



Guided Pathways Steering Committee Minutes

3/18/2022 | 1:00 – 3:00 p.m. | ConferZoom

Las Positas College Mission Statement

Las Positas College is an inclusive learning- centered institution providing educational opportunities and support for completion of students’ transfer, degree, basic skills, career- technical, and retraining goals.

Las Positas College Planning Priorities

- Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- Implement the integration of all ACCJC standards throughout campus structure and processes.

Guided Pathways Meeting Norms

- Be present
- Have a clear agenda
- Allow for flexibility
- Honor all voices
- Assume good intentions
- Create a safe space
- Collaborative decision-making
- Have courageous conversations

Guided Pathways Steering Committee 18 Members, 10 to make Quorum

- STUDENTS**
- Yasmeen Ibrahim, Student
 - Vacant, Student

- FACULTY**
- Jim Ott, A&H
 - Mary Lauffer, BSSL
 - Vacant, PATH
 - Carrie Frates, STEM
 - Vacant, Student Services
 - Michael Sato, At large
 - John Ruys, At large

- CLASSIFIED**
- Danielle Bañuelos, Academic Services
 - Amanda Ingold, CalWORKs
 - Jason Maxwell, STEM
 - Todd Steffan, Veterans First Program

- ADMINISTRATORS**
- Nan Ho, Dean/Academic Services
 - Joel Gagnon, Dean/Student Services
 - Dyrrell Foster, President
 - Kristina Whalen, VP Academic Services
 - Jeanne Wilson, VP Student Services

- NON-VOTING MEMBERS**
- Kristy Woods, Lead Coordinator
 - Angella VenJohn, Lead Coordinator/Student Services
 - Shawn Taylor, Director of Student Equity & Success

Members Present: Carrie Frates, Danielle Bañuelos, Jason Maxwell, Jim Ott, Joel Gagnon, Kristina Whalen, Mary Lauffer, Michael Sato, Nan Ho, Todd Steffan
Non-Voting Members: Amy Mattern, Angella VenJohn, Chris Crone, David Riensche, Emerald Templeton, Evelyn Andrews, Grey Garcia, Justin Lee, Kristy Woods, Raine Yenlinn, Rajinder Samra, Shawn Taylor, Tamica Ward

- Welcome / Call to Order**
- Approval of Agenda – 3/18/2022**
 - Jim Ott/Mary Lauffer – Agenda Approved
- Approval of Minutes – [12/17/2021](#)**
 - Mary Lauffer/Nan Ho – Minutes Approved
- Student Success Team FLEX Activity - Discussion and Feedback**
 - Kristy Woods shared a recap of the Flex Day session we had, and the feedback we collected from the activity and breakout rooms.
 - Rajinder Samra shared some insight from his daughter about “Student Success Teams” which led the committee to thinking we should do student paneling to get perception from students on what we should call it.
 - Chris Crone, Mary Lauffer, and Nan Ho seconded that point and said that the language we use is so important, so we need to include students in the process.
- Student Success Team: Phases Being Considered**
 - Kristy Woods introduced our draft phases for implementing student success teams, sharing that we must start somewhere so we should phase out our work out based on the infrastructure; it will be messy, and it will be gradual, but it is important to start getting the STT phase one out to our students and then we can clean it up and streamline it as we go.
 - Kristy asked everyone to read the proposed *Student Success Team Phase 1* and discuss any thoughts that came up.
 - Jim Ott shared that the discipline faculty choosing to be identified as a Student Success Team member might not be able to dedicate one hour for drop-in pathway student questions as that might take away from their own students.
 - Michael Sato asked if we could have a physical space for students to go to seek pathway support guidance. Joel Gagnon responded by sharing that we are looking into this, and it is a great idea.



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- We would like to ideally implement in Fall 2022; we’d like you to take this idea of a phase 1 back to your divisions and get a sense of how many discipline faculty members would like to be a part of Phase 1.
Mary Lauffer expressed that they might be better received by the division if they went in with comprehensive background information.
Amy Mattern expressed that faculty might be apprehensive because they aren’t going to know what their participation entails.
We will create slides for you to take to your divisions, inclusive of background information and what it would entail being a SST member, and then a call to action asking for those interested to fill out a survey.

6. Academic & Career Pathway Website - First DRAFT

- Kristy shared our first draft of the Pathway webpage document, and Danielle shared the “live” work in progress version of the website.

7. Student Facing Milestones – To-Do List

- Kristy shared Jared and Jill’s Student Facing Milestones (Semester To-Do List)

8. Shared Governance

- Charge and List of Completed 2021-2022 Tasks
The Steering Committee collectively reviewed and edited the Charge and list of completed tasks.
The committee voted to approve the new charge; unanimously approved.
The committee voted to approve the list of completed tasks; Joel/Jim motioned, unanimously approved
Committee Membership & link Accreditation Standards
The committee voted to approve the membership. Nan/Jim unanimously approved.

9. Guided Pathways Project Updates (Workgroups)

- Career and Program Mapping (Pillar 1: Clarifying their Pathway) – No update at this time
Onboarding (Pillar 2: Entering the Pathway)
Angella VenJohn shared an update on her workgroup from February; Rafale Valle’s Sabbatical Project, and also shared that VP Wilson is leading a workgroup whose goal is to revamp the Student Services webpage.



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• Persistence Project (Pillar 3: Staying on the Pathway)

- Jeff Judd shared an update on the PP, sharing that faculty have shared that students are finding it difficult to come back to face-to-face classes. We are trying to make our discussion boards more active and encourage all PP participants to engage and share their experiences.

• CA Demonstration Project (Pillar 1, 2, 3 & 4)

- Phases of Student Success Teams
- We are looking forward to discussing phase two and what that might look like at the April Steering Committee meeting.
- In-Person Conference in April – Onboarding Practices
- 12 Hours of Conversations - Ellucian Advise - with Chabot, District, and LPC

10. Student Services Guided Pathways Updates

– President Dyrell Foster

- *Tabled*

11. Academic Services Guided Pathways Updates

– VP Kristina Whalen

- Academic Services has been supporting the Persistence Project, we will continue to support by providing additional office hours for Persistence Project instructors next year as well.
- We had a meet and greet with the ACCJC Peer Review team, and the work being done in Guided Pathways was highlighted and warmly received.
- Shared an update on Ad Astra which we are currently implementing. Every two weeks they release a new feature for us to view and explore.

12. SEA Updates – Shawn Taylor

- *Tabled*

13. Good of the Order

- Community of Practice Friday March 25th 2022 1:30 -3:30 p.m.
- Community of Practice Friday April 22nd 2022 1:30 – 3:30 p.m.
- Please visit our [website](#) for more information