LIFE LONG LEARNING ACADEMY
AUDIT ENROLLMENT FORM

Student Instructions

1. Please refer to Administrative Board Policy 4070 for information about Auditing and Auditing Fees.
2. Review Lifelong Learning Academy Course List https://www.laspositascollege.edu/communityed/audit.php.
3. If course is listed, apply for Admission to Las Positas College if not already admitted
4. Complete Lifelong Learning Academy Audit Enrollment Form
5. Forms must be submitted prior to the course census date found here.
6. Submit form to Division Office by email. Click here for Division contact information. Thereafter, the Division Office will route the form for enrollment processing based on space availability.
7. Students will receive an email from Admissions & Records with enrollment confirmation and payment instructions by the second week of the term.

LIFE LONG LEARNING ACADEMY
AUDIT ENROLLMENT FORM

STUDENT NAME (Last, First) _____   STUDENT W # _____

SEMESTER/TERM _____   YEAR _____

Currently registered in other units (yes or no)? _____
If yes, how many units? _____

Please review course audit policy and information at: AP4070.pdf (clpccd.org)
Please reference the list of available course audit options on the Life Long Learning Academy Webpage:
https://www.laspositascollege.edu/communityed/audit.php

Courses Requesting to Audit

SUBJECT	COURSE #	SECTION #	CRN	UNITS	INSTRUCTOR	A&R ONLY -APPLIED FEES

Required Fees:
$21 Student Health Fee (required by California State Law)
$8 Transportation Fee for fewer than 6 units or $9 for 6 or more units (required by LPC Agreement with WHEELS)

Audit Tuition Fees

Enrollment for a single course, per unit	**$15 (1 units course)**
Maximum for a single course	**$30 (2 units or more)**
Enrollment in each additional course	**$1**

Students enrolled in ten (10) or more semester units shall not be charged a fee to audit a three, or fewer, unit course per term. No student auditing a course shall be permitted to change enrollment to earn credit for the course. Enrollment priority shall be given to students enrolling in the course for credit toward a degree or certificate. Students with the maximum allowable attempts of a repeatable course or a family of courses may be permitted to audit.

_____   _____
STUDENT SIGNATURE   DATE

APPROVAL OF AGREEMENT:

_____   _____
DIVISION DEAN   DATE

AUDIT CRN:
Assigned by Office of
Academic Services

_____   _____
VICE PRESIDENT, ACADEMIC SERVICES   DATE

Admissions & Records
Verification- Student Enrolled & Notified