certification Prep	2
CIS	9002	Introduction to Database Management	3
CNT	51	CompTIA's A+ Certification Computer Technician	4
CS	7	Introduction to Computer Programming Concepts	3

Total Units for the Major: 35

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

COMPUTER INFORMATION TECHNOLOGIST ASSOCIATE OF SCIENCE (AS)

About the Program

The Associate of Science in Computer Information Technologist degree was developed in conjunction with our local national labs and industry partners to provide students with a breadth of coursework and practical hands-on experience needed by entry level IT professionals. The program includes core courses that provide students with a strong foundation in: computer programming, computer networking, and database design and administration. Additional electives in each of the areas, provide students with the flexibility to focus their studies in one of these areas based on their interests and talents. Another key component of the degree will be internships and work experience opportunities to provide real-world opportunities to put the skills students have learned in the classroom to practical use.

Career Opportunities

Students completed the Associates of Sciences degrees in Computer Information Technologist will be prepared for careers in database design and administration, software development, network and systems administration, computer systems analysis, and computer help desk and system support.

Program Outcomes

Upon completion of the program, students are able to:

- Demonstrate a strong foundation of knowledge in computer programming, database design and administration, and computer networking.
- Demonstrate clear, compelling, analytical, and concise writing to professionally describe their programming, database, and networking project and skills.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (21 Units)

Prefix	#	Title	Units
CIS	43	Professional Communications	3
		or	

CNT 43	Professional Communications or	3
CS 43	Professional Communications	3
CIS 60	Systems Analysis and Design	3
CIS 66	Networking Fundamentals or	3
CNT 52	Networking Fundamentals	3
CIS 9002	Introduction to Database Management	3
CNT 69	Network Security; CompTIA Security + Certification	3
CS 7	Introduction to Computer Programming Concepts	3
CS 41	Red Hat Linux Administration I or	3
CNT 7401	Red Hat Linux Administration I	3

**List A: Select from the Following (10 Units)**

Prefix #	Title	Units
<b>Programming Electives</b>		
CS 2	Computing Fundamentals II	4
CS 20	Advanced Programming with Data Structures/C++	4
<b>Networking/A+ Electives</b>		
CNT 51	CompTIA's A+ Certification Computer Technician	4
CNT 55	MCSA I Windows Server Installation, Storage, and Compute	3
CNT 56	MCSA II Networking with Windows Server	3
<b>Database/Project Management Electives</b>		
CIS 62	Project Management	3
CIS 9001	Database Design Methodology	3

**List B: Select One (4 Units)**

Prefix #	Title	Units
CS 1	Computing Fundamentals I	4
CS 31	Java Programming	4

**List C: Select One (3 Units)**

Prefix #	Title	Units
CS 47	Capstone Project	3
WRKX 94	Occupational Work Experience/Internship	3
WRKX 95	General Work Experience	3

**Total Units for the Major: 38**

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

**ADMINISTRATIVE ASSISTANT CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Administrative Assistant Certificate of Achievement provides students with professional office skills and technologies to meet the requirements of a constantly changing office environment. Emphasis is placed on computer applications skills, professional communications, accounting skills, as well as an understanding for the human relations and ethics that are important to success in a today's workplaces. This program offers students the opportunity for direct job entry or for upgrading skills for advancement.

**Career Opportunities**

Career opportunities include, but are not limited to: administrative assistant, administrative technician, administrative associate, office manager, office clerk, receptionist, office professional, customer service representative, and office coordinator.

**Program Outcomes**

Upon completion of this program, students are able to:

- Demonstrate the ability to successfully use basic English language skills (grammar, punctuation, capitalization, etc.) in business documents.
- Create business-related documents using the basic, intermediate, and advanced functions of software programs such as Word, Excel, and PowerPoint.

**Required Core: (22 Units)**

Prefix #	Title	Units
BUSN 40	Introduction to Business	3
BUSN 48	Human Relations in Organizations	3
BUSN 51	Accounting for Small Businesses	3
CIS 50	Introduction to Computing Information Technology	3
CIS 54	MS Excel Essentials	4
CIS 74	Administrative Office Professional	3
CIS 88A	Introduction to Microsoft Word	1.5
CIS 88B	Adv Microsoft Word	1.5

**List A: Select One (3 Units)**

Prefix #	Title	Units
CIS 43	Professional Communications	3
CNT 43	Professional Communications	3
CS 43	Professional Communications	3

**List B: Select from Below (4 Units)**

Prefix #	Title	Units
BUSN 30	Business Ethics and Society	3
CIS 55	Integrating Office Applications	4
CIS 72A	Data Management	1
CIS 72B	Basic Office Integration	1
CIS 73A	Ten-Key Skill Development	1
CIS 75	Office Technology/Communications	1
CIS 89A	Desktop Presentation	1

**Total Units: 29****Keyboarding Competency**

Students must demonstrate keyboarding speed for 40 net words per minute. Competency can be met by completing CIS 71C with a "C" or higher or by presenting a Las Positas College Verification of Proficiency certifying 40 net words per minute in a five (5) minute timing.

## ADMINISTRATIVE MEDICAL ASSISTANT CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Administrative Medical Assistant provides students with the required knowledge to work in healthcare providers' offices such as physicians' offices, ancillary healthcare providers such as physical therapy, laboratory, radiology, and a wide variety of other supportive healthcare agencies. Courses in this comprehensive program provide a broad foundation of computer skills, healthcare terminology, and medical office skills designed to acquaint students with the roles and responsibilities related to the healthcare field, medical office procedures, healthcare finance and insurance issues, and actual practice in the healthcare arena.

### Career Opportunities

Jobs include working in a physicians office, clinical laboratory, hospital admissions and records, urgent care centers, surgical clinics, physical therapy clinics, radiology centers, and medical billing practices.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate an understanding of basic anatomy, physiology, and disease processes of the human body as it relates to patient medical history.
- Describe the characteristics and personal qualities that are important for an Administrative Medical Assistant and the importance of ethics, customer service and teamwork in the workplace.

### Required Core: (19.5 Units)

Prefix #	Title	Units
BIO 20	Contemporary Human Biology	3
BIO 55	Orientation to Health Care	2
CIS 43	Professional Communications	3
	or	
CNT 43	Professional Communications	3
	or	
CS 43	Professional Communications	3
CIS 55	Integrating Office Applications	4
CIS 75	Office Technology/Communications	1
CIS 79	Medical Office Procedures	3
EMS 62	Basic Medical Terminology	3
EMS 70	CPR for Health Care Providers	0.5

### List A: Select One (3 Units)

Prefix #	Title	Units
WRKX 94	Occupational Work Experience/Internship	3
WRKX 95	General Work Experience	3

**Total Units: 22.5**

## CLOUD COMPUTING CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Cloud Computing Certificate of Achievement is designed for people who are seeking employment with companies that use cloud computing. The program provides 16-18 units of instruction on the industry standard skills to understand and develop applications for the cloud. Students learn a range of topics that cover the technical principals of the hardware and software requirements to run systems in the cloud including storage, database management, and software systems, while maintaining secure access.

### Career Opportunities

Career Opportunities include, but are not limited to, Cloud Practitioner, Cloud Solutions Architect, Operational Support Engineer, Cloud Software Engineer, Cloud Developer, and DevOps Engineer.

### Program Outcomes

Upon completion of this program, students are able to:

- Host a database and run queries using an interface from a commercial provider and run a file-server service using a provider of their choice.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (12 Units)

Prefix #	Title	Units
CIS 81A	Introduction to Cloud Computing	3
CIS 81B	Database Essentials in the Cloud	3
CIS 81C	Compute Engines for Cloud Computing	3
CIS 81D	Security Services in the Cloud	3

### List A: Select Two (4-6 Units)

Prefix #	Title	Units
CIS 82A	AWS Cloud Practitioner Certification Prep	2
CIS 82B	AWS Academy Cloud Solutions Architecture Certification Prep	2
CS 7	Introduction to Computer Programming Concepts	3
CS 41	Red Hat Linux Administration I	3
	or	
CNT 7401	Red Hat Linux Administration I	3

**Total Units: 16-18**

## COMPUTER APPLICATIONS SOFTWARE CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Computer Applications Software is designed to prepare students to perform web development and programming, as well as basic data entry using standard and customized software products. This includes instruction in keyboarding skills, personal computer and work station operation, and various interactive software programs used for tasks such as word processing, spreadsheets, databases, and others.

## Career Opportunities

Career Opportunities include, but are not limited to, administrative assistant, receptionist, database manager, web design, desktop publishing office manager, and administrative support.

## Program Outcomes

Upon completion of this program, students are able to:

- Create appropriate business documents including reports, letters, emails, project plans, messages, and websites, and apply standard business English including grammar, punctuation, and mechanics.
- Analyze a business problem and develop a solution using appropriate application software.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (24 Units)

Prefix #	Title	Units
CIS 43	Professional Communications or	3
CNT 43	Professional Communications or	3
CS 43	Professional Communications	3
CIS 50	Introduction to Computing Information Technology	3
CIS 54	MS Excel Essentials	4
CIS 55	Integrating Office Applications	4
CIS 57	Database Concepts	3
CIS 65	Introduction to Desktop Operating Systems	2
CIS 75	Office Technology/Communications	1
CIS 88A	Introduction to Microsoft Word	1.5
CIS 88B	Adv Microsoft Word	1.5
CIS 89A	Desktop Presentation	1

### List A: Select Two (6 Units)

Prefix #	Title	Units
CIS 59	Web Dev: HTML/CSS/Javascript	3
CIS 59C	Web Programming - JavaScript	3
CS 7	Introduction to Computer Programming Concepts	3

### List B: Select from the Following (4-6 Units)

Prefix #	Title	Units
CIS 55B	Advanced MS Office Skills	2
CIS 60	Systems Analysis and Design	3
CIS 62	Project Management	3
CIS 66	Networking Fundamentals or	3
CNT 52	Networking Fundamentals	3
CNT 51	CompTIA's A+ Certification Computer Technician	4

**Total Units: 34-36**

## DATA ANALYTICS CERTIFICATE OF ACHIEVEMENT (CA)

## About the Program

The Certificate of Achievement in Data Analytics will provide students with a solid foundation in the fields of data analytics, business intelligence analysis, or data science. The purpose of this certificate is to prepare students for entry-level positions or to help advance into careers in data collection, data processing, data analysis and to provide a foundation for future training in data science and big data analysis. Students will learn how to make business decisions based upon the analysis of large amounts of data. Students will learn about processing, integrating, modeling, mining, and analytics related to Big Data. Students will use frameworks, tools, services, and programming languages to analyze data. Courses will integrate Google Data Analyst Professional Career Certificate content, giving students the ability to achieve an important industry certification.

## Career Opportunities

Big data analytics is used by a broad range of industries including banking, communications, healthcare, government and transportation. Career Opportunities include, but are not limited to, Business Intelligence Analysts, Data Analysts, Big Data Technologist.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (13 Units)

Prefix #	Title	Units
CIS 10	Business Data Analytics	3
CIS 11	Data Visualization Tools	3
CIS 54	MS Excel Essentials	4
CIS 9002	Introduction to Database Management	3

### List A: Select One (3 Units)

Prefix #	Title	Units
BUSN 55	Business Mathematics	3
CIS 7	Introduction to Programming Concepts and Methodologies	3
CIS 60	Systems Analysis and Design	3
CIS 81B	Database Essentials in the Cloud	3
CS 7	Introduction to Computer Programming Concepts	3

**Total Units: 16**

## PROJECT MANAGEMENT CERTIFICATE OF ACHIEVEMENT (CA)

## About the Program

This certificate program is designed for individuals who want to become project managers in their respective industries. Project Management is an important responsibility as more organizations use teams and project-based methods to get work done. Using a practicum-based approach, students apply the Project Management Book of Knowledge (PMBOK)® Guide to develop project management skills, and develop skills to enhance teamwork and communication. This certificate program introduces students to a career in project management and further prepares professionals who are already working in the field.

## Career Opportunities

Career opportunities include but are not limited to: assistant/associate project manager, project coordinator, project scheduler, IT project manager, software project manager, office manager, event planner, and administrative assistant.

## Program Outcomes

Upon completion of this program, students are able to:

- Analyze a business situation and prepare a response using appropriate business documents including reports letters, emails, and project plans that are clear, compelling, analytical, grammatically correct, and concise.
- Develop survey questions to determine client requirements, develop project plans that ensure client satisfaction, and demonstrate clear, concise, and analytical writing.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (9 units)

Prefix #	Title	Units
CIS 50	Introduction to Computing Information Technology	3
CIS 60	Systems Analysis and Design	3
CIS 62	Project Management	3

### List A: Select One (3-4 units)

Prefix #	Title	Units
BUSN 52	Business Communications	3
BUSN 56	Introduction to Management	3
CIS 43	Professional Communications	3
CIS 54	MS Excel Essentials	4
CNT 43	Professional Communications	3
CS 43	Professional Communications	3

**Total Units: 12-13**

## WEB DEVELOPMENT CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Web Development certificate program is designed to provide students skills that will enable them to develop interactive and dynamic websites. Course work includes web site development using HTML5 and CSS3, programming and scripting for the web using JavaScript and JQuery, and accessing data stored in databases using PHP and MySQL. Electives in the program enable students to develop skills in managing projects, designing effective user interfaces, using content management systems, and working with graphic images.

### Career Opportunities

Careers include but are not limited to: web technician, web designer, web programmer, web content developer, and web site developer.

### Program Outcomes

Upon completion of this program, students are able to:

- Create basic web pages that contain text (utilizing different fonts and colors), hyperlinks to other web sites, graphic images and sound.
- Create web pages that incorporate JavaScript controls.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (9 Units)

Prefix #	Title	Units
CIS 59	Web Dev: HTML/CSS/Javascript	3
CIS 59C	Web Programming - JavaScript	3
CIS 92	Web: PHP Programming, MySQL	3

### List A: Select Two (6 Units)

Prefix #	Title	Units
CIS 50	Introduction to Computing Information Technology	3
CIS 62	Project Management	3
GDDM 2	Wordpress and Content Management Systems	3
GDDM 4	User Interface and User Experience Design	3
GDDM 53	Adobe Photoshop I	3

**Total Units: 15**

## COMPUTER INFORMATION SYSTEMS COURSES

### CIS 7 - Introduction to Programming Concepts and Methodologies

**3 units**

An introduction to the fundamental concepts and models of application development including the basic concepts of program design, data structures, programming, problem solving, programming logic, and fundamental design techniques for event-driven programs. Hands-on experience with a modern application object-oriented programming language and development platform such as Python/Visual Basic.NET/R Studio. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 130.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 10 - Business Data Analytics

**3 units**

Students explore data analytic practices and its applicability in the business world. Business Intelligence (BI) is a data analysis process which utilizes an integrated set of application systems, processes, and tools that transform raw data into meaningful and useful information for business analysis. Students will learn the fundamentals of business analysis and BI tools and processes that help businesses make strategic and tactical decisions based on data. The process of business decision-making will be applied with an emphasis on data mining. Careers and emerging trends in the field will be evaluated. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** CIS 54 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 11 - Data Visualization Tools

**3 units**

Data visualization is the process of representing information graphically. This course provides a hands-on introduction to various data visualization tools such as Tableau, Excel, Power BI, R Studio. Students use repositories of data for preparation that includes: data formatting, filtering and cleaning. Design principles are applied to create meaningful displays of quantitative and qualitative data to facilitate managerial decision-making. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** CIS 54 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 41 - CyberSecurity Camp

### 1 unit

This course will introduce the novice to cyber security career opportunities, cyber ethics, online safety, and cyber threats. Students will be introduced to cybersecurity principles, virtual machines, basic Windows and Linux administration security policies, fundamental CISCO network routing and CISCO packet tracer. As a culminating activity students will compete by analyzing and fixing vulnerabilities on the provided Windows and Linux images. 9 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 42 - Cybersecurity Competition Prep

### 0.5 units

This course prepares students to participate in cyber security competitions (CyberPatriot, National Cyber League, etc). Topics include an overview of cyber competitions, virtual machines, Linux operating systems and administration, Windows operating systems and administration, CISCO networking, and packet tracer. Through business scenarios, students will create checklists of potential vulnerabilities and work in teams to secure networks and sensitive data. 27 hours laboratory.

**Recommended Course Preparation:** CIS 41 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 43 - Professional Communications

### 3 units

This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes critical thinking and analysis, planning, organizing, composing, and revising business documents to create and deliver professional-level oral presentations in-person and virtually. Additional focus will be placed on developing interpersonal skills, team participation skills, and technical report writing skills. Students may receive credit for CIS 43 or CNT 43 or CS 43, but only one. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 50 - Introduction to Computing Information Technology

### 3 units

A comprehensive introduction to the concepts of management and information systems used in business and similar organizations. Covers the role of information systems in business, the need for data and information, how computers are used in business and other organizations to provide information. Focus on information systems, database management system, networking, e-commerce, ethics and security, computer system hardware and software components. Students will interactively solve applied problems utilizing software productivity tools such as: word processors, spreadsheets, databases, presentation, WWW, and programming languages. Introduce the analytical, written and oral communication skills necessary to communicate effectively in a business computing environment. 54 hours lecture, 18 hours laboratory. Transfer CSU, UC; C-ID# BUS 140, ITIS 120.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 54 - MS Excel Essentials

### 4 units

This is a comprehensive spreadsheet class using Microsoft Excel to create a variety of spreadsheets with emphasis on business applications. Introductory, intermediate, and advanced topics are covered. Introductory topics include entering, editing, and formatting data, creating basic formulas using arithmetic operator and functions, creating charts, saving and printing worksheets. Intermediate topics include using Excel's Table features for sorting filtering and summarizing data, creating PivotTables, working with multiple worksheets and workbooks, naming cells, data validation, recording macros, and protecting worksheets. Advanced topics include using financial functions such as PMT, RATE, FV, creating nested IFs, using VLOOKUP and HLOOKUP functions, using What-If analysis tools such as Goal Seek, one and two variable Data Tables, and Scenario Manager, sharing workbooks, and integrating Excel with other Office applications. Students who have completed or are enrolled in APAT 53 may not receive credit. 54 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 55 - Integrating Office Applications

### 4 units

Develop essential workplace application skills using current Microsoft Office including: Word, Excel, PowerPoint, Access, One Note, Outlook, cloud storage and cloud processing. Emphasis is to design, produce and integrate documents, worksheets, databases and professional presentations. The use of import/export, copy/paste, and Object Linking and Embedding (OLE) to integrate, share, and collaborate data within and between applications. Software: Students are eligible for FREE, Microsoft 365 Education.

54 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 57 - Database Concepts

### 3 units

Introduction to Database Concepts, a computer program that is used to organize, store, and retrieve information. Understanding of data, database structure, and database objects using Microsoft Access or similar programs with emphasis on business applications. Identify and evaluate client needs/requirements and translate those needs into a working database application model. Integrate Microsoft Access data with other Microsoft applications, such as Word and Excel. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C. CIS 55 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 59 - Web Dev: HTML/CSS/Javascript

### 3 units

This course will provide a fundamental understanding of the methods and techniques of developing a simple to moderately complex web site. Topics include: creating webpages with current standard webpage language (HTML), cascading style sheets (CSS), and Javascript. Exploration of incorporating images, audio/visual media, and interactive tools like forms and image maps. This course prepares apprentice Web developers to identify the information needs of a client, design appropriate WWW solutions, and implement them. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.



- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 59C - Web Programming - JavaScript

#### 3 units

Develop client-side, interactive webpages using JavaScript and/or jQuery scripting languages. Write JavaScript scripts that manipulate with the JavaScript Document Object Model (DOM), control program flow, validate forms, animate images, target frames, and create cookies. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 59 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 60 - Systems Analysis and Design

#### 3 units

The course presents a systematic methodology for analyzing a business problem or opportunity, determining the role which computer-based technologies can play in addressing the business need, articulating business requirements for the technology solution, specifying alternative approaches to acquiring the technology capabilities needed to address the business requirements, and specifying the requirements for the information systems solution in particular, in-house development, development from third-party providers, or purchased commercial-off-the-shelf packages. Provides the opportunity to compare the systems development life cycle (SDLC) processes like Waterfall, Agile. 54 hours lecture, 18 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 62 - Project Management

#### 3 units

Using the Project Management Institute's (PMI) Guide to the Project Management Body of Knowledge (PMBOK) and the Agile SCRUM framework, learn the basic characteristics of projects and project management, with emphasis on the five PMBOK project process groups of initiating, planning, executing, controlling, and closing and the nine knowledge areas of project integration. This introductory course covers the terminology you will need to know, how all the project management processes are linked together, the key areas of expertise you need to know to manage projects successfully. This course focuses on developing project management skills needed in typical technical and business environments. Objectives of project management industry certifications including Project+, CAPM, PMP will be reviewed. 54 hours lecture, 18 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 60 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

CIS 66 - Networking Fundamentals

#### 3 units

This course provides an introduction to computer networking fundamentals skills needed to meet the industry demand for entry-level Network Technicians. Topics include: Ethernet network fundamentals, Local Area Networks (LANs), and Wide Area Networks (WAN) technologies, the Open Systems Interconnection (OSI) model, wiring implementations, network adapters and connectivity devices, IPv4/IPv6 addressing, Voice over IP (VoIP), and wireless standards. Tools to help prevent cyber attacks with IDS (Intrusion Detection Systems), authentication, and encryption are demonstrated. Student labs include: configuration of a SOHO (Small Office/Home Office), a firewall, a virtual private network (VPN), a switch, and a router and documenting a networking using professional drawing software. The responsibilities of an ICT (Information and Communications Technology) professional will be introduced. This course prepares students for the CompTIA Network+ Certification Exam. This professional certification verifies the student has the knowledge equivalent to that of an ICT

technician with about 12 months of hands-on experience. Students who have completed or are enrolled in CNT 52 may not receive credit. 54 hours lecture, 18 hours laboratory. Transfer: CSU; C-ID# ITIS 150.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 71A - Keyboarding (The Alphabet)

#### 1 unit

Introduction to the alphabet letter keys on the computer keyboard for touch-typing. Learn basic keyboarding techniques for accuracy and speed. This course is the first in a series of sequential courses in keyboarding instruction. Students are advised to take these courses in sequence for best training results. 54 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 71B - Keyboard (Numbers and Symbols)

#### 1 unit

Introduction to the numbers and symbol keys on the computer keyboard for touch typing. Review of alphabetic keys and common punctuation marks. Speed building and accuracy improvement. 54 hours laboratory.

**Recommended Course Preparation:** CIS 71A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 71C - Skills Improvement

#### 1 unit

Development of keyboarding skill for those students who have learned the location of the keys on the keyboard by touch and are ready to increase speed and accuracy. Practice keyboarding control of speed and accuracy on straight copy, rough draft copy, and copy with numbers, and symbols. Skill progress is measured by keying text within specified time limits. Students should know the location of the keys on the keyboard before attempting this course. This course is the third module in a sequential series of beginning keyboarding instruction. 54 hours laboratory.

**Recommended Course Preparation:** CIS 71B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 72A - Data Management

#### 1 unit

Individualized instruction on the theory and practice of alphabetic, numeric, geographic, and subject filing. Basic principles of filing and effective records management for both paper and electronic filing systems. Introduction to database functions, such as enter, editing, finding, and deleting records, creating queries, and printing report. 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 72B - Basic Office Integration

#### 1 unit

Using a project-based approach, students will be introduced to features that enable data to be transferred between programs such as Microsoft Office applications or Google applications. Using the techniques introduced in this course, students will be able to incorporate data and charts created in Excel or Google Sheets into Word or Google Docs documents and PowerPoint or Google Presentations, use worksheet data to create tables in an Access database, and use a Word or Google Docs documents to create presentations. 54 hours laboratory.

**Recommended Course Preparation:** CIS 8 with a minimum grade of C or CIS 50 with a minimum grade of C. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 73A - Ten-Key Skill Development

### 1 unit

Skill development on the computer numeric keypad, electronic calculator including use of memory functions, and data entry using spreadsheets. 54 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 74 - Administrative Office Professional

### 3 units

Introduction to office principles, procedures, and technology. Topics include telephone skills, office equipment, working effectively in a team environment, records management, customer service, meeting/event planning, postal/shipping services, utilizing the internet for on-line services and resources, using appropriate software to complete common tasks, written and oral business communications, conflict resolution, and office etiquette. Prepares administrative professionals to work in a diversified, often virtual workforce with emerging technologies. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 71A with a minimum grade of C. CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 75 - Office Technology/Communications

### 1 unit

Overview of various technologies (such as video-conferencing, cloud services and storage, mobile devices) used for communicating internally and externally in the workplace. Hands-on practice with Outlook (email, contact management, calendaring), cloud-based applications and data storage, and telephone techniques. 54 hours laboratory.

**Recommended Course Preparation:** CIS 71A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 79 - Medical Office Procedures

### 3 units

Medical office principles and procedures to include telecommunications, scheduling appointments, office equipment, medical documents and word processing, managing medical records, recordkeeping, expense reports, petty cash, billing, postal services, health insurance, coding, and utilizing the Internet for online resources. The importance of medical ethics in application of professional office behavior. Overview of medical law and careers in medical office environment. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 88A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 81A - Introduction to Cloud Computing

### 3 units

This course introduces cloud computing which shifts information systems from on premises computing infrastructure to highly scalable internet architectures using current cloud platforms such as AWS, AZURE. The course provides a basic understanding of cloud computing technologies and provides students with the understanding required to effectively

evaluate and assess the business and technical benefits of cloud computing and cloud applications. Students analyze a variety of cloud services (storage, servers, software applications), then learn to configure, deploy, and manage cloud facilities. The course also demonstrates/makes available the AWS and/or AZURE platforms for educational, industry career path guidance and career opportunities. This course surveys cloud careers and explores industry demand for cloud skills. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 81B - Database Essentials in the Cloud

### 3 units

This course addresses cloud database management which supports a number of different approaches for storing data. In the course, students define, operate and scale both SQL and noSQL data storage solutions. This course considers factors that should be balanced during the design of a storage solution. Principles are applied by performing exercises using Amazon RDS and SQL to create and fill tables, retrieve and manipulate data. Object-based APIs are used to serialize objects to Amazon DynamoDB for noSQL solutions. Topics include automated backups, transaction logs, restoration and retention. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** CIS 81A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 81C - Compute Engines for Cloud Computing

### 3 units

In this course, students explore how cloud computing systems are built using a common set of core technologies, algorithms, and design principles centered around distributed systems. Students will use current cloud platforms such as AWS, AZURE to provision, load-balance and scale their applications. The course discusses, from a developer perspective, the most important reasons for using cloud computing and examines the underlying design principles of scalable cloud applications. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** CIS 81A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 82A - AWS Cloud Practitioner Certification Prep

### 2 units

This introductory course provides an overview of cloud concepts, Amazon Web Services (AWS) core services, basic security, architecture principles, pricing, and technical support. Students gain an overall understanding of the AWS Cloud, independent of specific technical roles. Review of core characteristics of deploying and operating in the AWS Cloud. This course prepares students to pursue becoming an AWS Certified Cloud Practitioner using official AWS Academy Cloud Foundations material. 36 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** CIS 81A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CIS 82B - AWS Academy Cloud Solutions Architecture Certification Prep

### 2 units

This course focuses on teaching technical expertise in cloud computing and the skills needed to pursue AWS Certified Solutions Architect - Associate certification. This course is delivered through lectures, hands-on labs, and project work. Students have access to course manuals, online knowledge

assessments, hands-on labs, practice certification exam, and discount voucher for the certification exam. 36 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** CIS 82A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 88A - Introduction to Microsoft Word

#### 1.5 units

Develop the skills needed in the workplace to produce common business documents, such as letters, resumes, flyers, and reports. Topics include document creation and editing; use of Microsoft Word features to apply character and paragraph formatting; creating and formatting tables, enhancing visual appeal by incorporating graphics elements, using the mail merge feature, and printing documents. 18 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 71A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 88B - Adv Microsoft Word

#### 1.5 units

Advanced word processing techniques used to produce complex business documents. Includes topics such as format multiple page reports, create tables of contents and indexes, insert footnotes/endnotes, using Word's collaboration features to share documents, create macros to automate tasks, and integrate data from Excel and other programs. 18 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 88A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 89A - Desktop Presentation

#### 1 unit

Desktop presentation design techniques and enhancements. Application using current desktop presentation software. Hands-on experience creating, editing, saving, printing slide shows, incorporating graphics, charts, tables, SmartArt, sounds, and video, enhancing presentations using transitions and animations. 9 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 92 - Web: PHP Programming, MySQL

#### 3 units

This course showcases the popular and powerful PHP (Hypertext Preprocessor), an open source, server-side scripting language that can be easily integrated with HTML and SQL. For web developers who need to add dynamic content to their web sites, including form processing, database-driven content, password protection, cookie processing. You will learn how PHP can be combined with MySQL to integrate database functions into websites. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 59 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CIS 9002 - Introduction to Database Management

#### 3 units

This course provides the students with an introduction to the core concepts in data and information management. It is centered around the core skills of identifying organizational information requirements,

modeling them using conceptual data modeling techniques, converting the conceptual data models into relational data models and verifying its structural characteristics with normalization techniques, and implementing and utilizing a relational database using an industrial-strength database management system. The course will also include coverage of basic database administration tasks and key concepts of data quality and data security. In addition to developing database applications, the course helps the students understand how large-scale packaged systems are highly dependent on the use of Database Management Systems (DBMSs). Building on the transactional database understanding, the course provides an introduction to data and information management technologies that provide decision support capabilities under the broad business intelligence umbrella. In database design, students learn to analyze business scenarios, create data models, and a conceptual representation of an organization's information. In database programming, students implement their database design by creating a physical database using Structured Query Language (SQL) to create, query, manipulate, and control access to the data in a relational database. Students learn to create and maintain database objects such as tables, indexes, views, constraints, and sequences. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 180.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# COMPUTER NETWORKING TECHNOLOGY

## COMPUTER NETWORKING TECHNOLOGY

The Computer Networking Technology program prepares students for a variety of career opportunities in the networking field. CNT classes prepare students for industry certifications such as Cisco CCNA, Microsoft MCSA, and CompTIA Net+, Security+ and A+. Coursework includes targeted skills training in emerging technologies, such as Cloud Computing, IoT, Virtualization, Wireless, Computer Forensics, Incident Response, Network Security and OS Hardening. Many of these subjects have become required knowledge even in other career fields. Students in Business, Sciences, Arts, and Administration of Justice may need skills in network technologies to excel in their fields. The Certificate of Achievement and Career Certifications provide quick paths to validate training in today's important tech knowledge areas. The program also includes an AS degree in Network Security and Administration. This degree incorporates the latest in emerging technologies and skills employers are seeking.

### Programs of Study

#### Degrees:

- AS – Cybersecurity and Network Administration

#### Certificates of Achievement:

- Cybersecurity Professional
- IT Support Professional
- Network Support Professional

#### Career Opportunities

Career opportunities include systems administrator, systems engineer, computer technician, customer service representative, help desk specialist, network administrator, and technical support specialist.

## CYBERSECURITY AND NETWORK ADMINISTRATION ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Cybersecurity and Network Administration degree was developed in conjunction with our local national labs and industry partners to provide students with a solid background in the fields of Computer Networking and Cybersecurity. The focus on Cybersecurity will provide the student with many of the important skills needed for an entry-level career in Cybersecurity. The courses provide an overview of the entire field. Topics covered will include Cisco Security, Windows Operating System security, Linux security, firewalls, cloud computing, security policies and procedures, e-mail & web security, and designing and building a secure computer network.

#### Career Opportunities

Students who complete the Associate of Sciences in Network Security and Administration degree will be prepared for careers in: Network Specialist/Technician/Engineer, Systems Specialist/Technician/Engineer, Microsoft Specialist/Technician/Engineer, Cisco Specialist/Technician/Engineer, Information Security Specialist, Cybersecurity Specialist, IT Specialist Information Security, IT Security Specialist/Consultant, Information Technology Specialist information Security, Incident Analyst/Responder, IT Auditor, Cyber Crime Analyst/Investigator, Cybersecurity Specialist/Technician, Cyber Risk Analyst, Cybersecurity Analyst, Cybersecurity Consultant, Information Security Consultant, Penetration & Vulnerability Tester, Cybersecurity Manager/Administrator, Cybersecurity Engineer, Cybersecurity Architect.

#### Program Outcomes

Upon completion of this program, students are able to:

- Design, configure, manage, troubleshoot, and secure networks ethically and efficiently, using the latest concepts, technologies, and techniques.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (40 Units)

Prefix	#	Title	Units
CNT	51	CompTIA's A+ Certification Computer Technician	4
CNT	52	Networking Fundamentals	3
		or	
CIS	66	Networking Fundamentals	3
CNT	55	Windows Server Installation, Storage, and Compute	3
CNT	56	Networking with Windows Server	3
CNT	68	Digital Forensics Fundamentals	3
CNT	69	Network Security; CompTIA Security + Certification	3
CNT	7285	Cloud Infrastructure: CompTIA Cloud+ Certification	3
CNT	7401	Red Hat Linux Administration I	3
		or	
CS	41	Red Hat Linux Administration I	3
CNT	7501	Ethical Hacking	3
CNT	8001	Cisco CCNA1/3 Introduction to Networks (ITN)	3
CNT	8002	Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)	3
CNT	8003	Cisco CCNA3/3 Enterprise Networking, Security, and Automation v7.0 (ENSA)	3
CIS	43	Professional Communications	3
		or	
CNT	43	Professional Communications	3
		or	
CS	43	Professional Communications	3

#### Total Units for the Major: 40

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## CYBERSECURITY PROFESSIONAL CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Las Positas Computer Network Technology program offers courses that lead to a Certificate of Achievement in Cybersecurity Professional. The certificate prepares students for direct job entry covering a wide array of professions such as Cybersecurity Engineer, Security Administrator as well as Security Architect. This program also prepares the student for the fast paced changes in cybersecurity technologies as they emerge in the industry to assure a well prepared graduate for the market place.

#### Career Opportunities

CyberSecurity Engineer CyberSecurity Specialist Forensic Computer Analyst Penetrator Tester Security Architect Security Systems Administrator

**Learning and Career Pathway Maps**[View Program Pathway Map](#)**Required Core: (37 Units)**

Prefix #	Title	Units
CNT 51	CompTIA's A+ Certification Computer Technician	4
CNT 52	Networking Fundamentals	3
	or	
CIS 66	Networking Fundamentals	3
CNT 55	MCSA I Windows Server Installation, Storage, and Compute	3
CNT 68	Digital Forensics Fundamentals	3
CNT 69	Network Security; CompTIA Security + Certification	3
CNT 7285	Cloud Infrastructure: CompTIA Cloud+ Certification	3
CNT 7401	Red Hat Linux Administration I	3
	or	
CS 41	Red Hat Linux Administration I	3
CNT 7501	Ethical Hacking	3
CNT 8001	Cisco CCNA1/3 Introduction to Networks (ITN)	3
CNT 8002	Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)	3
CNT 8003	Cisco CCNA3/3 Enterprise Networking, Security, and Automation v7.0 (ENSA)	3
CNT 43	Professional Communications	3
	or	
CIS 43	Professional Communications	3
	or	
CS 43	Professional Communications	3

**Total Units: 37****IT SUPPORT PROFESSIONAL CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

This program includes curriculum from the Computer Technology Industry Association (CompTIA) and Google designed to prepare student for an entry-level role in IT support. Courses in this program introduce students to troubleshooting and customer service, networking, operating systems, system administration, and security — all the fundamentals of IT support that are critical for success in the workplace. Students successfully completing the program can achieve the Google IT Support Professional certificate and will be prepared to take the CompTIA A+, Network +, and Security + certification tests.

**Career Opportunities**

Students who obtain this certificate will be qualified for a number of careers in information technology including computer technician, network technician, systems technician, computer user support specialists, and desktop support.

**Program Outcomes**

Upon completion of this program, students are able to:

- Achieve the Google IT Support Professional certificate and will be prepared to take the CompTIA A+, Network+, and Security+ certification tests.

**Learning and Career Pathway Maps**[View Program Pathway Map](#)**Required Core: (13 units)**

Prefix #	Title	Units
CNT 51	CompTIA's A+ Certification Computer Technician	4
CNT 52	Networking Fundamentals	3
	or	
CIS 66	Networking Fundamentals	3
CNT 55	MCSA I Windows Server Installation, Storage, and Compute	3
CNT 69	Network Security; CompTIA Security + Certification	3

**Total Units: 13****NETWORK SUPPORT PROFESSIONAL CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Network Support Professional program prepares students for a variety of career opportunities targeting the information technology and computer networking fields. CNT classes prepare students for Cisco CCNA certification tests, Microsoft Server tests, and CompTIA Net+, Security+ and A+ tests. Constantly evolving and modernized classes include specific skills training in Emerging Technologies like Wireless, VoIP, VPN, Computer Forensics, Incident Response, Network Security and OS Hardening. Many of these subjects have become basic required knowledge even in other career fields. Students in Business, the Sciences, Arts and Administration of Justice will all need skills in network technologies to excel in their fields. This certificate incorporates the latest in Emerging Technologies and skills employers are seeking.

**Career Opportunities**

Network Administrator, Network Service Technician, Desktop Repair Technician, Help Desk Operator, Technical Support Technical, Technical Salesperson

**Program Outcomes**

Upon completion of this program, students are able to:

- Analyze, design and document computer network specifications to meet client needs.
- Demonstrate professional behavior such as working in a team and communicating in a professional manner.
- Install, configure, and manage client and server operating systems.
- Install, configure, and manage computer hardware.
- Configure a LAN with routing, and troubleshoot LAN configuration.
- Configure a WAN with routing, and troubleshoot WAN configuration.

**Learning and Career Pathway Maps**[View Program Pathway Map](#)**Required Core: (25 Units)**

Prefix #	Title	Units
CNT 51	CompTIA's A+ Certification Computer Technician	4
CNT 52	Networking Fundamentals	3
	or	
CIS 66	Networking Fundamentals	3
CNT 55	MCSA I Windows Server Installation, Storage, and Compute	3
CNT 69	Network Security; CompTIA Security + Certification	3
CNT 8001	Cisco CCNA1/3 Introduction to Networks (ITN)	3
CNT 8002	Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)	3

CNT 8003	Cisco CCNA3/3 Enterprise Networking, Security, and Automation v7.0 (ENSA)	3
CNT 43	Professional Communications	3
	or	
CIS 43	Professional Communications	3
	or	
CS 43	Professional Communications	3

have completed or are enrolled in CIS 66 may not receive credit. 54 hours lecture, 18 hours laboratory. Transfer: CSU; C-ID# ITIS 150.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 55 - Windows Server Installation, Storage, and Compute

### 3 units

This course prepares students for the Microsoft's Examination AZ-800: Administering Windows Server Hybrid Core Infrastructure, which is the first of two exams a student must pass to obtain a Microsoft Certified: Windows Server Hybrid Administrator Associate Certification. The certification qualifies its holder for a position as a network or computer systems administrator or as a computer network specialist. The topics include installation, storage, and compute features and functionality available in the current Windows Server, Nano Server, images for deployment, storage solutions, data deduplication, high availability, disaster recovery, storage spaces direct, and failover clustering solutions. Also covered: Hyper-V and containers. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 155.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 56 - Networking with Windows Server

### 3 units

This course prepares students for the Microsoft's Exam AZ-801: Configuring Windows Server Hybrid Advanced Services, which is the second of two exams a student must pass to obtain a Microsoft Certified: Windows Server Hybrid Administrator Associate Certification. Through many hands-on labs, students will install and configure DNS, DHCP, IPAM, VPN and RADIUS. Also covered: managing DFS and branch cache solutions, and implementing Software Defined Networking (SDN) solutions such as Hyper-V Network Virtualization (HNV) and Network Controller, Implement Network Connectivity and Remote Access Solutions, Implement Core and Distributed Network Solutions. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CNT 55 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 68 - Digital Forensics Fundamentals

### 3 units

A practical course in Digital Forensics; the detection, and investigation of incidents involving computers, networks, the Internet, and digital information. Case oriented, following the objectives for the CFE Computer Forensics Examiner certification exam and the International Association of Computer Investigative Specialists (IACIS), the class includes understanding and practice in basic computer forensics, methods of investigation, analysis of storage media, logs, and tracking persons and data, using court-approved evidence collection tools. Also covered, computer forensics as a profession, the computer investigation process, and technical writing. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 165.

**Recommended Course Preparation:** CIS 66 with a minimum grade of C or CNT 52 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 69 - Network Security; CompTIA Security + Certification

### 3 units

The CompTIA Security+ exam will certify the successful candidate has the knowledge and skills required to install and configure systems to secure applications, networks, and devices; perform threat analysis and respond

**Total Units: 25**

## COMPUTER NETWORKING TECHNOLOGY COURSES

### CNT 43 - Professional Communications

#### 3 units

This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes critical thinking and analysis, planning, organizing, composing, and revising business documents to create and deliver professional-level oral presentations in-person and virtually. Additional focus will be placed on developing interpersonal skills, team participation skills, and technical report writing skills. Students may receive credit for CIS 43 or CNT 43 or CS 43, but only one. 54 hours lecture.

**Recommended Course Preparation:** ENGL C1000 minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CNT 51 - CompTIA's A+ Certification Computer Technician

#### 4 units

This course provides an introduction to the computer hardware and software skills needed to help meet the industry demand for entry-level PC Technicians. This course covers PC hardware, software, security, networking, laptops, printers, operational procedures, operating systems, security, troubleshooting, and mobile devices. The students will study the topics needed to become certified PC technicians. Preparation for the CompTIA A+ certification, which verifies knowledge equivalent to that of an entry-level ICT (Information and Communications Technology) technician with about 12 months of hands-on experience. The responsibilities of an ICT professional will be introduced. 54 hours lecture, 54 hours laboratory. Transfer: CSU; C-ID# ITIS 110.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### CNT 52 - Networking Fundamentals

#### 3 units

This course provides an introduction to computer networking fundamentals skills needed to meet the industry demand for entry-level Network Technicians. Topics include: Ethernet network fundamentals, Local Area Networks (LANs), and Wide Area Networks (WAN) technologies, the Open Systems Interconnection (OSI) model, wiring implementations, network adapters and connectivity devices, IPv4/IPv6 addressing, Voice over IP (VoIP), and wireless standards. Tools to help prevent cyber attacks with IDS (Intrusion Detection Systems), authentication, and encryption are demonstrated. Student labs include: configuration of a SOHO (Small Office/Home Office), a firewall, a virtual private network (VPN), a switch, and a router and documenting a networking using professional drawing software. The responsibilities of an ICT (Information and Communications Technology) professional will be introduced. This course prepares students for the CompTIA Network+ Certification Exam. This professional certification verifies the student has the knowledge equivalent to that of an ICT technician with about 12 months of hands-on experience. Students who



with appropriate mitigation techniques; participate in risk mitigation activities; and operate with an awareness of applicable policies, laws, and regulations. The successful candidate will perform these tasks to support the principles of confidentiality, integrity, and availability. This course provides an introduction to the concepts and practices of secure network design and management using desktop and network operating systems, router and switch operating systems, hardware and software Firewall and VPN technology for wired and wireless systems. The program includes authentication methods and devices, protocol analysis and IP network troubleshooting, strategies for identifying and countering vulnerabilities, network media and topologies in a secure network, intrusion detection and forensic incident response. CompTIA Security+ meets the ISO 17024 standard and is approved by U.S. Department of Defense. Security+ is also compliant with government regulations under the Federal Information Security Management Act (FISMA). 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 160.

**Recommended Course Preparation:** CNT 51 with a minimum grade of C. CNT 52 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 7285 - Cloud Infrastructure: CompTIA Cloud+ Certification

### 3 units

This course is designed for anyone looking to learn about the hardware and software used in data centers; IT professionals and system administrators will get updates on the latest infrastructure technologies. The course is structured to cover the CompTIA Cloud+ Certification. The hands-on labs consist of one or more of the industry-leading platforms such as Amazon AWS, Microsoft Azure, and Google Cloud Platform (GCP). Labs include: - Learning to navigate AWS services, including EC2, S3, RDS, DNS. - Exploring Microsoft Azure's virtual machines, networking, and storage solutions. - Understanding Google Cloud Platform services and tools for computing, storage, machine learning. - Virtualization software used in data centers, such as VMware ESXi hypervisors. Topics, common to major cloud providers: Cloud Computing Concepts; Compliance requirements and strategies for ensuring data security in the cloud; Disk Storage Systems; Network Infrastructure; Virtualization and the Cloud; Performance Tuning; Systems; Business Continuity and Disaster Recovery; Testing; Automation. The students may opt to prepare for and earn certifications from CompTIA, Amazon AWS, Microsoft Azure, and Google Cloud (GCP). 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CNT 8001 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 7401 - Red Hat Linux Administration I

### 3 units

This course provides hands-on training covering basic installation, management, configuration, documentation and hardware topics for the Linux/UNIX operating system on workstations in a network environment. The course includes comprehensive coverage of topics related to Linux distributions, installation, administration, X-Windows, and networking. This course prepares students for the CompTIA Linux+ Certification Exam. Students who have completed or are enrolled in CS 41 may not receive credit. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 7402 - Red Hat Linux Administration II

### 3 units

This course focuses on the key tasks needed to become a full time Linux Administrator and to validate those skills via the Red Hat Certified System Administrator exam. This course goes deeper into Enterprise Linux administration including filesystems and partitioning, logical volumes,

SELinux, fire-walling, BASH script development and troubleshooting. Students may receive credit for CNT 7402 or CS 3, but not both. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CNT 7401 (same as CS 41) with a minimum grade of C

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 7501 - Ethical Hacking

### 3 units

This course introduces the network security specialist to the various methodologies for attacking a network. Students will be introduced to the concepts, principles, and techniques, supplemented by hands-on exercises, for attacking and disabling a network. These methodologies are presented within the context of properly securing the network. The course will emphasize network attack methodologies with the emphasis on student use of network attack techniques and tools and appropriate defenses and countermeasures. Students will receive course content information through a variety of methods: lecture and demonstration of hacking tools will be used in addition to an virtual environment. Students will receive a hands-on practical approach in penetration testing measures and ethical hacking. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 164.

**Recommended Course Preparation:** CNT 52 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 8001 - Cisco CCNA1/3 Introduction to Networks (ITN)

### 3 units

This is course 1 of 3 of the Cisco CCNA Routing and Switching Certification Objectives. The concepts covered in this course include advances in modern network technologies; Protocols and Models: how network protocols enable devices to access local and remote network resources; Physical Layer: how physical layer protocols, services, and network media support communications across networks; Data Link Layer: how media access control in the data link layer supports communication across networks; Ethernet Switching: how Ethernet operates in a switched network; Network Layer: how routers use network layer protocols and services to enable end-to-end connectivity; Address Resolution: Protocol (ARP) and Neighbor Discovery (ND) enable communication on a local area network; Transport Layer & Application Layer: Explain the operation of layers protocols in providing support to end-user applications. The hands-on labs include implementation of initial settings including passwords, IP addressing, and default gateway parameters on a network switch and end devices; Basic Switch and Device Configuration; Calculation of numbers between decimal and binary systems; IPv4 Addressing: IPv4 subnetting scheme to segment a network; Implementing an IPv6 addressing scheme; ICMP and various tools to test network connectivity; Network Security Fundamentals: Configure switches and routers with device hardening features to enhance security; Build a Small Network: Implement a network design for a small network to include a router, a switch, and end devices. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 150.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CNT 8002 - Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)

### 3 units

This is course 2 of 3 of the Cisco CCNA Routing and Switching Certification Objectives. The concepts covered in this course include Switching: how Layer 2 switches forward data; how STP enables redundancy in a Layer 2 network; the operation of dynamic address allocation in IPv6 networks by using SLAAC and DHCPv6; how FHRPs provide default gateway services in a redundant network; how vulnerabilities compromise LAN security; how Wireless LANs enable network connectivity; how routers use information

in packets to make forwarding decisions; and troubleshooting static and default route configurations. The hands-on labs include Basic Configuration of devices by using security best practices; Implementing VLANs and trunking in a switched network; Troubleshooting inter-VLAN routing on Layer 3 devices; Troubleshooting EtherChannel on switched links; Implementing DHCPv4 to operate across multiple LANs; Configuring switch security to mitigate LAN attacks; Implementing a WLAN using a wireless router and WLC; configuring and troubleshooting IPv4 and IPv6 floating static routes. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 151.

**Recommended Course Preparation:** CNT 8001 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **CNT 8003 - Cisco CCNA3/3 Enterprise Networking, Security, and Automation v7.0 (ENSA)**

### **3 units**

This is course 3 of 3 of the Cisco CCNA Routing and Switching Certification Objectives. The concepts covered in this course include the operation of single-area OSPFv2 in both point-to-point and broadcast multi-access networks; vulnerabilities, threats, and exploits and how they can be mitigated to enhance network security; ACLs operation as part of a network security policy; WAN access technologies used to satisfy business requirements; VPNs and IPsec and their use to secure site-to-site and remote access connectivity; networking devices implementing QoS; Network Design and characteristics of scalable network architectures; network automation enabled through RESTful APIs and configuration management tools; purpose and characteristics of network virtualization. The hands-on labs include the implementation of single-area OSPFv2 in both point-to-point and broadcast multi-access networks; IPv4 ACLs to filter traffic and secure administrative access; NAT services on the edge router to provide IPv4 address scalability; network management protocols to monitor the network; and Troubleshooting LANs and enterprise networks. 45 hours lecture, 27 hours laboratory. Transfer: CSU; C-ID# ITIS 150.

**Recommended Course Preparation:** CNT 8002 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# COMPUTER SCIENCE

## COMPUTER SCIENCE

Las Positas College offers Degrees and Certificate programs in Computer Science that prepare students for direct job entry and/or preparation for transfer to a four-year university. These programs cover a wide range of computer related professions that include programming, systems analysis, data processing, computer research and data management. Students will learn to direct computer operations by writing detailed instructions in computer languages to solve a variety of problems in business, government, and science. These include information acquisition, processing storage, and transmission, using computers and computer peripherals. Principal areas of study within computer science include computer systems and networks; database systems; human factors; numerical analysis; programming languages; software engineering and theory of computing.

### Programs of Study

#### Degrees:

- [AS – Computer Science](#)

#### Certificates of Achievement:

- [Artificial Intelligence](#)
- [Computer Programming](#)
- [Computer Programming for the Web](#)
- [Management Information Systems](#)
- [Red Hat Administration](#)

#### Career Opportunities

Include but are not limited to: Programmer, Programmer/Analyst, Business Analyst, Systems Analyst, Computer Scientist, Information Technologist, Information Systems Professional, Information Technology Professional, Programming Professional, Software Developer, or Software Engineer.

## COMPUTER SCIENCE ASSOCIATE OF SCIENCE (AS)

### About the Program

The Las Positas Computer Science department offers course that lead to an Associate of Science in Computer Science degree designed to prepare students to transfer into a baccalaureate program in Computer Science or a related field. These programs cover a wide range of computer related professions that include programming, systems analysis, data processing, database analysis and computer science. As technologies in computer science change, so will the content of this degree to assure graduates have what they need to be successful in both the current and future market places.

#### Career Opportunities

Computer Software Programmer, Computer Software Tester, Systems Analyst Software Designer, Mobile Application Developer, Database Designer, Administrator and Programmer

#### Program Outcomes

Upon completion of this program, students are able to:

- Analyze, design, and solve complex computer-based problems using both logical and mathematical methods including the implementation of control and data structures.
- Direct computer operations by writing detailed instructions in computer languages to solve a variety of problems.
- Professionally describe and apply their skills in the design of their complex computer system or algorithm and be able to show how their solution is the most optimal.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

*\*This pathway has a transfer map to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer map.*

#### Required Core: (30 Units)

Prefix	#	Title	Units
CS	1	Computing Fundamentals I	4
CS	2	Computing Fundamentals II	4
CS	17	Discrete Mathematical Structures	4
		or	
MATH	10	Discrete Mathematical Structures	4
CS	20	Advanced Programming with Data Structures/C++	4
CS	21	Computer Organization and Assembly Language Programming	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5

#### List A: Select One (3.5-5 Units)

Prefix	#	Title	Units
MATH	7	Elementary Linear Algebra	3.5
PHYS	1B	General Physics II	5

#### Total Units for the Major: 33.5 -35

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## ARTIFICIAL INTELLIGENCE CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Las Positas Computer Science program offers courses that lead to a Certificate of Achievement in Artificial Intelligence. The certificate prepares students for direct job entry into areas such as artificial intelligence programming, machine learning engineering, and business intelligence development. This certificate also prepares students with the theoretical knowledge of artificial knowledge to ensure quick adaptation to emerging artificial intelligence technologies.

#### Career Opportunities

Artificial intelligence programmer Machine learning engineer Data scientist Business intelligence developer

#### Program Outcomes

Upon completion of this program, students are able to:

- Analyze a problem, determine which artificial intelligence algorithms are viable and develop an appropriate solution.
- Use existing artificial intelligence and machine learning programming libraries on a data set to create a valid model that justifies their design decisions.

**Required Core: (21 Units)**

Prefix #	Title	Units
CS 1	Computing Fundamentals I	4
CS 2	Computing Fundamentals II	4
CS 4	Introduction to Artificial Intelligence	3
CS 5	Introduction to Machine Learning	3
CS 7	Introduction to Computer Programming Concepts	3
STAT C1000	Introduction to Statistics	4

**Total Units: 21****COMPUTER PROGRAMMING CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Las Positas Computer Science Program offers courses that lead to a Certificate of Achievement in Computer Programming. The certificate prepares students for direct job entry into areas such as computer programming in multiple languages, software testing, and mobile application development. This program will also prepare students for the challenges of the every changing computer industry and help them prepare for the workforce.

**Career Opportunities**

Computer Programmer (C, C++, Java, Assembly Language), System/Unit/Integration Software Tester, Game Programming Intern, Software Information Developer

**Program Outcomes**

Upon completion of this program, students are able to:

- Professionally demonstrate the application of their skills in the development and testing of their solution to solve a specific computing project.
- Professionally describe and apply their skills in the design of their solutions as well as alternative technologies or solutions to solve their specific computing project.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (17 Units)**

Prefix #	Title	Units
CIS 60	Systems Analysis and Design	3
CS 1	Computing Fundamentals I	4
CS 2	Computing Fundamentals II	4
CS 43	Professional Communications	3
	or	
CIS 43	Professional Communications	3
	or	
CNT 43	Professional Communications	3
CS 47	Capstone Project	3

**List A: Select Three (11-12 Units)**

Prefix #	Title	Units
CS 16	Mobile Application Development - iPhone	3
CS 20	Advanced Programming with Data Structures/C++	4

CS 21	Computer Organization and Assembly Language Programming	4
CS 31	Java Programming	4
CS 45	Database Programming	4

**Total Units: 28-29****COMPUTER PROGRAMMING FOR THE WEB CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Las Positas Computer Science and Computer Information Systems programs offers courses that lead to a Certificate of Achievement in Computer Programming for the Web. The certificate prepares students for direct job entry into areas such as Web development, Mobile application development, Systems Analysis of Web solutions, SQL/PHP programming and database programming for the Web. This program will even prepare students for many of the changes in internet programming technologies as they emerge assuring a well prepared graduate for the market place.

**Career Opportunities**

Static and Dynamic Web Page Developer PHP Developer for the web Web based database developer

**Program Outcomes**

Upon completion of this program, students are able to:

- Direct computer operations by writing detailed instructions in computer languages.
- Implement interactive web pages using high level programming language instructions to implement specific information internet-based solutions.
- Professionally demonstrate the application of their web development skills in the development of their solution to solve a specific internet-based computer project.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (18 Units)**

Prefix #	Title	Units
CIS 59	Web Dev: HTML/CSS/Javascript	3
CIS 60	Systems Analysis and Design	3
CIS 92	Web: PHP Programming, MySQL	3
CS 7	Introduction to Computer Programming Concepts	3
CS 43	Professional Communications	3
CS 47	Capstone Project	3

**List A: Select Three (10-11 Units)**

Prefix #	Title	Units
CIS 59C	Web Programming - JavaScript	3
CS 16	Mobile Application Development - iPhone	3
CS 31	Java Programming	4
CS 45	Database Programming	4

**Total Units: 28-29****MANAGEMENT INFORMATION SYSTEMS  
CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Las Positas Computer Science and Computer Information Systems programs offers courses that lead to a Certificate of Achievement in Management Information Systems. The certificate prepares students for direct job entry into areas such as Financial application development, E-Commerce application development, Database development and project management.

**Career Opportunities**

Financial programmer Business systems programmer E-Commerce programmer Database designer/programmer

**Program Outcomes**

Upon completion of this program, students are able to:

- Apply their programming skills to solve business related problems in support of both small and medium businesses.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (27 Units)**

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 40	Introduction to Business	3
CIS 43	Professional Communications	3
	or	
CNT 43	Professional Communications	3
	or	
CS 43	Professional Communications	3
CS 45	Database Programming	4
CIS 60	Systems Analysis and Design	3
CIS 62	Project Management	3
CS 1	Computing Fundamentals I	4
CS 7	Introduction to Computer Programming Concepts	3

**Total Units: 27****RED HAT ADMINISTRATION CERTIFICATE OF  
ACHIEVEMENT (CA)****About the Program**

The Las Positas Computer Science program offers courses that lead to a Certificate of Achievement in Red Hat Linux Administration. The certificate will endow the student with the skills and understanding allowing them to become effective Linux operating system administrators able to manage storage, users, services and processes running on any computer using the Red Hat Linux operating system.

**Career Opportunities**

Server Administrator, IT Support Specialist Red Hat Linux Administrator/ Specialist

**Program Outcomes**

Upon completion of this program, students are able to:

- Administrate users, security policies and processes on a Red Hat Linux server.
- Administrate file systems, fire walls and task automation with BASH scripts on a Red Hat Linux server.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (22 Units)**

Prefix #	Title	Units
CNT 51	CompTIA's A+ Certification Computer Technician	4
CNT 52	Networking Fundamentals	3
	or	
CIS 66	Networking Fundamentals	3
CNT 69	Network Security; CompTIA Security + Certification	3
CS 7	Introduction to Computer Programming Concepts	3
CS 41	Red Hat Linux Administration I	3
	or	
CNT 7401	Red Hat Linux Administration I	3
CS 3	Red Hat Linux Administration II	3
	or	
CNT 7402	Red Hat Linux Administration II	3
CIS 43	Professional Communications	3
	or	
CNT 43	Professional Communications	3
	or	
CS 43	Professional Communications	3

**Total Units: 22****COMPUTER SCIENCE COURSES****CS 1 - Computing Fundamentals I****4 units**

Introduction to programming and problem-solving using C++. Problem solving techniques and algorithms; program design, development, style, testing and debugging. C++ syntax covered includes: variables; data types; operators and expressions; control structures; library and user-defined functions; basic file input/output; binary file input/output; arrays; vectors; abstract data types including user-defined data structures and enumerated data types. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# COMP 122.

**Recommended Course Preparation:** MATH 107 with a minimum grade of C. CS 7 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**CS 2 - Computing Fundamentals II****4 units**

Application of software engineering techniques to the design and development of large programs. Object-oriented programming methods and problem-solving strategies applied to intermediate-level problems using C++. Includes pointers and dynamic allocation; classes; encapsulation; inheritance and polymorphism; object and function overloading; recursive algorithms; data abstraction and structures. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# COMP 132.

**Prerequisite:** CS 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 3 - Red Hat Linux Administration II

### 3 units

This course focuses on the key tasks needed to become a full time Linux Administrator and to validate those skills via the Red Hat Certified System Administrator exam. This course goes deeper into Enterprise Linux administration including filesystems and partitioning, logical volumes, SELinux, fire-walling, BASH script development and troubleshooting. Students may receive credit for CNT 7402 or CS 3, but not both. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CNT 7401 (same as CS 41) with a minimum grade of C

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 4 - Introduction to Artificial Intelligence

### 3 units

An introduction to artificial intelligence (AI) and modern AI programming libraries. Basic discrete mathematics and statistics. Problem solving using uninformed, informed, local, and adversarial search algorithms. Knowledge representation, inference, and reasoning using propositional and first-order logic. Quantifying and reasoning about uncertainty with Bayesian networks and Markov decision processes. Ethical considerations of artificial intelligence. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Prerequisite:** CS 1 with a minimum grade of C.

**Recommended Course Preparation:** CS 7 with a minimum grade of C. STAT C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 5 - Introduction to Machine Learning

### 3 units

An introduction to machine learning (ML), with an emphasis on programming ML applications and using modern ML libraries. Basic discrete mathematics, statistics, and linear algebra. An overview of various supervised learning classifiers. Unsupervised learning via clustering. Reinforcement learning with model-based and model-free approaches. Safety and ethical concerns of machine learning. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Prerequisite:** CS 1 with a minimum grade of C.

**Recommended Course Preparation:** CS 7 with a minimum grade of C. STAT C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 7 - Introduction to Computer Programming Concepts

### 3 units

An introductory course in computer programming concepts and fundamental coding skills using object-oriented languages like Python. Material includes problem-solving techniques, design of algorithms, and common programming constructs such as variables, expressions, input/output, decision-making, loops and arrays. 45 hours lecture, 27 hours laboratory. Transfer: CSU, UC; C-ID# COMP 112, ITIS 130.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 17 - Discrete Mathematical Structures

### 4 units

Designed for majors in mathematics and computer science, this course provides an introduction to discrete mathematical structures used in Computer Science and their applications. Course content includes: Propositional and predicate logic; rules of inference; quantifiers; elements of integer number theory; set theory; methods of proof; induction; combinatorics and discrete probability; functions and relations; recursive definitions and recurrence relations; elements of graph theory and trees. Applications include: analysis of algorithms, Boolean algebras and digital logic circuits. Students may receive credit for CS 17 or MATH 10, but not both. 72 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU, UC; CalGETC: 2; C-ID# COMP 152.

**Prerequisite:** MATH 1 with a minimum grade of C (May be taken concurrently). CS 1 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter Grade

## CS 20 - Advanced Programming with Data Structures/C++

### 4 units

Design and implementation of complex programs in C++ using a variety of fundamental data structures and algorithms. Includes the design and implementation of recursive functions, abstract data types, linked lists, stacks, queues, binary trees, hash tables, search and sorting algorithms, graphs, heaps, and algorithm analysis. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** CS 2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 21 - Computer Organization and Assembly Language Programming

### 4 units

Basics of machine architecture, cpu architecture and design, machine language, assembly language, operating system and higher level language interface. Data representation, instruction representation and execution, addressing techniques and use of macros. Space and time efficiency issues. Input/output including video modes. Procedures including parameter passing and linkage to higher level languages. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# COMP 142.

**Prerequisite:** CS 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 31 - Java Programming

### 4 units

Applications programming using Java for students already familiar with the concepts of programming. Topics will include in Applets, GUI programming and design using Swing, presenting data files over the web, elementary data structures (queues, linked list, stacks) and vectors, searching (linear, binary), sorting algorithms, Database programming using JDBC (Java Data Base Connectivity), Remote Method Invocation (RMI), and Java Beans. The student shall also be exposed to and experience developing Java applications and applets in the Linux/Unix environment(s). 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** CS 1 with a minimum grade of C. CS 7 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 41 - Red Hat Linux Administration I

### 3 units



This course provides hands-on training covering basic installation, management, configuration, documentation and hardware topics for the Linux/UNIX operating system on workstations in a network environment. The course includes comprehensive coverage of topics related to Linux distributions, installation, administration, X-Windows, and networking. This course prepares students for the CompTIA Linux+ Certification Exam. Students who have completed or are enrolled in CNT 7401 may not receive credit. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CIS 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 43 - Professional Communications

### 3 units

This course applies the principles of ethical and effective communication to the creation of letters, memos, emails, and written and oral reports for a variety of business situations. The course emphasizes critical thinking and analysis, planning, organizing, composing, and revising business documents to create and deliver professional-level oral presentations in-person and virtually. Additional focus will be placed on developing interpersonal skills, team participation skills, and technical report writing skills. Students who have completed or are enrolled in CNT 43 or CIS 43 may not receive credit. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 45 - Database Programming

### 4 units

This is a programming course that goes beyond mere “desktop” database management. Participants will learn how to design and manage cloud based databases and explore dynamic applications that interact with databases using compiled and interpreted client/server programming languages. Learn databases concepts, relational database principles, database design/modeling techniques and Structured Query Language (SQL). 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** CS 1 with a minimum grade of C or CS 7 with a minimum grade of C or CS 31 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## CS 47 - Capstone Project

### 3 units

This is intended as a culminating experience within a degree or certificate sequence. Working individually or in a small team, you will develop a large-scale work-like project, driven by client needs, and requiring planning, implementation, documentation and presentation of the solution. Based on client requirements, each student or student team will design and implement a solution in a systematic and organized manner, breaking the project into logical sub-components and/or steps. Each student or student team will also prepare relevant written materials and give an oral presentation of the final product. 18 hours lecture, 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** CS 1 with a minimum grade of C or CS 31 with a minimum grade of C. CNT 52 with a minimum grade of C. CIS 43 with a minimum grade of C or CNT 43 with a minimum grade of C or CS 43 with a minimum grade of C. CIS 60 with a minimum grade of C. CIS 62 with a minimum grade of C. CS 45 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# DANCE

## DANCE

Dance classes at Las Positas are offered in a state-of-the-art dance studio. From Introduction to Dance, and Ballet, Modern/Contemporary Jazz, Las Positas Dance offers learning opportunities for the novice and experienced dancer alike. The dance program offers a highly popular class in Dance Production/Choreography which gives students the opportunity to experience being a performer, choreographer, costume and program designer. The class culminates in a full-length concert at the end of the semester. Dance performances are enthusiastically supported by the college and local communities.

## DANCE COURSES

### DANC 1 - Introduction to Dance

#### 1 unit

Introduction to the dance technique specific to ballet, modern and jazz dance. Similarities and differences found in each dance form will be explored. The history of ballet, modern and jazz dance will be examined. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 2A - Jazz Dance Fundamentals/Beginning

#### 1 unit

This course covers various movement forms with an emphasis on rhythm, style and proper techniques. Students will learn a variety of jazz phrases and will be expected to perform a jazz dance at the introductory level by the end of the semester. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 2B - Jazz Dance Beginning/Intermediate

#### 1 unit

This course covers various movement forms with an emphasis on rhythm, style and proper techniques. Students will learn a variety of jazz phrases and will be expected to choreograph and perform a jazz dance at the advanced beginning/intermediate level by the end of the semester. 54 hours laboratory. AD GE: 7; Transfer: CSU, UC.

**Recommended Course Preparation:** DANC 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 3A - Ballet Fundamentals/Beginning

#### 1 unit

Introduction to the fundamentals of ballet, including barre, center and across the floor technique. Proper body connectivity, alignment, strength and flexibility will be emphasized. 54 hours laboratory. AA/AS GE: VA. Transfer: CSU, UC; CSUGE: E.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 4A - Modern/Contemporary Dance A

#### 1 unit

Beginning level instruction in the Contemporary Modern Dance technique. Emphasis on proper body alignment and body connectivity will be addressed. Students will be introduced to the elements of dance and transfer these elements into their technical practice. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 4B - Modern/Contemporary Dance B

#### 1 unit

Elementary to Intermediate level instruction in the Contemporary Modern Dance technique. Continued emphasis on proper body alignment and body connectivity will be addressed. Students will be expected to incorporate the elements of dance into their technical practice. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC.

**Recommended Course Preparation:** DANC 4A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 5A - Dance Composition Fundamentals/Beginning

#### 1 unit

An introduction to the art of making dances for choreographers working in any style of dance, this course is open to students who have little or no dance training. 54 hours laboratory. ADGE: 7; Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 6A - Choreography for the Stage Fundamentals/Beginning

#### 2 units

Exploration of choreographic principles along with stage presentation leading to a full-length concert. Participation in dance works either as a choreographer or performer. Minimal participation in technical and business aspects of production. 108 hours laboratory. ADGE: 7; Transfer: CSU, UC.

**Recommended Course Preparation:** DANC 5A with a minimum grade of C or DANC 5B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 6B - Choreography for the Stage Beginning/Intermediate

#### 2 units

Choreograph dance works specifically for a full length stage production. Involved participation in the technical, creative and business aspects of stage production. 108 hours laboratory. ADGE: 7; Transfer: CSU, UC.

**Recommended Course Preparation:** DANC 6A with a minimum grade of C, or DANC 5A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### DANC 29 - Independent Study, Dance

#### 0.5 - 2 units

For course information, see "Independent Study". 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# EARLY CARE AND EDUCATION

## EARLY CARE AND EDUCATION

The Early Care and Education Program is designed to educate students in principles of child growth and development, preparing engaging, developmentally and culturally appropriate curriculum and environments, and experience with applying these principles into direct work with children and their families. The program reflects the current and projected needs of the early childhood profession. Courses are designed to satisfy CA Department of Social Services licensing regulations and the Commission on Teacher Credentialing for work permits. Educating and caring for young children requires study, personal and professional integrity, self-reflection and critical thinking. This program prepares students to: apply theories of child development and educational pedagogy with children birth to eight, create enriching educational environments and curriculum, utilize child-centered, emergent and developmentally appropriate approaches to learning, make meaningful connections with families, support children's understanding of diversity and inclusion, and support children's social-emotional well-being.

### Programs of Study

#### Degrees:

- [AA-T – Child and Adolescent Development](#)
- [AA-T – Elementary Teacher Education](#)
- [AS-T – Early Childhood Education](#)
- [AA – Early Childhood Development](#)
- [AA – Early Childhood Intervention](#)

#### Certificates of Achievement:

- [Associate Teacher](#)
- [Early Childhood Development](#)
- [Early Childhood Intervention Assistant](#)

### Career Opportunities

Students have opportunities to work within the following professions: early childhood and afterschool programs, transitional kindergarten and first to third grades, special education, early intervention and early childhood mental health and social and community agencies or advocacy programs.

## CHILD AND ADOLESCENT DEVELOPMENT ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in Child and Adolescent Development for Transfer is designed for prospective California State University (CSU) transfer students who are preparing for careers in the fields of Child and Adolescent Development, Human Development and Early Childhood Education, to name a few. Completion of the Child and Adolescent Development Transfer degree will provide a streamlined pathway for transfer to a CSU campus with a Child and Adolescent Development or similar major. Students should consult with a counselor to determine whether or not this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution; please see a counselor for details if you are pursuing transfer to the UC system.

#### Program Outcomes

Upon completion of this program, students are able to:

- Apply ethical standards of behavior accepted by the education profession using ongoing reflection to guide practices.
- Apply principles of child and adolescent development considering children's varying characteristics, needs and the multiple interacting influences on children's development.
- Compare and contrast diverse cultural values to develop respectful and reciprocal relationships for the purpose of working effectively with children, families, co-workers and community.
- Synthesize child and adolescent development research and theories.

### Learning and Career Pathway Maps

#### [View Program Pathway Map](#)

*\*This pathway has a transfer map to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer map.*

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core (10 Units)

Prefix	#	Title	Units
ECE	56	Child Growth and Development	3
PSYC	C1000	Introduction to Psychology	3
STAT	C1000	Introduction to Statistics	4

#### List A: Select Three (9-10 Units)

Prefix	#	Title	Units
ANTR	3	Cultural Anthropology	3
		or	
ECE	62	Child, Family and Community	3
		or	
SOC	1	Principles of Sociology	3
		or	
SOC	3	Introduction to Race and Ethnicity	3
		or	
ETHS	6	Introduction to Race and Ethnicity	3
		or	
SOC	4	Marriage and Family Relations	3
BIO	10	Introduction to the Science of Biology	4
		or	
BIO	30	Introduction to College Biology	4
		or	
BIO	50	Anatomy and Physiology	4
ECE	50	Early Childhood Principles and Practices	3
PSYC	12	Life-Span Psychology	3

#### Total Units for the Major: 19-20

#### Additional General Education and Elective Units: 40-41

#### Total Units: 60

*See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## ELEMENTARY TEACHER EDUCATION ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Las Positas College Early Care and Education program offers courses that lead to an Associate in Arts in Elementary Teacher Education for Transfer Degree. The major requirements for the Associate in Arts in Elementary Teacher Education for Transfer Degree align with the Intersegmental Transfer Model Curriculum (TMC) for Elementary Teacher Education. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution.

### Program Outcomes

Upon the completion of this program the student will be able to:

- Demonstrate practices that promote and maintain early Elementary Education teaching standards.
- Successfully transition to a CSU Elementary Education Program by completing required coursework and practicum field work.
- Synthesize child development and education research and theories to support the development and learning modalities of children.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

*\*This pathway has a transfer map to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer map.*

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (46 Units)

Prefix #	Title	Units
BIO 10	Introduction to the Science of Biology	4
	or	
BIO 30	Introduction to College Biology	4
CHEM 31	Introduction to College Chemistry	4
COMM C1000	Introduction to Public Speaking	3
ECE 10	Introduction to Education	3
ECE 56	Child Growth and Development	3
ENG 4	Critical Thinking and Writing about Literature	3
ENG C1000	Academic Reading and Writing	3
GEOG 5	World Regional Geography	3
GEOL 20	Earth Science for Educators	4
HIST 3	World History to 1500	3
HIST 7	US History Through Reconstruction	3
MATH 27	Number Systems for Educators	3
PHYS 10	Descriptive Physics	3
PHYS 10L	Descriptive Physics Laboratory	1

POLS C1000 American Government and Politics

3

### List A: Select One (3 Units)

Prefix #	Title	Units
ENGL C1000	Critical Thinking and Writing	3
THEA 53	Script Analysis	3

### List B: Select One (3 Units)

Prefix #	Title	Units
ARHS 1	Introduction to Art History	3
MUS 1	Introduction to Music	3
THEA 10	Introduction to Dramatic Arts	3

### Total Units for the Major: 52

### Additional Elective Units: 8

### Total Units: 60

*See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## EARLY CHILDHOOD EDUCATION ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

### About the Program

The Associate in Science for Transfer in Early Childhood Education (ECE) degree provides a clearly articulated curricular track for students who wish to transfer to a CSU campus, while also serving the diverse needs of students interested in the breadth and depth of the field of early childhood education. Additionally, this degree exposes students to the core principles and practices of the field in order to build a foundation for their future personal, academic, or vocational paths. The degree was designed to facilitate students' successful transfer to certain California State University (CSU) campuses that prepare them for advanced study in a variety of graduate programs, as well as a variety of careers such as teaching, Child Development Specialist, Program Directors, and Child Life Specialists. With a BA in ECE/Child Development, students are eligible for the Master Teacher and Site Supervisor levels of the CA Child Development Permit, using the Alternative Qualifications category. The Associate in Science for Transfer in Early Childhood Education degree provides students with a major that fulfills the general requirements of the California State University for transfer. Students with this degree will receive priority admission with junior status to certain California State University campuses.

### Career Opportunities

Preschool Teachers, Early Care and Education Teachers, Teachers, Program Directors, Child and Family Agencies, and Mental Health Professional

### Program Outcomes

Upon completion of this program, students are able to:

- Apply ethical standards of behavior accepted by the profession of early childhood education using ongoing self-reflection to guide practices.
- Assess children's development through observation, documentation, reflection and interpretation to guide curriculum and intentional teaching.
- Compare and contrast diverse cultural values, child rearing practices, attitudes towards play and education by developing respectful reciprocal relationships in order to work effectively with children, families, co-workers and community.
- Demonstrate practices that maintain standards of health, nutrition, and safety in early childhood settings.

- Intentionally design inclusive, culturally and linguistically appropriate curriculum to promote positive development for all young children, based on child development, observation and reflection.
- Synthesize child development research and theories; apply principles with consideration for children's varying characteristics, needs and the multiple interacting influences on children's development.
- Utilize observation and evaluation processes/tools to apply and implement developmentally appropriate practices in an early care and education setting using knowledge, skills and professional dispositions that promote the development and learning of all young children.

### Learning and Career Pathway Maps

#### [View Program Pathway Map](#)

*\*This pathway has a transfer map to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer map.*

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtaining of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (26 Units)

Prefix #	Title	Units
ECE 50	Early Childhood Principles and Practices	3
ECE 54	Child Health, Safety and Nutrition	3
ECE 56	Child Growth and Development	3
ECE 62	Child, Family and Community	3
ECE 63	Early Childhood Curriculum	4
ECE 69	Child Study: Observation and Assessment	3
ECE 79	Teaching in a Diverse Society	3
ECE 90	Practicum-Supervised Experience	4

#### Total Units for the Major: 26

#### Additional General Education and Elective Units: 34

#### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## EARLY CHILDHOOD DEVELOPMENT ASSOCIATE OF ARTS (AA)

### About the Program

The goals of the AA in Early Childhood Development degree are 1 - to prepare future teachers of children birth to five to provide developmentally appropriate care and education, through educationally sound, culturally engaging and family-centered practices; and 2 - to provide foundational child development and family engagement knowledge and experience to students who will pursue a Multi-Subject or Single Subject credential through a 4-year college or university. The Early Care and Education Program provides students with a fundamental understanding of the

principles of child growth and development, as well as experience in the application of these principles.

### Career Opportunities

Career opportunities include: Early childhood teacher Before and after school teacher

### Program Outcomes

Upon completion of this program, students are able to:

- Apply ethical standards of behavior accepted by the profession of early childhood education using ongoing self-reflection to guide practices.
- Assess children's development through observation, documentation, reflection and interpretation to guide curriculum and intentional teaching.
- Compare and contrast diverse cultural values, child rearing practices, attitudes towards play and education by developing respectful reciprocal relationships in order to work effectively with children, families, co-workers and community.
- Demonstrate practices that maintain standards of health, nutrition, and safety in early childhood settings.
- Identify the processes of and contributions to systemic and internalized oppression and privilege. Utilize this information, along with personal reflection, to identify strategies to more effectively educate children in a pluralistic society.
- Intentionally design inclusive, culturally and linguistically appropriate curriculum to promote positive development for all young children, based on child development, observation and reflection.
- Synthesize child development research and theories; apply principles with consideration for children's varying characteristics, needs and the multiple interacting influences on children's development.
- Utilize observation and evaluation processes/tools to apply and implement developmentally appropriate practices in an early care and education setting using knowledge, skills and professional dispositions that promote the development and learning of all young children.

### Learning and Career Pathway Maps

#### [View Program Pathway Map](#)

#### Required Core: (31-33 Units)

Prefix #	Title	Units
ECE 50	Early Childhood Principles and Practices	3
ECE 54	Child Health, Safety and Nutrition	3
ECE 56	Child Growth and Development	3
ECE 60	Introduction to the Young Child With Exceptional Needs	3
ECE 62	Child, Family and Community	3
ECE 63	Early Childhood Curriculum	4
ECE 69	Child Study: Observation and Assessment	3
ECE 79	Teaching in a Diverse Society	3
ECE 90	Practicum-Supervised Experience	4
ECE 95	Work Experience	1 - 3
ECE 96	Work Experience Seminar	1

#### Total Units for the Major: 31-33

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.



## EARLY CHILDHOOD INTERVENTION ASSOCIATE OF ARTS (AA)

### About the Program

The goals of the AA in Early Childhood Intervention degree is designed to provide specialized knowledge and experience with supporting and educating children who have suspected or documented exceptional needs or disabilities. Future teachers of children birth to five are prepared to provide inclusive and developmentally appropriate care and education, through educationally sound, culturally engaging and family-centered practices. This degree also provides foundational child development and family engagement knowledge and experience to students who will pursue a Multi-Subject or Single Subject credential through a 4-year college or university. The Early Care and Education Program provides students with a fundamental understanding of the principles of child growth and development, as well as experience in the application of these principles.

### Career Opportunities

Early Childhood Teacher Special Education Instructional Assistant Special Education Para-professional

### Program Outcomes

Upon completion of this program, students are able to:

- Assess children's development through observation, documentation, reflection and interpretation to guide curriculum and intentional teaching.
- Compare and contrast diverse cultural values, child rearing practices, attitudes towards play and education by developing respectful reciprocal relationships in order to work effectively with children, families, co-workers and community.
- Demonstrate practices that maintain standards of health, nutrition, and safety in early childhood settings.
- Identify the processes of and contributions to systemic and internalized oppression and privilege. Utilize this information, along with personal reflection, to identify strategies to more effectively educate children in a pluralistic society.
- Intentionally design inclusive, culturally and linguistically appropriate curriculum to promote positive development for all young children, based on child development, observation and reflection.
- Develop a personal ECE philosophy after reviewing ECE philosophies and program approaches.
- Synthesize child development research and theories; apply principles with consideration for children's varying characteristics, needs and the multiple interacting influences on children's development.
- Utilize observation and evaluation processes/tools to apply and implement developmentally appropriate practices in an early care and education setting using knowledge, skills and professional dispositions that promote the development and learning of all young children.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (38 Units)

Prefix #	Title	Units
ECE 40	Social and Emotional Foundations for Early Learning	3
ECE 50	Early Childhood Principles and Practices	3
ECE 54	Child Health, Safety and Nutrition	3
ECE 56	Child Growth and Development	3
ECE 60	Introduction to the Young Child With Exceptional Needs	3
ECE 62	Child, Family and Community	3
ECE 63	Early Childhood Curriculum	4
ECE 67	Infant and Toddler Development and Caregiving	3
ECE 69	Child Study: Observation and Assessment	3
ECE 79	Teaching in a Diverse Society	3

ECE 90	Practicum-Supervised Experience	4
ECE 91	Adaptive Curriculum For Children With Exceptional Needs	3

### Total Units for the Major: 38

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## ASSOCIATE TEACHER CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

This work-based certificate prepares students with foundational knowledge of child development, teaching strategies, relationships with families, and skills with creating a developmentally appropriate curriculum for children birth-age 8.

### Career Opportunities

Students who earn this certificate can become assistant teachers in preschool/child care programs.

### Program Outcomes

Upon completion of this program, students are able to:

- Assess children's development through observation, documentation, reflection and interpretation to guide curriculum and intentional teaching.
- Compare and contrast diverse cultural values, child rearing practices, attitudes towards play and education by developing respectful reciprocal relationships in order to work effectively with children, families, coworkers and community.
- Intentionally design inclusive, culturally and linguistically appropriate curriculum to promote positive development for all young children, based on child development, observation and reflection.
- Synthesize child development research and theories; apply principles with consideration for children's varying characteristics, needs and the multiple interacting influences on children's development.

### Required Core: (13 units)

Prefix #	Title	Units
ECE 50	Early Childhood Principles and Practices	3
ECE 56	Child Growth and Development	3
ECE 62	Child, Family and Community	3
ECE 63	Early Childhood Curriculum	4

### Total Units: 13

## EARLY CHILDHOOD DEVELOPMENT CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The goals of the Certificate of Achievement in Early Childhood Development are 1 - to prepare future teachers of children birth to five to provide developmentally appropriate care and education, through educationally sound, culturally engaging and family-centered practices; and 2 - to provide foundational child development and family engagement knowledge and



## Early Care and Education

experience to students who may later choose to pursue a Multi-Subject or Single Subject credential through a 4-year college or university. The Early Childhood Development program provides students with a fundamental understanding of the principles of child growth and development, as well as experience in the application of these principles.

### Career Opportunities

Career opportunities include: Early childhood teacher, a before and after school teacher.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply ethical standards of behavior accepted by the profession of early childhood education using ongoing self-reflection to guide practices.
- Assess children's development through observation, documentation, reflection and interpretation to guide curriculum and intentional teaching.
- Compare and contrast diverse cultural values, child rearing practices, attitudes towards play and education by developing respectful reciprocal relationships in order to work effectively with children, families, co-workers and community.
- Demonstrate practices that maintain standards of health, nutrition, and safety in early childhood settings.
- Identify the processes of and contributions to systemic and internalized oppression and privilege. Utilize this information, along with personal reflection, to identify strategies to more effectively educate children in a pluralistic society.
- Intentionally design inclusive, culturally and linguistically appropriate curriculum to promote positive development for all young children, based on child development, observation and reflection.
- Synthesize child development research and theories; apply principles with consideration for children's varying characteristics, needs and the multiple interacting influences on children's development.
- Utilize observation and evaluation processes/tools to apply and implement developmentally appropriate practices in an early care and education setting using knowledge, skills and professional dispositions that promote the development and learning of all young children.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (22 Units)

Prefix #	Title	Units
ECE 50	Early Childhood Principles and Practices	3
ECE 56	Child Growth and Development	3
ECE 60	Introduction to the Young Child With Exceptional Needs	3
ECE 62	Child, Family and Community	3
ECE 63	Early Childhood Curriculum	4
ECE 90	Practicum-Supervised Experience	4
ECE 95	Work Experience	1 - 3 1
ECE 96	Work Experience Seminar	1

#### List A: Select One (3 Units)

Prefix #	Title	Units
ECE 40	Social and Emotional Foundations for Early Learning	3
ECE 54	Child Health, Safety and Nutrition	3
ECE 69	Child Study: Observation and Assessment	3
ECE 79	Teaching in a Diverse Society	3

**Total Units: 25**

## EARLY CHILDHOOD INTERVENTION ASSISTANT CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Early Childhood Intervention Assistant/ Para-Educator is designed to prepare students to be para-educators in early childhood special education classrooms. This certificate also prepares early childhood teachers who will be working in inclusive classrooms.

### Career Opportunities

Teacher's assistant in a special education classroom, Para-educator in a special education classroom (K-3 grade), and Teacher's assistant in inclusive preschool classroom

### Program Outcomes

Upon completion of this program, students are able to:

- Assess children's development through observation, documentation, reflection and interpretation to guide curriculum and intentional teaching.
- Compare and contrast diverse cultural values, child rearing practices, attitudes towards play and education by developing respectful reciprocal relationships in order to work effectively with children, families, co-workers and community.
- Demonstrate practices that maintain standards of health, nutrition, and safety in early childhood settings.
- Intentionally design inclusive, culturally and linguistically appropriate curriculum to promote positive development for all young children, based on child development, observation and reflection.
- Synthesize child development research and theories; apply principles with consideration for children's varying characteristics, needs and the multiple interacting influences on children's development.
- Utilize observation and evaluation processes/tools to apply and implement developmentally appropriate practices in an early care and education setting using knowledge, skills and professional dispositions that promote the development and learning of all young children.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (32 Units)

Prefix #	Title	Units
ECE 40	Social and Emotional Foundations for Early Learning	3
ECE 50	Early Childhood Principles and Practices	3
ECE 54	Child Health, Safety and Nutrition	3
ECE 56	Child Growth and Development	3
ECE 60	Introduction to the Young Child With Exceptional Needs	3
ECE 62	Child, Family and Community	3
ECE 63	Early Childhood Curriculum	4
ECE 67	Infant and Toddler Development and Caregiving	3
ECE 90	Practicum-Supervised Experience	4
ECE 91	Adaptive Curriculum For Children With Exceptional Needs	3

**Total Units: 32**

## EARLY CARE AND EDUCATION COURSES

### ECE 10 - Introduction to Education

**3 units**

This course introduces students to the concepts and issues related to teaching diverse learners in today's contemporary schools, TK through the 12th grade. Topics include teaching as a profession and career, historical and philosophical foundations of the American education system, inequities in the field, actions to address inequities, contemporary education issues, California's content standards and frameworks, and teacher performance standards. In addition to class time, the course requires a minimum of 54 hours of structured fieldwork in public school elementary classrooms that represent California's diverse student population, and includes cooperation with at least one carefully selected and campus-approved certificated classroom teacher. 54 hours lecture, 54 hours laboratory. ADGE: 4; Transfer: CSU, UC; Cal-IGETC: 4; C-ID# EDUC 200.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 29 - Independent Study, Early Care and Education

### 0.5 - 2 units

Supervised study in the area of Early Care and Education. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ECE 40 - Social and Emotional Foundations for Early Learning

### 3 units

This course will focus on the healthy social and emotional development of young children ages 0-8, as the foundation for early learning. Students will identify the role of the teacher in establishing learning environments that promote the healthy social and emotional development of young children, the underlying basis for quality teacher-child interactions. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** ECE 56 with a minimum grade of C. ECE 62 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 42 - Early Childhood Math and Science

### 3 units

An examination of the constructivist approach to teaching science, technology, engineering and mathematics (STEM) to young children; emphasizing application to everyday experiences of children. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 63 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 50 - Early Childhood Principles and Practices

### 3 units

Historical contexts and theoretical perspectives of developmentally appropriate practice in early care and education for children birth through age eight. Explores the typical roles and expectations of early childhood educators. Identifies professional ethics, career pathways, and professional standards. Introduces best practices for developmentally appropriate learning environments, curriculum, and effective pedagogy for young children, including how play contributes to children's learning, growth, and development. 54 hours lecture. Transfer: CSU; C-ID# ECE 120.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 54 - Child Health, Safety and Nutrition

### 3 units

This course covers aspects of nutrition, health, and safety that promote and maintain the health and well-being of all children and adults who work with young children. Topics include health and nutritional guidelines; maintaining safe and healthy learning environments; state regulations, policies, and procedures; common childhood illnesses and infectious diseases; school-family collaboration; and emergency preparedness, first aid, and injury prevention. 54 hours lecture. ADGE: 8. Transfer: CSU; C-ID# ECE 220.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 56 - Child Growth and Development

### 3 units

Examines the progression of development in the physical, cognitive, social, and emotional domains and identifies developmental milestones for children from conception through adolescence. Emphasis on interactions between biological processes and environmental factors. Students will observe children, evaluate individual differences, and analyze characteristics of development at various stages according to developmental theories. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# CDEV 100.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 60 - Introduction to the Young Child with Exceptional Needs

### 3 units

Introduces the variations in development of infants and children with exceptional needs and the resulting impact on families. Includes an overview of historical and societal influences, laws relating to children with exceptional needs and the identification and referral process. Assessments, interventions and learning environments for infants and children with exceptional needs. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 61 - Literature for the Young Child

### 3 units

An introduction to young children's literature, the development of speech and language and the exploration of teaching techniques which promote language, literacy and literature for the young child. Selection, evaluation and use of fiction, non-fiction, prose and poetry from existing written and/or recorded children's literature in the early childhood classroom. Approaches to reading books, storytelling, story writing, and use of puppets, flannel boards and props to facilitate children's language and appreciation of literature. 54 hours lecture. ADGE: 3. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 62 - Child, Family and Community

### 3 units

The processes of socialization and identity development, focusing on the interrelationship of family, school, and community. Examines the influence of multiple societal contexts. Explores the role of collaboration between family, community, and schools in supporting children's development. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; C-ID# CDEV 110.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 63 - Early Childhood Curriculum

### 4 units

This course offers students the opportunity for professional application of the principles of child growth and development in the study of play based, inclusive, emergent curriculum within the physical environment of the infant, toddler and preschool classrooms. Students will use knowledge of children's development, theories of learning and development, and examples from various models of developmentally appropriate practice to plan environments and curriculum in all content areas to support children's development and learning integrated throughout indoor and outdoor settings. The learning experiences will include program content pertaining to the use of materials, the facilitation and guidance of all children's experiences based on what is culturally and developmentally appropriate for children. 54 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** ECE 50 with a minimum grade of C. ECE 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 64 - Play: Materials and Environments

### 3 units

Application of principles of human growth and development in the consideration of play materials and environments for children birth through early elementary. The selection and development of play materials and environments that are developmentally, culturally, and age-appropriate. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 50 with a minimum grade of C. ECE 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 65 - Administration I: Programs in Early Childhood Education

### 3 units

Introduction to the administration of early childhood programs. Covers program types, budget, management, regulations, laws, development and implementation of policies and procedures. Examines administrative tools, philosophies, and techniques needed to organize, open, and operate an early care and education program: Relationships with families, and community. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 62 with a minimum grade of C. ECE 63 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 67 - Infant and Toddler Development and Caregiving

### 3 units

A study of infants and toddlers from preconception to 36 months including physical, cognitive, language, social and emotional growth and development. Applies theoretical frameworks to interpret behavior and interactions between heredity and environment. Examination of best practices, responsive caregiving techniques, environments, infant/toddler learning foundations, health, safety, and licensing requirements. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 68 - Administration II: Personnel and Leadership in Early Childhood Education

### 3 units

Effective strategies for personnel management and leadership in early care and education settings. Includes legal and ethical responsibilities, supervision techniques, professional development, and reflective practices for a diverse and inclusive early care and education program. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 62 with a minimum grade of C. ECE 63 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 69 - Child Study: Observation and Assessment

### 3 units

Introduces the appropriate use of assessment and observation tools and strategies to document young children's development and learning. The use of findings to inform and plan learning environments and experiences are emphasized. Recording strategies, rating systems, portfolios, and multiple assessment tools will be discussed, along with strategies for collaboration with families and professionals. 54 hours lecture. Transfer: CSU; C-ID# ECE 200.

**Prerequisite:** ECE 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 74 - Child Guidance

### 2 units

Appropriate for classroom teachers in various settings including Transitional Kindergarten, students will identify developmentally appropriate behaviors, challenging behaviors, and the various influences that affect children's behavior. Students will analyze children's behaviors and select strategies to make positive changes. Emphasizes the connection between children's social and emotional development and their success in the classroom, and how the teachers' perceptions, experiences, and behavior influence child behaviors. Upon completion of the course, students should be able to demonstrate strategies that encourage positive social interactions, promote conflict resolution, and develop self-control, self-motivation, and self-esteem in children. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 78 - Language Development

### 3 units

Review of language acquisition theories and emergent literacy in both monolingual and young English language learners. Includes oral and written language development, developmental stages of receptive and expressive language, print awareness, phonemic awareness and early reading and writing development. Examination of family patterns, cultural values, and environmental circumstances that affect language development and communication styles. Includes assessment and early identification of linguistic delays. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 79 - Teaching in a Diverse Society

### 3 units

Examines the historical and current perspectives on diversity, equity, inclusion, and the impact of systemic societal influences on children's

development, their learning, and school experiences. Strategies for developmentally, culturally, and linguistically appropriate anti-bias curriculum will be explored as well as approaches to promote inclusive and anti-racist classroom communities. Self-examination and reflection on one's values, beliefs, and attitudes about social identities, stereotypes, conscious and unconscious bias will be emphasized. The class will focus heavily on anti-bias approaches to teaching, curriculum and family partnerships. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; C-ID# ECE 230.

**Recommended Course Preparation:** ECE 62 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80A - CA Preschool Foundations: Health**

### **1 unit**

Introduction to the health domain of the California Preschool Learning Foundations and Frameworks including strands of health habits, safety, and nutrition. Provides practical strategies for implementing the curriculum frameworks. Applicable to required or professional development units for Child Development Permit holders, as well as pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80B - CA Preschool Foundations: Social and Emotional**

### **1 unit**

Introduction to the social and emotional development domain of the California Preschool Learning Foundations and Frameworks including the strands of self, social interaction, and relationships. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80C - CA Preschool Foundations: Language and Literacy**

### **1 unit**

Introduction to the language and literacy development domain in the California Preschool Learning Foundations and Frameworks including the strands of listening and speaking, reading, and writing. Provides practical considerations for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80D - CA Preschool Foundations: English Language Development**

### **1 unit**

Introduction to the English language learners domain of the California Preschool Learning Foundations and Frameworks including strands of listening, speaking, reading and writing. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80E - CA Preschool Foundations: History/ Social Science**

### **1 unit**

Introduction to the history and social science domain of the California Preschool Learning Foundations and Frameworks including strands of self and society, civics, history, geography, ecology, and economics. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80F - CA Preschool Foundations: Math**

### **1 unit**

Introduction to the mathematics domain of the California Preschool Learning Foundations and Frameworks including the strands of number sense, algebra and functions, measurement, geometry, and mathematical reasoning. Provides strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80G - CA Preschool Foundations: Science**

### **1 unit**

Introduces the science domain of the California Preschool Learning Foundations and Frameworks including the strands of scientific inquiry, physical, life, and earth sciences and provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80H - CA Preschool Foundations: Visual Arts**

### **1 unit**

Introduction to the visual arts domain of the California Preschool Learning Foundations and Frameworks including artistic expression and response, and skills using various art mediums. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, preschool, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## **ECE 80I - CA Preschool Foundations: Physical Development**

### **1 unit**

Introduction to the physical development domain of the California Preschool Learning Foundations and Frameworks including strands of fundamental movement skills, perceptual-motor skills and movement concepts, and active physical play. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 80J - CA Preschool Foundations: Performing Arts

### 1 unit

Introduction to the performing arts domain of the California Preschool Learning Foundations and Frameworks including strands of music, drama, and dance. Provides practical strategies for implementing the curriculum frameworks developed for this domain. Applicable to required or professional development units for Child Development Permit holders, pre-school, transitional kindergarten, and early-primary teachers. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 83 - Adult Mentoring and Supervision

### 2 units

Methods and principles of mentoring and supervising adults in early care and education settings. Emphasis on the role of experienced classroom teachers who function as mentors and leaders to new teachers and other adults while simultaneously addressing the needs of children, families and other staff. Also, a focus on self-reflection and "soft skills set obtainment" emphasized. 36 hours lecture. Transfer: CSU.

**Prerequisite:** ECE 62 with a minimum grade of C. ECE 63 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 87 - Quality Environments for Infants and Toddlers

### 3 units

Applies current theory and research to the care and education of infants and toddlers in group care. Examines essential policies, classroom environments, caregiving principles and practices that lead to quality care and developmentally appropriate curriculum for infants and toddlers which is culturally sensitive and supports families. 54 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** ECE 67 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 90 - Practicum-Supervised Experience

### 4 units

Practicum experience working with young children under the supervision of an ECE/CD faculty; Students will utilize practical classroom experiences to make connections between theory and practice, develop professional behaviors, and build comprehensive understanding of children and families. Child centered, play oriented approaches to teaching, learning and assessment and knowledge of curriculum content areas will be emphasized as student teachers design, implement and evaluate experiences that promote positive development and learning for all young children. 36 hours lecture, 108 hours laboratory. Transfer: CSU; C-ID# ECE 210.

**Prerequisite:** ECE 50 with a minimum grade of C. ECE 56 with a minimum grade of C. ECE 62 with a minimum grade of C. ECE 63 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 91 - Adaptive Curriculum For Children With Exceptional Needs

### 3 units

Provides direct experience working with young children in special day classes or inclusive settings. Application of intervention strategies using

best practices of early childhood development and special education in adapting curriculum to meet the individual needs of children. Observation of the assessment process by the special education team and assisting in the implementation of the educational plan. Includes the role of the teacher as a professional working in partnership with families, collaboration with interdisciplinary teams and cultural competence. Lab hours required in an inclusive setting. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** ECE 60 with a minimum grade of C. ECE 90 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 95 - Work Experience

### 1 - 3 units

Cooperative effort between, student, supervisor and instructor to accomplish professional work objectives and broaden experiences. On-the-job work experience to build early childhood competencies. 54 to 162 hours work experience. Transfer: CSU.

**Corequisite:** ECE 96.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ECE 96 - Work Experience Seminar

### 1 unit

Discussion and analysis of typical problems often encountered by employees at the workplace. Application of National Association for the Education of Young Children (NAEYC) Code of Ethical Conduct to difficult situations that occur at the job site. Develop and complete measurable developmentally appropriate goals in early care and education settings. 18 hours lecture. Transfer: CSU.

**Corequisite:** ECE 95.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# ECONOMICS

## ECONOMICS

Economics is central to many issues facing us today—job creation, wage determination, health-care reform, future of social security, economic prosperity, and environmental sustainability—all require knowledge of economics. Economics, often called the “science of choice,” analyzes how individuals, households, firms, and governments interact. Understanding those interactions is a distinctive feature of economics as a discipline and explains why so many everyday issues have an important economic dimension.

### Programs of Study

#### Degrees:

- [AA-T - Economics](#)

## ECONOMICS ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Las Positas College Economics program offers courses that lead to an Associate in Science in Economics for Transfer degree. The major requirements for the Associate in Arts in Economics for Transfer degree align with the Intersegmental Transfer Model Curriculum (TMC) for Economics. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution.

#### Program Outcomes

Upon completion of this program, students are able to:

- Explain how market forces of supply and demand lead to efficient allocation of goods, services and factors of production.
- Use key economic indicators, such as GDP, CPI and Unemployment Rate, to analyze the economy and explain how monetary and fiscal policies affect short-term fluctuations of economic activity.
- Use marginal analysis to explain how individuals in the economy make their production and purchasing decisions.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (14-15 Units)

Prefix #	Title	Units
ECON 1	Principles of Microeconomics	3
ECON 2	Principles of Macroeconomics	3
MATH 1	Calculus I	5

or

MATH 34	Business Calculus	4
STAT C1000	Introduction to Statistics	4

#### List A: Select One (3-5 Units)

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 1B	Managerial Accounting	4
CS 1	Computing Fundamentals I	4
CS 7	Introduction to Computer Programming Concepts	3
CIS 50	Introduction to Computing Information Technology	3
MATH 2	Calculus II	5
MATH 33	Finite Mathematics	4

#### List B: Select One (3-5 Units)

Prefix #	Title	Units
	<b>Any List A course not already used.</b>	3 - 5
MATH 3	Multivariable Calculus	5
MATH 7	Elementary Linear Algebra	3.5

#### Total Units for the Major: 20-25

#### Additional General Education and Elective Units: 35-40

#### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## ECONOMICS COURSES

### ECON 1 - Principles of Microeconomics

#### 3 units

Economic analysis of market systems, price theory, including supply and demand analysis, marginal utility, elasticity, cost and revenue concepts, perfect and imperfect competition, international trade theory, pricing of the factors of production, poverty and income inequalities. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# ECON 201.

**Prerequisite:** Elementary Algebra or a higher level of mathematics.

**Recommended Course Preparation:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ECON 2 - Principles of Macroeconomics

#### 3 units

Economic analysis of the theory of income determination, including national income analysis, business cycles, the consumption function, the multiplier, fiscal policy, monetary policy, money and banking, the public debt, economic growth and development, comparative economic systems and international trade. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# ECON 202.



**Prerequisite:** Elementary Algebra or a higher level of mathematics.

**Recommended Course Preparation:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

ECON 10 - General Economics

### 3 units

Survey of the economic system of the United States, covering such macroeconomic and microeconomic topics as supply and demand, firms' output and pricing decisions, international trade, comparative economic systems, economic growth, business cycles, fiscal and monetary policy, labor, and money and banking. 54 hours lecture. ADGE: 4; Transfer: CSU, UC\*; Cal-GETC: 4. \* *No UC credit if taken after ECON 1 or 2.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# EMERGENCY MEDICAL SERVICES

## EMERGENCY MEDICAL SERVICES

The Emergency Medical Services program prepares students to achieve certification and licensure to enter into EMS career paths. Students begin their training by completing the first career related courses within the program – EMS 30 - Emergency Medical Responder, and EMS 20 - Emergency Medical Technician with certification as an “EMT” through the California State EMS Authority.

The program also includes curriculum necessary to prepare students to become a Nationally Registered Paramedic (NRP). Students, upon successful completion of the Las Positas College Paramedic Training Program, including the didactic, clinical, and field internship components, will be eligible to sit for the licensing examination as a Paramedic with the National Registry of Emergency Medical Technicians (NREMT), and successful students will be eligible for licensure as an Emergency Medical Technician – Paramedic (EMT-P) in the state of California.

The Las Positas College Paramedic Training Program has been approved by the California State EMS Authority through the Alameda County EMS Agency. The Las Positas College Paramedic Program is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

## Programs of Study

### Degrees:

- AS – Emergency Medical Sciences

### Certificates of Achievement:

- Emergency Medical Technologies
- Paramedic Sciences

### Certificates of Accomplishment:

- Emergency Medical Responder

### Career Opportunities

Health Science is one of the most promising growth careers in the United States. The EMT and the Paramedic get jobs in the public sector as an employee of a Fire Department, the private sector of an Emergency Department, Trauma Center, or responding under contract with a county or private emergency ambulance service.

## EMERGENCY MEDICAL SCIENCES ASSOCIATE OF SCIENCE (AS)

### About the Program

The Emergency Medical Sciences Associate of Science degree is designed to prepare students to take and pass the National Registry Paramedic (NRP) examination so they can become Licensed Paramedics in the state of California. This degree can be useful in gaining employment in states that requires paramedics with degrees or assume a leadership position in EMS where a degree is desired.

### Career Opportunities

Students that earn the Emergency Medical Sciences Associate of Science degree are able to gain employment as paramedic firefighters, paramedics on ambulances that serve the community as Advanced Life Support 9-1-1 providers, and in certain limited situations work in the hospital setting.

### Program Outcomes

Upon completion of this program, students are able to:

- Use critical thinking skills to confidently and effectively manage emergency situations.

- Select and administer the appropriate drug for an identified emergent condition according to local and national protocol and evaluate the patient's response to the therapy.
- Establish a therapeutic and culturally appropriate patient relationship using professional communication.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (46 Units)

Prefix	#	Title	Units
BIO	50	Anatomy and Physiology	4
EMS	10	Paramedic Theory 1	6
EMS	11	Paramedic Theory 2	6
EMS	12	Paramedic Laboratory 1	4
EMS	13	Paramedic Laboratory 2	4
EMS	16	Paramedic Clinical Internship	3
EMS	17	Paramedic Field Internship	9
EMS	20	Emergency Medical Technician	7
EMS	62	Basic Medical Terminology	3

### Total Units in the Major: 46

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## PARAMEDIC SCIENCES - CERTIFICATE OF ACHIEVEMENT

### About the Program

This program is designed to prepare students to take and pass the National Registry Paramedic (NRP) examination so they can become Licensed Paramedics in the state of California. Students that complete the Certificate of Achievement in Paramedic Science are able to gain employment as paramedic firefighters, paramedics on ambulances that serve the community as Advanced Life Support 9-1-1 providers, and in certain limited situations work in the hospital setting.

### Career Opportunities

Students that earn this degree can find employment as a firefighter, paramedic with an ambulance company, and in specific and limited cases, work in a hospital.

### Program Outcomes

Upon completion of this program, students are able to:

- Establish a therapeutic and culturally appropriate patient relationship using professional communication.
- Select and administer the appropriate drug for an identified emergent condition according to local and national protocol and evaluate the patients response to the therapy.
- Use critical thinking skills to confidently and effectively manage emergency situations.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (46 Units)

Prefix	#	Title	Units
BIO	50	Anatomy and Physiology	4
EMS	10	Paramedic Theory 1	6
EMS	11	Paramedic Theory 2	6
EMS	12	Paramedic Laboratory 1	4
EMS	13	Paramedic Laboratory 2	4
EMS	16	Paramedic Clinical Internship	3
EMS	17	Paramedic Field Internship	9
EMS	20	Emergency Medical Technician	7
EMS	62	Basic Medical Terminology	3

**Total Units: 46**

## EMERGENCY MEDICAL TECHNOLOGIES CERTIFICATE OF ACHIEVEMENT (CA)

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### About the Program

The Certificate of Achievement in Emergency Medical Technologies is designed to provide students an entrance to the profession of emergency medical services.

### Career Opportunities

Jobs include EMT's on an ambulance, emergency room technicians, observers on a police helicopter, athletic trainers, EMT's at skilled nursing facilities, patient transporters at hospitals, lifeguards, and ski patrol officers, among others.

### Program Outcomes

- Upon completion of the Certificate of Achievement in Emergency Medical Technologies, students are able to function at the California State certified level of EMT.
- Upon completion of the Certificate of Achievement in Emergency Medical Technologies, students are prepared to become a Nationally Registered Emergency Medical Technician (NREMT).

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (17 units)

Prefix	#	Title	Units
BIO	50	Anatomy and Physiology	4
EMS	20	Emergency Medical Technician	7
EMS	30	Emergency Medical Responder	3
EMS	62	Basic Medical Terminology	3

**Total Units: 17**

## EMERGENCY MEDICAL RESPONDER CERTIFICATE OF ACCOMPLISHMENT (CE)

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### About the Program

The Career Certificate in Emergency Medical Responder is designed to prepare the student for a job such as firefighter, lifeguard and police officer.

## Career Opportunities

Possible jobs for this certificate include firefighter, lifeguard, police officer, and ski patrol member

### Program Outcomes

Upon completion of this program, students are able to:

- Competent as an entry-level Emergency Medical Responder in the cognitive (knowledge), psychomotor (skills), and affective (behavior) learning domains with exit points at the Emergency Medical Responder levels and certified to provide Basic Life Support CPR.
- Be competent and prepared for employment as a Lifeguard, Police Officer, and/or Search and Rescue Squad member.
- Be prepared to become an Emergency Medical Responder (EMR) through registration with the National Registry of EMT's.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (3.5 Units)

Prefix	#	Title	Units
EMS	30	Emergency Medical Responder	3
EMS	70	CPR for Healthcare Providers	.5

**Total Units: 3.5**

*This certificate is not transcribed. This group of courses provides industry-based professional development. Individual courses will appear on transcript. See a counselor for further information.*

## EMERGENCY MEDICAL SERVICES COURSES

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### EMS 10 - Paramedic Theory 1

**6 units**

General paramedic didactic education and training following the current Department of Transportation National Emergency Services Education Standards (NEMSES) and California Code of Regulations, Title 22. Includes cognitive content associated with: preparatory, anatomy and physiology, pharmacology, airway management, patient assessment, and trauma patient management. 108 hours lecture. Transfer: CSU; C-ID# EMS 100 X.

**Prerequisite:** EMS 62 with a minimum grade of C, BIO 50 with a minimum grade of C, EMS 20 with a minimum grade of C.

**Corequisite:** EMS 12.

**Enrollment Limitation:** Documentation from current and/or previous employer(s) verifying six-month full-time experience or 1,000 hours of part time work experience as an EMT (Prehospital experience preferred) that provides direct patient care. Work experience can be either paid or volunteer experience.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### EMS 11 - Paramedic Theory 2

**6 units**

This course provides paramedic didactic education and training following the current Department of Transportation National Emergency Services Education Standards (NEMSES) and California Code of Regulations, Title 22. Includes cognitive content associated with: Medical emergencies, special patient populations, and EMS operations. 108 hours lecture. Transfer: CSU; C-ID# EMS 101 X.

**Prerequisite:** EMS 10 with a minimum grade of C. EMS 12 with a minimum grade of P.

**Corequisite:** EMS 13.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## EMS 12 - Paramedic Laboratory 1

### 4 units

Provides the skills portion of the current Department of Transportation National Emergency Services Education Standards (NEMSES) and California Code of Regulations, Title 22. Includes psychomotor skills associated with: preparatory, anatomy and physiology, pharmacology, airway management, patient assessment, and trauma patient management. 216 hours laboratory. Transfer: CSU; C-ID# EMS 102 X.

**Corequisite:** EMS 10.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## EMS 13 - Paramedic Laboratory 2

### 4 units

Provides the skills portion of the current Department of Transportation National Emergency Services Education Standards (NEMSES) and California Code of Regulations, Title 22. Includes psychomotor skills associated with: medical patient management, cardiac patient management, special populations, EMS operations, and simulated patient encounters. 216 hours laboratory. Transfer: CSU; C-ID# EMS 103 X.

**Corequisite:** EMS 11.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## EMS 16 - Paramedic Clinical Internship

### 3 units

Occupational work experience course that provides instruction to enhance student's knowledge of emergency care in a clinical setting. Students are provided access to adequate numbers of patients, proportionally distributed by illness, injury, gender, age, and common problems encountered in the delivery of emergency care appropriate to the level of the Emergency Medical Services Profession(s). Hospital/clinical experiences include the operating room, recovery room, intensive care unit, coronary care unit, labor and delivery room, pediatrics, and emergency department, and include exposure to an adequate number of pediatric, obstetric, psychiatric, and geriatric patients. May be taken any number of times for a maximum of 16 units of Cooperative Work Experience. Transfer: CSU.

**Prerequisite:** EMS 11 with a minimum grade of C, EMS 13 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## EMS 17 - Paramedic Field Internship

### 9 units

This course provides experience and feedback to enhance student's knowledge of emergency care in a clinical setting. Requires a minimum of 486 hours, and students must document at least 40 advanced life support (ALS) patient contacts. Student will provide the full continuum of care from initial contact to transfer of care at the receiving facility for half of all ALS contacts. Students must obtain minimum competency as a Team Leader. The field internship provides the student with an opportunity to serve as team leader in a variety of pre-hospital advanced life support emergency medical situations. May be taken any number of times for a maximum of 16 units of Cooperative Work Experience. Transfer: CSU.

**Prerequisite:** EMS 16 with a minimum grade of Pass.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## EMS 20 - Emergency Medical Technician

### 7 units

Provides training in the foundation skills and knowledge required of the EMT scope of practice. The EMT certification is the minimum requirement for ambulance attendants and most entry-level firefighter positions. This training program is approved by the Alameda County Emergency Medical Services District. 90 hours lecture, 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** EMS 30 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## EMS 30 - Emergency Medical Responder

### 3 units

Development of knowledge and skills necessary for recognizing and caring for victims in emergency situations, including patient assessment, cardiopulmonary resuscitation with the use of an automated external defibrillator, and prevention of disease transmission. Designed for emergency medical responders in the public safety field. Successful completion of the psycho-motor skills tests and successful completion of the course with a score of 80%, and achieving a score on the course summative final at (80%) qualifies the student for an Emergency Medical Responder (EMR) Certificate issued by the Emergency Care and Safety Institute (ECSI). 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## EMS 62 - Basic Medical Terminology

### 3 units

A basic course in medical terminology designed for students in healthcare career courses. Medical vocabulary with concentration on prefixes, suffixes, and root words. Emphasis on word dissection, definitions as applied to the body systems including the terminology used in medical procedures. Concepts focus on comprehensive terminology, pronunciation and spelling core. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## EMS 70 - CPR for Healthcare Providers

### 0.5 units

Development of knowledge, skills and personal judgment necessary to initiate and perform basic life support techniques as a health care professional. Successful completion of the knowledge and skills tests qualifies for an American Heart Association Basic Life Support Certificate. 9 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## EMS 91 - Emergency Medical Technician - Refresher

### 1 unit

Provides a refresher in the foundation and knowledge required of the EMT – 1 scope of practice. The EMT – 1 certification is the minimum requirement for ambulance attendants and most entry-level firefighter positions. EMT-1 certification is also required for entry into paramedic training. This refresher program is accredited by the Alameda County Emergency Medical Services Agency. The course provides a minimum of 24 hours of continuing education units or a course completion certificate. Additionally, the course provides skills verification testing that EMTs must complete every two years. 9 hours lecture, 27 hours laboratory. Transfer: CSU.

**Prerequisite:** Proof of California State EMSA or National Registration Certification as an "Emergency Medical Technician." Certification must be current, or expired less than 6 months. Student may also present

documentation from the National Registry of Emergency Medical Technicians showing failure of initial three attempts at NREMT Certification Examination which now requires completion of EMS 91 for additional attempts to register for certification examination.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# ENGINEERING

## ENGINEERING

The Engineering Transfer program at Las Positas College is designed to prepare students to transfer to an engineering major at a four-year institution. The transfer program includes rigorous coursework from several different departments, including Engineering, Mathematics, Physics, Chemistry, and Computer Science. Although students study general engineering majors at Las Positas, students transfer to specific engineering departments at four-year institutions.

The Engineering Technology program at Las Positas College is a two-year degree pathway resulting in an A.S. in Engineering Technology. This cohort-based learning community is designed as a strong local employment pathway for military veterans and others who want a hands-on engineering career with a focus on mechanical technology in an applied setting. Students receive foundational training in engineering, mathematics, physics, and welding, and develop skills in manufacturing and fabrication, problem-solving, and critical thinking. An accelerated mathematics sequence advances students from intermediate Community model also delivers integrated career-readiness and support services. Eligible students have the opportunity to apply for a summer internship or work experience featuring valuable worksite activities, tours, hands-on training, and job-shadowing opportunities at a local engineering company or national laboratory. Graduates of the Engineering Technology program may be employed as mechanical technicians, mechanical technologists, or in other applied engineering fields. Additional information on the Engineering Technology program can be found by contacting [lpc-engrtech@laspositascollege.edu](mailto:lpc-engrtech@laspositascollege.edu)

## Programs of Study

### Degrees:

- AS – Civil/Mechanical Engineering
- AS – Electrical Engineering
- AS – Electrical Engineering UC Pathway
- AS – Engineering
- AS – Engineering Technology
- AS – Mechanical Engineering UC Pathway
- AS – Software Engineering

### Certificates of Achievement:

- Civil/Mechanical Engineering
- Electrical Engineering
- Electrical Engineering UC Pathway
- Engineering
- Engineering Technology
- Mechanical Engineering UC Pathway
- Software Engineering

### Career Opportunities

With further study, engineers are responsible for developing a range of projects and designs from “simple” everyday items (cell phones, appliances) to complex (satellites, medical imagery instrumentation). Engineering offers many discipline options, including Aerospace, Biomedical, Civil, Computer, Electrical, and Mechanical.

## CIVIL/MECHANICAL ENGINEERING ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associates of Science in Civil/Mechanical Engineering is offered to prepare students to transfer to a four-year institution as a Civil or Mechanical engineering major. The core courses required for this degree will fulfill many of the lower division requirements for most campuses in the UC and CSU systems. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Civil/Mechanical Engineering degree is intended for transfer. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major

requirements required for transfer since they can vary from university to university. Finally, because this program is a high-unit major, counselors can also assist in determining appropriate general education courses to complete the degree requirements.

### Career Opportunities

Preparation for entry level jobs in Civil and Mechanical Engineering generally require a bachelor's degree in the respective discipline. Civil Engineers design, construct, manage and maintain facilities essential to modern life including buildings, highways, transit hubs, and water systems. They can also work in the construction, environmental and geotechnical industries. Civil Engineers are often employed by local municipalities, consulting firms or large scale construction companies. Mechanical Engineers design, develop, build and test mechanical tools, engines and a wide variety of other equipment. They can work in almost any industry using tools such as Computer Aided Design (CAD) to design everything from a robot used in automotive manufacturing to a more efficient jet engine.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve a civil/mechanical engineering-related problem.
- Apply fundamental principles from mathematics, science and engineering to solve a civil/mechanical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze civil/mechanical data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve civil/mechanical engineering problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (52.5 Units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
ENGR	1	Introduction to Engineering	2
ENGR	23	Engineering Graphics	3
ENGR	26	Computational Methods for Engineers and Scientists	3
ENGR	35	Statics	3
ENGR	44	Introduction to Circuit Analysis	4
ENGR	46	Materials of Engineering	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
MATH	5	Ordinary Differential Equations	3.5
PHYS	1A	General Physics I	5
PHYS	1C	General Physics III	5

### Total Units for the Major: 52.5

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an advisor or a counselor to plan the courses necessary to achieve your academic goal.*



# ELECTRICAL ENGINEERING ASSOCIATE OF SCIENCE (AS)

## About the Program

The Associate of Science in Electrical Engineering is offered to prepare students to transfer to a California State University or other university (with the exception of University of California) as an Electrical Engineering major. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Electrical Engineering degree is intended for transfer to a CSU or other non-UC university. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. Finally, because this program is a high-unit major, counselors can also assist in determining appropriate general education courses to complete the degree requirements. If interested in transferring to a UC as an Electrical Engineering major, please see the Associate of Science in Electrical Engineering UC Pathway.

### Career Opportunities

This program provides a solid foundation for those who want to continue their education and earn a bachelors degree in electrical or electronic engineering which is generally required for entry level electrical/electronic engineering jobs. This program also prepares students for entry level jobs installing, repairing and maintaining electrical and electronic equipment in numerous different industry sectors. These industry sectors may include the auto industry, aerospace industry, airline industry, commercial contracting, construction and others.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an electrical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze electrical data, draw conclusions, and clearly communicate results.
- Students are able to use a variety of technological tools to solve electrical engineering problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (42.5 Units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
ENGR	1	Introduction to Engineering	2
ENGR	26	Computational Methods for Engineers and Scientists	3
ENGR	44	Introduction to Circuit Analysis	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
MATH	5	Ordinary Differential Equations	3.5
PHYS	1A	General Physics I	5
PHYS	1C	General Physics III	5

### Total Units for the Major: 42.5

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC)*

*patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

# ELECTRICAL ENGINEERING UC PATHWAY ASSOCIATE OF SCIENCE (AS)

## About the Program

The Associate of Science in Electrical Engineering is offered to prepare students to transfer a school in the University of California system as an Electrical Engineering major. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Electrical Engineering degree is intended for transfer to the University of California system. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. Finally, because this program is a high-unit major, counselors can also assist in determining appropriate general education courses to complete the degree requirements. If interested in transferring to a CSU or other university not in the UC system as an Electrical Engineering major, please see the Associate of Science in Electrical Engineering.

### Career Opportunities

This program provides a solid foundation for those who want to continue their education and earn a bachelors degree in electrical or electronic engineering which is generally required for entry level electrical/electronic engineering jobs. This program also prepares students for entry level jobs installing, repairing and maintaining electrical and electronic equipment in numerous different industry sectors. These industry sectors may include the auto industry, aerospace industry, airline industry, commercial contracting, construction and others.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an electrical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze electrical data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve electrical engineering problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (53 Units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
CS	1	Computing Fundamentals I	4
ENGR	44	Introduction to Circuit Analysis	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
MATH	5	Ordinary Differential Equations	3.5
MATH	7	Elementary Linear Algebra	3.5
PHYS	1A	General Physics I	5
PHYS	1B	General Physics II	5
PHYS	1C	General Physics III	5
PHYS	1D	General Physics IV	3

**Total Units for the Major: 53**

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

**ENGINEERING ASSOCIATE OF SCIENCE (AS)****About the Program**

The Associate of Science in Engineering is offered to prepare students to transfer to a four-year institution as an engineering major. The core courses required for this degree will fulfill many of the lower division requirements for most campuses in the UC and CSU systems. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Engineering degree is intended for transfer, but some students may be able to obtain employment as an engineering technician or engineering technologist. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. Finally, because this program is a high-unit major, counselors can also assist in determining appropriate general education courses to complete the degree requirements.

**Career Opportunities**

Preparation for entry level jobs in Engineering generally requires a bachelor's degree in a specific engineering discipline. Engineering disciplines, or branches, include Aeronautical, Biomedical, Chemical, Civil, Computer, Electrical, Industrial, Manufacturing, and Mechanical Engineering. Engineering is an exciting, challenging and dynamic industry. Engineers use both scientific and mathematical principles to solve real world problems and to improve the lives of people around the globe. They can design everything from satellites that are used for global positioning systems (GPS) to biomedical devices such as stents and prosthetics, to more efficient processes to manufacture all-purpose household cleaner, and so much more.

**Program Outcomes**

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve engineering problems.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (33.5 units)**

Prefix #	Title	Units
MATH 1	Calculus I	5
MATH 2	Calculus II	5
MATH 3	Multivariable Calculus	5
MATH 5	Ordinary Differential Equations	3.5
PHYS 1A	General Physics I	5

PHYS 1B	General Physics II	5
PHYS 1C	General Physics III	5

**List A: Select Four (13-14 Units)**

Prefix #	Title	Units
ENGR 23	Engineering Graphics	3
ENGR 26	Computational Methods for Engineers and Scientists	3
ENGR 35	Statics	3
ENGR 44	Introduction to Circuit Analysis	4
ENGR 46	Materials of Engineering	4

**List B: Select Two (5-9 Units)**

Prefix #	Title	Units
CHEM 1A	General College Chemistry I	5
CS 1	Computing Fundamentals I	4
ENGR 1	Introduction to Engineering	2
MATH 7	Elementary Linear Algebra	3.5
PHYS 1D	General Physics IV	3

**Total Units in the Major: 51.5 -56.5**

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

**ENGINEERING TECHNOLOGY ASSOCIATE OF SCIENCE (AS)****About the Program**

The Associate of Science in Engineering Technology program at Las Positas College is designed for those who want a hands-on engineering career with a focus on mechanical technology in an applied setting. The emphasis is on Mechanical Engineering applications and developing an understanding of how engineering, technology and manufacturing principles are applied in practice. The program provides students with foundational knowledge in mathematics, critical thinking, problem solving, and engineering design, as well as skills in manufacturing, fabrication, and welding so that students are able to adapt to the ever-changing modern industrial workplace. Students may also choose to continue their education towards a degree in a related engineering discipline.

**Career Opportunities**

Graduates of the program may find employment as mechanical technicians, mechanical technologists, stationary engineers, or in other applied engineering fields and may collaborate with scientists, engineers, designers, and manufacturing professionals.

**Program Outcomes**

Upon completion of this program, students are able to:

- Set up appropriate laboratory equipment, collect and analyze data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve engineering problems.

- Use a variety of technological tools to solve software engineering problems.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (21 Units)

Prefix	#	Title	Units
ENGR	1	Introduction to Engineering	2
ENGR	23	Engineering Graphics	3
ENGR	37	Applied Statics and Materials	3
PHYS	10	Descriptive Physics	3
PHYS	10L	Descriptive Physics Laboratory	1
WLDT	10	Machining for the Metal Trades	4
WLDT	61	Welding Ferrous Metals	
WLDT	62	Welding Nonferrous Metals	1
WLDT	62AL	Beginning GTAW and GMAW Skills Lab	2

List A: Select One Option (4 Units)

Prefix	#	Title	Units
<b>Option 1</b>			
ENGR	50	Introduction to Electronic Systems and Measurements	4
<b>Option 2</b>			
WLDT	63	Welding Layout and Fitting	2
WLDT	79	Manufacturing Processes	2

List B: Select One (3 Units)

Prefix	#	Title	Units
WRKX	94	Occupational Work Experience/Internship	3
WRKX	95	General Work Experience	3

List C: Select One Option (6 - 8 Units)

Prefix	#	Title	Units
MATH	39	Trigonometry	4
MATH	21	Precalculus	4
MATH	22	Precalculus & Trigonometry	6
Option 3			
MATH	30	College Algebra for STEM	4
MATH	39	Trigonometry	4

Total Units for the Major: 34

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult

with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

MECHANICAL ENGINEERING UC PATHWAY  
ASSOCIATE OF SCIENCE (AS)

About the Program

The Associate of Science in Mechanical Engineering UC Pathway degree is offered to prepare students to transfer a school in the University of California system as a Mechanical Engineering major. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Mechanical Engineering degree is intended for transfer to the University of California system. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. Finally, because this program is a high-unit major, counselors can also assist in determining appropriate general education courses to complete the degree requirements. If interested in transferring to a CSU or other university not in the UC system as an Mechanical Engineering major, please see the Associate of Science in Civil/Mechanical Engineering.

Career Opportunities

This program provides a solid foundation for those who want to continue their education and earn a bachelors degree in mechanical engineering which is generally required for entry level mechanical engineering jobs. This program also prepares students for entry level jobs to design, develop, build and test mechanical tools, engines and a wide variety of other equipment. They can work in almost any industry using tools such as Computer Aided Design (CAD) to design everything from a robot used in automotive manufacturing to a more efficient jet engine.

Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve a mechanical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze mechanical engineering data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve mechanical engineering problems.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (63 Units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
CHEM	1B	General College Chemistry II	5
CS	1	Computing Fundamentals I	4
ENGR	1	Introduction to Engineering	2
ENGR	23	Engineering Graphics	3
ENGR	35	Statics	3
ENGR	44	Introduction to Circuit Analysis	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
MATH	5	Ordinary Differential Equations	3.5
MATH	7	Elementary Linear Algebra	3.5
PHYS	1A	General Physics I	5

PHYS 1B	General Physics II	5
PHYS 1C	General Physics III	5

### Total Units for the Major: 63

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## SOFTWARE ENGINEERING ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Software Engineering is offered to prepare students to transfer to a four-year institution as a Software engineering major. The core courses required for this degree will fulfill many of the lower division requirements for most campuses in the UC and CSU systems. This program will enable students to develop a strong foundational understanding in computing, engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on computing and laboratory experiences in their courses allowing them to learn by doing. The LPC Software Engineering degree is intended for transfer. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. Finally, because this program is a high-unit major, counselors can also assist in determining appropriate general education courses to complete the degree requirements.

### Career Opportunities

Preparation for entry level jobs in Software Engineering generally requires a bachelor's degree. Software Engineering is a blend of the computer science and engineering disciplines. Software engineers design, build, and maintain software systems and application software that are reliable, affordable and meet customer requirements. Software engineers can develop antivirus programs, mobile applications, computer gaming, and inventory management platforms.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve a software engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze software data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve software engineering problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (48.5 Units)

Prefix #	Title	Units
CS 2	Computing Fundamentals II	4
CS 17	Discrete Mathematical Structures or	4
MATH 10	Discrete Mathematical Structures	4
ENGR 1	Introduction to Engineering	2

ENGR 26	Computational Methods for Engineers and Scientists	3
ENGR 35	Statics	3
ENGR 44	Introduction to Circuit Analysis	4
MATH 1	Calculus I	5
MATH 2	Calculus II	5
MATH 3	Multivariable Calculus	5
MATH 5	Ordinary Differential Equations	3.5
PHYS 1A	General Physics I	5
PHYS 1C	General Physics III	5

### Total Units for the Major: 48.5

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## CIVIL/MECHANICAL ENGINEERING CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Civil/Mechanical Engineering is offered to prepare students to transfer to a four-year institution as a Civil or Mechanical engineering major. The core courses required for this degree will fulfill many of the lower division requirements for most campuses in the UC and CSU systems. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Civil/Mechanical Engineering certificate is intended for transfer. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university.

### Career Opportunities

Preparation for entry level jobs in Civil and Mechanical Engineering generally require a bachelor's degree in the respective discipline. Civil Engineers design, construct, manage and maintain facilities essential to modern life including buildings, highways, transit hubs, and water systems. They can also work in the construction, environmental and geotechnical industries. Civil Engineers are often employed by local municipalities, consulting firms or large scale construction companies. Mechanical Engineers design, develop, build and test mechanical tools, engines and a wide variety of other equipment. They can work in almost any industry using tools such as Computer Aided Design (CAD) to design everything from a robot used in automotive manufacturing to a more efficient jet engine.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an civil/mechanical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze civil/mechanical data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve civil/mechanical engineering problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)



**Required Core: (52.5 Units)**

Prefix #	Title	Units
CHEM 1A	General College Chemistry I	5
ENGR 1	Introduction to Engineering	2
ENGR 23	Engineering Graphics	3
ENGR 26	Computational Methods for Engineers and Scientists	3
ENGR 35	Statics	3
ENGR 44	Introduction to Circuit Analysis	4
ENGR 46	Materials of Engineering	4
MATH 1	Calculus I	5
MATH 2	Calculus II	5
MATH 3	Multivariable Calculus	5
MATH 5	Ordinary Differential Equations	3.5
PHYS 1A	General Physics I	5
PHYS 1C	General Physics III	5

**Total Units: 52.5****ELECTRICAL ENGINEERING CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Certificate of Achievement in Electrical Engineering is offered to prepare students to transfer to a California State University or other university (with the exception of University of California) as an Electrical Engineering major. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Electrical Engineering certificate is intended for transfer to a CSU or other non-UC university. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. If interested in transferring to a UC as an Electrical Engineering major, please see the Associates of Science or Certificate of Achievement in Electrical Engineering UC Pathway.

**Career Opportunities**

This program provides a solid foundation for those who want to continue their education and earn a bachelors degree in electrical or electronic engineering which is generally required for entry level electrical/electronic engineering jobs. This program also prepares students for entry level jobs installing, repairing and maintaining electrical and electronic equipment in numerous different industry sectors. These industry sectors may include the auto industry, aerospace industry, airline industry, commercial contracting, construction and others.

**Program Outcomes**

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an electrical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze electrical data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve electrical engineering problems.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (42.5 Units)**

Prefix #	Title	Units
CHEM 1A	General College Chemistry I	5
ENGR 1	Introduction to Engineering	2
ENGR 26	Computational Methods for Engineers and Scientists	3
ENGR 44	Introduction to Circuit Analysis	4
MATH 1	Calculus I	5
MATH 2	Calculus II	5
MATH 3	Multivariable Calculus	5
MATH 5	Ordinary Differential Equations	3.5
PHYS 1A	General Physics I	5
PHYS 1C	General Physics III	5

**Total Units: 42.5****ELECTRICAL ENGINEERING UC PATHWAY CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Certificate of Achievement in Electrical Engineering is offered to prepare students to transfer a school in the University of California system as an Electrical Engineering major. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Electrical Engineering degree is intended for transfer to the University of California system. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. If interested in transferring to a CSU or other university not in the UC system as an Electrical Engineering major, please see the Associates of Science or Certificate of Achievement in Electrical Engineering.

**Career Opportunities**

This program provides a solid foundation for those who want to continue their education and earn a bachelors degree in electrical or electronic engineering which is generally required for entry level electrical/electronic engineering jobs. This program also prepares students for entry level jobs installing, repairing and maintaining electrical and electronic equipment in numerous different industry sectors. These industry sectors may include the auto industry, aerospace industry, airline industry, commercial contracting, construction and others.

**Program Outcomes**

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an electrical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze electrical data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve electrical engineering problems.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (53 Units)**

Prefix #	Title	Units
CHEM 1A	General College Chemistry I	5
CS 1	Computing Fundamentals I	4

ENGR 44	Introduction to Circuit Analysis	4
MATH 1	Calculus I	5
MATH 2	Calculus II	5
MATH 3	Multivariable Calculus	5
MATH 5	Ordinary Differential Equations	3.5
MATH 7	Elementary Linear Algebra	3.5
PHYS 1A	General Physics I	5
PHYS 1B	General Physics II	5
PHYS 1C	General Physics III	5
PHYS 1D	General Physics IV	3

**Total Units: 53**

## ENGINEERING CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Engineering is offered to prepare students to transfer to a four-year institution as an engineering major. The core courses required for this certificate will fulfill many of the lower division requirements for most campuses in the UC and CSU systems. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Engineering certificate is intended for transfer, but some students may be able to obtain employment as an engineering technician or engineering technologist. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university.

### Career Opportunities

Preparation for entry level jobs in Engineering generally requires a bachelor's degree in a specific engineering discipline. Engineering disciplines, or branches, include Aeronautical, Biomedical, Chemical, Civil, Computer, Electrical, Industrial, Manufacturing, and Mechanical Engineering. Engineering is an exciting, challenging and dynamic industry. Engineers use both scientific and mathematical principles to solve real world problems and to improve the lives of people around the globe. They can design everything from satellites that are used for global positioning systems (GPS) to biomedical devices such as stents and prosthetics, to more efficient processes to manufacture all-purpose household cleaner, and so much more.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve engineering problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (33.5 units)

Prefix #	Title	Units
MATH 1	Calculus I	5
MATH 2	Calculus II	5
MATH 3	Multivariable Calculus	5
MATH 5	Ordinary Differential Equations	3.5

PHYS 1A	General Physics I	5
PHYS 1B	General Physics II	5
PHYS 1C	General Physics III	5

#### List A: Select Four (13-14 Units)

Prefix #	Title	Units
ENGR 23	Engineering Graphics	3
ENGR 26	Computational Methods for Engineers and Scientists	3
ENGR 35	Statics	3
ENGR 44	Introduction to Circuit Analysis	4
ENGR 46	Materials of Engineering	4

#### List B: Select Two (5-9 Units)

Prefix #	Title	Units
CHEM 1A	General College Chemistry I	5
CS 1	Computing Fundamentals I	4
ENGR 1	Introduction to Engineering	2
MATH 7	Elementary Linear Algebra	3.5
PHYS 1D	General Physics IV	3

**Total Units: 51.5-56.5**

## ENGINEERING TECHNOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Engineering Technology program at Las Positas College is designed for those who want a hands-on engineering career with a focus on mechanical technology in an applied setting. The emphasis is on Mechanical Engineering applications and developing an understanding of how engineering, technology and manufacturing principles are applied in practice. The program provides students with foundational knowledge in mathematics, critical thinking, problem solving, and engineering design, as well as skills in manufacturing, fabrication, and welding so that students are able to adapt to the ever-changing modern industrial workplace. Students may also choose to continue their education towards a degree in a related engineering discipline.

### Career Opportunities

Graduates of the program may find employment as mechanical technicians, mechanical technologists, stationary engineers, or in other applied engineering fields and may collaborate with scientists, engineers, designers, and manufacturing professionals.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve an engineering technology-related problem.
- Set up appropriate laboratory equipment, collect and analyze data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve engineering technology problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (21 Units)

Prefix #	Title	Units
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ENGR 1	Introduction to Engineering	2
ENGR 23	Engineering Graphics	3
ENGR 37	Applied Statics and Materials	3
PHYS 10	Descriptive Physics	3
PHYS 10L	Descriptive Physics Laboratory	1
WLDT 10	Machining for the Metal Trades	4
WLDT 61	Welding Ferrous Metals	3
	or	
WLDT 62	Welding Nonferrous Metals	3
WLDT 62AL	Beginning GTAW and GMAW Skills Lab	2

**List A: Select One Group (4 Units)**

Prefix #	Title	Units
<b>Group 1</b>		
ENGR 50	Introduction to Electronic Systems and Measurements	4
<b>Group 2</b>		
WLDT 63	Welding Layout and Fitting	2
WLDT 79	Manufacturing Processes	2

**List B: Select One (3 Units)**

Prefix #	Title	Units
WRKX 94	Occupational Work Experience/Internship	3
WRKX 95	General Work Experience	3

**List C: Select One (6 - 8 Units)**

Prefix #	Title	Units
<b>Option 1</b>		
MATH 39	Trigonometry	4
MATH 21	Precalculus	4
<b>Option 2</b>		
MATH 22	Precalculus & Trigonometry	6
<b>Option 3</b>		
MATH 30	College Algebra for STEM	4
MATH 39	Trigonometry	4

**Total Units: 34 - 36**

## MECHANICAL ENGINEERING UC PATHWAY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Mechanical Engineering UC Pathway degree is offered to prepare students to transfer a school in the University of California system as a Mechanical Engineering major. This program will enable students to develop a strong foundational understanding in engineering, physics and mathematics that will be essential as they continue on the engineering pathway. In addition, students will benefit from hands-on laboratory experiences in their engineering and science courses allowing them to learn by doing. The LPC Mechanical Engineering certificate is intended for transfer to the University of California system. Students are encouraged to meet with a counselor early on and refer to the

catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university. Finally, because this program is a high-unit major, counselors can also assist in determining appropriate general education courses to complete the degree requirements. If interested in transferring to a CSU or other university not in the UC system as an Mechanical Engineering major, please see the Associates of Science or Certificate of Achievement in Civil/ Mechanical Engineering.

### Career Opportunities

This program provides a solid foundation for those who want to continue their education and earn a bachelors degree in mechanical engineering which is generally required for entry level mechanical engineering jobs. This program also prepares students for entry level jobs to design, develop, build and test mechanical tools, engines and a wide variety of other equipment. They can work in almost any industry using tools such as Computer Aided Design (CAD) to design everything from a robot used in automotive manufacturing to a more efficient jet engine.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve a mechanical engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze mechanical engineering data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve mechanical engineering problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: (63 Units)**

Prefix #	Title	Units
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
CS 1	Computing Fundamentals I	4
ENGR 1	Introduction to Engineering	2
ENGR 23	Engineering Graphics	3
ENGR 35	Statics	3
ENGR 44	Introduction to Circuit Analysis	4
MATH 1	Calculus I	5
MATH 2	Calculus II	5
MATH 3	Multivariable Calculus	5
MATH 5	Ordinary Differential Equations	3.5
MATH 7	Elementary Linear Algebra	3.5
PHYS 1A	General Physics I	5
PHYS 1B	General Physics II	5
PHYS 1C	General Physics III	5

**Total Units: 63**

## SOFTWARE ENGINEERING CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Software Engineering is offered to prepare students to transfer to a four-year institution as a Software engineering major. The core courses required for this degree will fulfill many of the lower division requirements for most campuses in the UC and CSU systems. This program will enable students to develop a strong foundational understanding in computing, engineering, physics and mathematics that will be essential as they continue on the engineering

pathway. In addition, students will benefit from hands-on computing and laboratory experiences in their courses allowing them to learn by doing. The LPC Software Engineering certificate is intended for transfer. Students are encouraged to meet with a counselor early on and refer to the catalog of the prospective transfer institution to determine specific major requirements required for transfer since they can vary from university to university.

## Career Opportunities

Preparation for entry level jobs in Software Engineering generally requires a bachelor's degree. Software Engineering is a blend of the computer science and engineering disciplines. Software engineers design, build, and maintain software systems and application software that are reliable, affordable and meet customer requirements. Software engineers can develop antivirus programs, mobile applications, computer gaming, and inventory management platforms.

## Program Outcomes

Upon completion of this program, students are able to:

- Apply fundamental principles from mathematics, science and engineering to solve a software engineering-related problem.
- Set up appropriate laboratory equipment, collect and analyze software data, draw conclusions, and clearly communicate results.
- Use a variety of technological tools to solve software engineering problems.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (48.5 Units)

Prefix	#	Title	Units
CS	2	Computing Fundamentals II	4
CS	17	Discrete Mathematical Structures	4
		or	
MATH	10	Discrete Mathematical Structures	4
ENGR	1	Introduction to Engineering	2
ENGR	26	Computational Methods for Engineers and Scientists	3
ENGR	35	Statics	3
ENGR	44	Introduction to Circuit Analysis	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
MATH	5	Ordinary Differential Equations	3.5
PHYS	1A	General Physics I	5
PHYS	1C	General Physics III	5

**Total Units: 48.5**

## ENGINEERING COURSES

### ENGR 1 - Introduction to Engineering

**2 units**

Introduction to careers, activities, and topics related to the field of engineering, including computer applications to design and problem solving. 36 hours lecture. Transfer: CSU, UC; C-ID# ENGR 110.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ENGR 23 - Engineering Graphics

**3 units**

Introduction to the engineering-design process, and to technical graphic communications tools used by engineers. Conceptual design of products. Development of spatial reasoning skills. Orthographic and axonometric projection-drawing techniques. Tolerance analysis for fabrication. Documentation of designs through engineering working drawings. Use SolidWorks Computer-Assisted Drawing software as a design tool. Basic CAD 3-Dimensional solid-modeling. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** MATH 39 with a minimum grade of C, ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ENGR 26 - Computational Methods for Engineers and Scientists

**3 units**

This course utilizes the MATLAB environment to provide students with a working knowledge of computer-based problem -solving methods relevant to science and engineering. It introduces the fundamentals of procedural and object-oriented programming, numerical analysis, and data structures. Examples and assignments in the course are drawn from practical applications in engineering, physics, and mathematics. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** MATH 1 with a minimum grade of C.

**Recommended Course Preparation:** CS 7 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ENGR 35 - Statics

**3 units**

A first course in engineering mechanics: properties of forces, moments, couples and resultants; two- and three-dimensional force systems acting on engineering structures in equilibrium; analysis of trusses, and beams; distributed forces, shear and bending moment diagrams, center of gravity, centroids, friction, and area and mass moments of inertia. Optional additional topics include fluid statics and cables. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# ENGR 130.

**Prerequisite:** PHYS 1A with a minimum grade of C. MATH 2 with a minimum grade of C.

**Recommended Course Preparation:** ENGR 22 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ENGR 37 - Applied Statics and Materials

**3 units**

Applied statics, mechanics of materials, and materials science. Topics include stress, strain, types of forces, moments, moment of inertia, friction, truss structures, centers of gravity, modulus of elasticity, fasteners, chemistry and atomic structure, crystalline structures, phase diagrams. This course is designed for Engineering Technology majors; it is not intended for students pursuing the Engineering Requirements (Transfer Preparation) path. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** MATH 39 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENGR 44 - Introduction to Circuit Analysis

### 4 units

Introduction to analysis methods for electrical circuits. Topics include general techniques for circuit analysis, simple resistive circuits, inductors, capacitors, mutual coupling, operational amplifier circuits, transient and steady-state analysis of first-order and second-order circuits. Lab topics include introduction to the use of electronic test equipment, designing, assembling, testing and simulating various resistive, LC, RC and operational amplifier circuits. Simulations are done with available circuit simulations codes such as PSpice. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** PHYS 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENGR 46 - Materials of Engineering

### 4 units

Application of principles of chemistry and physics to the properties of engineering materials; the relation of microstructure to mechanical, electrical, thermal and corrosion properties of metals; ceramics and polymers. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# ENGR 140B.

**Prerequisite:** PHYS 1A with a minimum grade of C. CHEM 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENGR 50 - Introduction to Electronic Systems and Measurements

### 4 units

Introduction to electrical and electronic systems and circuits. Overview of digital and analog electronics, semiconductor devices and software tools. Direct current and alternating current circuit analysis including Ohm's law and Kirchhoff's laws. Measurement and characterization of electronic systems, data collection, and reporting results. Comparing system and component performance to published specifications and developing troubleshooting techniques. Laboratory practice includes operation and proper use of standard test instruments. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** MATH 39 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# ENGLISH

## ENGLISH

The English program is designed to help students become more effective writers, readers, researchers, and critical thinkers. In our classes, students will engage with texts about diverse, provocative, and universal themes. They will read dramatic narratives, topical articles, inspirational verse, and literature about the human condition. They will have the opportunity to think deeply about their own personal views and the views of others and express thoughtful and original ideas through clear, coherent essays. They will refine their understanding of academic honesty not just to avoid plagiarism but to enter into dialogue with other writers and academics.

The English department is committed to familiarizing students with different genres of writing, whether as readers or creative writers, and with writers from a variety of cultural traditions and historical eras. Students will leave our program with the reading and writing skills to succeed across the curriculum, to thrive in their places of employment, to enrich their own lives, and to participate more thoughtfully in our communities and our world.

## Programs of Study

### Degrees:

- [AA-T – English](#)
- [AA – English](#)

### Certificates of Achievement:

- [Creative Writing](#)

In addition, the English Department offers a tuition-free, noncredit English course that provides secondary-level reading and writing skills to prepare students for further college coursework, including in career and technical programs, and to support other academic, personal, and professional goals.

## Career Opportunities

The coursework in English prepares students for the critical reading and writing necessary in a variety of fields, with further study, such as law, education, publishing, business, government, information architecture, writing, nonprofit development and fundraising, and many more. Research and feedback from San Francisco Bay Area employers shows that employees who can write well and think clearly are a valued commodity in the workforce.

## ENGLISH ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in English for Transfer (AA-T) provides major preparation in English through an introduction to English composition, critical thinking, literature, and creative writing. Like the Associate in Arts in English (AA), the coursework will prepare students for the critical reading and writing necessary in a variety of fields. However, the intent of the Associate in Arts in English for Transfer (AA-T) is to assist students in transferring into the California State University System. Students completing the Associate in Arts in English for Transfer (AA-T) degree receive a guarantee of admission with junior status into the California State University System. CSU is required to grant priority admission for a student with this associate degree to their [CSU] campus and to a program or major that is similar to their community college major or area of emphasis, as determined by the [CSU] campus to which the student is admitted." As such, the courses required for the Associate in Arts in English for Transfer (AA-T) are more narrowly focused on English courses and preparation for the English Baccalaureate degree whereas the courses allowed for the Associate in Arts in English (AA) cover a broader, interdisciplinary range and provide more general preparation in reading, writing, critical thinking, humanities, and creative expression.

## Career Opportunities

Students who achieve competence in these areas will be valuable additions to California's workforce, consistent with the mission of the California Community Colleges. English majors go into a variety of fields, including law, education, publishing, business, government, information architecture, writing, nonprofit, development and fundraising, and many more.

## Program Outcomes

Upon completion of this program, students are able to:

- Analyze an author's use of literary techniques to develop a theme.
- Identify and evaluate implied arguments in college-level literary texts.
- Recognize, appreciate, and compare the similarities and differences between authors, characters and self that stem from historical era and cultural tradition.
- Use grammar, vocabulary, and style appropriate for academic essays.
- Write a research paper using credible sources and correct documentation.
- Write an academic essay synthesizing multiple texts and using logic to support a thesis.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (6 Units)

Prefix	#	Title	Units
ENG	4	Critical Thinking and Writing about Literature	3
ENGL	C1001	Critical Thinking and Writing	3

### List A: (6 Units)

Prefix	#	Title	Units
ENG	35	Modern American Literature	3
ENG	41	Modern World Literature	3

### List B: Select One (3 Units)

Prefix	#	Title	Units
ENG	11	Introduction to Creative Writing	3
ENG	20	Studies in Shakespeare	3
ENG	32	U.S. Women's Literature	3
ENG	42	Literature of the African Diaspora in America	3
ENG	44	Literature of the American West	3
ENG	45	Studies in Fiction	3

**List C: Select One (3 Units)**

Prefix	#	Title	Units
<b>Any List B course not already used</b>			3
ENG	12A	Craft of Writing Fiction	3
ENG	12B	Craft of Writing Fiction: Intermediate	3
ENG	12C	Craft of Writing Fiction: Advanced	3
ENG	13A	The Craft of Writing Poetry: Beginning	3
ENG	13B	The Craft of Writing Poetry: Intermediate	3
ENG	19A	Journal of Arts, Literature, and Academic Writing A	3
		or	
JAMS	19A	Journal of Arts, Literature, and Academic Writing A	3
ENG	19B	Journal of Arts, Literature, and Academic Writing B	3
		or	
JAMS	19B	Journal of Arts, Literature, and Academic Writing B	3

**Total Units for the Major: 18****Additional General Education and Electives: 42****Total Units: 60**

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

**ENGLISH ASSOCIATE OF ARTS (AA)****About the Program**

The Associate of Arts in English degree (AA) provides major preparation in English through an introduction to English composition, critical thinking, literature, and creative writing. Please note that the English AA does not guarantee admission to CSU as the English AA-T does. However, like the Associate in Arts in English for Transfer (AA-T), the coursework will prepare students for the critical reading and writing necessary in a variety of fields. The intent of the Associate in Arts in English (AA) is additionally to provide students with an enriched background in a broader, interdisciplinary range of courses that provides more general preparation in reading, writing, critical thinking, humanities, and creative expression. Students may take elective courses in fields as varied as English as a Second Language, French, Humanities, Mass Communications, Spanish, Speech, and Theater Arts. If the student prefers this broader range of preparation to that of the Associate in Arts in English for Transfer (AA-T) but also hopes to enter the English major at the transfer university of his or her choice, it is essential that the student also refer to the catalog of the prospective transfer institution and consult a counselor. If a student plans to attend the University of California, the AA in English may meet the student's needs just as well. Students should speak to a counselor about their options.

**Career Opportunities**

The coursework in English prepares students for the critical reading and writing necessary in a variety of fields, including law, education, publishing, business, government, information architecture, writing, nonprofit development and fundraising, and many more. Research and feedback from San Francisco Bay Area employers show that employees who can write well and think clearly are a valued commodity in the workforce.

**Program Outcomes**

Upon completion of this program, students are able to:

- Analyze an author's use of literary techniques to develop a theme.
- Identify and evaluate implied arguments in college-level literary texts.

- Recognize, appreciate, and compare the similarities and differences between authors, characters and self that stem from historical era and cultural tradition.
- Use grammar, vocabulary and style appropriate for academic essays.
- Write a research paper using credible sources and correct documentation.
- Write an academic essay synthesizing multiple texts and using logic to support a thesis.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (15 Units)**

Prefix	#	Title	Units
ENG	4	Critical Thinking and Writing about Literature	3
ENG	35	Modern American Literature	3
ENG	41	Modern World Literature	3
ENGL	C1000	Academic Reading and Writing	3
ENGL	C1001	Critical Thinking and Writing	3

**List A: Select Two (6-12 Units)**

Prefix	#	Title	Units
ENG	11	Introduction to Creative Writing	3
ENG	12A	Craft of Writing Fiction	3
ENG	12B	Craft of Writing Fiction: Intermediate	3
ENG	12C	Craft of Writing Fiction: Advanced	3
ENG	13A	The Craft of Writing Poetry: Beginning	3
ENG	13B	The Craft of Writing Poetry: Intermediate	3
ENG	19A	Journal of Arts, Literature, and Academic Writing A	3
JAMS	19A	Journal of Arts, Literature, and Academic Writing A	3
ENG	19B	Journal of Arts, Literature, and Academic Writing B	3
JAMS	19B	Journal of Arts, Literature, and Academic Writing B	3
ENG	20	Studies in Shakespeare	3
ENG	32	U.S. Women's Literature	3
ENG	42	Literature of the African Diaspora in America	3
ENG	44	Literature of the American West	3
ENG	45	Studies in Fiction	3
ESL	24	Advanced Reading and Composition I	6
ESL	25	Advanced Reading and Composition II	6
ESL	26	Advanced Editing	3
HUMN	28	World Mythology	3
JAMS	11	Introduction to Reporting and Newswriting	3
THEA	4	Modern American Theater	3
THEA	11	Stage to Screen	3

**Total Units for the Major: 21 - 27**

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult

with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## CREATIVE WRITING CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

Stories and poems connect to the deepest parts of the human experience--our psychology, our relationships, our history, and our dreams. Learn how to craft writing that effectively expresses those experiences and communicates them to others. During the Certificate of Creative Writing sequence of study, students will write and workshop their own original work. They will also read and analyze the craft of published literature from diverse authors, study and apply the elements of fiction and/or poetry, and learn about the publication submission process. Students will also gain experience as editors on our college literary journal or magazine, selecting the content and working on the production and design process. Upon completion, students with this certificate will meet some lower division creative writing requirements for English bachelor's degrees at most colleges with an emphasis or minor in creative writing. This certificate can be earned at the same time as getting the AA-T in English without adding any additional units. (Work closely with a counselor to select your courses.)

### Career Opportunities

Advertising Copy Writer • Author/Critic • Bookstore Manager • Continuity Writer • Corporate Communications Director • Foreign Service Office • Freelance Journalist/Writer • Greeting Card Editor/Writer • Lawyer • Librarian • Media Specialist • Newspaper Reporter • Public Information Officer • Publication Editor • Publicity Director • Publishing Agent • Radio/TV Agent • Script Writer • Teacher/Professor • Writer

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and write about a diverse body of published literature.
- Evaluate and critique works of fiction and/or poetry.
- Perform entry-level editorial tasks on a magazine, journal, or newspaper.
- Write and revise fiction and/or poetry, demonstrating proficiency with the elements of fiction and/or poetry.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: Select Two (6 Units)

Prefix #	Title	Units
ENG 11	Introduction to Creative Writing	3
ENG 12A	Craft of Writing Fiction	3
ENG 12B	Craft of Writing Fiction: Intermediate	3
ENG 13A	The Craft of Writing Poetry: Beginning	3
ENG 13B	The Craft of Writing Poetry: Intermediate	3

### List A: Select One (3 Units)

Prefix #	Title	Units
ENG 19A	Journal of Arts, Literature, and Academic Writing A	3
JAMS 11	Introduction to Reporting and Newswriting	3
JAMS 19A	Journal of Arts, Literature, and Academic Writing A	3
JAMS 24A	Naked Magazine: College Magazine A	3

### List B: Select Three (9 Units)

Prefix #	Title	Units
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### Any Required Core course not already used

ENG 4	Critical Thinking and Writing about Literature	3
ENG 12C	Craft of Writing Fiction: Advanced	3
ENG 19B	Journal of Arts, Literature, and Academic Writing B	3
	or	
JAMS 19B	Journal of Arts, Literature, and Academic Writing B	3
ENG 20	Studies in Shakespeare	3
ENG 32	U.S. Women's Literature	3
ENG 35	Modern American Literature	3
ENG 41	Modern World Literature	3
ENG 42	Literature of the African Diaspora in America	3
ENG 44	Literature of the American West	3
ENG 45	Studies in Fiction	3

**Total Units: 18**

## ENGLISH COURSES

### ENGL C1000 - Academic Reading and Writing

Formerly ENG 1A

#### 3 units

In this course, students receive instruction in academic reading and writing, including writing processes, effective use of language, analytical thinking, and the foundations of academic research. Integrated approach to reading, writing, and critical thinking intended to develop ability to read and write complex, college-level prose. Examination of ideas in relation to individual's worldview and contexts from which these ideas arise. Some research required. 54 hours lecture, 18 hours laboratory. ADGE: 1A; Transfer: CSU, UC; Cal-GETC: 1A; C-ID# ENGL 100.

**Prerequisite:** Placement as determined by the college's multiple measures assessment process.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ENGL C1001 - Critical Thinking and Writing

Formerly ENG 7

#### 3 units

In this course, students receive instruction in critical thinking for purposes of constructing, evaluating, and composing arguments in a variety of rhetorical forms, using primarily non-fiction texts, refining writing skills and research strategies developed in ENGL C1000 College Reading and Writing (C-ID ENGL 100) or similar first-year college writing course. Develops critical thinking, reading and writing skills as they apply to the textual analysis of primary and secondary book-length works from a range of academic and cultural contexts. Emphasis on the techniques and principles of effective written argument in research-based writing across disciplines. 54 hours lecture. ADGE: 1B, 3; Transfer: CSU, UC; Cal-GETC: 1B, 3B; C-ID# ENGL 105.

**Prerequisite:** College-level composition (ENGL C1000/C-ID ENGL 100) or equivalent

- Credit - Degree Applicable
- Grading Option: Letter Grade

### ENG 4 - Critical Thinking and Writing about Literature

#### 3 units

Develops critical thinking, reading, and writing skills as they apply to the analysis of fiction, poetry and drama; literary criticism; and related non-fiction from diverse cultural sources and perspectives. Emphasis on the techniques and principles of effective written argument as they apply to



literature. Some research required. 54 hours lecture. ADGE: 1B, 3; Transfer: CSU, UC; Cal-GETC: 1B, 3B; C-ID# ENGL 120.

**Prerequisite:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENG 11 - Introduction to Creative Writing

### 3 units

Introduction to elements and craft of various genres of creative writing, including narrative, verse, and dialogue, using materials drawn from individual's own work and selected texts from established and peer writers. Practice in writing in various genres. Introduction to workshop method. 54 hours lecture. ADGE: 3. Transfer: CSU, UC; C-ID# ENGL 200.

**Prerequisite:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 12A - Craft of Writing Fiction

### 3 units

Practice in writing fiction. Developing internal and external sources for stories and novels; biographical sources, characterization, plot, points-of-view, narrative techniques; analysis and criticism of published writing and individual's own work. 54 hours lecture. ADGE: 3; Transfer: CSU, UC.

**Prerequisite:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

**Recommended Course Preparation:** ENG 11 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 12B - Craft of Writing Fiction: Intermediate

### 3 units

Practice in writing fiction at an intermediate level. Builds on the skills developed in English 12A by requiring the use of vivid description, specific detail, dynamic and rounded character development, consistent point of view, and logical plotting that avoids cliché. Focus on developing themes that create intellectual or emotional resonance. Expectation of sentence structure, grammar, and format accuracy. Develop internal and external sources for stories and novels; analysis and criticism of published short fiction and a book-length work; analysis and criticism of peer work and individual's own work. Requires submission for publication at the end of the semester. 54 hours lecture. ADGE: 3; Transfer: CSU.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C, ENG 12A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 12C - Craft of Writing Fiction: Advanced

### 3 units

Practice in writing fiction at an advanced level. Builds on the intermediate skills developed in English 12B by requiring a mastery of description, detail, character development, consistent point of view, and logical plotting that avoids cliché. Focus on achieving themes that create intellectual or emotional resonance. Expectation of sentence structure, grammar, and format accuracy. Develop internal and external sources for stories and novels; analysis and criticism of published short fiction and a presentation about the craft in a book-length work; analysis and criticism of peer work and individual's own work. Requires submission for publication at the end of the semester; analysis and criticism of peer work and individual's own work. 54 hours lecture. ADGE: 3; Transfer: CSU.

**Recommended Course Preparation:** ENG 12B with a minimum grade of C, ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 13A - The Craft of Writing Poetry: Beginning

### 3 units

Practice in writing poetry, using materials drawn from published poetry and individual's own work for analysis and criticism, with a focus on techniques of revision. 54 hours lecture. ADGE: 3; Transfer: CSU.

**Recommended Course Preparation:** ENG 11 with a minimum grade of C, or ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 13B - The Craft of Writing Poetry: Intermediate

### 3 units

Continued practice in writing poetry, using materials drawn from published poetry and individual's own work for analysis and criticism, with a focus on techniques of revision and submission for publication. 54 hours lecture. ADGE: 3; Transfer: CSU.

**Prerequisite:** ENG 13A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 19A - Journal of Arts, Literature, and Academic Writing A

### 3 units

Creation of a literary-style student magazine. Practical training in the managing, editing, formatting, and printing of a literary magazine. Enrollment constitutes the staff of the magazine. Students who have completed, or are enrolled in, JAMS 19A may not receive credit. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 19B - Journal of Arts, Literature, and Academic Writing B

### 3 units

Creation of a literary-style student magazine. Practical intermediate-level training in the managing, editing, formatting, and printing of a literary supplement and/or magazine with a focus on the production process, including copy editing, design, layout, proofreading, working with the printer, and digital and print distribution. Enrollment constitutes the staff of the magazine. Students who have completed, or are enrolled in, JAMS 19B may not receive credit. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** JAMS 19A with a minimum grade of C or ENG 19A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 20 - Studies in Shakespeare

### 3 units

Readings of the sonnets and representative comedies, histories, tragedies, and romances of William Shakespeare, with attention to the early, middle and late phases of his art and to the Age of Elizabeth. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENG 29 - Independent Study, English

### 0.5 - 2 units

Supervised study in the area of English. Students interested in registering for an Independent Studies course should contact a full/part-time instructor or dean associated with the English department. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 32 - U.S. Women's Literature

### 3 units

Chronicles the expression of U.S. women authors through readings in a variety of genres such as fiction, poetry, drama, and the essay. Study of the works of at least three of the following groups: African Americans, Asian Americans, European Americans, Hispanic Americans, and Native Americans, with a particular focus on the 20th century. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENG 35 - Modern American Literature

### 3 units

U.S. literature from the second half of the 19th century to the present, including poetry, drama, prose fiction, and essays. Emphasizes literary analysis and the exploration each work in relation to its social, cultural and historical contexts. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# ENGL 35.

**Prerequisite:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENG 41 - Modern World Literature

### 3 units

This course is a comparative study of selected works, in translation and in English, of literature from various regions and cultures around the world, including Africa, Europe, the Middle East, Asia, the Americas, and other areas, from the mid- or late-seventeenth century to the present. Emphasis will be on literary analysis as well as providing historical, cultural, and comparative perspectives on the literature. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# ENGL 145.

**Prerequisite:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENG 42 - Literature of the African Diaspora in America

### 3 units

Form, development, and cultural and historic insights of literature of the African diaspora in America and the United States, including some or all of the following: short fiction and novels, oral history and memoir, poetry, plays, songs, popular culture, and nonfiction; exploration of particular themes or periods as reflected in the literature of people of the African

diaspora created in America. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 44 - Literature of the American West

### 3 units

Critical analysis of the cultural and historical experiences of diverse people of the American West as expressed in their literatures, including the novel, short story, poetry, autobiography, memoirs, as-told-to-narratives, film, and secondary works. Emphasis upon techniques of critical review of and response to literary works. Study of the works of at least three of the following groups: Black and African Americans; Asian Americans, Native Hawaiian/Pacific Islander; European Americans, Latinx Americans, Native Americans. Exploration of interrelationships among peoples and cultures of the West, as mediated by place and community and the flow of people and capital as influenced by technology. Comparison and contrast of the myth of the west to the experiences of its diverse peoples and regions. Some exploration of the myth of the west as exported to, consumed by, and in turn generated by other countries. 54 hours lecture. ADGE: 3, 4; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENG 45 - Studies in Fiction

### 3 units

Form, development, and cultural insights of the novel and short story; exploration of particular themes or periods as reflected in works of fiction. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## ENG 110 Craft of the Sentence

### 2 units

Practice in sentence-level writing that focuses on possibilities rather than rules, as well as editing in any genre of writing, including—but not limited to—academic writing. Practice in writing and editing sentences that achieve desired stylistic effects based on the writing situation and audience. Develops strategies to communicate complex ideas at the sentence level. Discusses multifaceted and changing nature of language and writing. This course is open to students currently enrolled in ENGL C1000, or students who have passed ENGL C1000 or the equivalent. 36 hours lecture.

**Prerequisite:** ENGL C1000 with a minimum grade of C (May be taken concurrently).

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ENG 115 Personalized Coaching for Academic Reading and Writing

### 0.5 - 1.00 unit

This credit course provides whole group, small group, and individualized support with writing and reading assignments. Students meet regularly with an English 115 instructor during prescribed hours as well as with English tutors, on a customized learning plan. Student hours spent with Reading and Writing faculty tutors and in Smart Shops also count towards the variable hours of this course. Students can choose to focus on developing their skills in academic reading, composition, research, sentence-level writing skills, or some combination of these. This course is intended to help

students be successful in college-level credit coursework. 27 - 54 hours lecture.

**Prerequisite:** ENGL C1000 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

# ENGLISH AS A SECOND LANGUAGE

## ENGLISH AS A SECOND LANGUAGE

The English as a Second Language (ESL) Program provides an opportunity for students whose first language is not English to develop language skills for their personal, professional, and academic lives. Through a six-semester sequence of reading, writing, grammar, and oral communication courses, students learn in lecture classes and attend one hour of lab. They read extensively from our Extensive Reading Library collection, use technology to enhance learning, enjoy rich cultural diversity in each class, and learn from intellectually stimulating material. The advanced level courses are degree applicable and transferable. The ESL Program provides a secure language foundation to prepare students for professional or academic training in English.

In addition, the ESL Department at Las Positas College offers tuition-free, noncredit courses designed to help students become proficient in English. Most classes in the ESL Department are mirrored and can be taken for credit or noncredit.

## ENGLISH AS A SECOND LANGUAGE COURSES

### ESL 23 - Advanced Grammar

#### 3 units

This is a one semester advanced grammar course for academic purposes. The course focuses on sentences, clauses, and phrases, verb tenses and forms, auxiliary verbs and modals, and grammar analysis primarily to enhance reading comprehension. Students are advised to enroll concurrently in ESL 23 and ESL 24 or 25. 54 hours lecture. Transfer: CSU.

**Prerequisite:** ESL 120B with a minimum grade of P or NESL 220B with a minimum grade of P and ESL 121B with a minimum grade of P or NESL 221B with a minimum grade of P or placement through the ESL assessment process.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ESL 24 - Advanced Reading and Composition I

#### 6 units

This is the first semester of a one-year advanced reading and writing course for academic purposes. Emphasis is on critical reading techniques and writing expository essays as well as on grammar and vocabulary development. 108 hours lecture, 18 hours laboratory. Transfer: CSU, UC\*. \* *ESL 24 & 25 combined: maximum UC credit, 8 units.*

**Prerequisite:** ESL 121B with a minimum grade of P or NESL 221B with a minimum grade of P or placement through the ESL assessment process.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ESL 25 - Advanced Reading and Composition II

#### 6 units

This is the second semester of a one-year reading and writing course for academic purposes. Emphasis is on critical reading and techniques of exposition, analysis, and argumentation. 108 hours lecture, 18 hours laboratory. Transfer: CSU, UC\*. \* *ESL 24 & 25 combined: maximum UC credit, 8 units.*

**Prerequisite:** ESL 24 with a minimum grade of C or placement through the ESL assessment process.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ESL 26 - Advanced Editing

#### 3 units

This course is designed to increase students' awareness of their own use of written language and give them practice in editing strategies which will enable them to use linguistic forms accurately, meaningfully and appropriately in written expression. Students are advised to enroll concurrently in ESL 26 and ESL 24 or 25. 54 hours lecture. Transfer: CSU

**Prerequisite:** ESL 120B with a minimum grade of P or NESL 220B with a minimum grade of P and ESL 121B with a minimum grade of C or NESL 221B with a minimum grade of C or placement through the ESL assessment process.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ESL 100 - Beginning Spelling for English Language Learners

#### 1 unit

This is a one semester beginning spelling class, designed to enable English language learners to recognize and use beginning sound/spelling patterns in English, develop an understanding of the sounds and symbols of English, including open/closed syllables, short and long vowel sounds, consonant and consonant cluster sounds, as well as the spelling of homophones and other problem words in everyday English. The course will also focus on basic dictionary skills to improve student autonomy. 18 hours lecture.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

### ESL 110 - Beginning Vocabulary Skills for English Language Learners

#### 1 unit

This is a beginning level vocabulary skills class, designed to enable English language learners to improve language proficiency by learning new vocabulary and developing vocabulary-building skills. The class will focus on the 0-1000 most common words in English, dictionary skills, and beginning morphology including prefixes, suffixes and roots. 18 hours lecture, 18 hours laboratory.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

### ESL 113 Speaking and Listening Fluency for Academic and Professional Purposes

#### 2 units

This is an oral communication course that will enable students to develop advanced speaking and listening fluency for academic and professional purposes. ESL 113 will enable students to fluently use linguistic forms accurately, meaningfully and appropriately, emphasizing academic and professional discourse. Students will practice listening and responding to academic lectures and presentations like TED Talks, including note-taking, summarizing, and other forms of critical analysis. Speaking practice will emphasize advanced rhetorical strategies through group discussions, debates, impromptu speeches and oral presentations and cultural norms in academic and professional contexts. It is the fifth and highest level of the ESL Speaking and Listening Fluency Pathway. 36 hours lecture, 18 hours laboratory.

**Prerequisite:** ESL 123 with a minimum grade of P or NESL 223 with a minimum grade of P or ESL 126 with minimum grade of P or NESL 226 with a minimum grade of P.

**Enrollment Limitation:** Placement into Advanced ESL course through the ESL Assessment Process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 115 - Intermediate Vocabulary Skills for English Language Learners

### 1 unit

This is an intermediate level vocabulary skills class, designed to enable English language learners to improve language proficiency by learning new vocabulary and developing vocabulary-building skills. The class will focus on the 1000-2000 most common words in English, dictionary skills, and intermediate morphology including prefixes, suffixes and roots. 18 hours lecture.

**Prerequisite:** NESL 231B with a minimum grade of P or ESL 131B with a minimum grade of P or placement into intermediate ESL through the ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 120A - Intermediate Grammar for Reading and Writing

### 3 units

This is the first semester of a one-year course in intermediate grammar for academic writing and reading designed to enable students to identify, comprehend, and use linguistic forms accurately, meaningfully and appropriately in reading and writing. The course focuses on types of sentences, clauses, and phrases, word order, verb forms, verb tenses, and on the connection between vocabulary and grammar. Students are advised to enroll concurrently in ESL 120A and 121A, and 123 or 126. 54 hours lecture.

**Prerequisite:** NESL 230B with a minimum grade of P or ESL 130B with a minimum grade of P or placement through the ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 120B - High-Intermediate Grammar for Reading and Writing

### 3 units

This is the second semester of a one-year course in intermediate grammar for academic writing and reading designed to enable students to use linguistic forms accurately, meaningfully and appropriately in written expression. The course focuses on types of sentences, clauses, phrases, word order, verb forms, verb tenses, and on the connection between vocabulary and grammar. This course also emphasizes analyzing grammar and meaning and detecting and correcting grammatical errors. Students are advised to enroll concurrently in ESL 120B and 121B, and 123 or 126. 54 hours lecture.

**Prerequisite:** NESL 220A with a minimum grade of P or ESL 120A with a minimum grade of P or placement through the ESL assessment process.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## ESL 121A - Intermediate Reading and Writing

### 6 units

This is the first semester of a one-year course in intermediate academic writing and reading. Classes will focus on writing sentences, paragraphs and compositions, developing strategies for reading comprehension and flexibility, on interactive reading, and on academic vocabulary development. Students will develop cultural understanding and fluency through a variety of academic writing and reading tasks. Students are advised to enroll concurrently in ESL 120A and 121A, and 123 or 126. 108 hours lecture, 18 hours laboratory.

**Prerequisite:** NESL 231B with a minimum grade of P or ESL 131B with a minimum grade of P or placement through ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 121B - High-Intermediate Reading and Writing

### 6 units

This is the second semester of a one-year course in intermediate academic writing and reading. Classes will focus on writing sentences, paragraphs and compositions, developing strategies for reading comprehension and flexibility, on interactive reading, and academic vocabulary development. Students will develop cultural understanding and fluency through a variety of academic writing and reading tasks. Students are advised to enroll concurrently in ESL 120B and 121B, and 123 or 126. 108 hours lecture, 18 hours laboratory.

**Prerequisite:** NESL 221A with a minimum grade of P or PESL 121A with a minimum grade of P or placement through ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 123 - Intermediate Oral Communication

### 2 units

This is an intermediate level oral communication course. This course will enable students to use linguistic forms accurately, meaningfully and appropriately, emphasizing academic listening and speaking skills: listening and speaking in small groups, listening to short lectures on academic topics, learning academic vocabulary and expressions, making presentations on new topics. 36 hours lecture, 18 hours laboratory.

**Prerequisite:** ESL 130B with a minimum grade of P or ESL 131B with a minimum grade of P or ESL 133 with a minimum grade of P or placement through the ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 126 - Intermediate Pronunciation and Fluency

### 2 units

Focused practice on recognizing and producing individual speech sounds, stress patterns, rhythm and intonation patterns, and grammatical signals through activities such as oral presentations, role play, authentic dialogue, and reading presentations. 36 hours lecture, 18 hours laboratory.

**Prerequisite:** ESL 130B with a minimum grade of P or ESL 131B with a minimum grade of P or ESL 136 with a minimum grade of P or placement through ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 130A - Beginning Grammar for Reading and Writing

### 3 units

This is the first semester of a one-year course in beginning grammar for academic purposes designed to enable students to understand and use English accurately, meaningfully and appropriately. The course focuses on the connection between vocabulary and grammar, simple and compound sentences, phrases, verb forms, and verb tenses, especially simple present, simple past, and present progressive. Students are advised to enroll concurrently in ESL 130A and 131A, and 133 or 136. 54 hours lecture.

**Recommended Course Preparation:** Placement through the ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 130B - High-Beginning Grammar for Reading and Writing

### 3 units

This is the second semester of a one-year course in beginning grammar for academic purposes designed to enable students to identify and use linguistic forms accurately, meaningfully and appropriately in written expression. The course focuses on simple and compound sentences, word order, verb tenses: simple present, past, and future as well as present and past progressive, verb forms, modals, phrases, and vocabulary development. Students are advised to enroll concurrently in ESL 130B and 131B, and 133 or 136. 54 hours lecture.

**Prerequisite:** NESL 230A with a minimum grade of P or ESL 130A with a minimum grade of P or placement through the ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

Focused practice on recognizing and producing individual speech sounds, stress patterns, rhythm and intonation patterns, and grammatical signals through activities such as oral presentations, role play, authentic dialogue, and presentations. Students will focus on developing listener friendly pronunciation. Course content includes individual as well as group work. 36 hours lecture, 18 hours laboratory.

**Recommended Course Preparation:** Placement through the ESL assessment process.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## ESL 131A - Beginning Reading and Writing

### 6 units

This is the first semester of a one-year course in beginning academic writing and reading. Classes will focus on writing simple and compound sentences in short paragraphs, on developing strategies for increasing reading comprehension and flexibility, on interactive reading, and on developing academic vocabulary. Students will develop cultural understanding and fluency through a variety of writing and reading tasks. Students are advised to enroll concurrently in ESL 131A and 130A, and 133 or 136. 108 hours lecture, 18 hours laboratory.

**Recommended Course Preparation:** Appropriate skill level demonstrated through the ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 131B - High-Beginning Reading and Writing

### 6 units

This is the second semester of a one-year course in beginning academic writing and reading. Classes will focus on writing simple, compound, and complex sentences in structured paragraphs, on developing strategies for increasing reading comprehension and flexibility, on interactive reading, and on developing academic vocabulary. Students will develop cultural understanding and fluency through a variety of writing and reading tasks. Students are advised to enroll concurrently in ESL 131B and 130B, and ESL 133 or 136. 108 hours lecture, 18 hours laboratory.

**Prerequisite:** NESL 231A with a minimum grade of P or ESL 131A with a minimum grade of P or placement through ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 133 - Beginning Oral Communication

### 2 units

This is a beginning oral communication course. This course will enable students to use English accurately, meaningfully and appropriately, emphasizing conversational skills: listening and speaking in small groups, using new grammar structures orally, learning new words and expressions, comprehending and using idiomatic expressions. 36 hours lecture, 18 hours laboratory.

**Recommended Course Preparation:** Placement through the ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## ESL 136 - Beginning Pronunciation and Fluency

### 2 units



# ENVIRONMENTAL SCIENCE

## ENVIRONMENTAL SCIENCE

The Environmental Science program is a science and math based, multidisciplinary program focusing on the interaction of humans and the natural environment. The core requirements and elective courses for the Environmental Science major will prepare students to contribute, both personally and professionally, to the goal of creating a sustainable future.

### Programs of Study

Degrees:

- AS – Environmental Science

### Career Opportunities

Career opportunities, with further study, students may pursue careers in environmental science include: agriculture and natural resource engineers, animal and plant scientists, geoscientists, marine scientists, environmental compliance inspectors, environmental health specialists, environmental technicians, wildlife managers, forestry management specialists, horticulturalists, waste management specialists, and urban planners. In addition to the career options listed above, graduates in environmental science will also find work in business and industry areas not traditionally associated with the environment as sustainability becomes a necessary component of public and private sectors of the economy.

## ENVIRONMENTAL SCIENCE ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Environmental Science is a multi-disciplinary program which provides the scientific foundation for upper division coursework and career positions in environmental Science. Classes feature a broad background of preparation in math and science in such associated disciplines as mathematics, geology, physics, chemistry, biology, as well as economics.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze natural phenomena using appropriate mathematical and computational tools employed in the physical and biological sciences.
- Analyze natural phenomena using fundamental scientific principles in the physical and biological sciences.
- Conduct a literature search, identify and evaluate legitimate sources, and clearly communicate the results.
- Perform scientific experiments, mathematically analyze the data, and evaluate the results.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (44 Units)

Prefix #	Title	Units
BIO 1A	General Botany	5
BIO 1B	General Zoology	5
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
ECON 1	Principles of Microeconomics	3
EVST 5	Energy and Sustainability	3
EVST 5L	Energy and Sustainability Laboratory	1
GEOL 1	Physical Geology	3
GEOL 1L	Physical Geology Laboratory	1

MATH 1	Calculus I	5
PHYS 2A	Introduction to Physics I	4
PHYS 2B	Introduction to Physics II	4

### Total Units for the Major: 44

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

# ENVIRONMENTAL STUDIES

## ENVIRONMENTAL STUDIES

The degree program in Environmental Studies is a multidisciplinary program which provides students the academic foundation for understanding the interaction of humans and the natural environment from scientific, technological, political, environmental, social, and economic perspectives. Accordingly, this program features a diverse array of classes designed for students transferring to a specialized program in environmental studies at many four year institutions. In completing the AA degree, students may study geology, geography, ecology, biology, chemistry, mathematics, philosophy, sociology, ethics, political science, and economics, as well as energy and sustainability.

### Programs of Study

#### Degrees:

- AA – Environmental Studies

#### Career Opportunities

With further study, career opportunities include environmental planners, and environmental consultants as well as employment in related areas such as water, air, and forestry resource management, sustainable finance, energy auditing, transportation analysis, waste management, urban planning, sustainable construction, environmental impact analysis, and environmental remediation. Environmental studies graduates also work in fields not traditionally associated with the environment as sustainability becomes a necessary component of both public and private sectors of the economy.

## ENVIRONMENTAL STUDIES ASSOCIATE OF ARTS (AA)

### About the Program

The Associate of Arts in Environmental Studies is a multi-disciplinary program which provides students the academic foundation for understanding the scientific and technological basis of energy technology, as well as the political, social, and economic factors that underlie energy policy choices. This transferable program features a diverse array of classes in the degree pattern from the natural and physical sciences in such associated disciplines as geology, geography, ecology, chemistry, statistics, philosophy, and economics. Students can further expand this foundation by selecting electives from other disciplines such as anthropology and political science.

### Career Opportunities

Career opportunities include Environmental Planner, Environmental Consultants, and Greenhouse Gas Emissions Permitting Consultants. Graduates will also have the potential to specialize in related areas such as water, air and forestry resources management, finance, energy and transportation analysis, waste management, low impact construction, and environmental remediation.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze natural phenomena using fundamental scientific principles in the physical and biological sciences.
- Conduct a literature search, identify and evaluate legitimate sources, and clearly communicate the results.
- Construct arguments for environmental policy based on a sociopolitical and scientific understanding of human interactions with the environment.
- Perform scientific experiments, analyze the data, and evaluate the results.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (31 Units)

Prefix	#	Title	Units
BIO	30	Introduction to College Biology	4
BIO	40	Humans and the Environment	3
CHEM	31	Introduction to College Chemistry	4
		or	
CHEM	6	Environmental Chemistry	4
ECON	1	Principles of Microeconomics	3
EVST	5	Energy and Sustainability	3
EVST	5L	Energy and Sustainability Laboratory	1
GEOG	1	Introduction to Physical Geography	3
GEOL	1	Physical Geology	3
PHIL	2	Ethics	3
STAT	C1000	Introduction to Statistics	4

#### List A: Select Two (6-8 Units)

Prefix	#	Title	Units
ANTR	1	Biological Anthropology	3
ANTR	2	Introduction to Archaeology	3
ANTR	3	Cultural Anthropology	3
BIO	60	Marine Biology	4
BIO	70	Field Biology	3
GEOG	15	Introduction to GIS	3
GEOL	2	Historical Geology	4
GEOL	5	Environmental Geology: Hazards & Disasters	3
GEOL	7	Environmental Geology: Resources, Use Impact & Pollution	3
GEOL	12	Introduction to Oceanography	3
HUMN	6	Nature and Culture	3
POLS	C1000	American Government and Politics	4
POLI	12	Introduction to California State and Local Government	3
SOC	5	Introduction to Global Studies	3
		or	
GS	1	Introduction to Global Studies	3
NTRN	1	Introduction to Nutrition Science	3

#### Total Units for the Major: 37 -39

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## ENVIRONMENTAL STUDIES COURSES

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### EVST 5 - Energy and Sustainability

#### 3 units

Introduction and exploration of Energy production, utilization, management, and the effects on society and the environment. This course will also compare and contrast current and future renewable and non renewable methods of energy generation, auditing, and conservation. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### EVST 5L - Energy and Sustainability Laboratory

#### 1 unit

This course is designed to give students interested in environmental studies and sustainability a hands-on laboratory experience. Students will explore traditional and renewable energy sources and storage. They will learn about electricity, heat transfer, different kinds of radiation, home energy audits, and laboratory safety. The course is designed to accompany EVST 5 Energy and Sustainability. 54 hours laboratory. Transfer: CSU, UC; Cal-GETC: 5C.

**Prerequisite:** EVST 5 with a minimum grade of C (May be taken concurrently).

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

# ETHNIC STUDIES

## ETHNIC STUDIES

Ethnic Studies is the interdisciplinary study of the unique experiences and histories of major American racial ethnic groups. Rooted in social justice and anti-racist tradition, Ethnic Studies critically analyzes the current issues facing communities of color and the intersection of racial ethnic identities with other forms of social identity such as class, sexuality, religion, indigeneity, and immigration status.

## ETHNIC STUDIES COURSES

### ETHS 1 - Introduction to Ethnic Studies

#### 3 units

This course introduces students to the interdisciplinary approach of Ethnic Studies and its major concepts and analyses. The course examines the histories, current issues, and unique lived experiences of four historically defined racialized American groups: Native Americans, African Americans, Asian Americans, and Latinx Americans. The course will examine major cases of struggle, solidarity, and resistance while engaging in current justice and equity movements focused on dismantling white supremacy, colonialism, imperialism, and other forms of oppression targeting communities of color. The course also focuses on the intersection of racial and ethnic identities with other forms of social identity, such as class, gender, sexuality, religion, indigeneity, and immigration status. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC. Cal-GETC: 4.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ETHS 5 - Psychology of Race and Identity

#### 3 units

This course is an introduction to the impact of race and ethnicity on identity in the United States, which focuses on how these influence human behavior and shape one's understanding of the world around them. We will study a variety of topics related to race, ethnicity, social and cultural group developmental norms and the extent of influence these norms may have on an individual's worldview. This course seeks to strengthen diversity awareness and knowledge by engaging in difficult discussions surrounding race and identity. This course will review a broad range of theories and research findings regarding race and ethnicity's influence on human behavior and cognitive process. Topics covered include stereotypes, prejudice, discrimination, racism, the intersection between race, ethnicity and other forms of oppression, privilege, and identity development. Students may receive credit for ETHS 5 or PSYC 21, but not both. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4, 6.

**Recommended Course Preparation:** PSYC C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ETHS 6 - Introduction to Race and Ethnicity

#### 3 units

Racial and ethnic relations in the United States. Examines the cultural, political, and economic practices and institutions that support or challenge racism, racial and ethnic inequalities, as well as patterns of interaction between various racial and ethnic groups. Students who have completed, or are enrolled in, SOC 3 may not receive credit. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4, 6; C-ID# SOCI 150.

**Recommended Course Preparation:** SOC 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ETHS 10 - Introduction to African American and Black Studies

#### 3 units

This course introduces students to the interdisciplinary approach of African American and Black Studies and its major concepts and analyses. African American Studies is unique as an academic discipline in that it defines and redefines the lives of African peoples from their own perspectives. By relying on social justice and the anti-racist tradition, the course critically examines the histories, current issues, and unique lived experiences of people of African ancestry in the United States and the diaspora along with the intersection of racial and ethnic identities with other forms of social identity such as class, gender, sexuality, religion, indigeneity, and immigration status. The values, experience, and cultural contributions of Black/African American individuals in the United States will be identified, examined, and authenticated. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4, 6.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ETHS 20 - Introduction to Asian American Studies

#### 3 units

This course introduces students to the interdisciplinary approach of Asian American Studies and its major concepts and analyses. By relying on social justice movement and the anti-racist tradition, the course critically examines the diverse histories and contemporary social, cultural, and political experiences of Asian Americans in the United States with an emphasis on the intersectionality of racial and ethnic identities with other forms of social identity such as class, gender, sexuality, religion, indigeneity, and immigration status in the contexts of U.S. imperialism and colonialism, urban and suburbanization, labor, leisure, citizenship, community activism, and identity formation. The course also introduces students to the key scholarly works, theories, and frameworks that inform the field of Asian American Studies and considers the political stakes of academic research on Asian American communities. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ETHS 30 - Introduction to Chicanx and Latinx Studies

#### 3 units

This course introduces students to the interdisciplinary approach of Chicanx and Latinx Studies and its major concepts and analyses. By relying on social justice and anti-racist tradition, the course examines the histories, the current issues, and the unique lived experiences of Chicanx and Latinx Americans along with the intersection of racial and ethnic identities with other forms of social identity such as class, gender, sexuality, religion, indigeneity, and immigration status. The relationships between distinct Chicanx and Latinx communities and identities, historical legacies, contemporary issues, and their impact, and socio-political and economic institutions and their effects on the Chicanx and Latinx communities are analyzed. The values, leadership, activism, and contributions of Chicanx and Latinx peoples in the United States are also examined. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4, 6.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

### ETHS 40 - Introduction to Native American Studies

#### 3 units

This course introduces students to the interdisciplinary approach of Native American Studies and its major concepts and analyses. A critical lens will

be employed to understand the various ways in which Native communities have fought, struggled, and survived settler colonialism. By relying on social justice and anti-colonial tradition, the course examines the histories, current issues, and the unique lived experiences of Native Americans and the intersection of racial and ethnic identities with other forms of social identity such as class, gender, sexuality, religion, and indigeneity. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

# FILM STUDIES

## FILM STUDIES

Film Studies at Las Positas College offers an interdisciplinary approach to studying film history, film analysis, and film production itself. Students can choose from two programs: an AA or a Certificate of Achievement in Film Studies. Depending on their interests, Film Studies students can explore film's historical development, film photography, acting for film, intersections between film and theater, music of great film composers, multimedia reporting, film theory, as well as major global cinema traditions and directors.

### Programs of Study

#### Degrees:

- [AA – Film Studies](#)

#### Certificates of Achievement:

- [Film Studies](#)

#### Career Opportunities

Film Studies courses prepare those interested in majoring and/or working in fields such as Film, Television, Theater, Multimedia Studies, Liberal Arts, Cultural Studies, or Humanities.

## FILM STUDIES ASSOCIATE OF ARTS (AA)

### About the Program

The Film Studies AA degree is an LPC program designed to offer students an introduction to the history, analysis, and art of filmmaking. Students will learn about the development of film as an art form, cinematic language, the impact of film on modern media and contemporary culture, and various approaches to film criticism. Depending on their interests, this AA also provides students with the chance to explore basic film production, acting for film, the intersections between film and theater, music of great film composers, multimedia reporting, as well as major global cinema traditions and directors. Film Studies courses prepare those interested in majoring and/or working in fields, such as Film, Theater, Multimedia Studies, Liberal Arts, Interdisciplinary Studies, Cultural Studies, or Humanities.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze film form and content using the major approaches of film criticism.
- Create a short film, incorporating general knowledge of film production (e.g. narrative, mise-en-scene, cinematography, acting, editing, and film sound).
- Describe the historical development of filmmaking and identify major historical film styles.
- Describe the impact of film on modern media and culture.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (6 Units)

Prefix #	Title	Units
HUMN 2	Introduction to Film Studies	3
PHTO 58	Introduction to Videography	3

#### List A: Select One (3 Units)

Prefix #	Title	Units
JAMS 1	Introduction to Mass Communications	3

JAMS 2	Introduction to Media	3
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#### List B: Select Three (9 Units)

Prefix #	Title	Units
FLMS 5	Introduction to Film Editing	3
HUMN 4	Global Cinemas	3
JAMS 23	Multimedia Reporting	3
KIN 3	Sports in Films & Documentaries	3
MUS 22A	Scoring for Film and Multimedia 1	3
MUS 22B	Scoring for Film and Multimedia 2	3
MUS 34	Music in Film	3
PHTO 50	Introduction to Photography	3
PHTO 69	Intermediate Videography	3
SOC 12	Popular Culture	3
THEA 1A	Theory/Practice of Acting I	3
THEA 11	Stage to Screen	3

#### Total Units for the Major: 18

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## FILM STUDIES CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Film Studies Certificate of Achievement is an LPC program designed to offer students an introduction to the history, analysis, and art of filmmaking. Students will learn about the development of film as an art form, cinematic language, the impact of film on modern media and contemporary culture, and various approaches to film criticism. Depending on their interests, this Certificate of Achievement also provides students the chance to explore basic film production, acting for film, the intersections between film and theater, music of great film composers, multimedia reporting, as well as major global cinema traditions and directors. Film Studies courses prepare those interested in majoring and/or working in fields such as Film, Theater, Multimedia Studies, Liberal Arts, Interdisciplinary Studies, Cultural Studies, or Humanities.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze film form and content using the major approaches of film criticism.
- Create a short film, incorporating general knowledge of film production (e.g. narrative, mise-en-scene, cinematography, acting, editing, and film sound).
- Describe the historical development of filmmaking and identify major historical film styles.
- Describe the impact of film on modern media and culture.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)



**Required Core: (6 Units)**

Prefix	#	Title	Units
HUMN	2	Introduction to Film Studies	3
PHTO	58	Introduction to Videography	3

**List A: Select One (3 Units)**

Prefix	#	Title	Units
JAMS	1	Introduction to Mass Communications	3
JAMS	2	Introduction to Media	3

**List B: Select Three (9 Units)**

Prefix	#	Title	Units
FLMS	5	Introduction to Film Editing	3
HUMN	4	Global Cinemas	3
JAMS	23	Multimedia Reporting	3
KIN	3	Sports in Films & Documentaries	3
MUS	22A	Scoring for Film and Multimedia 1	3
MUS	22B	Scoring for Film and Multimedia 2	3
MUS	34	Music in Film	3
PHTO	50	Introduction to Photography	3
PHTO	69	Intermediate Videography	3
SOC	12	Popular Culture	3
THEA	1A	Theory/Practice of Acting I	3
THEA	11	Stage to Screen	3

**Total Units: 18****FILM STUDIES COURSES**

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**FLMS 5 - Introduction to Film Editing****3 units**

This course introduces students to the fundamentals of digital editing for short films and videos. Students will learn about the history of film and video editing, important theories for analyzing editing, and various approaches to and styles of editing. Students will also learn about and practice using computers to edit film and video based on key digital editing concepts and technical elements. 36 hours lecture, 54 hours laboratory. ADGE: 3; Transfer: CSU, UC.

**Recommended Course Preparation:** PHTO 58 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**FLMS 7 - Introduction to Film Editing****3 units**

This course introduces students to the development of scripts and screenplays for narrative film and video, both fictional and non-fictional. Students will learn the essentials of story creation, narrative screenplay structure, characterization, pacing, conflict, and tension, as well as technical screenplay formatting. Students will analyze influential films and screenplays to better understand various successful approaches. 54 hours lecture. ADGE: 3; Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# FIRE SERVICE TECHNOLOGY

## FIRE SERVICE TECHNOLOGY

Las Positas College Fire Service Technology core curriculum is aligned with the National FESHE (Fire and Emergency Services Higher Education) 2018 model Fire Service curriculum, in addition several course offerings provide entry level industry certificates from the Office of State Fire Marshal, State Fire Training Division. The Associate of Science Degree program focuses on both the technical training and the general education course work required for a degree. This program will prepare completers to enter gainful employment in the fire industry the fire technology program provides educational courses that prepare students to enter the field of fire technology as a firefighter. The program supports working partnerships with county and city fire departments forming a regional training center.

### About Las Positas FIRE Academy-ARTP (Approved Regional Training Program)

Las Positas College Regional Fire Academy is an accredited Regional Training program (ARTP) as designated by the Office of the California State Fire Marshal (CSFM). As an ARTP, Las Positas College Regional Fire Academy is authorized to deliver a CSFM Accredited Fire Fighter I Academy and a full suite of CSFM courses leading advanced levels of certification. In addition, Las Positas College Regional Fire Academy is authorized by CSFM to deliver Fire Fighter I certification examinations in support of CSFM's accreditation by the International Fire Service Accreditation Congress (IFSAC) and the National Board on Fire Service Professional Qualifications (Pro Board).

The Las Positas College Regional Fire Academy is an accredited California State Fire Marshal program providing certificates from State Fire Training (SFT) and the National Wildfire Coordinating Group (NWCG). This program and other similar programs statewide are intended to provide an educated recruit base for Fire Departments in the state of California.

This program is designed to meet the dynamic challenges of fire department needs for pre-service recruits in the 21st century and enabling students to successfully become employed by fire departments throughout the state of California and within the Alameda County Community College District's service area. Las Positas College Fire Academy graduates are employed in every Fire Department in Alameda County and many departments in California as well as out of state.

The program goal/objective of the Fire Academy is to provide an academic, behavioral, physical, and manipulative skills base to enable a student upon graduation to successfully compete for an entry Firefighter position and to complete a departments probationary requirements. In order to maintain accreditation, the Las Positas College Fire Academy is reviewed by the California State Fire Marshal (CSFM ARTP Accredited Programs) and members of the California Fire Technology/Academy Directors Association every 3 years from the initial date of accreditation and 5 years thereafter.

## Programs of Study

### Degrees:

- [AS – Fire Officer Leadership and Management](#)
- [AS – Fire Service Technology](#)

### Certificates of Achievement:

- [Company Officer](#)
- [Fire Academy - Fire Suppression](#)
- [Fire Prevention](#)
- [Fire Service Technology](#)

### Career Opportunities

Career opportunities provided through the Fire Service Technology Program include Volunteer / Reserve Firefighter, Seasonal Wildland Firefighter, Full Time Professional Firefighter, Firefighter / EMT, Firefighter / Paramedic, Fire Inspector or Code Enforcement Officer, Fire Cause and Origin Investigator and State Certified Fire Officer which is desired for promotion to a Company Officer in most Fire Service Agencies.

## FIRE OFFICER LEADERSHIP AND MANAGEMENT ASSOCIATE OF SCIENCE (AS)

### About the Program

The target audience for our Fire Officer Leadership and Management Degree is working Firefighters who hold Firefighter 1 and Firefighter 2 certifications and are looking to promote to the rank of Lieutenant/Captain of Fire or above. There are many options to completing this degree which may include: Credit by prior learning, credit by work experience, and credit by examination, in addition attending DE or Face-to-Face classes. Here is a brief overview of our AS-FOLM degree: A Fire Officer is a mid-level supervisor who performs both supervisory and first-line managerial functions who has met all the job performance and certification requirement of Fire Officer I as defined in NFPA 1021, Standard for Fire Officer Professional Qualifications. Additionally, this individual has satisfied all the requirements in the Company Officer Certification Track with State Fire Training. Graduates of LPC FOLM AS Degree should be able to perform the following duties germane to the profession: 1. Evaluate member job performance; 2. Prepare a project or divisional budget, news releases, and/or new policy or changes in existing policies; 3. Conduct inspections to identify hazards and address violations, and conduct fire investigations to determine origin and preliminary causes; 4. Supervise multi-unit emergency operations, deploy assigned resources, and develop and conduct post-incident analysis; 5. Review injury, accident, and health exposure reports, identify unsafe work environments or behaviors, and take approved action to prevent their re-occurrence.

### Career Opportunities

Company Officer Lieutenant or Captain or Fire Battalion Chief

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate interpersonal, communication and conflict resolution skills encountered in Fire and Emergency Services organizations.
- Identify and examine current and emerging concepts/practices in Fire and Emergency Services Organizations.
- Demonstrate foundational administrative, operational and HR responsibilities of a first line supervisor in a Fire and Emergency Services.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (20 Units)

Prefix	#	Title	Units
BUSN	87	Organizational Management and Leadership	3
FST	8	Fire Strategy and Tactics	3
FST	20	CO 2A Human Resource Management for Company Officers	2.5
FST	21	CO 2B General Administrative Functions for Company Officers	1.5
FST	22	CO 2C Fire Inspections and Investigation for Company Officers	2.5
FST	23	CO 2D All - Risk Command Operations for Company Officers	2.5
FST	24	CO 2E Wildland Incident Operations for Company Officers	2.5
FST	25	Instructor 1	2.5

### Total Units for the Major: 20

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College.*

In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## FIRE SERVICE TECHNOLOGY ASSOCIATE OF SCIENCE (AS)

### About the Program

The main focus of the Fire Service Technology Program is to prepare our students for ENTRY level positions with Municipal, State, and Federal Fire Service agencies using a combination of training and education as our main foundation. The Associate Degree incorporates the standardized Fire Technology curriculum identified by the offices of the California State Chancellor and State Fire Marshal. You'll learn all the guidelines and regulations to ensure both the safety of you and the public. With this curriculum, you'll be prepared for any fire-related crisis, minimizing loss of life and property on a daily basis. LPC FST technology program is aligned with FESHE National FIRE model curriculum.

### Career Opportunities

Career opportunities provided through the Fire Service Technology Program include Volunteer/Reserve Firefighter, Seasonal Wildland Firefighter, Full Time Professional Firefighter, Firefighter/EMT, Firefighter/Paramedic, Fire Inspector or Code Enforcement Officer, Fire Cause and Origin Investigator, and State Certified "Fire Officer" which is desired for promotion to a "Company Officer" in most Fire Service Agencies. Students in the Fire Service Technology Program have been very successful in finding employment in the Fire Service as "Professional Firefighters" throughout the United States due to their extensive training and knowledge that they have achieved here in comparison to the local competition of available candidates in many other states.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and apply measures to resolve problems in areas of suppression, prevention, and EMS.
- Analyze and evaluate data to solve Fire Technology problems.
- Demonstrate technical, cognitive, and psycho-motor skills necessary to achieve and maintain employment in the fire service.
- Gain knowledge safety, rescue, emergency medical operations and hazardous materials.
- Recognize the importance of ethics and professionalism within the Fire Technology field.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (19 Units)

Prefix #	Title	Units
FST 1	Fire Protection Organization	3
FST 2	Principles of Fire and Emergency Services Safety and Survival	3
FST 3	Fire Behavior and Combustion	3
FST 4	Fire Prevention	3
FST 5	Fire Protection Systems	3
FST 6	Building Construction for Fire Protection	3
FST 7	Fire Service Conditioning & Physical Agility Development	1

#### Total Units for the Major: 19

Regional Fire Academy (FST 12) is a recommended elective in order to obtain a California State Fire Marshall Firefighter 1 Certificate.

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## COMPANY OFFICER CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Company Officer Certificate of Achievement is designed for firefighters wishing to be promoted within their Fire Agencies to the rank of Lieutenant, Captain, and above. The Company Officer Certification utilizes NFPA 1021 Standard for Fire Officer Professional Qualifications (2014) and NFPA 1051 Standard for Wildland Fire Fighter Professional Qualifications (2016) to provide the qualifications for State Fire Training's Company Officer certification. \*\*Some of the courses have prerequisites that can be met in a number of ways, please contact the FST Program Coordinator\*\*

### Career Opportunities

Company Officer Lieutenant - Captain of Fire Requirement to be promoted to Chief officer or Fire Chief

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate how to implement a plan of action to deploy incident resources completing all operations to suppress a wild land fire incident.
- Demonstrate the ability to teach and deliver instruction from a prepared lesson plan utilizing instructional aids and evaluation instruments.
- Demonstrate the use of human resources to accomplish assignments of a company officer such as personnel professional evaluations and performance reviews.
- Identify conducting incident size-up, developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents.
- Identify the steps of certification in the Company Officer certification track.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (14 Units)

Prefix #	Title	Units
FST 20	CO 2A Human Resource Management for Company Officers	2.5
FST 21	CO 2B General Administrative Functions for Company Officers	1.5
FST 22	CO 2C Fire Inspections and Investigation for Company Officers	2.5
FST 23	CO 2D All - Risk Command Operations for Company Officers	2.5
FST 24	CO 2E Wildland Incident Operations for Company Officers	2.5
FST 25	Instructor 1	2.5

**Total Units: 14**

## FIRE ACADEMY - FIRE SUPPRESSION CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Las Positas College Regional Fire Academy is an accredited California State Fire Marshal program providing certificates from State Fire Training, the National Wildfire Coordinating Group and CAL Fire. This program and other similar programs statewide are intended to provide an educated recruit base for fire departments in the state of California. This program is designed to meet the dynamic challenges of fire department needs for pre-service recruits in the 21st century and enabling students to successfully become employed by fire departments throughout the state of California and within the Alameda County Community College Districts service area. The Las Positas College Fire Academy graduates are employed in every Fire Department in Alameda County and many departments in California as well as throughout the United States.

### Career Opportunities

Firefighter Trainee Firefighter Reserve Seasonal Firefighter (Cal FIRE- US Forest Service) Hand-crew- Forestry Firefighter Upon successful completion of the Academy, students will meet the training requirements for the California State Fire Marshal Firefighter I. Student will then be able to apply for the Certification after successful competition of the FF1 2013 task book and experience requirement which includes: one year as a Volunteer or Reserve firefighter or six months as an Intern/full time paid firefighter with a recognized California fire department. The California State Fire Marshal's Office has adopted a National accredited certification process, which is approved by the International Fire Service Accreditation Congress (IFSAC) and the National Board on Fire Service Professional Qualifications (Pro Board).

### Program Outcomes

Upon completion of this program, students are able to:

- Define and identify the structure, culture and expectations of entry level firefighting personnel.
- Demonstrate the ability to perform to the standard set forth by State Fire Training Firefighter 2013 skills and examination standards.
- Demonstrate the proper use of equipment, tools, skills and abilities required of an entry-level firefighter.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: (20 Units)**

Prefix #	Title	Units
FST 1	Fire Protection Organization	3
FST 12	LPC Regional FIRE Academy - Firefighter 1 and Firefighter 2	17

**Total Units: 20**

## FIRE PREVENTION CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

This certificate of achievement provides fundamental information regarding the history and philosophy of fire prevention and the organization and operation of a fire prevention bureau. Students will examine the use of codes, the identification and correction of fire hazards, the components of detection and suppression systems, and the relationship of fire prevention with fire safety education. Please note that in order for the student to be certified by state fire training as a FIRE inspector the following courses along with educational experience is needed:[http://osfm.fire.ca.gov/training/FireInspector\\_I](http://osfm.fire.ca.gov/training/FireInspector_I)

### Career Opportunities

Recipients of the Las Positas College Certificate of Achievement in Fire Prevention will be eligible to apply for positions as firefighter, firefighter/ EMT, Seasonal Firefighter, Reserve Firefighter, Student Firefighter or Fire Aide and some Fire Prevention bureaus that do not require SFT fire inspector1 certification but do require college work in Fire Service Technology with an emphasis on Fire Prevention.

### Program Outcomes

Upon completion of this program, students are able to:

- Explain the difference between fire codes and building codes and how they apply to different municipalities.
- Use and demonstrate how to properly conduct a fire inspection.
- Recognize hazardous conditions involving equipment, processes, and operations in order to verify that equipment is maintained, and processes and operations are conducted in accordance with applicable codes and standards.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: (18 Units)**

Prefix #	Title	Units
EMS 30	Emergency Medical Responder	3
FST 1	Fire Protection Organization	3
FST 3	Fire Behavior and Combustion	3
FST 4	Fire Prevention	3
FST 5	Fire Protection Systems	3
FST 6	Building Construction for Fire Protection	3

**Total Units: 18**

## FIRE SERVICE TECHNOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Fire Service Technology program prepares the student for a career in the Fire Service, through the provision of highly specialized curriculum which involves both cognitive and psychomotor applications of education and training. The necessary knowledge and skills sets of a desired educational background for an opportunity of employment or advancement into several different fire service career paths may be achieved through the successful completion of the different Fire Service Technology courses provided for in the program.

### Career Opportunities

Career opportunities provided through the Fire Service Technology Program include Volunteer / Reserve Firefighter, Seasonal Wildland Firefighter, Full Time Professional Firefighter, Firefighter / EMT, Firefighter / Paramedic, Fire Inspector or Code Enforcement Officer, Fire Cause and Origin Investigator and State Certified "Fire Officer" which is desired for promotion to a "Company Officer" in most Fire Service Agencies. Students in the Fire Service Technology Program have been very successful in finding employment in the Fire Service as "Professional Firefighters" throughout the United States due to their extensive training and knowledge that they have achieved here in comparison to the local competition of available candidates in many other states.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and apply measures to resolve problems in areas of suppression, prevention, and EMS.
- Analyze and evaluate data to solve Fire Technology problems.

- Demonstrate technical, cognitive, and psycho-motor skills necessary to achieve and maintain employment in the fire service.
- Recognize the importance of ethics and professionalism within the Fire Technology field.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (22 units)

Prefix #	Title	Units
EMS 30	Emergency Medical Responder	3
FST 1	Fire Protection Organization	3
FST 2	Principles of Fire and Emergency Services Safety and Survival	3
FST 3	Fire Behavior and Combustion	3
FST 4	Fire Prevention	3
FST 5	Fire Protection Systems	3
FST 6	Building Construction for Fire Protection	3
FST 7	Fire Service Conditioning & Physical Agility Development	1

**Total Units: 22**

## FIRE SERVICE TECHNOLOGY COURSES

Updated: August 20, 2024

### FST 1 - Fire Protection Organization

**3 units**

This course provides an overview to fire protection and emergency services, career opportunities in fire protection and related fields, culture and history of emergency services, fire loss analysis, organization and function of public and private fire protection services, fire departments as part of local government, laws and regulations affecting the fire service; fire service nomenclature, specific fire protection functions, basic fire chemistry and physics, introduction to fire protection systems, introduction to fire strategy and tactics, and life safety initiatives. 54 hours lecture. Transfer: CSU; C-ID# FIRE 100 X.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### FST 2 - Principles of Fire and Emergency Services Safety and Survival

**3 units**

This course introduces the basic principles and history related to the national firefighter life safety initiatives, focusing on the need for cultural and behavior change throughout the emergency services; assessing fire dangers and handling common fire situations; risk abatement and personal preparation for unforeseen fire emergencies; roles and responsibilities in educating the public on fire safety; development of a survival attitude using problem-solving techniques for increased situational awareness and self-reliance in an emergency. 54 hours lecture. Transfer: CSU; C-ID# FIRE 150 X.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### FST 3 - Fire Behavior and Combustion

**3 units**

Theory and fundamentals of why fires start, spread, and are controlled. An in-depth study of fire chemistry and fire physics, characteristics of materials, extinguishing agents, and fire control techniques. 54 hours lecture. Transfer: CSU; C-ID# FIRE 140 X.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### FST 4 - Fire Prevention

**3 units**

Provides fundamental knowledge relating to the field of fire prevention. Topics include history and philosophy of fire prevention and organization, organization and operation of a fire prevention bureau, use and applications fire codes and standards, plans review, fire inspections, identification and correction of fire hazards, fire and life safety education, and fire investigation. 54 hours lecture. Transfer: CSU; C-ID# FIRE 110 X.

**Recommended Course Preparation:** FST 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### FST 5 - Fire Protection Systems

**3 units**

This course provides information relating to the features of design, and operations of fire alarm systems, water-based suppression systems, special hazard fire suppression systems and water supply for fire protection, smoke and thermal detection systems. Installation, testing and maintenance of automatic or manual protection systems, water supply for sprinkler and standpipe systems, and portable fire extinguishers. 54 hours lecture. Transfer: CSU; C-ID# FIRE 120 X.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### FST 6 - Building Construction for Fire Protection

**3 units**

This course provides the components of building construction related to fire and life safety. The elements of construction and design of structures are shown to be key factors when inspecting buildings, preplanning fire operations, and operating at fire and collapse emergencies. Development and evolution of building and fire codes will be studied in their relationship to past fires and collapses in residential, commercial, and industrial occupancies. 54 hours lecture. Transfer: CSU; C-ID# FIRE 130 X.

**Recommended Course Preparation:** FST 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### FST 7 - Fire Service Conditioning & Physical Agility Development

**1 unit**

This course is an introduction to the components of physical fitness development and conditioning, with an emphasis in preparing students for the physical agility performance and testing standards required of "Emergency First Responder" Candidates entering into Police or Fire Academies. Students will be presented instruction on proper warm-up and stretching techniques, how to maintain and develop the components of fitness through increased muscular strength and muscular endurance, cardiovascular endurance and recovery, and increased flexibility and balance. Students will be introduced to Circuit Training and will also receive skills instruction on various testing parameters of the Nationally approved and recognized Certified Physical Agility Test (CPAT). Students will additionally receive instruction on various "Tools of the Trade" (i.e., Ladders, Fire Hose, SCBA) for developing proper skills in handling, lifting and carrying techniques as well as developing cardio-respiratory control and aerobic conditioning while wearing a "Self Contained Breathing Apparatus" (SCBA) under conditions of physical exertion. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter Grade



## FST 8 - Fire Strategy and Tactics

### 3 units

Fire Strategy and Tactics examines how a fire department responds to structure fires and other emergency incidents from the incident commander's viewpoint. The class examines strategies and tactics from the incident commander's viewpoint. Students are challenged with decision-making through a variety of occupancies as they utilize basic firefighting procedures and considerations. Principles of fire control, through utilization of manpower, equipment, extinguishing agents, and fire command and control procedures will be discussed and demonstrated. Using information on building construction types in fire control, pre-fire planning and the organized approach to decision making on the fire ground will be applied. The target audience for this course is second year FST students or working fire professionals who wish to promote to a supervisory role. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## FST 10 - Fire Academy Preparation

### 1 unit

This course provides an orientation to the Firefighter 1 and Firefighter 2 Academy. This course concentrates on the 10 Mandatory testable evolutions for the IFSAC and PRO Board testing for the Structural Module of a CSFM ARTP/ALA Fire Academy. This course can also be used as a bridge summer course for High School students and others wishing to learn more about the physical and psychological rigors of a Fire Academy. The intended audience is HS students looking for a summer program, or students who have completed FST 7 Fire Service Conditioning and wish to expand their knowledge of commonly used tools and equipment. 9 hours lecture, 27 hours laboratory.

**Recommended Course Preparation:** FST 7 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 11C - Standalone Firefighter I Skills Practice and Testing

### 1.5 units

This course prepares students to meet the State Fire Training (SFT) requirements for Fire Fighter I (FFI) including the capstone knowledge and skills necessary to pass. Upon successful completion of the IFSAC and Pro-Board Certification Exams at the end of the course, students will receive a pass letter from the SFT. 9 hours lecture, 54 hours laboratory.

**Prerequisite:** Completion of a Fire Academy using the Firefighter 2013 curriculum as the described by California State Fire Training and a letter from a recognized fire agency attesting to the fact that the applicant has met the aforementioned requirement. FST 11 with a minimum grade of C or completion of a Fire Academy using the Firefighter 2013 curriculum as the described by California State Fire Training and a letter from a recognized fire agency attesting to the fact that the applicant has met the aforementioned requirement.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## FST 12 - LPC Regional FIRE Academy - Firefighter 1 and Firefighter 2

### 17 units

This course provides the skills and knowledge needed for the entry-level firefighter to perform structural suppression activities, wildland fire suppression activities and hazardous materials mitigation and containment activities. This course covers topics in both Firefighter 1 and Firefighter 2 in accordance with the California State Fire Marshall 2019 Curriculum. 180 hours lecture, 378 hours laboratory. Transfer: CSU.

**Prerequisite:** EMS 30 with a minimum grade of C or a valid State of California EMT or PARAMEDIC license issued by the CA EMSA also meet this

prerequisite. FST 1 with a minimum grade of C. FST 7 with a minimum grade of C or a valid CPAT (Candidate Physical Agility Test) or a BIDDLE (Firefighter Physical Agility) test also meet this prerequisite.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## FST 13 - LPC Regional Fire Academy-Firefighter 2 Module

### 2.5 units

This course provides the skills and knowledge needed for the fire fighter to take on increased leadership roles and responsibilities pertaining to fire department communications, rescue operations, and fire and life safety initiatives, preparedness and maintenance of power tools. 27 hours lecture, 54 hours laboratory.

**Prerequisite:** Completion of a state approved ALA or ARTP Firefighter 1 academy which includes IFSAC Proboard certification testing. This may be taken concurrently with the Firefighter 1 academy with instructor approval.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 20 - CO 2A Human Resource Management for Company Officers

### 2.5 units

This course provides information on the use of human resources to accomplish assignments, evaluating member performance, supervising personnel, and integrating health and safety plans, policies, and procedures into daily activities as well as the emergency scene. This is a required course for any Firefighter within State Fire Training and certification track who is seeking promotion to the rank of Company Officer. This course follows all applicable mandates and content as identified by the CSFM State Fire Training description. 45 hours lecture. Transfer: CSU; C-ID# FIRE 200 X.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 21 - CO 2B General Administrative Functions for Company Officers

### 1.5 units

This course provides information on general administrative functions and the implementation of department policies and procedures and addresses conveying the fire department's role, image, and mission to the public. 27 hours lecture. Transfer: CSU; C-ID# FIRE 210.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 22 - CO 2C Fire Inspections and Investigation for Company Officers

### 2.5 units

This course provides information on conducting inspections, identifying hazards and addressing violations, performing a fire investigation to determine preliminary cause and securing the incident scene and preserving evidence. This course is a requirement for aspiring Firefighters seeking promotion as a company officer. 45 hours lecture. Transfer: CSU; C-ID# FIRE 220.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable



- Grading Option: Letter or Pass/No Pass

## FST 23 - CO 2D All - Risk Command Operations for Company Officers

### 2.5 units

This course provides information on conducting incident size-up; developing and implementing an initial plan of action involving single and multi-unit operations for various types of emergency incidents to mitigate the situation following agency safety procedures; conducting pre-incident planning; and develop and conduct a post incident analysis. 45 hours lecture. Transfer: CSU; C-ID# FIRE 230 X.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 24 - CO 2E Wildland Incident Operations for Company Officers

### 2.5 units

This course provides information on evaluating and reporting incident conditions, analyzing incident needs, developing and implementing a plan of action to deploy incident resources completing all operations to suppress a wildland fire, establishing an incident command post, creating an incident action plan, and completing incident records and reports. 45 hours lecture. Transfer: CSU; C-ID# FIRE 240 X.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 25 - Instructor 1

### 2.5 units

Provides skills and knowledge needed for entry-level professional instructor to perform his or her duties safely, effectively, and competently. The curriculum is based on the 2012 edition of NFPA 1041 Standard for Fire Service Instructor Professional Qualifications. At the end of this course, candidates for Instructor I certification will be able to teach and deliver instruction from a prepared lesson plan utilizing instructional aids and evaluation instruments. The Instructor I will also be able to adapt a lesson plan and complete the reporting requirements to the local jurisdiction. 45 hours lecture. Transfer: CSU; C-ID# FIRE 250 X.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 26 - Ethical Leadership for Fire and Emergency Services Instructors

### 0.5 units

This course provides the knowledge and skills needed to identify the value of ethical behavior in instructional settings, describe how ethical norms influence individual ethics, identify a personal ethical perspective and core values and how they impact communication and ethical decision making, and make an ethical decision using an ethical decision-making model, in order to assist in making ethical decisions when faced with an ethical dilemma in an instructional setting and carry out the roles and responsibilities of an SFT instructor in an ethical manner. 9 hours lecture. Transfer: CSU.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 30 - Basic Firefighter Skills and Update

### 2 units

This course is designed for currently employed and volunteer Firefighters and covers fire service topics in a classroom and manipulative setting that includes required skills maintenance and updated tactical techniques. All subjects relate to the duties and responsibilities of the fire services in order to maintain a state of readiness. Course may be repeated to cover legally mandated training and new techniques. 18 hours lecture, 54 hours laboratory.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 31 - Intermediate Firefighter Skills and Update

### 2 units

This course is designed for currently employed and volunteer Firefighters and covers Intermediate fire service topics in a classroom and manipulative setting that includes required skills maintenance and updated tactical techniques. All Intermediate subjects relate to the duties and responsibilities of the fire services in order to maintain a state of readiness. Course may be repeated to cover legally mandated training and new techniques. 18 hours lecture, 54 hours laboratory.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 32 - Advanced Hazmat and Wildland Training for Firefighters

### 2 units

This course is designed for currently employed and volunteer firefighters and covers advanced Hazmat and Wildland topics, updates, and manipulative skills. All advanced subjects relate to the duties and responsibilities of the fire services in order to maintain a state of readiness. Course may be repeated to cover legally mandated training and new techniques. 18 hours lecture, 54 hours laboratory.

**Enrollment Limitation:** Must be a graduate from an ARTP fire fighter academy, or ALA fire fighter academy, or equivalent.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 160 - Fire Apparatus Driver/Operator 1A

### 1 - 1.5 units

This course provides the knowledge and skills needed to perform preventive maintenance on and drive or operate a fire apparatus. Topics include routine tests, inspections, and servicing functions; operating, backing, maneuvering, and turning a fire apparatus under a variety of conditions; and operating all fixed systems and equipment on a fire apparatus. Fulfills the requirements for a Class C driver's license fire fighter endorsement. 18 hours of lecture, 27 hours of lab.

**Enrollment Limitation:** Students must possess a valid California driver's license.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 161 - Pumping Apparatus Operations 1B

### 1 - 1.5 units

This course provides the knowledge and skills needed to operate and perform preventative maintenance on a pumping apparatus. Topics include routine test, inspections, and serving functions; producing, hand, master and foam fire streams; relay pump operations; and supplying water to fire sprinkler and standpipe systems. 18 hours of lecture, 27 hours of lab.

**Enrollment Limitation:** Must possess a valid California driver's license with a Class C firefighter endorsement.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 162 - Wildland Fire Apparatus Operations

### 0.5 - 1 units

This course provides the knowledge and skills needed to operate and perform preventive maintenance on a wildland fire apparatus. Topics include routine tests, inspections, and servicing functions on the systems and components unique to wildland fire apparatus; operating a wildland fire apparatus; and producing an effective fire stream. 9 hours of lecture, 27 hours of lab.

**Enrollment Limitation:** Must possess a valid California driver's license with a Class C firefighter endorsement.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 163 - Fire and Emergency Services Instructor 2

### 1 - 2 units

This course provides the skills and knowledge needed for the intermediate level professional instructor to safely, effectively, and competently develop lesson plans and evaluation instruments, teach and deliver instruction, evaluate and coach other instructors, and analyze resources and formulate a program budget. 45 hours lecture.

**Prerequisite:** FST 25 with a minimum grade of C

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 164 - Fire Fighter Rescue and Rapid Intervention Crew (RIC) Operations

### 0.5 - 1 units

This hands-on course provides the knowledge and skills needed to perform fire fighter rescue to reduce fire fighter injuries and deaths. Topics include the fire fighter rescue mindset; size up, tool assembly, and softening the structure; search, assessment, air delivery, and rescue; and Rapid Intervention Crew (RIC) roles, responsibilities, strategies, and operations. 27-54 hours laboratory.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 165 - ICS 300: Intermediate Incident Command System for Expanding Incidents

### 1.5 units

This course provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in the ICS 100 and ICS 200 courses. 27 hours lecture.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 166 ICS 400: Advanced ICS for Command and General Staff Complex Incidents

### 1.5 units

This course provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in ICS 100 through ICS 300 courses, which are prerequisites for the ICS 400 course. 27 hours lecture.

**Enrollment Limitation:** Completion of the following courses: IS0100, Introduction to the Incident Command System; IS0200, Basic Incident Command System for Initial Response; ICS 300 (E/L/G0300), Intermediate Incident Command System for Expanding Incidents; IS0700, National Incident Management System, An Introduction; and IS0800, National Response Framework, An Introduction. The instructor of record will verify prerequisites prior to the first class meeting.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 167 Incident Management of the Fire Fighter Emergency

### 1 unit

This command level awareness course provides the student with the incident management terminology and methodology that is employed during a fire fighter emergency. Classroom simulations based upon case studies allow students to participate in simulated incident command positions during a fire fighter emergency. 9 hours lecture, 27 hours laboratory.

**Prerequisite:** FST 23 with a minimum grade of C or Company Officer 2D: All-Risk Command Operations.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 168 Chief Officer 3A Human Resource Management for Chief Fire Officers

### 1.5 units

This course provides students with a basic knowledge of the human resources requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for providing employee accommodation, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits and developing a measurable accident and injury prevention program. 27 hours lecture.

**Enrollment Limitation:** Meet the educational requirements for Company Officer, or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer, or seeking Fire Marshal Certification.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## FST 169 Chief Officer 3B Budget and Fiscal Responsibilities for Chief Fire Officers

### 1 unit

This course provides students with a basic knowledge of the budgeting requirements related to the roles and responsibilities of a Chief Fire Officer including developing a budget management system, developing a division or departmental budget, and describing the process for ensuring competitive bidding. 18 hours lecture.

**Enrollment Limitation:** Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **FST 170 Chief Officer 3C General Administration Functions for Chief Fire Officers**

### **1.5 units**

This course provides students with a basic knowledge of the administration requirements related to the roles and responsibilities of a Chief Fire Officer including directing a department record management system, analyzing and interpreting records and data, developing a model plan for continuous organizational improvement, developing a plan to facilitate approval, preparing community awareness programs, and evaluating the inspection program of the AHJ. 27 hours lecture.

**Enrollment Limitation:** Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **FST 171 Chief Officer 3D Command of Expanding All Hazard Incidents for Chief Fire Officers**

### **1 unit**

This course provides students with a basic knowledge of the emergency service requirements related to the roles and responsibilities of a Chief Fire Officer including developing a plan for the integration of fire services resources, developing an agency resource contingency plan, evaluating incident facilities, supervising multiple resources, developing and utilizing an incident action plan, obtaining incident information to facilitate transfer of command, developing and conducting a post-incident analysis, and maintaining incident records. 18 hours lecture.

**Enrollment Limitation:** Meet the educational requirements for Company Officer, or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer.

- Credit - Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

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# FRENCH

## FRENCH

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The French program offers primarily first-year transfer-level courses designed to prepare students to continue with their language studies in second-year. In addition, there is an emphasis on learning about the cultures of French-speaking people.

## FRENCH COURSES

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### FREN 1A - Beginning French

#### 5 units

This introductory-level course will enable students to begin speaking, reading, and writing elementary-level French and understand the spoken language. Students are introduced to concepts of grammar, vocabulary, pronunciation, and beginning verb tenses in a variety of auditory, visual, and written contexts. 90 hours lecture. Transfer: CSU, UC.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### FREN 1B - Elementary French

#### 5 units

This is the second semester of the introductory level course and will enable students to continue learning to speak, read and write elementary level French as well as to understand the spoken language. Students are introduced to concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. 90 hours lecture. Transfer: CSU, UC.

**Prerequisite:** FREN 1A with a minimum grade of C or appropriate skill level demonstrated through the assessment process.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# GEOGRAPHY

## GEOGRAPHY

Geography is the science of place and space. Geographers ask where things are located on the surface of the earth, why they are located where they are, how places differ from one another, and how people interact with the environment. There are two main branches of geography; human geography and physical geography.

Human geography is concerned with the spatial aspects of human existence – how people and their activity are distributed in space, how they use and perceive space, and how they create and sustain the places that make up the earth's surface. Human geographers work in the field of urban and regional planning, transportation, marketing, real estate, tourism and international business.

Physical geographers study patterns of weather and climate, landforms, vegetation, soils and water. They forecast the weather, manage land and water resources, and analyze and plan for forests, rangelands, and wetlands. Many human and physical geographers have skills in cartography and Geographic Information Systems (GIS) study the linkages between human activity and natural systems, and are active in the study of global warming, desertification, deforestation, loss of biodiversity, groundwater pollution, and flooding.

## Programs of Study

### Degrees:

- AA-T – Geography

## GEOGRAPHY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Greek derivation of the word geography is "earth description." Geography studies natural features such as mountain ranges, rivers, valleys, forests, deserts, and grasslands, as well as man-made features such as cities, roads, dams, and bridges. Geography is truly an integrated discipline. It helps us to understand our natural environment and its capacity to maintain life. Is this capacity of supporting human civilization unlimited? If not, how much more can we abuse our physical environment without diminishing its capacity to sustain life? Geography is central to an understanding of the international global arena and provides an exciting and challenging way to examine our planet. The Associate in Arts in Geography for Transfer is designed for prospective California State University (CSU) transfer students who are preparing for careers in the field of Geography. Completion of the Associate in Arts in Geography Transfer degree will provide a streamlined pathway for transfer to a CSU campus with a Geography or similar major. Students should consult with a counselor to determine whether or not this degree is the best option for their transfer goals.

## Career Opportunities

Geography serves as an excellent undergraduate major. City, county, and state governments are hiring geographers in the field of Geographic Information Systems (GIS), urban planning, and environmental studies because of their broad training. The national mapping division of the United States Geological Survey traditionally needs geographers in map making and its related job openings such as photo-interpretation, satellite image analysis, land use and land cover mapping. In addition, the analytical skills gained through a Geography major provide a strong foundation for graduate study in law, urban planning and architecture. Geographers with advanced degrees are also in demand in colleges and universities around the world. Students should enhance their major with a strong array of courses in the international arena, statistics, physical sciences, computer science, and basic business principles.

## Program Outcomes

Upon completion of this program, students are able to:

- Assemble and analyze spatial information (maps, data, surveys, qualitative observations, etc), using traditional and modern mapping technology methods.
- Demonstrate knowledge of global physical and environmental processes, locations and develop an appreciation of landscapes.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (7 Units)

Prefix #	Title	Units
GEOG 1	Introduction to Physical Geography	3
GEOG 1L	Introduction to Physical Geography Laboratory	1
GEOG 2	Cultural Geography	3
	or	
GEOG 5	World Regional Geography	3

### List A: Select Two (6 Units)

Prefix #	Title	Units
<b>Any Required Core course not already used</b>		
GEOG 8	Introduction to Atmospheric Science	3
GEOG 12	Geography of California	3
GEOG 15	Introduction to GIS	3

### List B: Select Two (6-7 units)

Prefix #	Title	Units
<b>Any List A course not already used</b>		
ANTR 3	Cultural Anthropology	3
GEOL 1	Physical Geology	3
STAT 1000	Introduction to Statistics	4

### Total Units for the Major: 19-20

### Additional General Education and Elective Units: 40-41

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## GEOGRAPHY COURSES

### GEOG 1 - Introduction to Physical Geography

#### 3 units

This course is a spatial study of the Earth's dynamic physical system and processes. Topics include: Earth-sun geometry, weather, climate, water, landforms, soil, and the biosphere with emphasis on spatial characteristics, change over time, interactions between environmental components, and human-environment interactions. Tools of geographic inquiry are also briefly covered; they include maps, remote sensing, Geographic Information Systems (GIS) and Global Positioning Systems (GPS). 54 hours lecture. ADGE: 4, 5; Transfer: CSU, UC; Cal-GETC: 5A; C-ID# GEOG 110, GEOG 115 (if taken with GEOG 1L).

- Credit - Degree Applicable
- Grading Option: Letter Grade

### GEOG 1L - Introduction to Physical Geography Laboratory

#### 1 unit

This course is designed to provide supplemental exercises in topics covered in physical geography lecture. Lab experience will include map analysis and interpretation, weather prognostication, landform processes and evolution, tectonics, biogeography, and habitat analysis. 54 hours laboratory. Transfer: CSU, UC; Cal-GETC: 5C; C-ID# GEOG 111, GEOG 115 (if taken with GEOG 1).

**Prerequisite:** GEOG 1 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter Grade

### GEOG 2 - Cultural Geography

#### 3 units

The course is a study of diverse human populations, their cultural origins, diffusion and contemporary spatial expressions. Topics include: demography, languages and religions, urbanization and landscape modification, political units and nationalism, and economic systems and development. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# GEOG 120.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### GEOG 5 - World Regional Geography

#### 3 units

Survey of the world's culture regions and nations as interpreted by geographers, including physical, cultural, and economic features. Emphasis on spatial and historical influences on population growth, transportation networks, and natural environments. Identification and importance of the significant features of regions. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# GEOG 125.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### GEOG 8 - Introduction to Atmospheric Science

#### 3 units

Introduction to the Earth's atmosphere: topics include atmospheric structure and composition, solar radiation and energy balances, temperature, seasonal changes, atmospheric moisture, clouds and fog, precipitation, air pressure, winds, air masses and fronts, cyclones, weather forecasting, climate and climate change. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A; C-ID# GEOG 130.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## GEOG 12 - Geography of California

#### 3 units

A thematic approach to the state's issues, processes and topics relevant to geography including climate, landforms, natural vegetation, water resources, cultural landscape, ethnic diversity, urban and agricultural regions, and the economy. This course explores the physical and human landscapes that have evolved as a result of the human-environment interface. 54 hours lecture. ADGE: 4, 5; Transfer: CSU, UC; Cal-GETC: 4, 5A; C-ID# GEOG 140.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## GEOG 15 - Introduction to GIS

#### 3 units

Study of Geographic Information Systems (GIS) science and its applications to spatial data management. Identification and acquisition of GIS data. Assessment of vector and raster systems, scale, resolution, map projection, coordinate systems, georeferencing and Global Positioning Systems (GPS). Spatial analysis and modeling with GIS. 54 hours lecture. ADGE: 4, 5; Transfer: CSU, UC; C-ID# GEOG 155.

- Credit - Degree Applicable
- Grading Option: Letter Grade



# GEOLOGY

## GEOLOGY

Geology is the study of the Earth, its features and processes. Geology affects populations worldwide through earthquakes, volcanic events, natural resource mining and management, soils, water resources, and more. Geologic areas of study include volcanoes; earthquakes and seismology; the Geologic Time Scale and the formation of the earth; petrology (rocks) and minerals; hydrology; erosion; oceanography, including beach systems; environmental geology (resources, hazards, etc.); glaciers and Ice Ages; groundwater; deserts, and extra-terrestrial planets. The Las Positas College Geology Program features lectures and laboratories for both Geology majors and non-science majors.

## Programs of Study

### Degrees:

- [AS-T - Geology](#)

### Certificates of Achievement:

- [Geology](#)
- [Geology Major](#)

### Career Opportunities

With further study, students can pursue geologic specialties which include geologic mapping, earthquakes and seismology, vulcanology, hydrology, earth resources and environmental impacts, paleontology, glaciology, petrology and mineralogy, mass wasting (landslides and slope stability), marine geology, paleoclimatology, soil science, the geology of other planets, etc. Geologic and engineering firms have geologists on staff working on geologic mapping, hazard assessment/evaluation, water resource planning, etc. At research facilities such as Sandia and LLNL, geologists work on projects such as modeling the earth's interior, studying climate change, groundwater remediation, etc. The USGS, CGS, NOAA, NASA, EPA, and the U.S. Army Corps of Engineers have geologists on staff, as do museums, colleges, and universities.

## GEOLOGY ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

### About the Program

The Las Positas College Geology program offers courses that lead to an Associate in Science in Geology for Transfer degree. The major requirements for the Associate in Science in Geology for Transfer degree align with the Intersegmental Transfer Model Curriculum (TMC) for Geology. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution.

### Career Opportunities

Geologic specialties include geologic mapping, earthquakes and seismology, vulcanology, hydrology, earth resources and acquisition/use impacts (e.g., pollution and deforestation), paleontology, glaciology, petrology and mineralogy, mass wasting (landslides and slope stability), marine geology (e.g., beaches), paleoclimatology, soil science, extra-terrestrial geology (the geology of other planets), etc. Geologists typically work in the fields of geologic planning and/or hazard evaluation or in the fields of environmental sciences and/or environmental studies, and/or for engineering companies, or for mining companies, or for various research universities or laboratories (e.g., Sandia or LLNL), or for different governmental offices such as the USGS (United States Geological Survey), CGS (California Geological Survey), NOAA (National Atmospheric and Oceanic Administration), NASA, EPA, US Army Corps of Engineers, etc.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate proficiency in basic earth processes (e.g., plate tectonics).
- Demonstrate proficiency in the evaluation and identification of basic earth materials (e.g., rocks and minerals).

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (28 Units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
CHEM	1B	General College Chemistry II	5
GEOL	1	Physical Geology	3
GEOL	1L	Physical Geology Laboratory	1
GEOL	2	Historical Geology	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5

### Total Units for the Major: 28

### Additional General Education and Elective Units: 32

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## GEOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

This Certificate of Achievement in Geology signifies that students have received basic knowledge in geological sciences and skills, which facilitate paraprofessional employment such as geology technician and geology field assistant. The certificate also provides a good foundation for continued study in the field of geology.

### Career Opportunities

This certificate is intended for lifelong learning and is not intended as a CTE certificate. It could facilitate paraprofessional employment such as geology technician and geology field assistant.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate proficiency in fundamental global earth processes (e.g., plate tectonics, earthquakes, volcanoes, etc.)
- Demonstrate proficiency with geologic analysis and/or geologic tools (e.g., unraveling the chronology of geologic events, earth materials identification/evaluation, etc.)

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: Select Four (12-14 Units)

Prefix #	Title	Units
GEOL 1	Physical Geology	3
GEOL 2	Historical Geology	4
GEOL 5	Environmental Geology: Hazards & Disasters	3
GEOL 7	Environmental Geology: Resources, Use Impact & Pollution	3
GEOL 12	Introduction to Oceanography	3
GEOL 20	Earth Science for Educators	4

### List A: Select One, unless GEOL 2 or GEOL 20 is completed: (0-1 Units)

Prefix #	Title	Units
GEOL 1L	Physical Geology Laboratory	1
GEOL 12L	Introduction to Oceanography Laboratory	1

### Total Units: 13-14

*\*Please note, if GEOL 2 or GEOL 20 is selected, List A is not required.*

## GEOLOGY MAJOR CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Geology Major Certificate of Achievement is designed for geology students working towards completing lower-division transfer courses that apply towards four-year Geology baccalaureate programs. The courses in this program satisfy lower division requirements at most 4-year universities and colleges. Students should work with academic counselors at both Las Positas and their transferring institutions with regards to the full breadth and scope of the courses that students should complete for their baccalaureate degree.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate proficiency in geologic processes and concepts (e.g., plate tectonics, earthquakes, volcanoes, landslides, hydrology, geochronology, etc).
- Demonstrate proficiency with geologic analysis and/or geologic tools (e.g., mineralogy, petrology, topography and/or geologic maps and structures, unraveling the chronology of geologic events, earth materials identification/evaluation, etc.).

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (17 Units)

Prefix #	Title	Units
CHEM 1A	General College Chemistry I	5
GEOL 1	Physical Geology	3

GEOL 2	Historical Geology	4
MATH 1	Calculus I	5

### Total Units: 17

## GEOLOGY COURSES

### GEOL 1 - Physical Geology

#### 3 units

The Earth, its materials, its internal and external processes, and its development through time. Emphasis is placed on a thorough global understanding of Plate Tectonics as a framework and foundation for subsequent geologic topics and concepts. Topics include volcanoes, earthquakes and seismology, the Geologic Time Scale and the formation of the earth, rocks and minerals, hydrology, erosion, beach systems, environmental geology, glaciation, groundwater, etc. Course content includes the historical development of key geologic concepts. This is the foundation course for almost all subsequent geology courses for both geology majors and non-majors. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A; C-ID# GEOL 100.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GEOL 1L - Physical Geology Laboratory

#### 1 unit

Laboratory course to supplement the physical geology lecture course. Introduction to the materials and techniques of geology. Includes minerals, rocks, topographic and geologic maps, structural geology, identification and interpretation of landforms, geologic time and relative age dating analysis, etc. 54 hours laboratory. Transfer: CSU, UC; Cal-GETC: 5C; C-ID# GEOL 100 L.

**Prerequisite:** GEOL 1 with a minimum grade of C (May be taken concurrently) or GEOL 5 with a minimum grade of C (May be taken concurrently) or GEOL 7 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GEOL 2 - Historical Geology

#### 4 units

An introduction to Earth's history and the life it supports with a laboratory. Subjects include geologic dating, plate tectonics, stratigraphy, fossils, biological evolution, the planet's origin and the processes that have influenced paleogeography during the past 4.6 billion years. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A, 5C; C-ID# GEOL 111.

**Recommended Course Preparation:** GEOL 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GEOL 5 - Environmental Geology: Hazards & Disasters

#### 3 units

Understanding and planning for the effects of natural hazards and disasters on the earth, the ecosystem and human populations. Content covers the basic natural hazard processes, where and why they occur, as well as considerations for environmental land-use planning. Environmental hazards studied include earthquakes, volcanoes, river systems (including floods and dams), landslides, coastal erosion, tsunamis, sinkholes, etc. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A; C-ID# GEOL 130 (if taken with GEOL 7).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **GEOL 7 - Environmental Geology: Resources, Use Impact & Pollution**

### **3 units**

Understanding how and where Earth's environmental resources are created and located, and then studying how the resources are accessed and utilized. Topics include rock and mineral resources, energy resources (including fossil fuel and non-fossil fuel resources), water (including rivers, reservoirs, groundwater, etc.), waste disposal (including water and air pollution), global climate changes (including the greenhouse effect), etc. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A; C-ID# GEOL 130 (if taken with GEOL 5).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **GEOL 12 - Introduction to Oceanography**

### **3 units**

Introduction to the oceans, the history of oceanic science, instrumentation and exploration; marine geology including plate tectonics and shoreline processes; physical and chemical properties of sea water; causes and effects of currents, tides, and waves; introduction to the basic types of marine life, the basic marine habitats and ecosystems; distribution of marine resources and the Law of the Sea. 54 hours lecture. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **GEOL 12L - Introduction to Oceanography Laboratory**

### **1 unit**

Laboratory course to supplement the oceanography lecture course. Introduction to the materials and techniques of oceanic science. Includes sea floor rocks, oceanic geography, bathymetric maps, seismic reflection, seawater physics and chemistry, beach sand, tides, waves, marine life and marine fossils, sea floor spreading rates, etc. 54 hours laboratory. Transfer: CSU, UC; Cal-GETC: 5C.

**Prerequisite:** GEOL 12 with a minimum grade of C (May be taken concurrently) .

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **GEOL 20 - Earth Science for Educators**

### **4 units**

An introduction to the essentials of Earth Science with a laboratory. Topics include the geosphere, atmosphere, hydrosphere, and solar system. This course focuses on the interactions between physical and chemical systems of the Earth such as the tectonic cycle, rock cycle, hydrologic cycle, weather and climate. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC; Cal-GETC: 5A, 5C; C-ID# GEOL 121.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# GLOBAL STUDIES

## GLOBAL STUDIES

The Global Studies program is committed to providing students with a deep understanding of human cultures, behavior, and society and a transnational understanding of the central issues facing our world today. Students will also develop cross-cultural competencies, learning to balance personal and cultural beliefs with different ways of thinking, understand and work through conflict, and navigate cross-cultural interaction in their communities, work relationships, civic life, and travel experiences. Faculty in the program support students' development of expertise in the kinds of critical thinking, reading, and writing demanded by different disciplines as well as facility with interdisciplinary thinking.

## Programs of Study

### Degrees:

- [AA-T - Global Studies](#)

### Career Opportunities

Students who take courses in the program will enjoy a broad, interdisciplinary education that will prepare them to work in diverse settings in diverse types of places, whether close to home, in major urban centers, or in other countries. Global Studies politics, government, law, international business, academics, advocacy, journalism, non-profit work, publishing, the arts, research, and more. Understanding the global dimensions of societal developments and challenges will boost students' critical thinking skills and make them valuable assets to future employers.

## GLOBAL STUDIES ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Global Studies in Associate in Arts for Transfer degree provides the student with the skills to navigate today's globalized world, where people of different cultures, nations, and world views are coming into contact more than ever before. The major will help students recognize and respond to this cultural interconnectedness through courses devoted to the study of cultures and societies, economic and political systems, geography, and language. Students will develop the skills of balancing personal and cultural beliefs with different ways of thinking, understanding and working through conflict, and increasing their comfort with cross-cultural interaction in their communities, work relationships, civic life, and travel experiences. Understanding the global dimensions of societal developments and challenges will boost students' critical thinking skills and make them valuable assets to future employers. Students completing the Associate in Arts in Transfer in Global Studies degree receive a guarantee of admission with junior status into the California State University System.

### Career Opportunities

Students who complete the interdisciplinary education provided by the Global Studies AA-T coursework will be well prepared to work in diverse settings close to home and abroad. Global Studies majors go into a variety of fields, including politics, government, law, international business, academics, advocacy, journalism, publishing, the arts, research, and much more.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply cross-cultural, transnational, and global awareness to analysis of conflicts and challenges involving race, gender, human rights, cultural differences, and economic development.
- Assess the benefits and costs of globalization to various classes, regions, nations, and ethnic groups across the globe.
- Demonstrate knowledge of world's cultures, languages, art, geography, climate, social and political systems.
- Use social scientific and humanist modes of analysis to relate and differentiate between cultures.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (6 Units)

Prefix #	Title	Units
GS 1	Introduction to Global Studies	3
	or	
SOC 5	Introduction to Global Studies	3
GS 2	Global Political, Economic, and Cultural Globalization	3

#### List A: Select Five Courses from at least Four of the Following Areas (15-19 Units)

Prefix #	Title	Units
<b>Area 1: Culture and Society</b>		
ANTR 3	Cultural Anthropology	3
HIST 2	Western Civilization since 1600	3
HIST 4	World History since 1500	3
<b>Area 2: Geography</b>		
GEOG 1	Introduction to Physical Geography	3
GEOG 2	Cultural Geography	3
GEOG 5	World Regional Geography	3
<b>Area 3: Economics</b>		
ECON 2	Principles of Macroeconomics	3
<b>Area 4: Politics</b>		
POLI 20	Comparative Government	3
POLI 25	Introduction to Political Theory	3
POLI 30	International Relations	3
<b>Area 5: Humanities</b>		
ENG 41	Modern World Literature	3
RELS 1	Religions of the World	3
SPAN 2A	Intermediate Spanish I	4
SPAN 2B	Intermediate Spanish II	4
SPAN 21	Spanish for Spanish Speakers I	5
SPAN 22	Spanish for Spanish Speakers II	5

**Total Units for the Major: 21-25**

**Additional General Education and Elective Units: 35-39**

**Total Units: 60**

*See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## **GLOBAL STUDIES COURSES**

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### **GS 1 - Introduction to Global Studies**

**3 units**

This course looks at the economic and political forces that have led to rapid changes in global interaction and culture over the past century, with special emphasis on the last twenty years. It explores the issues of nationalism, global citizenry, state violence, terrorism, the global economy, migration, the threatened environment, technology, and the role of multinational media industries on culture. Students who have completed, or are enrolled in, SOC 5 may not receive credit. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# GLST 101.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### **GS 2 - Political, Economic, and Cultural Globalization**

**3 units**

This course introduces students to the origins, current status, and future trends of major transnational issues confronting the global community. Predominant issues will focus on political, economic, and cultural globalization. Within that, topics may include population trends; economic development and inequality; basic human needs (for food, water, health care); human rights; international conflict, resource, and security concerns; cultural exchange, destruction, and creation; and environmental problems. The course also focuses on global governance, including the study of collective global responsibilities. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# GLST 102.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# GRAPHIC DESIGN AND DIGITAL MEDIA

## GRAPHIC DESIGN AND DIGITAL MEDIA

The Graphic Design & Digital Media program teaches students to apply graphic design and digital media principles to create effective communication pieces through the use of color, type, and imagery. Students learn the principles of design and composition, typography, digital image manipulation, print and webpage layout, and an array of technical skills using Adobe's Creative Suite—Illustrator, Photoshop, InDesign, and Acrobat. In the web program, students will also learn to use Dreamweaver to work with HTML and CSS. Students will not only work with the latest digital tools for creating captivating images and graphics, but will also learn how to effectively use the concepts and principles of design using colors, typography, and composition in developing their work. In both the AA and certificate program, students learn production techniques and produce client-based work for print, web and multimedia. Upon completion of the program, students will have prepared a professional-level portfolio and be ready to go out into the workforce. Degree graduates often transfer to a four-year college.

### Programs of Study

#### Degrees:

- [AA – Graphic Design](#)

#### Certificates of Achievement:

- [Digital Illustration](#)
- [Graphic Design](#)
- [Web & Interaction Design](#)

#### Career Opportunities

Students who graduate from the Graphic Design & Digital Media program can look forward to, with future experience or study, working as art directors, graphic designers, web designers, user interface designers, layout artists, and graphic artists.

## GRAPHIC DESIGN ASSOCIATE OF ARTS (AA)

### About the Program

The Associate of Arts of Graphic Design is designed to prepare students for work in the graphic design profession. The course work will prepare students to undertake a position in an advertising agency, creative services team, design studio, in-house design team, print shop, or web development firm.

### Career Opportunities

Graphic Artist; Production Artist; Graphic Designer; Visual Designer; Senior Designer; Web Designer; Freelance Designer; Art Director; Creative Director; Creative Services Manager; User Interface Designer; User Experience Designer

### Program Outcomes

Upon completion of this program, students are able to:

- Apply principles of design to effectively conceptualize, create and deliver design solutions for the intended audience.
- Critically evaluate quality and effectiveness of design projects, present one's work effectively, and incorporate critique and feedback into design iterations.
- Describe the history and application of design and how color, type, and other design elements are used as effective communications tools.
- Use industry-standard software with technical proficiency and create documents to required specifications for delivery to clients.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (30 Units)

Prefix	#	Title	Units
GDDM	51	Color Theory	3
ARTS	26	Color Theory	3
GDDM	52	Introduction to Typography	3
GDDM	53	Adobe Photoshop I	3
GDDM	54	Adobe Illustrator I	3
GDDM	56	Introduction to Graphic Design	3
GDDM	57	Branding and Identity Design	3
GDDM	58	Adobe Photoshop II	3
GDDM	59	Adobe Illustrator II	3
GDDM	60	Creative Portfolio Development & Self Promotion	3
GDDM	64	Adobe InDesign I	3

#### List A: Select One (3 Units)

Prefix	#	Title	Units
GDDM	2	Wordpress and Content Management Systems	3
GDDM	3	History of Graphic Design	3
GDDM	4	User Interface and User Experience Design	3
GDDM	40	Design Shop: The Business of Design	3
GDDM	55	Web Design I	3
GDDM	70	Photoshop and Lightroom for Photographers	3
PHTO	70	Photoshop and Lightroom for Photographers	3

#### Total Units in the Major: 33

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## DIGITAL ILLUSTRATION CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Digital Illustration will prepare students to work on and create traditional illustrations for magazines, newspapers and children's book or storyboards, scenery, characters, and concept art for video games and multimedia.

#### Career Opportunities

Children's Book Illustrator; Illustrator; Concept Artist; Character Designer; Layout Artist; Graphic Artist; Production Artist; Graphic Designer; Visual Designer; Senior Designer; Web Designer; Freelance Designer; Art Director; Creative Director; Creative Services Manager;

### Program Outcomes

Upon completion of this program, students are able to:



- Critically evaluate quality and effectiveness of design projects, present one's work effectively, and incorporate critique and feedback into design iterations.
- Describe the history and application of design and how color, type, and other design elements are used as effective communications tools.
- Effectively conceptualize, create and deliver design solutions for the intended audience.
- Use industry-standard software with technical proficiency and create documents to required specifications for delivery to clients.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (21 Units)

Prefix #	Title	Units
ARTS 2A	Introduction to Drawing	3
GDDM 45A	Digital Painting I	3
GDDM 45B	Digital Painting II	3
GDDM 51	Color Theory	3
	or	
ARTS 26	Color Theory	3
GDDM 53	Adobe Photoshop I	3
GDDM 54	Adobe Illustrator I	3
GDDM 60	Creative Portfolio Development & Self Promotion	3

List A: Select Two (6 Units)

Prefix #	Title	Units
ARTS 7A	Introduction to Watercolor Painting	3
ARTS 12A	Oil/Acrylic Painting: Beginning I	3
GDDM 58	Adobe Photoshop II	3
GDDM 59	Adobe Illustrator II	3

List B: Select One (3 Units)

Prefix #	Title	Units
ARTS 23	2-D Design	3
GDDM 56	Introduction to Graphic Design	3

Total Units: 30

GRAPHIC DESIGN CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Certificate of Achievement in Graphic Design is designed to prepare the students for work in the graphic design profession. This certificate gives the students the knowledge and experience to enter the graphic design profession as a member of an advertising agency, creative services team, design studio, in-house design team, print shop, or web development firm.

Career Opportunities

Graphic Artist; Production Artist; Graphic Designer; Visual Designer; Senior Designer; Web Designer; Freelance Designer; Art Director; Creative Director; Creative Services Manager; User Interface Designer; User Experience Designer

Program Outcomes

Upon completion of this program, students are able to:

- Apply principles of design to effectively conceptualize, create and deliver design solutions for the intended audience.
- Critically evaluate quality and effectiveness of design projects, present one's work effectively, and incorporate critique and feedback into design iterations.
- Describe the history and application of design and how color, type, and other design elements are used as effective communications tools.
- Use industry-standard software with technical proficiency and create documents to required specifications for delivery to clients.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (30 Units)

Prefix #	Title	Units
GDDM 51	Color Theory	3
ARTS 26	Color Theory	3
GDDM 52	Introduction to Typography	3
GDDM 53	Adobe Photoshop I	3
GDDM 54	Adobe Illustrator I	3
GDDM 56	Introduction to Graphic Design	3
GDDM 57	Branding and Identity Design	3
GDDM 58	Adobe Photoshop II	3
GDDM 59	Adobe Illustrator II	3
GDDM 60	Creative Portfolio Development & Self Promotion	3
GDDM 64	Adobe InDesign I	3

List A: Select One (3 Units)

Prefix #	Title	Units
GDDM 2	Wordpress and Content Management Systems	3
GDDM 3	History of Graphic Design	3
GDDM 4	User Interface and User Experience Design	3
GDDM 40	Design Shop: The Business of Design	3
GDDM 70	Photoshop and Lightroom for Photographers	3
PHTO 70	Photoshop and Lightroom for Photographers	3

Total Units: 33

WEB & INTERACTION DESIGN CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Certificate of Achievement in Web & Interaction Design is designed to prepare students for work in the design profession with an emphasis on developing interactive elements for web and mobile devices. The certificate prepares students to work for variety of clients working in diverse industries to design, create and maintain websites and design web and mobile applications.

Career Opportunities

User Interface Designer, User Experience Designer; Graphic Artist; Production Artist; Graphic Designer; Visual Designer; Senior Designer; Web Designer; Freelance Designer; Art Director; Creative Director; Creative Services Manager

Program Outcomes

Upon completion of this program, students are able to:

- Apply principles of design to effectively conceptualize, create and deliver design solutions for the intended audience.
- Critically evaluate quality and effectiveness of design projects, present one's work effectively, and incorporate critique and feedback into design iterations.
- Describe the history and application of design and how color, type, and other design elements are used as effective communications tools.
- Use industry-standard software with technical proficiency and create documents to required specifications for delivery to clients.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (24 Units)

Prefix	#	Title	Units
GDDM	2	Wordpress and Content Management Systems	3
GDDM	4	User Interface and User Experience Design	3
GDDM	51	Color Theory	3
ARTS	26	Color Theory	3
GDDM	53	Adobe Photoshop I	3
GDDM	54	Adobe Illustrator I	3
GDDM	55	Web Design I	3
GDDM	56	Introduction to Graphic Design	3
GDDM	60	Creative Portfolio Development & Self Promotion	3

### List A: Select One (3 Units)

Prefix	#	Title	Units
GDDM	3	History of Graphic Design	3
GDDM	40	Design Shop: The Business of Design	3
GDDM	62	Web Design II	3

**Total Units: 27**

## GRAPHIC DESIGN & DIGITAL MEDIA COURSES

### GDDM 2 - Wordpress and Content Management Systems

**3 units**

Students will use WordPress to build dynamic websites that can be updated easily. Students are also introduced to PHP & MySQL, theme customization, and other CMS frameworks. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GDDM 3 - History of Graphic Design

**3 units**

This introductory survey course focuses on the history and development of graphic design as a discipline from the twentieth century to today. Students will develop an understanding of the evolution and role the graphic designer in shaping society and be introduced to outstanding historical and contemporary figures and their influence on contemporary culture. The course will also cover the advancements in technology and its influence in the design field. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GDDM 4 - User Interface and User Experience Design

**3 units**

In this course students are introduced to the fields of User Experience Design and Interface Design. Key topics covered in this course are interaction design, mobile and desktop interface design, information architecture, user research, as well as UX planning documents such as wireframes and personas. Students learn many of the principles, processes, and techniques used to develop effective user interfaces. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GDDM 10 - 3D Modeling and Animation

**3 units**

Use 3D computer software to create scenes, objects, and characters and animate them while applying traditional animation principles. Focus will be on how to create believable movement and storytelling as well as learning workflow from planning to final animation. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GDDM 12 - 2D Animation

**3 units**

Introduction to the basic elements of animation and representation. Students will learn to analyze and apply the principals of animation to their own projects using a variety of techniques including hand drawing and computer based animation for storytelling and effective communication. Students will be introduced to the basic elements of animation and representation, including understanding of mass, movement, and reaction to external forces. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GDDM 29 - Independent Study, Graphic Design & Digital Media

**0.5 - 2 units**

For course information, see "Independent Study". 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GDDM 40 - Design Shop: The Business of Design

**3 units**

In The Design Shop, students create works for clients on the Las Positas College campus in an agency environment, acting as project managers, art directors, designers, and production artists. Students work one-on-one or in a team with the client while refining leadership and organizational skills to produce final designs to client standards. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** GDDM 52 with a minimum grade of C. GDDM 53 with a minimum grade of C. GDDM 54 with a minimum grade of C. GDDM 55 with a minimum grade of C. GDDM 56 with a minimum grade of C. GDDM 57 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### GDDM 45A - Digital Painting I

**3 units**

Students will be introduced to fundamental techniques of digital painting as well as hardware and software considerations. Students will create paintings from observation as well as from imagination. Course will focus on translating traditional painting principals into the digital realm. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** ARTS 2A with a minimum grade of C, GDDM 53 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 45B - Digital Painting II

### 3 units

Students will build upon the fundamental techniques of digital painting. Students will create paintings from references as well as from imagination, paying close attention to lighting and color. Course will focus on development of style for commercial illustration. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Prerequisite:** ARTS 2A with a minimum grade of C, GDDM 45A with a minimum grade of C.

**Recommended Course Preparation:** GDDM 53 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 50 - Introduction to Adobe Digital Tools

### 3 units

Introduction to fundamental practices of digital art production using contemporary digital tools. Learn how Adobe Creative Cloud applications are used in graphic design, packaging design and web design. Students will use Photoshop, Illustrator, InDesign and other software to create a variety of projects including branding, packaging, advertising, and websites. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# ARTS 250.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 51 - Color Theory

### 3 units

A basic-level course highlighting color as an element for communication and expression in all visual fields. Covers key color systems and their relevance to graphic and other visual arts and creative and technical aspects of color. Students may receive credit for ARTS 26 or GDDM 51, but not both. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# ARTS 270.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 52 - Introduction to Typography

### 3 units

An Introduction to typography for visual communications in the graphic design industries. The class emphasizes the use of typography in the design process, including aspects of analytical and creative design through typical media, for example: a brochure, poster, or magazine ad. Considering typographic graphic design projects for traditional and emerging technologies. Students explore the evolution and classification of letterforms from ancient to contemporary, and feature the investigation of structure, format, legibility, and expression. Exercises include both hand and digital skills, with an emphasis on the application of typography. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** GDDM 54 with a minimum grade of C. GDDM 64 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 53 - Adobe Photoshop I

### 3 units

Learn to use Adobe Photoshop at the introductory level to create and manipulate digital images, photographs and illustrations. Emphasis on basic to lower-intermediate level techniques and tools used to create image files suitable for print and screen. Design principles emphasized to create effective output through computer-based composition. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** GDDM 50 with a minimum grade of C and/or GDDM 51 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 54 - Adobe Illustrator I

### 3 units

Use the latest version of Adobe Illustrator to create technical and artistic illustrations in different styles. Emphasis on basic- to intermediate-level techniques and tools used to create image files suitable for print and screen. Design principles emphasized to create effective output through computer-based composition. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** GDDM 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 55 - Web Design I

### 3 units

This introductory web design course takes a visual communications approach to the creation of web sites, and the fundamental techniques required to format text, illustrations, tables, and images for the web. Emphasis is placed on appropriate design for the web - beginning with a graphic user interface balanced with HTML5 code and CSS3 hand-coding that is functional, logical, and attractive, and bringing the concept to life using Dreamweaver. The course also includes detailed instructions on how to use Dreamweaver to create web content, as well as an introduction to Content Management Systems such as Wordpress, Joomla! and Drupal. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** GDDM 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 56 - Introduction to Graphic Design

### 3 units

Learn how basic elements such as dots, lines, shapes, color, value, texture are employed to create 2-dimensional designs. The course will explore how to apply design principles and conventions to create effective visual communications pieces. Students will create designs using manual techniques and digital tools. Students will also prepare their works for presentation and be able to discuss and analyze designs for their effectiveness. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 57 - Branding and Identity Design

### 3 units

Students in this course will learn the process of brand development and implementation. From research and analysis through launch and governance, the course covers all aspects of the process and the best practices that build better brands. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** GDDM 52 with a minimum grade of C, ARTS 26 (same as GDDM 51) with a minimum grade of C.

**Prerequisite:** GDDM 54 with a minimum grade of C, GDDM 53 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 58 - Adobe Photoshop II

### 3 units

Technical and design skill development course using Photoshop to create and manipulate images, illustrations, text and animations. Emphasis on intermediate- through advanced-level techniques and tools used to create photo-realistic composites, special effects, custom brushes, and Photoshop rendered imagery for print and screen. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Prerequisite:** GDDM 53 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 59 - Adobe Illustrator II

### 3 units

Students in this course will use advanced features in Adobe Illustrator to create a number of illustrations with an emphasis on visual storytelling and development of personal style. Students will learn how to incorporate raster images, apply filters, explore the color guide, and utilize the perspective tool for developing stylistic effects. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Prerequisite:** GDDM 54 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 60 - Creative Portfolio Development & Self Promotion

### 3 units

Student will develop strategies to promote oneself and one's work. Create and refine a design portfolio and resume to present to potential clients and employers. Practice effective techniques for oral and visual presentations, interviews, and client discussions. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** GDDM 55 with a minimum grade of C. GDDM 53 with a minimum grade of C. GDDM 54 with a minimum grade of C. GDDM 64 with a minimum grade of C. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 62 - Web Design II

### 3 units

Develop technical and design skill needed to for the creation of web sites including user interface considerations for desktop and mobile devices using Cascading Style Sheets. Emphasis placed on functional, logical, attractive, accessible and appropriate web site design for the client and end-user. Topics include techniques and tools required to format text, create animations and other content for the web. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Prerequisite:** GDDM 55 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 64 - Adobe InDesign I

### 3 units

Introductory level course in page design and layout using Adobe InDesign software. Students assemble a variety of pieces such as booklets, brochures, magazines, newspapers, newsletters, and other communication materials. Emphasis is on learning techniques used by design professionals to create full-color pieces integrating text, photos, and illustrations. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** GDDM 50 with a minimum grade of C. GDDM 52 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## GDDM 70 - Photoshop and Lightroom for Photographers

### 3 units

Learn to use Lightroom and Photoshop in a workflow designed for digital photographers. Learn Best practices for digital workflows, database management, non-destructive parametric editing, color management, and output to print, web, slideshows, and photo book. Students who have completed, or are enrolled in, PHTO 70 may not receive credit. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# HEALTH

## HEALTH

The Health program offers courses in personal health and public health. Personal health courses, such as HEA 1 and HEA 3, enhance a student's ability to improve his/her personal health. Public health courses, such as HEA 7 and HEA 11, empower students to improve the health of communities.

### Programs of Study

#### Degrees:

- AS-T - Public Health

## PUBLIC HEALTH ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

### About the Program

The Associate in Science in Public Health for Transfer Degree is designed to prepare students for a seamless transfer into the California State University (CSU) system to complete a baccalaureate degree in a public health science related major such as: Health Science, Health Science with Health Education option, Health Science with Public Health option, Health Science with Community Health Option, Health Science with Health Promotion & Disease Prevention, Health Education, Public Health, Public Health Promotion, Kinesiology with Health Education, Kinesiology with Health Science option, Kinesiology with Health and Wellness Promotion, Kinesiology with Health Promotion and Disease Prevention, Collaborative Health, and Human Services with Community Health option. The goals of the proposed program are to align with the CSU public health science related Bachelor of Science degrees. The Associate in Science in Public Health for Transfer Degree is designed to provide students with the common core of lower division courses required to transfer and pursue a baccalaureate degree in a public health science related major.

### Career Opportunities

Completion of the AS-T degree in Public Health Science, opens doors to entry-level careers in a wide variety of health-related agencies, medical centers, long-term care facilities, private and public health organizations, and local, state, and federal health departments. After completion of the AST in Public Health Science, transfer, and further education, additional career paths are possible including health educator, health care manager, nurse, physical therapist, community college health instructor, physician, public health advisor, health informatics, and medical scientist. Whether students choose selective employment or transfer and further education, they have the opportunity to become the new generation of health professionals prepared to face the emerging challenges to human health.

### Program Outcomes

Upon completion of this program, students are able to:

- Critically evaluate popular and scientific literature and other media for its significance and impact on individual and public health.
- Describe factors that contribute to health disparities and leading causes of morbidity and mortality, including factors related to public policy, socioeconomics, and the environment.
- Develop strategies for initiating and/or maintaining activities that promote health through individual behavior, civic/community engagement, and/or environmental stewardship.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Completion Requirements:

- Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - The California General Education Transfer Curriculum (Cal-GETC).
  - A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
- Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (14 Units)

Prefix #	Title	Units
BIO 30	Introduction to College Biology	4
HEA 1	Introduction to Personal Health	3
HEA 7	Introduction to Public Health	3
STAT C1000	Introduction to Statistics	4

#### List A: Select One (4 - 5 Units)

Prefix #	Title	Units
BIO 7A	Human Anatomy	5
BIO 7B	Human Physiology	5
CHEM 1A	General College Chemistry I	5
CHEM 30A	Introductory and Applied Chemistry I	4
CHEM 31	Introduction to College Chemistry	4

#### List B: (3 Units)

Prefix #	Title	Units
HEA 11	Health and Social Justice	3

#### List C: Select One (3 Units)

Prefix #	Title	Units
HEA 3	Women's Health	3
NTRN 1	Introduction to Nutrition Science	3
PSYC 10	Psychology of Human Sexuality	3
PSYC 12	Life-Span Psychology	3
PSYC C1000	Introduction to Psychology	3
SOC 1	Principles of Sociology	3

#### Total Units for the Major: 24-25

#### Additional General Education and Elective Units: 35-36

#### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## HEALTH COURSES

Supervised study in the area of Health. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

### HEA 1 - Introduction to Personal Health

#### 3 units

An exploration of major health issues and behaviors in the various dimensions of health (physical, emotional, intellectual/mental, social, spiritual, and environmental). Emphasis is placed on individual responsibility for personal health and the promotion of informed, positive health behaviors. Topics include psychological health, mental health, stress management, nutrition, exercise, weight management, chronic and infectious diseases, healthy relationships, sexual health, drug use and misuse, aging, and the health care system. 54 hours lecture. ADGE: 8; Transfer: CSU, UC\*; C-ID# PH 100. \* *HEA 1 and 3 combined: maximum UC credit, one course.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HEA 3 - Women's Health

#### 3 units

Physiological, psychological, social, cultural, and political influences on women's health. Emphasis on diversity of women's health experiences and factors involved with both population level health outcomes and individual decision-making. Focus on empowerment for primary prevention. 54 hours lecture. ADGE: 4, 8; Transfer: CSU, UC\*; Cal-GETC: 4; C-ID# PH 116. \* *HEA 1 and 3 combined: maximum UC credit, one course.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HEA 7 - Introduction to Public Health

#### 3 units

This course presents an overview of the field of public health. Topics include the basic concepts and terminologies of community health / public health; an overview of various public health agencies, professions and organizations; epidemiology; the study, prevention and control of infectious and chronic diseases in the community; the analysis of the social determinants of health; strategies for the prevention of disease, illness, and health disparities among various populations; community organizing and health promotion programming; school health promotion; environmental health and safety; and an overview of the healthcare delivery system in the United States. Emphasis will be placed on the development of knowledge and preliminary skills to serve as an effective advocate for community and public health. 54 hours lecture. ADGE: 4, 8; Transfer: CSU, UC; Cal-GETC: 4; C-ID# PH 101.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HEA 11 - Health and Social Justice

#### 3 units

This course provides an introduction to the health inequities specifically within the United States that stem from the unequal distribution of power, wealth, education, and services. Students will explore the social determinants of health including socioeconomic status, poverty, racism, violence, and living conditions. Agency, advocacy, community organizing, and policy development will be included. 54 hours lecture. ADGE: 4, 8; Transfer: CSU, UC; Cal-GETC: 4; C-ID# PH 102.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HEA 29 - Independent Study, Health

#### 0.5 - 2 units



# HISTORY

## HISTORY

The History major is designed to help students comprehend the forces that have shaped the United States, as well as other nations around the world. The program fulfills the campus mission to foster growth in its students and in the community. The program offers a wide variety of courses, and all of the units are transferable. Students of history are encouraged to develop critical thinking skills and to learn to write clearly. Both skills will enable students to be successful in their chosen career fields. The discipline of history helps to nurture an informed public and is, therefore, of vital importance to a democratic society. While units in this program are transferable to many institutions, students should consult a counselor for transfer information.

### Programs of Study

Degrees:

- [AA-T - History](#)

## HISTORY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The discipline of history helps to nurture an informed public and is, therefore, of vital importance to a democratic society. The program for the Associates in Arts in History for Transfer exposes students to the great historical arguments on these issues, and prompts students to think for themselves on these important topics. Students progressing toward the AA-T in History will learn the tools of critical thinking. They will be expected to apply their skills to a variety of historical narratives. The transfer degree is especially intended to assist students in transferring into the California State University System. Students completing the degree receive a guarantee of admission with junior status into the California State University System and will have completed the common core of lower division courses required for a CSU baccalaureate degree in the field of History or a similar major.

### Career Opportunities

Historians with graduate degrees may teach at the high school, college, or graduate levels. They may also become researchers in both the public and private sectors and work in areas of public policy, the law, and international studies. The study of history develops important skills of thinking, analysis, and communication that are useful for any field of employment or further study.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and assess various types of historical sources.
- Compose an argument using historical evidence.
- Explain major historical developments in United States and World History.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C " (or "P") or better in all courses required for the major or area of emphasis.

Required Core: (6 Units)

Prefix	#	Title	Units
HIST	7	US History Through Reconstruction	3
HIST	8	US History Post-Reconstruction	3

List A: Select Two (6 Units)

Prefix	#	Title	Units
HIST	1	Western Civilization to 1600 or	3
HIST	3	World History to 1500	3
HIST	2	Western Civilization since 1600 or	3
HIST	4	World History since 1500	3

List B: Select One Course from each Area (6 Units)

Prefix	#	Title	Units
Area 1			
HIST	25	American Indian History	3
HIST	32	U.S. Women's History	3
Area 2			
HIST	14	History and American Cultures of California	3
HIST	28	History of American West	3

Total Units for the Major: 18

Additional General Education and Elective Units: 42

Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## HISTORY COURSES

### HIST 1 - Western Civilization to 1600

3 units

This course traces the origins and development of Western civilization from its beginnings in the Ancient Near East, the Fertile Crescent, and the Middle East, through its expansion into Greece, Rome, and the rest of Europe. Topics include the rise and expansion of Christianity and Islam, the Middle Ages, the Renaissance, and the Protestant Reformation. 54 hours lecture. ADGE: 3, 4; Transfer: CSU, UC; Cal-GETC: 3B, 4; C-ID# HIST 170.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HIST 2 - Western Civilization since 1600

3 units

This course traces the history of Western civilization from the 1600s to the present. Topics include the Scientific Revolution, the Enlightenment, and the Industrial Revolution; the American and French Revolutions; World Wars I and II; the Cold War and its end; and the challenges of the modern era. 54 hours lecture. ADGE: 3, 4; Transfer: CSU, UC; Cal-GETC: 3B, 4; C-ID# HIST 180.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HIST 3 - World History to 1500

### 3 units

Survey of the experience of all peoples with vastly different cultures inhabiting a single globe. Emphasizes the emergence of human communities, formation of complex societies, development of major belief systems and interaction with the environment based on experience, knowledge, and technology to c. 1500. 54 hours lecture. ADGE: 3, 4; Transfer: CSU, UC; Cal-GETC: 3B, 4; C-ID# HIST 150.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HIST 4 - World History since 1500

### 3 units

This course covers the experience of all the world's people from the early modern era to the present. Emphasis is upon the interaction of people with the environment based on the development of technology and conflict between traditional systems and new(er) orders. Broader forces that affect civilizations such as borderlands, exploration and travel, gender and class will be studied. 54 hours lecture. ADGE: 3, 4; Transfer: CSU, UC; Cal-GETC: 3B, 4; C-ID# HIST 160.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HIST 7 - US History Through Reconstruction

### 3 units

A survey of United States history from its pre-colonial, indigenous origins through the end of Reconstruction. Emphasis on (1) distinctively American patterns of political, economic, social, intellectual, and geographic developments, (2) the interaction amongst and the experiences of diverse racial, ethnic and socioeconomic groups in American History, and (3) the evolution of American institutions and ideals including the U.S. Constitution, the operations of the U.S. government, and the rights and obligations of U.S. citizens under the Constitution. 54 hours lecture. ADGE: 3, 4, 9; Transfer: CSU, UC; CSU AI: US1, US2; Cal-GETC: 3B, 4; C-ID# HIST 130.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HIST 8 - US History Post-Reconstruction

### 3 units

History of the United States from the post-Civil War period to the present. Emphasis on (1) distinctively American patterns of political, economic, social, intellectual and geographic developments, (2) the framework of California state and local government, and the relationship between state/local government and the federal government. 54 hours lecture. ADGE: 3, 4, 9; Transfer: CSU, UC; CSU AI: US1, US3; Cal-GETC: 3B, 4; C-ID# HIST 140.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## HIST 14 - History and American Cultures of California

### 3 units

The history of California from its pre-contact societies to the present, with particular attention to the following periods: Spanish exploration and colonization; the Mexican Revolution; American conquest and the Gold

Rush; the Progressive Era; the Great Depression and World War II; and the social movements of the 1960's. In addition to exploring the major political, economic, technological, social, cultural, and environmental developments that have shaped California's history, this course will focus on the distinct and overlapping experiences of the state's Native American, Latino American, African American, Asian American, and European American populations. 54 hours lecture. ADGE: 3, 4, 9; Transfer: CSU, UC; CSU AI: US3; Cal-GETC: 3B, 4.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HIST 25 - American Indian History

### 3 units

Historical survey of American Indians in the United States from earliest times to the present day. Emphasis on Indian societies and cultures, Indian relations with predominant cultures, Indian movement for self-preservation, and historical background necessary to understand contemporary problems of the Indians. Emphasis on the Indians of California and the West. 54 hours lecture. ADGE: 3, 4, 9; Transfer: CSU, UC; CSU AI: US1; Cal-GETC: 3B, 4.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## HIST 28 - History of American West

### 3 units

A history of the trans-Mississippi West of the United States. Emphasis will be placed on Native American history and cultures, European and Anglo-American frontiers, expansion of the United States in the 19th century, and the interaction of Native American, European American, Asian American, African American and Hispanic American peoples, and the significance of the West in American history. 54 hours lecture. ADGE: 3, 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## HIST 32 - U.S. Women's History

### 3 units

A survey of United States women's history from its indigenous origins through the present. This course emphasizes the interaction and experiences of diverse racial/ethnic groups that include at least three of the following groups: African-Americans, Chicana/Latina Americans, Asian Americans, European Americans, and Native Americans. Special areas of focus include women's role in the political, economic, social, and geographic development of the United States. 54 hours lecture. ADGE: 3, 4, 9; Transfer: CSU, UC; CSU AI: US1; Cal-GETC: 3B, 4.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# HORTICULTURE

## HORTICULTURE

The Horticulture curriculum is designed to meet the demand for trained personnel in a broad range of horticultural fields. The Horticulture program offers an Associate of Science degree and Certificates of Achievement in several fields: ornamental horticulture, landscape maintenance and construction, and landscape design. Successful completion of any of these Certificates of Achievement in Horticulture provides students with skills proficiency for entry-level jobs. The Associate of Science (AS) Degree is recommended for students who wish to transfer to 4-year institutions. Students with the AS degree will also have demonstrated a broader educational basis and writing ability that can give them an advantage for promotional opportunities in the future.

### Programs of Study

#### Degrees:

- [AS - Horticulture](#)

#### Certificates of Achievement:

- [Landscape Design](#)
- [Landscape Maintenance and Construction](#)
- [Nursery, Greenhouse, and Grower Operations](#)
- [Ornamental Horticulture](#)

In addition, the Horticulture Department at Las Positas College offers short-term, tuition-free, noncredit courses and a skills program designed to provide students both educational and vocational opportunities. A certificate will not only validate participation in the program, but it will also enhance the opportunities to secure gainful entry-level employment. The program is open to all and specifically designed for students that have difficulty in a traditional classroom setting.

### Noncredit Programs of Study

#### Certificates of Completion:

- [Horticulture](#)

#### Career Opportunities

Students might work in residential and commercial landscape installation and maintenance; urban tree service; forestry; park, grounds, and golf course maintenance; landscape installation and maintenance & nursery management and operations; floristry; plant pest control and horticulture consulting; and landscape design.

## HORTICULTURE ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Horticulture is designed to prepare students to have a broader education basis and writing ability that can give them an advantage for promotional opportunities in the field of Horticulture.

#### Career Opportunities

Career opportunities for students who complete this program include technical, supervisory and management positions in the fields of: retail, wholesale, and grower nursery management; landscape and irrigation maintenance, installation, and design; and landscape management of gardens, parks, golf courses, and sports fields.

#### Program Outcomes

Upon completion of this program, students are able to:

- Accurately identify a set of plant material; use that plant material in a landscape design; and prepare a maintenance schedule for the chosen plant materials.
- Demonstrate an understanding of the principles of ornamental horticulture, landscape maintenance and construction, nursery,

greenhouse, and grower operations, and landscape design sufficient to seek employment in a technical or supervisory horticultural position.

- Select plant materials for a given landscape based on water requirements, soil type, pest and disease resistance, growth habits, and design requirements.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (25 Units)

Prefix	#	Title	Units
HORT	50	Introduction to Horticulture	3
HORT	51	Fall Plant Material Identification	3
HORT	52	Spring Plant Material Identification	3
HORT	53	Landscape and Vineyard Pest and Disease Management	3
HORT	54	Landscape and Vineyard Soils, Fertilizers, and Irrigation	3
HORT	56	Arboriculture/Urban Forestry	3
HORT	57	Landscape and Turfgrass Management	2
HORT	59	Landscape Design	2
HORT	60	Landscape Irrigation Systems	3

#### List A: Select Three (6-9 Units)

Prefix	#	Title	Units
HORT	55	Greenhouse, Nursery, and Garden Center Management	3
HORT	58	Landscape Construction	3
HORT	62	California Native and Dry Landscapes	2
HORT	63	Sustainable Landscape	2
HORT	67	Interior Plantscapes	2
HORT	71	Fundamentals of Hydroponics and Aquaponics	2
HORT	73	Computer Aided Design	3

#### Total Units for the Major: 31-34

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## LANDSCAPE DESIGN CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Landscape Design is designed to prepare students for top level work in landscape and irrigation design, installation and management.

## Career Opportunities

Career opportunities for students who complete this program include: irrigation designer or consultant, landscape designer or consultant, and management of large scale landscapes.

## Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate an understanding of the concepts of sustainable landscaping, typical landscape construction techniques and irrigation systems.
- Prepare landscape plans and detailed drawings.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

## Required Core: (35 Units)

Prefix #	Title	Units
HORT 50	Introduction to Horticulture	3
HORT 51	Fall Plant Material Identification	3
HORT 52	Spring Plant Material Identification	3
HORT 53	Landscape and Vineyard Pest and Disease Management	3
HORT 54	Landscape and Vineyard Soils, Fertilizers, and Irrigation	3
HORT 56	Arboriculture/Urban Forestry	3
HORT 57	Landscape and Turfgrass Management	2
HORT 58	Landscape Construction	3
HORT 59	Landscape Design	2
HORT 60	Landscape Irrigation Systems	3
HORT 62	California Native and Dry Landscapes	2
HORT 63	Sustainable Landscape	2
HORT 73	Computer Aided Design	3

**Total Units: 35**

## LANDSCAPE MAINTENANCE AND CONSTRUCTION CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Landscape Maintenance and Construction is designed to prepare students for technical and supervisory level work in management, maintenance and construction of landscapes and turf.

### Career Opportunities

Career opportunities for students who complete this program include technical and supervisory positions in the fields of: landscape maintenance, landscape construction, park maintenance, golf course and sports field management

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate an understanding of the maintenance requirements for trees, vines, shrubs, perennials, annuals, and turf.
- Read a landscape plan and install landscape features, such as plantings, pavement, structures, and irrigation systems, based on those plans.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

## Required Core: (28 Units)

Prefix #	Title	Units
HORT 50	Introduction to Horticulture	3
HORT 51	Fall Plant Material Identification	3
HORT 52	Spring Plant Material Identification	3
HORT 53	Landscape and Vineyard Pest and Disease Management	3
HORT 54	Landscape and Vineyard Soils, Fertilizers, and Irrigation	3
HORT 56	Arboriculture/Urban Forestry	3
HORT 57	Landscape and Turfgrass Management	2
HORT 58	Landscape Construction	3
HORT 60	Landscape Irrigation Systems	3
HORT 62	California Native and Dry Landscapes	2

**Total Units: 28**

## NURSERY, GREENHOUSE, AND GROWER OPERATIONS CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Nursery, Greenhouse, and Grower Operations is designed to prepare students for work in retail or wholesale nursery operations, greenhouse operations, interior plantscape installation and maintenance, and ornamental and urban agriculture growing operations.

### Career Opportunities

Numerous entry level career opportunities in the field of horticulture include: retail garden sales associate, wholesale and grower nursery worker, landscape maintenance worker, park maintenance worker, and golf course greenskeeper.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate an understanding of propagation, care, and marketing involved in the production and sale of nursery plants.
- Demonstrate an understanding of the principles of growing plants in urban environments, such as greenhouse, interior plantscapes, hydroponic/aquaponic, and other urban agricultural and horticultural environments.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

## Required Core: (28 Units)

Prefix #	Title	Units
HORT 50	Introduction to Horticulture	3
HORT 51	Fall Plant Material Identification	3
HORT 52	Spring Plant Material Identification	3
HORT 53	Landscape and Vineyard Pest and Disease Management	3
HORT 54	Landscape and Vineyard Soils, Fertilizers, and Irrigation	3
HORT 55	Greenhouse, Nursery, and Garden Center Management	3
HORT 60	Landscape Irrigation Systems	3

HORT 62	California Native and Dry Landscapes	2
HORT 67	Interior Plantscapes	2
HORT 71	Fundamentals of Hydroponics and Aquaponics	2

**Total Units: 28**

## ORNAMENTAL HORTICULTURE CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Ornamental Horticulture is designed to prepare students for work in entry level horticultural fields. The course work is designed to prepare students for jobs in retail garden centers and landscape maintenance.

### Career Opportunities

Numerous entry level career opportunities in the field of horticulture include: retail garden sales associate, wholesale and grower nursery worker, landscape maintenance worker, park maintenance worker, and golf course greenskeeper.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate a basic understanding of the field of horticulture and possible career opportunities.
- Identify plants and be able to select their proper care and maintenance.
- Recognize typical horticultural pests and diseases, and know how to research their treatment.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (12 Units)

Prefix	#	Title	Units
HORT	50	Introduction to Horticulture	3
HORT	51	Fall Plant Material Identification	3
HORT	52	Spring Plant Material Identification	3
HORT	53	Landscape and Vineyard Pest and Disease Management	3

**Total Units: 12**

## HORTICULTURE COURSES

### HORT 50 - Introduction to Horticulture

**3 units**

Botanical nomenclature, anatomy and physiology, plant growth and development are presented. Soils, media, fertilizers, and watering methods are discussed. Preliminary Landscape design, installation and maintenance is included. Current practices of plant propagation, plant disorders and pest management, and 21st Century horticulture trends will be explored. (8 hours of lab to be scheduled on Saturdays which may include one or more field trips). 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HORT 51 - Fall Plant Material Identification

**3 units**

Identification of landscape and garden plants will be categorized. Growth habit, climatic adaptation, ornamental value, maintenance and care of

trees, shrubs, vines will be studied, with the focus on deciduous trees and fall flowering plants. (8 hours of lab to be scheduled on Saturdays which may include one or more field trips). 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HORT 52 - Spring Plant Material Identification

**3 units**

Identification of landscape and garden plants will be categorized. Growth habit, climatic adaptation, ornamental value, maintenance and care of trees, shrubs, vines will be studied, with the focus on evergreen and spring flowering plants. (8 hours of lab to be scheduled on Saturdays, which may include one or more field trips). 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### HORT 53 - Landscape and Vineyard Pest and Disease Management

**3 units**

This course covers concepts of plant pathology, entomology, and weed science which are studied in order to identify symptoms, diagnose problems, and determine methods of controlling plant diseases, insects, and weed pests. Also included is the study of the identification and biology of common vineyard, landscape and other horticultural crop pests and diseases. Materials and instruction is provided for techniques and strategies for sampling, monitoring and effective control measures, pest management strategies for insects, weeds and diseases, including bio-control, sustainable agriculture practices and integrated pest management. In addition to pesticide use, safety and compliance, there is a focus on preparation for the California State Qualified Applicators license. Students that take VWT 35 may not receive credit for HORT 53. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### HORT 54 - Landscape and Vineyard Soils, Fertilizers, and Irrigation

**3 units**

This course is a study of the physical, chemical and biological properties of soil. Areas of study will include: soil classification, derivation, uses, function and management including erosion, moisture retention, structure, cultivation, organic matter and microbiology. There is a focus on vineyard and landscape planting media, soil substitutes, hydroponics, and amendments to improve and promote plant growth which includes plant and vine nutrition, essential nutrients required for plant growth and healthy development. There will be instruction covering materials used for fertilizers which includes material origins, use, and application; and irrigation systems which will cover materials required for basic irrigation systems used in vineyard and landscape settings. Students that take VWT 12 may not receive credit for HORT 54. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### HORT 55 - Greenhouse, Nursery, and Garden Center Management

**3 units**

Explores many horticulture specializations including management and operations of retail and wholesale nurseries, greenhouse growers, specialized growers of trees, shrubs, flowers, hydroponics growers, vegetable growers. Emphasis on plant propagation, propagation structures, greenhouses, nursery and garden center management and operations. Employment opportunities are in the wholesale and retail horticulture industry. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 56 - Arboriculture/Urban Forestry

### 3 units

Care, maintenance, planting, and pruning of trees, shrubs, and vines are discussed. Specific pruning techniques for ornamental trees, fruit trees, shrubs, roses, and other woody plants are demonstrated. Principles of urban forestry, tree preservation, health, growth characteristics, plant selection, planting, irrigation, fertilization, and damage repair are studied. (8 hours of lab to be scheduled on Saturdays, which may include one or more field trips). 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 57 - Landscape and Turfgrass Management

### 2 units

Principles and practices of landscape and turfgrass management as practiced by horticultural professionals, landscape contractors, and grounds keepers will be covered, including preparation, installation, maintenance, renovation, irrigation, fertilization, pruning, and pest control of landscape developments for residential, commercial, public grounds, golf courses, and gardens. 27 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 58 - Landscape Construction

### 3 units

Design, engineering, construction techniques, and installation methods for landscape site development. Cost estimating, bidding, construction materials, methods, equipment, tools, and safety for landscape plan implementation. Contracts, specifications, and legal aspects regarding landscape installation and site development. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 59 - Landscape Design

### 2 units

Landscape site planning and landscape architectural design for residential properties, home gardens, and small-scale use areas. Procedures and methods required in the planning and design process; site inventory, site analysis, user group analysis, preparation of site study diagrams, preliminary designs, and master site plans. Theory and principles of design, site layout, landscape elements, and material selection. Sketching, drafting, delineation, reproduction, and coloring techniques for landscape architectural plans. Selection and use of drawing tools, materials, and equipment. 27 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 60 - Landscape Irrigation Systems

### 3 units

Planning, design, engineering, construction, and maintenance of sprinkler and drip irrigation systems for landscape, garden, and turfgrass use. Principles of hydraulics, layout, and equipment application. Irrigation system equipment, components, methods of installation and repair. Principles and techniques of water conservation and plant-water-soil relations. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 62 - California Native and Dry Landscapes

### 2 units

This course examines the native plant communities of California and identifies native plants suitable for the design and installation of dry landscapes in Northern California. The focus of this course is the planning, design, installation, care, and maintenance of drought tolerant landscapes, with the goal of creating more sustainable landscapes. 27 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 63 - Sustainable Landscape

### 2 units

This course examines natural ecosystems in order to learn concepts essential to create and maintain sustainable, environmentally sound landscapes. The focus of this course is on planning, designing, installing, and maintaining of landscapes, through the use of ecologically sound construction techniques, materials, and systems. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 67 - Interior Plantscapes

### 2 units

Identification, use, propagation, growth, environmental adaptation, ornamental value, and care of container, indoor, and house plants. 27 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 71 - Fundamentals of Hydroponics and Aquaponics

### 2 units

The ecological design and operation of urban agriculture that covers the fundamental principles of raising fish and vegetable crops in soil-less media. 27 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 73 - Computer Aided Design

### 3 units

Introduction to basic techniques in computer aided design for interior and exterior design, with emphasis on user terminology and hands-on learning. How to set up drawings, dimensioning systems appropriate to architecture. Floor plans, landscapes, details, drawings and other techniques using the computer. Students who have completed or are enrolled in INTD 40 may not receive credit. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## HORT 74 - Introduction to Urban Agriculture

### 1 unit

This is an introductory course to the art, science and practical implementation of urban agriculture techniques. Students learn where our food comes from, how a small-scale farm can impact the community, and to change our role in the food system from consumer to producer. Students will work in the garden, conduct research, and learn how to design and manage an urban garden or farm. 9 hours lecture, 27 hours laboratory. Transfer: CSU.



- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# HUMANITIES

## HUMANITIES

Humanities is an interdisciplinary academic field that encourages students to critically examine a diverse, interconnected, and changing world and their own lives within it by exploring human creativity past and present. Courses in Humanities offer students a creative, historical, and philosophical immersion in a number of different but overlapping fields of study: painting, sculpture, architecture, music, theater, literature, film, dance, etc. In addition to practicing critical skills for analyzing various forms of art, Humanities students are encouraged to develop an appreciation for the value of arts and ideas in their own lives and in society as a whole.

The Humanities Program at Las Positas College is in the Arts and Humanities Division and forms part of the Humanities Cluster along with Philosophy and Religious Studies. Humanities courses prepare those interested in majoring in Liberal Arts, Interdisciplinary Studies, Cultural Studies, English, Art History, Film, Classical Studies, Philosophy, or Humanities for successful transfer to four-year institutions.

## Programs of Study

### Degrees:

- AA – Humanities

### Certificates of Achievement:

- Humanities

## HUMANITIES ASSOCIATE OF ARTS (AA)

### About the Program

The Humanities AA degree is a program designed to offer students a broad introduction to the history and analysis of art forms, styles, and movements, as well as introducing them to important themes and aspects of human creativity seen in material culture, belief systems, and major ideas throughout time. Humanities courses prepare those interested majoring in fields, such as Liberal Arts, Interdisciplinary Studies, Cultural Studies, English, Art History, Film, Classical Studies, Philosophy, or Humanities.

### Program Outcomes

Upon completion of this program, students are able to:

- Critically evaluate quality and effectiveness of design projects, present one's work effectively, and incorporate critique and feedback into design iterations.
- Describe the history and application of design and how color, type, and other design elements are used as effective communications tools.
- Effectively conceptualize, create and deliver design solutions for the intended audience.
- Use industry-standard software with technical proficiency and create documents to required specifications for delivery to clients.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (9 Units)

Prefix #	Title	Units
HUMN 3	Introduction to Humanities	3
HUMN 28	World Mythology	3
PHIL 1	God, Nature, Human Nature	3

### List A: Select One (3 Units)

Prefix #	Title	Units
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ENG 32	U.S. Women's Literature	3
ENG 41	Modern World Literature	3
ENG 42	Literature of the African Diaspora in America	3
HIST 32	U.S. Women's History	3
HUMN 6	Nature and Culture	3
HUMN 10	American Arts and Ideas	3
PHIL 2	Ethics	3
RELS 1	Religions of the World	3
WMST 2	Global Perspective of Women	3

### List B: Select One (3 Units)

Prefix #	Title	Units
ARHS 7	Modern Art History	3
HUMN 4	Global Cinemas	3
MUS 3	World Music	3
PHTO 67	History of Photography	3
THEA 4	Modern American Theater	3
THEA 10	Introduction to Dramatic Arts	3

### List C: Select One (3 Units)

Prefix #	Title	Units
ARHS 2	Art of the Ancient Americas	3
ARHS 5	Western Art History - Renaissance to Contemporary	3
HIST 1	Western Civilization to 1600	3
HIST 2	Western Civilization since 1600	3
HUMN 11	Culture and the Arts I: Ancient World to the Renaissance	3
HUMN 12	Culture and the Arts II: The Modern World	3

### Total Units for the Major: 18

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## HUMANITIES CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Humanities Certificate of Achievement is designed to offer students a broad introduction to the history and analysis of art forms, styles, and movements, as well as introducing them to important themes and aspects of human creativity seen in material culture, belief systems, and major ideas throughout time. Humanities courses prepare those interested majoring in fields, such as Liberal Arts, Interdisciplinary Studies, Cultural Studies, English, Art History, Film, Classical Studies, Philosophy, or Humanities.

Program Outcomes

Upon completion of this program, students are able to:

- Critically interpret and analyze aspects of culture and art by applying theoretical methods used in the humanities.
- Discuss important themes expressed in material culture and belief systems as seen throughout global history.
- Express and explain their appreciation for the arts through discussion and writing.
- Formally evaluate works of art using the elements and principles of art.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (9 Units)

Prefix	#	Title	Units
HUMN	3	Introduction to Humanities	3
HUMN	28	World Mythology	3
PHIL	1	God, Nature, Human Nature	3

List A: Select One (3 Units)

Prefix	#	Title	Units
ENG	32	U.S. Women's Literature	3
ENG	41	Modern World Literature	3
HIST	32	U.S. Women's History	3
HUMN	6	Nature and Culture	3
HUMN	10	American Arts and Ideas	3
PHIL	2	Ethics	3
RELS	1	Religions of the World	3
WMST	2	Global Perspective of Women	3

List B: Select One (3 Units)

Prefix	#	Title	Units
ARHS	7	Modern Art History	3
HUMN	4	Global Cinemas	3
MUS	3	World Music	3
PHTO	67	History of Photography	3
THEA	4	Modern American Theater	3
THEA	10	Introduction to Dramatic Arts	3

List C: Select One (3 Units)

Prefix	#	Title	Units
ARHS	2	Art of the Ancient Americas	3
ARHS	5	Western Art History - Renaissance to Contemporary	3
HIST	1	Western Civilization to 1600	3
HIST	2	Western Civilization since 1600	3
HUMN	11	Culture and the Arts I: Ancient World to the Renaissance	3
HUMN	12	Culture and the Arts II: The Modern World	3

Total Units: 18

HUMANITIES COURSES

HUMN 2 - Introduction to Film Studies

3 units

Introduction to film aesthetics, styles, and devices, as well as film theory and critical approaches to film analysis. Overview of film history, in addition to film production, technology, and distribution. Emphasis on diverse responses to the art form of cinema and its impact on contemporary culture. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A, 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

HUMN 3 - Introduction to Humanities

3 units

This course introduces students to human creativity as it is expressed in various artistic media: theater, film, music, poetry, architecture, and the visual arts (e.g. painting and sculpture). The course offers an introductory framework for students to use as they consider the Humanities in terms of socio-political history, philosophy, and religion. Students will learn how to analyze a variety of global works of art from past and present, and how to articulate their own appreciation of and connection to works of art. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A, 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

HUMN 4 - Global Cinemas

3 units

Global cinema traditions analyzed through historical, political, cultural, commercial, and artistic perspectives. Screenings and interpretation of representative films from a variety of national and cultural film traditions from around the world, including films from Latin American, U.S., Asian, European, African, and Middle Eastern contexts. 45 hours lecture, 27 hours laboratory. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A, 3B.

- Credit - Degree Applicable
- Grading Option: Letter Grade

HUMN 6 - Nature and Culture

3 units

This course offers an examination of the aesthetic value of the natural environment as it pertains to human culture at large, as well as individually for each student. The course asks how "nature" (the nonhuman, the environment, ecology, etc.) is perceived, interpreted, and represented in "culture"(customs, arts, social institutions, etc.). The course includes studies in visual art (i.e. painting, photography, sculpture, land art, mixed media), film, philosophy, literature, and music. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

HUMN 10 - American Arts and Ideas

3 units

Humanities of the United States explored through major works of literature, painting, sculpture, architecture, film, music, philosophy, technology, religion, political and social institutions that reflect the values and meanings of the American cultural experience. Particular attention paid to the experience and contributions of various culture groups (African Americans, Asian-Americans, European-Americans, American Indians, and Latino Americans). 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

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## **HUMN 11 - Culture and the Arts I: Ancient World to the Renaissance**

### **3 units**

A survey of the artistic and intellectual accomplishments of human cultures from the Ancient to Early Renaissance Eras. Emphasis is on the study of ancient to medieval painting, sculpture, architecture, music, literature, theater, religion, and philosophy from both Western and non-Western cultures. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A, 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **HUMN 12 - Culture and the Arts II: The Modern World**

### **3 units**

A survey of the artistic and intellectual accomplishments of human cultures from High Renaissance to Contemporary Eras, i.e. the Modern World. Emphasis is on the study of modern painting, sculpture, architecture, music, literature, theater, religion, and philosophy from around the globe. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A, 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **HUMN 28 - World Mythology**

### **3 units**

Introduction to world mythology, including classical mythology, and the mythic themes recurring in literature, the visual arts, and music. Introduction to the major theories used to evaluate mythology. Exploration of myths about creation, destruction, gods, humans, heroes, tricksters, as well as their origins, variation, historical development, and full expression in ancient times and continued presence in the arts. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **HUMN 29 - Independent Study, Humanities**

### **0.5 - 2 units**

Supervised study in the area of Humanities. Any student interested in registering for an Independent Studies course should contact a full or part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## INDEPENDENT STUDY

### INDEPENDENT STUDY

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#### 0.5 – 2 UNITS

Independent Study courses are open to all students and employ many combinations of media and educational techniques to create individualized, self-pacing education. Check with the Counseling Center, Building 1600, concerning transferability of Independent Study courses to four-year institutions. Independent Study is contracted through an instructor for research, field experience, or skill development. Independent Study is offered under many subject areas contained in the Catalog using the number 29.

Transfer: CSU; UC credit may be granted only after review of course outline by specific UC campus after transfer. Independent Study courses have a grading option of “OP” unless otherwise indicated.

Degree Applicable, Credit

# INTERIOR DESIGN

## INTERIOR DESIGN

The Interior Design program offers a creative approach to learning Interior Design with practical course content, work experience and overall design projects that promote graduates to the working world of being an Interior Designer. The Interior Design program offers classes for students who are changing careers, brushing up on their design skills or wanting to have fun with their own home. Our Interior Design AS degree offers students the opportunity to attend college to receive their degree while working. Often these students are placed in jobs or continue on to a 4-year college with transferable classes. Interior Design offers a unique, small program feel but a strong learning based foundation at the same time. Students are highly involved with other classmates and work collaboratively throughout the program. Work experience or internships are encouraged.

## Programs of Study

### Degrees:

- [AS – Interior Design](#)

### Certificates of Achievement:

- [Interior Design](#)

### Career Opportunities

Students with either a Certificate or AS degree are qualified to work in entry level commercial and residential design. Students might work for private clients, real-estate firms and builders decorating model homes, or corporations designing offices and stores. They might also work in sales to the trade or to the public. Either degree also allows students to open their own Interior Design business.

## INTERIOR DESIGN ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Interior Design offers students a creative approach to learning Interior Design, and the opportunity to earn their degree while working in the Interior Design field. This solid Interior Design program contains practical course content, work experience, and overall design projects that promote graduates to the working world of being an Interior Designer. Work experience or internships are encouraged.

### Career Opportunities

Graduates can expect to work as designers in: architecture offices, commercial design firms, selling furniture or other design products, their own design company, home builder's design centers, etc.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate the skills and knowledge learned through coursework to meet CSU transfer requirements.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (30 Units)

Prefix	#	Title	Units
INTD	5	Principles of Interior Design	3
INTD	10	Introduction to Textiles	3
INTD	15	Drafting for Interior Design	3
INTD	20	History of Interiors/Furnishings	3
INTD	25	Materials and Resources	3

INTD	30	Fundamentals of Lighting	3
INTD	35	Residential Space Planning	3
INTD	40	Computer Aided Design	3
INTD	45	Basic Kitchen and Bathroom Design	3
INTD	47	Professional Practices	3

### Total Units for the Major: 30

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## INTERIOR DESIGN CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Interior Design offers classes for students who are changing careers, brushing up on their design skills or just wanting to have fun with their own home. The certificate offers a solid Interior Design program with practical course content, work experience and overall design projects that promote graduates to the working world of being an Interior Designer. Work experience or internships are encouraged.

### Career Opportunities

Certificate holders are able to obtain jobs as Interior designers in: their own business, a New Home-builder company, an Interior design firm, and a retail position as well as an architectural office.

### Program Outcomes

Upon completion of this program, students are able to:

- Work in a professional design company with both business and design education.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (24 Units)

Prefix	#	Title	Units
INTD	5	Principles of Interior Design	3
INTD	10	Introduction to Textiles	3
INTD	15	Drafting for Interior Design	3
INTD	20	History of Interiors/Furnishings	3
INTD	25	Materials and Resources	3
INTD	30	Fundamentals of Lighting	3
INTD	40	Computer Aided Design	3
INTD	47	Professional Practices	3

### List A: Select Two (6 Units)

Prefix	#	Title	Units
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BUSN	52	Business Communications	3
INTD	35	Residential Space Planning	3
INTD	45	Basic Kitchen and Bathroom Design	3
MKTG	61	Professional Selling	3
WRKX	94	Occupational Work Experience/Internship	3

**Total Units: 30**

## INTERIOR DESIGN COURSES

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### INTD 5 - Principles of Interior Design

#### 3 units

Elements and principles of design as they apply to interior design. Emphasis on the use of color and texture in the selection of home furnishings. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 10 - Introduction to Textiles

#### 3 units

The textile industry and its effects on the apparel and home furnishings markets. Fiber identification, yarn and fabric construction, and decoration. Emphasis on consumer information, fabric performance, care and labeling, and legal responsibilities of the industry. 54 hours lecture. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 15 - Drafting for Interior Design

#### 3 units

Provides a working knowledge of tools and techniques for interior architectural drafting. emphasis on lettering, dimensioning floor plans, elevation and sections. Also, covers procedures for developing finished presentational drawings and boards. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 20 - History of Interiors/Furnishings

#### 3 units

A survey of the history of interiors and furnishings from Egyptian period to the present. Emphasis on furniture styles and ornamentation. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 25 - Materials and Resources

#### 3 units

Survey of residential and commercial interior furnishings with attention to product knowledge of furniture, textiles, ceramics, glass, metals, plastics and composite materials. Skills needed to perform related activities. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 30 - Fundamentals of Lighting

#### 3 units

Residential and commercial lighting systems as they apply to what constitutes a well-lit interior space. Includes an investigation of current lighting types and lighting resources. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 35 - Residential Space Planning

#### 3 units

Basic techniques in planning space for interiors. Private and group living spaces, support systems, functional planning of interior space, and color in space planning. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 40 - Computer Aided Design

#### 3 units

Introduction to basic techniques in computer aided design for interior and exterior design, with emphasis on user terminology and hands-on learning. How to set up drawings, dimensioning systems appropriate to architecture. Floor plans, landscapes, details, drawings and other techniques using the computer. Students who have completed or are enrolled in HORT 73 may not receive credit. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 45 - Basic Kitchen and Bathroom Design

#### 3 units

Survey of the field of kitchen and bathroom designs. Includes resources, materials, trends, costs and needs, both functional and aesthetic. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### INTD 47 - Professional Practices

#### 3 units

Interior design practices including business and marketing aspects, wholesale resource development, design presentation and career preparation, contractual obligations. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# JOURNALISM AND MEDIA STUDIES

## JOURNALISM AND MEDIA STUDIES

The Journalism and Media Studies program provides students with a broad understanding of the principles, roles, techniques, and effects of media in society. Students use these principles to produce media for student media outlets, including the newspaper, the radio station, the journalistic magazine, the literary magazine, and related multimedia forums. Students who earn a degree or certificate in Mass Communications may enter the workforce or transfer to a four-year school. The program includes two degrees and two certificates, allowing students to select the career or transfer pathway best suited to their educational goals.

### Programs of Study

#### Degrees:

- [AA-T – Journalism](#)
- [AA – Journalism and Media Studies](#)

#### Certificates of Achievement:

- [Journalism](#)

#### Career Opportunities

The Journalism and Media Studies degree program provides specific hands-on training that will prepare students for immediate job entry, especially involving broadcast technology. Journalism and Media Studies majors often successfully pursue careers in media, such as reporting, public relations, print production, copy editing, broadcasting, videography, and photography.

## JOURNALISM ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in Journalism for Transfer is based on the Transfer Model Curriculum for Journalism. Upon successful completion of the program requirements, students will have guaranteed admission to some California State University (CSU) campuses. The Associate in Arts in Journalism for Transfer provides students with a broad understanding of the principles, roles, techniques, and effects of media in society as well as experience in the application of these principles to the student media. The broad-based focus of the program serves to hone and refine students' reading, writing, speaking, cultural literacy, and critical thinking skills, enabling them to succeed in an academic environment or in the workplace and providing specific hands-on skills.

### Career Opportunities

The information on the Labor Market Index web site indicates that three areas, Editors, Reporters and Correspondents, and Writers and Authors, are especially well-served by a Mass Communications degree. In recent years, social media and online media have provided career opportunities for many Mass Communications graduates.

### Program Outcomes

Upon completion of this program, students are able to:

- Develop a broad understanding of the principles, roles, techniques, and effects of media in society.
- Prepare for careers in media and related fields.
- Have a broad college-level understanding of the principles, roles, techniques, and effects of media in society.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (9 units)

Prefix	#	Title	Units
JAMS	1	Introduction to Mass Communications	3
JAMS	11	Introduction to Reporting and Newswriting	3
JAMS	21A	Express College Newspaper A	3

#### List A: Select One (3 Units)

Prefix	#	Title	Units
JAMS	3	Introduction to Public Relations	3
JAMS	12	Introduction to Photojournalism	3
		or	
PHTO	72	Introduction to Photojournalism	3
JAMS	21B	Express College Newspaper B	3
JAMS	23	Digital Storytelling	3

#### List B: Select Two (6-8 Units)

Prefix	#	Title	Units
CMST	4	Introduction to Communication Studies	3
CMST	46	Argumentation and Debate	3
ECON	1	Principles of Microeconomics	3
		or	
ECON	2	Principles of Macroeconomics	3
ENGL	C1001	Critical Thinking and Writing	3
HIST	7	US History Through Reconstruction	3
HIST	8	US History Post-Reconstruction	3
STAT	C1000	Introduction to Statistics	4
PHIL	6	Introduction to Logic	3
		or	
PHIL	8	Logic and Argumentation	4
POLS	C1000	American Government and Politics	3
POLI	20	Comparative Government	3
ETHS	6	Introduction to Race and Ethnicity	3
SOC	3	Introduction to Race and Ethnicity	3

Total Units for the Major: 18-20

Additional General Education and Elective Units: 40-42

Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

JOURNALISM AND MEDIA STUDIES ASSOCIATE OF ARTS (AA)

About the Program

The Associate of Arts in Journalism and Media Studies is designed to provide students a broad understanding of the principles of journalism and media as well as experience in the application of these principles to the campus media, including the newspaper, the journalistic magazine, and the literary magazine, all of which include multimedia components. Classes can be applied to meet transfer requirements at four-year institutions and for entry into careers in media, such as reporting, public relations, print production, copyediting, broadcasting, videography, and photography.

Career Opportunities

Students who graduate with the Associate of Arts in Journalism and Media Studies can enter careers in media, such as reporting, public relations, print production, copyediting, broadcasting, videography, and photography. Some career paths may require additional experience or study.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (12 Units)

Prefix	#	Title	Units
JAMS	11	Introduction to Reporting and Newswriting	3
JAMS	12	Introduction to Photojournalism	3
		or	
PHTO	72	Introduction to Photojournalism	3
JAMS	21A	Express College Newspaper A	3
JAMS	23	Multimedia Reporting	3

List A: Select One (3 Units)

Prefix	#	Title	Units
JAMS	1	Introduction to Mass Communications	3
JAMS	2	Introduction to Media	3

List B: Select Three (9 Units)

Prefix	#	Title	Units
JAMS	3	Introduction to Public Relations	3
JAMS	19A	Journal of Arts, Literature, and Academic Writing A	3
		or	
ENG	19A	Journal of Arts, Literature, and Academic Writing A	3
JAMS	19B	Journal of Arts, Literature, and Academic Writing B	3
		or	
ENG	19B	Journal of Arts, Literature, and Academic Writing B	3
JAMS	21B	Express College Newspaper B	3

JAMS	21C	Express College Newspaper C	3
JAMS	21D	Express College Newspaper D	3
JAMS	24A	Naked Magazine: College Magazine A	3
JAMS	24B	Naked Magazine: College Magazine B	3

Total Units for the Major: 24

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

JOURNALISM CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Las Positas College Certificate of Achievement in Journalism provides specific hands-on training that will prepare students for immediate job entry, especially involving broadcast and technology. The certificate has a broad-based focus that services to hone and refine students' reading, writing, speaking, cultural literacy, and critical thinking skills, enabling them to succeed in an academic environment or in the workplace.

Career Opportunities

The Certificate of Achievement in Journalism provides a solid foundation and preparation for entry-level careers in reporting, public relations, print production, copyediting, broadcasting, videography, photography, and media technology.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (12 Units)

Prefix	#	Title	Units
JAMS	11	Introduction to Reporting and Newswriting	3
JAMS	12	Introduction to Photojournalism	3
		or	
PHTO	72	Introduction to Photojournalism	3
JAMS	21A	Express College Newspaper A	3
JAMS	23	Digital Storytelling	3

List A: Select Three (9 Units)

Prefix	#	Title	Units
GDDM	64	Adobe InDesign I	3
JAMS	3	Introduction to Public Relations	3
JAMS	19A	Journal of Arts, Literature, and Academic Writing A	3
		or	
ENG	19A	Journal of Arts, Literature, and Academic Writing A	3
JAMS	19B	Journal of Arts, Literature, and Academic Writing B	3
		or	
ENG	19B	Journal of Arts, Literature, and Academic Writing B	3
JAMS	24A	Naked Magazine: College Magazine A	3

WRKX 95 General Work Experience

3

• Grading Option: Letter or Pass/No Pass

**List B: Select One (3 Units)**

Prefix	#	Title	Units
JAMS	1	Introduction to Mass Communications	3
JAMS	2	Introduction to Media	3

**Total Units: 24****JOURNALISM AND MEDIA STUDIES COURSES****JAMS 1 - Introduction to Mass Communications****3 units**

Survey of mass communication and the interrelationships of media with society, including history, structure, and trends in a digital age. Discussion of theories and effects, economics, technology, law and ethics, global media, media literacy, and social issues, including gender and cultural diversity. 54 hours lecture. ADGE: 4; Transfer: CSU, UC\*; Cal-GETC: 4; C-ID# JOUR 100. \* *JAMS 1 and 2 combined: maximum UC credit, one course.*

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**JAMS 2 - Introduction to Media****3 units**

A survey of radio, television, film, and multimedia and their impact on culture and society; includes economics, technological development, programming, ratings, legal aspects, and social control of broadcasting in America, and cross-cultural, international comparisons. 54 hours lecture. ADGE: 4; Transfer: CSU, UC\*; Cal-GETC: 4. \* *JAMS 1 and 2 combined, max UC credit, one course.*

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**JAMS 3 - Introduction to Public Relations****3 units**

Introduction to the principles, history, development, and professional practice of modern public relations. Includes concepts of planning and executing effective communication strategies, including message design and distribution, for any organization. 54 hours lecture. Transfer: CSU; C-ID# JOUR 150.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**JAMS 11 - Introduction to Reporting and News Writing****3 units**

An introduction to gathering, synthesizing/ organizing, and writing news in journalistic style across multiple platforms. Includes role of the journalist, analysis of exemplary journalistic models, and related legal and ethical issues. Students will report and write based on their original interviews and research to produce news content. Experiences may include covering speeches, meetings, and other events, writing under deadline and use of AP Style. 54 hours lecture. Transfer: CSU; C-ID# JOUR 110.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable

**JAMS 12 - Introduction to Photojournalism****3 units**

This course deals with the photographer as a journalist, focusing on theory and practice in press and publications photography, with emphasis on using the camera as a reporting and communications tool. Covered are news and feature photography and photographic essays, including composition, impact, and creativity, for newspapers, magazines, the Internet, and other mass communications media. Understanding and applying photojournalistic and basic technical and visual skills in the making of successful reportage photographs. Consideration of the work of major 20th and 21st century photojournalists. Students who have completed, or are enrolled in, PHTO 72 may not receive credit. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC\*; C-ID# JOUR 160. \* *JAMS 12, JAMS 23, PHTO 72 combined: maximum UC credit, one course.*

**Recommended Course Preparation:** PHTO 50 with a minimum grade of C and/or PHTO 56 with a minimum grade of C and/or GDDM 53 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**JAMS 19A - Journal of Arts, Literature, and Academic Writing A****3 units**

Creation of a literary-style student magazine. Practical training in the managing, editing, formatting, and printing of a literary magazine. Enrollment constitutes the staff of the magazine. Students who have completed, or are enrolled in, ENG 19A may not receive credit. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**JAMS 19B - Journal of Arts, Literature, and Academic Writing B****3 units**

Creation of a literary-style student magazine. Practical intermediate-level training in the managing, editing, formatting, and printing of a literary supplement and/or magazine with a focus on the production process, including copy editing, design, layout, proofreading, working with the printer, and digital and print distribution. Enrollment constitutes the staff of the magazine. Students who have completed, or are enrolled in, ENG 19B may not receive credit. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** JAMS 19A with a minimum grade of C or ENG 19A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**JAMS 21A - Express College Newspaper A****3 units**

An applied course in which students practice and refine beginning journalism skills, including recognizing, acquiring, producing, and distributing content for the print and online editions of the student newspaper, the Express. The focus of study is on basic news, feature, and opinion stories. Students are introduced to concepts related to photojournalism, business management, graphic arts, design, social media, and leadership and editing skills. The course includes ethical, practical, and legal issues in journalism. 18 hours lecture, 108 hours laboratory. Transfer: CSU; C-ID# JOUR 130.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 21B - Express College Newspaper B

### 3 units

An applied course in which students practice and refine intermediate journalism skills, including recognizing, acquiring, producing, and distributing content for the print and online editions of the student newspaper, the Express. Focus is on in-depth news, feature and opinion stories. Students develop intermediate abilities in photojournalism, business management, graphic arts, design, social media, and leadership and editing skills. The course includes ethical, practical, and legal issues in journalism. 18 hours lecture, 108 hours laboratory. Transfer: CSU; C-ID# JOUR 131.

**Prerequisite:** JAMS 21A with a minimum grade of C.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 21C - Express College Newspaper C

### 3 units

An applied course in which students practice and refine advanced journalism skills, including recognizing, acquiring, producing, and distributing content for the print and online editions of the student newspaper, the Express. Focus is on leadership, editing the work of others, improving writing and multimedia skills, and improving the Express. Enhanced leadership role includes outreach to the community and representation as journalist and leader at events. Students develop advanced abilities in writing, photojournalism, business management, graphic arts, design, social media, and leadership and editing skills. Students will produce newscasts, an infographics, and reader surveys. The course includes ethical, practical, and legal issues in journalism. Students should serve in a leadership role. 18 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** JAMS 21B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 21D - Express College Newspaper D

### 3 units

An applied capstone course in which students practice and refine advanced journalism skills, including recognizing, acquiring, producing, and distributing content for the print and online editions of the student newspaper, the Express. Focus is on completing a portfolio project, exploring career opportunities in the field, leading others, editing the work of others, improving writing and multimedia skills, and improving the Express. Students work to develop advanced abilities in writing, photojournalism, business management, graphic arts, design, social media, leadership, and editing skills. The course includes ethical, practical, and legal issues in journalism. Student assumes a leadership role and create workshops to benefit other staff members. 18 hours lecture, 108 hours laboratory. Transfer: CSU.

**Prerequisite:** JAMS 21C with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 22 - Express Editorial Board

### 1 unit

The roles and responsibilities of leaders on the college newspaper, The Express. Practical experience participating in editorial board meetings, setting policy for the newspaper, and leading in the decision-making process for planning, budgeting, and the development of the newspaper. Enrollment is limited to student leaders on the Express. 18 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 23 - Digital Storytelling

### 3 units

This course will provide an introduction to multimedia storytelling with a journalism emphasis. Techniques that will be explored include use of video, photos, audio, animation, and text to convey interactive news and feature stories through the Internet and other electronic media. It also will include techniques in digital research, critical thinking, and synthesis. It will introduce the legal and ethical issues in the recording of sources. Emphasis is placed upon the methods and techniques of multimedia reporting, including scripting, storyboarding, camera use, lighting, sound, and editing with video editing software such as Adobe Premiere Pro. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC\*; C-ID# JOUR 120. \*JAMS 12, JAMS 23, and PHTO 72 combined: maximum UC credit, one course.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 24A - Naked Magazine: College Magazine A

### 3 units

Creation of a journalistic-style student magazine. Emphasis is placed on developing content, writing in-depth magazine articles, producing photographs and other visual elements, correlating copy and visuals, laying out pages in the production process, copy editing, promoting advertising, managing the business-side of the magazine, and exploring ethical issues. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 24B - Naked Magazine: College Magazine B

### 3 units

Leadership in the creation and promotion of a journalistic-style student magazine, including development of skills in areas of social media and multimedia. Emphasis is placed on practicing and refining intermediate-level journalism skills while developing content, writing in-depth magazine articles, producing photographs and other visual elements, correlating copy and visuals, laying out pages in the production process, copy editing, promoting advertising, managing the business-side of the magazine, and exploring ethical issues. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** JAMS 24A with a minimum grade of C.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## JAMS 29 - Independent Study, Journalism and Media Studies

### 0.5 - 2 units

Supervised study in the area of Mass Communications. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# KINESIOLOGY

## KINESIOLOGY

Kinesiology is an academic area of study concerned with human movement and physical activity. The field of Kinesiology includes a variety of sub-disciplines including exercise physiology, biomechanics, motor control and motor learning, physical education, exercise & sport psychology, and the sociocultural study of movement. Entry-level employment opportunities in the field include: coaching, personal or group training, fitness instruction, fitness specialists, physical therapy assistants, recreation, as well as managerial positions in athletics and recreation centers.

The AA-T Kinesiology prepares students for transfer to bachelor's degree programs in Kinesiology; and similar degrees including Exercise Science, Physical Education, Pre-Physical Therapy/Therapeutic Studies, Athletic Training, Coaching and Fitness Management. Advanced degrees in Kinesiology lead to employment opportunities in athletic training, sports management, physical therapy, occupational therapy, teaching physical education, cardiac rehabilitation, coaching, and further study in health/medical fields.

The Kinesiology program also offers students an opportunity to enrich their education with emphasis on physical activity and improved physical well-being.

### Athletics

Las Positas College offers an Intercollegiate Athletics program dedicated to assisting each student in achieving the highest possible academic and athletic success. Our faculty and coaches subscribe to the philosophy that athletics plays an integral role in the total educational process and that athletics helps to promote the growth of values in leadership, character, sportsmanship, and teamwork.

## Programs of Study

### Degrees:

- [AA-T - Kinesiology](#)

### Certificates of Achievement:

- [Athletic Training/Sports Medicine](#)
- [Fitness Trainer](#)

## KINESIOLOGY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in Kinesiology for Transfer degree prepares students for transfer to bachelor's degree programs at a CSU in Kinesiology and similar degrees including Exercise Science, Physical Education, Pre-Physical Therapy/Therapeutic Studies, Athletic Training, Coaching and Fitness Management. Advanced degrees in Kinesiology lead to employment opportunities in athletic training, sports management, physical therapy, occupational therapy, teaching physical education, cardiac rehabilitation, coaching, and further study in health/medical fields. Entry-level employment opportunities in the field include: coaching, personal or group training, fitness instruction, fitness specialists, physical therapy assistants, recreation, as well as managerial positions in athletics and recreation centers.

### Program Outcomes

Upon completion of this program, students are able to:

- Disseminate the knowledge of physical activity derived from experiences, scholarly study, and professional practice.
- Identify programs of study as well as career pathways within the field of Kinesiology.
- Perform a variety of motor activities at a proficient level from at least three of the movement-based categories.

### Learning and Career Pathway Maps

### View Program Pathway Maps

*\*This pathway has a transfer map to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer map.*

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education - Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (13 Units)

Prefix	#	Title	Units
BIO	7A	Human Anatomy	5
BIO	7B	Human Physiology	5
KIN	30	Introduction to Kinesiology	3

### Movement-Based Courses: Select One Course Maximum from Any Three of the Following Areas (3-5 Units)

Prefix	#	Title	Units
<b>Area 1: Aquatics</b>			
KIN	DV1	Springboard Diving	1
KIN	SW1	Swimming 1	1
KIN	SW2	Swimming 2	1
KIN	SWF1	Swimming for Fitness 1	1
KIN	SWF2	Swimming for Fitness 2	1
<b>Area 2: Combatives</b>			
KIN	ETD1	Eskrima - Tenio DeCuerdas 1	1
KIN	JDR1	Jujutsu - Danzan Ryu 1	1
<b>Area 3: Dance</b>			
KIN	DA1	Dance Aerobics 1	1
KIN	ZUM1	Zumba Fitness Workout 1	1
<b>Area 4: Fitness</b>			
KIN	AF1	Aerobic Fitness 1	1
KIN	CRT	Cross Training	1
KIN	FJW1	Fitness Jog Walk 1	1
KIN	FJW2	Fitness Jog Walk 2	1
KIN	GBW1	Guts and Butts Workout 1	1
KIN	PF	Personal Fitness	1
KIN	PL1	Pilates 1	1
KIN	WT1	Weight Training 1	1
KIN	WTW1	Women's Weight Training 1	1
KIN	YIN1	Yin Yoga 1	1
KIN	YO1	Yoga 1	1

### Area 5: Individual Sports



KIN	AR1	Archery 1 - Beginning Archery	1
KIN	BL1	Bowling 1	1
KIN	BL2	Bowling 2	1
KIN	FG1	Footgolf 1	1
KIN	GF1	Golf 1	1
KIN	GF2	Golf 2	1

**Area 6: Team Sports**

KIN	BD1	Badminton 1	1
KIN	BD2	Badminton 2	1
KIN	BK1	Basketball 1	1
KIN	BK2	Basketball 2	1
KIN	SI1	Soccer - Indoor 1	1
KIN	SO1	Soccer - Outdoor 1	1
KIN	VB1	Volleyball Beginning	1
KIN	32A	Fall Intercollegiate Men's Basketball	3
KIN	38B	Intercollegiate Men's Soccer	3
KIN	40B	In Season Intercollegiate Women's Volleyball	1 - 3
KIN	41B	Fall Intercollegiate Basketball - Women	1.5
KIN	48B	Intercollegiate Women's Soccer	3
KIN	50B	Intercollegiate Swimming & Diving	3

**List A: Select Two (6-10 Units)**

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
HEA	1	Introduction to Personal Health	3
KIN	14	Responding to Emergencies: Comprehensive First Aid/CPR/AED	1
PHYS	1A	General Physics I	5
		or	
PHYS	2A	Introduction to Physics I	4
STAT	C1000	Introduction to Statistics	4

**Total Units for the Major: 22-28****Additional General Education and Elective Units: 32-38****Total Units: 60**

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## ATHLETIC TRAINING/SPORTS MEDICINE CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Athletic Training/Sports Medicine Certificate of Achievement is designed to be taken in conjunction with the Associate in Arts in Kinesiology for Transfer to prepare students to apply to an Athletic Training Education Program (ATEP) in the CSU system and to complete a baccalaureate degree in Athletic Training or a similar major. Students who obtain the Associate in Arts in Kinesiology for Transfer in conjunction with the Certificate of Achievement in Athletic Training/Sports Medicine will have completed the common core of lower division courses required for a CSU baccalaureate degree in Kinesiology and most prerequisites required for admission into an ATEP program accredited by the Commission on Accreditation of Athletic Training Education (CAATE). General education requirements should be selected carefully based on the intended four-year institution and desired

ATEP program. Participation in Kinesiological classes develops critical thinking, personal growth, research abilities, manual therapy skills, and an understanding of working in a clinical and athletic setting. Students should talk with a counselor to determine whether or not this certificate and degree combination is the best option for their academic goals and to ensure efficiency.

### Career Opportunities

Career opportunities include work in hospital emergency departments, intercollegiate athletics, law enforcement and military, occupational and industrial settings, performing arts, physician offices, professional sports, secondary schools, sports medicine clinics, corporate settings, community outreach, and health and fitness related jobs.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply therapeutic modalities under the supervision of a staff athletic trainer, including thermotherapy, cryotherapy, ultrasound, and electrical stimulation.
- Analyze and categorize various athletic training and related programs (employment settings, educational preparation/programs, certification, continuing education requirements, professional development and responsibilities).
- Critique padding and bracing devices and apply as indicated for injury prevention and management.
- Demonstrate the skills relative to activation and implementation of the college athletic department emergency action plan, including primary and secondary surveys of an injured individual, and administration of emergency care procedures (first aid, control of bleeding, wound care, fracture/dislocation packaging, bloodborne pathogen protection and CPR/AED).
- Explain and identify techniques associated with injury recognition, evaluation and assessment, including taking an appropriate injury history.
- Identify prominent anatomical landmarks via palpation and assess ranges of motion of the foot, ankle, knee, hip, wrist/hand/thumb, elbow, shoulder and spine.
- Illustrate basic athletic taping and wrapping applications for injury prevention and management.

### Required Core: (28 Units)

Prefix	#	Title	Units
BIO	7A	Human Anatomy	5
BIO	7B	Human Physiology	5
KIN	17	Intro to Athletic Training and Sports Medicine	1
KIN	18A	Athletic Training Practicum 1	1
KIN	18B	Athletic Training Practicum 2	1
KIN	19	Care and Prevention of Athletic Injuries	1
KIN	30	Introduction to Kinesiology	3
NTRN	1	Introduction to Nutrition Science	3
PSYC	C1000	Introduction to Psychology	3

**Total Units: 28**

## PHYSICAL THERAPY AIDE CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Physical Therapy Aide Certificate of Achievement is designed to prepare students for entry level employment in the field of Physical Therapy (PT). The courses offered will provide students with the education, training, and hands-on experience necessary to successfully work in clinical facilities. The PT Aide is generally responsible for carrying out the non-technical duties of physical therapy, such as preparing treatment areas, maintaining the organization and cleanliness of the clinical area, ordering devices and supplies, and transporting patients. Under the direction of the physical therapist or physical therapy assistant, the aide will provide services that



help facilitate treatment plans that improve mobility, relieve pain, and prevent or limit permanent physical disabilities of patients suffering from injuries or disease. Students will learn specific responsibilities and skill sets desired by healthcare agencies to work alongside various clinical professionals.

### Career Opportunities

The physical therapy aide may be employed in a variety of settings including: hospitals, rehabilitation centers, nursing homes, home care agencies, outpatient clinics, community health centers, and sports medicine clinics.

### Program Outcomes

Upon completion of this program, students are able to:

- Perform the duties of a physical therapy aide in a safe manner that minimizes risk to patients, self, and others.
- Demonstrate proper use of assistive/supportive devices, modalities, and specialized equipment.
- Apply the education, training, and hands on experience needed to enter the Physical Therapy field in the workforce.
- Assist in administering treatment plans under direct supervision of the Physical Therapist and/or Physical Therapy Assistant.

### Required Core: (15 Units)

Prefix #	Title	Units
KIN 14	Responding to Emergencies: Comprehensive First Aid/CPR/AED	3
KIN 17	Introduction to Athletic Training and Sports Medicine	4
KIN 18A	Athletic Training Practicum 1	1
KIN 18B	Athletic Training Practicum 2	1
KIN 19	Care and Prevention of Athletic Injuries	3
EMS 62	Basic Medical Terminology	3

### List A: Select One (1 Unit)

Prefix #	Title	Units
KIN AR1	Archery 1 - Beginning Archery	1
KIN BD1	Badminton 1	1
KIN BK1	Basketball 1	1
KIN BL1	Bowling 1	1
KIN DA1	Dance Aerobics 1	1
KIN FJW1	Fitness Jog Walk 1	1
KIN GF1	Golf 1	1
KIN GBW1	Guts and Butts Workout 1	1
KIN JDR1	Jujutsu - Danzan Ryu 1	1
KIN PF	Personal Fitness	1
KIN PIC1	Pickleball 1	1
KIN PL1	Pilates 1	1
KIN SI1	Soccer - Indoor 1	1
KIN SO1	Soccer - Outdoor 1	1
KIN SW1	Swimming 1	1
KIN SWF1	Swimming for Fitness 1	1
KIN VB1	Volleyball Beginning	1
KIN WT1	Weight Training 1	1
KIN WTW1	Women's Weight Training 1	1
KIN YO1	Yoga 1	1

**Total Units: 16**

## FITNESS TRAINER CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Fitness Trainer Certificate of Achievement is designed to prepare students to be employed in the area of fitness training as personal trainers/instructors and as group fitness instructors. The courses that are offered in the certificate are to prepare students to sit for a nationally recognized fitness organization and will provide a strong foundation in the field of Kinesiology. Students who have successfully completed BIO 7A and BIO 7B may substitute them for BIO 50.

### Career Opportunities

Upon successful completion of the certificate students can pursue careers as individual fitness instructors or personal trainers, and also as group fitness instructors. These entry levels positions are primarily offered in the private sector.

### Program Outcomes

Upon completion of this program, students are able to:

- Develop and administer a safe and effective periodized exercise program designed for a client.
- Estimate heart rate, maximum heart rate and, target heart rate, and perform CPR with AED and rescue breathing.
- Identify modifiable and non-modifiable risk factors for personal health, locate health information related to behavior change processes, evaluate the credibility of those sources, and integrate and apply scientific research into individual behavior change processes for clients.
- Work in the field of personal trainers and as a group fitness instructor, and also identify a number of career options in the kinesiology field.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (14 Units)

Prefix #	Title	Units
BIO 50	Anatomy and Physiology	4
EMS 70	CPR for Health Care Providers	.5
HEA 1	Introduction to Personal Health	3
KIN 6	Personal Trainer	1
KIN 30	Introduction to Kinesiology	3

### List A: Select Two (2 Units)

Prefix #	Title	Units
KIN AF1	Aerobic Fitness 1	1
KIN AF2	Aerobic Fitness 2	1
KIN BX1	Box Aerobics 1	1
KIN BX2	Box Aerobics 2	1
KIN CT1	Circuit Training 1	1
KIN CYCL1	Cycling 1	1
KIN CYCL2	Cycling 2	1
KIN DA1	Dance Aerobics 1	1
KIN FC	Fitness Center	1
KIN FD	Fitness Development	1
KIN GBW1	Guts and Butts Workout 1	1
KIN PL1	Pilates 1	1

KIN PL2	Pilates 2	1
KIN SD1	Salsa Dance Aerobics 1	1
KIN WT1	Weight Training 1	1
KIN WT2	Weight Training 2	1
KIN WTW1	Women's Weight Training 1	1
KIN WTW2	Women's Weight Training 2	1
KIN ZUM1	Zumba Fitness Workout 1	1

**Total Units: 16**

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## KINESIOLOGY COURSES

### Activity Courses

#### KIN AF1 - Aerobic Fitness 1

##### 1 unit

This course will present and implement the fundamental principles of Cardio/Aerobic Fitness training. Methods of assessing and monitoring aerobic intensity will be discussed and documented in class. The health and fitness benefits of cardio/aerobic conditioning will be presented. A variety of aerobic gym equipment will be used to achieve cardiopulmonary fitness and healthy body composition. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

KIN AR1 - Archery 1 - Beginning Archery

##### 1 units

Covers the fundamental techniques of archery, terminology, accessories, and history of the sport. Students will acquire knowledge in the safe use and proper care of equipment, along with range safety. Practice and class competitions are provided to enhance skill development. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BD1 - Badminton 1

##### 1 unit

Introduction to the fundamental techniques of badminton (for example, the forehand and backhand serve, service return, and lob shots). Course will also include grip, footwork, rules, equipment and court dimensions. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BD2 - Badminton 2

##### 1 unit

The techniques of badminton for the intermediate player will be reviewed and performed. This course will also incorporate match analysis for singles and doubles play. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BD1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BD3 - Badminton 3

##### 1 unit

Badminton strategy for singles and doubles play. The body's physiological responses to singles and doubles play will be examined. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BD2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BK1 - Basketball 1

##### 1 unit

This multi-level course is designed to provide the student with an opportunity to develop the basic skills and understanding of basketball. Skills such as dribbling, passing, shooting, defensive and offensive strategies will be presented and practiced. Team play and sportsmanship are important priorities that are emphasized in this class. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BK2 - Basketball 2

##### 1 unit

This course is designed to provide the student with an opportunity to develop the skills and understanding of basketball at the advanced level. Skills such as dribbling, passing, shooting, defensive and offensive strategies will be presented and practiced. Team play and sportsmanship are important priorities that are emphasized in this class. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BK1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BK3 - Basketball 3

##### 1 unit

Designed to teach advanced skills of basketball. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BK2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BK4 - Basketball 4

##### 1 unit

Designed to teach pre-competitive basketball. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BK3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### KIN BL1 - Bowling 1

##### 1 unit

This course is designed to give the student the opportunity to learn the basic skills, terminology, and etiquette of bowling and be able to participate in a league type bowling program using off-campus bowling centers. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable

- Grading Option: Letter or Pass/No Pass

## KIN BL2 - Bowling 2

### 1 unit

This course teaches the fundamental skills of bowling with emphasis on form, terminology and scoring. The student will have the opportunity for class competition. The class will be conducted at an off campus bowling establishment. Facility use fee required. To be paid throughout the semester at the facility. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BL1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN BL3 - Bowling 3

### 1 unit

This course teaches intermediate skills of bowling with emphasis on etiquette, terminology and equipment. The student will have the opportunity for class competition. The class will be conducted at an off campus bowling establishment. Facility use fee required. To be paid throughout the semester at the facility. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BL2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN BL4 - Bowling 4

### 1 unit

This course teaches advanced skills of bowling with emphasis on form, rules, and etiquette. The student will have the opportunity for class competition. The class will be conducted at an off campus bowling establishment. Facility use fee required. To be paid throughout the semester at the facility. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN BL3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN CRT - Cross Training

### 1 unit

This kinesiology class will offer the student an opportunity to learn how to exercise safely in a Weight/Cardio gym. Circuit, Interval and Cross Training programs will be introduced. The topics of discussion will include: equipment orientation and safety, Principles of Resistance and Aerobic Training, energy systems used for various training regimens, and the benefits of exercise in establishing and maintaining a healthy lifestyle throughout life. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN DA1 - Dance Aerobics 1

### 1 unit

A combination of aerobic dance and specific resistance training. Improves cardio-respiratory endurance and tones major muscle groups. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN DV1 - Springboard Diving

### 1 unit

This course is designed to give students an introduction into the sport of Springboard Diving. Instruction will include 1 meter and 3 meter springboards, and the 5 types of dives (forward, backward, reverse, inward, twisting). 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN ETD1 - Eskrima - Tenio DeCuerdas 1

### 1 unit

An introductory course of the Filipino martial art system of Tenio DeCuerdas Eskrima: a complete system incorporating the use of various weapons and empty-hand techniques. The course will focus on history of the system, basic movement and striking, beginning hand movements, beginning use of daga, and how to receive beginning techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN ETD2 - Eskrima - Tenio DeCuerdas 2

### 1 unit

A second semester course of the Filipino martial art system of Tenio DeCuerdas Eskrima. The course will focus on the history of the head of the system, elementary striking, footwork, and daga techniques, and how to receive elementary techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN ETD1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN ETD3 - Eskrima - Tenio DeCuerdas 3

### 1 unit

A third semester course of the Filipino martial art system of Tenio DeCuerdas Eskrima. The course will focus on intermediate footwork, open-hand, and daga techniques, and how to receive intermediate techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN ETD2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN ETD4 - Eskrima - Tenio DeCuerdas 4

### 1 unit

A fourth semester course of the Filipino martial art system of Tenio DeCuerdas Eskrima. The course will focus on advanced striking, footwork, and daga techniques, and how to receive advanced techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN ETD3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FC - Fitness Center

### 1 unit

Students will be presented instruction on how to development and maintain the components of fitness: muscular strength, muscular endurance, cardiovascular endurance, flexibility and body composition. Students will learn how to design an individualized exercise program based on sound training principles and personal goals. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FD - Fitness Development

### 1 unit

Introduction to the components of fitness development. Students will be presented instruction on how to maintain and development the components of fitness: muscular strength, muscular endurance, cardiovascular endurance, flexibility and balance. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FG1 - Footgolf 1

### 1 unit

This is an introductory course to the sport of Footgolf. Footgolf is a combination of the popular sports of soccer and golf. On a shortened golf course, players kick a regulation size 5 soccer ball into a large hole in as few shots as possible. This course will focus on the history, rules, and the etiquette of the sport and how to apply putting techniques effectively. The course will be offered on campus and at a local golf course. Students will be charged a minimal fee each time they use the Footgolf course. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FG2 - Footgolf 2

### 1 unit

A second semester course for the sport of Footgolf. Footgolf is a combination of the popular sports of soccer and golf. On a shortened golf course, players kick a regulation size 5 soccer ball into a large hole in as few shots as possible. This course will focus on the first shot of teeing off and the different techniques to drive a ball for distance and accuracy. The course will be offered on campus and at a local golf course. Students will be charged a minimal fee each time they use the Footgolf course. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN FG1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FG3 - Footgolf 3

### 1 unit

A third semester course for the sport of Footgolf. Footgolf is a combination of the popular sports of soccer and golf. On a shortened golf course, players kick a regulation size 5 soccer ball into a large hole in as few shots as possible. This course will focus on the ways to kick when on the fairway and when approaching the green. The course will be offered on campus and at a local golf course. Students will be charged a minimal fee each time they use the Footgolf course. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN FG2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FJW1 - Fitness Jog Walk 1

### 1 unit

This course is an introduction to a cardiovascular activity that will benefit anyone, regardless of age or fitness level. Individualized walking programs are designed to promote general overall fitness. Jogging and walking capabilities will be enhanced as a result of the exercise undertaken and the cardiovascular training related assignments. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FJW2 - Fitness Jog Walk 2

### 1 unit

This is a progressive continuation course to Fitness Jog Walk 1. Biomechanical analysis and fundamental principles of training for this activity will be reviewed. Basic exercise physiology will be discussed. The student will be given training regimens to increase their pace, speed, distance and endurance for middle distances (e.g. 5K - 10K). Nutritional requirements and dietary advice will be presented. Student training logs will be employed to document performance. Pre and post walk/jog assessments will be conducted to establish a baseline of conditioning and illustrate performance levels. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN FJW1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FJW3 - Fitness Jog Walk 3

### 1 unit

This is a progressive continuation course to Fitness Jog Walk 2. The course will continue to enhance one's knowledge of using walking/jogging in competition, whether it be cross country events, local race events, fun runs or competitive recreational events. Emphasis will be on speed work, terrain training, endurance development and training for varying outdoor weather conditions. The physiological and psychological aspects of competitive activity is presented. Training regimens and performances will be documented in logs for assessment and training adjustments. Nutritional and treatment of typical chronic orthopedic injuries will be discussed. Extracurricular and off campus events will be encouraged. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN FJW2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN FJW4 - Fitness Jog Walk 4

### 1 unit

This is a progressive continuation course to Fitness Jog Walk 3. This course focuses on walking and/or jogging to enhance one's cardiovascular fitness, body composition, and overall general health. This course is ideal for the general population to begin or continue a lifetime of exercise. Walking/Jogging techniques, training intensity assessment, methods for improvement and personal programs will be provided during the course. With consistent practice and implementing sound fitness principles provided by this course, one will benefit from participation. Proper jog/walk technique, progressive training programs, nutrition, hydration, and injury prevention will be addressed. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN FJW3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GBW1 - Guts and Butts Workout 1

### 1 unit

This course will focus on improving muscle strength and endurance of the abdominals, gluteals, quadriceps, and hamstrings. Functional exercises such as squats, lunges and planks will be utilized. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GBW2 - Guts and Butts Workout 2

### 1 unit

This course will focus on strengthening the core and glute muscles. Students will learn how to use equipment such as steps, TRX, swiss balls, and dumbbells to increase exercise intensity. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN GBW1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GBW3 - Guts and Butts Workout 3

### 1 unit

This course will focus on strengthening the core and glute muscles. Students will learn how to use equipment such as steps, TRX, swiss balls, and dumbbells to increase exercise intensity. 54 hours laboratory. AA/AS GE: VA. Transfer: CSU; CSUGE: E.

**Recommended Course Preparation:** KIN GBW2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GBW4 - Guts and Butts Workout 4

### 1 unit

This course will focus on strengthening the core and glute muscles. Students will learn how to use equipment such as steps, TRX, swiss balls, and dumbbells to increase exercise intensity. 54 hours laboratory. AA/AS GE: VA. Transfer: CSU; CSUGE: E.

**Recommended Course Preparation:** KIN GBW3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GF1 - Golf 1

### 1 unit

This is an introductory course to the sport of golf. The course will include the rules, regulations and etiquette of golf, the fundamental swing skills for the long and short game and appropriate club selection. Beg-Intermediate and Intermediate players can benefit from the basic instruction to improve their skill set through the art of practice on the range. The course will be offered at a local golf range and student will be charged a minimal fee for bucket of balls to be used. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GF2 - Golf 2

### 1 unit

For students who possess the rudimentary skills of golf and aim to improve those abilities. Students will hone their putting, short game, mid-long iron play and driving capabilities. The course is offered at a local driving range who will charge a minimal fee for practice balls. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN GF1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GF3 - Golf 3

### 1 unit

Advanced technical aspects of golf match play will be included. Additionally, psychological skills for the elite golfer will be incorporated including visualization, pre-shot routines, relaxation methods and self-talk strategies. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN GF2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN GF4 - Golf 4

### 1 unit

This course will provide elite golfers with a detailed technical appreciation of the game. Furthermore, a psychological analysis of self-efficacy, arousal regulation, concentration and focus will be applied to golf. 54 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN JDR1 - Jujutsu - Danzan Ryu 1

### 1 unit

An introductory course of the martial art system of Danzan Ryu Jujutsu: a hybrid of Japanese Jujitsu, Judo, and Kenpo, and the Hawaiian art of Lua. Techniques are not strength based and primarily involve the use of joint and nerve manipulation, precision striking, and throwing to subdue an attacker. This course will focus on history of the system and founder, basic movement, escapes, trip throws, strikes, and how to receive techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN JDR2 - Jujutsu - Danzan Ryu 2

### 1 unit

A second semester course of the martial art system of Danzan Ryu Jujutsu. This course will focus on history of techniques and the successor, ukemi, holds, trip throws, sweep throws, and how to receive techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN JDR1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN JDR3 - Jujutsu - Danzan Ryu 3

### 1 unit

A third semester course of the martial art system of Danzan Ryu Jujutsu. This course will focus on ukemi, escapes, locks, sweep throws, reap throws, hip throws, pins, striking combinations, and how to receive techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN JDR2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN JDR4 - Jujutsu - Danzan Ryu 4

### 1 unit

A fourth semester course of the martial art system of Danzan Ryu Jujutsu. This course will focus on ukemi, escapes, locks, hip throws, drop throws, and how to receive techniques safely. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN JDR3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN PF - Personal Fitness

### 1 unit

An independent, self paced, personal activity program planned and implemented in conjunction with student goals. Based on goals and results of a fitness assessment and health risk appraisal, an individualized program is developed through personal counseling. Programs can include a physical assessment profile, a health risk appraisal, an individualized exercise/activity program, health/wellness education, and behavior modification. Students' fitness will be tested at the beginning and at the end of the semester to determine if the student achieved their goals. 9 hours lecture, 27 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN PIC1 - Pickleball 1

### 1 unit

An introduction to the sport of Pickleball, an activity in which participants hit a ball over a net with their racket/paddle. Players will be introduced to the fundamental rules of Pickleball including; scoring, court dimensions, the non-volley zone and faults. Furthermore, students will be taught basic strokes such as groundstrokes, volleys, dinks, serving as well as warm-up routines. Finally, participants will be taught singles and doubles strategy (e.g. getting to the non-volley line after the return-of-serve) as well as psychological skills to enhance their performance (e.g. apply Albert Bandura's (1986) Self-Efficacy model to Pickleball). 54 hours of lab. AA/AS GE: VA. Transfer: CSU.

**Enrollment Limitation:** Participant should be in a healthy physical condition for aerobic exercise.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN PIC2 - Pickleball 2

### 1 unit

Pickleball for recreational level players will introduce participants to the various grips, as well as technical aspects including drop shots, smashes and lobs. Furthermore, participants will be taught singles strategy (e.g. transitioning to the kitchen line) as well as psychological skills to enhance performance (e.g. Utilizing Dweck's Self-Theory). 54 hours of lab. AA/AS GE: VA. Transfer: CSU.

**Enrollment Limitation:** Participant should be in a healthy physical condition for aerobic exercise.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN PIC3 - Pickleball 3

### 1 unit

Pickleball for intermediate level players will introduce participants to appropriate technical aspects including the return of serve and how to play various shots with spin. Furthermore, participants will be taught doubles positioning strategy (e.g. staggering, funneling and paddle tracking) as well as how to apply Attribution Theory to enhance motivation for Pickleball. Finally, etiquette and the formalities of Pickleball will be detailed. 54 hours of lab. AA/AS GE: VA. Transfer: CSU.

**Enrollment Limitation:** Participant should be in a healthy physical condition for aerobic exercise.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN PIC4 - Pickleball 4

### 1 unit

Pickleball for advanced participants will introduce players to prominent technical aspects including block volleys, drop volleys and attacking your opponent with flicks and rolls. Furthermore, participants will be taught doubles (e.g. counter-attacking and resetting) and singles strategy (e.g. how to beat your opponent to the net) as well as how to apply imagery/visualization to enhance Pickleball performance. Finally, Pickleball footwork training for the advanced player will be incorporated. 54 hours of lab. AA/AS GE: VA. Transfer: CSU.

**Enrollment Limitation:** Participant should be in a healthy physical condition for aerobic exercise.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN PL1 - Pilates 1

### 1 unit

This course is an introduction to the Pilates Method of body conditioning. This course presents a system that helps build flexibility and long lean muscles as well as strength and endurance in the legs, abdominals, arms, hips and back. Strong emphasis is placed on spinal and pelvic alignment. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN PL2 - Pilates 2

### 1 unit

This Kinesiology course is continued study of the Pilates Method. The student will learn the principle of neutral spine, how to use Pilates props to provide variation and increased difficulty, and create level 2 exercise routines to enhance overall fitness. The concept of "complete coordination of the body, mind and spirit" will be experienced. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN PL1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SD1 - Salsa Dance Aerobics 1

### 1 unit

An introductory course in salsa music and the basics of salsa dance. Various patterns will be introduced, allowing students to improve their technique and develop a strong awareness of the rhythm of the dance. No partner required. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass



## KIN SI1 - Soccer - Indoor 1

### 1 unit

Students will practice the skills of kicking, passing, trapping and heading necessary for controlled indoor soccer play. Students will discuss and employ basic offensive and defensive strategies and tactics; and put into practice the rules governing soccer. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SI2 - Soccer - Indoor 2

### 1 unit

A second semester course for outdoor soccer. This course will focus on the defensive and offensive tactics of the sport. Students will use the skills covered in Indoor Soccer 1 (SI1) while participating in both small sided and full sided play. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SI1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SO1 - Soccer - Outdoor 1

### 1 unit

This course will teach students the rules of soccer and the fundamental skills of soccer including passing, receiving, shooting, and dribbling. Students will participate in both small-sided and full-sided play. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SO2 - Soccer - Outdoor 2

### 1 unit

A second semester course for outdoor soccer. This course will focus on the defensive and offensive tactics of the sport. Students will use the skills covered in Soccer - Outdoor 1 (SO1) while participating in both small sided and full sided play. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SO1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SW1 - Swimming 1

### 1 unit

An introductory course designed to teach basic swimming skills and is designed for non-swimmers who cannot complete one length of the pool (25 yards). Emphasis will be on the physical and psychological adjustment to the water as well as basic swimming stroke technique. Students will also learn aquatics safety methods. 54 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SW2 - Swimming 2

### 1 unit

This is a beginning level course designed to teach fundamental swimming skills. Emphasis will be on developing basic swimming techniques for the freestyle and backstroke, and include an introduction to breaststroke, butterfly, and sidestroke. Students will also learn aquatic safety methods. 54

hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SW3 - Swimming 3

### 1 unit

This is an Intermediate Swimming course. Instruction includes refining the competitive strokes (freestyle, backstroke, butterfly, breaststroke), the introduction of the individual medley, and competitive turns for each stroke. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SW4 - Swimming 4

### 1 unit

This is an advanced course designed to enhance the overall knowledge and technique for the aspiring swimmer. Instruction will include an in depth analysis of stroke, turn, and start techniques used in competition (Intercollegiate, High School, Open Water, Triathlon, USA Swimming, and Recreational League). 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SWF1 - Swimming for Fitness 1

### 1 unit

This course is designed to introduce students to conditioning for swimming. This is a broad level course that will utilize a variety of strokes to increase cardiovascular fitness, as well as introduce the students to different training methodologies. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SWF2 - Swimming for Fitness 2

### 1 unit

This is an intermediate level swim fitness course with an emphasis in sprint training. This course will teach the student about the different aspects of sprint training as they relate to different distances (50 and 100 yards/meters). Instruction will also include sprint training for each of the competitive strokes (backstroke, breaststroke, and butterfly). 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SWF1 with a minimum grade of C. KIN SW3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SWF3 - Swimming for Fitness 3

### 1 unit

This is an intermediate level swim fitness course with an emphasis in middle distance training. This course will teach the student about the different aspects of middle distance training for freestyle as they relate

to specific race distances: 200, 400, and 500. Instruction will also focus on the 200 & 400 Individual Medley and the 200's of the strokes (backstroke, breaststroke, and butterfly). 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SWF1 with a minimum grade of C. KIN SW3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN SWF4 - Swimming for Fitness 4

### 1 unit

This is an intermediate level swim fitness course with an emphasis in distance training. This course will teach the student about the different aspects of distance training for freestyle as they relate to specific race distances: 800/1500 meters and 1000/1650 yards. Instruction will also include an introduction to open water swimming techniques and strategies. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SWF1 with a minimum grade of C. KIN SW3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN VB1 - Volleyball Beginning

### 1 unit

Provides instruction on the individual and team skills and strategies of volleyball. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN VB2 - Volleyball Intermediate

### 1 unit

This is a course designed and developed for the intermediate level volleyball player. It is a continuation of beginning volleyball with an emphasis in executing the fundamental skills and techniques of power volleyball at a higher level. This course differs from beginning volleyball in that set patterns and systems of offense and defense are used in a team strategy. Before enrolling student should have proficiency in the skills of passing and setting. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN VB1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN VB3 - Volleyball Advanced

### 1 unit

Advanced techniques of volleyball with emphasis on competitive play. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN VB2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN WT1 - Weight Training 1

### 1 unit

This course provides an introduction to weight training. Students will learn how to improve muscle strength and muscle endurance through the correct application of basic weight training principles. 54 hours laboratory. ADGE:

7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN WT2 - Weight Training 2

### 1 unit

Weight Training 2 is a continuation course to the Basic course Weight Training 1. The Principles of Training, Level 2 terminology and weight training biomechanics will be presented. Level 2 programs and possible variations will be applied in the prescription of the personal weight training program. The course will incorporate lectures on possible injuries and prevention in a more advanced weight training setting. Implementation of goal setting, tracking, analyzing, progressing individual programs will be included. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN WT1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN WTW1 - Women's Weight Training 1

### 1 unit

This specialized course will provide an orientation to the basic weight training machines available in gyms/clubs and proper gym etiquette, a study of the basic musculoskeletal anatomy and kinesiology of the female body, present the fundamental tenets of weight training, discuss how to maintain healthy body composition, and information on designing a weight training program to achieve attainable personal goals. Pre/Post Fitness Assessments will be conducted to establish a baseline of fitness and a measuring instrument for improvement toward weight training goals. Through proper education and implementation of sound weight training principles, the female student will be able to maintain a healthy lifestyle throughout various stages of life. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN WTW2 - Women's Weight Training 2

### 1 unit

Women's Weight Training 2 is a continuation course to Women's Weight Training 1. Students will increase muscular strength and/or muscular endurance using weight machines, free weights, and body weight exercises. Implementation of program design and goal setting will be included. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN WTW1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN YIN1 - Yin Yoga 1

### 1 unit

This course is an introduction to the practice of Yin Yoga. Yin Yoga is a meditative, therapeutic practice that combines slow dynamic movement with longer static holds. Yin poses are held for 3-5 minutes, cultivating mindfulness, introspection, and the deeper aspects of Yoga. Longer hold times stimulate connective tissue, signaling the body to create more resilient ligaments, joints, deep fascial networks and bones. Appropriate for all levels. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN YO1 - Yoga 1

### 1 unit

This is an introductory course exploring the principles of Hatha Yoga and how they apply to achieving lifetime fitness. Emphasis is on developing awareness of body alignment, balance, and flexibility through a series of exercises and poses. Breathing exercises, relaxation and meditation techniques are learned and practiced throughout the course. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN YO2 - Yoga 2

### 1 unit

This is an intermediate Hatha Yoga course that emphasizes intense stretching, balancing, and building of muscular strength. A series of poses and breathing techniques will be practiced in order to create a more strenuous yoga experience. Emphasis will be on the principles of healthy living, along with proper posture, relaxation and meditation techniques. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN YO1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN YO3 - Yoga 3

### 1 unit

This is an intermediate/advanced Hatha Yoga course that introduces the student to a variety of Yoga styles and meditation practices. Gentle, Restorative, and Vinyasa Yoga along with various meditation techniques will be practiced, improving concentration, physical endurance, flexibility, balance, and posture. The course integrates intermediate breathing techniques to deepen the level of introspection in both poses and meditation. Basic Sanskrit terminology will be introduced. Emphasis will be placed on mindfulness and strengthening the mind/body connection. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN YO1 with a minimum grade of C. KIN YO2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN YO4 - Yoga 4

### 1 unit

This course introduces the student to the advanced practice of Yoga and meditation. Students learn the practice of vigorous Vinyasa flow to improve concentration, physical endurance, flexibility, balance and posture. This course integrates Yoga philosophy and advanced breathing techniques to deepen the mind/body connection and reduce stress. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Prerequisite:** KIN YO3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN ZUM1 - Zumba Fitness Workout 1

### 1 unit

Zumba is a Latin-inspired, dance-fitness workout class that incorporates Latin American inspired music, along with jazz, hip hop, pop, country and African inspired international music. Zumba workouts will use choreographed steps and movements to form a fitness based calorie

burning dance workout. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. \* *Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## Theory Courses

## KIN 1 - Sports Nutrition

### 3 units

Students will study the role of nutrition in sports, performance and physical fitness. Optimal food, nutrient, and activity choices to maximize athletic performance for all athlete types. Students who have completed or are enrolled in NTRN 5 may not receive credit. 54 hours lecture. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 3 - Sports in Films & Documentaries

### 3 units

This course offers students an introduction to the application of various sports through the study of feature films and documentaries that belong to the genre of Sports Films. It focuses on the formal film analysis of Sports Films, situating this specific genre in the larger context of film production and distribution. Students will explore technical developments, mise-en-scene, and point-of-view in both narrative and documentary Sports Films. This course aims to facilitate a deeper understanding and appreciation of sports through the study of the formal artistic qualities, themes, and narratives seen in Sports Films. 54 hours lecture. ADGE: 3; Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 5 - Sports Management

### 3 units

Course content includes how to organize, manage, plan, staff, direct, and control a sports program. Furthermore, areas such as Title IX, budget, facilities management, sports law, scheduling, officials, sports marketing, transportation, public relations, parent and booster clubs, purchase and care of athletic equipment, fund raising. This course will provide an overview of the many careers available in the sports management industry. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 6 - Personal Trainer

### 3.5 units

This course emphasizes the theoretical and hands on skills required of personal trainers, coaches and fitness professionals. This course will bridge the gap between exercise science, kinesiology and practical hands-on learning by integrating the latest in scientific and physiologically based research. This class will have lectures, labs, group work/discussions and assignments. 54 hours lecture, 27 hours laboratory. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 14 - Responding to Emergencies: Comprehensive First Aid/CPR/AED

### 3 units

This course involves the theory and detailed demonstration of the first aid care of the injured. The student will learn to assess a victim's condition and incorporate proper treatment. Standard first aid, CPR, and AED certification(s) will be granted upon successful completion of requirements. 54 hours lecture. Transfer: CSU; C-ID# KIN 101.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 16 - The Successful Student Athlete

### 1 unit

This course is designed to assist the student-athlete in developing realistic expectations and goals of college, explore academic programs, and understand what is necessary to succeed in college while competing in an intercollegiate sport. This course will also discuss the probability of becoming a professional athlete and life after athletics. The rules and regulations of the California Community College Athletic Association (CCCCAA), National Intercollegiate Athletic Association (NCAA), and the National Association of Intercollegiate Athletics (NAIA) will be defined and explored to bring awareness to the student-athlete regarding eligibility and transferring to a four-year institution. 18 hours lecture. Transfer: CSU, UC\*. \* KIN 16 and PCN 30 combined: maximum UC credit, 3 units.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 17 - Introduction to Athletic Training and Sports Medicine

### 4 units

Basic taping skills, introduction to modality usage, and basic rehabilitation principles of athletic training. Designed to be preparatory for further education and a career in Athletic Training and or other Sports Medicine related fields. May include work with intercollegiate sports programs. Legal and ethical issues, professionalism, organization and administration of a sports medicine facility. This course is focused on preparing those interested in becoming Athletic Trainers and Coaches. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 18A - Athletic Training Practicum 1

### 1 unit

Designed to provide clinical experience for students interested in sports-related injury care and prevention. Organization of a clinical facility and management of game day operations. Experiences will include taping for prevention of injury, use of modalities for the treatment and/or rehabilitation of injuries, stretching techniques, identify and manage emergency situations. 54 hours laboratory. Transfer: CSU.

**Prerequisite:** KIN 17 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 18B - Athletic Training Practicum 2

### 1 unit

This course will introduce student-athletes to injury evaluation, methods of diagnosis and rehabilitation. The student will help make return to play decisions [after injury or illness] based on the knowledge they have learned in their coursework. Students will develop and administer conditioning programs to LPC student-athletes with the guidance of the Certified Athletic Trainer. 54 hours laboratory. Transfer: CSU.

**Prerequisite:** KIN 18A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 19 - Care and Prevention of Athletic Injuries

### 3 units

This course provides an introduction to the principles and scientific foundations of athletic training. Examination in the techniques used

in the prevention of athletic injuries, including taping, bandaging, and strapping along with how to recognize and evaluate basic signs and symptoms associated with common injuries. Establishing a plan of care that includes rehabilitative exercise will also be studied. Legal and ethical issues, professionalism, organization and administration of a sports medicine facility. This course is focused on preparing those interested in becoming Athletic Trainers and Coaches. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Prerequisite:** KIN 17 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 24 - Sport Psychology

### 3 units

A formal introduction to the study of sport psychology focusing upon both the psychological factors that influence participation in sport and exercise and the psychological effects derived from that participation. Emphasis on understanding the psychological processes involved in human performance, models of intervention that can enhance and improve learning and performance conditions, and the strategies which can elicit and influence favorable psychological perceptions and outcomes. 54 hours lecture. Transfer: CSU; CSUGE: E.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 29A - Independent Study, Intercollegiate Athletics

### 0.5 - 2 units

Supervised study in the area of Intercollegiate Athletics. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 29K - Independent Study, Kinesiology

### 0.5 - 2 units

Supervised study in the area of Kinesiology. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 29P - Independent Study, Physical Education

### 0.5 - 2 units

Supervised study in the area of Physical Education. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 30 - Introduction to Kinesiology

### 3 units

This class is designed to introduce the student to Kinesiology - the science of human movement (and of humans moving). Concepts in the various subfields of Kinesiology are examined and career opportunities in the field of Kinesiology are explored. Due to the interdisciplinary nature of Kinesiology, the field will be covered from a humanities, social science, and

life science perspective. 54 hours lecture. ADGE: 8; Transfer: CSU, UC; C-ID# KIN 100.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## Intercollegiate Athletics Courses

### KIN 32A - Fall Intercollegiate Men's Basketball

#### 3 units

Basketball training for intercollegiate competition. Daily practice for advanced skill development will occur. Fall semester. Number of times course may be taken for credit: 4. 162 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 32B - Spring Intercollegiate Men's Basketball

#### 1 - 2 units

Basketball training for intercollegiate competition. Daily practice for advanced skill learning will occur. Spring semester. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 32C - Off Season Intercollegiate Men's Basketball

#### 1 - 2 units

Students will practice the skills of passing, dribbling, shooting, cutting, screening, and defensive fundamentals that are necessary for competitive basketball play. Students will learn the governing rules of basketball, the appropriate terminology used in basketball, and the safety procedures related to the game. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 33 - Men's & Women's Intercollegiate Cross Country

#### 1 - 3 units

Training for intercollegiate competition in the sport of Cross Country. Students who desire to participate in intercollegiate athletics will be required to adhere to academic eligibility requirements listed in the 3C2A Constitution & Bylaws, pass a physical examination by a licensed medical doctor and demonstrate an ability to safely participate in the specific intercollegiate sport. Compliance with all rules/regulations governing the specific intercollegiate sport will also be required. Daily practice. Students who are not eligible for game competition under the provisions of the 3C2A may take the course for unit credit, but will not be permitted to enter competition. Number of times course may be taken for credit: 4. 54 - 162 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### KIN 37A Pre-Season Intercollegiate Men's Volleyball

#### 1 - 2 units

Preseason preparation for intercollegiate competition in the sport of men's volleyball. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. AA/AS GE: VA. Transfer: CSU; CSUGE: E.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 37B Intercollegiate Men's Volleyball

#### 1 - 3 units

Intercollegiate competition in the sport of men's volleyball. Number of times course may be taken for credit: 4. 54 - 162 hours laboratory. AA/AS GE: VA. Transfer: CSU; CSUGE: E.

**Recommended Course Preparation:** KIN 37A with a minimum grade of C and/or Ability to demonstrate the following skills: bump, set, spike, serve.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 37C Off Season Intercollegiate Men's Volleyball

#### 1 - 2 units

Designed to provide a physical, mental, nutritional and instructional conditioning program for the student preparing for and/or interested in being evaluated for the intercollegiate sport of men's volleyball. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. AA/AS GE: VA. Transfer: CSU; CSUGE: E.

**Recommended Course Preparation:** KIN 37B with a minimum grade of C

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 38A - Pre-Season Intercollegiate Men's Soccer

#### 1 - 2 units

Students will work on fundamental skills of soccer, such as, kicking, passing, trapping, heading and physical conditioning which are needed for controlled outdoor higher levels of soccer play, discuss and employ basic offensive and defensive strategies and tactics; use and apply the rules governing outdoor soccer play. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 38B - Intercollegiate Men's Soccer

#### 3 units

Training for soccer competition at the collegiate level. Practice will take place which will include training students to perform at the college competitive level for the Coast Conference Soccer League of Northern California. Prepares the individual for intercollegiate competition in the sport of soccer using such skills as passing, receiving and heading as well as offensive and defensive strategies. Students must meet California Community College eligibility requirements as established by the California Commission on Athletics. Number of times course may be taken for credit: 4. 162 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN 38A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### KIN 38C - Post Season Intercollegiate Men's Soccer

#### 1 - 2 units

Students will learn and develop fundamental to advanced outdoor soccer skills of kicking, passing and conditioning necessary for playing field soccer at an intercollegiate level. Students will learn the rules governing outdoor soccer play. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 40A - Pre-Season Intercollegiate Women's Volleyball

### 1 unit

Preseason preparation for intercollegiate competition in the sport of women's volleyball. Number of times course may be taken for credit: 4. 54 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 40B - In Season Intercollegiate Women's Volleyball

### 1 - 3 units

Intercollegiate competition in the sport of women's volleyball. Number of times course may be taken for credit: 4. 54 - 162 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN 40A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 40C - Off Season Intercollegiate Women's Volleyball

### 1 - 2 units

Designed to provide a physical, mental, nutritional and instructional conditioning program for the student preparing for and/or interested in being evaluated for the intercollegiate sport of women's volleyball. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN 40B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 41A - Pre-Season Intercollegiate Women's Basketball

### 1 - 2 units

This course is designed to provide the student with an opportunity to develop the skills and physical conditioning, along with the understanding of basketball at the advanced level in preparation for intercollegiate competition. Skills such as dribbling, passing, shooting, defensive and offensive strategies will be presented and practiced. Team play and sportsmanship are important priorities that are emphasized in this class. Fall semester. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 41B - Fall Intercollegiate Basketball - Women

### 1.5 units

Training for intercollegiate competition. Daily practice. Fall Semester. Number of times course may be taken for credit: 4. 81 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 41C - Spring Intercollegiate Basketball - Women

### 1.5 units

Training for intercollegiate competition. Daily practice. Spring Semester. Number of times course may be taken for credit: 4. 81 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 41D - Off Season Intercollegiate Women's Basketball

### 1 - 2 units

Students will practice the skills of dribbling, passing, shooting and defense necessary for competitive basketball play; put into practice the governing rules of basketball; learn about the appropriate terminology used in basketball and the safety procedures related to the game. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 44A Pre-Season Intercollegiate Women's Badminton

### 1 - 2 units

Preseason preparation for intercollegiate competition in the sport of women's badminton. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. AA/AS GE: VA. Transfer: CSU..

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 44B Intercollegiate Women's Badminton

### 1 - 3 units

Intercollegiate competition in the sport of women's badminton. Number of times course may be taken for credit: 4. 54 - 162 hours laboratory. AA/AS GE: VA. Transfer: CSU.

**Recommended Course Preparation:** KIN 44A with a minimum grade of C and/or Ability to demonstrate the following skills: Service, and clearance.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 44C Off Season Intercollegiate Women's Badminton

### 1 - 2 units

Designed to provide a physical, mental, nutritional and instructional conditioning program for the student preparing for and/or interested in being evaluated for the intercollegiate sport of women's badminton.

Number of times course may be taken for credit: 4. 54 - 108 lab hours. AA/ AS GE: VA. Transfer: CSU.

**Recommended Course Preparation:** KIN 44B with a minimum grade of C and/or Ability to demonstrate the following skills: Smash, drop shot.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 48A - Pre-Season Intercollegiate Women's Soccer

### 1 - 2 units

Students will be taught to execute technical skills of soccer in game situations. For example, the techniques of long/short passing, receiving, crossing, shooting, individual and zonal defending. They will compare and contrast various offensive and defensive strategies and systems of play, and identify strengths and weaknesses of various formations. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 48B - Intercollegiate Women's Soccer

### 3 units

Instruction and intercollegiate competition is offered in this sport to those students who are selected, based on tryouts, prior to the start of the sport season. Number of times course may be taken for credit: 4. 162 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN 48A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 48C - Off Season Intercollegiate Women's Soccer

### 1 - 2 units

Students will practice the skills of kicking, passing, trapping and heading necessary for controlled outdoor soccer play; put into practice the rules governing outdoor soccer play; learn about the appropriate terminology used in soccer and the safety procedures related to the soccer game. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 50A - Pre-Season Intercollegiate Swimming & Diving

### 1 - 2 units

This course is designed to give student-athletes participating in intercollegiate swimming and diving the opportunity to enhance fitness levels and skills prior to competition season. Course content will include technique, aerobic conditioning, race specific training, and dryland/weight training. Number of times course may be taken for credit: 4. 54 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 50B - Intercollegiate Swimming & Diving

### 3 units

This course is for intercollegiate swimming and diving competition conducted through the NCAA and the CCCAA. Number of times course may be taken for credit: 4. 162 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW3 with a minimum grade of C. KIN SWF1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 60 - Intercollegiate Water Polo -- Men's

### 3 units

This course is for Intercollegiate Men's Water Polo competition conducted through the NCAA and CCCAA. Defensive and offensive strategies, swimming mechanics, and water polo ball skills appropriate to intercollegiate athletic competition will be expected of the participants. Number of times course may be taken for credit: 4. 162 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN SW3 with a minimum grade of C. KIN WP1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## KIN 61A - Pre-Season Intercollegiate Water Polo

### 0.5 - 2 units

This course is designed to provide the student with an opportunity to develop the skills and physical conditioning, along with the understanding of water polo at the advanced level in preparation for intercollegiate competition. Skills such as passing, shooting, defensive and offensive strategies will be presented and practiced. Team play and sportsmanship are important priorities that are emphasized in this class. Number of times course may be taken for credit: 4. 27 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN WP1 with a minimum grade of C. KIN SW2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 61B - Off Season Intercollegiate Water Polo

### 0.5 - 2 units

This course is designed to give students the opportunity to learn and apply specific conditioning skills relating to the game of Water Polo. Instruction will focus on speed, quickness, strength, and cardiovascular conditioning in the pool as they relate to the play of Water Polo. Concepts of dryland training and periodization will be discussed. Number of times course may be taken for credit: 4. 27 - 108 hours laboratory. ADGE: 7; Transfer: CSU, UC\*. *\* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.*

**Recommended Course Preparation:** KIN WP1 with a minimum grade of C. KIN SW2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## KIN 65 - Intercollegiate Water Polo -- Women's

### 3 units

This course is for Intercollegiate Women's Water Polo competition conducted through the NCAA and CCCAA. Defensive and offensive strategies, swimming mechanics, and water polo ball skills appropriate to



intercollegiate athletic competition will be expected of the participants.

Number of times course may be taken for credit: 4. 162 hours laboratory.

ADGE: 7; Transfer: CSU, UC\*. \* Any or all of these PE Activity courses combined: maximum UC credit, 4 units.

**Recommended Course Preparation:** KIN SW3 with a minimum grade of C.  
KIN WP1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

# LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER STUDIES

## LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER STUDIES

Lesbian, Gay, Bisexual, Transgender, and Queer (LGBTQ) Studies introduces students to the study of LGBTQ people, including activism, politics, history, and art that is the foundation of queer studies. The program supports students earning degrees in psychology, child development, education, criminal justice, human services, all health occupations, business and hospitality.

### Programs of Study

#### Degree:

- [AA-T – Social Justice Studies: LGBTQ Studies](#)

## LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER STUDIES CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Lesbian, Gay, Bisexual, Transgender, and Queer Studies Certificate of Achievement is designed for students that are looking to expand their knowledge of sexual and gender minorities. Completion of the certificate will enhance career opportunities by demonstrating knowledge about sexuality, gender, and queer communities by combining study of social sciences and humanities. This certificate could be combined with a variety of majors in arts, humanities, social science, education, and many other areas of study.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (3 Units)

Prefix #	Title	Units
LGBT 1	Introduction to LGBTQ Studies	3

#### List A: Select One (3 Units)

Prefix #	Title	Units
ETHS 1	Introduction to Ethnic Studies	3
ETHS 5	Psychology of Race and Identity	3
ETHS 6	Introduction to Race and Ethnicity	3
PSYC 21	Psychology of Race and Identity	3
SOC 3	Introduction to Race and Ethnicity	3

#### List B: Select One (3 Units)

Prefix #	Title	Units
ENG 32	U.S. Women's Literature	3
HEA 3	Women's Health	3
HIST 32	U.S. Women's History	3
PHIL 5	Feminist Philosophy	3
PSYC 13	Psychology of Women	3
SOC 11	Sociology of Gender	3

WMST 1	Introduction to Women's Studies	3
WMST 2	Global Perspective of Women	3

#### List C: Select Two (6 Units)

Prefix #	Title	Units
		6
ANTR 3	Cultural Anthropology	3
GS 1	Introduction to Global Studies	3
GS 2	Political, Economic, and Cultural Globalization	3
HEA 11	Health and Social Justice	3
HUMN 4	Global Cinemas	3
LGBT 2	Lesbian, Gay, Bisexual, Transgender, and Queer Psychology	3

**Total Units: 15**

## SOCIAL JUSTICE STUDIES: LGBTQ STUDIES ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in Social Justice Studies: LGBTQ Studies for Transfer is designed for prospective California State University (CSU) transfer students who are preparing for careers in the field of Social Justice Studies: LGBTQ Studies. Completion of the Social Justice Studies: LGBTQ Studies Transfer degree will provide a streamlined pathway for transfer to a CSU campus with a Social Justice Studies: LGBTQ Studies or similar major. Examples of CSU majors include American Studies, Gender Studies, Liberal Studies w/ Option in Interdisciplinary Studies in Culture & Society, Sociology - Concentration in Race, Class, and Gender, Sociology with Inequalities and Diversity Option, Women, Gender, and Sexuality Studies, and Women's Studies. Students should consult with a counselor to determine whether or not this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution; please see a counselor for details if you are pursuing transfer to the UC system.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Attainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: Select Three (9 Units)

Prefix #	Title	Units
LGBT 1	Introduction to LGBTQ Studies	3
SOC 3	Introduction to Race and Ethnicity	3
	or	
ETHS 6	Introduction to Race and Ethnicity	3

SOC	11	Sociology of Gender or	3
WMST	1	Introduction to Women's Studies or	3
WMST	2	Global Perspective of Women	3

**List A: Select Three Courses from at least Two of the Following Areas (9-10 Units)**

Prefix	#	Title	Units
<b>Area 1: History or Government</b>			
HIST	32	U.S. Women's History	3
<b>Area 2: Arts and Humanities</b>			
ENG	32	U.S. Women's Literature	3
HUMN	4	Global Cinemas	3
PHIL	5	Feminist Philosophy	3
RELS	3	Introduction to Women's Spirituality	3
<b>Area 3: Social Science</b>			
GS	1	Introduction to Global Studies or	3
SOC	5	Introduction to Global Studies	3
GS	2	Global Issues	3
HEA	3	Women's Health	3
HEA	11	Health and Social Justice	3
LGBT	2	Lesbian, Gay, Bisexual, Transgender, and Queer Psychology	3
PSYC	3	Introduction to Social Psychology	3
PSYC	13	Psychology of Women	3
<b>Area 4: Quantitative Reasoning</b>			
STAT	C1000	Introduction to Statistics	4

**Total Units for the Major: 18-19**

**Additional General Education and Elective Units: 41-42**

**Total Units: 60**

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## LESBIAN, GAY, BISEXUAL, TRANSGENDER, AND QUEER STUDIES COURSES

### LGBT 1 - Introduction to LGBTQ Studies

**3 units**

A broad exploration of queer theory and its relationship to gay and lesbian studies, feminist theory, and intersectionality. Emphasis on theoretical and philosophical underpinnings of queer theory, social construction and essentialism, postmodernist theory, politics, LGBT studies and queer culture. Examines LGBTQ issues from psychological, bio-medical, sociological, political, racial and sexual perspectives. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SJS 130.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### LGBT 2 - Lesbian, Gay, Bisexual, Transgender, and Queer Psychology

**3 units**

Exploration of research concerning the psychology of people that are part of the lesbian, gay, bisexual, transgender, and queer communities. The course will examine psychological theories, empirical research, and phenomenological perspectives. Topics will include sexual and gender identities in racial and ethnic minorities, identity development, coming out, prejudice, discrimination, violence, relationships, parenting, aging, physical health, and mental health. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# LIBERAL ARTS AND SCIENCES

## LIBERAL ARTS AND SCIENCES

The Associate in Arts in Liberal Arts & Sciences is designed for students who wish to have a broad knowledge of liberal arts and sciences plus additional coursework in one of the following areas of emphasis: Business, Computer Science, Art and Humanities, Language Arts and Communication, Mathematics and Science, and Social and Behavioral Sciences. The curriculum in liberal arts allows students to develop an appreciation of the beauty and values that have shaped and enriched our culture.

### The graduate of the AA program in Liberal Arts will:

1. Complete Las Positas College AA degree General Education, Graduation and Proficiency Requirements
2. Complete a total of 60 associate degree applicable units
3. Complete 18 units in one "Area of Emphasis" from those listed below

## Programs of Study

### Degrees:

- [AA – Liberal Arts & Sciences: Arts and Humanities](#)
- [AA – Liberal Arts & Sciences: Business](#)
- [AA – Liberal Arts & Sciences: Computer Studies](#)
- [AA – Liberal Arts & Sciences: Language Arts and Communication](#)
- [AA – Liberal Arts & Sciences: Mathematics and Science](#)
- [AA – Liberal Arts & Sciences: Social and Behavioral Science](#)

## LIBERAL ARTS & SCIENCES: ARTS AND HUMANITIES ASSOCIATE OF ARTS (AA)

### About the Program

The Liberal Arts & Sciences: Arts and Humanities AA courses emphasize the study of cultural, literary, humanistic activities and artistic expression of human beings. Students will evaluate and interpret the ways in which people through the ages in different cultures have responded to themselves and the world around them in artistic and cultural creation. Students will also learn to value aesthetic understanding and incorporate these concepts when constructing value judgments.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply art theory to specific works of art.
- Critically analyze important texts and ideas within the global intellectual tradition.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: Complete at least 18 Units from Below with at least 6 Units from Arts and 6 units from Humanities (18-21 Units)**

Prefix #	Title	Units
<b>Arts</b>		
ARHS 1	Introduction to Art History	3
ARHS 2	Art of the Ancient Americas	3
ARHS 3	Arts of Africa, Oceania, and Indigenous North Americas	3
ARHS 4	Western Art History - Ancient to Medieval	3
ARHS 5	Western Art History - Renaissance to Contemporary	3
ARHS 7	Modern Art History	3
ARHS 8	Asian Art History	3
ARTS 2A	Introduction to Drawing	3

ARTS 2B	Drawing and Composition	3
ARTS 3A	Figure and Composition I	3
ARTS 3B	Figure and Composition II	3
ARTS 3C	Figure and Composition III	3
ARTS 3D	Figure and Composition IV	3
ARTS 7A	Introduction to Watercolor Painting	3
ARTS 7B	Watercolor Painting	3
ARTS 7C	Advanced Watercolor Painting I	3
ARTS 7D	Advanced Watercolor Painting II	3
ARTS 12A	Oil/Acrylic Painting: Beginning I	3
ARTS 12B	Oil/Acrylic Painting: Beginning II	3
ARTS 12C	Oil/Acrylic Painting: Advanced I	3
ARTS 12D	Oil/Acrylic Painting: Advanced II	3
ARTS 23	2-D Design	3
ARTS 24	Three-Dimensional Design and Modeling	3
ARTS 26	Color Theory	3
FLMS 5	Introduction to Film Editing	3
FLMS 7	Introduction to Screenwriting	0
GDDM 2	Wordpress and Content Management Systems	3
GDDM 3	History of Graphic Design	3
GDDM 4	User Interface and User Experience Design	3
GDDM 40	Design Shop: The Business of Design	3
GDDM 45A	Digital Painting I	3
GDDM 45B	Digital Painting II	3
GDDM 50	Graphic Design/Digital Media Fundamentals	3
GDDM 51	Color Theory	3
GDDM 52	Introduction to Typography	3
GDDM 53	Adobe Photoshop I	3
GDDM 54	Adobe Illustrator I	3
GDDM 55	Web Design I	3
GDDM 56	Introduction to Graphic Design	3
GDDM 57	Branding and Identity Design	3
GDDM 58	Adobe Photoshop II	3
GDDM 59	Adobe Illustrator II	3
GDDM 60	Creative Portfolio Development & Self Promotion	3
GDDM 62	Web Design II	3
GDDM 64	Adobe InDesign I	3
GDDM 70	Photoshop and Lightroom for Photographers	3
JAMS 12	Introduction to Photojournalism	3
MUS 1	Introduction to Music	3
MUS 3	World Music	3
MUS 4	Jazz in American Culture	3
MUS 5	American Cultures in Music	3
MUS 6	Basic Music Skills	2
MUS 8A	Music Theory and Musicianship 1	4
MUS 8B	Music Theory and Musicianship 2	4
MUS 10A	Music Theory and Musicianship 3	4
MUS 10B	Music Theory and Musicianship 4	4
MUS 11	Commercial Music Combo	1
MUS 13	History of Rock & Roll	3
MUS 14	Jazz Workshop	1
MUS 15	Jazz Ensemble	1

MUS	16	Philharmonic Orchestra	1	THEA	47B	Performance in Production: Beginning	3
MUS	21A	Beginning Piano	1	THEA	47C	Performance in Production: Intermediate	3
MUS	21B	Intermediate Piano	1	THEA	47D	Performance in Production: Advanced	3
MUS	22A	Scoring for Film and Multimedia 1	3	THEA	48A	Technical Theater in Production - Beginning	3
MUS	22B	Scoring for Film and Multimedia 2	3	THEA	48B	Technical Theater in Production - Intermediate	3
MUS	23A	Elementary Voice	1	THEA	48C	Technical Theater in Production - Advanced	3
MUS	23B	Intermediate Voice	1	THEA	48D	Technical Theater in Production - Capstone	3
MUS	25	Teaching Beginning Piano	2	THEA	50	Stagecraft	3
MUS	27	Teaching Intermediate Piano	2	THEA	50L	Introduction to Stage Lighting	3
MUS	28	Keyboard Skills	1	THEA	51	Introduction to Costume Design	3
MUS	31	Study of Piano	1	THEA	52	Introduction to Design	3
MUS	34	Music in Film	3	THEA	53	Script Analysis	3
MUS	35	Introduction to Music Technology	3	THEA	54	Shakespeare Through Performance	3
MUS	36	Intermediate Music Technology	3	THEA	55	Movement for the Actor	1
MUS	37	Music Business	3	THEA	56	Acting for the Camera	3
MUS	38	Applied Lessons	1	THEA	57A	Performance in Production - Introduction to Musical Theater	3
MUS	41	Instrumental Chamber Music	1	THEA	57B	Performance in Production -Beginning Musical Theater	3
MUS	44	Concert Choir	1	THEA	57C	Performance in Production -Intermediate Musical Theater	3
MUS	45	Chamber Choir	2	THEA	57D	Performance in Production -Advanced Musical Theater	3
MUS	46	Vocal Jazz Ensemble	2				
MUS	48	Improvisation Lab	1				
PHTO	50	Introduction to Photography	3				
PHTO	51A	Individual Projects A	1.5	THEA	58	Stage Combat	2
PHTO	56	Introduction to Digital Photography	1.5	THEA	60	Business of Acting	1
PHTO	57	Intermediate Digital Photography	1.5	WLDT	71	Welding for the Arts	3
PHTO	58	Introduction to Videography	3			<b>Humanities</b>	
PHTO	60	Intermediate Black and White Photography	3	FREN	1A	Beginning French	5
PHTO	64A	Artificial Light Photography	3	FREN	1B	Elementary French	5
PHTO	66	Digital Imaging	3	HIST	1	Western Civilization to 1600	3
PHTO	67	History of Photography	3	HIST	2	Western Civilization since 1600	3
PHTO	68	Color Field Photography	3	HIST	3	World History to 1500	3
PHTO	69	Intermediate Videography	3	HIST	4	World History since 1500	3
PHTO	70	Photoshop and Lightroom for Photographers	3	HIST	7	US History Through Reconstruction	3
PHTO	72	Introduction to Photojournalism	3	HIST	8	US History Post-Reconstruction	3
THEA	1	Conservatory Readiness	1	HIST	14	History and American Cultures of California	3
THEA	1A	Theory/Practice of Acting I	3	HIST	25	American Indian History	3
THEA	1B	Theory/Practice of Acting II	3	HIST	28	History of American West	3
THEA	3A	Beginning Improvisation	3	HIST	32	U.S. Women's History	3
THEA	3B	Intermediate Improvisation	3	HUMN	2	Introduction to Film Studies	3
THEA	3C	Improvisation in Performance	3	HUMN	3	Introduction to Humanities	3
THEA	4	Modern American Theater	3	HUMN	4	Global Cinemas	4
THEA	5	Theater for Young Audiences	3	HUMN	6	Nature and Culture	3
THEA	10	Introduction to Dramatic Arts	3	HUMN	10	American Arts and Ideas	3
THEA	11	Stage to Screen	3	HUMN	11	Culture and the Arts I: Ancient World to the Renaissance	3
THEA	25	Fundamentals of Stage Speech	3	HUMN	12	Culture and the Arts II: The Modern World	3
THEA	31A	Drama Workshop - Beginning	3	HUMN	28	World Mythology	3
THEA	31B	Drama Workshop - Intermediate	3	KIN	3	Sports in Films & Documentaries	3
THEA	31C	Drama Workshop - Technical Theater	3	LIBR	1	Working with Sources	1
THEA	31D	Drama Workshop - Directing	3	LIBR	4	College Research Techniques	.5
THEA	39A	Musical Theater Workshop - Beginning	3	LIBR	6	Research in Special Subjects	.5
THEA	39B	Musical Theater Workshop - Intermediate	3	LIBR	7	The Open Web and Search Engines	.5
THEA	39C	Musical Theater Workshop - Advanced	3	PHIL	1	God, Nature, Human Nature	3
THEA	47A	Performance in Production: Introduction to Live Performance	3	PHIL	2	Ethics	3

PHIL 3	Aesthetics	3
PHIL 4	Intro to Philosophy: Knowledge	3
PHIL 5	Feminist Philosophy	3
PHIL 6	Introduction to Logic	3
PHIL 8	Logic and Argumentation	4
RELS 1	Religions of the World	3
RELS 3	Introduction to Women's Spirituality	3
SPAN 1A	Beginning Spanish	5
SPAN 1B	Elementary Spanish	5
SPAN 2A	Intermediate Spanish I	4
SPAN 2B	Intermediate Spanish II	4
SPAN 21	Spanish for Spanish Speakers I	5
SPAN 22	Spanish for Spanish Speakers II	5
SPAN 23	Introduction to Hispanic Literature	3

### Total Units in Area of Emphasis: 18-21

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## LIBERAL ARTS & SCIENCES: BUSINESS ASSOCIATE OF ARTS (AA)

### About the Program

The Liberal Arts and Sciences: Business AA courses emphasize the integration of theory and practice within the field of business. Students will develop the ability to effectively manage and lead organizations. Students will demonstrate an understanding of the place of business within the global economy. Students will critically apply ethical standards to business practices and decisions.

### Program Outcomes

Upon completion of this program, students are able to:

- Compare, contrast, and apply ethical standards and use best practices regarding the social responsibility of a business.
- Describe the significance of marketing functions including Price, Product, Place and Promotion in a product life cycle.
- Identify and describe types of business organizations and operations, as well as the effects of legal environments, when making a selection.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: Select at least 18 Units from Below with at least 3 Units from Two Disciplines (18-20 Units)**

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 1B	Managerial Accounting	4
BUSN 18	Business Law	3
BUSN 20	International Business	3
BUSN 30	Business Ethics and Society	3

BUSN 33	The Fundamentals of Personal and Family Financial Planning	3
BUSN 40	Introduction to Business	3
BUSN 45	Entrepreneurship	3
BUSN 48	Human Relations in Organizations	3
BUSN 51	Accounting for Small Businesses	3
BUSN 52	Business Communications	3
BUSN 56	Introduction to Management	3
BUSN 58	Small Business Management	3
BUSN 61	Quickbooks Accounting	2
BUSN 65	Federal Income Tax Accounting	3
BUSN 86	Management Strategies & Dilemmas	3
BUSN 87	Organizational Management and Leadership	3
BUSN 88	Human Resources Management	3
ECON 1	Principles of Microeconomics	3
ECON 2	Principles of Macroeconomics	3
ECON 10	General Economics	3
MKTG 50	Introduction to Marketing	3
MKTG 56	Marketing Strategies	3
MKTG 61	Professional Selling	3

### Total Units in the Area of Emphasis: 18 -20

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## LIBERAL ARTS & SCIENCES: COMPUTER STUDIES ASSOCIATE OF ARTS (AA)

### About the Program

The Liberal Arts & Sciences: Computer Studies AA courses emphasize the integration of theory and practice within the field of computer applications, computer networking, and computer science. Students will develop the ability to effectively use computer applications, manage and maintain networks, and develop software applications. Students will demonstrate an understanding of the place of technology within the global economy. Students will critically evaluate the impact of technology on the workplace, on their lives, and on society as a whole.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate a strong foundation of knowledge in computer hardware, software, networking, and programming.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: Select at least 18 Units from Below with at least 3 Units from each Discipline (18-20 Units)**

Prefix #	Title	Units
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CIS 7	Introduction to Programming Concepts and Methodologies	3
CIS 10	Business Data Analytics	3
CIS 11	Data Visualization Tools	3
CIS 43	Professional Communications	3
CIS 44	IT Fundamentals+	2
CIS 50	Introduction to Computing Information Technology	3
CIS 54	Excel: Introduction to Spreadsheets	4
CIS 55	Integrating Office Applications	4
CIS 55B	Advanced MS Office Skills	2
CIS 57	Database Concepts	3
CIS 59	Web Dev: HTML/CSS/Javascript	3
CIS 59C	Web Programming - JavaScript	3
CIS 60	Systems Analysis and Design	3
CIS 62	Project Management	3
CIS 66	Networking Fundamentals	3
CIS 88A	Introduction to Microsoft Word	1.5
CIS 88B	Adv Microsoft Word	1.5
CIS 89A	Desktop Presentation	1
CIS 92	Web: PHP Programming, MySQL	3
CIS 9002	Introduction to Database Management	3
CIS 9005	Oracle: APEX Application Development	3
CNT 43	Professional Communications	3
CNT 51	CompTIA's A+ Certification Computer Technician	4
CNT 52	Networking Fundamentals	3
CNT 55	MCSA I Windows Server Installation, Storage, and Compute	3
CNT 56	MCSA II Networking with Windows Server	3
CNT 57	MCSA III Identity with Windows Server	3
CNT 68	Digital Forensics Fundamentals	3
CNT 69	Network Security; CompTIA Security + Certification	3
CNT 7285	Cloud Infrastructure: CompTIA Cloud+ Certification	3
CNT 7401	Red Hat Linux Administration I	3
CNT 7402	Red Hat Linux Administration II	3
CNT 7501	Ethical Hacking	3
CNT 8001	Cisco CCNA1/3 Introduction to Networks (ITN)	3
CNT 8002	Cisco CCNA2/3 Switching, Routing, and Wireless Essentials (SRWE)	3
CNT 8003	Cisco CCNA3/3 Enterprise Networking, Security, and Automation v7.0 (ENSA)	3
CS 1	Computing Fundamentals I	4
CS 2	Computing Fundamentals II	4
CS 3	Red Hat Linux Administration II	3
CS 4	Introduction to Artificial Intelligence	3
CS 5	Introduction to Machine Learning	3
CS 7	Introduction to Computer Programming Concepts	3
CS 20	Advanced Programming with Data Structures/C++	4
CS 21	Computer Organization and Assembly Language Programming	4
CS 31	Java Programming	4
CS 41	Red Hat Linux Administration I	3
CS 43	Professional Communications	3
CS 45	Database Programming	4
CS 47	Capstone Project	3

## Total Units in the Area of Emphasis: 18 -20

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## LIBERAL ARTS & SCIENCES: LANGUAGE ARTS AND COMMUNICATION ASSOCIATE OF ARTS (AA)

### About the Program

The Liberal Arts and Sciences: Language Arts and Communication AA courses emphasize the content of communication, as well as the form and should provide an understanding of the psychological basis and social significance of communication. Students will be able to assess communication as the process of human symbolic interaction. Students will also develop skills in the areas of reasoning and advocacy, organization, reading and listening effectively. Students will be able to integrate important concepts of critical thinking as related to the development of analytical and critical evaluation, being able to reason inductively and deductively, enabling them to make important decisions regarding their own lives and society at large.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply critical thinking principles to the evaluation of human symbolic interaction.
- Choose and apply appropriate communication strategies based on consideration of audience and purpose.
- Recognize and appreciate the value of a multicultural world and of diversity in its many forms.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: Select at least 18 Units from Below with at least 3 Units from 2 Disciplines (18-22 Units)

Prefix	#	Title	Units
ASL	1A	American Sign Language I	3
ASL	1B	American Sign Language II	3
ASL	2A	American Sign Language III	3
ASL	2B	American Sign Language IV	3
COMM	C1000	Introduction to Public Speaking	3
CMST	2	Oral Interpretation of Literature	3
CMST	3	Group Communication	3
CMST	4	Introduction to Communication Studies	3
CMST	10	Interpersonal Communication	3
CMST	11	Intercultural Communication	3
CMST	46	Argumentation and Debate	3
CMST	48	Activities in Forensics	1 - 4
ENGL	C1000	Academic Reading and Writing	3
ENGL	C1001	Critical Thinking and Writing	3
ENG	4	Critical Thinking and Writing about Literature	3
ENG	11	Introduction to Creative Writing	3



ENG 12A	Craft of Writing Fiction	3
ENG 12B	Craft of Writing Fiction: Intermediate	3
ENG 12C	Craft of Writing Fiction: Advanced	3
ENG 13A	The Craft of Writing Poetry: Beginning	3
ENG 13B	The Craft of Writing Poetry: Intermediate	3
ENG 19A	Journal of Arts, Literature, and Academic Writing A	3
ENG 19B	Journal of Arts, Literature, and Academic Writing B	3
ENG 20	Studies in Shakespeare	3
ENG 32	U.S. Women's Literature	3
ENG 35	Modern American Literature	3
ENG 41	Modern World Literature	3
ENG 42	Literature of the African Diaspora in America	3
ENG 44	Literature of the American West	3
ENG 45	Studies in Fiction	3
ESL 23	Advanced Grammar	3
ESL 24	Advanced Reading and Composition I	6
ESL 25	Advanced Reading and Composition II	6
ESL 26	Advanced Editing	3
FREN 1A	Beginning French	5
FREN 1B	Elementary French	5
JAMS 2	Introduction to Media	3
JAMS 3	Introduction to Public Relations	3
JAMS 11	Introduction to Reporting and Newswriting	3
JAMS 12	Introduction to Photojournalism	3
JAMS 19A	Journal of Arts, Literature, and Academic Writing A	3
JAMS 19B	Journal of Arts, Literature, and Academic Writing B	3
JAMS 21A	Express College Newspaper A	3
JAMS 21B	Express College Newspaper B	3
JAMS 21C	Express College Newspaper C	3
JAMS 21D	Express College Newspaper D	3
JAMS 22	Express Editorial Board	1
JAMS 24A	Naked Magazine: College Magazine A	3
JAMS 24B	Naked Magazine: College Magazine B	3
PHTO 72	Introduction to Photojournalism	3
SPAN 1A	Beginning Spanish	5
SPAN 1B	Elementary Spanish	5
SPAN 2A	Intermediate Spanish I	4
SPAN 2B	Intermediate Spanish II	4
SPAN 21	Spanish for Spanish Speakers I	5
SPAN 22	Spanish for Spanish Speakers II	5
SPAN 23	Introduction to Hispanic Literature	3

### Total Units in the Area of Emphasis: 18 -22

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## LIBERAL ARTS & SCIENCES: MATHEMATICS AND SCIENCE ASSOCIATE OF ARTS (AA)

### About the Program

The Liberal Arts & Sciences: Mathematics and Science AA courses emphasize the natural sciences, which examine the physical universe, its life forms and its natural phenomena. Courses in math emphasize the development of mathematical and quantitative reasoning skills beyond the level of intermediate algebra. Students will be able to demonstrate an understanding of the methodologies of science as investigative tools. Students will also examine the influence that the acquisition of scientific knowledge has on the development of the world's civilizations.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply mathematical and scientific ideas to analyze real-world situations.
- Read, write, listen to, and speak about mathematical and scientific ideas with understanding.
- Use appropriate technology and/or tools to enhance their scientific thinking and understanding.
- Use scientific reasoning to solve problems or conduct research, and assess the reasonableness of their results.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: Select at least 18 Units from Below with at least 6 Units from Science and 3 Units from Mathematics (18-21 Units)**

Prefix	#	Title	Units
<b>Mathematics</b>			
CS	17	Discrete Mathematical Structures	4
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
MATH	5	Ordinary Differential Equations	3.5
MATH	7	Elementary Linear Algebra	3.5
MATH	10	Discrete Mathematical Structures	4
MATH	21	Precalculus	4
MATH	22	Precalculus & Trigonometry	6
MATH	27	Number Systems for Educators	3
MATH	30	College Algebra for STEM	4
MATH	33	Finite Mathematics	4
MATH	34	Business Calculus	4
MATH	39	Trigonometry	4
MATH	47	Mathematics for Liberal Arts	3
STAT	C1000	Introduction to Statistics	4
ANTR	1	Biological Anthropology	3
ANTR	1L	Biological Anthropology Lab	1
ANTR	2L	Archaeology Field Laboratory	1
ANTR	13	Introduction to Forensic Anthropology	3
ASTR	30L	Introduction to Astronomy Laboratory	1
ASTR	31	Introduction to Astronomy: The Solar System	3
ASTR	32	Introduction to Astronomy: Stars and the Universe	3
BIO	1A	General Botany	5
BIO	1B	General Zoology	5

BIO 1C	Cell and Molecular Biology	5
BIO 7A	Human Anatomy	5
BIO 7B	Human Physiology	5
BIO 7C	Microbiology	5
BIO 10	Introduction to the Science of Biology	4
BIO 20	Contemporary Human Biology	3
BIO 30	Introduction to College Biology	4
BIO 40	Humans and the Environment	3
BIO 50	Anatomy and Physiology	4
BIO 60	Marine Biology	4
BIO 70	Field Biology	3
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
CHEM 6	Environmental Chemistry	4
CHEM 12A	Organic Chemistry I	5
CHEM 12B	Organic Chemistry II	5
CHEM 30A	Introductory and Applied Chemistry I	4
CHEM 30B	Introductory and Applied Chemistry II	4
CHEM 31	Introduction to College Chemistry	4
EVST 5	Energy and Sustainability	3
EVST 5L	Energy and Sustainability Laboratory	1
GEOG 1	Introduction to Physical Geography	3
GEOG 1L	Introduction to Physical Geography Laboratory	1
GEOG 8	Introduction to Atmospheric Science	3
GEOG 12	Geography of California	3
GEOL 1	Physical Geology	3
GEOL 1L	Physical Geology Laboratory	1
GEOL 2	Historical Geology	4
GEOL 5	Environmental Geology: Hazards & Disasters	3
GEOL 7	Environmental Geology: Resources, Use Impact & Pollution	3
GEOL 12	Introduction to Oceanography	3
GEOL 12L	Introduction to Oceanography Laboratory	1
GEOL 20	Earth Science for Educators	4
PHYS 1A	General Physics I	5
PHYS 1B	General Physics II	5
PHYS 1C	General Physics III	5
PHYS 1D	General Physics IV	3
PHYS 2A	Introduction to Physics I	4
PHYS 2B	Introduction to Physics II	4
PHYS 10	Descriptive Physics	3
PHYS 10L	Descriptive Physics Laboratory	1
PSYC 4	Brain, Mind, and Behavior	3

### Total Units in the Area of Emphasis: 18 -21

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## LIBERAL ARTS & SCIENCES: SOCIAL AND BEHAVIORAL SCIENCES ASSOCIATE OF ARTS (AA)

### About the Program

The Liberal Arts & Sciences: Social and Behavioral Sciences AA courses emphasize the perspective, concepts, theories and methodologies of the disciplines typically found in the vast variety of disciplines that comprise study in the Social and Behavioral Sciences. Students will study about themselves and others as members of a larger society. Topics and discussion to stimulate critical thinking about ways people have acted in response to their societies will allow students to evaluate how societies and social subgroups operate.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply basic social scientific methods to investigate the relationships among individuals, cultures, and societies.
- Describe the major concepts, theoretical perspectives, empirical findings, and historical trends in the social science disciplines.
- Identify the major ideas, values, beliefs, and experiences that have shaped human history and cultures.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: Select at least 18 Units from Below with at least 3 Units from 3 Disciplines (18-20 Units)

Prefix #	Title	Units
AJ 50	Introduction to Administration of Justice	3
AJ 54	Investigative Report Writing	3
AJ 55	Introduction to Correctional Science	3
AJ 59	Child Abuse in the Community	3
AJ 60	Criminal Law	3
AJ 61	Evidence	3
AJ 63	Criminal Investigation	3
AJ 64	Patrol Procedures	3
AJ 66	Juvenile Procedures	3
AJ 68	Police Ethics and Leadership	3
AJ 70	Community Relations	3
AJ 89	Family Violence	3
ANTR 1	Biological Anthropology	3
ANTR 2	Introduction to Archaeology	3
ANTR 3	Cultural Anthropology	3
ANTR 4	Language and Culture	3
ANTR 7	Native American Cultures of North America	3
ANTR 8	World Prehistory in an Archaeological Perspective	3
ANTR 12	Magic/Religion/Witchcraft/Healing	3
ANTR 13	Introduction to Forensic Anthropology	3
ECE 10	Introduction to Education	4
ECE 40	Social and Emotional Foundations for Early Learning	3
ECE 54	Child Health, Safety and Nutrition	3
ECE 56	Child Growth and Development	3
ECE 60	Introduction to the Young Child With Exceptional Needs	3
ECE 61	Literature for the Young Child	3
ECE 62	Child, Family and Community	3

ECE 74	Child Guidance	2	PSYC C1000	Introduction to Psychology	3
ECE 79	Teaching in a Diverse Society	3	SOC 1	Principles of Sociology	3
ECON 1	Principles of Microeconomics	3	SOC 3	Introduction to Race and Ethnicity	3
ECON 2	Principles of Macroeconomics	3	SOC 4	Marriage and Family Relations	3
ECON 10	General Economics	3	SOC 5	Introduction to Global Studies	3
ENG 44	Literature of the American West	3	SOC 6	Social Problems	3
ETHS 5	Psychology of Race and Identity	3	SOC 7	Sociology of Sexuality	3
ETHS 6	Introduction to Race and Ethnicity	3	SOC 11	Sociology of Gender	3
GEOG 2	Cultural Geography	3	SOC 12	Popular Culture	3
GEOG 5	World Regional Geography	3	SOC 13	Research Methods	4
GEOG 12	Geography of California	3	WMST 1	Introduction to Women's Studies	3
GS 1	Introduction to Global Studies	3	WMST 2	Global Perspective of Women	3
GS 2	Global Issues	3			
HIST 1	Western Civilization to 1600	3			
HIST 2	Western Civilization since 1600	3			
HIST 3	World History to 1500	3			
HIST 4	World History since 1500	3			
HIST 7	US History Through Reconstruction	3			
HIST 8	US History Post-Reconstruction	3			
HIST 14	History and American Cultures of California	3			
HIST 25	American Indian History	3			
HIST 28	History of American West	3			
HIST 32	U.S. Women's History	3			
HEA 1	Introduction to Personal Health	3			
HEA 3	Women's Health	3			
HEA 7	Introduction to Public Health	3			
HEA 11	Health and Social Justice	3			
JAMS 1	Introduction to Mass Communications	3			
JAMS 2	Introduction to Media	3			
LGBT 1	Introduction to LGBTQ Studies	3			
LGBT 2	Lesbian, Gay, Bisexual, Transgender, and Queer Psychology	3			
NTRN 10	Perspectives in Cultural Nutrition	3			
POLI 12	Introduction to California State and Local Government	3			
POLI 20	Comparative Government	3			
POLI 25	Introduction to Political Theory	3			
POLI 30	International Relations	3			
POLS C1000	American Government and Politics	3			
PCN 3	Theories And Concepts Of Counseling: An Introduction	3			
PCN 5	Introduction to Social Work and Human Services	3			
PCN 13	Multicultural Issues in Contemporary America	3			
PSYC 3	Introduction to Social Psychology	3			
PSYC 4	Brain, Mind, and Behavior	3			
PSYC 6	Abnormal Psychology	3			
PSYC 10	Psychology of Human Sexuality	3			
PSYC 12	Life-Span Psychology	3			
PSYC 13	Psychology of Women	3			
PSYC 15	Abnormal Child Psychology	3			
PSYC 17	The Psychology of Sleep and Dreams	3			
PSYC 21	Psychology of Race and Identity	3			
PSYC 25	Research Methods	4			
PSYC 27	Introduction to Cognitive Science	3			

### Total Units in Area of Emphasis: 18 -20

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## LIBRARY STUDIES

### LIBRARY STUDIES

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Library Studies are for students doing research projects, transferring to a four-year college, or wanting to locate sources of information in a more efficient manner. These classes teach the research process, including location, evaluation, and citation of sources from the library catalog, the library databases, and the web. Students transferring to a four-year college will be expected to have these research skills.

In addition, the Library Studies department at Las Positas College offers short-term, tuition-free, non-credit courses and programs designed to equip students with fundamental research skills, enabling their success in college classes and career settings. In particular, these classes teach students how to find, evaluate, and use information from print, the Internet, and other online resources. Students will gain basic research skills to prepare them for work in entry-level research fields and college-level courses in research-intensive fields.

### LIBRARY STUDIES COURSES

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#### LIBR 1 - Working with Sources

##### 1 unit

Introduction to using sources as supporting documentation in a college level research project. Teaches the skills needed to successfully find, evaluate, use, cite, and document information using library and open web sources. Focus on identifying appropriate sources and proper use of sources. Students will learn to distinguish between source types, how to avoid plagiarism, and how to use sources in their research projects. 18 hours lecture. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### LIBR 4 - College Research Techniques

##### 0.5 units

Introduction to basic research techniques in a college library. Focus is on use of the library catalog, search strategies, organization of materials in the library including reference, faculty reserves, circulating books, audiovisuals, use of reference materials, evaluation of relevant resources, recognition of plagiarism, and bibliographic citation of books, audiovisuals, and magazines and journals. 9 hours lecture. Transfer: CSU, UC\*. \* *LIBR 4, 6, and 7 combined: maximum UC credit, one course.*

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

#### LIBR 6 - Research in Special Subjects

##### 0.5 units

Introduction to college library research techniques in a specific subject area. Focus on campus and remote use of subject databases, emphasis on discipline specific physical and electronic resources, search strategies, evaluation of relevant resources, distinction between scholarly journals and popular magazines, discussion of plagiarism, and bibliographic citation of materials. 9 hours lecture. Transfer: CSU, UC\*. \* *LIBR 4, 6, and 7 combined: maximum UC credit, one course.*

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

#### LIBR 7 - The Open Web and Search Engines

##### 0.5 units

Introduction to research techniques in a college library using search engines to find materials on the open web. Focus on use of the open web for research purposes, including web search strategies, appropriate search engines and directories, evaluation techniques for web resources, recognition of plagiarism, and bibliographic citation of web resources. 9

hours lecture. Transfer: CSU, UC\*. \* *LIBR 4, 6, and 7 combined: maximum UC credit, one course.*

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

#### LIBR 29 - Independent Study, Library Studies

##### 0.5 - 2 units

Supervised study in the area of Library Studies. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# MARKETING

## MARKETING

Marketing consists of activities that direct the flow of goods and services from producer to consumer. This may include product development, retail management, distribution, advertising, and personal selling. This broad field offers many employment opportunities and the course offerings at Las Positas College provides students a solid foundation and preparation for entry level marketing positions. Students may pursue courses, degrees and certificates to upgrade skills and prepare them for work or transfer to a four-year college or university.

## Programs of Study

### Degrees:

- [AA – Marketing](#)

### Certificates of Achievement:

- [Marketing](#)
- [Retailing](#)

## MARKETING ASSOCIATE OF ARTS (AA)

### About the Program

The Marketing Associate of Arts degree provides students with entry-level career paths in marketing management, e-commerce, advertising and promotions, public relations, social media coordinator, sales, retail, and customer service. Marketing is a vital function of any business' operation. It explores customer perceptions and journeys as primary sources of profit. It also utilizes various data to make smart and insightful business decisions. Students will complete course work that emphasizes customer segmentation, marketing plans, management, marketing research, consumer behavior, customer service, sales, social media marketing, and marketing communication.

### Career Opportunities

Entry-level career opportunities in marketing management, e-commerce, advertising and promotions, public relations, social media coordinator, sales, retail, marketing consultant, and customer service. Students can use their associates' degree in marketing as a stepping stone to further education or, if students feel adequately prepared, can jump straight into a marketing career.

### Program Outcomes

Upon completion of this program students are able to:

- Compare and contrast the processes used to determine the (1) demand for products and services to be offered by a firm and the (2) identification of appropriate target markets.
- Construct a detailed marketing plan, which includes all aspects of the marketing mix.
- Demonstrate knowledge of business operations, the business organization, business environments, and business procedures.
- Detail available pricing strategies and prepare comparisons of strategies to achieve a firm's market objectives.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (18 Units)

Prefix #	Title	Units
BUSN 18	Business Law	3
BUSN 40	Introduction to Business	3
BUSN 55	Business Mathematics	3
MKTG 50	Introduction to Marketing	3

MKTG 56	Marketing Strategies	3
MKTG 61	Professional Selling	3

### List A: Select One (3-4 Units)

Prefix #	Title	Units
BUSN 1A	Financial Accounting	4
BUSN 51	Accounting for Small Businesses	3

### List B: Select One (3 Units)

Prefix #	Title	Units
BUSN 48	Human Relations in Organizations	3
BUSN 52	Business Communications	3
COMM C1000	Introduction to Public Speaking	3

### List C: Select One (3 Units)

Prefix #	Title	Units
ECON 1	Principles of Microeconomics	3
ECON 2	Principles of Macroeconomics	3
ECON 10	General Economics	3

### List D: Select One (3 Units)

Prefix #	Title	Units
BUSN 45	Entrepreneurship	3
BUSN 58	Small Business Management	3
BUSN 86	Management Strategies & Dilemmas	3
BUSN 87	Organizational Management and Leadership	3

### List E: Select from Below (3 Units)

Prefix #	Title	Units
BUSN 56	Introduction to Management	3
WRKX 94	Occupational Work Experience/Internship	1 - 3
WRKX 95	General Work Experience	1 - 3

### Total Units for the Major: 33 -34

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## MARKETING CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate in Marketing Management is designed for an entry-level understanding of marketing and business management. Students will

complete course work that emphasizes customer segmentation, marketing plans, management marketing research, consumer behavior, customer service, sales, social media marketing, and marketing communication.

Career Opportunities

Entry-level career opportunities in marketing management, e-commerce, advertising and promotions, public relations, social media coordinator, sales, retail, marketing consultant, and customer service. Students can use their certificate in marketing as a stepping stone to further education or, if students feel adequately prepared, can jump straight into a marketing career.

Program Outcomes

Upon completion of this program, students are able to:

- Construct a marketing plan using all the elements of the marketing mix and defining a target market.
- Describe the role of marketing in building and managing customer relationships.
- Demonstrate an understanding of how marketing fits with the other business disciplines within an organization.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (12 Units)

Prefix	#	Title	Units
BUSN	40	Introduction to Business	3
MKTG	50	Introduction to Marketing	3
MKTG	56	Marketing Strategies	3
MKTG	61	Professional Selling	3

List A: Select One (3 Units)

Prefix	#	Title	Units
BUSN	45	Entrepreneurship	3
BUSN	56	Introduction to Management	3
BUSN	58	Small Business Management	3
BUSN	86	Management Strategies & Dilemmas	3
BUSN	87	Organizational Management and Leadership	3

List B: Select from Below (3 Units)

Prefix	#	Title	Units
BUSN	52	Business Communications	3
COMM	C1000	Introduction to Public Speaking	3
WRKX	94	Occupational Work Experience/Internship	1 - 3
WRKX	95	General Work Experience	1 - 3

Total Units: 18

RETAILING CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Retailing Certificate of Achievement provides a detailed focus on the retailing efforts of products and services with the objective of meeting and exceeding consumers expectations and engaging consumers for the long term. This certificate provides students with the knowledge needed in the various retail marketing environments. Students learn the fundamentals of marketing goods and services in the B2C and B2B environments. This certificate provide students with essential knowledge concerning retailing, including effective operations, retail structure, non-store retailing, and

upcoming trends. The Retailing Certificate is designed for individuals with career interests in the retail management field or those seeking to enhance existing knowledge and skills.

Career Opportunities

Retail is a growing fast paced, and diverse industry with many opportunities for career advancement. Careers are available in all areas of business. Opportunities for retailing professionals are growing exponentially due to the rapidly expanding retail platforms. The Bureau of Labor Statistics indicates that the field employs over 42 million people and is responsible for 1 in 4 jobs in the United States. Projections indicate the field will be viable over the next 20 years. Career options include positions in merchandising, independent small retailer management, online engagement specialists, display positions, and others.

Program Outcomes

Upon completion of this program, students are able to:

- Compare and contrast the various pricing strategies.
- Determine the demand for products and services offered by a firm and identify potential customers.
- Develop pricing strategies with the goal of maximizing the firm's profits and/or market share while ensuring customer satisfaction.
- Explain promotional mixes and effective strategies for each.
- Identify distinctions between distribution channels.
- Identify the primary business operations, business organizational options, and business procedures.
- List resources and strategies for monitoring trends which help identify the need for new products and services.
- Summarize measures that can be taken by individuals and organizations to correct organizational dysfunctions.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (16 Units)

Prefix	#	Title	Units
BUSN	48	Human Relations in Organizations	3
CIS	55	Integrating Office Applications	4
MKTG	50	Introduction to Marketing	3
MKTG	56	Marketing Strategies	3
MKTG	61	Professional Selling	3

List A: Select One (3 Units)

Prefix	#	Title	Units
BUSN	52	Business Communications	3
COMM	C1000	Introduction to Public Speaking	3

List B: Select One (3-6 Units)

Prefix	#	Title	Units
WRKX	94	Occupational Work Experience/Internship	3 - 6
WRKX	95	General Work Experience	3 - 6

Total Units: 22-25

MARKETING COURSES

MKTG 50 - Introduction to Marketing

3 units

Marketing as a value exchange process involving all societal members; an overview of product development, pricing, placement, and promotion;

Target markets including the demographic and behavioral dimensions of markets; analyses of marketing placement and pricing strategies and the social, cultural, economic, competitive and legal factors affecting marketing mix decisions. 54 hours lecture. ADGE: 4; Transfer: CSU.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **MKTG 56 - Marketing Strategies**

### **3 units**

Current marketing trends, strategies, and techniques. Introduction to online and social media marketing. The promotional process and techniques in the development of effective content creation and branding. Advanced theories, principles, and practices of customer service, customer loyalty, and the customer experience. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **MKTG 61 - Professional Selling**

### **3 units**

Principles and techniques involved in selling products , ideas, and/or services. Focus is on building relationships with others, identifying the reasons a purchase decision may be made. Includes buying motives, communication options, developing commonalities, sales call planning, ethics, follow-up contacts, and customer service. Interactions for face-to-face and online encounters; professional and technical products; consultants; and anyone wanting to improve their interactions with others. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass



# MATHEMATICS

## MATHEMATICS

Mathematics is one of the oldest intellectual disciplines, yet it has never lost its relevance; we are continually finding new and exciting applications in fields as diverse as biology and counter-terrorism. Mathematical methods play a pivotal role in bioinformatics, cryptography, computer graphics, analysis of large-scale networks, cyber security and operations research, as well as in computer science, engineering, business, and the natural, physical and social sciences. Applications of mathematics can be found in many vocational disciplines such as carpentry, electronics, automotive technology and welding.

The Mathematics department at Las Positas College offers a wide range of courses in a variety of formats designed to meet the needs of a diverse student population. Whatever your educational goals, we have the courses you need to succeed. We offer a full lower-division curriculum which prepares students for obtaining an associate degree or transferring to four-year institutions.

## Programs of Study

### Degrees:

- [AS-T – Mathematics](#)

In addition, the Mathematics Department at Las Positas College offers a wide range of tuition-free, noncredit courses and programs designed to help students be successful in mathematics, from student learning support to being a math tutor. Course offerings include sections from our award-winning Math Jam program, foundational math classes in Prealgebra and Algebra, and our new concurrent support courses. Students interested in developing their tutoring skills can take training courses in our Math Jam mode. Most classes are mirrored in the math department and can be taken for noncredit or credit.

### Career Opportunities

The Associate of Science Degree in Mathematics for Transfer is intended to provide an option for students who plan to complete a bachelor's degree in a similar major at a CSU campus, or pursue a teaching career, since teachers of mathematics are always in demand. The study of mathematics can prepare students for a variety of technical and scientific careers. The problem-solving and communication skills acquired are valuable in business, industry, and everyday life, and mathematics is an essential component of any engineering or science degree.

## MATHEMATICS ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

### About the Program

The Las Positas College Mathematics program offers courses that lead to an Associate in Science in Mathematics for Transfer degree. The major requirements for the Associate in Science in Mathematics for Transfer degree align with the Intersegmental Transfer Model Curriculum (TMC) for Mathematics. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution.

### Career Opportunities

The Associate in Science in Mathematics for Transfer degree is intended to provide an option for students who plan to complete a bachelor's degree in a similar major at a CSU campus, or pursue a teaching career, since teachers of mathematics are always in demand. They study of mathematics can prepare students for a variety of technical and scientific careers. The problem-solving and communication skills acquired are valuable in business, industry, and everyday life, and mathematics is an essential component of any engineering or science degree.

## Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate the ability to use symbolic, graphical, numerical, and written representations of mathematical ideas.
- Learn mathematics through modeling real-world situations.
- Read, write, listen to, and speak mathematics with understanding.
- Use appropriate technology to enhance their mathematical thinking and understanding, solve mathematical problems, and judge the reasonableness of their results.
- Use mathematical reasoning and, when appropriate, a general problem solving process to solve problems.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### REQUIRED CORE: (15 units)

Prefix	#	Title	Units
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5

### LIST A: Select one (3.5 units)

Prefix	#	Title	Units
MATH	5	Ordinary Differential Equations	3.5
MATH	7	Elementary Linear Algebra	3.5

### LIST B: Select one (3.5-5 units)

Prefix	#	Title	Units
<b>Any List A course not already used</b>			
CS	1	Computing Fundamentals I	4
PHYS	1A	General Physics I	5
STAT	C1000	Introduction to Statistics	4

### TOTAL UNITS IN THE MAJOR: 22-23.5

### GENERAL EDUCATION AND ELECTIVES: 36.5-38

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## MATHEMATICS COURSES

### MATH 1 - Calculus I

#### 5 units

An introduction to single-variable differential and integral calculus including: functions, limits and continuity; techniques and applications of differentiation and integration; the Fundamental Theorem of Calculus; areas and volumes of solids of revolution. 90 hours lecture. ADGE: 2; Transfer: CSU, UC\*; Cal-GETC: 2; C-ID# MATH 211, MATH 900 S (if taken with MATH 2). \* MATH 1, 33, and 34 combined: maximum UC credit, one course.

**Prerequisite:** MATH 30 with a minimum grade of C and MATH 39 with a minimum grade of C, or MATH 21 with a minimum grade of C, or MATH 22 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 2 - Calculus II

#### 5 units

Continuation of single-variable differential and integral calculus. Topics covered include: inverse and hyperbolic functions; techniques of integration; polar and parametric equations; infinite sequences, series, power series and Taylor series; applications of integration. Primarily for mathematics, physical science and engineering majors. 90 hours lecture. ADGE: 2; Transfer: CSU, UC; Cal-GETC: 2; C-ID# MATH 221, MATH 900 S (if taken with MATH 1).

**Prerequisite:** MATH 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 3 - Multivariable Calculus

#### 5 units

Vector valued functions, functions of several variables, partial differentiation, multiple integration, change of variables theorem, scalar and vector fields, gradient, divergence, curl, line integral, surface integral, Green's, Stokes', and divergence theorem, applications. 90 hours lecture. ADGE: 2; Transfer: CSU, UC; Cal-GETC: 2; C-ID# MATH 230.

**Prerequisite:** MATH 2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 5 - Ordinary Differential Equations

#### 3.5 units

Introduction to differential equations including the conditions under which a unique solution exists, techniques for obtaining solutions, and applications. Techniques include generation of series solutions, use of Laplace Transforms, and the use of eigenvalues to solve linear systems. Generation of exact solutions, approximate solutions, and graphs of solutions using MATLAB. 54 hours lecture, 27 hours laboratory. ADGE: 2; Transfer: CSU, UC; Cal-GETC: 2; C-ID# MATH 240.

**Prerequisite:** MATH 3 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 7 - Elementary Linear Algebra

#### 3.5 units

An introduction to linear algebra including: techniques and theory needed to solve and classify systems of linear equations using Gaussian elimination and matrix algebra; properties of vectors in n-dimensions; generalized vector spaces, inner product spaces, basis, norms, orthogonality; eigenvalues, eigenspaces; and linear transformations. Selected applications

of linear algebra, including the use of MATLAB™ to solve problems involving advanced numerical computation. 54 hours lecture, 27 hours laboratory. ADGE: 2; Transfer: CSU, UC; Cal-GETC: 2; C-ID# MATH 250.

**Prerequisite:** MATH 2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 10 - Discrete Mathematical Structures

#### 4 units

Designed for majors in mathematics and computer science, this course provides an introduction to discrete mathematical structures used in Computer Science and their applications. Course content includes: Propositional and predicate logic; rules of inference; quantifiers; elements of integer number theory; set theory; methods of proof; induction; combinatorics and discrete probability; functions and relations; recursive definitions and recurrence relations; elements of graph theory and trees. Applications include: analysis of algorithms, Boolean algebras and digital logic circuits. Students may receive credit for CS 17 or MATH 10, but not both. 72 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU, UC; Cal-GETC: 2; C-ID# COMP 152.

**Prerequisite:** MATH 1 with a minimum grade of C (May be taken concurrently). CS 1 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 21 - Precalculus

#### 4 units

TPrecalculus core concepts relating to Science, Technology, Engineering and Mathematics (STEM) and Business fields are explored, such as polynomial, absolute value, radical, rational, exponential, logarithmic, and trigonometric functions and their graphs; analytic geometry, polar coordinates. Multiple representations, applications and modeling with functions are emphasized throughout. 72 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU, UC.

**Prerequisite:** MATH 39 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 22 - Precalculus & Trigonometry

#### 6 units

Precalculus and Trigonometric core concepts relating to Science, Technology, Engineering and Mathematics (STEM) and Business fields are explored, such as: polynomial, absolute value, radical, rational, exponential, logarithmic, and trigonometric functions and their graphs; analytic geometry, polar coordinates. Multiple representations, applications and modeling with functions are emphasized throughout. 108 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU, UC.

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### MATH 27 - Number Systems for Educators

#### 3 units

This course focuses on the development of quantitative reasoning skills through in-depth, integrated explorations of topics in mathematics, including real number systems and subsystems. Emphasis is on comprehension and analysis of mathematical concepts and applications of logical reasoning. 54 hours lecture. ADGE: 2; Transfer: CSU, UC.

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## MATH 29 - Independent Study, Mathematics

### 0.5 - 2 units

Supervised study in the area of Mathematics. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MATH 30 - College Algebra for STEM

### 4 units

College algebra core concepts relating to Science, Technology, Engineering and Mathematics (STEM) and Business fields are explored, such as: polynomial, rational, radical, exponential, absolute value, and logarithmic functions; systems of equations; theory of polynomial equations; and analytic geometry. Multiple representations, applications and modeling with functions are emphasized throughout. 72 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU, UC; Cal-GETC: 2; C-ID# MATH 151.

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## MATH 33 - Finite Mathematics

### 4 units

Linear functions, systems of linear equations and inequalities, exponential and logarithmic functions and applications, matrices, linear programming, mathematics of finance, sets and Venn diagrams, combinatorial techniques and an introduction to probability. Applications in business, economics and social sciences. 72 hours lecture. ADGE: 2; Transfer: CSU, UC\*; Cal-GETC: 2; C-ID# MATH 130. \* *MATH 1, 33, and 34 combined: maximum UC credit, one course.*

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## MATH 34 - Business Calculus

### 4 units

Functions and their graphs; limits of functions; differential and integral calculus of algebraic, exponential and logarithmic functions. Applications in business, economics, and social sciences. Functions of several variables and partial derivatives. 72 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU, UC\*; Cal-GETC: 2; C-ID# MATH 140. \* *MATH 1, 33, and 34 combined: maximum UC credit, one course.*

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## MATH 39 - Trigonometry

### 4 units

Trigonometry includes definitions of the trigonometric functions and their inverses, graphs of the trigonometric functions and their inverses, trigonometric equations, trigonometric expressions and identities, including proofs, an introduction to vectors, polar coordinates and complex numbers. Applications include solving right triangles and solving triangles using the law of sines and the law of cosines. 72 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU; C-ID# MATH 851.

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## MATH 40 - Statistics and Probability

See STAT C1000.

## MATH 47 - Mathematics for Liberal Arts

### 3 units

An introduction to a variety of mathematical concepts for students interested in liberal arts. Intended to cultivate an appreciation of the significance of mathematics in daily life and help develop students' mathematical reasoning. Topics include personal finance, logic, and exponential growth. 54 hours lecture, 18 hours laboratory. ADGE: 2; Transfer: CSU, UC; Cal-GETC: 2.

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## MATH 55 - Intermediate Algebra

### 5 units

Intermediate Algebra concepts will be explored in this course including: an introduction to functions; linear and absolute value functions; absolute value equations and inequalities; compound linear inequalities; rational expressions, functions and equations; radical expressions, functions and equations; rational exponents; complex numbers; quadratic functions and equations; inverse of a function; exponential and logarithmic functions; properties of logarithms; exponential and logarithmic equations; conic sections; and systems of equations and inequalities. Multiple representations, applications and modeling with functions are emphasized throughout. 90 hours lecture. ADGE: 2.

**Prerequisite:** Elementary Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MATH 55C - Concurrent Support for Intermediate Algebra

### 1 unit

This course is concurrent support for Intermediate Algebra. The course is designed to provide additional, formal support to students who are currently taking an Intermediate Algebra. It includes a review of arithmetic, algebraic and geometric concepts that are relevant to their Intermediate Algebra course, study strategies that promote understanding and improve performance, and more in-depth investigation of core concepts that are difficult for students to master. Embedded are learning skills such as growth mindset, brain research, time management, study skills, test taking, math anxiety and more. 54 hours laboratory.

**Corequisite:** MATH 55 or NMAT 255 or MATH 50 or NMAT 250.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## MATH 66 - Math Jam for Calculus I

### 0.5 - 1 units

Math Jam for Calculus I is a credit course for students preparing for Calculus I. Embedded are essential study and life skills to develop each student holistically, including career development. Students will be learning basic skills and transfer-level material with the goal of preparing them to be successful in their upcoming class. It is strongly recommended that students taking this course are enrolled in a calculus course. 27 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## MATH 66C - Concurrent Support for Calculus I

### 1 unit

This course offers structured support to students who are concurrently enrolled in Calculus I. The support course includes material to prepare students for the rigor of the calculus course by teaching learning skills necessary to succeed in college courses as well as review of relevant prerequisite algebraic, geometric and trigonometric concepts, and more in-depth investigation of core concepts in their concurrent math course. 54 hours laboratory.

**Corequisite:** MATH 1.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## MATH 67 - Math Jam for Calculus II

### 0.5 units

Math Jam for Calculus II is a credit course for students preparing for Calculus II. Embedded are essential study and life skills to develop each student holistically, including career development. Students will be learning basic skills and transfer-level material with the goal of preparing them to be successful in their upcoming class. It is strongly recommended that students taking this course are enrolled in a calculus course. 27 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## MATH 67C - Concurrent Support for Calculus II

### 1 unit

This course offers structured support to students who are concurrently enrolled in Calculus II. The support course includes material to prepare students for the rigor of the calculus course by teaching learning skills necessary to succeed in college courses as well as review of relevant prerequisite algebraic, geometric and trigonometric concepts, and more in-depth investigation of core concepts in their concurrent math course. 54 hours laboratory.

**Corequisite:** MATH 2.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## MATH 68 - Math Jam for Calculus III

### 0.5 units

Math Jam for Calculus III is a credit course for students preparing for Calculus III. Embedded are essential study and life skills to develop each student holistically, including career development. Students will be learning basic skills and transfer-level material with the goal of preparing them to be successful in their upcoming class. It is strongly recommended that students taking this course are enrolled in a calculus course. 27 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

## MATH 68C - Concurrent Support for Calculus III

### 1 unit

This course offers structured support to students who are concurrently enrolled in Calculus III. The support course includes material to prepare students for the rigor of the calculus course by teaching learning skills necessary to succeed in college courses as well as review of relevant prerequisite algebraic, geometric and trigonometric concepts, and more in-depth investigation of core concepts in their concurrent math course. 54 hours laboratory.

**Corequisite:** MATH 3.

- Credit - Degree Applicable

- Grading Option: Pass/No Pass

## MATH 100C - Concurrent Support for SLAM Mathematics

### 1 unit

Concurrent Support for SLAM Math is for students interested in disciplines that require Statistics and Liberal Arts Mathematics (SLAM) courses. This course offers structured support to students who are concurrently enrolled in a first-level transfer course, such as Statistics and Mathematics for Liberal Arts, and Finite Mathematics. The support course includes material to prepare students for the rigor of the transfer math course by teaching learning skills necessary to succeed in college courses as well as review of relevant prerequisite algebraic and geometric concepts, and more in-depth investigation of core concepts in their concurrent math course. 54 hours laboratory.

**Corequisite:** STAT C1000, or MATH 47, or MATH 33.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## MATH 101C - Concurrent Support for BSTEM Mathematics

### 1 unit

Concurrent Support for BSTEM Mathematics is for students interested in Business, Science, Technology, Engineering and Mathematical fields. This course offers structured support to students who are concurrently enrolled in a STEM-sequence math course, such as Calculus I, Precalculus, College Algebra, Trigonometry, and Business Calculus. The support course includes material to prepare students for the rigor of the transfer math course by teaching learning skills necessary to succeed in college courses as well as review of relevant prerequisite algebraic and geometric concepts, and more in-depth investigation of core concepts in their concurrent math course. 54 hours laboratory.

**Corequisite:** MATH 21, or MATH 22, or MATH 30, or MATH 39, or MATH 34.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

# MINDFULNESS

## MINDFULNESS COURSES

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### MIND 15 Introduction to Mindfulness

#### 3 units

This course is an introduction to mindfulness. Students will learn basic mindfulness meditation practices, both sitting and moving; ways to deepen positive emotions like gratitude, kindness, and joy; and methods for integrating more awareness and creativity into ordinary activities. Students will also examine the emerging science about the beneficial effects of mindfulness practice for mental and physical health. Some of these benefits include stress reduction, improved attention, reduced emotional reactivity and greater mind-body awareness. Students will also learn about some contemplative eastern religious practices that inform the secular mindfulness movement. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# MUSIC

## MUSIC

The LPC Music Program offers a nurturing and personalized educational environment for all students who wish to pursue their passions in performance, composition, theory, music business, music technology, or music education. The program is designed to appeal to a broad range of incoming students, from relative beginners to experienced artists that wish to ultimately move into music as a profession. Students are encouraged to consult music faculty and LPC counselors for guidance when planning their transfer pathways to a four-year institution in this major.

## Programs of Study

### Degrees:

- [AA-T – Music](#)
- [AA – Music](#)

### Certificates of Achievement:

- [Commercial Music: Music Business](#)
- [Commercial Music: Music Technology Fundamentals](#)
- [Commercial Music: Piano Teaching Fundamentals](#)
- [Commercial Music: Scoring For Film and Multimedia](#)
- [Commercial Music: Teaching Beginning Piano](#)
- [Commercial Music: Teaching Intermediate Piano](#)
- [Jazz Studies](#)
- [Piano Technology Certificate of Achievement \(CA\)](#)

### Career Opportunities

Career opportunities in Music with further study include but are not limited to: Performer, Music Educator, Composer, Engineer, Mixer, Mastering Engineer, Sound Designer, Music Supervisor, Accompanist, Arranger, Orchestrator, Musicologist, Music Editor, Music Therapist, Music Attorney, Publisher, Booking Agent, Tour Manager, Music Librarian, Music Theorist, Piano Tuner, Music Journalist, Entrepreneur.

## MUSIC ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

A student earning the Associate in Arts in Music for Transfer Degree will utilize the theoretical elements of music to improve performance; perform music with regard to good use of pitch, tone, balance and expression; read and memorize music; improvise (as appropriate) and interpret music. Courses in the Music Department are designed to fulfill the needs of music majors, professional musicians, and those whose interest is avocational or recreational. Completion of the Associate in Arts in Music for Transfer Degree will provide a streamlined pathway for transfer to a CSU campus with a Music or similar major. Students are encouraged to contact a counselor and consult the Catalog for guidance when planning to transfer to a four-year institution in this major. Although not required to receive the AA-T in Music, the LPC Music department strongly recommends that its AA-T students complete MUS 1 – Music Literature and piano courses MUS 21A and 21B in preparation for piano placement exams. Students entering the BA in Music will be required to take placement exams in music theory and piano and audition on their major instrument.

### Career Opportunities

Performing and teaching are the two most common careers in music, but those alone don't begin to cover what music majors/minors can pursue once they graduate. Many musicians typically combine performance with non-performance work to experience fulfilling careers. A music education prepares students for careers as performers, teachers, composers, historians, arts administrators, and more. Career options include: conductor, arranger, film composer, music business/manager, music editor, music supervisor/ director, songwriter, transcriber, editor (print music publishing), choir director, recording engineer, studio director or manager, sound designer, music therapist, instrumental soloist, sound technician, and tour coordinator. Many careers require more than two years of study.

## Program Outcomes

Upon completion of this program, students are able to:

- Adhere to recognized standards of professionalism in a rehearsal setting.
- Analyze, rehearse, and perform music in a variety of genres at a high level.
- Play or sing on pitch in a section and ensemble as directed by a conductor.
- Utilize their knowledge of music theory and music history to analyze, interpret, and gain appreciation for musical works across a variety of genres.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (12 Units)

Prefix	#	Title	Units
MUS	8A	Music Theory and Musicianship 1	4
MUS	8B	Music Theory and Musicianship 2	4
MUS	10A	Music Theory and Musicianship 3	4

### Applied Music: Must take Four Semesters (4 Units)

Prefix	#	Title	Units
MUS	38	Applied Lessons	4

### Large Ensemble: Select Four (4-8 Units)

Prefix	#	Title	Units
MUS	11	Commercial Music Combo	1
MUS	14	Jazz Workshop	1
MUS	15	Jazz Ensemble	1
MUS	16	Philharmonic Orchestra	1
MUS	17A	Jazz Combo 1	1
MUS	17B	Jazz Combo 2	1
MUS	41	Instrumental Chamber Music	1
MUS	44	Concert Choir	1
MUS	45	Chamber Choir	2
MUS	46	Vocal Jazz Ensemble	2
MUS	48	Improvisation Lab	1

**List A: (5 Units)**

Prefix #	Title	Units
MUS 10B	Music Theory and Musicianship 4	4
MUS 21A	Beginning Piano	1

**Total Units for the Major: 25-29****Additional General Education and Elective Units: 31-35****Total Units: 60**

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

**MUSIC ASSOCIATE OF ARTS (AA)****About the Program**

The Associate of Arts in Music offers a secure foundation for further study in music, and is designed to prepare students to transfer to many four-year colleges. Courses in the Music Department will fulfill the needs of music majors, professional musicians, and those whose interest is recreational. Students who obtain this degree will have completed the common core of lower division courses, including piano courses required for a CSU baccalaureate degree in Music, as well as most UCs and private institutions.

**Career Opportunities**

Examples of careers for the music major include the following: Accompanist, Acoustician, Adjudicator/Clinician, Agent, Arranger Arts, Entertainment and Contract Attorney, Arts Journalist/Reviewer, Arts/Personnel Management, Arts Marketing and Sales, Audio Production, Composer, Conductor, Copyist/Transcriber, Copyright Consultant, Cruise Ship Entertainer, Curator (Arts, Instruments and Manuscripts), Editor, Film/T.V./Video Game Composer, Foley Artist, Fundraiser/Grant Writer, Instrument Designer and Builder, Instrument Manufacturer, Intellectual Property Rights Attorney, Keyboard Technician/Piano Tuner, Lyricist, Music Consultant, Music Librarian, Music Psychologist, Music Store Owner, Music Theoretician, Music Therapist, Musical Theater/Pit Musician, Musicologist, Organ Builder/Tuner/Technician, Part Preparer, Performer, Producer, Music Educator, Music Publisher, Recording Session Musician, Songwriter, Sound and Stage Technician, Sound Designer, Sound Engineer, Tour/Road Manager

**Program Outcomes**

Upon completion of this program, students are able to:

- Adhere to recognized standards of professionalism in a rehearsal setting.
- Apply theoretical and analytical tools to musical compositions and performance practices.
- Develop a general overview of music history and stylistic developments to inform performance and analysis.
- Play or sing on pitch in a section and ensemble as directed by a conductor.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (22 Units)**

Prefix #	Title	Units
MUS 8A	Music Theory and Musicianship 1	4
MUS 8B	Music Theory and Musicianship 2	4
MUS 10A	Music Theory and Musicianship 3	4
MUS 10B	Music Theory and Musicianship 4	4

MUS 18A	Jazz/Pop Piano 1	1
	or	
MUS 21A	Beginning Piano	1
MUS 18B	Jazz/Pop Piano 2	1
	or	
MUS 21B	Intermediate Piano	1
MUS 38	Applied Lessons	4

**List A: Select from Below (4 Units)**

Prefix #	Title	Units
MUS 1	Introduction to Music	3
MUS 3	World Music	3
MUS 4	Jazz in American Culture	3
MUS 5	American Cultures in Music	3
MUS 13	History of Rock & Roll	3
MUS 18A	Jazz/Pop Piano 1	1
MUS 18B	Jazz/Pop Piano 2	1
MUS 19	Studies in Music Composition	3
MUS 22A	Scoring for Film and Multimedia 1	3
MUS 23A	Elementary Voice	1
MUS 23B	Intermediate Voice	1
MUS 31	Study of Piano	1
MUS 34	Music in Film	3
MUS 35	Introduction to Music Technology	3
MUS 36	Intermediate Music Technology	3
MUS 37	Music Business	3

**List B: Select from Below (4 Units)**

Prefix #	Title	Units
MUS 11	Commercial Music Combo	1
MUS 14	Jazz Workshop	1
MUS 15	Jazz Ensemble	1
MUS 16	Philharmonic Orchestra	1
MUS 17A	Jazz Combo 1	1
MUS 17B	Jazz Combo 2	1
MUS 41	Instrumental Chamber Music	1
MUS 44	Concert Choir	1
MUS 45	Chamber Choir	2
MUS 46	Vocal Jazz Ensemble	2
MUS 48	Improvisation Lab	1

**Total Units for the Major: 30**

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

\*Please note, MUS 38 is to be taken four times. MUS 18A/MUS 18B may only be selected for List A if not taken as part of Required Core.



## COMMERCIAL MUSIC: MUSIC BUSINESS CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

This program is designed for students who wish to learn or enhance their skills in the music business and become prepared for a career in music business. Students will gain a solid foundation in essential areas such as music theory, promotion, publishing, marketing, licensing, contracts, accounting, music technology, and entrepreneurship.

### Career Opportunities

Typical career options include booking agent, personal manager, business manager, concert promotion, studio owner/manager, music legal services, publicity writer/ public relations, tour management, music retail, music publishing and distribution, and music licensing.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and evaluate standard contracts and legal procedures in the music industry.
- Develop a variety of approaches for marketing and promoting musical ensembles.
- Develop strategies to solve challenges of self employment in the music industry.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (12 Units)

Prefix #	Title	Units
MUS 4	Jazz in American Culture	3
MUS 5	American Cultures in Music	3
MUS 6	Basic Music Skills	2
MUS 21A	Beginning Piano	1
MUS 37	Music Business	3

#### List A: Select One (3 Units)

Prefix #	Title	Units
MUS 1	Introduction to Music	3
MUS 19	Studies in Music Composition	3
MUS 35	Introduction to Music Technology	3

#### List B: Select One (3 Units)

Prefix #	Title	Units
BUSN 40	Introduction to Business	3
BUSN 58	Small Business Management	3

#### List C: Select One (3 Units)

Prefix #	Title	Units
MKTG 50	Introduction to Marketing	3
MKTG 61	Professional Selling	3

Total Units: 21

## PIANO TECHNOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

This program is designed for students who wish to learn or enhance their skills in piano technology and become prepared for a career in the field. Students will gain a solid foundation in essential areas such as piano tuning, regulation, voicing, repair, and the business of piano technology.

### Career Opportunities

Typical career options include independent piano technician; or a piano technician employed by a piano store, piano company, venue, or academic institution.

### Program Outcomes

Upon completion of this program, students are able to:

- Tune, voice, regulate, and repair upright and grand pianos using industry standard equipment in a timely manner.
- Be prepared to pass the Registered Piano Tuner certification through the Piano Technicians Guild.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (11 Units)

Prefix #	Title	Units
MUS 145	Piano Technology 1	2
MUS 146	Piano Technology 2	2
MUS 147	Piano Technology 3	2
MUS 21A	Beginning Piano	1
MUS 21B	Intermediate Piano	1
MUS 37	Music Business	3

#### List A: Select One (3 Units)

Prefix #	Title	Units
BUSN 40	Introduction to Business	3
BUSN 58	Small Business Management	3

#### List B: Select One (3 Units)

Prefix #	Title	Units
MKTG 50	Introduction to Marketing	3
MKTG 61	Professional Selling	3

Total Units: 17

## COMMERCIAL MUSIC: MUSIC TECHNOLOGY FUNDAMENTALS CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Commercial Music: Music Technology Fundamentals is designed for students who wish to learn or enhance their skills in the music technology and become proficient in industry standard software and equipment such as Logic, ProTools, Sibelius, and a variety of microphones and plug-ins. Completion of the program will give students

the fundamental knowledge and hands-on experience needed to pursue a career in the field.

Career Opportunities

Careers in Music Technology include recording engineer, producer, sound technician, foley artist, live sound engineer, mastering engineer, recording mixer, music editor, sound designer, DJ/remixer.

Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate advanced techniques using a Digital Audio Workstation program with MIDI and live audio capability.
- Present completed audio projects using recorded live audio with appropriate editing, mixing, and mastering techniques.
- Present completed audio projects using recorded live audio with appropriate editing, mixing, and mastering techniques.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (7 Units)

Prefix #	Title	Units
MUS 21A	Beginning Piano	1
MUS 35	Introduction to Music Technology	3
MUS 36	Intermediate Music Technology	3

List A: Select One (1-2 Units)

Prefix #	Title	Units
MUS 11	Commercial Music Combo	1
MUS 14	Jazz Workshop	1
MUS 17A	Jazz Combo 1	1
MUS 17B	Jazz Combo 2	1
MUS 41	Instrumental Chamber Music	1
MUS 44	Concert Choir	1
MUS 45	Chamber Choir	2
MUS 46	Vocal Jazz Ensemble	2
MUS 48	Improvisation Lab	1

List B: Select One (2-4 Units)

Prefix #	Title	Units
MUS 6	Basic Music Skills	2
MUS 8A	Music Theory and Musicianship 1	4

Total Units: 10-13

COMMERCIAL MUSIC: PIANO TEACHING FUNDAMENTALS CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The fully online Certificate of Achievement in Commercial Music: Piano Teaching Fundamentals is designed to provide current or prospective piano teachers with the pedagogical skills and business acumen they will require to succeed in a career as a piano teacher for a wide array of students.

Career Opportunities

Career opportunities include, but are not limited to: Private Piano Teacher for students of all ages and skill levels, piano teacher based in a music studio, music school owner/operator, and group piano teacher.

Program Outcomes

Upon completion of this program, students are able to:

- Create a business plan for a successful independent piano teaching studio.
- Teach a series of effective piano lessons tailored to a specific student's strengths and weaknesses.
- Utilize a variety of piano teaching methods and approaches in a private or group lesson.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (7 Units)

Prefix #	Title	Units
MUS 25	Teaching Beginning Piano	2
MUS 27	Teaching Intermediate Piano	2
MUS 37	Music Business	3

List A: Select One (3 Units)

Prefix #	Title	Units
BUSN 40	Introduction to Business	3
BUSN 58	Small Business Management	3
MKTG 50	Introduction to Marketing	3
MKTG 61	Professional Selling	3

Total Units: 10

COMMERCIAL MUSIC: SCORING FOR FILM AND MULTIMEDIA CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Certificate of Achievement in Commercial Music: Scoring for Film and Multimedia program is designed for students who wish to learn or enhance their skills in the art of composition for film or other visual media, and become prepared for a career in music business. Students will gain a well-rounded knowledge of essential areas such as composition, music technology, music theory, keyboard skills, film music history, and entrepreneurship.

Career Opportunities

Film Composer, ADR, Production sound mixer, Sound Designer, Music Editor, Music Supervisor, Copyist, Orchestrator, Composer's Assistant, Video Game Music Composer, Synth/MIDI Programmer

Program Outcomes

Upon completion of this program, students are able to:

- Communicate and collaborate with a director, conduct an effective spotting session, and revise cues according to feedback.
- Conceptualize, compose, and produce musical cues for visual media.
- Heighten the action on screen using themes, syntactic matching, orchestration and timbral changes.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: (18 Units)**

MUS 38 Applied Lessons

2

Prefix #	Title	Units
MUS 19	Studies in Music Composition	3
MUS 22A	Scoring for Film and Multimedia 1	3
MUS 22B	Scoring for Film and Multimedia 2	3
MUS 35	Introduction to Music Technology	3
MUS 36	Intermediate Music Technology	3
MUS 37	Music Business	3

**List A: Select One (3-4 Units)**

Prefix #	Title	Units
MUS 8A	Music Theory and Musicianship 1	4
MUS 34	Music in Film	3

**List B: Select One (1 Unit)**

Prefix #	Title	Units
MUS 18A	Jazz/Pop Piano 1	1
MUS 21A	Beginning Piano	1

**Total Units: 22-23****COMMERCIAL MUSIC: TEACHING BEGINNING PIANO CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Certificate of Achievement in Commercial Music: Teaching Beginning Piano provides those who are current or prospective piano teachers with practical courses focused on the art of teaching beginning students of all ages, a core music theory and technique background, and essential entrepreneurship skills they will need to succeed in self-employment and/or working for a music school. This certificate includes classes from the business department in addition to the music department.

**Career Opportunities**

Career opportunities include, but are not limited to: Private Piano Teacher for beginning students of all ages, piano teacher based in a music studio, music school owner/operator, and group piano teacher.

**Program Outcomes**

Upon completion of this program, students are able to:

- Develop, market, and maintain a private piano teaching studio.
- Present new pieces to their students by explaining the form, compositional technique, style and mood of the piece, as well as the intent of the composer.
- Solve common teaching issues using a variety of approaches.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (13 Units)**

Prefix #	Title	Units
MUS 8A	Music Theory and Musicianship 1	4
MUS 8B	Music Theory and Musicianship 2	4
MUS 18A	Jazz/Pop Piano 1	1
MUS 25	Teaching Beginning Piano	2

**List A: Select Two (6 Units)**

Prefix #	Title	Units
BUSN 40	Introduction to Business	3
BUSN 58	Small Business Management	3
MKTG 50	Introduction to Marketing	3
MKTG 61	Professional Selling	3

**Total Units: 19****COMMERCIAL MUSIC: TEACHING INTERMEDIATE PIANO CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Certificate of Achievement in Commercial Music: Teaching Intermediate Piano provides students who are current or prospective piano teachers with practical courses focused on the art of teaching intermediate students of all ages, a core music theory and technique background, and essential entrepreneurship skills they will need to succeed in self-employment and/or working for a music school. This certificate includes classes from the business department in addition to the music department.

**Career Opportunities**

Career opportunities include, but are not limited to: Private Piano Teacher for beginning through intermediate students of all ages, piano teacher based in a music studio, music school owner/operator, and group piano teacher.

**Program Outcomes**

Upon completion of this program, students are able to:

- Choose appropriate methods and repertoire for the intermediate student.
- Present new pieces to their students by explaining the form, compositional technique, style and mood of the piece, as well as the intent of the composer.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (14 Units)**

Prefix #	Title	Units
MUS 10A	Music Theory and Musicianship 3	4
MUS 10B	Music Theory and Musicianship 4	4
MUS 18A	Jazz/Pop Piano 1	1
MUS 27	Teaching Intermediate Piano	2
MUS 28	Keyboard Skills	1
MUS 38	Applied Lessons	2

**List A: Select Two (6 Units)**

Prefix #	Title	Units
BUSN 40	Introduction to Business	3
BUSN 58	Small Business Management	3
MKTG 50	Introduction to Marketing	3
MKTG 61	Professional Selling	3
MUS 1	Introduction to Music	3

**Total Units: 20****JAZZ STUDIES CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Certificate of Achievement in Jazz Studies provides creative and innovative training in all styles of jazz for students who wish to become working professionals. Concentrations of study include performance, theory, ear training, history, improvisation, music industry studies, and keyboard skills. Students are provided many opportunities to hone their skills in ensemble settings, individual practice, and The program maintains an active articulation agreement with the California Jazz Conservatory in Berkeley, for those students who wish to go on to earn a BM in Jazz Studies.

**Career Opportunities**

Opportunities include but are not limited to: Jazz Performance, Jazz Accompaniment, Jazz Arranging Jazz Education, Jazz History, Jazz Journalism, Ensemble Direction, and Music Entrepreneurship.

**Program Outcomes**

Upon completion of this program, students are able to:

- Analyze and interpret harmonic, melodic, and formal elements of solos by jazz improvisation masters.
- Perform, arrange, and compose jazz literature.
- Rehearse and practice effectively.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (18 Units)**

Prefix #	Title	Units
MUS 4	Jazz in American Culture	3
MUS 8A	Music Theory and Musicianship 1	4
MUS 8B	Music Theory and Musicianship 2	4
MUS 18A	Jazz/Pop Piano 1	1
MUS 37	Music Business	3
MUS 38	Applied Lessons	2
MUS 48	Improvisation Lab	1

**List A: Select Two (2-3 Units)**

Prefix #	Title	Units
MUS 11	Commercial Music Combo	1
MUS 14	Jazz Workshop	1
MUS 15	Jazz Ensemble	1
MUS 17A	Jazz Combo 1	1
MUS 17B	Jazz Combo 2	1
MUS 46	Vocal Jazz Ensemble	2

**Total Units: 20-21**

*\*Please note, MUS 38 is to be taken two times.*

**MUSIC COURSES****MUS 1 - Introduction to Music****3 units**

Music for enjoyment and understanding through informed listening, analysis, evaluation and discernment of musical elements, forms, and repertoire. Attendance at concerts and listening to a variety of music may be required. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# MUS 100.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**MUS 3 - World Music****3 units**

The study of the folk and art music of world cultures. Includes the traditional music of Sub-Saharan Africa, Middle East, China, Japan, Indonesia, India, Latin America, Europe, and Native America. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**MUS 4 - Jazz in American Culture****3 units**

History, trends and influences of the phenomenon of jazz through integration of the cultures of (but not limited to) African-American, European-American and the Latin-American communities. Required listening, reading and concert attendance will guide the student to value jazz as a form of self expression and improve the ability to listen and understand the various eras in jazz from pre-Dixieland to present day. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC : 3A

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**MUS 5 - American Cultures in Music****3 units**

Music in twentieth century United States through the study of contributions of five selected groups from the following: African-Americans, Latin-Americans, Asian-Americans, European-Americans, and Native Americans. Emphasis on understanding diverse styles, and on integrating these styles into American music. Concert, religious, and folk-pop music will be included. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**MUS 6 - Basic Music Skills****2 units**

Essentials of music through notation, time elements, melody, harmony, and tonality, texture, dynamics and knowledge of the keyboard. Sight singing and ear training. 36 hours lecture. Transfer: CSU, UC; C-ID# MUS 110.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**MUS 8A - Music Theory and Musicianship 1****4 units**

Elements of diatonic harmony through part writing and ear training exercises as typified by musical practice from 1600 to the present. Includes keys, modes, scales, tonality, intervals, solfeggio, consonance/dissonance, rhythmic organization, chord structures, chord and interval recognition, melodic and rhythmic dictation, voice leading principles, non-chord tones, four-part voice leading with selected primary and secondary chords, and figured bass realization. 54 hours lecture, 54 hours laboratory. ADGE: 3; Transfer: CSU, UC; Cal-GETC 3A; C-ID# MUS 120, MUS 125.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 8B - Music Theory and Musicianship 2

### 4 units

Continues diatonic harmony through part writing and ear training exercises as typified by musical practice from 1600 to the present, continues solfeggio, chord recognition, melodic and rhythmic dictation, voice leading involving four-part choral writing, and figured bass realization. Introduces harmonic dictation, cadential elaboration, non-dominant seventh chords, and an introduction to secondary/applied chords and modulation. 54 hours lecture, 54 hours laboratory. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# MUS 130, MUS 135.

**Prerequisite:** MUS 8A with a minimum grade of C.

**Recommended Course Preparation:** MUS 21A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 10A - Music Theory and Musicianship 3

### 4 units

This course incorporates the concepts from the Mus 8 series. In addition, through analysis and composition, the course will include: introduction to chromatic harmony; secondary/applied chords; modulation; borrowed chords; introduction to Neapolitan and augmented-sixth chords. Mus 10A also applies and develops the rhythmic, melodic, and harmonic materials of the musicianship portion of Mus 8 series through ear training, sight singing, analysis, and dictation. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 140, MUS 145.

**Prerequisite:** MUS 8B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 10B - Music Theory and Musicianship 4

### 4 units

This course incorporates the concepts from Music 10A. In addition, the course will include: post-Romantic techniques such as borrowed chords and modal mixture, chromatic mediants, Neapolitan and augmented-sixth chords, 9th, 11th and 13th chords, altered chords and dominants; and 20th century techniques such as: Impressionism, dodecaphony, pandiatonicism, and polytonality. This course also applies and develops the rhythmic, melodic, and harmonic materials of Mus 10A through ear training, sight singing, analysis, and dictation. 54 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 150, MUS 155.

**Prerequisite:** MUS 10A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 11 - Commercial Music Combo

### 1 units

For instrumentalists and vocalists who want experience in performing and interpreting small-group commercial music literature. Emphasis will be on articulations, stylistic differences, composition, arranging, and common performance practices. Enrollment by audition only. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 185.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 13 - History of Rock & Roll

### 3 units

A cultural survey of original American music traditions, forms and trends influenced by cultural, socio-economic, socio-political and economic changes including blues, jazz, early rock, the "British invasion," rap, hip hop

culture, Latino rock, heavy metal, jazz-rock fusion, electronic, modern rock, and pop. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 14 - Jazz Workshop

### 1 unit

Reading, preparation and performance of contemporary Jazz music. Opportunity to apply improvisation techniques in a group setting. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 15 - Jazz Ensemble

### 1 unit

This course is for the study, rehearsal, and public performance of standard jazz ensemble literature, with an emphasis on the development of skills needed to perform within an ensemble. New literature will be studied each term so that different technical and artistic issues are addressed. Opportunities to arrange and compose for the ensemble as well as to conduct. Opportunity to apply improvisation techniques in a group setting. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 16 - Philharmonic Orchestra

### 1 unit

This course is for the study, rehearsal, and public performance of the standard Classical orchestra literature, with an emphasis on the development of skills needed to perform within an ensemble. Different literature is studied each semester so that different technical, historical and artistic issues are addressed. Attendance at all scheduled performances is required. Audition required. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180.

**Enrollment Limitation:** Audition required.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 17A - Jazz Combo 1

### 1 unit

For instrumentalists who want experience in performing and interpreting small-group literature. Covers important aspects of small jazz band development and works of many styles and periods. Emphasis will be on improvisation, stylistic differences, arranging, and common performance practices of the various periods of jazz music. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180, MUS 185.

**Enrollment Limitation:** Audition required.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C. MUS 18A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 17B - Jazz Combo 2

### 1 unit

For intermediate/advanced instrumentalists who want to continue what they learned in 17A by performing, composing, and arranging small-group literature. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180, MUS 185.

Enrollment Limitation: Audition required.

**Prerequisite:** MUS 17A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 18A - Jazz/Pop Piano 1

### 1 unit

Voicings, chords, and guidelines for interpretation of lead sheets in a variety of genres for the contemporary pianist. Emphasis on improvisation, accompaniment, bass lines, grooves, and performance. 54 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** MUS 21A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 18B - Jazz/Pop Piano 2

### 1 unit

Building on the content offered in Music 18A, this course offers more advanced voicings, chords, and guidelines for interpretation of lead sheets in a variety of genres for the contemporary pianist. The student learns chords and chord progressions used in jazz and popular music styles as applied to the keyboard, focusing on chromatic seventh chords and sequences, chord extensions and advanced rhythmic concepts. 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** MUS 18A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 19 - Studies in Music Composition

### 3 units

Students will compose individual pieces to be performed by professional or college-based music ensembles. Presents a technical and historical analysis of works in diverse musical languages. 54 hours lecture. ADGE: 3; Transfer: CSU, UC.

**Prerequisite:** MUS 6 with a minimum grade of C or MUS 8A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 21A - Beginning Piano

### 1 unit

Group instruction in piano for the absolute beginner with emphasis on developing technique, reading music, and performing. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 170.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 21B - Intermediate Piano

### 1 unit

Group instruction in piano for the intermediate pianist with emphasis on developing technique, reading music, and performance. 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** MUS 21A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 22A - Scoring for Film and Multimedia 1

### 3 units

Applications and techniques of composition and sound effects for visual media such as film, video game, TV and podcast. Musical and technical elements of producing digital audio tracks are covered. 54 hours lecture. Transfer: CSU, UC.

**Prerequisite:** MUS 6 with a minimum grade of C or MUS 8A with a minimum grade of C or 35 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 22B - Scoring for Film and Multimedia 2

### 3 units

Building on material covered in Scoring for Film and Multimedia 1, students will continue to hone compositional technique for film and other visual media. Upon successful completion of this course, students will be prepared to enter the media music industry with necessary skill sets to succeed. 54 hours lecture. Transfer: CSU, UC.

**Prerequisite:** MUS 22A with a minimum grade of C.

**Recommended Course Preparation:** MUS 36 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 23A - Elementary Voice

### 1 unit

Group singing with an emphasis on healthy vocal production, solo performance opportunities, breathing, diction, sight singing, and the study of vocal anatomy. 54 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 23B - Intermediate Voice

### 1 unit

Further development of skills learned in Music 23A. Emphasis on continued development of vocal production, solo performance practice, sight singing, the International Phonetic Alphabet, and interpretation of non-English literature. 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** MUS 23A with a minimum grade of C.

**Recommended Course Preparation:** MUS 8A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 25 - Teaching Beginning Piano

### 2 units

Principles of successful piano teaching with emphasis upon development of technique and reading ability in beginner level students; private and group piano teaching methods; personal development as teacher and musician. Observation of piano lessons or classes and supervised practice teaching private or group piano students may be required. Intended for pianists with intermediate or advanced skills. 36 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** MUS 21B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 27 - Teaching Intermediate Piano

### 2 units

Principles of successful piano teaching with emphasis upon continued development of technique and reading ability in intermediate level students; private and group piano teaching methods; selection of intermediate literature; Baroque, Classical, Romantic and 20th Century styles; studio organization and personal development as teacher and musician. Observation of piano lessons or classes and supervised practice teaching of private or class piano students may be required. Intended for pianists with intermediate or advanced skills. 36 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** MUS 21B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 28 - Keyboard Skills

### 1 unit

Group instruction in piano for the consummate pianist with emphasis on developing technique, reading music, analysis, and performance. 54 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** MUS 21B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 29 - Independent Study, Music

### 0.5 - 2 units

Supervised study in the area of Music. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 31 - Study of Piano

### 1 unit

Group instruction in piano for the advanced pianist with emphasis on developing technique, reading music, and performance. 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** MUS 21B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 34 - Music in Film

### 3 units

The class traces the history and development of film music through reading, lecture and film viewing. The class studies the process of film scoring and how music and its relationship to film have changed over the last century. Class includes discussion and evaluation of different compositional styles and learning to listen critically to film scores while viewing movies. 54 hours lecture. AA/AS GE: III. Transfer: CSU, UC; CSUGE: C1, C2; IGETC: 3A, 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 35 - Introduction to Music Technology

### 3 units

This course introduces the following aspects of music technology: music notation, principles of sound and acoustics, MIDI, digital audio manipulation, recording and production using a digital audio workstation, and microphone functionality and placement. 54 hours lecture. Transfer: CSU; C-ID# CMUS 100 X, CMUS 130 X.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C or MUS 8A with a minimum grade of C. MUS 21A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 36 - Intermediate Music Technology

### 3 units

This course is the 2nd level course in the music technology series. Topics include intermediate/advanced computer skills, software-based sequencing, synthesis, MIDI, sampling, notation, principles of sound, microphones, digital audio, signal processing, mixing, recording principles, cables and interconnects, and audio in live performance. 54 hours lecture. Transfer: CSU; C-ID# CMUS 110 X, CMUS 120 X.

**Prerequisite:** MUS 35 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 37 - Music Business

### 3 units

Career opportunities and business practices in the music industry. Focus on career options and development, artist management, unions, music merchandising, music for film and digital media, and concert promotion. 54 hours lecture. Transfer: CSU; C-ID# CMUS 140 X.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 38 - Applied Lessons

### 1 unit

Individualized study of the appropriate techniques and repertoire for the specific instrument, voice, or composition being studied. The emphasis is on the progressive development of skills needed for solo performance or composition. Achievement is evaluated through a juried performance. Enrollment subject to a standardized audition demonstrating basic competencies in technique and musicianship in a student's major performance or composition medium. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 160.

**Enrollment Limitation:** Enrollment subject to a standardized audition demonstrating basic competencies in technique and musicianship in a student's major performance or composition medium.

**Corequisite:** Concurrent enrollment in one music theory class (MUS 8A, MUS 8B, MUS 10A or MUS 10B) and one performing ensemble (MUS 11, MUS 15, MUS 16, MUS 17A, MUS 41, MUS 44, MUS 45, MUS 46 or MUS 48).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 41 - Instrumental Chamber Music

### 1 unit

This course is an instrumental music ensemble that performs selections from the standard classical repertoire, as well as modern compositions. Students develop all aspects of instrumental performance including technique, sight-reading, intonation, rhythmic interpretation, ensemble balance, and stylistic interpretation. Musical instruments may include members of the brass, woodwind, string, percussion, and keyboard families. Enrollment by audition only. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 185.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 44 - Concert Choir

### 1 unit



This course offers an opportunity for students to study, interpret, and perform vocal ensemble music in a variety of styles. Emphasis is placed on building ensemble singing experience and techniques towards a successful audition into higher-level ensembles. Designed for students of all backgrounds and experience levels. Concurrent enrollment in MUS 6 (Basic Music Skills) is highly recommended. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180.

**Enrollment Limitation:** Audition required.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 45 - Chamber Choir

### 2 units

A performance-based class furthering the effective study, interpretation, and presentation of choral literature. Designed for vocalists with previous classical ensemble experience. Performs multiple times per semester. Number of times course may be taken for credit: 4. 9 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C. MUS 44 with a minimum grade of C.

**Enrollment Limitation:** Audition Required

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 46 - Vocal Jazz Ensemble

### 2 units

An advanced performance-based class exploring jazz voice in an ensemble setting. Course emphasizes the study of a variety of jazz and pop/rock styles, overall healthy vocal technique, use of microphones and an active sound system, vocal improvisation, and overall musicianship. Singing and ensemble experience highly recommended, as the class requires strong sense of intonation, rhythm, and vocal blend. Performs multiple times per semester. Number of times course may be taken for credit: 4. 9 hours lecture, 81 hours laboratory. Transfer: CSU, UC; C-ID# MUS 180.

Enrollment Limitation: Audition required.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C. MUS 44 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 48 - Improvisation Lab

### 1 unit

This course exposes students to the fundamental concepts and skills needed for improvising in a group setting. The course is open to instrumentalists or vocalists at any level of proficiency, with no audition or prior improvisation experience required. The course is intended to expose students to the role of improvisation in a variety of music genres, and to provide experience playing in different-sized ensembles. The course prepares students for established advanced jazz ensembles in the department like Jazz Combos, Jazz Ensemble, and Vocal East. Emphasis will be on group activities, individual projects, independent listening and practice, basic theory concepts, and performance. Number of times course may be taken for credit: 4. 54 hours laboratory. Transfer: CSU, UC; C-ID# MUS 185.

Enrollment Limitation: Audition required.

**Recommended Course Preparation:** MUS 6 with a minimum grade of C or MUS 8A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 145 - Piano Technology 1

### 2 units

This is the first of a 3-semester sequence that introduces students to Piano Tuning, Repair, Voicing, and Regulation in an immersive, hands-on program in which students will apply techniques on LPC pianos. Topics include tuning, pitch raising, voicing, string repair, key easing, re-bushing, upright and grand piano action regulation, common repairs such as repairing broken parts, re-shaping hammers, reconditioning and limited rebuilding of piano actions. 18 hours lecture, 54 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 146 - Piano Technology 2

### 2 units

This is the second course of a 3-semester sequence that continues instruction on Piano Tuning, Voicing, Repair and Regulation in an immersive, hands-on program using LPC Pianos. At the end of the one-year program, diligent participants will be able to tune a piano, initiate common repairs in the Field and be prepared to successfully complete Piano Technicians Guild Examinations. 18 hours of lecture, 54 hours of lab.

**Prerequisite:** MUS 145 with a minimum grade of C

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## MUS 147 - Piano Technology 3

### 2 units

This is the final course of a 3-semester sequence that continues instruction on Piano Tuning, Voicing, Repair and Regulation in an immersive, hands-on program using LPC Pianos. At the end of the program, participants will be able to tune a piano, initiate common repairs in the field and be more prepared to successfully complete Piano Technicians Guild Examinations. 18 hours of lecture, 54 hours of lab.

**Prerequisite:** MUS 146 with a minimum grade of C

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# NONCREDIT AUTOMOTIVE TECHNOLOGY

## NONCREDIT AUTOMOTIVE TECHNOLOGY

The Automotive Technology Department at Las Positas College offers tuition-free, non-credit courses and two certificate programs designed to provide students with the skills needed to secure employment and/or workplace advancement in the industry. Students in the Las Positas Non-Credit Automotive Technology program work side by side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Programs of Study

#### Certificates of Completion:

- [Automotive Advanced Smog Technician](#)
- [Automotive Basic](#)
- [Automotive Chassis](#)
- [Automotive Mechanical](#)
- [Automotive Smog](#)
- [Concepts of Automotive Body Systems](#)
- [Concepts of Automotive Chassis](#)
- [Concepts of Automotive Know How](#)
- [Concepts of Automotive Mechanical](#)
- [Concepts of Automotive Powertrain](#)

## AUTOMOTIVE ADVANCED SMOG TECHNICIAN CERTIFICATE OF COMPLETION (NL)

### About the Program

The Automotive Smog Technician Certificate of Achievement will provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program focuses on the rules and regulations of the California Smog Program and will prepare students to gain their California Smog licenses. This program's focus is on the diagnosis and repair of smog-controlled vehicles in California. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

#### Career Opportunities

Career opportunities include Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, Teaching, and Automotive Performance Personnel

#### Program Outcomes

Upon completion of this program, students are able to:

- Apply and take the California Smog test.
- Diagnose emission issues.
- Diagnose engine mechanical issues.

#### Required Core: (945 Hours)

Prefix #	Title	Hours
NAUT A1	Engine Repair	144
NAUT A2	Automatic Transmission/Transaxle	144
NAUT A6	Electrical/Electronic Systems	108
NAUT INTR	Automotive Service and Introduction	144
NAUT LABA	Automotive Lab	162
NAUT L1L2	Smog Level One and Level Two	117
NAUT SDR	Specified Diagnostic and Repair	126

**Total Hours: 945**

## AUTOMOTIVE BASIC CERTIFICATE OF COMPLETION (NL)

### About the Program

The Automotive Basic Certificate of Completion can provide the skills necessary for students to qualify as entry-level technicians. This program focuses on basics of the automobile. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

#### Career Opportunities

Career opportunities include, Introductory Automotive Technician, and Automotive Parts Personnel.

#### Program Outcomes

Upon completion of this program, students are able to:

- Diagnose basic engine mechanical issues.
- Measure engine components and compare to specifications.
- Tear down, inspect and reassemble engines.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (360 Hours)

Prefix #	Title	Hours
NAUT INTR	Automotive Service and Introduction	144
NAUT LABA	Automotive Lab	108
NAUT LABB	Automotive Lab Advanced	108

**Total Hours: 360**

## AUTOMOTIVE CHASSIS CERTIFICATE OF COMPLETION (NL)

### About the Program

The LPC Automotive Certificate can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

#### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel

#### Program Outcomes

Upon completion of this program, students are able to:

- Pass an industry standard exam.

#### Required Core: (846 Hours)

Prefix #	Title	Hours
NAUT A4	Suspension and Steering	144
NAUT A5	Brakes	144
NAUT A6	Electrical/Electronic Systems	162
NAUT A7	Automotive Heating and Air Conditioning	144

NAUT INTR	Automotive Service and Introduction	144
NAUT LABA	Automotive Lab	108

**Total Hours: 846**

## AUTOMOTIVE MECHANICAL CERTIFICATE OF COMPLETION (NL)

### About the Program

The Automotive Mechanical Certificate of Completion can provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program focuses on the mechanical side of the automobile. Students who would like to gain employment at aftermarket shops could take this program and excel in a shop that services many types of vehicles from multiple manufacturers. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel.

### Program Outcomes

Upon completion of this program, students are able to:

- Pass the ASE G1 exam.

### Required Core: (846 Hours)

Prefix #	Title	Hours
NAUT INTR	Automotive Service and Introduction	144
NAUT LABA	Automotive Lab	108
NAUT A1	Engine Repair	144
NAUT A2	Automatic Transmission/Transaxle	144
NAUT A3	Manual Drive Train and Axles	144
NAUT A6	Electrical/Electronic Systems	162

**Total Hours: 846**

## AUTOMOTIVE SMOG CERTIFICATE OF COMPLETION (NL)

### About the Program

The Automotive Smog Certificate of Completion will provide the skills necessary for students to qualify as trained entry-level technicians, as well as for career advancement. This program focuses on the rules and regulations of the California Smog Program and will prepare student to gain their California Smog licenses. This programs focus is on the diagnosis and repair of smog controlled vehicles in California. Students work side-by-side and hands-on with industry professionals in a fully equipped and up-to-date facility.

### Career Opportunities

Career opportunities include Teaching, Automotive Technician, Automotive Parts Personnel, Automotive Management, Shop Owners, and Automotive Performance Personnel.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply and take the California Smog test.
- Diagnose emission issues.
- Diagnose engine mechanical issues.

### Required Core: (387 Hours)

Prefix #	Title	Hours
NAUT INTR	Automotive Service and Introduction	144
NAUT L1L2	Smog Level One and Level Two	117
NAUT SDR	Specified Diagnostic and Repair	126

**Total Hours: 387**

## CONCEPTS OF AUTOMOTIVE BODY SYSTEMS CERTIFICATE OF COMPLETION (NL)

### About the Program

The Concepts of Automotive Body Systems Certificate of Completion can provide the skills necessary for students to qualify as entry-level non technician positions. This program focuses on all of the theoretical aspects of the automobile.

### Career Opportunities

Career opportunities include, Introductory Automotive Technician, Service Consultant and Automotive Parts Personnel.

### Program Outcomes

Upon completion of this program, students are able to:

- Pass the ASE G1 exam.

### Required Core: (126 Hours)

Prefix #	Title	Hours
NAUT CA6	Concepts of Electrical/Electronic Systems	54
NAUT CA7	Concepts of Automotive Heating and Air Conditioning	36
NAUT CINTR	Concepts of Automotive Service and Introduction	36

**Total Hours: 126**

## CONCEPTS OF AUTOMOTIVE CHASSIS CERTIFICATE OF COMPLETION (NL)

### About the Program

The Concepts of Automotive Chassis Certificate of Completion can provide the skills necessary for students to qualify as entry-level non technician positions. This program focuses on all of the theoretical aspects of the automobile.

### Career Opportunities

Career opportunities include, Introductory Automotive Technician, Service Consultant and Automotive Parts Personnel.

### Program Outcomes

- Pass the ASE G1 exam.

### Required Core: (162 Hours)

Prefix #	Title	Hours
NAUT CA4	Concepts of Suspension and Steering	36
NAUT CA5	Concepts of Brakes	36
NAUT CA6	Concepts of Electrical/Electronic Systems	54

NAUT	CINTR	Concepts of Automotive Service and Introduction	36
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**Total Hours: 162**

## CONCEPTS OF AUTOMOTIVE KNOW HOW CERTIFICATE OF COMPLETION (NL)

### About the Program

The Concepts of Automotive Know How Certificate of Completion can provide the skills necessary for students to qualify as entry-level non technician positions. This program focuses on all of the theoretical aspects of the automobile.

### Career Opportunities

Career opportunities include, Introductory Automotive Technician, Service Consultant and Automotive Parts Personnel.

### Program Outcomes

Upon completion of this program, students are able to:

- Pass the ASE G1 exam.

### Required Core: (396 Hours)

Prefix #	Title	Hours
NAUT CA1	Concepts of Engine Repair	36
NAUT CA2	Concepts of Automatic Transmission/Transaxle	36
NAUT CA3	Concepts of Manual Drive Train and Axles	36
NAUT CA4	Concepts of Suspension and Steering	36
NAUT CA5	Concepts of Brakes	36
NAUT CA6	Concepts of Electrical/Electronic Systems	54
NAUT CA7	Concepts of Automotive Heating and Air Conditioning	36
NAUT CA8	Concepts of Engine Performance	54
NAUT CA9	Concepts of Light Vehicle Diesel Engines	36
NAUT CINTR	Concepts of Automotive Service and Introduction	36

**Total Hours: 396**

## CONCEPTS OF AUTOMOTIVE MECHANICAL CERTIFICATE OF COMPLETION (NL)

### About the Program

The Concepts of Automotive Mechanical Certificate of Completion can provide the skills necessary for students to qualify as entry-level non technician positions. This program focuses on all of the theoretical aspects of the automobile.

### Career Opportunities

Career opportunities include, Introductory Automotive Technician, Service Consultant and Automotive Parts Personnel.

### Program Outcomes

Upon completion of this program, students are able to:

- Pass the ASE G1 exam.

### Required Core: (180 Hours)

Prefix #	Title	Hours
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NAUT	CA1	Concepts of Engine Repair	36
NAUT	CA2	Concepts of Automatic Transmission/Transaxle	36
NAUT	CA3	Concepts of Manual Drive Train and Axles	36
NAUT	CA9	Concepts of Light Vehicle Diesel Engines	36
NAUT	CINTR	Concepts of Automotive Service and Introduction	36

**Total Hours: 180**

## CONCEPTS OF AUTOMOTIVE POWERTRAIN CERTIFICATE OF COMPLETION (NL)

### About the Program

The Concepts of Automotive Powertrains Certificate of Completion can provide the skills necessary for students to qualify as entry-level non technician positions. This program focuses on all of the theoretical aspects of the automobile.

### Career Opportunities

Career opportunities include, Introductory Automotive Technician, Service Consultant and Automotive Parts Personnel.

### Program Outcomes

Upon completion of this program, students are able to:

- Pass the ASE G1 exam.

### Required Core: (252 Hours)

Prefix #	Title	Hours
NAUT CA1	Concepts of Engine Repair	36
NAUT CA2	Concepts of Automatic Transmission/Transaxle	36
NAUT CA6	Concepts of Electrical/Electronic Systems	54
NAUT CA8	Concepts of Engine Performance	54
NAUT CA9	Concepts of Light Vehicle Diesel Engines	36
NAUT CINTR	Concepts of Automotive Service and Introduction	36

**Total Hours: 252**

## NONCREDIT AUTOMOTIVE TECHNOLOGY COURSES

### NAUT A1 - Engine Repair

**0 units**

An in depth study of engines: mechanical, measurement, and assembly. A study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. This class' emphasis is on engines. Students are encouraged to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT A2 - Automatic Transmission/Transaxle

**0 units**

An in depth study of engine, transmission, transaxles: mechanical, measurement, and assembly. An in-depth study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. Students are encouraged to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT A3 - Manual Drive Train and Axles

#### 0 units

An in-depth study of rear axle, front axle, and transfer cases: mechanical, measurement, and assembly. Including theory, teardown, qualifying, and rebuilding. Students are encouraged to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT A4 - Suspension and Steering

#### 0 units

Diagnosis, evaluation, testing, adjustment, alignment and repair of steering and suspension systems. Including all common automotive steering and suspension systems both car and truck. Future systems will also be covered. Students are strongly recommended to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT A5 - Brakes

#### 0 units

Diagnosis, evaluation, inspection, adjustment, and repair of braking, antilock braking systems, traction control and related devices. Class will involve California State law regarding brake and safety inspections. Includes the material on the California Brake Adjuster's Licensing Examination. Students are strongly recommended to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT A6 - Electrical/Electronic Systems

#### 0 units

Automotive electrical/electronic systems, including electrical circuits, Ohm's Law, battery, starting, charging, ignition, fuel, accessories, brakes, chassis, suspension, steering, HVAC, and wiring systems. Emphasis on

diagnosis of electrical troubles, assembly, repair of components, and diagnostic equipment usage. Students are strongly recommended to enroll in Automotive Lab concurrently. 54 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT A7 - Automotive Heating and Air Conditioning

#### 0 units

Diagnosing, evaluation, testing, adjustment, and repair of heating, ventilation and air conditioning (HVAC). Includes heat and energy, psychometrics, air flow, refrigerant recycling, equipment and controls. Student will be prepared to pass a nationally recognized HVAC certificate program, required by all California HVAC repair shops. Students are strongly recommended to enroll in Automotive Lab concurrently. 36 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT A8 - Engine Performance

#### 0 units

Principles of automotive fuel induction, ignition and emission control systems, including inspection, diagnosis and repair of fuel and emission control systems/components governed by federal and state laws and standards. Electrical diagnosis of emission control systems. Relation of chassis and body systems to emissions. Students are strongly recommended to enroll in Automotive Lab concurrently. 54 hours lecture, 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NAUT AMPL - Automotive Audio System Building Lab

#### 0 units

From how to get started to upsetting the neighbors. Choosing a deck, speakers, amps, subwoofers, crossovers, boxes, insulation, capacitors, wiring, EQ, and the rest. How to apply Ohms law and Watts law yes, you need these! Proper setup and tuning are included. This section is the lab component. Lecture class (AMP) must be also taken. 20 hours laboratory.

**Corequisite:** NAUT AMPZ.

- Noncredit
- Grading Option: Pass/No Pass

### NAUT AMPZ - Automotive Audio System Building

#### 0 units

From how to get started to upsetting the neighbors. Choosing a deck, speakers, amps, subwoofers, crossovers, boxes, insulation, capacitors, wiring, EQ, and the rest. How to apply Ohms law and Watts law yes, you need these! Proper setup and tuning are included. This is the Lecture portion of the class. The Lab section (AMPL) must also be taken. 20 hours lecture.

**Corequisite:** NAUT AMPL.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT ASCL - Automotive Summer Camp Hands On

**0 units**

This is the hands-on lab section of the Automotive Summer Camp! To enroll in this class you must first be enrolled in Automotive Summer Camp (ASMC). Have you ever wanted to know more about your car but do not have time to take an 18-week course? Have you ever wanted to change your own oil? Learn what the cryptic code on the tire means? Learn general knowledge about cars? This is the class for you! From maintenance to oil changes to tires to smog to hybrids to jump starting. Speaking of jump starting, let's start! 27 hours laboratory.

**Corequisite:** NAUT ASMC.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT ASMC - Automotive Summer Camp

**0 units**

Have you ever wanted to know more about your car but do not have time to take an 18-week course? Have you ever wanted to change your own oil? Learn what the cryptic code on the tire means? Learn general knowledge about cars? This is the class for you! From maintenance to oil changes to tires to smog to hybrids to jump starting. Speaking of jump starting, let's start! There is a lab section that follows the lecture section for students to gain hands-on experience. 17.5 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA1 - Concepts of Engine Repair

**0 units**

This class is lecture only and non-credit. An in depth study of engines: mechanical, measurement, and assembly. A study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. This class' emphasis is on engines. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA2 - Concepts of Automatic Transmission/ Transaxle

**0 units**

This class is lecture only and non-credit. An in depth study of engine, transmission, transaxles: mechanical, measurement, and assembly. An in-depth study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA3 - Concepts of Manual Drive Train and Axles

**0 units**

This class is lecture only and non-credit. An in-depth study of rear axle, front axle, and transfer cases: mechanical, measurement, and assembly. Including theory, teardown, qualifying, and rebuilding. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA4 - Concepts of Suspension and Steering

**0 units**

This class is lecture only and non-credit. Diagnosis, evaluation, testing, adjustment, alignment and repair of steering and suspension systems. Including all common automotive steering and suspension systems both car and truck. Future systems will also be covered. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA5 - Concepts of Brakes

**0 units**

This class is lecture only and non-credit. Diagnosis, evaluation, inspection, adjustment, and repair of braking, antilock braking systems, traction control and related devices. Class will involve California State law regarding brake and safety inspections. Includes the material on the California Brake Adjuster's Licensing Examination. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA6 - Concepts of Electrical/Electronic Systems

**0 units**

This class is lecture only and non-credit. Automotive electrical/electronic systems, including electrical circuits, Ohm's Law, battery, starting, charging, ignition, fuel, accessories, brakes, chassis, suspension, steering, HVAC, and wiring systems. Emphasis on diagnosis of electrical troubles, assembly, repair of components, and diagnostic equipment usage. 54 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA7 - Concepts of Automotive Heating and Air Conditioning

**0 units**

This class is lecture only and non-credit. Diagnosing, evaluation, testing, adjustment, and repair of heating, ventilation and air conditioning (HVAC). Includes heat and energy, psychometrics, air flow, refrigerant recycling, equipment and controls. Student will be prepared to pass a nationally recognized HVAC certificate program, required by all California HVAC repair shops. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA8 - Concepts of Engine Performance

**0 units**

This class is lecture only and non-credit. Principles of automotive fuel induction, ignition and emission control systems, including inspection, diagnosis and repair of fuel and emission control systems/components governed by federal and state laws and standards. Electrical diagnosis of emission control systems. Relation of chassis and body systems to emissions. 54 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CA9 - Concepts of Light Vehicle Diesel Engines

### 0 units

This class is lecture only and non-credit. An in-depth study of diesel engines: mechanical, measurement, and assembly. A study of the above mentioned components including theory, teardown, evaluate, qualifying, and rebuilding. Diesel engine performance including emissions, turbos, exhaust and intake systems. This class's emphasis is on diesel engines and diesel engine performance/emissions. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CINTR - Concepts of Automotive Service and Introduction

### 0 units

This class is lecture only and non-credit. Bumper-to-Bumper Automotive Knowledge. Starting with hazardous waste handling, tool identification, maintenance and lubrication, moving into engine mechanical, emissions controls, suspension systems, air conditioning, airbags and safety, transmissions, axles, and finishing off with the future of the automotive industry. This is an introductory class for people who want to know more about their vehicle. 36 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CSDR - Concepts of Specified Diagnostic and Repair

### 0 units

This class is lecture only and non-credit. This is a Bureau of Automotive Repair alternative to the ASE A6, A8 and L1 certification. This class is intended to allow California drivers to understand the training and laws of the smog check program. Student will not qualify for the license exam after taking this class. For more information see [www.smogcheck.ca.gov](http://www.smogcheck.ca.gov). 72 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT CSMG - Concepts of Smog Level One and Level Two

### 0 units

This class is lecture only and non-credit. This class will include Level One and Level Two smog lectures only. This class is intended to allow California drivers to understand the training and laws of the smog check program. At the end of the class students will not qualify for either EI or EO smog license. See [www.smogcheck.ca.gov](http://www.smogcheck.ca.gov) for more information. 90 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

## NAUT INTR - Automotive Service and Introduction

### 0 units

Bumper-to-Bumper Automotive Knowledge. Starting with hazardous waste handling, tool identification, maintenance and lubrication, moving into engine mechanical, emissions controls, suspension systems, air conditioning, airbags and safety, transmissions, axles, and finishing off with the future of the automotive industry. This is an introductory class for people who want to know more about their vehicle or who are planning an automotive career. 36 hours lecture, 108 hours laboratory.

- Noncredit
- Grading Option: Letter or P/NP

## NAUT L1L2 - Smog Level One and Level Two

### 0 units

This course includes classes/modules the State of California's requires for a student/automotive technician to be prepared to take their Smog License Test. This class will include Level One and Level Two smog training only. At the end of the class students may or may not qualify for either EI or EO smog license. See [www.smogcheck.ca.gov](http://www.smogcheck.ca.gov) for more information. 90 hours lecture, 27 hours laboratory.

- Noncredit
- Grading Option: Letter or Pass/No Pass

## NAUT LABA - Automotive Lab

### 0 units

Automotive Lab is an open laboratory class for basic automotive students. This class is for students desiring to expand their hands-on experience using their own vehicle. Instructor will provide technical and supervisory support to guide students in completion of their self initiated projects. Service information via computer service manuals will be available for students to use for vehicle information and research. 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Letter or Pass/No Pass

## NAUT LABB - Automotive Lab Advanced

### 0 units

Automotive Lab Advanced is an open laboratory class for advanced automotive students. This class is for students desiring to expand their hands-on experience using their own vehicle. Instructor will provide technical and supervisory support to guide students in completion of their self initiated projects. Students are expected to help others in class and be able to work without guidance. Service information via computer service manuals will be available for students to use for vehicle information and research. Class is recommended for second year students only. 108 hours laboratory.

**Prerequisite:** AUTO LABA with a minimum grade of C (May be taken concurrently) or NAUT LABA with a minimum grade of C. AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Letter or Pass/No Pass

## NAUT LABC - Automotive Lab Specialized Bench Work

### 0 units

Automotive Lab Specialized Bench Work is an open laboratory class for automotive students. This class is for students desiring to expand their hands-on experience using shop equipment. This class specializes in rebuilding automotive parts. The instructor will provide technical and supervisory support to guide students in the completion of their self-initiated projects. Service information via computer service manuals will be available for students to use for vehicle information and research. Class is recommended for second year students only. 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit



- Grading Option: Letter or Pass/No Pass

## NAUT LABD - Automotive Lab Specialized Electronic Work

### 0 units

Automotive Lab Specialized Electronic Work is an open laboratory class for automotive students. This class is for students desiring to expand their hands-on experience using shop equipment. This class specializes in electronics work. This includes accessories, EV, hybrid, and aftermarket electrical. The instructor will provide technical and supervisory support to guide students in the completion of their self-initiated projects. Service information via computer service manuals will be available for students to use for vehicle information and research. 108 hours laboratory.

**Prerequisite:** AUTO INTR with a minimum grade of C (May be taken concurrently) or NAUT INTR with a minimum grade of C (May be taken concurrently) or AUTO INTL with a minimum grade of C (May be taken concurrently) and AUTO INTZ with a minimum grade of C (May be taken concurrently).

- Noncredit
- Grading Option: Letter or Pass/No Pass

## NAUT SDR - Specified Diagnostic and Repair

### 0 units

This is a Bureau of Automotive Repair approved alternative to the ASE A6, A8 and L1 certification required for obtaining and maintaining smog technician licenses. This course will follow BAR guidelines for smog license prep. Student may or may not qualify for license exam after taking this class. For more information see [www.smogcheck.ca.gov](http://www.smogcheck.ca.gov). 72 hours lecture, 54 hours laboratory.

- Noncredit
- Grading Option: Letter or Pass/No Pass

# NONCREDIT AVIATION

## NONCREDIT AVIATION

The goal of the Noncredit Aviation program is to offer low-cost and experiential based training for individuals who represent a wide range of industry interests. Given that drone technology is cost prohibitive, and FAA requires certification for commercial use, this program would provide an equitable alternative to other fee-based instruction. The objective of the program is to prepare students to successfully pass the FAA certification exam and train students in real life scenarios that reflect industry trends and applications that our existing academic programs represent (marketing, entertainment, photography, public safety, agricultural, and industrial inspections).

## Noncredit Programs of Study

### Certificates of Completion:

- Drone Photography, Mapping, and Piloting

## DRONE PHOTOGRAPHY, MAPPING, AND PILOTING CERTIFICATE OF COMPLETION (NL)

### About the Program

Las Positas College offers short-term, tuition free, and noncredit courses in the safe operation of drones and Unoccupied Aerial Systems (UAVs). A certificate focuses on mission planning, basic flight operations, and the legal framework (local, state, and federal). These courses are open to all with no prerequisite experience or equipment and are geared more toward gaining direct user experience. This is a creative starting point to using drones in multiple disciplines and careers.

### Career Opportunities

Career opportunities include Teaching, Certified Drone Pilot, UAV Flight Operator, UAV Drone Operations Technician, UAV Support Technician, Contract Videographer & Licensed Drone Pilot, Freelance Photographer, Videographer & Drone Pilot, Real Estate Photographer

### Program Outcomes

Upon completion of this program, students are able to:

- Safely operate common Unmanned Aerial Systems (UAS), more commonly referred to as drones.
- Collect aerial imagery in a purposeful manner that results in a professional report and/or presentation.
- Students will have skills necessary to pass the FAA Part 107 Remote Pilot Certification test.

### Required Core: (54 Hours)

Prefix #	Title	Hours
NAVI 201	Orientation to Drones and Unoccupied Aerial Systems (UAS)	27
NAVI 203	FAA Remote Pilot Certificate Exam Preparation	27

### List A: Select One (27 Hours)

Prefix #	Title	Hours
NAVI 202A	Drone Photography and Videography	27
NAVI 202B	Drone Mapping and Survey	27

Total Hours: 81

## NONCREDIT AVIATION COURSES

### NAVI 201 - Orientation to Drones and Unoccupied Aerial Systems (UAS)

#### 0 units

This course introduces students to the fundamentals of drones and Unoccupied Aerial System (UAS) focused on mission planning, basic flight operations and the legal (local, state, and federal) and ethical frameworks in order to safely operate a UAS. It includes a hands-on lab component. 12 hours lecture, 15 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass

### NAVI 202 - Drone Aerial Survey, Photography and Videography

#### 0 units

This course is an introduction to using drones and Unoccupied Aerial Systems (UAS) to capture and process a wide array of remote sensing data and digital imagery. It will cover pre-flight planning, in-flight choreography, and post processing stages. An emphasis is developing post-processing skills for commercial applications with exposure to the craft of report writing, cartography, and desktop stills/video editing. This is a creative starting point to using drones in multiple disciplines and careers. It involves a hands-on laboratory component. 12 hours lecture, 15 hours laboratory.

**Recommended Course Preparation:** NAVI 201 with a minimum grade of P or GEOG 15 with a minimum grade of C or PHTO 56 with a minimum grade of C or PHTO 58 with a minimum grade of C.

- Noncredit
- Grading Option: Pass/No Pass

### NAVI 202A - Drone Photography and Videography

#### 0 units

This course is an introduction to using drones and Unoccupied Aerial Systems (UAS) to capture and process digital imagery. It will cover pre-flight planning, in-flight choreography, and post processing workflows. An emphasis is developing skills for entry-level positions using drones for commercial photography and videography. This is a creative starting point to using drones in multiple disciplines and careers. It involves a structured, exercise based, and hands-on laboratory component. 12 hours lecture, 15 hours laboratory.

**Recommended Course Preparation:** NAVI 201 with a minimum grade of P or GEOG 15 with a minimum grade of C or PHTO 56 with a minimum grade of C or PHTO 58 with a minimum grade of C.

- Noncredit
- Grading Option: Pass/No Pass

### NAVI 202B - Drone Mapping and Survey

#### 0 units

This course introduces students to using drones for mapping and remote sensing applications. It will focus on pre-flight planning, data capture, and post-processing stages of common remote sensing data (RGB, Multispectral, Thermal, and LIDAR). Emphasis is developing post-processing skills for commercial projects with exposure to the craft of report writing, cartography, data interpretation, and presentation. This is a starting point for using drones in multiple and careers trajectories. It involves a structured, exercise based, and hands-on laboratory component. 12 hours lecture, 15 hours laboratory.

**Recommended Course Preparation:** NAVI 201 with a minimum grade of P or GEOG 15 with a minimum grade of C or PHTO 56 with a minimum grade of C or PHTO 58 with a minimum grade of C.

- Noncredit
- Grading Option: Pass/No Pass

## NAVI 203 - FAA Remote Pilot Certificate Exam Preparation

### 0 units

This course prepares students to pass the FAA Part 107 Remote Pilot Certificate exam. It will focus on the main sections of the exam including: the basic flight operations, the legal and ethical frameworks, safety considerations, airspace classification, operating requirements, flight restrictions and the effects of weather on a drone's performance. 27 hours lecture.

**Recommended Course Preparation:** NAVI 201 with a minimum grade of C or NAVI 202 with a minimum grade of C.

- Noncredit
- Grading Option: Pass/No Pass

## NAVI 210 - Summer Camp Drone Coding and Piloting

### 0 units

This is a week-long intensive hands-on course designed for high school students. It introduces students to entry-level programming using small drones. Students will learn real-world applications of drones through guided activities, problem-based learning challenges, field trips, and interaction with industry drone professionals. 9 hours lecture, 27 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass

# NONCREDIT BIOLOGY

## BIOTECHNOLOGY SKILLS CERTIFICATE OF COMPLETION (NL)

- Grading Option: Pass/No Pass

### About the Program

The Biotechnology Skills Certificate of Completion program is designed to equip students with the essential skills required for entry-level technician positions and to provide them with opportunities for career growth. Specifically tailored to the needs of the biotechnology industry, this program emphasizes the practical skills and knowledge necessary to work effectively in biotechnology labs. Successful completion of this program will enable students to develop a strong foundation in the techniques, protocols, and instrumentation used in biotechnology labs, giving them a competitive edge in the job market and preparing them for career advancement.

### Career Opportunities

This certificate provides an introduction to the biotechnology industry and some of the tools that are regularly used. Students that complete the certificate will learn about the pathway to introductory level employment opportunities in biotechnology.

### Program Outcomes

Upon completion of this program, students are able to:

- Employ standard biotech laboratory techniques to prepare assays.
- Document their procedures and results, and interpret their data.
- Explain the principles underlying common techniques.
- Describe the work environment of a biotech laboratory and the biotech industry.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (48 Hours)

Prefix	#	Title	Hours
NBIO	201	Biotechnology 1	24
NBIO	202	Biotechnology 2	24

**Total Hours: 48**

## NONCREDIT BIOLOGY COURSES

### NBIO 201 Biotechnology 1

**0 units**

In Biotechnology 1, students will get a chance to utilize some basic molecular biology tools used in biotech to observe and measure cells, viruses, proteins and DNA. Students will learn laboratory skills associated with pipetting, DNA sample preparation, gel electrophoresis, and ELISA. There will also be guest scientists who will provide a glimpse of life in a biotech lab. 8 hours lecture, 16 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass

### NBIO 202 Biotechnology 2

**0 units**

In Biotechnology 2, students will utilize advanced molecular biology tools used in biotech to observe and measure cells, viruses, proteins and DNA. Students will learn more advanced laboratory skills, such as those associated with PCR, protein assays, and CRISPR. There will also be guest scientists who will provide a information about careers in the biotechnology industry. 8 hours lecture, 16 hours laboratory.

- Noncredit

# NONCREDIT BUSINESS

## NONCREDIT BUSINESS

The Business Department at Las Positas College offers tuition free, short-term, noncredit courses design to build skills needed to succeed in careers requiring introductory and advanced business skills. Whether you would like to run your own business or enhance your current position, the courses offer valuable and practical education on leadership, customer service, and management skills.

Note: This program is not intended as a substitute for any credit certificate or associate degree.

### Programs of Study

#### Certificates of Completion:

- [Customer Service](#)
- [Small Business Management](#)

## CUSTOMER SERVICE CERTIFICATE OF COMPLETION (NL)

### About the Program

This customer service program is a short-term (typically one year) non-credit program. It is a career technical education program designed to prepare students for workplace readiness in all levels of business. The program will help students at all levels if their career from interviewing, managing, decision making, and working with people on a daily basis. The program will also aid students in preparing for college-level courses in Business.

#### Career Opportunities

Employment opportunities include working in fields related to retail, customer service, marketing, sales, management, and small business. The skills taught in these classes are soft skills which have been identified from our advisory board, local employers, and Bureau of Labor Statistics as valuable and desirable. In addition to a traditional career, this will prepare students for the gig economy.

#### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate how to prioritize responsibilities in relation to deadlines/time demands.
- Identify personal strengths and areas of improvement in relation to business roles and expertise.
- Recognize multiple tools in improving customer satisfactions and loyalty.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: Select One (9 Hours)

Prefix #	Title	Hours
NBUS 200	Communication in the Workplace	9
NBUS 210	Customer Service	9

#### List A: Select Four (36 Hours)

Prefix #	Title	Hours
		9
NBUS 202	Attitude in the Workplace	9
NBUS 203	Decision Making and Problem Solving	9

NBUS 205	Team Building	9
NBUS 206	Time Management	9
NBUS 207	Conflict Resolution	9

**Total Hours: 45**

## INNOVATION, ENTREPRENEURSHIP, AND SMALL BUSINESS MANAGEMENT - CERTIFICATE OF COMPLETION

### About the Program

This small business management program is a short-term (typically one year) non-credit program. It is a career technical education program designed to prepare students and managers of all levels in operating, managing, and growing a small business. Learning from real-life small business management cases and projects, you'll develop the business acumen and technical expertise needed to launch a new enterprise, take over an existing business, or be the one employee who can make a difference to the future of the company. The program will also aid students in preparing for college-level courses in Business.

### Career Opportunities

Students will be prepared to launch new enterprises, assume responsibility for existing businesses, or work as a manager in others' organizations. Additional employment opportunities include working in fields related to management, marketing, sales, operations, and entrepreneurship. In addition to a traditional career, this will prepare students for the gig economy. It is estimated by the Department of Labor and the Small Business Administration that 80% of new jobs are initially created by small businesses.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate the ability to comprehend, apply, and evaluate standards of ethical behavior in various business settings.
- Evaluate the feasibility of success when starting a new business venture.
- Recognize the advantages and disadvantages of the various forms of business ownership relative to a business opportunity.
- Research and compose a business plan that can be used for planning as well as financing.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (18 Hours)

Prefix #	Title	Hours
NBUS 212	Developing Your Business Plan	9
NBUS 213	Legal Aspects of Small Business	9

#### List A: Select Three (27 Hours)

Prefix #	Title	Hours
NBUS 200	Communication in the Workplace	9
NBUS 202	Attitude in the Workplace	9
NBUS 203	Decision Making and Problem Solving	9
NBUS 205	Team Building	9
NBUS 206	Time Management	9
NBUS 207	Conflict Resolution	9

**Total Hours: 45****NONCREDIT BUSINESS COURSES****NBUS 200 - Communication in the Workplace****0 units**

This course introduces the key elements for communication in the professional workplace, and is beneficial for students seeking to improve their interpersonal communication skills. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 202 - Attitude in the Workplace****0 units**

This course introduces the key elements for attitude in the professional workplace. This course is beneficial for students seeking to improve their ability to communicate a positive attitude while at work. Not applicable to associate degree. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 203 - Decision Making and Problem Solving****0 units**

This noncredit course introduces the key elements for decision making and problem solving in the professional workplace. This course is beneficial for students seeking to improve their decision making and problem solving skills. Not applicable to associate degree. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 205 - Team Building****0 units**

This course is designed to provide students with an understanding of how teams work together, and common problems teams encounter and how to solve them. Not applicable to associate degree. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 206 - Time Management****0 units**

This course is designed to introduce students to time management principles and specific tools that assist in making the most efficient use of time. This course is beneficial for students seeking to improve their time management skills. Not applicable to associate degree. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 207 - Conflict Resolution****0 units**

This course is designed to introduce students to the meaning of conflict, the causes of conflict, and strategies for resolving interpersonal conflict. This course is beneficial for students seeking to improve their conflict resolution skills. Not applicable to associate degree. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 210 - Customer Service****0 units**

This noncredit course covers key skills and attitudes necessary to effectively meet the customer's need and teaches students best practices for the importance of values and ethics in the workplace. Not applicable to associate degree. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 211 - Design Thinking for the Entrepreneur****0 units**

This course introduces students to the decision making process called Design Thinking. Design Thinking emphasizes deep user understanding, intentional iteration and a focus on possibilities as a way to improve people's lives and enhance and create value for stakeholders. Design Thinking draws on methods from engineering and design and combines them with ideas from the arts, social services and the business world. Emphasis will be placed on experiential learning, identifying specific behaviors and skills that enable design thinkers to meet customer demands in all types of organizations including for-profits, non-profits, healthcare, arts and education. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 212 - Developing Your Business Plan****0 units**

This is a course designed for students considering starting their own businesses. All major elements of a business plan will be covered, including financial statements, marketing, and competitive strategies. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 213 - Legal Aspects of Small Business****0 units**

This course is designed for students interested in establishing a business and who need information about the legal issues involved. Legal aspects such as forms of ownership, licensing, and taxes will be covered. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 214 - Success in the Gig Economy****0 units**

This course provides students with a hands-on class experience in starting a side business that can add to a student's income stream or grow into a full-time business. Students will learn to: identify income producing opportunities, develop business and promotion plans, and fund, launch, refine their business and make a profit. Emphasis will be placed on experiential learning, taking action and the iterative refinement process needed to start a new business. 9 hours lecture.

- Noncredit
- Grading Option: Letter or P/NP

**NBUS 233 - Personal Financial Management and Planning****0 units**

Designed to provide students with the practical, hands-on means of successfully managing their personal finances and of becoming financially empowered upon course completion. Among other topics, the course

will cover the basics of credit management, assessing insurance needs, budgeting, personal financial statement preparation, investment and savings accounts, management of taxes, retirement accounts, will preparation and estate planning. 54 hours lecture.

- Credit - Degree Applicable
- Grading Option: Letter or P/NP



# NONCREDIT COMPUTER INFORMATION SYSTEMS

## NONCREDIT COMPUTER INFORMATION SYSTEMS

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The Computer Information Systems Department at Las Positas College offers tuition-free, noncredit courses that provide a pathway into the Computer Information Systems and Computer Networking Technology credit programs specifically in the fields of cybersecurity and networking technologies.

## NONCREDIT COMPUTER INFORMATION SYSTEMS COURSES

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### NCIS 201 - CyberSecurity Camp

#### 0 units

This course will introduce the novice to cybersecurity career opportunities, cyber ethics, online safety, and cyber threats. Students will be introduced to cybersecurity principles, virtual machines, basic Windows and Linux administration security policies, fundamental CISCO network routing and CISCO packet tracer. As a culminating activity students will compete by analyzing and fixing vulnerabilities on the provided Windows and Linux images. 15 hours lecture, 25 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass/Satisfactory Progress

### NCIS 201B - CyberSecurity Advanced Skills

#### 0 units

This course will build upon the intro to cybersecurity camp. Review cybersecurity career opportunities, cyber ethics, online safety, and cyber threats. Students will build upon cybersecurity principles, virtual machines, basic Windows and Linux administration security policies, fundamental CISCO network routing and CISCO packet tracer. As a culminating activity students will compete by analyzing and fixing vulnerabilities on the provided Windows and Linux images. 15 hours lecture, 25 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass/Satisfactory Progress

### NCIS 202 - CyberSecurity Competition Prep

#### 0 units

This course prepares students to participate in cyber security competitions (CyberPatriot, National Cyber League, etc). Topics include an overview of cyber competitions, virtual machines, Linux operating systems and administration, Windows operating systems and administration, CISCO networking, and packet tracer. Through business scenarios, students will create checklists of potential vulnerabilities and work in teams to secure networks and sensitive data. true hours lecture, 30 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass/Satisfactory Progress

### NCIS 203 - CyberSecurity Competition

#### 0 units

This course allows students to participate in cyber security competitions (CyberPatriot, National Cyber League, etc). Topics include an overview of cyber competitions, virtual machines, Linux operating systems and administration, Windows operating systems and administration, CISCO networking, and packet tracer. Through business scenarios, students will create checklists of potential vulnerabilities and work in teams to secure networks and sensitive data. 30 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass/Satisfactory Progress

### NCIS 210 - Exploring IT Careers

#### 0 units

This course enables students to explore the field of information technology (IT). The class will provide resources to survey IT professions, industry certifications, technical and soft employment skills, salaries, and self-assessment survey of skills and competencies. Students will be able to identify an IT program pathway at LPC. In addition, students will be granted access to several free resources, for example Google Professional Career Certificates courses, AWS Cloud computing, and others. 18 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass/Satisfactory Progress

### NCIS 211 - Google Career Certificates

#### 0 units

Las Positas College has partnered with Google to offer students FREE access to several Google Career certificate courses. Some examples: IT Support, Data Analytics, Project Management, UX Design, Cybersecurity, Digital Marketing and E-commerce and many other career certificates sponsored by Google. NCIS 211 is FREE, noncredit, zero textbook cost course designed for students who are undecided on their career choice and want to explore various technology related jobs, or students interested in finding a technology job, or students improving their skills for a current role. Each certificate allows users to learn at their own pace and is accessed FREE through a third-party online learning platform called Coursera. 54 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

# NONCREDIT ENGLISH

## NONCREDIT ENGLISH

The English Department offers a tuition-free, noncredit English course that provides secondary-level reading and writing skills to prepare students for further college coursework, including in career and technical programs, and to support other academic, personal, and professional goals.

## COMMUNICATION AND WRITING IN ENGLISH CERTIFICATE OF COMPETENCY (NY)

### About the Program

This Certificate of Competency in Communication and Writing in English provides students with an opportunity to practice and hone their reading, writing, and research skills in service to their other academic coursework, their current jobs, and their future careers. In compliance with California law, they should not take the courses that comprise the certificate in preparation for transfer-level English; instead, they might take the courses as concurrent support while taking transfer-level English, as opportunities to take their learning further after completing transfer-level English, or as general preparation to read, write, and effectively communicate in the workplace.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (63 - 90 Hours)

Prefix #	Title	Hours
NENG 210	Craft of the Sentence	36
NENG 215	Personalized Coaching for Academic Reading and Writing	27 - 54

**Total Hours: 63 - 90**

## NONCREDIT ENGLISH COURSES

### NENG 210 - Craft of the Sentence

0 units

Practice in sentence-level writing that focuses on possibilities rather than rules, as well as editing in any genre of writing, including—but not limited to—academic writing. Practice in writing and editing sentences that achieve desired stylistic effects based on the writing situation and audience. Develops strategies to communicate complex ideas at the sentence level. Discusses multifaceted and changing nature of language and writing. This course is open to students currently enrolled in ENGL C1000, or students who have passed ENGL C1000 or the equivalent.

**Prerequisite:** ENGL C1000 (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

### NENG 215 - Personalized Coaching for Academic Reading and Writing

0 units

This noncredit course provides whole group, small group, and individualized support with writing and reading assignments. Students meet regularly with an English 215 instructor during prescribed hours as well as with English tutors, on a customized learning plan. Student hours spent with Reading and Writing faculty tutors and in Smart Shops also count towards the variable hours of this course. Students can choose to focus on developing their skills in academic reading, composition, research, sentence-level writing skills, or some combination of these. Students may repeat this course until mastery of the skills is met. This course is intended to help

students be successful in college-level credit coursework and must be taken concurrently with at least one credit course.

**Prerequisite:** ENGL C1000 (May be taken concurrently).

- Noncredit
- Grading Option: Pass/No Pass

# NONCREDIT ENGLISH AS A SECOND

## NONCREDIT ENGLISH AS A SECOND

The ESL Department at Las Positas College offers tuition-free, noncredit courses designed to help students become proficient in English. Noncredit English as a Second Language courses lead to a College Grammar Pathway Certificate of Competency, and/or a College Reading and Writing Pathway Certificate of Competency. Most classes in the ESL Department are mirrored and can be taken for credit or noncredit.

### Programs of Study

#### Certificates of Competency:

- [ESL College Grammar Pathway](#)
- [ESL College Reading and Writing Pathway](#)
- [ESL College Speaking and Listening Fluency Pathway](#)
- [ESL Pre-College Speaking and Listening Fluency Pathway](#)
- [School Matters Program](#)

#### Certificates of Completion:

- [Vocational ESL: Retail](#)

## ESL COLLEGE GRAMMAR PATHWAY CERTIFICATE OF COMPETENCY (NY)

### About the Program

The ESL College Grammar Pathway provides a supportive, noncredit pathway into transfer level ESL courses. The curriculum emphasizes rigorous study of the foundational English language skill of grammar with a special focus on application in reading and writing. Students have the opportunity to take a sequence of four courses, from beginning to intermediate, which will help in developing vocabulary, reading, writing, speaking and listening skills. Students who successfully complete the pathway will be able to enroll in UC and CSU transfer level ESL classes, and will be better prepared to pursue their educational goals, including language learning, transfer, Associate's Degree, certificate, or CTE.

### Career Opportunities

Students who complete this pathway are eligible to enroll in transfer level ESL courses and a variety of other non-ESL classes in order to achieve their educational and career goals. In any field, the ability to communicate effectively in written and spoken English is essential, so completing this certificate will open up many career opportunities for the student.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze grammatical content in written discourse for comprehension.
- Apply grammatical concepts in writing.
- Matriculate into credit, transfer-level ESL courses.
- Use academic vocabulary, including parts of speech, at the intermediate level.
- Use foundational grammar, including all verb tenses and types of sentences.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: Select One or More

Prefix #	Title	Hours
NESL 220A	Intermediate Grammar for Reading and Writing	54
NESL 230A	Beginning Grammar for Reading and Writing	54
NESL 230B	High-Beginning Grammar for Reading and Writing	54

#### Capstone:

Prefix #	Title	Hours
NESL 220B	High-Intermediate Grammar for Reading and Writing	54

**Total Hours: 108-216**

## ESL COLLEGE SPEAKING AND LISTENING FLUENCY PATHWAY CERTIFICATE OF COMPETENCY (NY)

### About the Program

The ESL College Speaking and Listening Fluency Pathway provides a supportive and rigorous noncredit pathway for students to study and improve speaking and listening skills, including nonverbal communication and cultural norms. Students have the opportunity to take a sequence of three courses which will help in developing speaking and listening skills. Students who successfully complete the pathway will be better prepared to pursue their educational goals, including language learning, transfer, Associate's Degree, certificate, or CTE, as well as being better prepared to engage in English in their personal lives, at work, and in the community.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (108 Hours)

Prefix #	Title	Hours
NESL 223	Intermediate Oral Communication	54
NESL 226	Intermediate Pronunciation and Fluency	54

#### Capstone: (54 Hours)

Prefix #	Title	Hours
NESL 213	Speaking and Listening Fluency for Academic and Professional Purposes	54

**Total Hours: 162**

## ESL PRE-COLLEGE SPEAKING AND LISTENING FLUENCY PATHWAY CERTIFICATE OF COMPETENCY (NY)

### About the Program

The ESL College Speaking and Listening Fluency Pathway provides a supportive and rigorous noncredit pathway for students to study and improve speaking and listening skills, including nonverbal communication and cultural norms. Students have the opportunity to take a sequence of two courses which will help in developing speaking and listening skills. Students who successfully complete the pathway will be better prepared to pursue language learning, as well as being better prepared to engage in English in their personal lives, at work, and in the community.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (108 Hours)

Prefix #	Title	Hours
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NESL 223	Intermediate Oral Communication	54
NESL 226	Intermediate Pronunciation and Fluency	54

**Total Hours: 108**

## ESL COLLEGE READING AND WRITING PATHWAY CERTIFICATE OF COMPETENCY (NY)

### About the Program

The ESL College Reading and Writing Pathway provides a supportive, noncredit pathway into transfer level ESL courses. Students have the opportunity to take a sequence of four courses, from beginning to intermediate, which will focus on reading and writing, grammar, vocabulary development, and speaking and listening skills. The curriculum emphasizes rigorous study of the foundational English language skills of reading, writing, and grammar. Students who successfully complete the pathway will be able to enroll in UC and CSU transfer level ESL classes, and will be better prepared to pursue their educational goals, including language learning, transfer, Associate's Degree, certificate, or CTE.

### Career Opportunities

Students who complete this pathway are eligible to enroll in transfer level ESL courses and a variety of other non-ESL classes in order to achieve their educational and career goals. In any field, the ability to communicate effectively in written and spoken English is essential, so completing this certificate will open up many career opportunities for the student.

### Program Outcomes

Upon completion of this program, students are able to:

- Comprehend a variety of authentic reading materials at the intermediate level.
- Matriculate into credit, transfer-level ESL courses.
- Use foundational grammar, including all verb tenses and types of sentences.
- Utilize a variety of study skills and strategies for language acquisition.
- Write paragraphs and essays with control of organization, development and language at the intermediate level.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: Select One or More (126-378 Hours)**

Prefix #	Title	Hours
NESL 221A	Intermediate Reading and Writing	126
NESL 231A	Beginning Reading and Writing	126
NESL 231B	High-Beginning Reading and Writing	126

**Capstone: (126 Hours)**

Prefix #	Title	Hours
NESL 221B	High-Intermediate Reading and Writing	126

**Total Hours: 252-504**

## SCHOOL MATTERS PROGRAM CERTIFICATE OF COMPETENCY

### About the Certificate

The School Matters Program will teach English Learners the listening and speaking, reading and writing, and vocabulary skills necessary to help support their child's learning in the K-12 school system. Classes will focus specifically on language skills for supporting your child's learning in

the classroom and at home, and for interacting with your child's school administration and greater school community.

### Program Outcomes

Upon completion of this program, students are able to:

- Confidently engage in spoken communication within the K-12 school community.
- Confidently engage in written communication within the K-12 school community.
- Confidently access resources within the K-12 school community.
- Actively participate as a confident partner within the K-12 school community.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: (16 Hours)**

Prefix #	Title	Hours
NESL 203	School Matters 1: Language Skills for Supporting Your Child's Learning	8
NESL 204	School Matters 2: Language Skills for Your Child's School Community	8

**Total Hours: 16**

## VOCATIONAL ESL: RETAIL CERTIFICATE OF COMPLETION (NL)

### About the Program

Vocational ESL: Retail is a noncredit, short-term certificate of completion designed for high-beginning and intermediate ESL students seeking immediate employment. Students gain knowledge in occupation-specific application and intake processes, terminology and communication skills, as well as an understanding of company culture, such as benefits and promotion opportunities. Upon completion of the Vocational ESL: Retail program, students will be prepared for workforce entry and provided the opportunity to interview with LPC retail partners.

### Career Opportunities

Employment opportunities in any retail environment, and with specific LPC retail partners.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Required Core: (20 Hours)**

Prefix #	Title	Hours
NESL 201	Vocational ESL for Retail 1	10
NESL 202	Vocational ESL for Retail 2	10

**Total Hours: 20**

## ACHIEVEMENT IN COMMUNITY COLLEGE FOR ESL STUDENTS - CERTIFICATE OF COMPETENCY

### About the Program

The Certificate of Competency in Achievement in Community College for ESL Students Program will teach English Language Learners the reading, vocabulary, speaking and listening skills necessary to succeed and thrive at Las Positas College.

## Program Outcomes

Upon completion of this program, students are able to:

- Establish short and long-term academic and professional goals.
- Confidently access resources and services at Las Positas College.

## Required Core: (9 Hours)

Prefix #	Title	Hours
NESL 260	Introduction to Achievement in Community College for ESL Students	3
NESL 261	Achievement in Community College for ESL Students 1	2
NESL 262	Achievement in Community College for ESL Students 2	2
NESL 263	Achievement in Community College for ESL Students 3	2

**Total Hours: 9**

## NONCREDIT ENGLISH AS A SECOND LANGUAGE COURSES

### NESL 201 - Vocational ESL for Retail 1

#### 0 units

VESL for Retail 1 is a noncredit, short-term certificate of completion designed for high-beginning and intermediate ESL students seeking immediate employment. Students gain knowledge in occupation-specific application and intake processes, terminology and communication skills. Upon completion of VESL for Retail 1, students will be provided the opportunity to interview with our retail partners. 10 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

### NESL 202 - Vocational ESL for Retail 2

#### 0 units

VESL for Retail 2 is a noncredit, short-term certificate of completion designed for high-beginning and intermediate ESL students seeking employment promotions. Students gain knowledge in occupation-specific terminology and communication skills, as well as an understanding of company culture, such as cross training and promotion opportunities. 10 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

### NESL 203 - School Matters 1: Language Skills for Supporting Your Child's Learning

#### 0 units

School Matters 1 will teach English Learners the listening and speaking, reading and writing, and vocabulary skills necessary to help support their child's learning in the K-12 school system. This class focuses specifically on supporting your child in their classroom (for example, language skills for contacting your child's teacher), and supporting your child's learning at home (for example, reading and writing skills for helping your child with homework). 8 hours lecture.

**Recommended Course Preparation:** NESL 231A and/or NESL 230A.

**Enrollment Limitation:** Completion of ESL Level 1A, or placement into ESL Level 1B through the ESL Assessment.

- Noncredit
- Grading Option: Pass/No Pass

### NESL 204 - School Matters 2: Language Skills for Your Child's School Community

#### 0 units

School Matters 2 will teach English Learners the listening and speaking, reading and writing, and vocabulary skills necessary to engage with their child's K-12 school community. This class focuses specifically on language skills for interacting with school administration (for example, speaking skills for engaging office staff about a child's absence), and interacting with the greater school community (for example, speaking skills for volunteering at your child's school). 8 hours lecture.

**Recommended Course Preparation:** NESL 231A and/or NESL 230A.

**Enrollment limitation:** Completion of ESL Level 1A, or placement into ESL Level 1B through the ESL Assessment. 8 hours.

- Noncredit
- Grading Option: Pass/No Pass

### NESL 213 - Speaking and Listening Fluency for Academic and Professional Purposes

#### 0 units

This is an oral communication course that will enable students to develop advanced speaking and listening fluency for academic and professional purposes. ESL 113 will enable students to fluently use linguistic forms accurately, meaningfully and appropriately, emphasizing academic and professional discourse. Students will practice listening and responding to academic lectures and presentations like TED Talks, including note-taking, summarizing, and other forms of critical analysis. Speaking practice will emphasize advanced rhetorical strategies through group discussions, debates, impromptu speeches and oral presentations and cultural norms in academic and professional contexts. It is the fifth and highest level of the ESL Speaking and Listening Fluency Pathway. 36 hours lecture, 18 hours laboratory.

**Prerequisite:** ESL 123 - Intermediate Oral Communication with a minimum grade of Pass or NESL 223 - Intermediate Oral Communication with a minimum grade of Pass or NESL 126 - Intermediate Pronunciation and Fluency with a minimum grade of Pass or NESL 226 - Intermediate Pronunciation and Fluency with a minimum grade of Pass.

- Noncredit
- Grading Option: Pass/No Pass

### NESL 220A - Intermediate Grammar for Reading and Writing

#### 0 units

This is the first semester of a one-year course in intermediate grammar for academic writing and reading designed to enable students to identify, comprehend, and use linguistic forms accurately, meaningfully and appropriately in reading and writing. The course focuses on types of sentences, clauses, and phrases, word order, verb forms, verb tenses, and on the connection between vocabulary and grammar. Students are advised to enroll concurrently in NESL 220A and NESL 221A, and ESL 123 or ESL 126. 54 hours lecture.

**Prerequisite:** NESL 230B with a minimum grade of P or ESL 130B with a minimum grade of P or placement through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

### NESL 220B - High-Intermediate Grammar for Reading and Writing

#### 0 units

This is the second semester of a one-year course in intermediate grammar for academic writing and reading designed to enable students to use linguistic forms accurately, meaningfully and appropriately in written expression. The course focuses on types of sentences, clauses, phrases, word order, verb forms, verb tenses, and on the connection between

vocabulary and grammar. This course also emphasizes analyzing grammar and meaning and detecting and correcting grammatical errors. Students are advised to enroll concurrently in NESL 220B and NESL 221B, and ESL 123 or ESL 126. 54 hours lecture.

**Prerequisite:** NESL 220A with a minimum grade of P or ESL 120A with a minimum grade of P or placement through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

## NESL 221A - Intermediate Reading and Writing

### 0 units

This is the first semester of a one-year course in intermediate academic writing and reading. Classes will focus on writing sentences, paragraphs and compositions, developing strategies for reading comprehension and flexibility, on interactive reading, and on academic vocabulary development. Students will develop cultural understanding, vocabulary, and fluency through a variety of academic writing and reading tasks. Students are advised to enroll concurrently in NESL 220A and NESL 221A, and ESL 123 or ESL 126. 108 hours lecture, 18 hours laboratory.

**Prerequisite:** NESL 231B with a minimum grade of P or ESL 131B with a minimum grade of P or placement through ESL assessment process.

- Credit - Not Degree Applicable
- Grading Option: Pass/No Pass

## NESL 221B - High-Intermediate Reading and Writing

### 0 units

This is the second semester of a one-year course in intermediate academic writing and reading. Classes will focus on writing sentences, paragraphs and compositions, developing strategies for reading comprehension and flexibility, on interactive reading, and academic vocabulary development. Students will develop cultural understanding and fluency through a variety of academic writing and reading tasks. Students are advised to enroll concurrently in NESL 221B and NESL 220B, and ESL 123 or ESL 126. 108 hours lecture, 18 hours laboratory.

**Prerequisite:** NESL 221A with a minimum grade of P or ESL 121A with a minimum grade of P or placement through ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

## NESL 223 - Intermediate Oral Communication

### 0 units

This is an intermediate level oral communication course. This course will enable students to use linguistic forms accurately, meaningfully and appropriately, emphasizing academic listening and speaking skills: listening and speaking in small groups, listening to short lectures on academic topics, learning academic vocabulary and expressions, making presentations on new topics. 36 hours lecture, 18 hours laboratory.

**Prerequisite:** ESL 130B with a minimum grade of P or ESL 131B with a minimum grade of P or ESL 133 with a minimum grade of P or placement through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

## NESL 226 - Intermediate Pronunciation and Fluency

### 0 units

Focused practice on recognizing and producing individual speech sounds, stress patterns, rhythm and intonation patterns, and grammatical signals through activities such as oral presentations, role play, authentic dialogue, and reading presentations. **Prerequisite:** ESL 130B with a minimum grade of P or ESL 131B with a minimum grade of P or ESL 136 with a minimum grade

of P or placement through ESL assessment process. 36 hours lecture, 18 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass

## NESL 230A - Beginning Grammar for Reading and Writing

### 0 units

This is the first semester of a one-year course in beginning grammar for academic purposes designed to enable students to understand and use English accurately, meaningfully and appropriately. The course focuses on the connection between vocabulary and grammar, simple and compound sentences, phrases, verb forms, and verb tenses, especially simple present, simple past, and present progressive. Students are advised to enroll concurrently in NESL 230A and NESL 231A, and ESL 133 or ESL 136. 54 hours lecture.

**Recommended Course Preparation:** Placement through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

## NESL 230B - High-Beginning Grammar for Reading and Writing

### 0 units

This is the second semester of a one-year course in beginning grammar for academic purposes designed to enable students to identify and use linguistic forms accurately, meaningfully and appropriately in written expression. The course focuses on simple and compound sentences, word order, verb tenses: simple present, past, and future as well as present and past progressive, verb forms, modals, phrases, and vocabulary development. Students are advised to enroll concurrently in NESL 230B, NESL 231B, and ESL 133 or ESL 136. 54 hours lecture.

**Prerequisite:** NESL 230A with a minimum grade of P or ESL 130A with a minimum grade of P or placement through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

## NESL 231A - Beginning Reading and Writing

### 0 units

This is the first semester of a one-year course in beginning academic writing and reading. Classes will focus on writing simple and compound sentences in short paragraphs, on developing strategies for increasing reading comprehension and flexibility, on interactive reading, and on developing academic vocabulary. Students will develop cultural understanding and fluency through a variety of writing and reading tasks. Students are advised to enroll concurrently in NESL 231A and NESL 230A, and ESL 133 or ESL 136. 108 hours lecture, 18 hours laboratory.

**Recommended Course Preparation:** Appropriate skill level demonstrated through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

## NESL 231B - High-Beginning Reading and Writing

### 0 units

This is the second semester of a one-year course in beginning academic writing and reading. Classes will focus on writing simple, compound, and complex sentences in structured paragraphs, on developing strategies for increasing reading comprehension and flexibility, on interactive reading, and on developing academic vocabulary. Students will develop cultural understanding and fluency through a variety of writing and reading tasks. Students are advised to enroll concurrently in NESL 231B and NESL 230B, and ESL 133 or ESL 136. 108 hours lecture, 18 hours laboratory.

**Prerequisite:** NESL 231A with a minimum grade of P or ESL 131A with a minimum grade of P or placement through ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

### **NESL 233 - Beginning Oral Communication**

#### **0 units**

This is a beginning oral communication course. This course will enable students to use English accurately, meaningfully and appropriately, emphasizing conversational skills: listening and speaking in small groups, using new grammar structures orally, learning new words and expressions, comprehending and using idiomatic expressions. 36 hours lecture, 18 hours laboratory.

**Recommended Course Preparation:** Placement through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

### **NESL 236 - Beginning Pronunciation and Fluency**

#### **0 units**

Focused practice on recognizing and producing individual speech sounds, stress patterns, rhythm and intonation patterns, and grammatical signals through activities such as oral presentations, role play, authentic dialogue, and presentations. Students will focus on developing listener friendly pronunciation. Course content includes individual as well as group work. 36 hours lecture, 18 hours laboratory.

**Recommended Course Preparation:** Placement through the ESL assessment process.

- Noncredit
- Grading Option: Pass/No Pass

### **NESL 260 - Introduction to Achievement in Community College for ESL Students**

#### **0 units**

Introduction to Achievement in Community College is designed to help ESL students identify which resources will help them succeed in ESL classes at LPC. This lab is especially helpful for new students before they begin ESL classes at LPC, and can also benefit continuing students.

- Noncredit
- Grading Option: Pass/No Pass

### **NESL 261 - Achievement in Community College for ESL Students 1**

#### **0 units**

Achievement in Community College 1 for ESL Students is designed to help ESL students persist in LPC ESL classes.

- Noncredit
- Grading Option: Pass/No Pass

### **NESL 262 - Achievement in Community College for ESL Students 2**

#### **0 units**

Achievement in Community College for ESL Students 2 will teach English Language Learners the reading, vocabulary, speaking and listening skills necessary to understand major and degree options in order to create an education plan. Additionally, students will learn about campus clubs to support their personal interests and LPC and/or transfer goals.

- Noncredit
- Grading Option: Pass/No Pass

### **NESL 263 - Achievement in Community College for ESL Students 3**

#### **0 units**

Achievement in Community College for ESL Students 3 will help students articulate short-term and long-term professional goals. Students will visit the Career Center to learn about student resources. Additionally, students will learn about current and future job opportunities that are relevant to their interests, experience, and future goals.

- Noncredit
- Grading Option: Pass/No Pass



# NONCREDIT KINESIOLOGY

## NONCREDIT KINESIOLOGY COURSES

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### NKIN FCOA - Fitness Center for Older Adults

#### 1 units

Individualized exercise program will be created for older adults based on training principles and personal goals. The following considerations for older adult populations will be incorporated: Maintaining bone density, improving balance, coordination, and mobility, as well as appropriate strength training exercises. Also, a health risk appraisal will be conducted. 54 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass/Satisfactory Progress

### NKIN SWOA - Swimming for Older Adults

#### 54 hours

This is a fitness course designed for older adults to enhance their overall health and well-being through guided fitness swimming participation and education. This course is designed to teach and apply a variety of fitness and health concepts to increase cardiovascular fitness, efficiency in the water, and enhance overall health as it relates to the aging population. Emphasis will be on swimming within the aerobic target heart rate training zone. Instruction will also address hypertension and the prevention of adult type II diabetes. New and varying concepts will be addressed and applied each term. This course is taught in a pool with a minimum depth of 7 ft. Students should possess basic swimming (minimum of 25 yards) and water safety skills. 12 hours lecture, 42 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass

# NONCREDIT LIBRARY STUDIES

## NONCREDIT LIBRARY STUDIES

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The Library Studies department at Las Positas College offers short-term, tuition-free, non-credit courses and programs designed to equip students with fundamental research skills, enabling their success in college classes and career settings. In particular, these classes teach students how to find, evaluate, and use information from print, the Internet, and other online resources. Students will gain basic research skills to prepare them for work in entry-level research fields and college-level courses in research-intensive fields.

### Programs of Study

#### Certificates of Completion:

- Basic Research Skills

## BASIC RESEARCH SKILLS CERTIFICATE OF COMPLETION (NL)

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### About the Program

This Library program is a short-term (typically one year) non-credit program. It is a career technical education program designed to prepare students for work in entry-level research fields, such as research assistant, research associate, or legal research employment. The program will also aid students in preparing for college-level courses in research-intensive fields such as science, psychology, health, sociology and more.

#### Career Opportunities

Employment opportunities include working in fields related to legal offices, marketing and consumer research, and journalism.

#### Program Outcomes

Upon completion of this program, students are able to:

- Develop research plans compatible with academic and workplace contexts.
- Effectively work with sources appropriate for academic and workplace research needs.
- Ethically use information for a purpose in academic and workplace contexts.

#### Required Core: (12 Hours)

Prefix	#	Title	Hours
NLIB	201	Getting Started with Research	3
NLIB	202	Gathering Information	3
NLIB	203	Evaluating Information	3
NLIB	204	Using Information	3

**Total Hours: 12**

## NONCREDIT LIBRARY STUDIES COURSES

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### NLIB 201 - Getting Started with Research

#### 0 units

Introduction to characteristics of academic and workplace research, the research process, and libraries. Familiarizes students with physical and online library resources; including availability, organization, and formats. Students will gain confidence to create a research strategy and to seek help when needed. 3 hours lecture.

- Noncredit
- Grading Option: Pass/No Pass

### NLIB 202 - Gathering Information

#### 0 units

Introduction to gathering information used in academic and workplace research. Familiarizes students with characteristics and types of information used to research; including primary and secondary research. Students will gain confidence with research terminology and to seek help when needed. 3 hours lecture.

**Recommended Course Preparation:** NLIB 201 with a minimum grade of C.

- Noncredit
- Grading Option: Pass/No Pass

### NLIB 203 - Evaluating Information

#### 0 units

Introduction to evaluating information used in academic and workplace research. Familiarizes students with selecting suitable sources for academic and workplace research through examinations of source reliability, validity, accuracy, authority, timeliness, and objectivity. Students will gain confidence with research terminology and to seek help when needed. 3 hours lecture.

**Recommended Course Preparation:** NLIB 201 with a minimum grade of C. NLIB 202 with a minimum grade of C.

- Noncredit
- Grading Option: Pass/No Pass

### NLIB 204 - Using Information

#### 0 units

Introduction to using information for academic and workplace research. Familiarizes students with the organization, presentation, and ethical use of information in academic and workplace contexts. Students will gain confidence with research terminology and to seek help when needed. 3 hours lecture.

**Recommended Course Preparation:** NLIB 201 with a minimum grade of C. NLIB 202 with a minimum grade of C. NLIB 203 with a minimum grade of C.

- Noncredit
- Grading Option: Pass/No Pass

# NONCREDIT MATHEMATICS

## NONCREDIT MATHEMATICS

The Mathematics Department at Las Positas College offers a wide range of tuition-free, noncredit courses and programs designed to help students be successful in mathematics, from student learning support to being a math tutor. Course offerings include sections from our award-winning Math Jam program, foundational math classes in Prealgebra and Algebra, and our new concurrent support courses. Students interested in developing their tutoring skills can take training courses in our Math Jam mode. Most classes are mirrored in the math department and can be taken for noncredit or credit.

### Programs of Study

#### Certificates of Competency:

- [College Mathematics Pathway](#)
- [College Mathematics Support](#)

#### Certificates of Completion:

- [Math Jam Tutor Pathway](#)

## COLLEGE MATHEMATICS PATHWAY CERTIFICATE OF COMPETENCY (NY)

### About the Program

The Math Course Pathway to an Associate's Degree Program is a noncredit pathway for students to develop the mathematical skills necessary at Las Positas to earn an Associate's (AA/AS). Embedded are essential study and life skills to help each student succeed in credit math courses and beyond. Students can then choose a capstone noncredit intermediate algebra level course based on their field of interest. Noncredit Intermediate Algebra for SLAM (Statistics or Liberal Arts Math) or Intermediate Algebra for BSTEM (Business, Science, Technology, Engineering or Mathematics) continues to offer students rigorous, holistic supports during the semester. Successful students may petition to get credit for the intermediate algebra course of their choice, and hence satisfy the math requirement for an Associate's Degree. Research at our college and similar community colleges have shown that supports such as these have a huge impact on student retention and success rates.

### Career Opportunities

Students who complete this pathway satisfy the math requirement for an Associate's Degree. A large number of career fields require an Associate's Degree and mathematics is the greatest obstacle for many students trying to earn an AA or AS. Completing this certificate therefore opens up many career opportunities for the student.

### Program Outcomes

Upon completion of this program, students are able to:

- Use symbolic, graphical, numerical, and written representations of mathematical ideas.
- Learn mathematics through modeling real-world situations.
- Read, write, listen to, and speak mathematics with understanding.
- Use appropriate technology to enhance their mathematical thinking and understanding, solve mathematical problems, and judge the reasonableness of their results.
- Use mathematical reasoning and, when appropriate, a general problem solving process to solve problems.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: Select One or Two (72-153 Hours)

Prefix #	Title	Hours
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NMAT 210	Elementary Algebra	72
NMAT 256	Geometry	81

#### Capstone: (90 Hours)

Prefix #	Title	Hours
NMAT 255	Intermediate Algebra	90

**Total Hours: 162-243**

## COLLEGE MATHEMATICS SUPPORT CERTIFICATE OF COMPETENCY (NY)

### About the Program

College Mathematics Support is a noncredit program for all Las Positas College students. This pathway is designed to offer students prior and concurrent support as they prepare for the credit transfer-level math course required to transfer. Embedded are essential study and life skills to develop each student holistically as well as rigorous learning support of prerequisite and key math concepts. Prior to starting math courses, Math Jam assists students prepare for their target transfer-level math course required to transfer to a four-year program based on their educational goal. During the semester, concurrent support courses enable students to receive rigorous prerequisite review of math concepts and study skills to apply in their math classes. Research at our college and similar community colleges have shown that supports such as these have a huge impact on student retention and success rates.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate the appropriate skills necessary to become a more productive, successful, and independent learner.
- Formulate short-term and long-term learning objectives based on their academic goal(s). Students in this program have a goal to develop their knowledge, skills and abilities in preparing transfer.
- Learn and apply study skills and life skills that will improve the student's likelihood of succeeding in their academic goals (examples of topics include brain research, identifying their individual growth mindset, personal time management, test taking and conquering math anxiety strategies, etc.).
- Use prerequisite topics effectively in their target mathematics course.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: Select One or More (12-174 Hours)

Prefix #	Title	Hours
NMAT 255C	Concurrent Support for Intermediate Algebra	54
NMAT 264	Math Jam for SLAM Preparation	12-60
NMAT 265	Math Jam for BSTEM Preparation	12-60

#### Capstone: Select One (54 hours)

Prefix #	Title	Hours
NMAT 200C	Concurrent Support for SLAM Mathematics	54
NMAT 201C	Concurrent Support for BSTEM Mathematics	54

**Total Hours: 66-228**

## NONCREDIT MATHEMATICS COURSES

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### NMAT 200C - Concurrent Support for SLAM Mathematics

**0 units**

Concurrent Support for SLAM Math is for students interested in disciplines that require Statistics and Liberal Arts Mathematics (SLAM) courses. This course offers structured support to students who are concurrently enrolled in a first-level transfer course, such as Statistics and Mathematics for Liberal Arts, and Finite Mathematics. The support course includes material to prepare students for the rigor of the transfer math course by teaching learning skills necessary to succeed in college courses as well as review of relevant prerequisite algebraic and geometric concepts, and more in-depth investigation of core concepts in their concurrent math course. 54 hours laboratory.

**Corequisite:** STAT C1000, or MATH 47, or MATH 33.

- Noncredit
- Grading Option: Pass/No Pass

### NMAT 201C - Concurrent Support for BSTEM Mathematics

**0 units**

Concurrent Support for BSTEM Math is for students interested in Business, Science, Technology, Engineering and Mathematical fields. This course offers structured support to students who are concurrently enrolled in a STEM-sequence math course, such as Calculus I, Precalculus, College Algebra, Trigonometry, and Business Calculus. The support course includes material to prepare students for the rigor of the transfer math course by teaching learning skills necessary to succeed in college courses as well as review of relevant prerequisite algebraic and geometric concepts, and more in-depth investigation of core concepts in their concurrent math course. 54 hours laboratory.

**Corequisite:** MATH 21, or MATH 22, or MATH 30, or MATH 39, or MATH 34.

- Noncredit
- Grading Option: Pass/No Pass

### NMAT 202C - Just In Time Tutoring for Mathematics

**0 units**

This course offers individualized support tailored to college students seeking assistance with their mathematics coursework. Trained tutors and instructors will provide tutoring in foundational mathematics subjects. Students will also develop the study skills needed to succeed in their math classes. 1 hour laboratory.

- Noncredit
- Grading Option: Pass/No Pass

### NMAT 255 - Intermediate Algebra

**0 units**

Intermediate Algebra concepts will be explored in this course including: an introduction to functions; linear and absolute value functions; absolute value equations and inequalities; compound linear inequalities; rational expressions, functions and equations; radical expressions, functions and equations; rational exponents; complex numbers; quadratic functions and equations; inverse of a function; exponential and logarithmic functions; properties of logarithms; exponential and logarithmic equations; conic sections; and systems of equations and inequalities. Multiple representations, applications and modeling with functions are emphasized throughout. Students can petition to get credit for the Math 55 Intermediate Algebra course by examination. 90 hours lecture.

**Prerequisite:** Elementary Algebra or a higher level of mathematics.

- Noncredit
- Grading Option: Letter or Pass/No Pass

### NMAT 255C - Concurrent Support for Intermediate Algebra

**0 units**

This course is concurrent support for Intermediate Algebra. The course is designed to provide additional, formal support to students who are currently taking an Intermediate Algebra. It includes a review of arithmetic, algebraic and geometric concepts that are relevant to their Intermediate Algebra course, study strategies that promote understanding and improve performance, and more in-depth investigation of core concepts that are difficult for students to master. Embedded are learning skills such as growth mindset, brain research, time management, study skills, test taking, math anxiety and more. 54 hours laboratory.

**Corequisite:** MATH 55 or NMAT 255 or MATH 50 or NMAT 250.

- Noncredit
- Grading Option: Pass/No Pass

### NMAT 256 - Geometry

**0 units**

Topics include congruence, similarity, right triangles, trigonometry, circles, expressing geometric properties with equations, geometric measurement and dimension, modeling with geometry, conditional probability and the rules of probability, and using probability to make decisions. 54 hours lecture, 27 hours laboratory.

**Prerequisite:** Elementary Algebra or a higher level of mathematics.

- Noncredit
- Grading Option: Letter or Pass/No Pass

### NMAT 264 - Math Jam for SLAM Preparation

**0 units**

Math Jam for SLAM Prep is for students preparing for math courses in Introduction to Statistics or Mathematics for Liberal Arts. Math Jam is a FREE noncredit program designed to help students prepare for their upcoming math class at a community college. Embedded are essential study and life skills to develop each student holistically, including career development. Students will be learning prerequisite algebraic and basic probability material with the goal of preparing them to be successful in their upcoming first-level transfer course of Statistics or Math for Liberal Arts class. It is strongly recommended that students taking this course be enrolled in STAT C1000 Introduction to Statistics or MATH 47 Mathematics for Liberal Arts at Las Positas College. 12 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass

### NMAT 265 - Math Jam for BSTEM & Calculus I Preparation

**0 units**

Math Jam for BSTEM & Calculus I Preparation is for students preparing for math courses, such as review for Calculus I, College Algebra, Trigonometry, or Business Calculus. Math Jam is a noncredit program designed to help students prepare for their upcoming STEM focused math class at a community college. Embedded are essential study and life skills to develop each student holistically, including career development. Students will be learning pre-and first-transfer level material with the goal of preparing them to be successful in their upcoming math class. It is strongly recommended that students taking this course are enrolled in a community college math course. 12 hours laboratory.

- Noncredit
- Grading Option: Pass/No Pass

# NONCREDIT MUSIC

## NONCREDIT MUSIC COURSES

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### NMUS 215 - Jazz Band for Older Adults

#### 0 units

This course is for the study, rehearsal, and public performance of standard jazz ensemble literature for the older adult. Emphasis is on the development of skills needed to perform within an ensemble. New literature will be studied each term so that different technical and artistic issues are addressed. Opportunities to arrange and compose for the ensemble as well as to conduct. Opportunity to apply improvisation techniques in a group setting. 54 hours laboratory.

**Enrollment Limitation:** Audition required.

- Noncredit
- Grading Option: Letter or Pass/No Pass

### NMUS 216 - Orchestra for Older Adults

#### 0 units

This course is for the study, rehearsal, and public performance of the orchestral literature for the older adult, with a continued emphasis on the development of skills needed to perform within an ensemble. Different literature is studied each semester so that various technical, historical and artistic issues are addressed. Attendance at all scheduled performances is required. Audition required. 54 hours laboratory.

**Enrollment Limitation:** Audition required.

- Noncredit
- Grading Option: Letter/Pass/No Pass/Satisfactory Progress

### NMUS 245 - Chamber Choir for Older Adults

#### 0 units

This course is for the study, rehearsal, and public performance of choral literature for the older adult, with a continued emphasis on the development of skills needed to perform within an ensemble. Different literature is studied each semester so that various technical, historical and artistic issues are addressed. Attendance at all scheduled performances is required. Audition required.

**Enrollment Limitation:** Standardized audition demonstrating musical ability and technical proficiency at a level suitable to the course.

- Noncredit
- Grading Option: Pass/No Pass

### NMUS 246 - Vocal Jazz Ensemble for Older Adults

#### 0 units

This course is for the study, rehearsal, and public performance of vocal jazz literature for the older adult, with an emphasis on the development of skills needed to perform within an ensemble. Different literature is studied each semester so that various technical, historical and artistic issues are addressed. Attendance at all scheduled performances is required. Audition required.

**Enrollment Limitation:** Standardized audition demonstrating musical ability and technical proficiency at a level suitable to the course.

- Noncredit
- Grading Option: Pass/No Pass

# NONCREDIT NUTRITION

## NONCREDIT NUTRITION COURSES

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### NNTR 201 Introduction to Nutrition Science

#### 0 UNITS

This nutrition course provides an understanding of healthy diet patterns as it relates to human health, healthy aging, and development. We will cover topics such as healthy digestion, vitamin and mineral content of various foods, healthy meal planning, fad diets, supplements, how to fuel fitness, and healthy aging strategies. Practical skills will also be covered, such as reading food labels, deciphering whether nutrition advice/information on the internet is credible, and how to eat right when the money is tight (budgeting). At the end of this course, students will better understand how to promote optimal health and longevity with a healthy diet and lifestyle modifications. 54 hours lecture.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Noncredit
- Grading Option: Letter or Pass/No Pass

# NONCREDIT PSYCHOLOGY-COUNSELING

## NONCREDIT PSYCHOLOGY-COUNSELING

Note: This program is not intended as a substitute for any credit certificate or associate degree.

### Programs of Study

#### Certificates of Completion:

- [Career Exploration and Preparation](#)

## CAREER EXPLORATION AND PREPARATION CERTIFICATE OF COMPLETION (NL)

### About the Program

The Career Exploration and Preparation Certificate is designed for students seeking guidance in their career/major choices and for students seeking preparation for job application. The certificate provides coursework designed to introduce students to a variety of career/major exploration tools and job readiness resources available on and off-campus. An objective of the Career Exploration and Preparation Certificate is for students to create a plan and set goals for further exploration and career preparation.

### Career Opportunities

An objective of the Career Exploration and Preparation Certificate is for students to create a plan and set goals for further exploration and career preparation.

### Program Outcomes

Upon completion of this program, students are able to:

- Introduce students to career/major exploration tools and resources available on and off-campus.
- Demonstrate occupational research tools and help students gain skills to prepare them for job application.
- Assist students in creating a plan for their next steps to further their career exploration or job preparation.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (12.5 Hours)

Prefix #	Title	Hours
NPCN 209	Career/Major Exploration	5
NPCN 211	Career Preparation	7.5

**Total Hours: 12.5**

## NONCREDIT PSYCHOLOGY-COUNSELING COURSES

### NPCN 209 - Career/Major Exploration

**0 units**

This noncredit, zero cost course introduces students to on-line tools and campus services available for major or career selection. Basic exploration of individual interests, values, skills, and how to research particular occupations. Emphasis is placed on next steps for continued exploration, goal-setting, and strategies for decision making. Designed for students who are undecided or uncertain of the career or educational plans. 5 hours lecture.

- Noncredit

- Grading Option: Letter or Pass/No Pass

### NPCN 211 - Career Preparation

**0 units**

This noncredit, zero cost course is an introduction to job-readiness skills and tools to help students enter the workforce. Exploration of campus and community resources for career preparation, job search and networking. Emphasis on creating a plan for students' next steps. Designed for students who are decided on their career choice and preparing to enter the workforce. 7.5 hours lecture.

- Noncredit
- Grading Option: Letter or Pass/No Pass



## NONCREDIT TUTORING

### NONCREDIT TUTORING

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The noncredit tutoring course provides enrolled students with free supervised tutoring to increase the likelihood of success. Trained tutors and instructors provide one-on-one or small-group tutoring to help students achieve specific course objectives in a wide variety of subjects. Students seeking support with communication/literacy skills, quantitative reasoning skills, and critical thinking skills will receive tutoring to strengthen and master basic skills.

### NONCREDIT TUTORING COURSES

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#### NTUT 200 - Supervised Tutoring

##### 0 units

Open-entry/open-exit supervised tutoring course provided to students requesting assistance or referred by a counselor or instructor. Tutoring is conducted in a learning center and is structured to strengthen student skills, reinforce student mastery, and help students achieve specific course objectives. Trained tutors and instructors will provide individualized/small group tutoring and learning assistance for basic skills, vocational skills, and academic subject matter areas including mathematics, English, science, social science, humanities and a variety of general education courses vital to the overall success and retention of students.

- Noncredit
- Grading Option: Pass/No Pass

# NUTRITION

## NUTRITION

The Nutrition department offers a variety of courses that align with multiple degree pathways. The courses are specifically designed to meet the needs of students who are currently pursuing degrees in Dietetics, Nursing, Health Science, or Kinesiology. Courses also provide students with an introduction to the science of nutrition, which is particularly important for those planning to transfer to baccalaureate programs in Nutrition, Health Education, Public Health, or pre-medicine.

## Programs of Study

### Degrees:

- [AS-T – Nutrition and Dietetics](#)

## NUTRITION AND DIETETICS ASSOCIATE IN SCIENCE FOR TRANSFER (AS-T)

## About the Program

The Associate in Science in Nutrition and Dietetics for Transfer is designed for prospective California State University (CSU) transfer students who are preparing for careers in the field of Nutrition and Dietetics such as a Registered Dietitian (RD), Nutritionist, Licensed Nutritionist and Dietetic Technician Registered (DTR) to name a few. Completion of the Nutrition and Dietetics degree will provide a streamlined pathway for transfer to a CSU campus with a Nutrition Science or similar major. Students should consult with a counselor to determine whether or not this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution. There are UC unit limitations with Chemistry courses; please see a counselor for details if you are pursuing transfer to the UC system.

## Career Opportunities

The majority of Registered Dietitians (RD), Registered Dietitian Nutritionist (RDN) and Diet Technicians (DTR) work in the treatment and prevention of disease (administering medical nutrition therapy, often part of medical teams), in hospitals, HMOs, private practice or other health-care facilities. In addition, a large number of RDs work in community and public health settings and academia and research. A growing number of RDs and Licensed Nutritionists work in the food and nutrition industry, in business, journalism, sports nutrition, corporate wellness programs and other non-traditional work settings. Preparation for the Dietetic Internship to achieve a RD, RDN, DTR or Licensed Nutritionist credential requires a bachelor's degree in nutrition.

## Program Outcomes

Upon completion of this program, students are able to:

- Acquire knowledge to develop health promotion and disease prevention programs that address diverse populations within a community (such as ethnicity, cultural backgrounds, socioeconomic status, and regional resources).
- Critically evaluate factors influencing obesity, and the metabolic consequences of obesity, as it relates to chronic disease.
- Evaluate personal energy and nutrient requirements, along with the nutrient density of various food sources, using current dietary assessment tools.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (16 Units)

Prefix	#	Title	Units
BIO	7C	Microbiology	5
CHEM	1A	General College Chemistry I	5
NTRN	1	Introduction to Nutrition Science	3
PSYC	C1000	Introduction to Psychology	3

### List A: Select Two (9-10 Units)

Prefix	#	Title	Units
BIO	7A	Human Anatomy	5
BIO	7B	Human Physiology	5
CHEM	1B	General College Chemistry II	5
CHEM	12A	Organic Chemistry I	5
STAT	C1000	Introduction to Statistics	4

### List B: Select One (3-5 Units)

Prefix	#	Title	Units
CHEM	12B	Organic Chemistry II	5
CHEM	30A	Introductory and Applied Chemistry I	4
CHEM	30B	Introductory and Applied Chemistry II	4
ECON	1	Principles of Microeconomics	3
ECON	2	Principles of Macroeconomics	3
SOC	1	Principles of Sociology	3

### Total Units for the Major: 28-31

### Additional General Education and Elective Units: 29-32

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## NUTRITION COURSES

### NTRN 1 - Introduction to Nutrition Science

#### 3 units

Scientific concepts of nutrition related to the function of nutrients, sources and recommended intakes. Nutritional assessment and the role of nutrition in the maintenance of health. 54 hours lecture. ADGE: 8. Transfer: CSU, UC\*; C-ID# NUTR 110. \* NTRN 1 and 5 combined: maximum UC credit, 1 course.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### NTRN 5 - Sports Nutrition

#### 3 units

Students will study the role of nutrition in sports, performance and physical fitness. Optimal food, nutrient, and activity choices to maximize athletic performance for all athlete types. 54 hours lecture. Transfer: CSU, UC\*. \* *NTRN 1 and 5 combined: maximum UC credit, 1 course.*

- Credit - Degree Applicable
- Grading Option: Letter Grade

### NTRN 10 - Perspectives in Cultural Nutrition

#### 3 units

This course explores the bio-cultural influences on nutrition and their relevance to international and domestic public health research and programs while encouraging self-examination and cultural humility. Topics include cultural perspectives on infant feeding, comparisons of Eastern and Western traditions of nutrition, global food issues, dietary habits, socioeconomic influences on food culture, and the social impacts of under and over-nutrition. 54 hours lecture. ADGE: 4; Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# OCCUPATIONAL SAFETY AND HEALTH

## OCCUPATIONAL SAFETY AND HEALTH

The Occupational Safety and Health program is designed to provide students the skills needed for employment in occupational safety and health. Practitioners in this career implement health and safety programs to meet mandated regulations in an effort to control occupational injuries and illnesses, accidents, and property losses due to unsafe working conditions. The scope of work in occupational safety and health may include development of cutting edge health and safety programs, identification of workplace hazards and appropriate controls, recognition and evaluation of potential worker exposure to contaminants, accident/incident investigation, and development/delivery of health and safety training programs.

### Programs of Study

#### Degrees:

- [AS – Occupational Safety and Health](#)

#### Certificates of Achievement:

- [Occupational Safety](#)
- [Occupational Safety and Health](#)

### Career Opportunities

The safety and health worker may specialize in various fields including general safety, construction safety, chemical and radiological safety, emergency response, transportation, fire and property protection, or systems or product design, among others.

The Associate of Science degree and the Certificate of Achievement in Occupational Safety and Health are designed for direct job entry and/or career enhancement.

## OCCUPATIONAL SAFETY AND HEALTH ASSOCIATE OF SCIENCE (AS)

### About the Program

The Occupational Safety and Health, Associate of Science degree is designed to provide students the academic foundation for understanding hazardous materials management, construction safety, OSH safety training and accident investigation, for workplace safety and health standards. The Occupational Safety and Health specialist implements mandated health and safety regulations in an effort to control occupational accidents and diseases, property losses and injuries due to unsafe working conditions. The scope of this position includes the identification of physical hazards and the design and implementation of remediation, the evaluation of potential toxic agent risk to the employer, the development of safety management and employee training/management programs. The demand for occupational safety and health specialists has grown over the past 10 years. According to the U.S. Bureau of Labor Statistics, federal, state and local government job growth will continue through 2022.

### Career Opportunities

The safety and health practitioner may specialize in general workplace safety, construction, fire and property protection, transportation, chemical and radiological safety, emergency response, systems or product design. The Associate in Science degree in Occupational Safety and Health is designed for direct job entry and/or career enhancement. Completion of the degree may be used to provide work experience credit toward OHST (Occupational Health and Safety Technician) certification requirements. Completion of the degree may be used to provide work experience credit toward CSP (Certified Safety Professional) certification requirements. Career opportunities include Safety Manager, Safety Technician, Safety Specialist, Safety Officer, Industrial Hygienist, Safety Professional – Construction, Safety Professional – Manufacturing, Safety Professional – Metals, Field Safety and OSHA Specialist, and Safety and Environmental Manager.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply a working knowledge of mathematics and the sciences to conduct experiments and to analyze and interpret data to solve safety and health-related issues in the workplace.
- Prepare emergency response and fire prevention plans that meet regulatory requirements.
- Design programs to control, eliminate, and prevent occupational disease or injury caused by chemical, physical, radiological, and biological agents or ergonomic factors.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (32-33 Units)

Prefix	#	Title	Units
BIO	20	Contemporary Human Biology	3
CHEM	1A	General College Chemistry I	5
		or	
CHEM	30A	Introductory and Applied Chemistry I	4
CIS	50	Introduction to Computing Information Technology	3
FST	4	Fire Prevention	3
OSH	50	Introduction to Occupational Safety and Health	3
OSH	60	Elements of Industrial Hygiene	3
OSH	62	Physical Hazards	3
OSH	67	Comprehensive Regulatory Requirements	3
PHYS	10	Descriptive Physics	3
RADS	40A	Radiation Safety	2
RADS	40B	Emergency Response and Monitoring	1
RADS	40C	Safety Controls and Regulation	1

#### List A: Select One (4-5 Units)

Prefix	#	Title	Units
CHEM	1B	General College Chemistry II	5
CHEM	30B	Introductory and Applied Chemistry II	4
STAT	C1000	Introduction to Statistics	4

#### List B: Select One (3-4 Units)

Prefix	#	Title	Units
BIO	30	Introduction to College Biology	4
BIO	40	Humans and the Environment	3
BIO	50	Anatomy and Physiology	4

#### Total Units for the Major: 39-42

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## OCCUPATIONAL SAFETY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Occupational Safety is designed to provide students with a foundation of understanding hazardous materials management, construction safety, OSH safety training and accident investigation, for workplace safety and health standards. The Occupational Safety and Health specialist implements mandated health and safety regulations in an effort to control occupational accidents and diseases, property losses and injuries due to unsafe working conditions. The scope of this position includes the identification of physical hazards and the design and implementation of remediation, the evaluation of potential toxic agent risk to the employer, the development of safety management and employee training/management programs. The demand for occupational safety and health specialists has grown over the past 10 years. According to the U.S. Bureau of Labor Statistics, federal, state and local government job growth will continue through 2022.

### Career Opportunities

The safety and health practitioner may specialize in fire and property, chemical and radiological safety, emergency response, general workplace safety, transportation, construction, systems or product design. The Certificate of Achievement in Occupational Safety and Health is designed for direct job entry and/or career enhancement. Career opportunities include, Safety Technician, Safety Specialist, Safety Officer, Industrial Hygienist, Safety Professional – Construction, Safety Professional – Manufacturing, Safety Professional – Metals, and Field Safety and OSHA Specialist.

### Program Outcomes

Upon completion of this program, students are able to:

- Perform basic duties of a safety specialist.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (9 units)

Prefix #	Title	Units
OSH 50	Introduction to Occupational Safety and Health	3
OSH 62	Physical Hazards	3
OSH 67	Comprehensive Regulatory Requirements	3

**Total Units: 9**

## OCCUPATIONAL SAFETY AND HEALTH CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Occupational Safety and Health is designed to provide students with a foundation of understanding hazardous materials management, construction safety, OSH safety training and accident investigation, for workplace safety and health standards. The Occupational Safety and Health specialist implements mandated health and safety regulations in an effort to control occupational accidents and diseases, property losses and injuries due to unsafe working conditions. The scope of this position includes the identification of physical hazards and the design and implementation of remediation, the evaluation of potential toxic agent risk to the employer, the development of safety management and employee training/management programs. The demand for occupational safety and health specialists has grown over the past 10 years. According to the U.S. Bureau of Labor Statistics, federal, state and local government job growth will continue through 2022.

### Career Opportunities

The safety and health practitioner may specialize in fire and property, chemical and radiological safety, emergency response, general workplace safety, transportation, construction, systems or product design. The Certificate of Achievement in Occupational Safety and Health is designed for direct job entry and/or career enhancement. Completion of the certificate may be used to provide work experience credit toward OHST (Occupational Health and Safety Technician) certification requirements. Completion of the certificate may be used to provide work experience credit toward CSP (Certified Safety Professional) certification requirements. Career opportunities include, Safety Technician, Safety Specialist, Safety Officer, Industrial Hygienist, Safety Professional – Construction, Safety Professional – Manufacturing, Safety Professional – Metals, and Field Safety and OSHA Specialist.

### Program Outcomes

- Upon completion of the Certificate of Achievement in Occupational Safety and Health, students are able to prepare an emergency response plan meeting regulatory requirements.
- Upon completion of the Certificate of Accomplishment in Occupational Safety, students are able to perform basic duties of a safety specialist.
- Upon completion of the Certificate of Achievement in Occupational Safety and Health, students are able to design programs to control, eliminate, and prevent disease or injury caused by chemical, physical, radiological, and biological agents or ergonomic factors.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (12 Units)

Prefix #	Title	Units
OSH 50	Introduction to Occupational Safety and Health	3
OSH 60	Elements of Industrial Hygiene	3
OSH 62	Physical Hazards	3
OSH 67	Comprehensive Regulatory Requirements	3

#### List A: Select from Below (4-5 Units)

Prefix #	Title	Units
BIO 20	Contemporary Human Biology	3
CHEM 30A	Introductory and Applied Chemistry I	4
FST 4	Fire Prevention	3
PHYS 10	Descriptive Physics	3
RADS 40A	Radiation Safety	2
RADS 40B	Emergency Response and Monitoring	1
RADS 40C	Safety Controls and Regulation	1

**Total Units: 16-17**

## OCCUPATIONAL HEALTH AND SAFETY COURSES

### OSH 50 - Introduction to Occupational Safety and Health

**3 units**

This course provides an introduction to the principles and techniques of occupational safety and health management. Content includes a review of the historical evolution of occupational safety and health, attributes and responsibilities of the occupational and safety practitioner, and development, implementation and analysis of a typical safety program. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## OSH 60 - Elements of Industrial Hygiene

### 3 units

Introduction to the major subject areas of Industrial Hygiene. This includes anticipation, recognition, evaluation, and control of workplace hazards; effects of toxic agents on the body; measurement of these agents; general methods for their control; as well as State and Federal regulatory requirements. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## OSH 62 - Physical Hazards

### 3 units

This class will examine physical hazards in the work environment and methods of control. Curriculum includes a review of key hazards and regulatory requirements associated with human factors e.g., work area layout and planning, machine guarding, electrical safety, materials handling, rigging, conveyors, power tools, personal protective equipment, compressed gases, illumination, and working surfaces. Students will learn effective methods for performing safety observations and inspections. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## OSH 67 - Comprehensive Regulatory Requirements

### 3 units

An introductory review of the 1970 OSH Act, State and Federal Occupational Safety and Health regulatory requirements, the OSHA inspection process, awareness of life safety, fire safety and building codes and standards, Workers' Compensation laws, and other important regulations as they relate to occupational safety and health management in General Industry and Construction environments. Includes interactive discussion of key regulatory requirements, focusing on employer responsibilities and interpretation of key regulations and techniques to implement an effective, comprehensive occupational safety and health program. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

PHILOSOPHY

PHILOSOPHY

Philosophy is a discipline that focuses on knowledge, reality, and values. Philosophy courses at Las Positas invite students to explore fundamental questions, such as Who am I? Does God exist? What is justice? Students in philosophy classes study traditional answers to these questions and are invited to develop their own positions. Philosophy introduces students to perspectives on human culture that enrich the study of other fields in the social sciences and humanities. The study of philosophy develops important skills of critical thinking, analysis, creativity, and communication that will help students succeed in the workplace.

Programs of Study

Degrees:

- [AA-T – Philosophy](#)

Career Opportunities

The undergraduate path in philosophy teaches the skills of reading, writing, argumentation and critical thinking applicable to most employment situations. Students who major in philosophy are often preparing for graduate work in Philosophy, Law, Business and Medicine.

PHILOSOPHY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

About the Program

Philosophy is an academic area of study concerned with knowledge, reality and values. The program for the AA-T in Philosophy exposes students to the great historical arguments on these issues, and prompts students to think for themselves on these important topics. Students progressing toward the AA-T in Philosophy will learn the tools of argumentative analysis and conceptual critique. They will be expected to apply these reasoning skills both to historical philosophical ideals and toward their own creative solutions to age old questions. The study of philosophy develops important skills of thinking, analysis, creativity, and communication that are useful for any field of employment or further study. The transfer degree is especially intended to assist students in transferring into the California State University System. Because this is an Associate Degree for Transfer, the LPC GE requirements of American Institutions, American Cultures, and Wellness do not apply and are not required of students earning this degree.

Career Opportunities

The intent of the associate degree for transfer is to assist students in transferring into the California State University System. Students completing the AA-T degree receive a guarantee of admission with junior status into the California State University System. Students who major in philosophy are often preparing for graduate work in Philosophy, Law, Business and Medicine. It is well known that most students do not get employment in the field of study of their undergraduate major, but the undergraduate path in philosophy teaches the skills of reading, writing, argumentation and critical thinking applicable to most employment situations.

Program Outcomes

Upon completion of this program, students are able to:

- Develop and present formal philosophical arguments using effective logical argumentative technique and avoiding logical error and fallacies.
- Respond to philosophical writing and ideas of historical and contemporary philosophers by describing philosophical arguments, evaluating those arguments, and applying them with accuracy and creativity to contemporary conditions.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C " (or "P") or better in all courses required for the major or area of emphasis.

Required Core: (6-7 Units)

Prefix	#	Title	Units
PHIL	1	God, Nature, Human Nature or	3
PHIL	2	Ethics	3
PHIL	6	Introduction to Logic or	3
PHIL	8	Logic and Argumentation	4

List A: Select One (3 Units)

Prefix	#	Title	Units
		<b>Any Required Core not already used*</b>	3
PHIL	3	Aesthetics	3
PHIL	4	Introduction to Philosophy: Knowledge	3
PHIL	5	Feminist Philosophy	3

List B: Select Two (6 Units)

Prefix	#	Title	Units
		<b>Any List A course not already used</b>	3
HIST	1	Western Civilization to 1600	3
HIST	2	Western Civilization since 1600	3

List C: Select One (3 Units)

Prefix	#	Title	Units
		<b>Any List A or B course not already used</b>	3
HUMN	3	Introduction to Humanities	3
HUMN	6	Nature and Culture	3
HUMN	10	American Arts and Ideas	3
HUMN	28	World Mythology	3
RELS	1	Religions of the World	3
RELS	3	Introduction to Women's Spirituality	3

Total Units for the Major: 18-19

Additional General Education and Elective Units: 41-42

Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double



counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

\* Please note, students cannot take both PHIL 6 and PHIL 8

## PHILOSOPHY COURSES

### PHIL 1 - God, Nature, Human Nature

#### 3 units

An exploration of the nature and range of philosophical inquiry in relation to everyday problems of humans as individuals, as citizens, as physical creatures, and as creators of spiritual and artistic works. Philosophical texts are analyzed with special attention given to the development of skills in analysis and argumentation. NOTE: Philosophy 2 and 4 are also introductory courses and may be taken before Philosophy 1 if a more detailed examination of ethical problems, the theory of knowledge, or political philosophy is desired. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# PHIL 100.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### PHIL 2 - Ethics

#### 3 units

This course covers the concepts of morality and values and explores influential ethical theories. Students taking this course will be required to use philosophical methods to evaluate these theories for themselves and show how these theories can apply to everyday ethical questions. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# PHIL 120.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### PHIL 3 - Aesthetics

#### 3 units

An introduction to the philosophical analysis of art. Topics include the nature of art and beauty, the value of art, and philosophical methods of evaluating, critiquing, and drawing meaning from artistic works. 54 hours lecture. ADGE: 3; Transfer: CSU, UC, Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHIL 4 - Introduction to Philosophy: Knowledge

#### 3 units

Systematic analysis of documents that constitute the major statements in the theory of knowledge. Investigation of the nature of knowledge, truth and belief. Emphasis placed on enabling students to analyze, critique and defend their own systems of beliefs. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### PHIL 5 - Feminist Philosophy

#### 3 units

Introduction to feminist philosophical perspectives on such issues as gender, art, sexuality, knowledge, power, identity, popular culture, religion, ethics, and war. Emphasis placed on critical analysis as well as application to contemporary problems facing women today. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHIL 6 - Introduction to Logic

#### 3 units

An introduction to Logic. This course is designed to develop effective reasoning skills. Valid reasoning through formal deductive logic is emphasized, but the course also covers meaning in language, fallacies, and inductive reasoning methods in philosophy, literature and the sciences. 54 hours lecture. ADGE: 1B, 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# PHIL 110.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHIL 8 - Logic and Argumentation

#### 4 units

Logic and Argumentation. This course is designed to develop effective reasoning skills. Valid reasoning through formal deductive logic is emphasized, but the course also covers meaning in language, fallacies, and inductive reasoning methods in philosophy, literature and the sciences. This course differs from Philosophy 6 (Introduction to Logic) in that it has a prerequisite of English C1000 and involves the application of logical technique to a major research paper. 72 hours lecture. ADGE: 1B, 3. Transfer: CSU, UC; Cal-GETC: 1B, 3B; C-ID# PHIL 110.

**Prerequisite:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### PHIL 29 - Independent Study, Philosophy

#### 0.5 - 2 units

Supervised study in Philosophy. Any student interested in registering for a Independent Study course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

PHOTOGRAPHY

PHOTOGRAPHY

The Las Positas College Photography program offers a broad array of course opportunities crossing a full spectrum of the imaging field. Students become familiar with traditional film-based and digital (electronic) imaging technologies for making artistically rendered, captivating photographic images (both black & white and color) of visual communications and media. Students do hands-on work in the College's well-equipped studio, darkroom and computer laboratory. They master digital imaging in preparation for print and web distribution, create short programs in videography, and work with artificial lighting for portrait and commercial applications. Most students take a history of photography class and a course concentrating on doing documentary photography.

Programs of Study

Degrees:

- [AA – Photography](#)

Certificates of Achievement:

- [Photography](#)

PHOTOGRAPHY ASSOCIATE OF ARTS (AA)

About the Program

The Associate of Arts in Photography degree is designed to prepare students for employment in the field of professional photography. The program will give students the technical and creative skills needed to pursue a career in the field of photography as well as a broad based education that will augment those skills. Students earning the AA can also earn the Certificate of Achievement in Photography on their way to completion and earning the AA will make a student more employable than if they earn the Certificate of Achievement alone. Upon completion of the degree students will be able to work as an entry to mid level professional photographer.

Career Opportunities

Professional Photographer, Photography business owner, Portrait Photographer, Wedding Photographer, Architectural Photographer, digital imaging technician, Photo Studio Manager, Photo Assistant

Program Outcomes

Upon completion of this program, students are able to:

- Critique, analyze, and discuss photographic images utilizing knowledge of the history, aesthetics, and contemporary issues of the photography field.
- Effectively visualize and accurately construct lighting designs utilizing artificial studio lighting and natural light in photographs.
- Operate both digital and film-based photographic equipment used in the photography field.
- Visualize and produce entry-level commercial and fine art photographs that demonstrate fully developed concepts of form, medium, and content.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (22.5 units)

Prefix	#	Title	Units
PHTO	50	Introduction to Photography	3
PHTO	51A	Individual Projects A	1.5
PHTO	56	Introduction to Digital Photography	1.5
PHTO	57	Intermediate Digital Photography	1.5

PHTO	58	Introduction to Videography	3
PHTO	60	Intermediate Black and White Photography	3
PHTO	64A	Artificial Light Photography	3
PHTO	68	Color Field Photography	3
PHTO	70	Photoshop and Lightroom for Photographers	3
		or	
GDDM	70	Photoshop and Lightroom for Photographers	3

List A: Select Two (5-6 Units)

Prefix	#	Title	Units
PHTO	29P	Independent Study, Photography	2
PHTO	29V	Independent Study, Video Production	2
PHTO	66	Digital Imaging	3
PHTO	67	History of Photography	3
PHTO	69	Intermediate Videography	3
PHTO	72	Introduction to Photojournalism	3
		or	
JAMS	12	Introduction to Photojournalism	3

Total Units for the Major: 27.5 -28.5

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

PHOTOGRAPHY CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Certificate of Achievement in Photography is designed to prepare students for employment in the field of professional photography. The program will give students the technical and creative skills needed to pursue a career in the field of photography. Upon completion of the certificate students will be able to work as an entry level professional photographer.

Career Opportunities

Professional Photographer, Photography business owner, Portrait Photographer, Wedding Photographer, Architectural Photographer, digital imaging technician, Photo Studio Manager, Photo Assistant

Program Outcomes

Upon completion of this program, students are able to:

- Appropriately visualize and accurately construct lighting designs utilizing artificial studio lighting and natural, available light in film and digital photographs.
- Appropriately visualize and produce entry level professional, commercial, and fine art photographs that represent fully developed concepts of form, medium and content.
- Critique and discuss film and digital photographic images that represent fully developed concepts of form, medium and content.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (22.5 Units)

Prefix	#	Title	Units
PHTO	50	Introduction to Photography	3
PHTO	51A	Individual Projects A	1.5
PHTO	56	Introduction to Digital Photography	1.5
PHTO	57	Intermediate Digital Photography	1.5
PHTO	58	Introduction to Videography	3
PHTO	60	Intermediate Black and White Photography	3
PHTO	64A	Artificial Light Photography	3
PHTO	68	Color Field Photography	3
PHTO	70	Photoshop and Lightroom for Photographers or	3
GDDM	70	Photoshop and Lightroom for Photographers	3

### List A: Select Two (5-6 Units)

Prefix	#	Title	Units
PHTO	29P	Independent Study, Photography	2
PHTO	29V	Independent Study, Video Production	2
PHTO	66	Digital Imaging	3
PHTO	67	History of Photography	3
PHTO	69	Intermediate Videography	3
PHTO	72	Introduction to Photojournalism or	3
JAMS	12	Introduction to Photojournalism	3

**Total Units: 27.5-28.5**

## PHOTOGRAPHY COURSES

### PHTO 29P - Independent Study, Photography

#### 0.5 - 2 units

Supervised study in the area of Photography. Any student interested in registering for a Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHTO 29V - Independent Study, Video Production

#### 0.5 - 2 units

Supervised study in the area of Video Production. Any student interested in registering for a Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHTO 50 - Introduction to Photography

#### 3 units

Introduction to the history and development of photography, basic processes, various types of cameras, materials, basic shooting, processing, developing, and printing of photographs. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHTO 51A - Individual Projects A

#### 1.5 units

Individual projects in digital or film-based photography at the intermediate to advanced level. Development of knowledge and skills acquired in previous or current photography work with emphasis on current projects. 9 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 50 with a minimum grade of C or PHTO 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHTO 51B - Individual Projects B

#### 1.5 units

Continued study on advanced topics of photography and exhibition, installation, and portfolio of photography. 9 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 51A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHTO 56 - Introduction to Digital Photography

#### 1.5 units

The course covers basics for the beginner's use of digital cameras, film and flatbed scanners, and use of Adobe software for image adjustments. Exploration of digital photography compared with traditional photographic approaches and processes. Operation of Adobe digital imaging software for preparation of web site photos and print output, in both black and white and in color. 18 hours lecture, 27 hours laboratory. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHTO 57 - Intermediate Digital Photography

#### 1.5 units

This course covers digital photography including intermediate and advanced digital image capture assignments, camera use, digital manipulation using software such as Adobe Photoshop, and preparation of image files for display printing and use on the Web. 18 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### PHTO 58 - Introduction to Videography

#### 3 units

Introduction to the theory and practice of video production and non-linear video editing, including project production phases, time-based visual and sound design and recording, lighting basics, camera types and camera operation, video output, working creatively in a collaborative environment, industry standards, and using an Apple computer. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 60 - Intermediate Black and White Photography

### 3 units

Using exposure/development controls related to black and white negative materials. Development of intermediate/advanced print making skills. Emphasis on visual and critical problems related to black and white photography. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** PHTO 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 64A - Artificial Light Photography

### 3 units

Photography using light sources selected and manipulated by the photographer, use of light sources in a controlled situation to achieve technically accurate renditions of subject matter and to make successful visual statements, and lighting techniques for product, still life, and portrait photography. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 50 with a minimum grade of C or PHTO 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 66 - Digital Imaging

### 3 units

The course covers desktop digital imaging systems including editing software, scanning, camera use, and digital printing. Students will learn to use devices for image capture, storage, output, how to apply traditional photographic controls to enhance image quality in the digital medium, and to digitally manipulate images using digital editing software. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 67 - History of Photography

### 3 units

A broad chronological survey of photography from its invention to the present. Considers the medium's dual role as technology and art, addresses a multiplicity of photographic themes and purposes, and considers the intersections of photography and technology, history, art, and everyday life. 54 hours lecture. AdGE: 3; Transfer: CSU, UC; Cal-GETC: 3A.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 68 - Color Field Photography

### 3 units

This course covers the use of either digital photography or color slide or negative film to explore the solution of special technical and visual problems encountered in location shooting. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 50 with a minimum grade of C or PHTO 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 69 - Intermediate Videography

### 3 units

This course covers intermediate level digital video production to integrate and build upon prior videography skills. Emphasis is on creative expression, improving all production values, higher quality of finished edited project, and distribution of well-executed videos to festivals and websites. Class is taught with the use of Apple computers. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 58 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 70 - Photoshop and Lightroom for Photographers

### 3 units

Learn to use Lightroom and Photoshop in a workflow designed for digital photographers. Learn best practices for digital workflows, database management, non-destructive parametric editing, color management, and output to print, web, slideshows, and photo book. Students who have completed, or are enrolled in, GDDM 70 may not receive credit. 27 hours lecture, 81 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** PHTO 56 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PHTO 72 - Introduction to Photojournalism

### 3 units

This course deals with the photographer as a journalist, focusing on theory and practice in press and publications photography, with emphasis on using the camera as a reporting and communications tool. Covered are news and feature photography and photographic essays, including composition, impact, and creativity, for newspapers, magazines, the Internet, and other mass communications media. Understanding and applying photojournalistic and basic technical and visual skills in the making of successful reportage photographs. Consideration of the work of major 20th and 21st century photojournalists. Students who have completed, or are enrolled in, JAMS 12 may not receive credit. 27 hours lecture, 81 hours laboratory. Transfer: CSU, UC\*; C-ID# JOUR 160. \*JAMS 12, JAMS 23, PHTO 72 combined: maximum UC credit, one course.

**Recommended Course Preparation:** PHTO 50 with a minimum grade of C and/or PHTO 56 with a minimum grade of C and/or GDDM 53 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

PHYSICS

PHYSICS

Physics, the study of natural phenomena from the smallest subatomic scales to the largest astronomical scales, is the foundation of all natural sciences and technological fields. Physics includes a wide variety of specializations, ranging from practical, technology-driven fields to the study of the fundamental laws and structure of the universe. The physics program at Las Positas College includes three tracks of study: calculus-based physics, algebra-based physics, and conceptual physics.

Programs of Study

Degrees:

- AS – Physics

Career Opportunities

Career opportunities for physicists with a bachelor's degree (or higher) include working as a staff scientist at a telescope facility, a researcher at an industry, university, or government-funded scientific agency (NASA, DOE, national laboratories, etc.), in K-12 or higher education, or as a scientist who interacts with the public (through museums, science policy in government, etc.). Because a physicist's skill set is versatile, physicists also find jobs in other technical fields that value mathematical and computing skills, including technology or engineering companies, financial institutions, and companies requiring data analysts.

PHYSICS ASSOCIATE OF SCIENCE (AS)

About the Program

The Associate of Science in Physics is designed to prepare students for to transfer ready for upper division work towards a bachelor's degree in Physics, Applied Physics, and related fields such as Astronomy and Astrophysics. The study of Physics encompasses a wide variety of disciplines and specializations, ranging from technology-driven fields to the study of the fundamental laws and structure of the universe.

Program Outcomes

Upon completion of this program, students are able to:

- Analyze physical situations quantitatively using fundamental physics principles, ranging from Newtonian mechanics to modern physics.
- Design and conduct laboratory experiments, and analyze and interpret their data.
- Effectively communicate the methods, analysis, results, and conclusions of their own scientific experiments.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (36.5 units)

Prefix	#	Title	Units
MATH	1	Calculus I	5
MATH	2	Calculus II	5
MATH	3	Multivariable Calculus	5
MATH	5	Ordinary Differential Equations	3.5
PHYS	1A	General Physics I	5
PHYS	1B	General Physics II	5
PHYS	1C	General Physics III	5
PHYS	1D	General Physics IV	3

Total Units in the Major: 36.5

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

PHYSICS COURSES

PHYS 1A - General Physics I

5 units

Introduction to the principles of Newtonian Mechanics and analytical methods of physics using calculus as needed. Topics covered include vectors, kinematics, forces, energy, momentum, rotation, and gravitation. 72 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# PHYS 200 S (if taken with PHYS 1B+1C+1D), PHYS 205. \* PHYS 2A, 2B or PHYS 1A, 1B, 1C, 1D combined: maximum UC credit, one series.

**Prerequisite:** MATH 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

PHYS 1B - General Physics II

5 units

Introduction to fluid dynamics, oscillations, mechanical waves, thermodynamics, light and optics. 72 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# PHYS 200 S (if taken with PHYS 1A+1C+1D), PHYS 215 (if taken with PHYS 1D). \* PHYS 2A, 2B or PHYS 1A, 1B, 1C, 1D combined: maximum UC credit, one series.

**Prerequisite:** PHYS 1A with a minimum grade of C. MATH 2 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

PHYS 1C - General Physics III

5 units

Introduction to electricity and magnetism, circuits, Maxwell's equations and electromagnetic waves. 72 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# PHYS 200 S (if taken with PHYS 1A+1B+1D), PHYS 210. \* PHYS 2A, 2B or PHYS 1A, 1B, 1C, 1D combined: maximum UC credit, one series.

**Prerequisite:** PHYS 1A with a minimum grade of C. MATH 3 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter Grade

PHYS 1D - General Physics IV

3 units

Introduction to relativity and modern physics, including: introduction to quantum theory; atomic, molecular, nuclear and particle physics; condensed matter physics; astrophysics and cosmology. 36 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# PHYS 200 S (if taken with PHYS 1A+1B+1C), PHYS 215 (if taken with PHYS 1B). \* PHYS 2A, 2B or PHYS 1A, 1B, 1C, 1D combined: maximum UC credit, one series.

**Prerequisite:** PHYS 1B with a minimum grade of C and PHYS 1C with a minimum grade of C. MATH 5 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter Grade

- Credit - Degree Applicable
- Grading Option: Letter Grade

## PHYS 2A - Introduction to Physics I

### 4 units

Introduction to the major principles of classical mechanics using pre-calculus mathematics. Includes Newtonian mechanics, energy, gravitation, fluids, thermodynamics, oscillations, and waves. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# PHYS 100 S (if taken with PHYS 2B), PHYS 105. \* *PHYS 2A, 2B or PHYS 1A, 1B, 1C, 1D combined: maximum UC credit, one series.*

**Prerequisite:** MATH 39 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## PHYS 2B - Introduction to Physics II

### 4 units

This algebra-based course is an introduction to the basic principles of electricity, magnetism, and modern physics. Topics include electrostatics, magnetism, circuits, electromagnetic waves, optics, relativity, atomic physics, and nuclear physics. 54 hours lecture, 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A, 5C; C-ID# PHYS 100 S (if taken with PHYS 2A), PHYS 110. \* *PHYS 2A, 2B or PHYS 1A, 1B, 1C, 1D combined: maximum UC credit, one series.*

**Prerequisite:** PHYS 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## PHYS 10 - Descriptive Physics

### 3 units

Motion, gravitation, heat, light, sound, electricity, magnetism, atoms, and nuclei. Present-day scientific problems and developments such as alternative energy sources, solar energy, nuclear power, lasers, relativity and black holes. Designed for non-majors in physical science. 54 hours lecture. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5A. \* *No UC credit for PHYS 10 or 10L if taken after PHYS 1A or 2A.*

**Prerequisite:** Intermediate Algebra or a higher level of mathematics.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## PHYS 10L - Descriptive Physics Laboratory

### 1 units

Introduction to laboratory principles and techniques with emphasis on the basic concepts of physics such as mechanics, thermodynamics, energy, electricity, magnetism, and optics. 54 hours laboratory. ADGE: 5; Transfer: CSU, UC\*; Cal-GETC: 5C. \* *No UC credit for PHYS 10 or 10L if taken after PHYS 1A or 2A.*

**Prerequisite:** Intermediate Algebra or a higher level of mathematics. PHYS 10 with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter Grade

## PHYS 29 - Independent Study, Physics

### 0.5 - 2 units

For course information, see "Independent Study". 27 - 108 hours laboratory. Transfer: CSU.



# POLITICAL SCIENCE

## POLITICAL SCIENCE

Political Science students study public issues of the day, as well as the timeless issues of government, public policy, and the political process as preparation for a wide variety of careers. At Las Positas College, courses cover the full spectrum of the political science discipline: American Government, California State and Local Government, Comparative Government, Political Theory, Gender, Sexuality, & Politics and International Relations. The academically rigorous program provides opportunities for learning about the political process, fulfilling general education requirements, as well as preparation for transfer, fulfilling the typical lower-division requirements at a four-year institution. The course curriculum is designed for building critical thinking and analytical skills necessary for a variety of careers but also offers avenues for students to actively participate in the political process.

## Programs of Study

### Degrees:

- [AA-T - Political Science](#)

## POLITICAL SCIENCE ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

## About the Program

The Las Positas College Political Science program offers courses that lead to an Associate in Arts in Political Science for Transfer Degree. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution.

## Program Outcomes

Upon completion of this program, students are able to:

- Analyze and assess various types of sources in the discipline.
- Demonstrate an understanding of socioeconomic and/or political power disparities existing along the lines of identities such as race, class, gender, sexuality, legal status, and religion.
- Demonstrate understanding and application of theories and concepts in political science to contemporary political phenomenon.
- Research, synthesize, and argue a political thesis.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: Select Three (9 Units)

Prefix #	Title	Units
POLS C1000	American Government and Politics	3
POLI 20	Comparative Government	3

POLI 25	Introduction to Political Theory	3
POLI 30	International Relations	3

### List A: Select Two (6-7 Units)

Prefix #	Title	Units
POLI 12	Introduction to California State and Local Government	3
STAT C1000	Introduction to Statistics	4

### List B: Select One (3-4 Units)

Prefix #	Title	Units
		3 - 4
GS 1	Introduction to Global Studies	3
	or	
SOC 5	Introduction to Global Studies	3
HIST 7	US History Through Reconstruction	3
HIST 8	US History Post-Reconstruction	3

### Total Units for the Major: 18-19

### Additional General Education and Elective Units: 41-42

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## POLITICAL SCIENCE COURSES

### POLS C1000 - American Government and Politics

Formerly POLI 7

#### 3 units

This course is an introduction to government and politics in the United States and California. Students examine the constitutions, structure, and operation of governing institutions, civil liberties and civil rights, political behaviors, political issues, and public policy using political science theory and methodology. 54 hours lecture. ADGE: 4, 9. Transfer: CSU, UC; CSU AI: US2, US3; Cal-GETC: 4; C-ID# POLS 110.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### POLI 12 - Introduction to California State and Local Government

#### 3 units

Organization and operation of California government and politics at the state, county and municipal level; emphasis on current issues and the influences of historical, geographical, political, economic and social factors on public policy. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass



## **POLI 20 - Comparative Government**

### **3 units**

Contemporary forms of government, institutions and political problems of selected national governments. 54 hours lecture. ADGE: 4. Transfer: CSU, UC; Cal-GETC: 4; C-ID# POLS 130.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **POLI 25 - Introduction to Political Theory**

### **3 units**

Various theoretical approaches to politics including selected aspects of political thought from ancient times to the present with application of current political thought. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# POLS 120.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **POLI 29 - Independent Study, Political Science**

### **0.5 - 2 units**

For course information, see "Independent Study". 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **POLI 30 - International Relations**

### **3 units**

Introduction to international relations, politics, theories and institutions with an emphasis on contemporary practices. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# POLS 140.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# PSYCHOLOGY

## PSYCHOLOGY

Psychology is the science of behavior and mental experiences. Psychology includes a variety of subfields including biological, developmental, clinical, counseling, school, and experimental psychology.

### Programs of Study

#### Degrees:

AA-T – Psychology

#### Career Opportunities

The Las Positas Psychology program offers an AA-T degree that provides students with a basic understanding of behavior and motivation that is valuable in many careers in business, government, and education. To become a psychologist, however requires a graduate degree.

## PSYCHOLOGY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in Psychology for Transfer is to assist students in transferring into the California State University System. Students completing the AA-T degree receive a guarantee of admission with junior status into the California State University System. The CSU system is required to grant priority admission for a student with this associate degree to a CSU campus and to a program or major that is similar to their community college major or area of emphasis, as determined by the CSU campus to which the student is admitted. In addition, a student shall receive priority over all other community college transfer students, excluding community college students who have entered into a transfer agreement between a community college and the California State University. Students who complete the program will have a basic understanding of psychological theory, skills and methods relevant to conducting rigorous psychological research, and critical knowledge of various substantive topics of psychology.

### Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate effective written and oral communication for different purposes and audiences.
- apply psychological content for personal, professional, and lifelong learning goals.
- Apply ethical standards to evaluate psychological science and practice in a diverse community at the local, national, and global levels.
- Describe key concepts, principles, and themes in psychology and apply empirical findings.
- Use scientific thinking and information literacy to interpret, design, and conduct psychological research.

### Learning and Career Pathway Maps

[View Program Pathway Maps](#)

*\*This pathway has a transfer map to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer map.*

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (11 Units)

Prefix	#	Title	Units
PSYC	25	Research Methods	4
PSYC	C1000	Introduction to Psychology	3
STAT	C1000	Introduction to Statistics	4

#### List A: Select One (3-4 Units)

Prefix	#	Title	Units
BIO	10	Introduction to the Science of Biology	4
BIO	30	Introduction to College Biology	4
PSYC	4	Brain, Mind, and Behavior	3

#### List B: Select One (3-4 Units)

Prefix	#	Title	Units
<b>Any List A course not already used.</b>			
PSYC	3	Introduction to Social Psychology	3
PSYC	12	Life-Span Psychology	3

#### List C: Select One (3-5 Units)

Prefix	#	Title	Units
<b>Any List A or B course not already used.</b>			
ANTR	1	Biological Anthropology	3
ANTR	3	Cultural Anthropology	3
ETHS	5	Psychology of Race and Identity	3
MATH	1	Calculus I	5
PSYC	6	Abnormal Psychology	3
PSYC	10	Psychology of Human Sexuality	3
PSYC	13	Psychology of Women	3
PSYC	15	Abnormal Child Psychology	3
PSYC	17	The Psychology of Sleep and Dreams	3
PSYC	21	Psychology of Race and Identity	3
SOC	1	Principles of Sociology	3

#### Total Units for the Major: 20-24

#### Additional General Education and Elective Units: 36-40

#### Total Units: 60

*See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## PSYCHOLOGY COURSES

### PSYC C1000 - Introduction to Psychology

Formerly PSYC 1

3 units

This course is an introduction to psychology, which is the study of the mind and behavior. Students focus on theories and concepts of biological, cognitive, developmental, environmental, social, and cultural influences; their applications; and their research foundations. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# PSY 110.

**Recommended Course Preparation:** Eligibility for college-level writing (C-ID ENGL 100) and reading (a course with an existing skill of ability to read a college level text).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 3 - Introduction to Social Psychology

### 3 units

This course will introduce theories and concepts that explain individual behavior in social settings. The topics include research methods, social perception, social cognition, beliefs, prejudice/discrimination, interpersonal relationships, aggression, and group behavior. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# PSY 170.

**Recommended Course Preparation:** PSYC C1000 with a minimum grade of C, Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 4 - Brain, Mind, and Behavior

### 3 units

Introduction to the field of biopsychology. The biopsychology of cognitive, perceptual, emotional, developmental, and social processes. Includes the biopsychology of personality, gender, emotions, learning, learning disabilities, drugs, neurological and developmental disorders, and mental health. Examination of information and theory for practical application. 54 hours lecture. ADGE: 4, 5; Transfer: CSU, UC; Cal-GETC: 4, 5B; C-ID# PSY 150.

**Prerequisite:** PSYC C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 6 - Abnormal Psychology

### 3 units

An introduction to mental health and the major mental health disorders in adults and children; includes anxiety, mood, personality, sexual, and psychotic disorders. The course will include the study of the major psychological, biological, and sociocultural models of mental health disorders and their treatment. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# PSY 120.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 10 - Psychology of Human Sexuality

### 3 units

Physiological and psychosocial aspects of sexual health in our contemporary society. Understanding the interrelationship of attitude and behavior as it relates to sexual well-being and sexual integrity. 54 hours lecture. ADGE: 8; Transfer: CSU, UC; Cal-GETC: 4; C-ID# PSY 130.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 12 - Life-Span Psychology

### 3 units

Introduction to the psychological, physiological, and socio-cultural factors influencing development from conception through death. Emphasis on the process of normal development and its variations. Examination of theoretical models and research for practical application. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# PSY 180.

**Recommended Course Preparation:** Eligibility for college-level composition as determined by college assessment or other appropriate method.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 13 - Psychology of Women

### 3 units

This course examines the diverse experiences of women from a psychological perspective. Students will explore psychological theory and research on gender and issues that affect women, and will gain insight into how psychologists investigate gender-related issues. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

**Recommended Course Preparation:** PSYC C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 15 - Abnormal Child Psychology

### 3 units

An exploration of the emotional, cognitive, developmental, and behavioral problems of childhood and adolescence. Topics include: common stresses and problems of adjustment; the effects of stress, abuse, and traumas on development; intellectual disability, autistic spectrum disorder, and other developmental disabilities; normal and abnormal problems of attention, conduct, mood, anxiety, sleep, eating, sex, learning and speech. Examination of the causes of mental health problems in children and adolescents and approaches to treatment. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 17 - The Psychology of Sleep and Dreams

### 3 units

An introduction to the scientific study of sleep and dreams. Major historic, modern, multicultural views and theories of sleep and dreams; research methods in the study of sleep and dreams; the biological basis of sleep and dreams; biological rhythms; individual differences in biological rhythms and their implication for social policies; the stages and cycles of sleep; sleep requirements and changes across the lifespan; the relationship between sleep and daytime alertness, cognitive, emotional, and behavioral functioning, and physical and mental health; societal implications of sleep deprivation in diverse populations; theories of dream content, function, and meaning; dreaming and creativity; lucid dreaming; sleep disorders and their characteristics and treatments. Examination of information and theories for practical application. 54 hours lecture. ADGE: 4; Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 21 - Psychology of Race and Identity

### 3 units

This course is an introduction to the impact of race and ethnicity on identity in the United States, which focuses on how these influence human behavior and shape one's understanding of the world around them. We will study a variety of topics related to race, ethnicity, social and cultural group developmental norms and the extent of influence these norms may have on an individual's worldview. This course seeks to strengthen diversity awareness and knowledge by engaging in difficult discussions surrounding race and identity. This course will review a broad range of theories and research findings regarding race and ethnicity's influence on

human behavior and cognitive process. Topics covered include stereotypes, prejudice, discrimination, racism, the intersection between race, ethnicity and other forms of oppression, privilege, and identity development. Students may receive credit for ETHS 5 or PSYC 21, but not both. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4, 6.

**Recommended Course Preparation:** PSYC C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 25 - Research Methods

### 4 units

Introduction to the use of the scientific method in the study of human and animal behavior. Coverage of descriptive, experimental, and non-experimental methods commonly used in psychological research. Topics will include ethical principles in research, hypothesis development and testing, observational methods, survey research, the fundamentals of experimental design, basic data analysis, and the presentation of research findings. 54 hours lecture, 54 hours laboratory. ADGE: 4; Transfer: CSU, UC; Cal-GETC 4; C-ID# PSY 200, PSY 205 B.

**Prerequisite:** PSYC C1000 with a minimum grade of C, STAT C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 27 - Introduction to Cognitive Science

### 3 units

An introduction to the interdisciplinary field of cognitive science. Basic issues related to cognition, including perception, memory, language, learning, problem solving, spatial cognition, attention, mental imagery, consciousness, brain damage, development, and artificial intelligence, are considered from the perspectives of psychology, philosophy, computer science, and neuroscience. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PSYC 29 - Independent Study, Psychology

### 0.5 - 2 units

For course information, see "Independent Studies". 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

PSYCHOLOGY-COUNSELING

PSYCHOLOGY-COUNSELING

Psychology-Counseling courses were developed to help educate students About the Departments and resources of Las Positas College. Some courses enable students to explore and develop a personal career and education plan, explore options for transferring to a baccalaureate degree-granting college or university, and improve and enhance study skills and financial literacy for success in college. Other courses are also offered to increase students' knowledge in multiculturalism. Additionally, these courses provide students with a means to learn theoretical knowledge, gain hands-on experience, and explore career opportunities in the field of Health and Human Services.

Programs of Study

Degrees:

- [AA-T – Social Work and Human Services](#)

SOCIAL WORK AND HUMAN SERVICES  
ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

About the Program

The Las Positas College Social Work and Human Services program offers courses that lead to an Associate in Social Work and Human Services for Transfer degree. The major requirements for this degree are designed to ensure that students are well-prepared for transfer and for work in the human services field, providing students with the fundamental understanding of the principles of Social Work and Human Services as well as experience in the application of these principles. Participation in Social Work and Human Services classes develops critical thinking, personal growth, cultural sensitivity, active listening, problem sensitivity, presentation skills, and an understanding of the theories, perspectives, principles, and concepts behind Social Work and Human Services. Students will have guaranteed admission to a California State University (CSU) campus in a similar major upon successful completion of the program requirements. Students should speak with a counselor to determine whether or not this degree is the best option for their transfer goals.

Career Opportunities

Social Work and Human Service graduates may work in a variety of field settings and serve in a variety of capacities. Common entry-level career choices may include: Direct Service Professional; Program Assistant; Social Services Aide; Case Manager; Family Support Specialist; Family Advocate; Patient Advocate; Health Technician; Corrections Worker; Elderly Services Provider; Substance Abuse Worker; Addiction Counselor Assistant; Job Development Worker; Independent Living Specialists; Rehabilitation Aide; WIC Nutrition Assistant; Eligibility Worker; Resource and Referral Specialist; Respite Worker; Outreach Worker. Students completing baccalaureate degrees can find employment in more advanced Social Work, Human Service, Counseling or related occupations, and those completing graduate degrees will be qualified to pursue licensure as a Clinical Social Worker or Marriage and Family Therapist.

Program Outcomes

Upon completion of this program, students are able to:

- Critically analyze societal factors that create and contribute to social service needs.
- Demonstrate a foundational understanding of social work and human services outlining the evolution of social welfare and human services in the U.S.
- Demonstrate an understanding of cultural sensitivity and systems of oppression/ privilege as a foundation to success in the fields of social work and human services.
- Demonstrate knowledge and understanding of theoretical perspectives, legal and ethical principles and social issues related to social work and human services fields.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C " (or "P") or better in all courses required for the major or area of emphasis.

Required Core: (22-23 Units)

Prefix	#	Title	Units
BIO	20	Contemporary Human Biology	3
		or	
BIO	30	Introduction to College Biology	4
		or	
BIO	50	Anatomy and Physiology	4
ECON	1	Principles of Microeconomics	3
		or	
ECON	2	Principles of Macroeconomics	3
PCN	5	Introduction to Social Work and Human Services	3
PCN	50	Social Work and Human Services Seminar	1
PCN	50L	Social Work and Human Services Fieldwork	2
PSYC	C1000	Introduction to Psychology	3
SOC	1	Principles of Sociology	3
STAT	C1000	Introduction to Statistics	4

List A: Select Two (6 Units)

Prefix	#	Title	Units
AJ	50	Introduction to Administration of Justice	3
ANTR	3	Cultural Anthropology	3
CMST	11	Intercultural Communication	3
ECE	56	Child Growth and Development	3
ECE	62	Child, Family and Community	3
PCN	13	Multicultural Issues in Contemporary America	3
PCN	35	Drugs, Health, and Society	3
PSYC	6	Abnormal Psychology	3
PSYC	12	Life-Span Psychology	3
SOC	3	Introduction to Race and Ethnicity	3
		or	
ETHS	6	Introduction to Race and Ethnicity	3
SOC	6	Social Problems	3

**Total Units in the Major: 28-29****Additional General Education and Elective Units: 31-32****Total Units: 60**

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

**PSYCHOLOGY-COUNSELING COURSES****PCN 3 - Theories And Concepts Of Counseling: An Introduction****3 units**

This is an introductory course to the theories and concepts, as well as the historical foundations of counseling with an emphasis on fundamental principles of the therapeutic process. There will be a major focus on multicultural principles and major diagnostic categories, problems, and solutions relating to recovery in counseling. Ethics in counseling, as well as legal implications will also be introduced and examined. 54 hours lecture. ADGE: 4; Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 5 - Introduction to Social Work and Human Services****3 units**

An introductory overview of social welfare and societal institutions in the U.S. that structure the provision of social services. This course takes a historical perspective on the development of U.S. social work and human services through a social justice lens. Special attention is given to the evolution of social welfare programs and institutions, contemporary social problems, current service delivery systems, policies, procedures, and the essential tasks of culturally responsive social workers in those settings. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; C-ID# SWHS 110.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 10 - Career and Educational Planning****2 units**

Exploration of the concept of career, educational and life planning focusing on personal career development through self-assessment. Emphasis on clarification of individual interests, values, needs, abilities and decision making styles; investigation of occupational opportunities in the world of work, and introduction to job search strategies, resume writing and interview skills. Designed for those undecided or uncertain about their career and educational plans. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 13 - Multicultural Issues in Contemporary America****3 units**

Exploration of issues relating to the multicultural community in which we live today. Interpersonal relations and communication. Focus on improving individuals understanding of other cultures and how those cultures impact the American lifestyle. Includes exploration of myths and misunderstandings. Discussion of four specific cultures or sub-cultures from the following groups: 1) African-American, 2) Asian-American, 3) Hispanic-

American, 4) Native-American, 5) Middle Eastern-American, 6) European-American, 7) Gay/Lesbian American, 8) Disabled American. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 15 - College Study Skills****2 units**

A review of study skill techniques for success in college. Topics include college culture and resources, time management, personal learning style, organization, note-taking and test-preparation strategies. Includes practice and evaluation of study skill techniques. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 18 - University Transfer Planning****1 units**

Introduction to the resources and planning process needed to ease transition from community college to a four-year college or university. Development of a transfer action plan. Preparation for major and general education requirements. Application cycles and important deadlines. Recommended for those transferring to four-year colleges or universities. 18 hours lecture. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 30 - Student Success and the College Experience****3 units**

This course explores concepts, knowledge, and skills relevant to college success. Students will engage in critical analysis on a variety of topics, including motivation, decision making, interpersonal communication, multicultural awareness, and learning theory. Problem solving strategies will be applied to areas including goal setting, career development, wellness, and accessing campus resources. 54 hours lecture. Transfer: CSU, UC\*. \* KIN 16 and PCN 30 combined: maximum UC credit, 3 units.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 35 - Drugs, Health, and Society****3 units**

This course provides an overview of the epidemiology and toxicology of substance abuse and its relevance to personal and public health. Students will be introduced to the concept of substance abuse and dependence, the definition of licit and illicit drugs, and the pharmacologic, neurologic and physiologic effects of selected substances on the human brain. Political, social and economic factors involved in the supply and demand for drugs will be discussed. Epidemiologic data on the prevalence, incidence, and trends of smoking, alcohol, prescription and other drug dependencies in the U.S. will be covered, as well as risk factors associated with the use and abuse of these substances. Current options for recovery and a survey of local resources will be reviewed. 54 hours lecture. Transfer: CSU, UC; C-ID# PHS 103.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

**PCN 50 - Social Work and Human Services Seminar****1 units**

This course provides the student who is participating in a supervised field experience in a community organization, agency, or institution with a weekly

class meeting that provides the academic element to the experiential course offering. The application of concepts gained in the prerequisite or corequisite course to the field experience will be emphasized. This course is designed to provide the student with an opportunity to develop skills that would facilitate gaining employment in the human services field. 18 hours lecture. Transfer: CSU.

**Prerequisite:** PCN 5 with a minimum grade of C, or PSYC C1000 with a minimum grade of C, or SOC 1 with a minimum grade of C.

**Corequisite:** PCN 50L.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## PCN 50L - Social Work and Human Services Fieldwork

### 2 units

This course offers the student a supervised field experience in a community organization, agency, or institution, allowing the student to apply knowledge and learn new skills outside of the classroom environment. This course is designed to provide the student with an opportunity to observe, practice, and develop skills that would facilitate gaining employment in the social work and human services field. Students will participate in 108 hours of fieldwork per term, including both in- and out-of-class hours. 108 hours work experience. Transfer: CSU.

**Prerequisite:** PCN 5 with a minimum grade of C or PSYC C1000 with a minimum grade of C or SOC 1 with a minimum grade of C.

**Corequisite:** PCN 50.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass



# RADIATION SAFETY

## RADIATION SAFETY

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The Radiation Safety sequence is a modularized series of courses designed to provide basic radiation safety instruction. Knowledge gained from taking the sequence of classes includes identification of the sources of radiation and radioactive materials, the nature of ionization radiation, biological effects, risk assessment, protection strategies, environmental impacts, and waste handling.

### Career Opportunities

The Radiation Safety sequence of classes could be taken by students seeking, with further study, careers in radiology, radiation safety, occupational safety and health, industrial hygiene, certified safety professional, emergency response, and hazardous materials control.

## RADIATION SAFETY COURSES

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### RADS 40A - Radiation Safety

#### 2 units

A course designed to provide basic radiation safety instruction. Includes identification of the sources of radiation and radioactive materials, the nature of ionization radiation, biological effects, and risk assessment. 36 hours lecture. Transfer: CSU.

**Recommended Course Preparation:** MATH 110 with a minimum grade of C or MATH 110B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### RADS 40B - Emergency Response and Monitoring

#### 1 units

A course designed to provide overview and understanding of radiological emergencies and instrumentation. Builds upon principles, concepts, and terminology from 40A, and introduces practical use of radiological survey equipment. 18 hours lecture. Transfer: CSU.

**Prerequisite:** RADS 40A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### RADS 40C - Safety Controls and Regulation

#### 1 units

A course designed to provide further understanding of radiological controls, regulations, environmental impacts, and waste management. 18 hours lecture. Transfer: CSU.

**Prerequisite:** RADS 40A with a minimum grade of C or instructor approval.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# RELIGIOUS STUDIES

## RELIGIOUS STUDIES

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Religious Studies is a discipline that is inherently interdisciplinary and intercultural. The Religious Studies courses provide students with an opportunity to explore the distinctive institutions, beliefs, rituals, myths, sacred writings, and ethics of many of our world's diverse religions, cultures and civilizations. The Religious Studies course offerings include an introductory survey course that allows students to explore the wide range of beliefs, spiritual practices and sacred writings of our world's religions. Additionally, students can take courses in The Bible, Islam and Women's Spirituality as part of the Religious studies curriculum. The courses offered in Religious Studies invite students to develop a deeper appreciation of the ways in which humanity has understood the sacred, our world and our place within it. Religious studies courses can be taken in any order and satisfy the same GE requirements.

## RELIGIOUS STUDIES COURSES

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### RELS 1 - Religions of the World

#### 3 units

This course is an introduction to select religious traditions and cultures through exploring the history and beliefs of different religions. This course will also examine classic sacred texts and a variety of sacred practices. Religions studied include Shamanistic/Indigenous Religions, Hinduism, Buddhism, Jainism, Sikhism, Taoism, Confucianism, Judaism, Christianity, and Islam. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### RELS 3 - Introduction to Women's Spirituality

#### 3 units

An interdisciplinary and cross-cultural examination of women's spirituality with particular reference to women's contributions and influence in redefining feminine aspects of the divine. Examines the use of feminine experience as a primary construct for understanding the connection between women's spirituality and the sacred. This course will also explore how issues of gender, culture, and identity influence women's religious experiences. Explores religious texts, rituals, music, poetry and film. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# SOCIOLOGY

## SOCIOLOGY

Sociology is the study of social life, social change, and the social causes and consequences of human behavior. Courses in Sociology are designed to prepare students for further study in Sociology leading to the BA, MA, MSW, and/or PhD degrees.

### Programs of Study

#### Degrees:

- [AA-T – Sociology](#)

#### Career Opportunities

Sociologists with graduate degrees may teach at the high school, college, or graduate levels. They may also become Research Sociologists in both the public and private sectors and work in areas of public policy, the law, and international studies. Applied Sociologists may work with social service agencies and community programs on behalf of others—often underrepresented or neglected groups.

## SOCIOLOGY ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Associate in Arts in Sociology for Transfer program prepares students for a seamless transfer a CSU for continued study in sociology and other various fields of social science. Students who complete the program will have a basic understanding of sociological theory, skills and methods relevant to conducting rigorous sociological research, and critical knowledge of various substantive topics of sociology such as race, gender, class, sexuality, family, culture, globalization, and social problems.

### Career Opportunities

Sociologists with graduate degrees may teach at the high school, college, or graduate levels. They may also become Research Sociologists in both the public and private sectors and work in areas of public policy, the law, and international studies. Applied Sociologists may work with social service agencies and community programs on behalf of others - often underrepresented or neglected groups.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and describe the major concepts, theoretical perspectives, empirical findings, and historical trends in sociology.
- Demonstrate critical thinking and analytic skills in the application of social theory to solve problems that arise in institutional and societal contexts.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

*\*This pathway has a transfer map to CSU East Bay. Click the dropdown menu for "Pathway" to view the transfer map.*

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The California General Education Transfer Curriculum (Cal-GETC).
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (10 Units)

Prefix	#	Title	Units
SOC	1	Principles of Sociology	3
SOC	6	Social Problems	3
STAT	C1000	Statistics and Probability	4

#### List A: Select Two (6-7 Units)

Prefix	#	Title	Units
PSYC	3	Introduction to Social Psychology	3
SOC	3	Introduction to Race and Ethnicity	3
		or	
ETHS	6	Introduction to Race and Ethnicity	3
SOC	4	Marriage and Family Relations	3
SOC	7	Sociology of Sexuality	3
SOC	11	Sociology of Gender	3
SOC	13	Research Methods	4

#### List B: Select One (3-4 Units)

Prefix	#	Title	Units
			3-4
ANTR	3	Cultural Anthropology	3
GS	1	Introduction to Global Studies	3
PSYC	C1000	Introduction to Psychology	3
SOC	5	Introduction to Global Studies	3
SOC	12	Popular Culture	3

#### Total Units in the Major: 19-20

#### Additional General Education and Elective Units: 40-41

#### Total Units: 60

*See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.*

## SOCIOLOGY COURSES

### SOC 1 - Principles of Sociology

#### 3 units

The sociological perspective: scientific study of human interaction and society as a whole with emphasis on impact of groups on social behavior; systematic examination of culture and social organization, and methodology. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SOCI 110.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## SOC 3 - Introduction to Race and Ethnicity

### 3 units

Racial and ethnic relations in the United States. Examines the cultural, political, and economic practices and institutions that support or challenge racism, racial and ethnic inequalities, as well as patterns of interaction between various racial and ethnic groups. Students who have completed, or are enrolled in, ETHS 6 may not receive credit. 54 hours lecture. ADGE: 4, 6; Transfer: CSU, UC; Cal-GETC: 4, 6; C-ID# SOCI 150.

**Recommended Course Preparation:** SOC 1 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## SOC 4 - Marriage and Family Relations

### 3 units

Sociological perspective of the family including mate selection, marital roles, marital adjustment, sexual adjustment, reproduction, child rearing, marital dissolution, and problems associated with the family in modern industrial society. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SOCI 130.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## SOC 5 - Introduction to Global Studies

### 3 units

This course looks at the economic and political forces that have led to rapid changes in global interaction and culture over the past century, with special emphasis on the last twenty years. It explores the issues of nationalism, global citizenry, state violence, terrorism, the global economy, migration, the threatened environment, technology, and the role of multinational media industries on culture. Students who have completed, or are enrolled in, GS 1 may not receive credit. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## SOC 6 - Social Problems

### 3 units

An identification and analysis of contemporary social problems including (1) the role of power and ideology in the definition of social problems, (2) their causes and consequences, (3) evaluations of proposed solutions, and (4) methods of intervention. Topics will vary. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SOCI 115.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## SOC 7 - Sociology of Sexuality

### 3 units

This course looks at the social forces that influence, and are influenced by our construction of sexuality. Topics covered include: the social construction of the erotic, the creation of sexual identities, gender and sexuality, religion and sexuality, sexual commerce, and global issues such as birth control and STDs. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## SOC 11 - Sociology of Gender

### 3 units

This course examines the social construction of masculinity and femininity historically and cross-culturally. It analyzes the impact of economic and political change on gender expectations and practices. This class focus

includes both macro-analysis of how institutions shape gender and microanalyses of how individuals "do" or practice gender. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SOCI 140.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## SOC 12 - Popular Culture

### 3 units

The course explores the historical, theoretical, political, economic, and global factors that influence the construction and consumption of popular culture from a sociological perspective. The course investigates representations of intersectional social identities involving race, class, gender, sexual orientation, and disability in popular culture through the critical analysis of film, television, music, print and digital media. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## SOC 13 - Research Methods

### 4 units

This course orients students to the methods of data collection and analysis used by sociologists. Instruction includes an overview of sociological theory, instruction on experimental methods, surveys, interviews, field research, participant observation, demographic methods, and comparative historical approaches. 54 hours lecture, 54 hours laboratory. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SOCI 120.

**Prerequisite:** SOC 1 with a minimum grade of C.

**Recommended Course Preparation:** STAT C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## SOC 29 - Independent Study, Sociology

### 0.5 - 2 units

Supervised study in the area of Sociology. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## SPANISH

### SPANISH

The Foreign Language program offers primarily first- and second-year transfer-level courses in American Sign Language, Spanish, French, and Italian. Some courses are scheduled on a rotating basis. The transfer-level courses are designed to prepare students to continue with their language studies in upper-division courses after leaving Las Positas College. In addition, there is an emphasis on learning about the culture of the people who speak the individual languages.

### Programs of Study

#### Degrees:

- [AA-T – Spanish](#)

#### Certificates of Achievement:

- [Spanish](#)

### SPANISH ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

#### About the Program

The Las Positas College Spanish program offers courses that lead to an Associate in Arts in Spanish for Transfer Degree. The major requirements for the Associate in Arts in Spanish for Transfer Degree align with the Intersegmental Transfer Model Curriculum (TMC) for Spanish. Students will have guaranteed admission to a California State University (CSU) campus upon successful completion of the program requirements. Students should consult with a counselor to determine whether this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution.

#### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and interpret Spanish texts according to their cultural, literary and/or linguistic content.
- Demonstrate oral competence in the Spanish Language by using correct grammar, vocabulary, and appropriate register.
- Demonstrate written competence in the Spanish language by using correct grammar, vocabulary, and appropriate register.
- Have a clear understanding of the cultures of the Spanish speaking world.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

#### Required Core: (21-23 Units)

Prefix #	Title	Units
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SPAN 1A	Beginning Spanish	5
SPAN 1B	Elementary Spanish	5
SPAN 2A	Intermediate Spanish I	4
	or	
SPAN 21	Spanish for Spanish Speakers I	5
SPAN 2B	Intermediate Spanish II	4
	or	
SPAN 22	Spanish for Spanish Speakers II	5
SPAN 23	Introduction to Hispanic Literature	3

#### Total Units for the Major: 21-23

#### Additional General Education and Elective Units: 37-39

#### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

### SPANISH CERTIFICATE OF ACHIEVEMENT (CA)

#### About the Program

The Certificate of Achievement in Spanish is designed to for students who wish to gain a command of the Spanish language and understand the complex interdependence of the language and cultures of the Spanish-speaking world. This certificate is applicable to students who are planning to pursue a Spanish major or minor at a four year college or university. This certificate is also appropriate for students who are currently employed or seeking employment in an area involving the use of Spanish. Students who successfully complete this certificate will be able to use the target language to communicate with Spanish speaking colleagues or customers. Students could include the Certificate on their resume and in a portfolio, indicating a conversational level of Spanish language proficiency.

#### Program Outcomes

Upon completion of this program, students are able to:

- Analyze and interpret Spanish texts according to their cultural, literary and/or linguistic content.
- Demonstrate oral competence in the Spanish Language by using correct grammar, vocabulary, and appropriate register.
- Demonstrate written competence in the Spanish language by using correct grammar, vocabulary, and appropriate register.
- Have a clear understanding of the cultures of the Spanish-speaking world.

#### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (21-23 Units)

Prefix #	Title	Units
SPAN 1A	Beginning Spanish	5
SPAN 1B	Elementary Spanish	5
SPAN 2A	Intermediate Spanish I	4
	or	
SPAN 21	Spanish for Spanish Speakers I	5
SPAN 2B	Intermediate Spanish II	4
	or	

SPAN 22	Spanish for Spanish Speakers II	5
SPAN 23	Introduction to Hispanic Literature	3

**Total Units: 21-23**

## SPANISH COURSES

### SPAN 1A - Beginning Spanish

#### 5 units

This introductory level course offers a balanced approach to language and culture. It will enable students to begin speaking, reading and writing elementary level Spanish as well as understanding the spoken language as they explore the culture and countries of the Spanish-speaking world. Students are introduced to concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. 90 hours lecture. Transfer: CSU, UC; C-ID# SPAN 100.

**Recommended Course Preparation:** ENG C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### SPAN 1B - Elementary Spanish

#### 5 units

This is the second semester of the introductory level course. It continues to offer a balanced approach to language and culture. It enables students to continue learning to speak, read and write elementary level Spanish as well as to understand the spoken language as they explore the culture and countries of the Spanish-speaking world. Students continue to review and improve upon concepts of grammar, vocabulary and verb tenses in a variety of auditory, visual and written contexts. The course will continue to examine the culture of the Spanish-speaking world. 90 hours lecture. Transfer: CSU, UC; C-ID# SPAN 110.

**Prerequisite:** SPAN 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### SPAN 2A - Intermediate Spanish I

#### 4 units

This course covers a review of grammar, reading of contemporary literature, practice in conversation and composition, and discussion of cultural topics. 72 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# SPAN 200.

**Prerequisite:** SPAN 1B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### SPAN 2B - Intermediate Spanish II

#### 4 units

A course covering the reading of contemporary works, advanced review of grammar emphasis on speaking and composition, and further discussion of cultural topics. 72 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# SPAN 210.

**Prerequisite:** SPAN 2A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### SPAN 21 - Spanish for Spanish Speakers I

#### 5 units

This course is designed for bilingual students whose heritage language is Spanish and for linguistically qualified students. Culture, language

structures, basic fundamentals of grammar and composition, and oral and written communication are included in this course. The course provides students with instruction that builds upon their existing reading, writing, speaking and listening skills, and their cultural heritage and knowledge. The course increases awareness of linguistic registers and introduces a broad range of vocabulary. The course will allow students to discuss topics beyond their familiar routine and enhance their knowledge of Hispanic cultures as manifested in Spanish speaking countries and in the United States. This course is conducted entirely in Spanish. 90 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# SPAN 220.

**Prerequisite:** Spanish heritage speaker proficiency or the equivalent intermediate level as assessed.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### SPAN 22 - Spanish for Spanish Speakers II

#### 5 units

This course is designed for bilingual students whose heritage language is Spanish and for linguistically qualified students who wish to continue to improve their development of writing and reading skills in Spanish through literary analysis. It continues to provide students with instruction that builds upon the students' existing reading, writing, speaking and listening skills, and cultural knowledge. The course will continue to help students increase awareness of linguistic registers, discuss topics beyond the students' familiar routine and expand upon appreciation for Hispanic cultures as manifested in Spanish speaking countries and in the United States. This course is conducted entirely in Spanish: oral fluency in Spanish is strongly recommended. 90 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3B; C-ID# SPAN 230.

**Prerequisite:** SPAN 21 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### SPAN 23 - Introduction to Hispanic Literature

#### 3 units

This course is designed for Spanish speakers and for linguistically qualified students who wish to improve their skills to a high-advanced level of reading, writing and literary analysis. The emphasis is on critical thinking and logical and effective support of ideas. Literary discussions will be an important component of the class, but writing composition will also be included, as well as exposure to international Hispanic culture. This course is conducted entirely in Spanish. 54 hours lecture. ADGE: 1B, 3; Transfer: CSU, UC; Cal-GETC: 3B.

**Prerequisite:** Spanish heritage speaker proficiency or the equivalent intermediate level as assessed.

**Recommended Course Preparation:** SPAN 22 with a minimum grade of C or successful completion of AP Spanish in high school.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# THEATER ARTS

## THEATER ARTS

The Theater Arts major is designed to provide knowledge, training, and practical experience in a variety of areas which can be used in continuing participation and appreciation of theater and film throughout life. The Theater program at Las Positas is a unique blend of hands-on learning, personal creative exploration, and history and culture; theater is a wonderful way to continue to grow as a student and as an artist. Classes cover such topics as theater history, musical theater, acting, theater for young audiences, and directing, as well as stage and production management, lighting, scenery, and costume design. Our student-centered coursework and productions offer many different opportunities for students to become involved in the program and college in a meaningful, academic, and career-centered way. The Las Positas Theater program presents 4 productions annually, as well as many other performing and technical opportunities for our theater majors. We house our program in a beautiful state of the art performance facility with three theaters (a 450-seat proscenium, a black box, and an outdoor amphitheater), a costume shop, scene shop, and rehearsal studio.

## Programs of Study

### Degrees:

- [AA-T – Theater Arts](#)
- [AA – Theater Arts](#)

### Certificates of Achievement:

- [Acting](#)
- [Actors Conservatory](#)
- [Musical Theater](#)
- [Technical Theater](#)

### Career Opportunities

Career Opportunities for Theater majors (some with further study) may include: actor, director, playwright, dramaturg, literary manager, casting director, production manager, producer, artistic director, political advocate for the arts, teacher, lighting designer, lighting operator, scenic painter, stage/set designer, stage manager, sound operator, costume designer, or stage hand. While there are a multitude of career opportunities in the arts, Theater majors also develop highly valuable skills sets that are advantageous to any profession.

## THEATER ARTS ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

### About the Program

The Theater Arts Associate in Arts for Transfer major is designed to provide knowledge, training, and practical experience in all aspects of theater arts. The curriculum provides the essential lower-division courses necessary for transfer to similar programs at four-year institutions, as well as assisting students towards employment in professional, academic and community theater. Upon completion, students can expect to be able to: apply the learned techniques of acting or technical theater in a public performance of various genres of theater, or other types of personal creative work; understand how to develop and maintain a positive contribution the field of theater in academics, performance, or technical theater; and possess the skills necessary for textual interpretation for academic discourse, design, and/or performance studies.

### Career Opportunities

There are many careers available for an individual with a theater background: actor, director, playwright, dramaturgy, designer, producer, theater manager, publicist, or agent. All of these career paths are available for students in both theater and film, making a theater degree an ideal education for creative students in California.

### Program Outcomes

Upon completion of this program, students are able to:

- Analyze the artistic elements in productions, looking at design, acting, and directorial choice.
- Apply the learned techniques of acting or technical theater in a public performance of various genres of theater, or other types of personal creative work.
- Possess the skills necessary for textual interpretation for academic discourse, design, and/or performance studies.
- Understand how to develop and maintain a positive contribution the field of theater in academics, performance, or technical theater.
- Understand the historical and cultural significance of theater through completion of projects in the technical theater courses and theater history class.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C" (or "P") or better in all courses required for the major or area of emphasis.

### Required Core: (9 Units)

Prefix	#	Title	Units
THEA	1A	Theory/Practice of Acting I	3
THEA	10	Introduction to Dramatic Arts	3
THEA	47A	Performance in Production: Introduction to Live Performance	3
		or	
THEA	48A	Technical Theater in Production - Beginning	3

### List A: Select Three (9 Units)

Prefix	#	Title	Units
THEA	1B	Theory/Practice of Acting II	3
THEA	47A	Performance in Production: Introduction to Live Performance	3
THEA	48A	Technical Theater in Production - Beginning	3
THEA	50	Stagecraft	3
THEA	50L	Introduction to Stage Lighting	3
THEA	51	Introduction to Costume Design	3
THEA	52	Introduction to Design	3
THEA	53	Script Analysis	3

### Total Units for the Major: 18

### Additional General Education and Elective Units: 42

### Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional



course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

THEATER ARTS ASSOCIATE OF ARTS (AA)

About the Program

The Associate of Arts in Theater Arts is designed to provide knowledge, training, and practical experience in all aspects of theater arts. The curriculum provides the essential lower-division courses necessary for transfer to some similar programs at four-year institutions, as well as assisting students towards employment in professional, academic and community theater.

Career Opportunities

Career Opportunities for Theater majors may include: actor, director, playwright, dramaturg, literary manager, casting director, production manager, producer, artistic director, political advocate for the arts, teacher, lighting designer, lighting operator, scenic painter, stage/set designer, stage manager, sound operator, costume designer, or stage hand. While there are a multitude of career opportunities in the arts, Theater majors also develop highly valuable skills sets that are advantageous to any profession.

Program Outcomes

Upon completion of this program, students are able to:

- Apply the learned techniques of acting or technical theater in a public performance of various genres of theater, or other types of personal creative work.
- Critically analyze the artistic elements in productions, looking at design, acting, directorial choices, as well as personal performance processes.
- Possess the skills necessary for textual interpretation for academic discourse, design, and/or performance studies.
- Understand how to develop and maintain a positive contribution the field of theater in academics, performance, or technical theater.
- Understand the historical and cultural significance of theater through completion of projects in the technical theater courses and theater history class.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (12 Units)

Prefix #	Title	Units
THEA 1A	Theory/Practice of Acting I	3
THEA 10	Introduction to Dramatic Arts	3
THEA 47A	Performance in Production: Introduction to Live Performance	3
	or	
THEA 48A	Technical Theater in Production - Beginning	3
THEA 50	Stagecraft	3

List A: Select Three from One Concentration (9 Units)

Prefix #	Title	Units
Performance Concentration		
THEA 1B	Theory/Practice of Acting II	3
THEA 3A	Beginning Improvisation	3
THEA 5	Theater for Young Audiences	3
THEA 25	Fundamentals of Stage Speech	3
THEA 31A	Drama Workshop - Beginning	3
THEA 39A	Musical Theater Workshop - Beginning	3
THEA 47A	Performance in Production: Introduction to Live Performance	3

Technical Theater Concentration		
THEA 14	Bay Area Theater	3
THEA 48B	Technical Theater in Production - Intermediate	3
THEA 50L	Introduction to Stage Lighting	3
THEA 51	Introduction to Costume Design	3
THEA 52	Introduction to Design	3

List B: Select from Below (4 Units)

Prefix #	Title	Units
CMST 2	Oral Interpretation of Literature	3
CMST 5	Readers Theater	3
DANC 1	Introduction to Dance	1
DANC 2A	Jazz Dance Fundamentals/Beginning	1
DANC 3A	Ballet Fundamentals/Beginning	1
MUS 6	Basic Music Skills	2
MUS 23A	Elementary Voice	1
MUS 44	Concert Choir	1
MUS 45	Chamber Choir	2
MUS 46	Vocal Jazz Ensemble	2
THEA 4	Modern American Theater	3
THEA 11	Stage to Screen	3
THEA 53	Script Analysis	3

Total Units for the Major: 25

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

ACTING CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Acting certificate provides training in the theories and practice of acting for the stage. Students are required to audition for at least two Theater Productions (THEA 47A). The program is designed to provide knowledge and practical experience in performance. This program prepares students to perform in community, amateur, and professional productions of theater.

Career Opportunities

Performer (Actor / Dancer / Singer) Choreographer Director Teaching Artist Corporate Facilitator

Program Outcomes

Upon completion of this program, students are able to:

- Develop an understanding of the role of a character within the context of a play and create a unique character portrayal in emotional, physical, and vocal life.
- Examine and perform within major genres of theater from world theatrical history.
- Make complex, creative, and bold acting choices during the rehearsal process as a means of creative exploration.
- Work collaboratively with fellow actors and production staff, demonstrating an understanding of the professional work ethic of an actor.

**Required Core: (12 Units)**

Prefix #	Title	Units
THEA 1A	Theory/Practice of Acting I	3
THEA 1B	Theory/Practice of Acting II	3
THEA 3A	Beginning Improvisation	3
THEA 25	Fundamentals of Stage Speech	3

**List A: Select Two (6 Units)**

Prefix #	Title	Units
THEA 5	Theater for Young Audiences	3
THEA 31A	Drama Workshop - Beginning	3
THEA 39A	Musical Theater Workshop - Beginning	3
THEA 47A	Performance in Production: Introduction to Live Performance	3

**Total Units: 18****ACTORS CONSERVATORY CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Actors Conservatory at Las Positas College seeks to inspire and prepare students for a life as performing artists. The Actors Conservatory foundational belief is that inspired, trained and professional actors will be leaders in the next generation of artists, passionately advocating for theater as a precious art form and viable trade skill. The Conservatory challenges students to find their personal truth, inner strength, and outer artists, enriching their own career path and the communities and stages around them.

**Career Opportunities**

Typical job opportunities include actor or performer in stage, television, or film, and digital media. This program also lines up with many of the foundation courses needed for an Associate for Degree for Transfer (AD-T) in Theater

**Program Outcomes**

Upon completion of this program, students are able to:

- Apply the learned techniques of acting in a public performance of various genres of theater, or other types of personal creative work, synthesizing acting, movement, and vocal skills into a truthful theater performance.
- Integrate an understanding of the history of theater and theatrical text into performance using character construction, physicality and vocal nuance.
- Demonstrate a professional work ethic within a professional framework of collaboration in rehearsal and performance.
- Exhibit a portfolio of academic and performance work through engagement and experiences aimed at a deeper and more profound understanding of the craft of theater and the cultural importance of the art form.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (43 Units)**

Prefix #	Title	Units
MUS 21A	Beginning Piano	1
MUS 23A	Elementary Voice	1

THEA 1	Conservatory Readiness	1
THEA 1A	Theory/Practice of Acting I	3
THEA 1B	Theory/Practice of Acting II	3
THEA 3A	Beginning Improvisation	3
THEA 3B	Intermediate Improvisation	3
THEA 4	Modern American Theater	3
THEA 10	Introduction to Dramatic Arts	3
THEA 25	Fundamentals of Stage Speech	3
THEA 39A	Musical Theater Workshop - Beginning	3
THEA 39B	Musical Theater Workshop - Intermediate	3
THEA 53	Script Analysis	3
THEA 54	Shakespeare Through Performance	3
THEA 55	Movement for the Actor	1
THEA 56	Acting for the Camera	3
THEA 58	Stage Combat	2
THEA 60	Business of Acting	1

**List A: Select Two (6 Units)**

Prefix #	Title	Units
THEA 5	Theater for Young Audiences	3
THEA 31A	Drama Workshop - Beginning	3
THEA 31B	Drama Workshop - Intermediate	3
THEA 47A	Performance in Production: Introduction to Live Performance	3
THEA 47B	Performance in Production: Beginning	3
THEA 47C	Performance in Production: Intermediate	3
THEA 47D	Performance in Production: Advanced	3
THEA 57A	Performance in Production - Introduction to Musical Theater	3
THEA 57B	Performance in Production -Beginning Musical Theater	3
THEA 57C	Performance in Production -Intermediate Musical Theater	3
THEA 57D	Performance in Production -Advanced Musical Theater	3

**List B: Select Four (4-5 Units)**

Prefix #	Title	Units
DANC 1	Introduction to Dance	1
DANC 2A	Jazz Dance Fundamentals/Beginning	1
DANC 3A	Ballet Fundamentals/Beginning	1
DANC 4A	Modern/Contemporary Dance A	1
MUS 23B	Intermediate Voice	1
MUS 44	Concert Choir	1
MUS 45	Chamber Choir	2

**Total Units: 53-54****MUSICAL THEATER CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Musical Theater certificate provides training in the theories and practices of performing in musicals. The program is designed to provide knowledge and practical experience in acting, singing, movement and

dance, preparing students to perform in community, amateur and professional productions of musical theater. Students are required to audition for at least one Musical Theater production (THEA 57).

Career Opportunities

Performer (Actor / Dancer / Singer) Choreographer Director Teaching Artist Corporate Facilitator

Program Outcomes

Upon completion of this program, students are able to:

- Demonstrate a professional work ethic within a professional framework of collaboration in rehearsal and performance.
- Demonstrate knowledge of the basic anatomy and physiology involved in tone production and of the respiratory system and its contribution to singing.
- Examine and perform within major genres of American Musical Theater.
- Practice, perform, and memorize scales, chords, and simple harmonic progressions.
- Synthesize acting, movement, dance, and singing skills into a truthful musical theater performance.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (12 units)

Prefix	#	Title	Units
DANC	1	Introduction to Dance	1
MUS	21A	Beginning Piano	1
MUS	23A	Elementary Voice	1
THEA	1A	Theory/Practice of Acting I	3
THEA	1B	Theory/Practice of Acting II	3
THEA	39A	Musical Theater Workshop - Beginning	3

List A: Select One (3 Units)

Prefix	#	Title	Units
THEA	39B	Musical Theater Workshop - Intermediate	3
THEA	57A	Performance in Production - Introduction to Musical Theater	3

List B: Select One (1-2 Units)

Prefix	#	Title	Units
MUS	23B	Intermediate Voice	1
MUS	44	Concert Choir	1
MUS	45	Chamber Choir	2
MUS	46	Vocal Jazz Ensemble	2

List C: Select One (1 Unit)

Prefix	#	Title	Units
DANC	2A	Jazz Dance Fundamentals/Beginning	1
DANC	2B	Jazz Dance Beginning/Intermediate	1
DANC	3A	Ballet Fundamentals/Beginning	1

Total Units: 17-18

TECHNICAL THEATER CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Las Positas College Technical Theater Certificate is designed to prepare students for entry level occupations as a theater technician in educational, community, and resident theater venues. Technical theater technicians may work on set construction, carpentry, sound systems, lighting design, light board operation, stage lighting, scenery costumes, props, and various degrees of entry level management positions, such as hours management and stage management. This program is designed to prepare individuals who work in technical production areas with a range of skills, enabling them to select, adapt and transfer skills to different work situations throughout their career in technical theater. This program prepares students, through coursework and hands on experience, for work in technical theater. The certificate includes a wide range of topics designed to give students basic skills and knowledge to work behind the scenes in theater and other venues. This certificate can also serve as the first step in completing the Theater Associates Degree for transfer (AD-T) to a four year college or university, where students can complete a degree in a specialized or generalized field of theatrical study. Typical job opportunities include: lighting designer, lighting operator, scenic painter, stage/set designer, stage manager, sound operator, costume designer, or stage hand.

Career Opportunities

Typical job opportunities include: lighting designer, lighting operator, scenic painter, stage/set designer, stage manager, sound operator, costume designer, or stage hand. This program also lines up with many of the foundation courses needed for an Associate for Degree for Transfer (AD-T) in Theater.

Program Outcomes

Upon completion of this program, students are able to:

- Analyze elements of a theatrical design.
- Hang, cable, and focus stage lighting and be able to read lighting plots and related documents.
- Perform as a member of a show running crew in various capacities, such as stagehand, light or sound board operator, or wardrobe assistant.
- Read construction plans and construct common stage scenery such as flats, platform, and stairs.
- Research, plot, and design costumes for use in production.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (15 Units)

Prefix	#	Title	Units
THEA	10	Introduction to Dramatic Arts	3
THEA	48A	Technical Theater in Production - Beginning	3
THEA	48B	Technical Theater in Production - Intermediate	3
THEA	48C	Technical Theater in Production - Advanced	3
THEA	50	Stagecraft	3

List A: Select Four (11-12 Units)

Prefix	#	Title	Units
MUS	35	Introduction to Music Technology	3
THEA	48D	Technical Theater in Production - Capstone	3
THEA	50L	Introduction to Stage Lighting	3
THEA	51	Introduction to Costume Design	3

THEA 52	Introduction to Design	3
WLDT 70	Introduction to Welding	2

**Total Units: 26-27**

## THEATER ARTS COURSES

### THEA 1 - Conservatory Readiness

**1 units**

This course is required for students interested in participating in the Actors Conservatory at Las Positas College. This course prepares students for a rigorous two-year training program in acting, musical theater, and dance. Students are expected to perform monologues, solos, and short dance sequences in this course, as well as participate in mentorship and cohort activities throughout the semester. 18 hours lecture.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

### THEA 1A - Theory/Practice of Acting I

**3 units**

This course prepares a student to apply basic acting theory to performance and develops the skills of interpretation of drama through acting. Special attention is paid to skills for performance: memorization, stage movement, vocal production, and interpretation of text. An introduction to the techniques and theories of acting, explored through improvisation, exercises and scene study. Students should be able to demonstrate the following skills: development of the physical and psychological resources for acting including relaxation, concentration, creativity, believability, and commitment. 54 hours lecture. AGE: 3; Transfer: CSU, UC; C-ID# THTR 151.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 1B - Theory/Practice of Acting II

**3 units**

Continued exploration of the theory and practice of acting, focusing on more complex characterization and character analysis. Introduction to theatrical styles and period acting with emphasis on monologues and scenes. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; C-ID# THTR 152.

**Prerequisite:** THEA 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 3A - Beginning Improvisation

**3 units**

An entry level course designed to introduce to students to concepts of improvisation and creative dramatics. It will encourage students to "think out of the box", promoting creative problem solving within a supportive ensemble. Recommended for non-majors (Early Childhood education, Business, Speech/Communication majors especially encouraged) as well as Theatre: AA students. 54 hours lecture. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### THEA 3B - Intermediate Improvisation

**3 units**

This course will teach students Long-Form Improvisation. The class will concentrate on finding style and improving skills through various in class, supportive, exercises. We will focus on accepting/supporting, creating

honest and strong relationship, and developing complex and engaging circumstances. 54 hours lecture. Transfer: CSU, UC.

**Prerequisite:** THEA 3A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### THEA 3C - Improvisation in Performance

**3 units**

From Saturday Night Live to Flash Mobs - Improvisation is part of our culture. Students will get the opportunity to perform as well as teach improvisation techniques and creative dramatics in a supportive and fun atmosphere. The students will also have opportunities to attend and critique the work various local improvisation troupes. 54 hours lecture. Transfer: CSU, UC.

**Prerequisite:** THEA 3B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### THEA 4 - Modern American Theater

**3 units**

This class examines and celebrates various works of Modern American Theater and the history, representation and contribution of Modern American theater as an instrument for expressing and understanding cultural identity. Focus will be applied to at least three playwrights who identify as African-American, Latin-American, Asian, indigenous people, women, LGBTQ, or belong to a religious minority. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-IGETC: 3A.

**Recommended Course Preparation:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 5 - Theater for Young Audiences

**3 units**

Introduction to the history, theory, and techniques of theater for young audiences. Creation, including possible props, puppets, masks, and costumes, and performance of a theatrical production to be performed for local K-12 students. All enrolled will be a part of the production and will learn aspects of a show for public performance for young audiences. Casting is subject to audition. 54 hours lecture. Transfer: CSU, UC.

**Recommended Course Preparation:** THEA 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### THEA 10 - Introduction to Dramatic Arts

**3 units**

A survey of the elements of Theater and its contribution to cultures and societies throughout history. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A; C-ID# THTR 111.

**Recommended Course Preparation:** Eligibility for ENGL C1000.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 11 - Stage to Screen

**3 units**

Major plays which subsequently have been made into films. Analysis of each playscript augmented by a viewing and analysis of the film adaptation. Major areas of concentration may vary from semester to semester. 54 hours lecture. ADGE: 3; Transfer: CSU, UC; Cal-GETC: 3A.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 25 - Fundamentals of Stage Speech

#### 3 units

Theory and practice of speech improvement for acting with emphasis on development of the voice, articulation, and pronunciation for theater production. 54 hours lecture. Transfer: CSU, UC; CSUGE: C1.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 29A - Independent Study, Theater

#### 0.5 - 2 units

Supervised study in the area of Theatrical performance. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### THEA 29S - Independent Study, Stagecraft

#### 0.5 - 2 units

Supervised study in the area of Stagecraft. Any student interested in registering for an Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### THEA 31A - Drama Workshop - Beginning

#### 3 units

Participation as an actor in experimental workshop plays, original student scripts, and other projects, possibly leading to scheduled performances. Casting subject to in class audition. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 31B - Drama Workshop - Intermediate

#### 3 units

Participation as an experienced actor in one act plays, original student scripts, or other projects, leading to scheduled performances. Casting subject to audition. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 31A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 31C - Drama Workshop - Technical Theater

#### 3 units

Participation as designer or stage crew in one act plays, original student scripts, or other projects developed in collaboration with students in Theater 31A and 31B. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 50 with a minimum grade of C (May be taken concurrently).

**Recommended Course Preparation:** THEA 48A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 31D - Drama Workshop - Directing

#### 3 units

Participation as a director or assistant director of one act plays, original student scripts, or other projects, leading to scheduled performances. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 39A - Musical Theater Workshop - Beginning

#### 3 units

Training in performance skills for the musical theater, with emphasis on acting, stage movement and vocal production. Solo, duet and ensemble work, possibly leading to a culminating public performance. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 39B - Musical Theater Workshop - Intermediate

#### 3 units

Intermediate training in performance skills for the musical theater, with emphasis on acting, stage movement and vocal production. Study includes written analyses, musical theater staging and basic acting and vocal techniques. Solo, duet, and ensemble work possibly leading to culminating public performance. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 39A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 39C - Musical Theater Workshop - Advanced

#### 3 units

Advanced training in performance skills for the musical theater, with emphasis on acting, stage movement and vocal production. Study includes auditioning techniques and critical analyses of musical theater performances. Culminating public performance required. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 39B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

### THEA 47A - Performance in Production: Introduction to Live Performance

#### 3 units

This course provides instruction and supervised participation in theatre rehearsal and performance. On stage participation in cast of scheduled main stage production. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 47B - Performance in Production: Beginning

### 3 units

As a continuation of THEA 47A, students will participate in the cast of a scheduled main stage production. Emphasis will be on character development, objectives, and actions. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 47A with a minimum grade of C.

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 47C - Performance in Production: Intermediate

### 3 units

This course is a continuation of THEA 47B. Student will participate in the cast of a scheduled main stage production. This course will focus on rehearsal technique, personal creative exploration, and ensemble building and motivated performance response. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 47B with a minimum grade of C.

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 47D - Performance in Production: Advanced

### 3 units

As a continuation of THEA 47C, students will continue to develop onstage with participation in the cast of the scheduled main stage production. This course will emphasize complexity and polish in performance, personal and creative development as a theater professional, and outreach and publicity obligations. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 47C with a minimum grade of C.

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 48A - Technical Theater in Production - Beginning

### 3 units

Students will gain practical experience in the application of production responsibilities in any of the following: stage management, house management, construction, scenery, properties, costume, lighting, sound, and running crews. Enrollment is for the duration of the semester. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Recommended Course Preparation:** MATH 107 with a minimum grade of C. THEA 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 48B - Technical Theater in Production - Intermediate

### 3 units

Participation in scheduled productions and events as crew members and/or construction of said productions technical elements, including lighting

and sound implementation. Enrollment is for the duration of the semester. Students may participate in the design and board operation of multiple productions or events per semester. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 48A with a minimum grade of C.

**Recommended Course Preparation:** MATH 107 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 48C - Technical Theater in Production - Advanced

### 3 units

Participation in scheduled productions as assistant stage managers or assistant designers of said productions technical elements, including scenic, costume, lighting and sound design. Enrollment is for the duration of the semester. Students may participate in more than one production per semester, as needed. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 48B with a minimum grade of C THEA 50L with a minimum grade of C or THEA 51 with a minimum grade of C or MUS 35 with a minimum grade of C or THEA 52 with a minimum grade of C.

**Recommended Course Preparation:** MATH 107 with a minimum grade of C or MATH 107B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 48D - Technical Theater in Production - Capstone

### 3 units

Participation in scheduled productions as manager of productions technical elements, which may include stage management, publicity management, or designer's apprentice in lighting, sound, costume, or scenic design. Enrollment is for the duration of the semester. Students may participate in more than one production or event per semester. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 48C with a minimum grade of C. MUS 35 with a minimum grade of C or THEA 50L with a minimum grade of C or THEA 51 with a minimum grade of C or THEA 52 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 50 - Stagecraft

### 3 units

An introduction to technical theatre and the creation of scenic elements. Includes basic concepts of design, painting techniques, set construction, set movement, prop construction, backstage organization, and career possibilities. May include stage management, lighting, and/or sound techniques. Lecture, reading, projects, and practical experience. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# THTR 171.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 50L - Introduction to Stage Lighting

### 3 units

This course involves the study and execution of stage lighting with emphasis on equipment, control, color and their relationship to design. Introduction to stage lighting design. Physics of light, color, electricity; components of basic lighting technology; comprehensive overview of the art of theater lighting design. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# THTR 173.

**Recommended Course Preparation:** THEA 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 51 - Introduction to Costume Design

### 3 units

Students will study costume history, design, and basic construction techniques as an introduction to basic theatrical costuming. Fabrics and their various uses will be investigated. Design and fabrication of costumes for production; components of basic sewing and costume construction; comprehensive overview of the history of fashion and costume, color, manufacturing techniques; Introduction to basic makeup design; makeup application techniques and design; special effects makeup techniques. 36 hours lecture, 54 hours laboratory. Transfer: CSU, UC; C-ID# THTR 174.

**Recommended Course Preparation:** THEA 50 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 52 - Introduction to Design

### 3 units

Students will be offered a survey of the design and history of scenery, lighting, sound, costumes, makeup, properties, theatrical equipment and construction techniques through demonstration, and laboratory experience. Information is applicable to all formal theatrical applications. 45 hours lecture, 27 hours laboratory. ADGE: 3; Transfer: CSU, UC; C-ID# THTR 172.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 53 - Script Analysis

### 3 units

Develops critical thinking, analysis, and writing skills as they apply to the exploration of the principles, theories and techniques of play script analysis for theatrical production. Class content includes the historical and cultural importance of various kinds of script; genre and form; narrative and plot analysis; linguistic analysis; interpreting stage directions; and identification of main themes. Emphasis on effective written communication in literature. Research required. 54 hours lecture. ADGE: 1B; Transfer: CSU, UC; Cal-GETC: 1B, 3A; C-ID# THTR 114.

**Prerequisite:** ENGL C1000 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 54 - Shakespeare Through Performance

### 3 units

Study and performance of classical Shakespearean texts (monologues and dialogues), with a focus on the Elizabethan world as it applies to performance. Students will come to understand the works of William Shakespeare through active performance techniques as well as traditional literary analysis. 45 hours lecture, 27 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 1A with a minimum grade of C (May be taken concurrently).

**Recommended Course Preparation:** THEA 1B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## THEA 55 - Movement for the Actor

### 1 unit

Movement for the Actor is designed to use movement and gesture for furthering skills in character development, enhancing the actor's

understanding of their body as a tool for communication. This course focuses on the actor's body and mind connection, and how they might use that connection to further enhance their performance skills. Course included exercises based on various techniques including an introduction to mime, Laban, Viewpoints, character masks, and ensemble development exercises. 18 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 56 - Acting for the Camera

### 3 units

Introduction to the principles and techniques of acting on camera and voice-over acting. This course explores acting techniques for industrials, commercials, film and television as well as voice-over for television, radio, cartoons, and more. 54 hours lecture. Transfer: CSU, UC.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 57A - Performance in Production - Introduction to Musical Theater

### 3 units

This course provides instruction and supervised participation in theatre rehearsal and performance. On stage participation in cast of scheduled main stage production. Enrollment is for the duration of the production. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 57B - Performance in Production - Beginning Musical Theater

### 3 units

As a continuation of THEA 57A, students will participate in the cast of a scheduled main stage musical production. Emphasis will be on character development, objectives, and actions. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 57A with a minimum grade of C (May be taken concurrently).

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 57C - Performance in Production - Intermediate Musical Theater

### 3 units

This course is a continuation of THEA 57B. Student will participate in the cast of a scheduled main stage musical production. This course will focus on rehearsal technique, personal creative exploration, and ensemble building and motivated performance response. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 57B with a minimum grade of C.

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 57D - Performance in Production - Advanced Musical Theater

### 3 units



As a continuation of THEA 57C, students will continue to develop onstage with participation in the cast of the scheduled main stage production. This course will emphasize complexity and polish in performance, personal and creative development as a theater professional, and development as a vocal musician. 18 hours lecture, 108 hours laboratory. Transfer: CSU, UC.

**Prerequisite:** THEA 57C with a minimum grade of C.

**Enrollment Limitation:** Enrollment by audition only.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 58 - Stage Combat

### 2 units

This course introduces students to armed and unarmed stage combat for the theater and entertainment industry with a concentrated focus on partnership, safety, and storytelling through movement. Focus on hand to hand combat and single sword, among others. Students will have the option to complete certification with The Society of American Fight Directors. 18 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** THEA 1A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## THEA 60 - Business of Acting

### 1 unit

Students with an interest in pursuing acting beyond the community college setting will work on preparations to audition for theater, film and four-year schools and develop an understanding of the expectations of professional actors. Work on monologues and showcase scenes, cold reading technique included. 18 hours lecture. Transfer: CSU.

**Prerequisite:** THEA 1A with a minimum grade of C (May be taken concurrently).

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# TUTORING

## TUTORING

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The Las Positas College Tutorial program offers all students free tutoring. Tutoring is provided by trained LPC tutors who are dedicated to students' educational success. All tutors must take the Tutoring Theory and Practice series of classes.

- TUTOR 17A is taken at the start of the tutorial experience and teaches management of tutorial sessions including the ethics and communication skills.
- TUTOR 17B must be taken by second semester tutors and focuses on metacognition and questioning skills.
- TUTOR 17C is designed to encourage leadership among the advanced tutors.

Motivated students who have passed classes with an "A" or "B", enjoy working with others, and have received instructor recommendations are encouraged to interview to be tutors and take this series of classes. Only those hired to be tutors at LPC may register for these classes.

In addition, the noncredit tutoring course provides enrolled students with free supervised tutoring to increase the likelihood of success. Trained tutors and instructors provide one-on-one or small-group tutoring to help students achieve specific course objectives in a wide variety of subjects. Students seeking support with communication/literacy skills, quantitative reasoning skills, and critical thinking skills will receive tutoring to strengthen and master basic skills.

## TUTORING COURSES

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### TUTOR 17A - Tutoring Theory and Practice I

#### 0.5 units

Training for college tutors to acquire specific skills and techniques for tutoring in academic and vocational subject areas, and basic skills. The course will provide a conceptual framework of tutoring to guide students in leading effective tutoring sessions. 9 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### TUTOR 17B - Tutoring Theory and Practice II

#### 0.5 units

Intermediate training class for college tutors. Tutors will acquire specific skills and techniques for tutoring in academic subjects, vocational subjects and basic skills. Required course for second semester tutors participating in the Las Positas College Tutorial Program. 9 hours lecture. Transfer: CSU.

**Prerequisite:** TUTOR 17A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

### TUTOR 17C - Tutoring Theory and Practice III

#### 0.5 units

Advanced training for college tutors to obtain skills and techniques in academic and vocational subject areas and basic skills remediation. Emphasis upon leading group tutoring sessions and mentoring new tutors. Required course for third semester tutors participating in the Las Positas College Tutorial Program. 9 hours lecture. Transfer: CSU.

**Prerequisite:** TUTOR 17B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# UNIVERSITY TRANSFER

## UNIVERSITY TRANSFER

### Certificates of Achievement:

## CSU GENERAL EDUCATION BREADTH CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

Students transferring to the California State University have the opportunity to complete their lower division general education requirements at Las Positas College. This pattern of general education requires a minimum of 39 semester units to be completed. The Certificate of Achievement in University Transfer - CSU General Education Breadth will officially acknowledge a significant educational achievement the student has completed at Las Positas College. Counselor assistance is advised.

### Program Outcomes

- Upon completion of the Certificate of Achievement in CSU General Education Breadth, students are able to analyze and appreciate works of philosophical, historical, literary, and cultural importance.
- Upon completion of the Certificate of Achievement in CSU General Education Breadth, students are able to critically apply ethical standards to identify problems and create solutions.
- Upon completion of the Certificate of Achievement in CSU General Education Breadth, students are able to identify strategies for continual sociological, psychological, and biological well-being.
- Upon completion of the Certificate of Achievement in CSU General Education Breadth, students are able to read, write, speak, and listen to communicate effectively.
- Upon completion of the Certificate of Achievement in CSU General Education Breadth, students are able to recognize ethical principles and behave responsibly.
- Upon completion of the Certificate of Achievement in CSU General Education Breadth, students are able to understand and appreciate the diversity of the human experience.
- Upon completion of the Certificate of Achievement in CSU General Education Breadth, students are able to use and criticize quantitative arguments and understand experimental methodology, the testing of hypotheses, and the power of systematic questioning.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

**Area A: English Language Communication and Critical Thinking (9-13 Units) Select at least 1 course from A1, A2 and A3, minimum 9 units required All courses must be completed with a grade of 'C' or better.**

Prefix #	Title	Units
CMST 1	Fundamentals of Public Speaking	3
CMST 10	Interpersonal Communication	3
CMST 46	Argumentation and Debate	3
ENG 1A	Critical Reading and Composition	3
ENG 1AEX	Critical Reading and Composition Expanded	4
ESL 1A	Critical Reading and Composition for ESL	6
CMST 46	Argumentation and Debate	3
ENG 4	Critical Thinking and Writing about Literature	3
ENG 7	Critical Thinking and Writing Across Disciplines	3

PHIL 6	Introduction to Logic	3
PHIL 8	Logic and Argumentation	4
THEA 53	Script Analysis	3

**Area B: Scientific Inquiry and Quantitative Reasoning (9-15 Units) Select at least 1 course from each Group listed below, minimum 9 units required**

Prefix #	Title	Units
ASTR 31	Introduction to Astronomy: The Solar System	3
ASTR 32	Introduction to Astronomy: Stars and the Universe	3
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
CHEM 12A	Organic Chemistry I	5
CHEM 12B	Organic Chemistry II	5
CHEM 30A	Introductory and Applied Chemistry I	4
CHEM 30B	Introductory and Applied Chemistry II	4
CHEM 31	Introduction to College Chemistry	4
EVST 5	Energy and Sustainability	3
GEOG 1	Introduction to Physical Geography	3
GEOG 8	Introduction to Atmospheric Science	3
GEOG 12	Geography of California	3
GEOL 1	Physical Geology	3
GEOL 2	Historical Geology	4
GEOL 5	Environmental Geology: Hazards & Disasters	3
GEOL 7	Environmental Geology: Resources, Use Impact & Pollution	3
GEOL 12	Introduction to Oceanography	3
GEOL 20	Earth Science for Educators	4
PHYS 1A	General Physics I	5
PHYS 1B	General Physics II	5
PHYS 1C	General Physics III	5
PHYS 1D	General Physics IV	3
PHYS 2A	Introduction to Physics I	4
PHYS 2B	Introduction to Physics II	4
PHYS 10	Descriptive Physics	3
ANTR 1	Biological Anthropology	3
ANTR 13	Introduction to Forensic Anthropology	3
BIO 1A	General Botany	5
BIO 1B	General Zoology	5
BIO 1C	Cell and Molecular Biology	5
BIO 7A	Human Anatomy	5
BIO 7B	Human Physiology	5
BIO 7C	Microbiology	5
BIO 10	Introduction to the Science of Biology	4
BIO 20	Contemporary Human Biology	3
BIO 30	Introduction to College Biology	4
BIO 40	Humans and the Environment	3
BIO 50	Anatomy and Physiology	4
BIO 60	Marine Biology	4

## University Transfer

BIO 70	Field Biology	3	MUS 4	Jazz in American Culture	3
PSYC 4	Brain, Mind, and Behavior	3	MUS 5	American Cultures in Music	3
			MUS 6	Basic Music Skills	2
ANTR 1L	Biological Anthropology Lab	1	MUS 8A	Music Theory and Musicianship 1	4
ANTR 2L	Archaeology Field Laboratory	1	MUS 8B	Music Theory and Musicianship 2	4
ASTR 30L	Introduction to Astronomy Laboratory	1	MUS 13	History of Rock & Roll	3
GEOG 1L	Introduction to Physical Geography Laboratory	1	MUS 34	Music in Film	3
GEOL 1L	Physical Geology Laboratory	1	PHTO 67	History of Photography	3
GEOL 12L	Introduction to Oceanography Laboratory	1	THEA 4	Modern American Theater	3
PHYS 10L	Descriptive Physics Laboratory	1	THEA 10	Introduction to Dramatic Arts	3
			THEA 11	Stage to Screen	3
BUSN 33	Personal Financial Management and Planning	3	THEA 14	Bay Area Theater	3
CS 17	Discrete Mathematical Structures	4	THEA 25	Fundamentals of Stage Speech	3
MATH 1	Calculus I	5	THEA 51	Introduction to Costume Design	3
MATH 2	Calculus II	5	THEA 53	Script Analysis	3
MATH 3	Multivariable Calculus	5	WLDT 71	Welding for the Arts	3
MATH 5	Ordinary Differential Equations	3.5			
MATH 7	Elementary Linear Algebra	3.5	ASL 2A	American Sign Language III	3
MATH 10	Discrete Mathematical Structures	4	ASL 2B	American Sign Language IV	3
MATH 27	Number Systems for Educators	3	CMST 2	Oral Interpretation of Literature	3
MATH 30	College Algebra for STEM	4	CMST 5	Readers Theater	3
MATH 33	Finite Mathematics	4	ECE 61	Literature for the Young Child	3
MATH 34	Business Calculus	4	ENG 4	Critical Thinking and Writing about Literature	3
MATH 39	Trigonometry	4	ENG 7	Critical Thinking and Writing Across Disciplines	3
MATH 40	Statistics and Probability	4	ENG 11	Introduction to Creative Writing	3
MATH 47	Mathematics for Liberal Arts	3	ENG 12A	Craft of Writing Fiction	3
			ENG 12B	Craft of Writing Fiction: Intermediate	3
			ENG 13B	The Craft of Writing Poetry: Intermediate	3
			ENG 20	Studies in Shakespeare	3
			ENG 32	U.S. Women's Literature	3
			ENG 35	Modern American Literature	3
			ENG 41	Modern World Literature	3
			ENG 42	Literature of the African Diaspora in America	3
			ENG 44	Literature of the American West	3
			ENG 45	Studies in Fiction	3
ARHS 1	Introduction to Art History	3	HIST 1	Western Civilization to 1600	3
ARHS 2	Art of the Ancient Americas	3	HIST 2	Western Civilization since 1600	3
ARHS 3	Arts of Africa, Oceania, and Indigenous North Americas	3	HIST 3	World History to 1500	3
ARHS 4	Western Art History - Ancient to Medieval	3	HIST 4	World History since 1500	3
ARHS 5	Western Art History - Renaissance to Contemporary	3	HIST 7	US History Through Reconstruction	3
ARHS 7	Modern Art History	3	HIST 8	US History Post-Reconstruction	3
ARHS 8	Asian Art History	3	HIST 14	History and American Cultures of California	3
ARTS 2A	Introduction to Drawing	3	HIST 25	American Indian History	3
ARTS 3A	Figure and Composition I	3	HIST 32	U.S. Women's History	3
ARTS 4A	Introduction to Ceramics	3	HUMN 2	Introduction to Film Studies	3
ARTS 7A	Introduction to Watercolor Painting	3	HUMN 3	Introduction to Humanities	3
ARTS 12A	Oil/Acrylic Painting: Beginning I	3	HUMN 4	Global Cinemas	4
GDDM 3	History of Graphic Design	3	HUMN 6	Nature and Culture	3
HUMN 2	Introduction to Film Studies	3	HUMN 10	American Arts and Ideas	3
HUMN 3	Introduction to Humanities	3	HUMN 11	Culture and the Arts I: Ancient World to the Renaissance	3
HUMN 4	Global Cinemas	4	HUMN 12	Culture and the Arts II: The Modern World	3
HUMN 11	Culture and the Arts I: Ancient World to the Renaissance	3	HUMN 28	World Mythology	3
HUMN 12	Culture and the Arts II: The Modern World	3	MUS 34	Music in Film	3
MUS 1	Introduction to Music	3			
MUS 3	World Music	3			

**Area C: Arts and Humanities (9-14 Units) Select 3 courses from below, at least 1 course from Arts and at least 1 course from Humanities**

Prefix	#	Title	Units
ARHS	1	Introduction to Art History	3
ARHS	2	Art of the Ancient Americas	3
ARHS	3	Arts of Africa, Oceania, and Indigenous North Americas	3
ARHS	4	Western Art History - Ancient to Medieval	3
ARHS	5	Western Art History - Renaissance to Contemporary	3
ARHS	7	Modern Art History	3
ARHS	8	Asian Art History	3
ARTS	2A	Introduction to Drawing	3
ARTS	3A	Figure and Composition I	3
ARTS	4A	Introduction to Ceramics	3
ARTS	7A	Introduction to Watercolor Painting	3
ARTS	12A	Oil/Acrylic Painting: Beginning I	3
GDDM	3	History of Graphic Design	3
HUMN	2	Introduction to Film Studies	3
HUMN	3	Introduction to Humanities	3
HUMN	4	Global Cinemas	4
HUMN	11	Culture and the Arts I: Ancient World to the Renaissance	3
HUMN	12	Culture and the Arts II: The Modern World	3
MUS	1	Introduction to Music	3
MUS	3	World Music	3

PHIL 1	God, Nature, Human Nature	3	GS 1	Introduction to Global Studies	3
PHIL 2	Ethics	3	GS 2	Global Issues	3
PHIL 3	Aesthetics	3	HIST 1	Western Civilization to 1600	3
PHIL 4	Intro to Philosophy: Knowledge	3	HIST 2	Western Civilization since 1600	3
PHIL 5	Feminist Philosophy	3	HIST 3	World History to 1500	3
PHIL 6	Introduction to Logic	3	HIST 4	World History since 1500	3
PHIL 8	Logic and Argumentation	4	HIST 7	US History Through Reconstruction	3
RELS 1	Religions of the World	3	HIST 8	US History Post-Reconstruction	3
RELS 2	Bible: History and Literature	3	HIST 14	History and American Cultures of California	3
RELS 3	Introduction to Women's Spirituality	3	HIST 25	American Indian History	3
RELS 11	Introduction to Islam	3	HIST 28	History of American West	3
SPAN 2A	Intermediate Spanish I	4	HIST 32	U.S. Women's History	3
SPAN 2B	Intermediate Spanish II	4	HEA 3	Women's Health	3
SPAN 21	Spanish for Spanish Speakers I	5	HEA 7	Introduction to Public Health	3
SPAN 22	Spanish for Spanish Speakers II	5	HEA 11	Health and Social Justice	3
SPAN 23	Introduction to Hispanic Literature	3	JAMS 1	Introduction to Mass Communications	3
			JAMS 2	Introduction to Media	3
			LGBT 1	Introduction to LGBTQ Studies	3
			LGBT 2	Lesbian, Gay, Bisexual, Transgender, and Queer Psychology	3
			MKTG 50	Introduction to Marketing	3

**Area D: Social Sciences (6-8 Units) Select 2 courses; at least 6 units required**

Prefix #	Title	Units			
AJ 50	Introduction to Administration of Justice	3	PCN 3	Theories And Concepts Of Counseling: An Introduction	3
AJ 56	Fundamentals of Crime and Delinquency	3	PCN 13	Multicultural Issues in Contemporary America	3
AJ 60	Criminal Law	3	POLI 7	Introduction to American Government	4
AJ 66	Juvenile Procedures	3	POLI 12	Introduction to California State and Local Government	3
AJ 78	Introduction to Probation and Parole	3	POLI 20	Comparative Government	3
ANTR 1	Biological Anthropology	3	POLI 25	Introduction to Political Theory	3
ANTR 2	Introduction to Archaeology	3	POLI 26	Introduction to Gender, Sexuality, and Politics	3
ANTR 3	Cultural Anthropology	3	POLI 30	International Relations	3
ANTR 4	Language and Culture	3	PSYC 1	General Psychology	3
ANTR 5	Cultures of the U.S. in a Global Perspective	3	PSYC 3	Introduction to Social Psychology	3
ANTR 6	Anthropology of Sex and Gender	3	PSYC 4	Brain, Mind, and Behavior	3
ANTR 7	Native American Cultures of North America	3	PSYC 6	Abnormal Psychology	3
ANTR 8	World Prehistory in an Archaeological Perspective	3	PSYC 10	Psychology of Human Sexuality	3
ANTR 12	Magic/Religion/Witchcraft/Healing	3	PSYC 12	Life-Span Psychology	3
BUSN 30	Business Ethics and Society	3	PSYC 13	Psychology of Women	3
CMST 4	Introduction to Communication Studies	3	PSYC 15	Abnormal Child Psychology	3
CMST 10	Interpersonal Communication	3	PSYC 21	Psychology of Race and Identity	3
CMST 11	Intercultural Communication	3	PSYC 25	Research Methods	4
ECE 10	Introduction to Education	4	PSYC 27	Introduction to Cognitive Science	3
ECE 56	Child Growth and Development	3	SOC 1	Principles of Sociology	3
ECE 62	Child, Family and Community	3	SOC 3	Introduction to Race and Ethnicity	3
ECE 79	Teaching in a Diverse Society	3	SOC 4	Marriage and Family Relations	3
ECON 1	Principles of Microeconomics	3	SOC 5	Introduction to Global Studies	3
ECON 2	Principles of Macroeconomics	3	SOC 6	Social Problems	3
ECON 5	Economic History of the United States	3	SOC 7	Sociology of Sexuality	3
ECON 10	General Economics	3	SOC 11	Sociology of Gender	3
ENG 44	Literature of the American West	3	SOC 12	Popular Culture	3
ETHS 5	Psychology of Race and Identity	3	SOC 13	Research Methods	4
ETHS 6	Introduction to Race and Ethnicity	3	WMST 1	Introduction to Women's Studies	3
GEOG 2	Cultural Geography	3	WMST 2	Global Perspective of Women	3
GEOG 5	World Regional Geography	3			
GEOG 12	Geography of California	3			
GEOG 15	Introduction to GIS	3			

**Area E: Lifelong Learning and Self Development (3 Units)**  
**Complete at least 3 units from below\*\* Veterans with DD214**  
**honorable discharge receive waiver for this area and 3 units**  
**toward CSU transfer.**

Prefix	#	Title	Units	KIN	BK1	Basketball 1	1
BIO	55	Orientation to Health Care	2	KIN	BK2	Basketball 2	1
CMST	3	Group Communication	3	KIN	BK3	Basketball 3	1
CMST	10	Interpersonal Communication	3	KIN	BK4	Basketball 4	1
CMST	11	Intercultural Communication	3	KIN	BL1	Bowling 1	1
DANC	2A	Jazz Dance Fundamentals/Beginning	1	KIN	BL2	Bowling 2	1
DANC	2B	Jazz Dance Beginning/Intermediate	1	KIN	BL3	Bowling 3	1
DANC	3A	Ballet Fundamentals/Beginning	1	KIN	BL4	Bowling 4	1
DANC	4A	Modern/Contemporary Dance A	1	KIN	BX1	Box Aerobics 1	1
DANC	4B	Modern/Contemporary Dance B	1	KIN	BX2	Box Aerobics 2	1
DANC	6A	Choreography for the Stage A	2	KIN	BX3	Box Aerobics 3	1
DANC	6B	Choreography for the Stage B	2	KIN	CR1	Cricket 1	1
ECE	54	Child Health, Safety and Nutrition	3	KIN	CR2	Cricket 2	1
ECE	56	Child Growth and Development	3	KIN	CRT	Cross Training	1
FST	7	Fire Service Conditioning & Physical Agility Development	1	KIN	CT1	Circuit Training 1	1
HEA	1	Introduction to Personal Health	3	KIN	CYCL1	Cycling 1	1
HEA	3	Women's Health	3	KIN	CYCL2	Cycling 2	1
KIN	22A	Science of Soccer 1	3	KIN	CYCL3	Cycling 3	1
KIN	24	Sport Psychology	3	KIN	DA1	Dance Aerobics 1	1
KIN	26	Coaching Youth Soccer	3	KIN	DV1	Springboard Diving	1
KIN	30	Introduction to Kinesiology	3	KIN	ETD1	Eskrima - Tenio DeCuerdas 1	1
KIN	32A	Fall Intercollegiate Men's Basketball	3	KIN	ETD2	Eskrima - Tenio DeCuerdas 2	1
KIN	32B	Spring Intercollegiate Men's Basketball	1 - 2	KIN	ETD3	Eskrima - Tenio DeCuerdas 3	1
KIN	32C	Off Season Intercollegiate Men's Basketball	1	KIN	ETD4	Eskrima - Tenio DeCuerdas 4	1
KIN	38A	Pre-Season Intercollegiate Men's Soccer	1 - 2	KIN	FC	Fitness Center	1
KIN	38B	Intercollegiate Men's Soccer	3	KIN	FD	Fitness Development	1
KIN	38C	Post Season Intercollegiate Men's Soccer	1 - 2	KIN	FG1	Footgolf 1	1
KIN	40A	Pre-Season Intercollegiate Women's Volleyball	1 - 2	KIN	FG2	Footgolf 2	1
KIN	40B	In Season Intercollegiate Women's Volleyball	1 - 3	KIN	FG3	Footgolf 3	1
KIN	40C	Off Season Intercollegiate Women's Volleyball	1 - 2	KIN	FGS1	Footgolf Summer 1	0.5
KIN	41A	Pre-Season Intercollegiate Women's Basketball	1 - 2	KIN	FGS2	Footgolf Summer 2	0.5
KIN	41B	Fall Intercollegiate Basketball - Women	1.5	KIN	FGS3	Footgolf Summer 3	0.5
KIN	41C	Spring Intercollegiate Basketball - Women	1.5	KIN	FJW1	Fitness Jog Walk 1	1
KIN	41D	Off Season Intercollegiate Women's Basketball	1 - 2	KIN	FJW2	Fitness Jog Walk 2	1
KIN	48A	Pre-Season Intercollegiate Women's Soccer	1 - 2	KIN	FJW3	Fitness Jog Walk 3	1
KIN	48B	Intercollegiate Athletics: Women's Soccer	3	KIN	FJW4	Fitness Jog Walk 4	1
KIN	48C	Off Season Intercollegiate Women's Soccer	1	KIN	FL1	Flag Football 1	1
KIN	50A	Pre-Season Intercollegiate Swimming & Diving	1	KIN	FL2	Flag Football 2	1
KIN	50B	Intercollegiate Swimming & Diving	3	KIN	FL3	Flag Football 3	1
KIN	60	Intercollegiate Water Polo -- Men's	3	KIN	FL4	Flag Football 4	1
KIN	61A	Pre-Season Intercollegiate Water Polo	0.5 - 2	KIN	FNE1	Fencing - Epee 1	1
KIN	61B	Off Season Intercollegiate Water Polo	0.5 - 2	KIN	FNE2	Fencing - Epee 2	1
KIN	65	Intercollegiate Water Polo -- Women's	3	KIN	FNF1	Fencing - Foil 1	1
KIN	AF1	Aerobic Fitness 1	1	KIN	FNF2	Fencing - Foil 2	1
KIN	AF2	Aerobic Fitness 2	1	KIN	GBW1	Guts and Butts Workout 1	1
KIN	AR1	Archery 1 - Beginning Archery	1	KIN	GBW2	Guts and Butts Workout 2	1
KIN	BC1	Boot Camp for Flexibility & Core Development	1	KIN	GF1	Golf 1	1
KIN	BC2	Boot Camp for Aerobic Conditioning	1	KIN	GF2	Golf 2	1
				KIN	GF3	Golf 3	1

KIN GF4	Golf 4	1
KIN HIT1	High-Intensity Interval Training (HIIT)	1
KIN JDR1	Jujutsu - Danzan Ryu 1	1
KIN JDR2	Jujutsu - Danzan Ryu 2	1
KIN JDR3	Jujutsu - Danzan Ryu 3	1
KIN JDR4	Jujutsu - Danzan Ryu 4	1
KIN LG	Lifeguarding	1.5
KIN OM1	Optimal Movement 1	1
KIN PF	Personal Fitness	1
KIN PL1	Pilates 1	1
KIN PL2	Pilates 2	1
KIN SD1	Salsa Dance Aerobics 1	1
KIN SI1	Soccer - Indoor 1	1
KIN SI2	Soccer - Indoor 2	1
KIN SO1	Soccer - Outdoor 1	1
KIN SO2	Soccer - Outdoor 2	1
KIN SWF1	Swimming for Fitness 1	1
KIN SWF2	Swimming for Fitness 2	1
KIN SWF3	Swimming for Fitness 3	1
KIN SWF4	Swimming for Fitness 4	1
KIN SW1	Swimming 1	1
KIN SW2	Swimming 2	1
KIN SW3	Swimming 3	1
KIN SW4	Swimming 4	1
KIN TK1	Tae Kwon Do 1	1
KIN TK2	Tae Kwon Do 2	1
KIN TK3	Tae Kwon Do 3	1
KIN UF1	Ultimate Frisbee 1	1
KIN UF2	Ultimate Frisbee 2	1
KIN UF3	Ultimate Frisbee 3	1
KIN UF4	Ultimate Frisbee 4	1
KIN VB1	Volleyball Beginning	1
KIN VB2	Volleyball Intermediate	1
KIN VB3	Volleyball Advanced	1
KIN WP1	Water Polo 1	1
KIN WP2	Water Polo 2	1
KIN WP3	Water Polo 3	1
KIN WT1	Weight Training 1	1
KIN WT2	Weight Training 2	1
KIN WTW1	Women's Weight Training 1	1
KIN WTW2	Women's Weight Training 2	1
KIN YIN1	Yin Yoga 1	1
KIN YO1	Yoga 1	1
KIN YO2	Yoga 2	1
KIN YO3	Yoga 3	1
KIN YO4	Yoga 4	1
KIN ZUM1	Zumba Fitness Workout 1	1
NTRN 1	Introduction to Nutrition Science	3
PCN 10	Career and Educational Planning	2
PCN 18	University Transfer Planning	1
PCN 30	Student Success and the College Experience	3
PSYC 10	Psychology of Human Sexuality	3
PSYC 12	Life-Span Psychology	3

SOC 4	Marriage and Family Relations	3
SOC 7	Sociology of Sexuality	3

**Area F: Ethnic Studies (3 Units) Select 1 course; at least 3 units required**

Prefix #	Title	Units
ETHS 5	Psychology of Race and Identity	3
	or	
PSYC 21	Psychology of Race and Identity	3
ETHS 6	Introduction to Race and Ethnicity	3
	or	
SOC 3	Introduction to Race and Ethnicity	3

**Total Units: 39-56**

*Earning this Certificate of Achievement will not replace the "CSUGE Certification" document. The "Certification of CSU General Education Breadth" is a separate process. The student must request CSUGE Certification in the Admissions and Records Office after admission to the transfer institution.*

*\*Please note, CHEM 1A, CHEM 1B, CHEM 12A, CHEM 12B, CHEM 30A, CHEM 30B, CHEM 31, GEOL 2, GEOL 20, PHYS 1A, PHYS 1B, PHYS 1C, PHYS 1D, PHYS 2A, PHYS 2B, BIO 1A, BIO 1B, BIO 1C, BIO 7A, BIO 7B, BIO 7C, BIO 10, BIO 30, BIO 50, BIO 60, and BIO 70 satisfy Area B4*

*\*\* KIN 32A-65, AF1-ZZUM1 maximum credit 2 units.*



# VITICULTURE AND WINERY TECHNOLOGY

## VITICULTURE AND WINERY TECHNOLOGY

The program options in the Viticulture and Winery Technology Program are designed to prepare students for careers in the wine industry. VWT students may enter the program at the level most suited to their needs and take as few or as many courses as they need to meet their objectives. There are both Certificates and Associate of Science Degrees essential for success. Students are also able to pursue their studies in either of two tracks: Viticulture (grape growing) or Enology (wine making) by taking a series of production-oriented courses. Students may also elect to complete an Associate of Science degree in either Viticulture or Enology.

### Programs of Study

#### Degrees:

- [AS – Enology](#)
- [AS – Viticulture](#)

#### Certificates of Achievement:

- [Enology](#)
- [Viticulture](#)
- [Wine Hospitality](#)

#### Career Opportunities

The program emphasizes the application of viticulture and winemaking theory for decision-making in actual production situations. The Viticulture and Winery Technology Program prepares students for direct entry in the wine industry upon completion of their course of study at Las Positas College. Also, students currently employed in the wine industry may upgrade and update their skills and knowledge, and those with a general interest in wines, pairing wine and food, and viticulture and grapevines may take classes for enjoyment and further knowledge.

## ENOLOGY ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Enology degree prepares students for either entry-level employment or further study in the field of Enology, or wine-making. The Enology A.S. includes courses in viticulture and winery technology, science, and general education courses. Students will gain both theoretical knowledge as well as hands-on experience on state-of-the-art winery equipment.

### Career Opportunities

There are more than 4,700 bonded wineries in California. From established wineries to new ventures, well-trained winery personnel are needed in many positions. Career opportunities related to enology include: wine maker, assistant wine maker, wine analysis lab technician, oenologist, winery supervisor, quality control, production manager, tasting room director, wine sales, wine service, wine hospitality, grape/juice buyer, equipment supplier, wine label design and packaging.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply general chemistry principles, wine microbiology fundamentals, and laboratory techniques to produce sound wines.
- Perform an accurate wine assessment utilizing acquired organoleptic skills.
- Perform wine analysis methods including laboratory/quality control test during harvest, fermentations, cellaring, and prior to bottling.
- Safely start-up, operate, and shutdown winery equipment; and effectively utilize the equipment during the winemaking process.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (32 Units)

Prefix	#	Title	Units
CHEM	1A	General College Chemistry I	5
CHEM	31	Introduction to College Chemistry	4
VWT	10	Introduction to Viticulture	3
VWT	20	Introduction to Enology	3
VWT	21	Applied Enology	3
VWT	23	Fundamentals of Wine Science	3
VWT	25	Sensory Analysis of Wines	3
VWT	41	Fall Winery Operations	3
VWT	42	Spring Winery Operations	3
WRKX	94	Occupational Work Experience/Internship	2

#### List A: Select One (3 Units)

Prefix	#	Title	Units
VWT	1	Wines of the Americas and Beyond	3
VWT	2	Wines of Europe	3
VWT	47	Wines of California	3

#### Total Units for the Major: 35

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

## VITICULTURE ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Viticulture degree prepares students for either entry-level employment or further study in the field of Viticulture, or grape-growing. The Viticulture A.S. includes courses in viticulture and winery technology, science, and general education courses. Students will gain both theoretical knowledge as well as hands-on experience in the college's onsite Campus Hill Vineyard.

### Career Opportunities

California produces 90 percent of the U.S. wine. From established vineyards to new ventures, well-trained wine industry personnel are needed in many positions. Career opportunities related to viticulture include: vineyard manager, vineyard design and development, pest control, irrigation specialist, vineyard crew supervisor, equipment supervisor, quality control, production manager, wine hospitality, grape/juice sales, wine label design and packaging.

### Program Outcomes

Upon completion of this program, students are able to:

- Contribute to the wine grape industry and participate in professional organizations at the local, state-wide, national and/or international levels.

- Describe the latest technological advances in vineyard practices and incorporate current technology into their farming plans.
- Identify, plan, and implement sustainable farming practices that will improve fruit quality, provide efficacious pest and disease management, and protect natural resources and the environment.
- Show leadership capabilities by effectively training others to perform hands-on vineyard tasks.
- Use proficient knowledge of the seasonal requirements of a working vineyard.
- Work cooperatively and effectively with winery personnel to determine optimum harvest parameters and coordinate the operations required.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (24 Units)

Prefix #	Title	Units
VWT 10	Introduction to Viticulture	3
VWT 12	Landscape and Vineyard Soils, Fertilizers, and Irrigation	3
VWT 20	Introduction to Enology	3
VWT 25	Sensory Analysis of Wines	3
VWT 31	Fall Vineyard Operations	3
VWT 32	Spring Vineyard Operations	3
VWT 33	Summer Viticulture Operations	1
VWT 35	Landscape and Vineyard Pest and Disease Management	3
WRKX 94	Occupational Work Experience/Internship	2

#### List A: Select One (4 Units)

Prefix #	Title	Units
CHEM 30A	Introductory and Applied Chemistry I	4
CHEM 31	Introduction to College Chemistry	4

#### List B: Select One (3-5 Units)

Prefix #	Title	Units
BIO 1A	General Botany	5
GEOG 1	Introduction to Physical Geography	3
GEOG 12	Geography of California	3
GEOG 15	Introduction to GIS	3

#### List C: Select One (3 Units)

Prefix #	Title	Units
VWT 1	Wines of the Americas and Beyond	3
VWT 2	Wines of Europe	3
VWT 47	Wines of California	3

#### Total Units for the Major: 34 -36

The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult

with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

\* Please note, CHEM 31 is recommended for students considering transfer. BIO 30 is recommended for students that plan to take BIO 1A.

## ENOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

### About the Program

The Certificate of Achievement in Enology prepares students for entry-level employment in the field of Enology, or wine-making. The Certificate consists of core courses in wine-making and science, and focuses on the production of quality wines. Students will gain both theoretical knowledge as well as hands-on experience on state-of-the-art winery equipment.

### Career Opportunities

There are more than 4,700 bonded wineries in California. From established wineries to new ventures, well-trained winery personnel are needed in many positions. Career opportunities related to enology include: wine maker, assistant wine maker, wine analysis lab technician, oenologist, winery supervisor, quality control, production manager, tasting room director, wine sales, wine service, wine hospitality, grape/juice buyer, equipment supplier, wine label design and packaging.

### Program Outcomes

Upon completion of this program, students are able to:

- Apply general chemistry principles, wine microbiology fundamentals, and laboratory techniques to produce sound wines.
- Perform an accurate wine assessment utilizing acquired organoleptic skills.
- Perform wine analysis methods including laboratory/quality control test during harvest, fermentations, cellaring and prior to bottling.
- Safely start-up, operate and shut down winery equipment and effectively utilize the equipment during the wine making process.

### Learning and Career Pathway Maps

[View Program Pathway Map](#)

#### Required Core: (23 Units)

Prefix #	Title	Units
VWT 10	Introduction to Viticulture	3
VWT 20	Introduction to Enology	3
VWT 21	Applied Enology	3
VWT 23	Fundamentals of Wine Science	3
VWT 25	Sensory Analysis of Wines	3
VWT 41	Fall Winery Operations	3
VWT 42	Spring Winery Operations	3
WRKX 94	Occupational Work Experience/Internship	2

#### List A: Select One (3 Units)

Prefix #	Title	Units
VWT 1	Wines of Americas and Beyond	3
VWT 2	Wines Europe	3
VWT 47	Wines of California	3

**Total Units: 26****VITICULTURE CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Certificate of Achievement in Viticulture prepares students for entry-level employment in the field of Viticulture, or grape-growing. The Certificate consists of core courses in viticulture and science, and focuses on the production of quality wine grapes. Students will gain both theoretical knowledge as well as hands-on experience in the college's onsite Campus Hill Vineyard.

**Career Opportunities**

California produces 90 percent of the U.S. wine. From established vineyards to new ventures, well-trained wine industry personnel are needed in many positions. Career opportunities related to viticulture include: vineyard manager, vineyard design and development, pest control, irrigation specialist, vineyard crew supervisor, equipment supervisor, quality control, production manager, wine hospitality, grape/juice sales, wine label design and packaging.

**Program Outcomes**

Upon completion of this program, students are able to:

- Describe the latest technological advances in vineyard practices and incorporate current technology into their farming plans.
- Identify, plan, and implement sustainable farming practices that will improve fruit quality, provide efficacious pest and disease management, and protect natural resources and the environment.
- Show leadership capabilities by effectively training others to perform hands-on vineyard tasks.
- Work cooperatively and effectively with wineries to determine optimum harvest parameters and coordinate the operations required.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (24 Units)**

Prefix #	Title	Units
VWT 10	Introduction to Viticulture	3
VWT 12	Landscape and Vineyard Soils, Fertilizers, and Irrigation	3
VWT 20	Introduction to Enology	3
VWT 25	Sensory Analysis of Wines	3
VWT 31	Fall Vineyard Operations	3
VWT 32	Spring Vineyard Operations	3
VWT 33	Summer Viticulture Operations	1
VWT 35	Landscape and Vineyard Pest and Disease Management	3
WRKX 94	Occupational Work Experience/Internship	2

**List A: Select One (3 Units)**

Prefix #	Title	Units
VWT 1	Wines of the Americas and Beyond	3
VWT 2	Wines of Europe	3
VWT 47	Wines California	3

**Total Units: 27****WINE HOSPITALITY CERTIFICATE OF ACHIEVEMENT (CA)****About the Program**

The Certificate of Achievement in Wine Hospitality provides students with the wine knowledge, technical sales and service abilities, and social skills necessary to be a great host in wine country. The Certificate is ideal for current or future wine servers in restaurants, tasting rooms, wine bars, or catering events.

**Career Opportunities**

There are more than 23 million tourist visits to California wine regions. Taking care of these wine country visitors requires wine hospitality professionals. Career opportunities in wine hospitality include sommeliers, tasting room managers, wine servers, director of winery tours, and special event coordinators.

**Program Outcomes**

Upon completion of this program, students are able to:

- Demonstrate proper wine service.
- Describe a wine's qualities.

**Learning and Career Pathway Maps**

[View Program Pathway Map](#)

**Required Core: (11 units)**

Prefix #	Title	Units
VWT 1	Wines of the Americas and Beyond	3
	or	
VWT 2	Wines of Europe	3
VWT 45	Food and Wine Pairing	3
VWT 47	Wines of California	3
VWT 55	Wine Service and Sales	2

**Total Units: 11****VITICULTURE AND WINERY TECHNOLOGY COURSES****VWT 1 - Wines of Americas and Beyond****3 units**

An exploration of wines from North America, South America, Mexico, Australia, New Zealand, and South Africa. Sensory evaluation of representative wines. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU, UC\*. \* VWT 1, 2, 10, and 20 combined: maximum UC credit, 3 units.

- Credit - Degree Applicable
- Grading Option: Letter Grade

**VWT 2 - Wines of Europe****3 units**

A survey of the wines of Europe, including France, Italy, Spain, Portugal, Germany, and Eastern Europe. Sensory evaluation of representative wines. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in

the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU, UC\*. \* WVT 1, 2, 10, and 20 combined: maximum UC credit, 3 units.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 10 - Introduction to Viticulture

### 3 units

This is an introduction to general viticulture covering the fundamental principles of the biology and culture of the grapevine. This includes taxonomy, morphology, physiology, distribution, domestication, utilization, propagation, production systems, harvesting, and storage and processing of grapes, with a brief overview of wine making. The class explores climate and soil preferences of *Vitis vinifera*, vineyard establishment, and training young vines. Cultural practice lectures will focus on canopy management disciplines, irrigation strategies, fertilization, pest and disease control, cover cropping and pruning. There will be practical experience workshops in the Campus Hill Vineyard. Successful completion of course should prepare students for upper division courses in viticulture. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU, UC\*. \* WVT 1, 2, 10, and 20 combined: maximum UC credit, 3 units.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 12 - Landscape and Vineyard Soils, Fertilizers, and Irrigation

### 3 units

This course is a study of the physical, chemical and biological properties of soil. Areas of study will include: soil classification, derivation, uses, function and management including erosion, moisture retention, structure, cultivation, organic matter and microbiology. There is a focus on vineyard and landscape planting media, soil substitutes, hydroponics, and amendments to improve and promote plant growth which includes plant and vine nutrition, essential nutrients required for plant growth and healthy development. There will be instruction covering materials used for fertilizers which includes material origins, use, and application; and irrigation systems which will cover materials required for basic irrigation systems used in vineyard and landscape settings. Students that take HORT 54 may not receive credit for WVT 12. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 20 - Introduction to Enology

### 3 units

An introduction to the history and science of winemaking, including grape maturation, harvesting, fermentation, wine development, blending, filtration and preparation for bottling. Students learn the winemaking options available to create different wine styles. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU, UC\*. \* WVT 1, 2, 10, and 20 combined: maximum UC credit, 3 units.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 21 - Applied Enology

### 3 units

This is a fundamental course in the science and art of winemaking focusing on grape and wine chemistry, basic grape processing and wine production from vineyard to bottle. Lectures will build on the development of wine from the components in grapes through maturation, including ripeness parameters, pre and post fermentation management, alcoholic and malolactic fermentation. There will be a focus on wine health and integrity, the role and behavior of compounds found in musts and yeasts, and the

relationship between wine and oak. There will be a strong emphasis on analytical methods and practical skills. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WVT 20 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 23 - Fundamentals of Wine Science

### 3 units

This course covers the chemistry and microbiology of winemaking including the use of yeasts and enzymes, primary and secondary fermentation management, wine micro-organisms, phenolic compounds, color chemistry, aging and flavor development. There will be a focus on wine faults: the causes and corrections. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 25 - Sensory Analysis of Wines

### 3 units

This is a sensory analysis of wine course designed for individuals to learn organoleptic tasting techniques, characteristics and styles of wine varieties, wine sensory evaluation methods including statistical analysis of trials, philosophy of wine styles, and the common evaluation methods used in sensory testing. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 29 - Independent Study, Viticulture and Winery Technology

### 0.5 - 2 units

Supervised study in the area of Viticulture and Winery Technology. Any student interested in registering for a Independent Studies course should contact a full/part-time instructor or dean in the appropriate area. 27 - 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WVT 31 - Fall Vineyard Operations

### 3 units

This class has a strong emphasis on the practical applications of viticulture. Students will be involved in the operation of the LPC Campus Hill Vineyard putting into action, viticultural practices for the fall and winter seasons including canopy management techniques, irrigation disciplines, pest and disease control, fruit contracts, maturity sampling, harvesting, pruning, erosion control via cover crop, fertilization, weed control, and vineyard development and establishment with a focus on sustainable vineyard management. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WVT 10 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 32 - Spring Vineyard Operations

### 3 units

This class has a strong emphasis on the practical applications of viticulture. Students will be involved in the operation of the LPC Campus Hill Vineyard putting into action viticultural practices for the spring season including pruning, canopy management techniques, new vine planting and training, vine nutrition, weed control, irrigation system construction and maintenance, trellis construction and maintenance, vineyard equipment operation and maintenance, with a continued focus on sustainable vineyard management. Students under the age of 21 must have a declared major in either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WVT 10 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WVT 33 - Summer Viticulture Operations

### 1 unit

This course covers vineyard practices for the summer session. The class will manage the Las Positas College Campus Hill vineyard, with an emphasis on the practical applications of viticulture theory including vine training, canopy management, assessment of insect and disease problems specific to the appellation, irrigation applications relating to soil and leaf moisture and crop estimation. 9 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WVT 10 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WVT 35 - Landscape and Vineyard Pest and Disease Management

### 3 units

This course covers concepts of plant pathology, entomology, and weed science which are studied in order to identify symptoms, diagnose problems, and determine methods of controlling plant diseases, insects, and weed pests. Also included is the study of the identification and biology of common vineyard, landscape and other horticultural crop pests and diseases. Materials and instruction is provided for techniques and strategies for sampling, monitoring and effective control measures, pest management strategies for insects, weeds and diseases, including bio-control, sustainable agriculture practices and integrated pest management. In addition to pesticide use, safety and compliance, there is a focus on preparation for the California State Qualified Applicators license. Students that take HORT 53 may not receive credit for WVT 35. 45 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WVT 41 - Fall Winery Operations

### 3 units

This class has a strong emphasis on the practical applications of winery operations. Students will be involved in the harvest, crush, and processing of grapes from the Campus Hill Vineyard for wines produced by the Campus Hill Winery at Las Positas College. Students will gain experience with winery operations for the fall season including planning, managing and implementing harvest; monitoring grape maturity; press pad equipment operation and safety; handling must and juices; alcoholic and malolactic fermentation; sensory and laboratory analysis; handling and storage of new wines; maintenance of wines from previous vintages; winery sanitation; forklift safety and operation; and general cellar practices. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WVT 20 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WVT 42 - Winery Operations II

### 3 units

This course has a strong emphasis on the practical applications of winery operations. Students will be involved in the on-going maintenance of wines produced by the Campus Hill Winery at Las Positas College. Students will gain experience with winery operations for the spring season including equipment operation and safety, the handling and storage of new wines, barrel and tank monitoring, sensory and laboratory analysis, the planning, managing and implementation of bottling including blending trials, fining and filtering, label design and compliance, winery sanitation and record keeping. Students under the age of 21 must have a declared major in either viticulture and/or enology to participate in any tasting activities as stated in California State Assembly Bill 1989. 36 hours lecture, 54 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WVT 20 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WVT 45 - Food and Wine Pairing

### 3 units

This course is an introduction to the art and science of food and wine pairing. Through lectures and formal tastings, students are instructed in the use of a sensory analysis model to identify components in food and wine that complement or contrast when initiating pairings. Students will participate in comprehensive palate exercises in which regional food preparations are paired with a broad spectrum of wines. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WVT 47 - Wines of California

### 3 units

Introduction to wines produced in California by region, including history, viticultural practices and winemaking styles. There is a strong emphasis on the sensory evaluation of representative California wines. There is a materials fee associated with this class. Students under the age of 21 must have a declared major of viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WVT 55 - Wine Service and Sales

### 2 units

This course will provide students with the information, skills, and abilities to provide high-quality wine service in restaurants, tasting rooms, wine bars, and/or catering events. Instruction will include both the technical and social skills necessary to maximize the guest experience and to be a successful wine sales/service professional. Students under the age of 21 must have a declared major of either viticulture and/or enology to participate in any tasting activities as stated in the California State Assembly Bill 1989. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

# WELDING TECHNOLOGY

## WELDING TECHNOLOGY

Welding touches every aspect of our modern life from the shoes we wear to the food we eat. The Welder or Welding Technician is concerned with all of the activities related to the manufacturing, production, performance, and maintenance of welded products. Interest is primarily in the manufactured or fabricated product, including process selection, power sources, base and filler materials, manufacturing methods, hands-on skills training, inspection, quality control, performance evaluation, and equipment service. The broad range of welded products with which welders and welding technicians deal includes structures, such as bridges, buildings, utility equipment, wind turbines, and communication towers; pressure vessels and heat exchangers, such as nuclear systems, boilers, solar thermal systems, oil and natural gas exploration, chemical processing equipment, storage vessels, and transmission and distribution piping; transportation vehicles for water, land, air, and space travel; and production and processing machines of all types.

Completion of the certificate/AS degree requirements prepares students to take certification tests in a workplace environment. Students may begin this program any semester and enter with either Welding Technology 61 or Welding Technology 62 as the starting series, or may choose Welding Technology 70 or Welding Technology 71 as a means to explore the topic on a more superficial approach. This program is designed to teach theoretical concepts in one course and hands-on skills in a companion course. These companion courses must be taken concurrently. While units in the program are transferable to many institutions, students should consult a counselor for specific information.

## Programs of Study

### Degrees:

- [AS – Welding Technology](#)

### Certificates of Achievement:

- [Production Welder](#)
- [Welding Technology](#)

### Career Opportunities

Students will find many career opportunities open to them, such as Welder, Welding Technician, Fabricator, Certified Welding Inspector, Pipewelder, Ironworker, Boilermaker, Steamfitter, Sheet Metal, as well as Maintenance and Repair occupations.

## WELDING TECHNOLOGY ASSOCIATE OF SCIENCE (AS)

### About the Program

The Associate of Science in Welding Technology prepares students for the welding and manufacturing industry. Welding touches every aspect of our modern life from the shoes we wear to the food we eat. The Welder or Welding Technician is concerned with all of the activities related to the manufacturing, production, performance, and maintenance of welded products. Interest is primarily in the manufactured or fabricated product, including process selection, power sources, base and filler materials, manufacturing methods, hands-on skills training, inspection, quality control, performance evaluation, and equipment service. The broad range of welded products with which welders and welding technicians deal includes structures, such as bridges, buildings, utility equipment, wind turbines, and communication towers; pressure vessels and heat exchangers, such as nuclear systems, boilers, solar thermal systems, oil and natural gas exploration, chemical processing equipment, storage vessels, and transmission and distribution piping; transportation vehicles for water, land, air, and space travel; and production and processing machines of all types.

### Career Opportunities

The welding industry offers a wide variety of dynamic and challenging careers. Underwater welders are needed on offshore oil rigs. Welder-operators use automated welding systems to manufacture cars. Structural

welders help to construct skyscrapers and bridges. In addition to welders, other professionals such as certified inspectors and engineers rely on welding to do their jobs. Without these professionals, our country would fall apart. The demand for skilled welding professionals is constantly growing. By 2025, our nation's workforce will need over 400,000 welders to satisfy the demands of several industries.

## Program Outcomes

Upon completion of this program, students are able to:

- Operate safely in a welding workplace environment.
- Have the skills necessary to pass an American Welding Society standard welding certification test.

## Learning and Career Pathway Maps

[View Program Pathway Map](#)

### Required Core: (33 units)

Prefix	#	Title	Units
MATH	39	Trigonometry	4
WLDT	55	Print Reading for Industry	2
WLDT	61	Welding Ferrous Metals	3
WLDT	61AL	SMAW Skills Laboratory	2
WLDT	61BL	FCAW Skills Laboratory	2
WLDT	62	Welding Nonferrous Metals	3
WLDT	62AL	GTAW Skills Laboratory	2
WLDT	62BL	GMAW Skills Laboratory	2
WLDT	63	Welding Layout and Fitting	2
WLDT	66	Welding Inspection and Testing	2
WLDT	69AL	Beginning Pipe Welding Skills Laboratory	2
WLDT	69BL	Advanced Pipe Welding Skills Laboratory	2
WLDT	73	Welding Workplace Safety	1
WLDT	75	Measurements and Calculations	4

### LIST A: Select from Below (12 units)

Prefix	#	Title	Units
WLDT	1	Welding Camp	1
WLDT	67A	Elementary Welding Skills Laboratory	2
WLDT	67B	Basic Welding Skills Laboratory	2
WLDT	67C	Intermediate Welding Skills Laboratory	2
WLDT	67D	Advanced Welding Skills Laboratory	2
WLDT	68	Certification Preparation	2
WLDT	70	Introduction to Welding	2
WLDT	71	Welding for the Arts	3
WLDT	72	Laser Welding and Cutting	3
WLDT	79	Manufacturing Processes	2

### Total Units for the Major: 45

*The Associate Degree is conferred upon those students who complete the required 60 or more semester units of the degree pattern with a grade-point average of 2.0 or better, of which 12 units must be earned at Las Positas College. In addition, students must complete a General Education pattern in order to earn a degree: see the Las Positas College Associate Degree General Education Pattern or the California General Education Transfer Curriculum (Cal-GETC) patterns for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will*



depend on the entry point to the degree program, the optional course(s) taken, and the GE pattern selected. Elective units must be degree applicable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

PRODUCTION WELDER CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Production Welder Certificate of Achievement is for students that want to rapidly gain the skills needed to pursue entry level production employment. The ability to read and interpret technical drawings combined with OSHA safety knowledge provide the foundation. Welding theory is combined with two lab skills classes in welding process that are selected by the student.

Program Outcomes

Upon completion of this program, students are able to:

- Operate safely in a welding workplace environment.
- Have the skills necessary to pass an American Welding society standard welding certification test.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Required Core: (3 Units)

Prefix	#	Title	Units
WLDT	55	Print Reading for Industry	2
WLDT	73	Welding Workplace Safety	1

List A: Select One (3 Units)

Prefix	#	Title	Units
WLDT	61	Welding Ferrous Metals	3
WLDT	62	Welding Nonferrous Metals	3

List B: Select Two (4 Units)

Prefix	#	Title	Units
WLDT	61AL	SMAW Skills Laboratory	2
WLDT	61BL	FCAW Skills Laboratory	2
WLDT	62AL	GTAW Skills Laboratory	2
WLDT	62BL	GMAW Skills Laboratory	2

Total Units: 10

WELDING TECHNOLOGY CERTIFICATE OF ACHIEVEMENT (CA)

About the Program

The Certificate of Achievement in Welding Technology is designed to prepare students for entry level employment in a manufacturing environment. Key outcomes of the certificate include operating safely while performing the welding skills necessary to pass standard industry tests. Students will also learn to use auxiliary equipment, processes and materials. Completion of the certificate will provide the student a strong knowledge foundation to utilize and apply common welding processes.

Career Opportunities

The welding industry offers a wide variety of dynamic and challenging careers. Underwater welders are needed on offshore oil rigs. Welder-

operators use automated welding systems to manufacture cars. Structural welders help to construct skyscrapers and bridges. In addition to welders, other professionals such as certified inspectors and engineers rely on welding to do their jobs. Without these professionals, our country would fall apart. The demand for skilled welding professionals is constantly growing. By 2025, our nation's workforce will need over 400,000 welders to satisfy the demands of several industries.

Program Outcomes

Upon completion of this program, students are able to:

- Operate safely in a welding workplace environment.
- Have the skills necessary to pass an American Welding Society standard welding certification test.

Required Core: (17 units)

Prefix	#	Title	Units
WLDT	55	Print Reading for Industry	2
WLDT	61	Welding Ferrous Metals	3
WLDT	62	Welding Nonferrous Metals	3
WLDT	63	Welding Layout and Fitting	2
WLDT	66	Welding Inspection and Testing	2
WLDT	73	Welding Workplace Safety	1
WLDT	75	Measurements and Calculations	4

List A: Select from Below (13 Units)

Prefix	#	Title	Units
WLDT	1	Welding Camp	1
WLDT	61AL	SMAW Skills Laboratory	2
WLDT	61BL	FCAW Skills Laboratory	2
WLDT	62AL	GTAW Skills Laboratory	2
WLDT	62BL	GMAW Skills Laboratory	2
WLDT	68	Certification Preparation	2
WLDT	70	Introduction to Welding	2
WLDT	72	Laser Welding and Cutting	2
WLDT	79	Manufacturing Processes	2

Total Units: 30

WELDING TECHNOLOGY COURSES

WLDT 1 - Welding Camp

1 unit

This course is designed to introduce the basics of shop safety, hand tools and welding. Fabrication of simple metal projects. Emphasis on practical uses and applications. 9 hours lecture, 27 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Pass/No Pass

WLDT 10 - Machining for the Metal Trades

4 units

This course is intended to show how machine tools are used in the metal trades and manufacturing, as well as how machine tools operate and when to use one particular machine instead of another. The advantage and disadvantage of various machining techniques as well as their application in the fabrication process are explored. Students will learn the use of drawings, hand tools, precision measuring tools, drilling machines, grinders, lathes, milling machines, and other specialized tools used to shape and finish metal and nonmetal parts. Additive and subtractive manufacturing



techniques as well as related processes are explored. 36 hours lecture, 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 55 - Print Reading for Industry

### 2 units

Interpreting and visualizing drawings and prints used in industrial settings. The role of prints in the digital age, geometric dimensioning and tolerancing to current standards. Foundational skills needed for print reading success, including basic mathematics, geometry principles, measurement tools, and the design process. Welding symbols and their use in manufacturing. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter Grade

## WLDT 61 - Welding Ferrous Metals

### 3 units

Theory and safety of welding ferrous metals including steel, alloy steels, stainless steel, and cast iron for industrial applications. Welding processes SMAW, FCAW, GMAW, GTAW, as well as thermal cutting equipment, uses and applications will be covered. Discussion of American Welding Society Codes, nomenclature, terminology and welding symbols. Physical and mechanical properties of steels, numbering systems and filler metal selection will be discussed. Job opportunities, welder qualification testing and inspection, as well as welding procedure specifications will be explored. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 61AL - SMAW Skills Laboratory

### 2 units

Skills of Shielded Metal Arc (SMAW) welding in the flat, horizontal, vertical and overhead positions to American Welding Society code specifications. Oxy-fuel flame, plasma, and carbon arc cutting. Safe use and handling of welding equipment and consumables. 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 61BL - FCAW Skills Laboratory

### 2 units

Flux Cored Arc (FCAW) welding in the flat, horizontal, vertical and overhead positions to American Welding Society code specifications. Oxy-fuel flame, plasma, and carbon arc cutting. Safe use and handling of welding equipment and consumables. 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 62 - Welding Nonferrous Metals

### 3 units

Theory and safety of welding non ferrous metals including but not limited to Aluminum, Magnesium, Copper, Nickel, Titanium and their alloys for industrial applications. GMAW, GTAW, flame cutting, plasma and carbon arc cutting processes equipment, uses and applications will be covered. Discussion of American Welding Society Codes, nomenclature, electrode and wire selection will occur. Physical and mechanical properties of nonferrous metals, numbering systems and filler metal selection will be discussed. Job opportunities, welding symbols and hazardous material regulations. Welder qualification testing and inspection, as well as welding procedure specifications will be explored. 54 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 62AL - GTAW Skills Laboratory

### 2 units

Skills of Gas Tungsten Arc (GTAW) welding in the flat, horizontal, vertical and overhead positions to American Welding Society code specifications. Oxy-fuel flame, plasma, and carbon arc cutting. Safe use and handling of welding equipment and consumables. 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 62BL - GMAW Skills Laboratory

### 2 units

Skills of Gas Tungsten Arc (GTAW) welding in the flat, horizontal, vertical and overhead positions to American Welding Society code specifications. Oxy-fuel flame, plasma, and carbon arc cutting. Safe use and handling of welding equipment and consumables. 108 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 63 - Welding Layout and Fitting

### 2 units

Interpretation of welding blueprints by making welding layouts and weldment fitups. Current methods, practices, and recommended procedures. Use of jigs, fixtures, holding devices, and welding sequences. Methods of straightening and restoring dimensions to finished product. Laboratory includes SMAW, GMAW, GTAW, and/or FCAW welding, plasma and oxy-fuel cutting. 27 hours lecture, 27 hours laboratory. Transfer: CSU.

**Prerequisite:** WLDT 61AL with a minimum grade of C (May be taken concurrently); or WLDT 61BL with a minimum grade of C (May be taken concurrently); or WLDT 62AL with a minimum grade of C (May be taken concurrently); or WLDT 62BL with a minimum grade of C (May be taken concurrently).

**Recommended Course Preparation:** WLDT 55 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 66 - Welding Inspection and Testing

### 2 units

Theory and skills in performing inspections and tests using destructive and nondestructive methods. American Welding Society (AWS) codes and their role in welding inspection. The role and duties of the Certified Welding Inspector (CWI). 27 hours lecture, 27 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WLDT 61AL with a minimum grade of C or WLDT 62AL with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 67A - Elementary Welding Skills Laboratory

### 2 units

Development and improvement of skills in Shielded Metal Arc (SMAW), Flux Cored Arc (FCAW), Gas Metal Arc (GMAW), and/or Gas Tungsten Arc (GTAW) welding in the Flat (1G and 1F) positions. 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WLDT 61AL with a minimum grade of C or WLDT 62AL with a minimum grade of C or WLDT 70 with a minimum grade of C or WLDT 71 with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 67B - Basic Welding Skills Laboratory

### 2 units

Development and improvement of skills in Shielded Metal Arc (SMAW), Flux Cored Arc (FCAW), Gas Metal Arc (GMAW), and/or Gas Tungsten Arc (GTAW) welding in the Horizontal (2G and 2F) positions. 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WLDT 67A with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 67C - Intermediate Welding Skills Laboratory

### 2 units

Development and improvement of skills in Shielded Metal Arc (SMAW), Flux Cored Arc (FCAW), Gas Metal Arc (GMAW), and Gas Tungsten Arc (GTAW) welding in the Vertical (3G and 3F) positions. 108 hours laboratory. Transfer: CSU.

**Prerequisite:** WLDT 67B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 67D - Advanced Welding Skills Laboratory

### 2 units

Development and improvement of skills in Shielded Metal Arc (SMAW), Flux Cored Arc (FCAW), Gas Metal Arc (GMAW), and Gas Tungsten Arc (GTAW) welding in the Overhead (4G and 4F) positions. 108 hours laboratory. Transfer: CSU.

**Prerequisite:** WLDT 67C with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 67L - Welding Skills Laboratory

### 2 units

Development and improvement of skills in Shielded Metal Arc (SMAW), Flux Cored Arc (FCAW), Gas Metal Arc (GMAW), and/or Gas Tungsten Arc (GTAW) welding, or other welding related skills. 108 hours laboratory. Transfer: CSU.

**Recommended Course Preparation:** WLDT 61AL with a minimum grade of C or WLDT 61BL with a minimum grade of C or WLDT 62AL with a minimum grade of C or WLDT 62BL with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 68 - Certification Preparation

### 2 units

Welding skills preparation for certification testing. Application of American Welding Society D1.1, American Society of Mechanical Engineers Section IX and American Petroleum Institute 1104 as it relates to welder certification. 108 hours laboratory. Transfer: CSU.

**Prerequisite:** WLDT 61AL with a minimum grade of C or WLDT 61BL with a minimum grade of C or WLDT 62AL with a minimum grade of C or WLDT 62BL with a minimum grade of C or WLDT 69A with a minimum grade of C or WLDT 69B with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 69AL - Beginning Pipe Welding Skills Laboratory

### 2 units

Practical application of skills with respect to; pipe joint preparation and design, API (American Petroleum Institute) ASME (American Society of Mechanical Engineering) and AWS (American Welding Society) welding codes specification for pipe, tubing and pipe fittings, analysis of joint configuration, plasma and flame cutting of pipes, wire and electrodes selections, beginning of pipe welding blue prints, SMAW, GMAW, FCAW and/or GTAW of pipe joints, non-destructive and destructive test and qualitative concepts of evaluation. Welding in the 1G and 2G positions. 108 hours lecture. Transfer: CSU.

**Prerequisite:** WLDT 61AL with a minimum grade of C or WLDT 61BL with a minimum grade of C or WLDT 62AL with a minimum grade of C or WLDT 62BL with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 69BL - Advanced Pipe Welding Skills Laboratory

### 2 units

Practical application of skills with respect to pipe joint preparation and design, API (American Petroleum Institute) and AWS (American Welding Society) welding codes specification for pipe and pipe fittings, analysis of joint configuration, plasma and flame cutting of pipes, wire and electrodes selection, additional pipe welding blueprint and welding symbols, SMAW, GMAW, FCAW and GTAW of pipe joints, non-destructive and destructive test and qualitative concepts of evaluation. Welding in the 5G and 6G positions. 108 hours lecture. Transfer: CSU.

**Prerequisite:** WLDT 69AL with a minimum grade of C.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 70 - Introduction to Welding

### 2 units

Basic skills in Shielded Metal Arc (SMAW), Gas Tungsten Arc (GTAW), Gas Metal Arc (GTAW) and Flux Core Arc (FCAW) welding. Oxy-fuel welding and thermal cutting. Emphasis on safety, proper usage, theory and care of welding equipment. 18 hours lecture, 54 hours laboratory. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 71 - Welding for the Arts

### 3 units

Provides basic welding, shop skills and instruction that artistically inclined individuals should know in order to be effective in the process of creating metal art and sculpture. Provides instruction on types of metals (aluminum, iron, steel, cast iron, bronze, stainless steel, etc.), mechanical fastenings, cutting and permanent joining together of metals and alloys through welding processes such as SMAW, GMAW, GTAW, FCAW, oxyacetylene and braze welding, plasma and fuel gas cutting. Instruction includes general shop safety, equipment use, finishing, welding electricity fundamentals, welding consumable identification, and hazardous materials regulation. 36 hours lecture, 54 hours laboratory. ADGE: 3; Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## WLDT 72 - Laser Welding and Cutting

### 3 units

This course will cover the theory and concepts associated with modern laser welding and cutting of metals and materials. The use of the laser in the manufacturing environment will be shown along with typical applications.

The different types of lasers available for welding. The advantages and disadvantages of continuous power laser welding, pulsed laser welding and laser cutting. 36 hours lecture, 54 hours laboratory.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **WLDT 73 - Welding Workplace Safety**

### **1 unit**

This course provides the safety knowledge required to operate safely in a welding or construction workplace environment. This course will emphasize hazard identification, avoidance and control as a means to proactively create a safe workplace environment. OSHA safety standards will be emphasized throughout to maintain consistency with workplace environment. This course meets the 10 hour OSHA construction safety training requirements. 18 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **WLDT 75 - Measurements and Calculations**

### **4 units**

Math calculations based on manufacturing applications. Precision and semi-precision measuring tools used in manufacturing and the role they play in generating numerical data used in shop floor calculations. Use of the calculator to simplify shop floor math applications relevant to the skilled trades. 72 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## **WLDT 79 - Manufacturing Processes**

### **2 units**

This course examines the processes and equipment used in modern manufacturing. This course provides an excellent introduction to today's manufacturing processes, as well as an overview of the processes and equipment used in modern manufacturing. The course concentrates on the five major types of industrial materials; metals, plastics, ceramics, woods, and composites. It provides thorough coverage of the forming, separating, fabricating, conditioning, and finishing processes related to each material. Understanding the relationship between manufacturing processes, materials properties, materials processing and design. 36 hours lecture. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

WOMEN'S STUDIES

WOMEN'S STUDIES

Women's Studies courses are designed to help students comprehend the forces that shape the lives of women in United States and in countries around the world. They examine the movement for equal rights globally. The Women's Studies courses are transferable and students are encouraged to develop critical thinking skills and to learn to write and communicate clearly. Both skills will enable students to be successful in their chosen career fields. The discipline of Women's Studies helps to nurture an informed public and is, therefore, of vital importance to higher education.

Programs of Study

Degree:

- [AA-T – Social Justice Studies: Gender Studies](#)

SOCIAL JUSTICE STUDIES: GENDER STUDIES  
ASSOCIATE IN ARTS FOR TRANSFER (AA-T)

About the Program

The Associate in Arts in Social Justice Studies: Gender Studies for Transfer is designed for prospective California State University (CSU) transfer students who are preparing for careers in Women and Gender Studies and related fields. Completion of the Social Justice Studies: Gender Studies Transfer degree will provide a streamlined pathway for transfer to a CSU campus with a Women and Gender Studies or similar major. Examples of CSU majors include American Studies, Gender Studies, Liberal Studies w/ Option in Interdisciplinary Studies in Culture & Society, Sociology - Concentration in Race, Class, and Gender, Sociology with Inequalities and Diversity Option, Women, Gender, and Sexuality Studies, and Women's Studies. Students should consult with a counselor to determine whether or not this degree is the best option for their transfer goals. General education requirements should be selected carefully based on the intended transfer institution; please see a counselor for details if you are pursuing transfer to the UC system.

Program Outcomes

Upon completion of this program, students are able to:

- Explain the social, economic, political, intellectual, and cultural contributions of women nationally and internationally.
- Explain how gender identity intersects with nationality, race and ethnicity, religion, social and political class, and sexual orientation.
- Explain the relationship between women and globalization.

Learning and Career Pathway Maps

[View Program Pathway Map](#)

Completion Requirements:

1. Completion of 60 semester units or 90 quarter units that are eligible for transfer to the California State University, including both of the following:
  - a. The Intersegmental General Education Transfer Curriculum (IGETC) or CA State University General Education – Breadth Requirements.
  - b. A minimum of 18 semester units or 27 quarter units in a major or area of emphasis, as determined by the community college district.
2. Obtainment of a minimum grade point average of 2.0.

Associate Degrees for Transfer (ADT's) also require that students must earn a "C " (or "P") or better in all courses required for the major or area of emphasis.

Required Core: Select Three (9 Units)

Prefix	#	Title	Units
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ETHS	6	Introduction to Race and Ethnicity or	3
SOC	3	Introduction to Race and Ethnicity	3
WMST	1	Introduction to Women's Studies	3
WMST	2	Global Perspective of Women	3

List A: Select Three Courses from at least Two of the Following Areas (9-10 Units)

Prefix	#	Title	Units
Area 1: History or Government			
HIST	32	U.S. Women's History	3
Area 2: Arts and Humanities			
ENG	32	U.S. Women's Literature	3
PHIL	5	Feminist Philosophy	3
RELS	3	Introduction to Women's Spirituality	3
Area 3: Social Science			
HEA	3	Women's Health	3
LGBT	1	Introduction to LGBTQ Studies	3
PSYC	13	Psychology of Women	3
SOC	11	Sociology of Gender	3
Area 4: Quantitative Reasoning			
STAT	C1000	Introduction to Statistics	4

Total Units for the Major: 18-19

Additional General Education and Elective Units: 41-42

Total Units: 60

See the Las Positas College California General Education Transfer Curriculum (Cal-GETC) pattern for a listing of areas and courses. Double counting courses in GE and the major is permissible. The number of units that may be double counted will depend on the entry point to the degree program and the optional course(s) taken. Elective units must be CSU transferable. Consult with an adviser or a counselor to plan the courses necessary to achieve your academic goal.

WOMEN'S STUDIES COURSES

WMST 1 - Introduction to Women's Studies

3 units

Examines the cultural, historical, social, political and economic experiences of women in the United States. Introduces feminist perspectives on a wide range of issues affecting women incorporating race, class, ethnicity, sexual orientation and the life cycle. Analysis of African American women, Asian American women, Chicanas, European American women and Middle Eastern American women. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SJS 120.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

WMST 2 - Global Perspective of Women

3 units

Examines the cultural, historical, political and economic experiences of women globally. Introduces feminist perspectives on a wide range of issues affecting women including globalization, war, education, work, family and religion in Asia, Africa, the Middle East and Latin America. 54 hours lecture. ADGE: 4; Transfer: CSU, UC; Cal-GETC: 4; C-ID# SJS 120.

- Credit - Degree Applicable

- Grading Option: Letter or Pass/No Pass

## WORK EXPERIENCE

### WORK EXPERIENCE

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The Work Experience courses support the educational benefits of work and give students the opportunity to earn college credit while working in supervised employment. Students work in part-time or full-time, paid or unpaid positions and they contract, in collaboration with their work supervisor and instructor, to achieve learning objectives. There are two types of Work Experience courses: General Work Experience, for students working in any type of job, and Occupational Work Experience/Internship, for students working in a job related to their academic and career goals. Students must already have employment to enroll in these courses.

### WORK EXPERIENCE COURSES

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#### **WRKX 94 - Occupational Work Experience/ Internship**

##### **1 - 10 units**

Work Experience Education supports career success by combining workplace experience with classroom instruction in professional work skills and career planning. This course is designed for students who work in positions related to their major field of study. Students must secure a work experience position to enroll in the course; positions can be paid or unpaid, part time or full time. In this variable-unit course, students earn units based on the number of hours worked during the term; 54 hours equals 1.00 academic unit. Students can earn 1 to 10 units per term. Students can enroll in only one WRKX course per term, either WRKX 94 or WRKX 95. 54 to 540 hours work experience. No limitation on repeatability. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

#### **WRKX 95 - General Work Experience**

##### **1 - 10 units**

Work Experience Education supports career success by combining workplace experience with classroom instruction in professional work skills and career planning. This course is designed for students who work in positions unrelated to their major field of study. Students must secure a work experience position to enroll in the course; positions can be paid or unpaid, part time or full time. In this variable-unit course, students earn units based on the number of hours worked during the term; 54 hours equals 1.00 academic unit. Students can earn 1 to 10 units per term. Students can enroll in only one WRKX course per term, either WRKX 94 or WRKX 95. 54 to 540 hours work experience. No limitation on repeatability. Transfer: CSU.

- Credit - Degree Applicable
- Grading Option: Letter or Pass/No Pass

## ADMINISTRATORS

### Stephany Chavez (2015)

*Program Director, Child Development Center*  
Las Positas College - Social Sciences and Child Development, AA  
California State University, Stanislaus - Social Sciences, BA  
California State University, East Bay - Early Childhood Education, MS

### Paula Checchi (2024)

*Dean of Academic Services, STEM*  
University of Massachusetts, Amherst - Biology, BA  
Emory University - Biochemistry, Cell & Developmental Biology, PhD

### Kenneth G. Cooper (2015)

*Executive Director, Las Positas College Foundation*  
University of California, Davis - African American & African Studies, BA

### Christopher Crone (2021)

*Director of Disabled Student Programs & Services (DSPS)*  
University of Mary Washington - Psychology, BS  
Virginia Commonwealth University - Special Education, MEd  
California State University, East Bay - Educational Leadership for Social Justice, EdD (in progress)

### Dyrell W. Foster (2020)

*President*  
University of California, Davis - Applied Behavioral Science, BS  
California State University, Long Beach - Counseling, MS  
University of Southern California - Education Administration, EdD

### Joel Gagnon (2011)

*Dean of Counseling and Student Support*  
University of California, Santa Barbara - Business Economics, BA  
St. Mary's College of California - Counseling, MA

### Stephen Gunderson (2000)

*Manager, College Technology Services*  
Las Positas College - Computer Information Systems, AA  
Las Positas College - Network Security and Administration, AS  
Capella University - Information Technology, BS

### Nan Ho (1995)

*Vice President of Academic Services*  
Stanford University - Biological Sciences, BS  
Stanford University - Biological Sciences, MS  
University of Southern California - Organizational Change and Leadership, EdD

### Amy W. Mattern (2019)

*Dean of Academic Services, Arts & Humanities*  
University of California, Davis - American Studies and Psychology, BA  
California State University, Fullerton - American Studies, MA

### Traci Peterson (2023)

*Project Manager, Educational Partnerships*  
San Jose State University - Child Development, BA  
California State University, East Bay - Public Administration, MPA

### Cassondra Reinsel (2022)

*Program Manager, Student Resources*  
University of California, Los Angeles - Sociology, BA  
University of San Francisco - Organization and Leadership in Higher Education, MA

### Rajinder S. Samra (2011)

*Director of Research, Planning, and Institutional Effectiveness*  
Chabot College - Liberal Arts/General Education, AA  
University of California, Santa Cruz - Psychology, BA  
San Jose State University - Industrial/Organizational Psychology, MS

### Vicki Shipman (2010)

*Project Manager, Career and Technical Education*  
University of California, Davis - Environmental Economics, BS  
National University - Business, MBA

### Tamica S. Ward (2018)

*Dean of Enrollment Services*  
University of San Francisco - Finance, BS  
University of Phoenix - Business Administration, MBA

### Jeanne Wilson (2021)

*Vice President of Student Services*  
The American College - Marketing, BA  
California State University, Stanislaus - Social Sciences, BA  
California State University, East Bay - Early Childhood Education, MS

### Charles "Chip" Woerner (2022)

*Director of Marketing and Communications*  
Dickinson College - History, BA  
University of San Francisco - Finance, MBA

## FACULTY

### Catherine Alfaro (2024)

*Counseling, Student Intervention Specialist*  
University of California, Santa Cruz - BA  
San Jose State University - MA

### Angela L. Amaya (2008)

*LPC Librarian*  
College of St. Benedict - BA  
San Jose State University - MLIS

### Michael A. Ansel (2002)

*Chemistry*  
California State University, Chico - BS  
University of Oregon - MS  
University of Oregon - PhD

### Robert H. August, Jr. (2001)

*Mathematics, Theater*  
Georgia Southern University - BS  
Western Kentucky University - MS  
University of California, Davis - MFA

### Jerry Bailey (2025)

*Business*  
Columbia University - BA  
California State University, East Bay - MBA

### Erick O. Bell (2015)

*Accounting*  
California State University, East Bay - BS  
Golden Gate University - MS

### TeriAnn Bengiveno (2001)

*History*  
San Jose State University - BA  
San Jose State University - MA  
University of Hawaii - PhD

### Anita Bhatia (2023)

*Computer Information Systems*  
Delhi University - B.Com  
Indira Gandhi National Open University - BCA  
Indira Gandhi National Open University - MCA  
Madurai Kamaraj University - M.Phil

### R. Toby Bielawski (1999)

*English*  
Smith College - BA  
Mills College - MA

### Kai Blaisdell (2022)

*Biological Sciences*  
Cornell University - BS  
University of Oregon - MS  
University of Oregon - PhD

### Dani Blatter (2023)

*Geology*  
University of Utah - BS  
The George Washington University - MA  
Stanford University - MS  
Columbia University - PhD

### Howard L. Blumenfeld (2008)

*Mathematics*  
University of California, San Diego - BA  
San Diego State University - MA



**Segal M. Boaz (2016)**

*Biology*  
University of California, San Diego - BS  
Sonoma State University - MS

**Jeremiah H. Bodnar (2007)**

*Philosophy*  
Saddleback College - AA  
University of California, Los Angeles - BA  
University of Chicago - MA

**Federico Lopez Borghesi (2024)**

*Biology*  
Modesto Junior College - AA  
University of California, Davis - BS  
University of Central Florida - PhD

**Jonathan D. Brickman (2006)**

*English as a Second Language*  
University of Wisconsin - BA  
San Francisco State University - MA

**Angelo Bummer (2015)**

*English*  
Evergreen State College - BA  
San Francisco State University - MA  
University of Wyoming - MS

**Kimberly M. Burks (2016)**

*Counseling*  
San Francisco State University - BS  
Saint Mary's College - MA

**Jose D. Calderon (2016)**

*Counselor, Veterans First Program*  
Evergreen Valley College - AA  
San Jose State University - BA  
San Jose State University - MA

**Jill E. Carbone (2006)**

*Biology*  
University of California, Santa Cruz - BA  
University of California, Davis - MS

**Amanda L. Castelli (2020)**

*Counseling Psychology*  
Las Positas College - AA  
University of California, Davis - BA  
Santa Clara University - MA

**Rajeev Chopra (2008)**

*Business*  
Guru Nanak Dev University, India - B.Com  
Kurukshetra University, India - M.Com  
California State University, East Bay - MS

**Daniel "Dan" G. Cearley (2017)**

*Anthropology*  
San Jose State University - BA  
San Francisco State University - MA

**Elena C. Cole (1997)**

*English*  
Ohlone College - AA  
University of California, Berkeley - BA  
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**Angel Contreras-Cardenas (2023)**

*Biology*  
Autonomous Metropolitan University - MD  
University of the Americas Puebla/University of British Columbia - MS

**Jason B. Craighead (2009)**

*Physical Education, Swim Coach*  
Santa Rosa Junior College - AA  
University of California, Santa Barbara - BS  
United States Sports Academy - MSS

**Andrew C. Cumbo (2016)**

*Kinesiology*  
State University of New York, Plattsburgh - BA

Humboldt State University - MS

**Moh Daoud (2002)**

*Computer Information Systems*  
College of San Mateo - AS  
Ecole Nationale D'Electronique, Paris - BS

**Jennifer Decker (2022)**

*Engineering*  
California Polytechnic State University, San Luis Obispo - BS  
University of California, Berkeley - MS

**Susan "Sue" DeFuniak (2018)**

*Kinesiology*  
Humboldt State University - BS  
Humboldt State University - MS

**Gabriela I. Discua (2014)**

*Counseling*  
California State University, East Bay - BA  
San Francisco State University - MS

**James L. Dobson (2001)**

*Communication Studies*  
College of DuPage, Illinois - AA  
Northern Arizona University - BS  
California State University, Chico - MA

**Richard J. Dry (1999)**

*English*  
University of California, Berkeley - BA  
San Francisco State University - MA

**Christopher Dudzic (2019)**

*Chemistry*  
Cabrillo College - CA  
Gavilan College - AA  
University of California, Santa Cruz - BS  
University of California - Santa Cruz, PhD

**Catherine M. Eagan (2003)**

*English*  
University of California, Berkeley - BA  
Boston College - PhD

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*Counseling*  
Las Positas College, AAS  
University of California, Los Angeles - BA  
Saint Mary's College of California - MA

**Lisa R. Everett (2000)**

*Health*  
University of California, San Diego - BS  
San Francisco State University - MS  
San Francisco State University - EdD

**Debbie J. Fields (1990)**

*Computer Information Systems*  
Penn State University - AA  
Virginia Commonwealth University - BS  
Golden Gate University - MBA

**Carrie Jean Frates (2018)**

*Mathematics*  
California State University, East Bay - BS  
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*Fire Service Technology*  
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*Emergency Medical Services*  
Southeastern Massachusetts University - BS  
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**Lyndale Garner (2017)**

*Health*  
American River College - AS  
California State University, Sacramento - BA

California State University, Sacramento - MA

**Justin C. Garoupa (2006)**

*English*

University of California, Davis - BA  
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**Heike Gecox (2011)**

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Las Positas College - AA  
California State University, East Bay - BA  
California State University, East Bay - MS

**James Giacomazzi (2015)**

*Kinesiology*

University of California, Riverside - BS  
San Jose State University - MA

**Michelle C. Gonzales (2005)**

*English*

Mills College - BA  
Mills College - MFA

**Jennie Graham (2013)**

*Mathematics*

University of California, Davis - BS  
California State University, East Bay - MS

**Brian J. Hagopian (2005)**

*Advanced Transportation - Automotive Technology*

Fresno City College - AS  
Ashford University - BA  
CA Smog Instructor; ASE Master  
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**Timothy "Tim" D. Heisler (1995)**

*Communication Studies*

Chabot College - AA  
California State University, East Bay - BA  
California State University, East Bay - MA

**Ann Hight (2013)**

*Physiology*

University of California, San Diego - BA  
San Jose State University - MA  
University of California, Davis - PhD

**Akhiko "Aki" Hirose (2015)**

*Sociology*

University of Colorado - BA  
University of Colorado - MA  
University of California, Riverside - PhD

**Deanna A. Horvath (2009)**

*Photography*

California State University, East Bay - BA

**Jared N. Howard (2016)**

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Chabot College - AA  
University of California, Berkeley - BA  
San Jose State University - MA

**Frances M. Hui (2000)**

*LPC Librarian*

San Diego State University - BA  
University of California, Los Angeles - MLS

**Joanna Tice Jen (2018)**

*Political Science*

Wesleyan University - BA  
City University of New York, The Graduate Center - M.Phil  
City University of New York, The Graduate Center - PhD

**Russell A. Jensen (2019)**

*Chemistry*

San Francisco State University - BS  
San Francisco State University - MS  
Massachusetts Institute of Technology - PhD

**Irena Keller (2018)**

*Psychology*

Haifa University, Israel - BA  
Haifa University, Israel - MA  
University of California, Berkeley - PhD

**Natalie A. Kellner (2018)**

*Communication Studies*

California State University, Long Beach - BA  
California State University, Chico - MA

**John "Kelly" M. Kelly (2018)**

*Theater*

Northwestern University - BS

**Melissa A. Korber (1999)**

*English, Journalism & Media Studies*

Montana State University - BA  
University of the Pacific, McGeorge School of Law - JD  
San Francisco State University - MA

**Peter Kuo (2015)**

*Graphic Arts*

University of California, San Diego - BFA  
University of California, San Diego - BFA  
Academy of Art University - MFA

**Craig Kutil (2006)**

*Articulation Officer; Mathematics, Martial Arts*

Humboldt State University - BA  
Humboldt State University - BA  
Humboldt State University - MS

**Mary M. Lauffer (2017)**

*Business*

Miami University - BA  
University of New Mexico - MA

**Christina H. Lee (2006)**

*Counseling*

University of California, Berkeley - BA  
San Francisco State University - MS

**Marina M. Lira (2011)**

*Counseling*

Santa Rosa Junior College - AS  
Sonoma State University - BA  
University of California, Berkeley - MSW

**Titian Lish (2013)**

*Theater Arts*

San Francisco State University - BA  
San Francisco State University - MA

**Ruchira Majumdar (2008)**

*Mathematics*

University of Calcutta, India - BS  
University of Calcutta, India - MS  
Iowa State University - PhD

**Daniel "Dan" F. Marschak (2015)**

*Music*

University of California, Los Angeles - BA  
University of California, Los Angeles - MA

**Stuart J. McElderry (2000)**

*History*

University of California, Berkeley - BA  
San Francisco State University - MA  
University of Oregon - PhD

**Julia I. McGurk (2014)**

*English as a Second Language*

California Polytechnic State University, San Luis Obispo, - BA  
California State University, East Bay - MA

**Ashley D. McHale (2008)**

*Mathematics*

Elon University - BS  
Texas Tech University - MS

**Michael "Mike" A. McQuiston (2018)**

*Administration of Justice*

Saint Mary's College of California - BA  
University of California, Irvine - MAS

**Scott A. Miner (2006)**

*Materials Engineering, Welding, and Advanced Manufacturing*

Chabot College - AA  
California Polytechnic State University, San Luis Obispo - BS

**David Montelongo (2022)**

*Chemistry*

Saint Mary's College of California - BS  
University of California, Irvine - PhD

**Carlos I. Moreno (2019)**

*Computer Science*

California State University, Fresno - BS  
California State University, Fresno - MS

**Dana Nakase (2018)**

*Biology*

University of California, Santa Barbara - BS  
Arizona State University - MS

**Martin "Marty" J. Nash (2009)**

*English*

Kansas State University - BA  
California College of the Arts - MFA

**Julie Nguyen (2022)**

*Counseling*

University of California, Berkeley - BS  
University of San Francisco - MA

**Alain Olavarrieta (2018)**

*Mathematics*

University of California, Los Angeles - BA  
California State University, Northridge - MS

**Jill R. Oliveira (2014)**

*Counseling*

California State University, Chico - BA  
California State University, East Bay - MS

**Elizabeth Owens (2015)**

*Mathematics*

College of the Sequoias - AS  
California Polytechnic State University, San Luis Obispo - BS  
University of California, Merced - MS

**Leslie L. Payne (2018)**

*English as a Second Language*

University of California, Davis - BA  
California State University, East Bay - MA

**Andrew "Drew" Patterson (2018)**

*Business*

City College of San Francisco - AA  
California State University, East Bay - BS  
California State University, East Bay - MBA

**Michael H. Peterson (2015)**

*Mathematics*

Stanford University - BA  
Stanford University - BS  
Stanford University - MS

**Felipe E. Ponce Sr. (2024)**

*Ethnic Studies*

San Francisco State University - BA  
San Jose State University - MA

**David J. Powers (2016)**

*Mathematics*

California State University, East Bay - BS  
California State University, East Bay - MS

**Andreas Preponis (2023)**

*Music*

Staatliche Hochschule für Musik Trossingen, Germany - Staatsexamen,

BM & MM

California State University, Los Angeles - MM

**Robin Rehagen (2015)**

*Physics & Astronomy*

University of California, Berkeley - BA  
University of California, Los Angeles - MS  
University of California, Los Angeles - PhD

**Kali A. Rippel (2014)**

*Faculty Librarian*

San Francisco State University - BA  
University of Wisconsin - MLIS

**Cecelia "Cindy" A. Browne Rosefield (2006)**

*Music*

Los Medanos College - AA  
California State University, East Bay - BA  
Washington State University - MA

**John J. Rosen (2016)**

*History*

University of California, Santa Cruz - BA  
San Francisco State University - MA  
University of Illinois, Chicago - PhD

**Robin E. Roy (2008)**

*Psychology*

Connecticut College - BA  
Old Dominion University - MS  
University of Vermont - PhD

**John D. Ruys (2006)**

*Psychology*

University of California, Davis - BS  
University of California, Davis - MS  
University of California, Davis - PhD

**Paul Sapsford (2007)**

*Kinesiology*

Saint Mary's University, UK - BS  
Saint Mary's College of California - MS  
Exeter University, UK - PGCE

**Michael "Mike" J. Schwarz (2006)**

*Counseling*

Santa Rosa Junior College - AA  
University of California, Davis - BA  
University of San Diego - MA  
Indiana University, Bloomington - PhD

**Jennifer "Jenny" Siders (2020)**

*Physics & Astronomy*

Kenyon College - BA  
University of Texas, Austin - MA  
University of Texas, Austin - PhD

**Bhairav Singh (2015)**

*Mathematics*

Princeton University - BA  
Massachusetts Institute of Technology - PhD

**Karin S. Spirn (2005)**

*English*

University of California, Berkeley - BA  
University of Michigan - MA  
University of Michigan - PhD

**Catherine A. Suárez (2006)**

*Foreign Language*

University of the Pacific - BA  
University of the Pacific - ME

**Meghan C. Swanson-Garoupa (2015)**

*English*

Las Positas College - AA  
University of California, Santa Barbara - BA  
University of California, East Bay - MA

**Nadiyah Taylor (2009)**

*Early Care & Education*

Macalester College - BA  
Pacific Oaks College - MA

**Sarah K. Thompson (1996)***Sociology*

Hamilton College - BA  
Rutgers University - MA

**Collin Thormoto (2018)***LPC Librarian*

California State University, East Bay - BA  
San Jose State University - MLIS

**Kimberly A. Tomlinson (2001)***Religious Studies*

University of Minnesota - BA  
Luther Seminary, St. Paul, MN - MA

**Jin Tsubota (2018)***Tutoring*

University of California, San Diego - BS  
University of Pennsylvania - MFA  
Stanford University - ME

**Sheena M. Turner-August (2016)***Psychology*

University of Southern California - BA  
Pepperdine University - MA  
Alliant International University - PhD

**Rafael A. Valle (2014)***Counseling*

San Francisco State University - BS  
Capella University - MA

**Angella VenJohn (1999)***LPC Student Interventions Counselor*

University of Iowa - BS  
Sacramento State University - MA

**Marsha A. Vernoga (2014)***Nutrition*

California Polytechnic State University, San Luis Obispo - BS  
San Francisco State University - RD  
California State University, Chico - MS

**David E. Wagner (2016)***Studio Art*

California Polytechnic State University, San Luis Obispo - BA  
California College of the Arts - BFA  
The New York Academy of Art - MFA

**Grazyna "Gina" Webster (2005)***Economics*

Agricultural University of Warsaw, Poland - BS  
Agricultural University of Warsaw, Poland - MS  
University of California, Berkeley - MS  
University of California, Berkeley - PhD

**Jeffrey P. Weichert (2019)***Computer Networking Technology*

The George Washington University - BS  
Capella University - MS

**Elizabeth A. Wing Brooks (2016)***Humanities, Film Studies*

University of San Francisco - BA  
University of Cincinnati - MA  
University of California, Davis - PhD

**Kristine "Kristy" W. Woods (2003)***Mathematics*

Willamette University - BS  
California State University, East Bay - MA

**Ashley J. Young (2016)***Mathematics*

University of California, Berkeley - BA  
California State University, East Bay - MA

**Michelle D. Zapata (2014)***Counseling, EOPS*

University of California, Berkeley - BA  
University of Washington - MPA  
Saint Mary's College of California - MA

**Barbara C. Zingg (1997)***Biology*

AKAD, Zurich, Switzerland - BS  
University of Bern, Switzerland - DVM  
University of California, Davis - PhD

**PAST PRESIDENTS**

**Barbara Adams** 1990-1993

**Susan Cota** 1993-2001

**Karen Halliday** 2002-2007

**DeRionne Pollard** 2008-2010

**Kevin Walthers** 2011-2013

**Barry Russell** 2013-2018

**Roanna V. Bennie** [Interim] 2018-2019

**LPC EMERITI**

**Louie C. Abaitua** (1972 - 1992)

Assistant Maintenance Supervisor

**Carol L. Abert** (1979 - 2004)

Instructional Assistant II

**James H. Adams** (1979 - 2005)

Science Education Technician

**LaVere H. Adams** (1980 - 2000)

Instructor

**Lawrence F. Aguiar** (1977 - 2014)

Instructor

**Cynthia A. Ahre** (1980 - 2017)

Senior Instructional Assistant

**Janice M. Albert** (1962 - 1979)

Instructor

**Karen O. Albertson** (1981 - 1999)

Instructional Computer Laboratory Specialist

**Sandra L. Ashburn** (2000 - 2014)

Telephone Operator/Receptionist

**Cynthia J. Balero** (1999 - 2024)

Program Coordinator, International Students

**Jerald T. Ball** (1964 - 1996)

Instructor

**Valerie Ball** (2000 - 2019)

Senior Administrative Assistant

**Carolyn S. Baranouskas** (1990 - 2017)

Instructor

**Irving Batz** (1968 - 1991)

Dean of Student Services

**Jane E. Benham** (1989 - 2004)

Instructional Assistant II

**Lola Bermudez** (1981 - 1997)

Acting Dean, Academic Services

**Connie A. Bish** (1982 - 2005)

Instructional Assistant II

**Dale Boercker** (1988 - 2011)  
Instructor

**Janet Brehe-Johnson** (1986 - 2018)  
Instructor

**Robert F. Breuer** (1990 - 2008)  
Instructor

**Lindell R. Bruce** (1985 - 2009)  
Instructor

**Juliette A. Bryson** (1971 - 2004)  
Instructor

**Steven E. Bundy** (1976 - 2009)  
Counselor/Instructor

**Henry Burnside Jr. (1997 - 2024)**  
Lead Maintenance

**Richard D. Butler** (1999 - 2010)  
Director of Safety & Security

**Sharon A. Cadwalader** (1986 - 2005)  
Executive Assistant to the President

**Lettie J. Camp** (1979 - 2007)  
Career/Transfer/Employment Coordinator

**Joan M. Campanile** (1966 - 1993)  
Secretary to the President

**Mary E. Campbell** (1990 - 2011)  
Instructor

**Janice A. Cantua** (1995 - 2017)  
Admissions & Records Assistant III

**Peggy C. Carter** (1989 - 2007)  
Librarian

**Phillip "Babe" M. Castillo** (1962 - 1998)  
Assistant Custodial Supervisor

**Edward G. Cates** (1970 - 1995)  
Instructor

**Carol E. Clough** (1977 - 2004)  
Instructor

**Theresa M. Costa** (1990 - 2009)  
Student Counseling Assistant I

**William H. Cox** (1984 - 1994)  
Lead Custodian

**Robert E. Dahl** (1967 - 1996)  
Instructor

**Gregory T. Daubenmire** (2000 - 2017)  
Instructor

**Joseph A. Dazhan** (2009 - 2019)  
Security Officer

**Barry J. Deadder** (1982 - 1998)  
Security Supervisor

**Arthur S. Deleray** (1970 - 2002)  
Instructor

**Robert P. Dickinson, Jr.** (1977 - 1998)  
Instructor

**William R. Dunn** (1987 - 2005)  
Instructor

**Sharron L. Dupree** (1993 - 2007)  
International Admissions Specialist

**Deborah G. Earney** (1984 - 2018)

Admissions and Records Assistant II

**William S. Eddy** (2005 - 2020)  
Physical Education/Athletics Assistant

**Carol Edson** (2008 - 2019)  
Laboratory Technician

**Margaret Egan** (1999 - 2009)  
Counselor Assistant I

**Neal M. Ely** (1998 - 2013)  
Dean, Academic Services

**Margaret C. Emery** (1975 - 1993)  
Instructor

**David R. Everett** (2005 - 2025)  
Instructor

**Ruth S. Feldman** (1969 - 1999)  
Instructor

**Gale "Jackie" Fitzgerald** (1997 - 2009)  
Instructor

**Juanita R. Focha** (1967 - 1995)  
Instructor

**James A.R. Forcier** (1976 - 2007)  
Instructor

**Gerald D. Friedel** (1967 - 1991)  
Instructor

**Aileen T. Furuyama** (1992 - 2003)  
Librarian

**James J. Gioia** (2001 - 2018)  
Instructor

**Gerry L. Gire** (2005 - 2017)  
Laboratory Coordinator

**Faye L. Gleason** (1980 - 1991)  
Secretary I

**Eric Golanty** (1993 - 2006)  
Instructor

**Esther S. Goldberg** (1970 - 2001)  
Instructor

**John S. Gonder** (2002 - 2015)  
Instructor

**Leslie Gravino** (1998 - 2012)  
Work Based Learning Program Coordinator

**Richard Grow** (2006 - 2021)  
Instructor

**Alene H. Hamilton** (1980 - 2004)  
Counselor/Instructor

**Judith K. Hanson** (1988 - 2007)  
Academic Services Specialist II

**Barbara W. Hardy** (1988 - 2007)  
Librarian

**Mary Hargiss** (2008 - 2020)  
Physical Education/Athletics Assistant

**LaVaughn Hart** (2000 - 2021)  
Instructor

**Lucas "L.W." Hasten** (2004 - 2023)  
Instructor

**Donna S. Hawkinson** (1998 - 2015)  
Student Counseling Assistant II

**John T. Healey** (1966 - 1992)  
Instructor

**James B. Heiner** (1981 - 2009)  
Instructor

**Teresa G. Henson** (2000 - 2017)  
Instructor

**Constance F. Hildebrand** (2001 - 2018)  
Counselor Assistant I

**Donna J. Impey** (1991 - 2009)  
Instructional Assistant II

**Elizabeth E. Inglis** (1976 - 1993)  
Instructional Assistant II

**Stuart J. Inglis** (1965 - 1984)  
Instructor

**Tina Inzerilla** (2007 - 2024)  
Librarian

**Ronald J. Johansen** (2005 - 2018)  
Instructor

**Gregory S. Johns** (1998 - 2020)  
Instructional Assistant

**Terry K. Johnson** (1999 - 2020)  
Instructor

**Keith E. Jolly** (1984 - 2008)  
Instructor

**Ernest D. Jones** (1991 - 2018)  
Instructor

**Theodore K. Kaye** (2004 - 2015)  
Executive Director, College Foundation

**Sharon R. Keick** (1992 - 2009)  
Custodial Supervisor

**Cynthia M. Keune** (2004 - 2015)  
Instructor

**Candace L. Klaschus** (2005 - 2016)  
Instructor

**Martha K. Konrad** (1991 - 2011)  
Executive Assistant

**Alice Y. Kwan** (1988 - 2005)  
Admissions and Records Assistant II

**James L. Landre** (1982 - 2005)  
Instructor

**Natasha R. Lang** (2005 - 2019)  
College Administrative Services Officer

**Jeffrey T. Lawes** (1998 - 2025)  
Admissions and Records Assistant III

**Mason C. Layman** (1975 - 1994)  
Counselor/Instructor

**Ronald E. Liljedahl** (1980 - 2005)  
Instructor

**Joan H. Long** (1989 - 1997)  
Instructor

**Hal Lubin** (1961 - 1988)  
Instructor

**Linda L. Lucas** (1969 - 2000)  
Dean of Academic Services

**Virginia I. Maccrossen** (1973 - 1986)

Admissions and Records Clerk II

**Philip Manwell** (1997 - 2011)  
Dean of Academic Services

**Walter T. Mara** (1984 - 2004)  
Instructor

**Marilyn M. Marquis** (1991 - 2017)  
Instructor

**Judy Martinez** (1997 - 2011)  
Staff Assistant

**Abigail McCann** (1990 - 2009)  
Instructor

**Carmen L. McCauley** (1993 - 2016)  
Senior Administrative Assistant

**William McCarthy** (1990 - 2005)  
Security Officer

**Jane C. McCoy** (1994 - 2015)  
Instructor

**Donald R. Milanese** (1970 - 2005)  
Vice President of Academic Services

**Sheri L. Moore** (2009 - 2024)  
Executive Assistant to the President

**Barbara J. Morrissey** (1991 - 2017)  
Dean

**Alice M. Moyer** (1992 - 2009)  
Instructional Assistant II

**Steven J. Navarro** (1995 - 2018)  
Instructor

**Joan D. Newsom** (1981 - 1998)  
Cashier/Buyer, Bookstore

**Donald V. Nilsen** (1974 - 1991)  
Instructor

**Maureen P. O'Herin** (2003 - 2023)  
Instructor

**Marjorie R. O'Leary** (1971 - 1989)  
Executive Secretary

**Thomas M. Orf** (2005 - 2024)  
Instructor, Interim Dean of Academic Services (STEM)

**James "Jim" E. Ott** (2013 - 2024)  
Instructor

**Georgia E. Owens** (1964 - 1985)  
Instructor

**Brian H. Owyong** (1997 - 2017)  
Counselor/Instructor

**Linda L. Peifer** (1975 - 2009)  
Administrative Assistant II

**Maria Elena Pellinen** (1975 - 2006)  
Instructor

**Martha L. Peterson** (1996 - 2009)  
Accompanist

**Karen B. Pihl** (1976 - 2009)  
Instructor

**Patrick L. Pohl** (1971 - 2009)  
Instructor

**Judith Porta** (1975 - 1997)  
Instructor

**Anne M. Powell** (1974 - 2004)  
Instructor

**Martin L. Pugh** (2000 - 2024)  
Custodian

**John William Rath** (1984 - 1993)  
Dean of Academic Services

**Connie Reding** (1995 - 2012)  
Staff Assistant

**Donna G. Reed** (2007 - 2019)  
Assessment Specialist

**Sophie C. Rheinheimer** (1975 - 2009)  
Instructor

**Patricia J. Richmond** (1979 - 1997)  
Counselor Assistant I

**Margaret E. Riley** (1985 - 2005)  
Instructor

**Virginia P. Ripplinger** (1982 - 2018)  
Senior Administrative Assistant

**John R. Rodriguez** (1965 - 1993)  
Grounds Technician

**Karin Rose** (2006 - 2016)  
Senior Administrative Assistant

**Zina L. Rosen-Simon** (2001 - 2017)  
Instructor

**Dee D. Roshong** (1965 - 2003)  
Dean of Student Services

**Cynthia W. Ross** (2001 - 2014)  
Instructor

**Ken Ross** (1990 - 2009)  
Instructor

**Michael "Mike" R. Sato** (2002 - 2023)  
Instructor

**Colin G. Schatz** (2008 - 2018)  
Instructor

**Paula M. Schoenecker** (2008 - 2018)  
Instructor

**Andi Schreibman** (1987 - 2023)  
Financial Aid Officer

**Byford H. Scott** (1962 - 1979)  
Instructor

**Carolyn I. Smutny** (2002 - 2012)  
Staff Assistant

**Geoffrey C. Smyth** (1990 - 2015)  
Instructor

**Richard I. Solomon** (1991 - 2004)  
Instructor

**Lucy A. Sponsler** (1991 - 2006)  
Instructor

**Mary Straight** (1984 - 2009)  
Assessment Specialist

**Gary F. Svihula** (1982 - 2005)  
Instructor

**Mark S. Tarte** (2002 - 2018)  
Instructor

**Patrick B. Taylor** (1990 - 2024)

Grounds Worker II

**Randolph J. Taylor** (1990 - 2015)  
Instructor

**Arthur S. Tenbrink** (1980 - 2006)  
Counselor/Instructor

**Julie Thornburg** (2010 - 2021)  
Executive Assistant - VP of Student Services

**Rosalyn M. Tucker** (2007 - 2025)  
Benefits Specialist

**George Anna Tow** (1975 - 1989)  
Counselor/Instructor

**Danita Troche** (1986 - 2023)  
Senior Programmer Analyst III

**Heidi Ulrech-Bedjer** (1992 - 2024)  
Telecommunications Coordinator

**Denise Van Horn-Landre** (1995 - 2005)  
Articulation Officer

**Gilberto N. Victoria** (1995 - 2015)  
Counselor

**David B. Vigil** (1980 - 2009)  
Laboratory Technician IV

**Scott A. Vigallon** (1999 - 2024)  
Instructional Technology Coordinator

**Jeanne M. Virgilio** (2001 - 2015)  
ECD Professional Development Coordinator

**Cheryl Warren** (2004 - 2014)  
Librarian

**Lisa T. Weaver** (2004 - 2018)  
Instructor

**Victor G. Willits** (1986 - 2001)  
Instructor

**Janice E. Winegarner** (1990 - 2001)  
Student/Staff Liaison,  
Office Specialist/Secretary II

**Sylvia R. Wodyka** (1994 - 2018)  
Dean, Student Services - Enrollment

**Robert J. Wood** (1970 - 2002)  
Instructor

**David A. Wright** (1965 - 1999)  
Instructor

**Nancy Wright** (2000 - 2010)  
Counselor

**Karen Zeigler** (2008-2021)  
Alternate Media Specialist

---

## CLASSIFIED PROFESSIONALS

**Eniye Akinmade**  
Early Childhood Specialist

**Miguel "Mike" A. Alvarez**  
Assessment Specialist

**Andrea S. Anderson**  
Executive Assistant to the VP of Administrative Services

**Sarah Anderson**  
Outreach Specialist, Student Services

**Adria L. Anderson-Kelly**



Administrative Assistant, Admissions & Records

**Evelyn P. Andrews**

Veterans Program Supervisor

**John M. Armstrong**

Student Records Evaluator

**Kathleen A. Aubel**

Admissions & Records Assistant II

**Cynthia "Cindy" J. Balero**

Program Coordinator, International Students

**Marisol Baltazar**

Senior Administrative Assistant to the Dean of Student Services

**Danielle Bañuelos**

Senior Administrative Assistant, STEM

**Haywood Beaird**

Computer Network Support Specialist II

**Damian Bramlett**

Lab Technician

**Amy Brown**

Coordinator, Middle College

**Bruce Brown**

Campus Safety Officer

**Melissa J. Brown**

Counselor Assistant II

**Jeff W. Burns**

Campus Safety Officer

**Wanda L. Butterly**

Instructional Technology Specialist

**Neil P. Carey**

Instructional Assistant

**Angelica D. Cazarez**

Executive Assistant to the President

**Barbara A. Chavez**

Admissions & Records Assistant II

**Lina Chea**

Laboratory Technician

**Margaret M. Costello-Chevis**

Early Childhood Assistant

**Rabiah Choudry**

Laboratory Technician

**Laura Cornett**

Laboratory Technician

**Teresita "Tessie" Cua**

Receptionist

**Helen A. Cuckler**

Senior Administrative Assistant, Las Positas Foundation

**Sharon A. Davidson**

Administrative Services Technician

**Ana M. Del Aguila**

Professional Development Coordinator, Early Care and Education

**Mackenzie Draper**

Physical Education /Athletics Assistant

**Tim Druley**

Webmaster

**Maria Eastwood**

Administrative Assistant, Public Safety

**Virginia F. Edwards**

Library Technician

**Souzan Eskarous**

Early Childhood Specialist

**Noel Fagerhaugh**

Senior Instructional Assistant

**Jennifer L. Farber**

Instructional Assistant II

**Mario Ferrer**

Campus Safety Officer

**Aymey Finn**

Admissions and Records Assistant

**Michael T. Furuyama**

Computer/Network Support Specialist II

**Megan C. Garcia**

Coordinator, Community Education

**Hakim "John" Ghiassy**

Campus Safety Officer

**Maria Glidden**

Counselor Assistant II

**Cheryl P. Goldbeck**

Laboratory Technician, Biology/Chemistry

**Yari Gonzalez**

Student Services Specialist, Financial Aid

**Karl J. Haller**

Stage Technician

**June Harada**

Library Technician

**Yasamin Hashimi**

Early Childhood Specialist

**Anthony L.C. Haskett**

Financial Aid Outreach Specialist

**Josué A. Hernandez**

Program Coordinator, Student Life and Leadership

**Alesia "Lisa" High**

Fiscal Coordinator, Special Programs & Grants

**Jackie Hill**

Coordinator, Performing Arts Operations

**Ellie Hirstein**

Senior Administrative Assistant, PATH

**Sabrina Hopken**

Counselor Assistant, EOPS/CARE/CalWORKs/Next-Up programs

**Christine E. Hornbaker Davis**

Instructional Systems Technician

**Amanda Ingold**

Program Coordinator, CalWORKs

**Ralitsa K. Ivanova Olsson**

Senior Administrative Assistant, A&H

**Jamila "Mila" Jabbar-Mahmood**

Financial Aid Advisor II

**Lilibeth Juarez**

Outreach Specialist, CTE Programs

**Larysa V. Karpylovyh**

Instructional Assistant II

**Anne K. Kennedy**

Outreach Specialist, CTE Programs

**Charlotte R. Kenny**

Admissions and Records Assistant II

**Kathleen M. King**

Instructional Technology Coordinator

**Diana N. Kleinschmidt**

Library Services Technician

**Suzanne Kohler**

Senior Administrative Assistant, Enrollment Services

**William Kossow**

Lab Technician

**Subhalakshmy Krishnan**

Early Childhood Specialist

**Michelle L. Kumamoto**

Instructional Assistant

**David D. Lee**

Computer/Network Specialist II

**Jadin Lee-Forbes**

Receptionist

**Sherman Lindsey**

Instructional Systems Technician

**Humberto Lopez**

Admissions and Records Assistant II

**Theresa L. Mailander-Maier**

Instructional Assistant

**Jason M. Maxwell**

Program Coordinator, MESA (Mathematics, Engineering, Science Achievement)

**Andrea M. Migliaccio**

Curriculum & Scheduling Specialist

**So-Jin Moon**

Coordinator, Degree Audit/Student Education Planning System

**Yvette Nahinu**

Executive Assistant to the VP of Student Services

**John Hendricks F. Napagao**

Counselor Assistant I

**Jean C. O'Neil-Opipari**

Program Coordinator, STEM

**Alaina Osuka**

Curriculum & Student Learning Outcomes Specialist

**Marisa Pascal**

Lab Technician

**John Penafior**

Communications Dispatcher, Campus Safety and Security

**Lydia E. Penafior**

Financial Aid Advisor III

**Trevor Penero**

Veterans Specialist

**Jennifer Pereira**

Laboratory Technician

**Sean I. Prather**

Campus Safety Supervisor

**Amy Rel**

Financial Aid Advisor II

**Edgar J. Reyes**

Outreach Specialist

**Savannah Richardson**

Coordinator, Black Cultural Resource Center & Umoja Program

**Mike J. Rinaldi**

Instructional Specialist, Technical Theater/Performing Arts

**J. David Rodriguez**

Research Analyst

**Paula S. Rose**

Senior Instructional Assistant

**Aubrie R. Ross**

Senior Administrative Assistant, BSSL

**Thomas D. Rothman**

Accounting Technician

**Celestine "Celeste" L. Rowe**

Senior Counselor Assistant

**Lisamarie Russo**

Instructional Assistant

**Jocelyn M. Santos**

Student Records Evaluator

**Loida C. Sarcia**

Library Technician

**Hermína Sarkis-Kelly**

Instructional Assistant II

**Anela L. Schenone**

Head Athletic Trainer

**Carolyn Y. Scott**

Executive Assistant to the VP of Academic Services

**Shriya Shah**

DRC Multi-Media Technology Specialist

**Anthony "Nalan" Smith**

Financial Aid Advisor I

**Henry Smith**

Campus Safety Officer

**Sui M. Song**

Administrative Services Officer

**Michael "Mike" S. Sugi**

Campus Safety Officer

**Sanna Suleiman**

Admissions and Records Assistant

**Wais Sultan**

Campus Safety Officer

**Marcus W. Thompson**

Instructional Assistant II

**Terrance M. Thompson**

Coordinator, Transfer Center

**Jennifer Tonn**

DSPS Counselor Assistant II/Test Proctor

**Tania Torres**

Admission and Records Assistant III

**Jeremiah C. Trujillo**

Accompanist, Arts & Humanities

**Virginia M. Tsubamoto**

Early Childhood Specialist

**Daysi A. Valle**

Financial Aid Systems Coordinator

**Kristine "Kristi" Vanderhoof**  
Coordinator, Career Center

**Sherita Waters**  
Counselor Assistant, DSPS

**James D. Weston**  
Senior Laboratory Technician

**Ryan Wheeler**  
Lab Technician

**Jennifer Wherry**  
Counselor Assistant, Veterans

**Gary Wilkes**  
Lab Technician

**Shannon Wittgen**  
Early Care & Education Specialist

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT EMPLOYEES

**Alvin B. Ablaza**  
Custodial Supervisor

**Marissa Ablaza**  
Custodian I

**Bruce Anderson**  
Custodian

**Miguel Angel**  
Maintenance Supervisor

**Pam Bracy-Levingston**  
Custodian I

**Henry Burnside**  
Maintenance

**Leonides Delacruz**  
Custodian

**Mario Delacruz**  
Custodian

**Thomas Durbala**  
Maintenance

**Rene Delgado**  
Grounds Supervisor

**Stacey L. Followill**  
Senior Programmer Analyst II

**Geoffrey N. Fowler**  
Grounds Worker I

**Samuel Franks**  
Computer Network Support I

**Gregory P. Fulsom**  
Custodian

**Alexandra Gallegos**  
Administrative Assistant, Economic Development and Contract Education

**Martin Gonzalez**  
Custodian

**Miguel H. Gonzalez**  
Custodian

**Roberto C. Gonzalez**  
Grounds Worker I

**Catherine "Cathy" A. Gould**  
Senior Programmer Analyst III

**Khush Naseeb Grewal**  
Accounting Supervisor

**Bruce Griffin**  
District Chief Technology Officer

**Brooke Guardado-Rivas**  
Senior Administrative Assistant, M&O

**Arturo Pedroza Gutierrez**  
Custodian

**David Henrickson**  
Maintenance, HVAC

**Jose Perez Hernandez**  
Grounds Worker II

**Liem T. Huynh**  
Programmer Analyst II

**Shirley C. Ibe**  
Custodian

**Tina T. Lin**  
Program Coordinator, Educational Services

**Emidio Lopez**  
Maintenance

**Christopher A. Lundell**  
HVAC Maintenance Engineer

**Alvin "A.J." Malaca**  
Instruction Systems Technician

**Steven J. McGervey**  
Network Systems Specialist II

**Allan Napagao**  
Custodial Supervisor

**Karen G. Pena**  
Admin Systems Analyst II

**Federico Napagao**  
Lead Custodian

**Juan J. Belloso Perez**  
Custodian

**Amanda M. Pisani**  
Admin Systems Analyst I

**Pongpant "Pong" Pungchai**  
Programmer Analyst II

**Ramiro Resendiz**  
Grounds Worker I

**Walt Rexrod**  
Grounds Lead

**Rodney "Ron" Ribali**  
Grounds Supervisor

**Sergio Rubio Figueroa**  
Grounds Worker II

**Alberto Sahagun**  
Vehicle & Equipment Mechanic

**Alfredo "Freddy" Saldivar**  
M&O Warehouse

**Dave Saldivar**  
Custodian

**Anthony Seung**  
Network Systems Specialist

**John Seybert**

M&O Director

**Steve Smalley**  
Maintenance

**Kerrick "K.C." Smith**  
Maintenance Worker

**Darrick L. Spencer**  
Custodial Lead

**Revoyda Starling**  
ITS - Network Analyst

**Matthew Strout**  
Warehouse Lead

**Steven Tang**  
ITS - Help Desk

**Lucia Teixeira**  
Director, Apprenticeship Programs

**Rachel A. Ugale**  
Programmer, Systems Analyst

**Art Valencia**  
Custodial Manager

**Rosalba Vergara**  
Custodian

**Kristen Whittaker**  
ITS

**Sara Woods**  
District ITS

**Kiley Zieker**  
Executive Assistant to the Vice Chancellor, Facilities/Bond Program and Operations

**Jessica M. Rojas Zuniga**  
Custodian

## BOOKSTORE, HEALTH CENTER AND FOUNDATION

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### Las Positas College Bookstore

**Camille Ravetto**  
*Manager*

### Las Positas College Health Center

**Tricia Gonsman**  
*Director, Health and Wellness Services - Nurse Practitioner*

**Monica Clifford**  
*Medical Assistant*

**Heike Gecox, MFT**  
*Mental Health Clinical Supervisor*

### Las Positas College Foundation Board Officers

**Kirsten Barranti**  
*Chair*  
Attorney at Law - Barranti Law Group, PC

**Steve Lanza**  
*Previous Chair*  
Innovation Tri-Valley Leadership Group  
Adjunct Professor; Business Strategy, Management and Accounting, Las Positas College

**Cynthia Ross**  
*Vice Chair*  
Faculty Emeritus - Las Positas College

**Timothy Cooper**  
*Treasurer*  
Managing Director - Manufacturing, Lam Research

**Dyrell Foster**  
*Secretary*  
President - Las Positas College

**Lynn Seppala**  
*Director*  
Founding Member; Lawrence Livermore National Laboratories (retired)

**Jim Ott**  
*Director*  
Founding Member; Faculty Emeritus - Las Positas College

**Nadine Horner**  
*Director*  
External Relations Officer - LLNL

**Lori Souza**  
*Director*  
LLNL Executive (retired)

**Barry Russell**  
*Director*  
Previous President - Las Positas College

**Michelle Walker-Wade**  
*Director*  
Community Relations Specialist - Sandia National Laboratories

**Monica Davila**  
*Director*  
Chief Nursing Officer - Stanford Health Care-Tri-Valley

### Las Positas College Foundation Staff

**Kenneth G. Cooper**  
*Executive Director*

**Helen A. Cuckler**  
*Senior Administrative Assistant*

## CATALOG ADDENDUM FALL 2024

### ENVIRONMENTAL SCIENCE ASSOCIATE OF SCIENCE (AS)

#### COURSE ADDED, UNIT-COUNT UPDATED:

- EVST 5L added, Required Core: 44 Units, Total Units for the Major: 44

#### REVISED LANGUAGE:

#### About the Program

The Associate of Science in Environmental Science is a multi-disciplinary program which provides the scientific foundation for upper division coursework and career positions in environmental Science. Classes feature a broad background of preparation in math and science in such associated disciplines as mathematics, geology, physics, chemistry, biology, as well as economics.

#### Program Outcomes

- Upon completion of the AS in Environmental Science, students are able to analyze natural phenomena using appropriate mathematical and computational tools employed in the physical and biological sciences.
- Upon completion of the AS in Environmental Science, students are able to analyze natural phenomena using fundamental scientific principles in the physical and biological sciences.
- Upon completion of the AS in Environmental Science, students are able to conduct a literature search, identify and evaluate legitimate sources, and clearly communicate the results.
- Upon completion of the AS in Environmental Science, students are able to perform scientific experiments, mathematically analyze the data, and evaluate the results.

#### Required Core: (44 Units)

Prefix	#	Title	Units
BIO	1A	General Botany	5
BIO	1B	General Zoology	5
CHEM	1A	General College Chemistry I	5
CHEM	1B	General College Chemistry II	5
ECON	1	Principles of Microeconomics	3
EVST	5	Energy and Sustainability	3
EVST	5L	Energy and Sustainability Laboratory	1
GEOL	1	Physical Geology	3
GEOL	1L	Physical Geology Laboratory	1
MATH	1	Calculus I	5
PHYS	2A	Introduction to Physics I	4
PHYS	2B	Introduction to Physics II	4

**Total Units for the Major: 44**

### WELDING TECHNOLOGY ASSOCIATE OF SCIENCE (AS)

#### UNIT COUNTS WERE MISSING:

- Total Units for the Major: 45; Additional General Education and Elective Units: 16; and Total Units: 61

#### REVISED LANGUAGE:

#### About the Program

The Associate of Science in Welding Technology prepares students for the welding and manufacturing industry. Welding touches every aspect of our modern life from the shoes we wear to the food we eat. The Welder or Welding Technician is concerned with all of the activities related to the manufacturing, production, performance, and maintenance of welded products. Interest is primarily in the manufactured or fabricated product, including process selection, power sources, base and filler materials, manufacturing methods, hands-on skills training, inspection, quality control, performance evaluation, and equipment service. The broad range of welded products with which welders and welding technicians deal includes structures, such as bridges, buildings, utility equipment, wind turbines, and communication towers; pressure vessels and heat exchangers, such as nuclear systems, boilers, solar thermal systems, oil and natural gas exploration, chemical processing equipment, storage vessels, and transmission and distribution piping; transportation vehicles for water, land, air, and space travel; and production and processing machines of all types.

#### Program Outcomes

- Upon completion of the AS in Welding Technology, students are able to operate safely in a welding workplace environment.
- Upon completion of the AS in Welding Technology, students have the skills necessary to pass an American Welding Society standard welding certification test.

**Required Core: (33 units)**

Prefix	#	Title	Units
MATH	39	Trigonometry	4
WLDT	55	Print Reading for Industry	2
WLDT	61	Welding Ferrous Metals	3
WLDT	61AL	SMAW Skills Laboratory	2
WLDT	61BL	FCAW Skills Laboratory	2
WLDT	62	Welding Nonferrous Metals	3
WLDT	62AL	GTAW Skills Laboratory	2
WLDT	62BL	GMAW Skills Laboratory	2
WLDT	63	Welding Layout and Fitting	2
WLDT	66	Welding Inspection and Testing	2
WLDT	69AL	Beginning Pipe Welding Skills Laboratory	2
WLDT	69BL	Advanced Pipe Welding Skills Laboratory	2
WLDT	73	Welding Workplace Safety	1
WLDT	75	Measurements and Calculations	4

**LIST A: Select from Below (12 units)**

Prefix	#	Title	Units
WLDT	1	Welding Camp	1
WLDT	67A	Elementary Welding Skills Laboratory	2
WLDT	67B	Basic Welding Skills Laboratory	2
WLDT	67C	Intermediate Welding Skills Laboratory	2
WLDT	67D	Advanced Welding Skills Laboratory	2
WLDT	68	Certification Preparation	2
WLDT	70	Introduction to Welding	2
WLDT	71	Welding for the Arts	3
WLDT	72	Laser Welding and Cutting	3
WLDT	79	Manufacturing Processes	2

**Total Units for the Major: 45****Additional General Education and Elective Units: 16****Total Units: 61****BIOLOGY: ALLIED HEALTH ASSOCIATE OF ARTS (AS)****DEGREE TYPE (NEW IN FALL '24):**

- Associate of Arts (AA) --> Associate of Science (AS)

**REVISED LANGUAGE:****About the Program**

The Associate of Science in Biology: Allied Health degree provides courses that are required for students entering nursing school or other programs in Allied Health fields, such as dental hygiene, radiology, surgical technician, kinesiology, physical therapy, occupational therapy, emergency medical technician, paramedic, medical assisting, and health information technology.

**Program Outcomes**

- Upon completion of an AS in Biology: Allied Health, students are able to explain and apply the basic processes of homeostasis in humans from the cellular to the organismal level.
- Upon completion of an AS in Biology: Allied Health, students are able to conduct, analyze, and report results of experiments.
- Upon completion of an AS in Biology: Allied Health, students are proficient in standard biology lab techniques and lab safety procedure.

**Required Core: (23 Units)**

Prefix	#	Title	Units
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BIO 30	Introduction to College Biology	4
BIO 7A	Human Anatomy	5
BIO 7B	Human Physiology	5
BIO 7C	Microbiology	5
CHEM 30A	Introductory and Applied Chemistry I	4

**Total Units for the Major: 23**

## NORCAL LABORERS CONSTRUCTION CERTIFICATE OF ACHIEVEMENT (CA)

### TITLE/BODY TEXT MISMATCH:

- Title: Should be "NorCal Laborers Construction..." (not Accounting Technician..."), see p. 70

### REVISED LANGUAGE:

## About the Program

The Norcal Laborers Construction Certificate of Achievement can provide the skills necessary for a student apprentice to qualify as a trained entry-level construction worker. Successful completion of the program results in students becoming journeymen. The Norcal Construction Technology is a 4-year apprenticeship program that trains employees using classroom instruction. Hands-on instruction is given through a paid apprenticeship. This program includes a work experience component.

### Program Outcomes

- Upon completion of this program, student will be able to discuss overview of CAL/OSHA regulations.
- Upon completion of this program, student will be able to explain the operating procedures for equipment safety.
- Upon completion of this program, student will be able to discuss compliance issues with vehicle inspections.

### Required Core: (34 Units)

Prefix	#	Title	Units
APCL 94		Work Experience - LiUNA Laborer's Construction Apprenticeship	16
APCL 100		Forklift Orientation Initial	2.5
APCL 101		Fundamentals of Construction	4.5
APCL 102		Hazardous Waste Removal Initial	2.5
APCL 103		Safety Certification	2.5
APCL 104		Aerial Work Platform Initial	1
APCL 105		Rigging and Signaling	2.5
APCL 106		Skid Steer Loader Orientation Initial	2.5

**Total Units: 34**

## BIOLOGY UC PATHWAY CERTIFICATE OF ACHIEVEMENT (CA)

### UNIT COUNTS WERE MISSING:

- Total Units: 45

### REVISED LANGUAGE:

## About the Program

The Biology UC Pathway Certificate of Achievement is designed to prepare students for a seamless transfer into a biology major at a University of California campus. The certificate also provides entry-level opportunities for laboratory technicians in industry and the academic environment. The coursework provides foundational knowledge and hands-on experiences across all levels of biology, from the molecular to the ecological.

### Program Outcomes

- Upon completion of an Certificate of Achievement in Biology UC Pathway, students are able to design, conduct, analyze, and/or report results of investigations and experiments in the laboratory and/or field.
- Upon completion of an Certificate of Achievement in Biology UC Pathway, students are able to explain and apply basic principles and processes of biology at different levels, from the biochemical to the ecological.
- Upon completion of an Certificate of Achievement in Biology UC Pathway, students are proficient in standard biology lab techniques and lab safety procedures.

### Required Core: (45 Units)

Prefix	#	Title	Units
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BIO 1A	General Botany	5
BIO 1B	General Zoology	5
BIO 1C	Cell and Molecular Biology	5
CHEM 1A	General College Chemistry I	5
CHEM 1B	General College Chemistry II	5
CHEM 12A	Organic Chemistry I	5
CHEM 12B	Organic Chemistry II	5
MATH 1	Calculus I	5
MATH 2	Calculus II	5

**Total Units: 45**

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## ACADEMIC RENEWAL

### Academic Renewal

As of Spring 2024, this policy no longer requires a student applicant's coursework to be at least 2 years old (regarding p. 37).

#### REVISED LANGUAGE:

Academic Renewal Academic Renewal, in accordance with the California Education Code Sections 55764 and 55765, is a process that permits the alleviation of substandard (D's, F's) academic coursework not reflective of the student's current scholastic ability. Grades alleviated by this process will be disregarded in computing the student's grade point average.

Students may petition the Dean of Enrollment Services at Las Positas College for academic renewal upon completion of the following:

- A minimum of 12 units taken consecutively at a regionally accredited institution with a grade point average of 2.5 or better; or
- A minimum of 20 units with at least a 2.0 grade point average.

Upon approval, the student's permanent record shall be annotated in such a manner that all courses disregarded shall remain legible on the transcript, indicating a true and accurate history of the student's record.

Students may petition for academic renewal only once. Once the academic renewal process has been completed, it cannot be reversed. A maximum of 24 units of work may be renewed.

Academic renewal at Las Positas College does not guarantee that other colleges will accept this action. Acceptance of academic renewal is at the discretion of the receiving institution.

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## CORRECTIONS

### Course: ETHS 30 Introduction to Chicanx and Latinx Studies

#### Additional information:

- ETHS 30 (p.169) alsatisfies CSUGE Area F.

### Programs Chart

#### Deactivate/remove:

- Print Design certificate of achievement (Catalog p. 49)

#### Title Mismatch:

- Liberal Arts: Computer Science --> should be Computer Studies

### Program: Accounting Technician Certificate of Achievement

#### Title/Body Text Mismatch:

- Body: Should be "The Accounting" (not "The NorCal Laborers")

### Program: Biology: Allied Health AS

#### Degree Type (NEW IN FALL '24):

- Associate of Arts (AA) --> Associate of Science (AS)

### Program: Biology UC Pathway Certificate of Achievement

#### Unit Counts:

- Total Units: 45

## Program: Environmental Science AS

### Unit Counts:

- Required Core: 43 Units
- Total Units for the Major: 44
- Additional General Education and Elective Units: 13
- Total Units: 57

## Program: Welding Technology AS

### Unit Counts:

- Total Units for the Major: 45
- Additional General Education and Elective Units: 16
- Total Units: 61

## CATALOG ADDENDUM FALL 2024

### NEW CREDIT COURSES

- [Fire Service Technology \(FST\)](#)

### POLICY UPDATES

- [Academic Renewal](#)
- [NonResident Exemption](#)

### CORRECTIONS

- [Programs Chart](#)
- [Program: Biology: Allied Health Associate \(AA --> AS\)](#)
- [Program: Environmental Science Associate of Science \(AS\)](#)
- [Program: NorCal Laborers Construction Certificate of Achievement \(CA\)](#)
- [Course: ETHS 30 Introduction to Chicanx and Latinx Studies](#)
- [List: Liberal Arts & Sciences programs of study / Degrees](#)

## COURSE: ETHS 30

### Additional information:

- ETHS 30 (p.169) also satisfies CSUGE Area F.

### REVISED LANGUAGE:

## ETHS 30 - Introduction to Chicanx and Latinx Studies

### 3 UNITS

This course introduces students to the interdisciplinary approach of Chicanx and Latinx Studies and its major concepts and analyses. By relying on social justice and anti-racist tradition, the course examines the histories, the current issues, and the unique lived experiences of Chicanx and Latinx Americans along with the intersection of racial and ethnic identities with other forms of social identity such as class, gender, sexuality, religion, indigeneity, and immigration status. The relationships between distinct Chicanx and Latinx communities and identities, historical legacies, contemporary issues, and their impact, and socio-political and economic institutions and their effects on the Chicanx and Latinx communities are analyzed. The values, leadership, activism, and contributions of Chicanx and Latinx peoples in the United States are also examined. 54 hours lecture. AA/ AS GE: IV, VI. Transfer: CSU, UC; CSUGE: D,F; IGETC: 4.

- Not Degree Applicable
- Grading Option: Letter or Pass/No Pass

## LIST: LIBERAL ARTS & SCIENCES PROGRAMS OF STUDY / DEGREES

### TITLE MISMATCH:

- AA - Liberal Arts: Computer Science (Catalog p. 232) --> should be AA -Liberal Arts: Computer Studies (as it appears on pp. 234-235)

### REVISED LANGUAGE:

## LIBERAL ARTS AND SCIENCES

The Associate in Arts in Liberal Arts & Sciences is designed for students who wish to have a broad knowledge of liberal arts and sciences plus additional coursework in one of the following areas of emphasis: Business, Computer Science, Art and Humanities, Language Arts and Communication, Mathematics and Science, and Social and Behavioral Sciences. The curriculum in liberal arts allows students to develop an appreciation of the beauty and values that have shaped and enriched our culture.

### The graduate of the AA program in Liberal Arts will:

1. Complete Las Positas College AA degree General Education, Graduation and Proficiency Requirements

2. Complete a total of 60 associate degree applicable units
3. Complete 18 units in one "Area of Emphasis" from those listed below

## Programs of Study

### Degrees:

- AA – Liberal Arts & Sciences: Arts and Humanities
- AA – Liberal Arts & Sciences: Business
- AA – Liberal Arts & Sciences: Computer Studies
- AA – Liberal Arts & Sciences: Language Arts and Communication
- AA – Liberal Arts & Sciences: Mathematics and Science
- AA – Liberal Arts & Sciences: Social and Behavioral Science

## NEW CREDIT COURSES

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### Fire Service Technology (FST)

#### FST 166 ICS 400: Advanced ICS for Command and General Staff Complex Incidents

##### 1.5 UNITS

This course provides training for personnel who require advanced application of the Incident Command System (ICS). This course expands upon information covered in ICS 100 through ICS 300 courses, which are prerequisites for the ICS 400 course. 27 hours lecture.

Enrollment Limitation: Completion of the following courses: IS0100, Introduction to the Incident Command System; IS0200, Basic Incident Command System for Initial Response; ICS 300 (E/L/G0300), Intermediate Incident Command System for Expanding Incidents; IS0700, National Incident Management System, An Introduction; and IS0800, National Response Framework, An Introduction. The instructor of record will verify prerequisites prior to the first class meeting.

Not Degree Applicable, Grading Option: GR, P/NP

#### FST 167 Incident Management of the Fire Fighter Emergency

##### 1 UNIT

This command level awareness course provides the student with the incident management terminology and methodology that is employed during a fire fighter emergency. Classroom simulations based upon case studies allow students to participate in simulated incident command positions during a fire fighter emergency. 9 hours lecture, 27 hours laboratory.

Prerequisite: FST 23 with a minimum grade of C or Company Officer 2D: All-Risk Command Operations.

Not Degree Applicable, Grading Option: GR, P/NP

#### FST 168 Chief Officer 3A Human Resource Management for Chief Fire Officers

##### 1.5 UNITS

This course provides students with a basic knowledge of the human resources requirements related to the roles and responsibilities of a Chief Fire Officer including developing plans for providing employee accommodation, developing hiring procedures, establishing personnel assignments, describing methods of facilitating and encouraging professional development, developing an ongoing education training program, developing promotion procedures, developing proposals for improving employee benefits and developing a measurable accident and injury prevention program. 27 hours lecture.

Enrollment Limitation: Meet the educational requirements for Company Officer, or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer, or seeking Fire Marshal Certification.

Not Degree Applicable, Grading Option: GR, P/NP

#### FST 169 Chief Officer 3B Budget and Fiscal Responsibilities for Chief Fire Officers

##### 1 UNIT

This course provides students with a basic knowledge of the budgeting requirements related to the roles and responsibilities of a Chief Fire Officer including developing a budget management system, developing a division or departmental budget, and describing the process for ensuring competitive bidding. 18 hours lecture.

Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer.

Not Degree Applicable, Grading Option: GR, P/NP

#### FST 170 Chief Officer 3C General Administration Functions for Chief Fire Officers

##### 1.5 UNITS

This course provides students with a basic knowledge of the administration requirements related to the roles and responsibilities of a Chief Fire Officer including directing a department record management system, analyzing and interpreting records and data, developing a model plan for continuous organizational improvement, developing a plan to facilitate approval, preparing community awareness programs, and evaluating the inspection program of the AHJ. 27 hours lecture.

Enrollment Limitation: Meet the educational requirements for Company Officer or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher) or five (5) years CAL FIRE Fire Apparatus Engineer.

Not Degree Applicable, Grading Option: GR, P/NP

### **FST 171 Chief Officer 3D Command of Expanding All Hazard Incidents for Chief Fire Officers**

#### **1 UNIT**

This course provides students with a basic knowledge of the emergency service requirements related to the roles and responsibilities of a Chief Fire Officer including developing a plan for the integration of fire services resources, developing an agency resource contingency plan, evaluating incident facilities, supervising multiple resources, developing and utilizing an incident action plan, obtaining incident information to facilitate transfer of command, developing and conducting a post-incident analysis, and maintaining incident records. 18 hours lecture.

Enrollment Limitation: Meet the educational requirements for Company Officer, or five (5) years as a career officer (Lieutenant or higher), or seven (7) years as a volunteer officer (Lieutenant or higher), or five (5) years CAL FIRE Fire Apparatus Engineer. Not Degree.

Not Degree Applicable, Grading Option: GR, P/NP

## **NONRESIDENT EXEMPTION**

### **NonResident Exemption**

Please refer to BP and AP 5020 for more information.

**BP 5020:** <https://clpccd.org/policies/files/docs/BP5020.pdf>

**AP 5020:** <https://clpccd.org/policies/files/docs/AP5020.pdf>

## **PROGRAMS CHART**

See updated Chart on Addendum pp. 7-8.

#### **Deactivate/remove:**

- Print Design certificate of achievement (Catalog p. 49)

#### **Title Mismatch:**

- Public Science AS-T --> should be Public Health (Catalog p. 49)

[View Current Programs Chart](#)

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