



Guided Pathways

Steering Committee Minutes

4/16/2021 | 1:00 - 3:00 p.m. | ConferZoom

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish a knowledge base and an appreciation forequity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.

Meeting Norms

- ❖ Start and end on time
- ❖ Be present
- ❖ Clear agenda
- ❖ Allow flexibility
- ❖ Honor all voices
- ❖ Assume good intentions
- ❖ Safe space
- ❖ Collaborative decision-making

Guided Pathways Steering Committee

STUDENTS:

Saba Salehifar, LPCSG
Hannah Nguyen, LPCSG

FACULTY:

Jim Ott, A&H
Mary Lauffer, BSSL
German Sierra, PATH
Joel Gagnon, Student Services
Carrie Frates, STEM
Michael Sato, At large
LaVaughn Hart, At large

CLASSIFIED:

Frances DeNisco
Jennifer Farber
Elizabeth McWhorter
Amanda Ingold

ADMINISTRATORS:

Nan Ho, Dean/Academic Services
Elizabeth David, Dean/Student Services
Dyrell Foster, acting VP Student Services
Kristina Whalen, VP Academic Services

Non-Voting Members:

Kristy Woods, Lead Coordinator
Angella VenJohn, Student Services Lead Coordinator
Shawn Taylor, Director of Student Equity & Success

Project Leads:

Program Mapping/Careers: Joel Gagnon, Jill Carbone
Persistence Project: Jim Ott, Jared Howard, Jeff Judd
Student Engagement/Onboarding: Angella VenJohn

Voting Members: Carrie Frates, Elizabeth David, Jennifer Farber, Jim Ott, Joel Gagnon, Kristina Whalen, LaVaughn Hart, Mary Lauffer, Michael Sato, Nan Ho
Non-Voting Members: Angella VenJohn, Anne Kennedy, Brittanie North, Elle Bañuelos, Jared Howard, Jean O'Neil-Opipari, Jeffrey Judd, Kristine Woods, Michelle Randle, Rhea Panchal, Samantha Lie

1. Welcome / Call to Order

- Meeting called to order at 1:02 p.m.
- Announcement: Several Steering Committee members need to leave to attend our CADP meeting at 2:00 p.m. LaVaughn Hart will facilitate the remainder of the meeting.

2. Approval of Agenda – 4/16/2021

- Joel Gagnon, motioned to approve, Jim Ott second - APPROVED

3. [Approval of Minutes – 3/19/2021](#)

- LaVaughn Hart, motioned to approve, Nan Ho second - APPROVED

4. Shared Governance Documents

- Kristy Woods shared the newly proposed [Committee's Charge and Membership for 2021-2022](#) edits and changes were made by the committee.
 - A vote took place to approve new charge; LaVaughn Hart motioned to approve, Jim Ott second – APPROVED
 - A vote took place to approve existing membership; LaVaughn Hart motioned to approve, Mary Lauffer second - APPROVED
- Kristy Woods reviewed [LPC Governance Worksheet for 2021-2022](#) which detailed the work completed over the past year.
 - A vote took place to approve the Governance Worksheet; Jim Ott motioned to approve, Nan Ho second - APPROVED

5. Updated Guided Pathways Positions based on our 2021/2022 Goals

- Joel Gagnon shared goals for the next year and the positions available: [2 Career and Program Mapping Leads](#)
- Jim Ott shared goals for the next year and the positions available: Persistence Project Leads 2 [Discipline Faculty](#) (Full & Part-time) and [Counseling Faculty](#)
- Jared Howard was welcomed as the Success Team Counseling Lead and shared the positions available: [Success Team Coordinator](#), [Counseling Faculty Position](#)



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6. Guided Pathways Project Updates (Workgroups)

- **Career and Program Mapping (Pillar 1: Clarifying their Pathway)**
– Joel Gagnon and Jill Carbone
 - Joel Gagnon shared Career Coach Implementation updates, which included the exciting news that since going live, Career Coach has had 454 visits, and 421 unique visitors.
 - Elle Bañuelos shared an update about Program Mapper.
 - [Review of Workgroup Tasks completed 2021-2022](#)
- **Onboarding/Entering the Pathways (Pillar 2: Entering their Pathway)**
– Angella VenJohn and Mike Alvarez
 - LaVaughn Hart shared updates about the new *Information Night for Families and Parents* virtual events that we have had this semester and discussed their [Review of Workgroup Tasks completed 2021-2022](#)
- **Persistence Project (Pillar 3: Staying on the Pathway)**
– Jim Ott, Jeff Judd, Jared Howard
 - Jeff Judd shared the Persistence Project's [Review of Workgroup Tasks completed 2021-2022](#)
- **CA Demonstration Project (Pillar 1, 2, 3 & 4)** –
 - LaVaughn Hart provided an update on Success Teams and shared a [Review of Workgroup Tasks completed 2021-2022](#)
- **Student Leads Team (Pillar 1, 2, 3 & 4)**
– Brittanie North, Elle Bañuelos, Rhea Panchal, Samantha Lie
 - The student team shared a comprehensive [Review of Workgroup Tasks completed 2021-2022](#)

7. Student Services Guided Pathways Updates – Elizabeth David (tabled)

8. Academic Services Guided Pathways Updates - Kristina Whalen (tabled)

9. SEA Updates – Shawn Taylor (tabled)

10. Good of the Order

- Next Steering Committee May 21st, 2021

Motion to adjourn Mary Lauffer, Jennifer Farber second
Meeting adjourned 2:23 p.m.
