

Nutrition Club Constitution

ARTICLE I: NAME AND PURPOSE OF THE CLUB

Section I: The name of this club shall be Las Positas Nutrition Club

Section II: The club is a (social | service | honorary | political | special interest) and the mission and purpose of this club is to welcome all students who are interested in exploring topics related to nutrition and health; for students in the health field who wish to network and gain possible internship opportunities; for students who are interested in creating a healthier campus and community at Las Positas College.

ARTICLE II: REQUIREMENTS FOR MEMBERSHIP AND SELECTION OF MEMBERS

Section I: Any Las Positas College student is eligible to join. Membership is limited to Las Positas College students only. Membership status is obtained after attending two full meetings of the club until then non-members cannot vote or partake in special events done by the club unless the board allows it. When voting on items of agenda members must attend two full meetings before they can cast a vote on items affecting the club.

ARTICLE III: OFFICERS

Section I: The elected officers of the club shall be the President, Vice President, Treasurer, Secretary, ICC Representative and other officers as necessary.

Section II: Powers and Duties of Officers:

President:

- A. Presides over all meetings.
- B. Calls special meetings.
- C. Carries out the provisions of the Constitution.
- D. Appoints committees and chairmen if applicable.
- E. Oversees all committee activities.

Treasurer:

- A. Handles funds and finances for the club.
- B. Keeps financial records and collect dues.
- C. Pays bills and release funds as voted by the general membership.
- D. Makes financial reports when called upon to do so.

Secretary:

- A. Keeps accurate minutes of all meetings.
- B. Acts as correspondence clerk.
- C. Prints and distributes agendas for all meetings.

Inter-Club Council Representative:

- A. Attends all ICC meetings.
- B. Report the results of ICC meetings to the club.
- C. Helps coordinate “Club Day”.

ARTICLE IV: OFFICER QUALIFICATIONS

Section I: Must be currently enrolled at Las Positas at the time of appointment/election and throughout their officer term.

Section II: Must be a voting member of the club for one semester.

Section III: Must be enrolled in a minimum of one (1) credit course a semester at Las Positas College and have a cumulative grade point average of no less than 2.0.

ARTICLE V - EXECUTIVE COUNCIL

Section I: The Executive Council shall meet as often as the organization decides.

Section II: Duties of the Executive Council:

1. To formulate policies of the club between regular meetings in case of emergencies, subject to approval of the general membership.
2. To execute policies determined by the general membership.
3. To govern the activities of the club.
4. To compile agendas for the general meeting.

Section III:

The executive council has the overall responsibility of seeing that the club runs smoothly and effectively. It controls the direction in which the club moves and acts to oversee day to day running of the club. The club’s planning and goals are initiated and guided by the strategies implemented by these members. Among these tasks they should also:

- Create and administer action plans. Develop policies and procedures.
- Keep the club’s members informed of all club activities, including the outcome of executive meetings and forthcoming events through open communication, newsletters, e-mails and regular meetings.
- Acknowledge the needs of club’s members. Provide job descriptions for positions available within the club and assist with the recruitment of people for these positions.
- Assist with the changeover of board members.
- Evaluate the performances of the volunteers and/or professionals that run the club.
- Ensure that funds raised are well managed and used to further develop the club and its members.
- Ensure that the club is well represented within Nutrition and Health community and on campus.

ARTICLE VI- IMPEACHMENT AND REPLACEMENT OF OFFICERS

Section I: Impeachment of officer(s) is based on the assigned duties not successfully being executed. There must be a quorum present during the impeachment, 2/3 of the membership must vote, and prior to impeachment there must be one week's notice of the intent to be publicized.

Section II: Replacement of officers shall occur in the following manner: Club will re-elect or appoint an officer within 2 weeks of occupancy.

ARTICLE VII- COMMITTEES

Section I: The standing committee of this organization will be: TBD

ARTICLE VIII- ADVISOR

Section I: An individual employed by Las Positas College will serve as advisor to this club their names are Sharon Himmelstein and Marsha Veroga

Section II: The role of the advisor is to offer support, resources and increase the efficacy of club interactions between members, as well as between the club and college/greater community.

ARTICLE IX- RESPONSIBILITIES

Section I: The organization accepts full financial responsibility for all activities which bear its name as official sponsor, and will adhere to all college regulations. All publicity for an event must bear the name of the sponsoring organization.

ARTICLE X- AMENDMENTS TO THE CONSTITUTION

Section I: Any amendment requires a 2/3 vote at a general meeting.

ARTICLE XI: DISBURSAL OF CLUB ASSETS

Section I: In the event the Nutrition Club should become deactivated, all assets will be turned over to the Las Positas College Inter-Club Council as dictated in the ICC Bylaws.

ARTICLE XII: STATEMENT OF AFFILIATION

Section I: This club is affiliated with Nutrition.

Section II: A copy of any constitution/bylaws of the Nutrition Club must be filed in the Student Life Office at Las Positas College.

ARTICLE XIII: RULES OF ORDER

Section I: The Nutrition Club accepts "Robert's Rules of Order" (newly revised) as its Rules of Order.

Section II: Any issue not directly written in this document will be resolved by referring to the Rules of Order and in accordance with applicable College and/or District policy, and any relevant Education Code regulations.

ARTICLE XIV: APPROVAL

Section I: This constitution was approved by Nutrition Club on October 1st, 2021,