



Guided Pathways Steering Committee Meeting Minutes

September 16th, 2022 | 1:00 – 3:00 p.m.

Support: Danielle Bañuelos

LPC Mission Statement	LPC Planning Priorities	
<p>Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.</p>	<p>Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.</p>	<p>Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.</p>
Administrators (4)	Classified Professionals (4)	Faculty Members (7)
<ul style="list-style-type: none"> <input type="checkbox"/> Kristina Whalen, VP Academic Services <input type="checkbox"/> Dyrell Foster, President <input type="checkbox"/> Nan Ho, Dean STEM <input type="checkbox"/> Joel Gagnon, Dean Student Services 	<ul style="list-style-type: none"> <input type="checkbox"/> Danielle Bañuelos <input type="checkbox"/> Amanda Ingold <input type="checkbox"/> Maria Glidden <input type="checkbox"/> <i>Vacant</i> 	<ul style="list-style-type: none"> <input type="checkbox"/> Michael Sato, At-Large <input type="checkbox"/> <i>Vacant</i>, At-Large <input type="checkbox"/> Jim Ott, A&H <input type="checkbox"/> Mary Lauffer, BSSL <input type="checkbox"/> Susan DeFuniak, PATH <input type="checkbox"/> Carrie Frates, STEM <input type="checkbox"/> Jared Howard, Student Services
LPC Student Government (2)	Vice President, appointed by President (1)	Guests
<ul style="list-style-type: none"> <input type="checkbox"/> <i>Vacant</i>, Student Government Representative <input type="checkbox"/> <i>Vacant</i>, Student Government Representative 	<ul style="list-style-type: none"> <input type="checkbox"/> Jeanne Wilson, VP Student Services 	<ul style="list-style-type: none"> <input type="checkbox"/> Guests
Chairs	Director of Student Equity & Achievement	
<ul style="list-style-type: none"> <input type="checkbox"/> Kristy Woods, Lead Coordinator <input type="checkbox"/> Angella VenJohn, Lead Coordinator 	<ul style="list-style-type: none"> <input type="checkbox"/> Shawn Taylor 	

Membership 18 (Quorum = 10)

Agenda Item	Information/Discussion	Action/Assigned To
1.	Call to Order <i>For information</i>	Kristy Woods
2.	Review & Approve Agenda – 9/16/2022 <i>For action</i> <ul style="list-style-type: none"> ● Jim Ott / Mary Lauffer - Approved 	Kristy Woods
3.	Review & Approve Prior Minutes – 5/20/2022, 8/19/2022 <i>For action</i> <ul style="list-style-type: none"> ● 5/20 Minutes Jim Ott/Joel Gagnon - Approved ● 8/19 Minutes - we can't approve these minutes because we did not have a quorum during the meeting. 	Kristy Woods
4.	Student Success Team: Phased Approach <i>For discussion</i> <ul style="list-style-type: none"> ● Phases for Student Success Teams by Pathways <ul style="list-style-type: none"> ○ Kristy reviewed the four phases of implementing student success teams. <ul style="list-style-type: none"> ▪ We have implemented Phase 1, and are working on Phase 2 for Fall 2022/Spring 2023 ▪ Phase One Activities Page ▪ Phase 3 and 4 - Goal of Fall 2024 Start ● Phase 1: Started Fall 2022 <ul style="list-style-type: none"> ○ Division & Senate Updates for September ○ DRAFT Undecided page make-over <ul style="list-style-type: none"> ▪ Please review this new page and provide your feedback. ▪ The Steering Committee discussed this new design and has decided to go live today. ○ PSST CoP for Year 2022-2023 4th Fridays 1:30 – 3:30pm <ul style="list-style-type: none"> ▪ Canceled 9/23/22 Community of Practice due to CA Demonstration Project Conference ● Joint FLEX Day Proposal <ul style="list-style-type: none"> ○ Caring Campus, Guided Pathways & Student Equity & Achievement (SEA) Proposal ○ We have a goal of making the Las Positas College Directory more welcoming for students. ● Metrics and Plan for evaluating success in Phase One <ul style="list-style-type: none"> ○ To assess student success <ul style="list-style-type: none"> ▪ The district hired Kennedy & Co to find out what the student experience is on our campus from the application process to onboarding, and once students are enrolled and in class. ▪ Kennedy & Co has a survey coming out in October 2022 and has offered for us to include questions pertaining to Phase One of Student Success Teams. ▪ Progress will be posted on district website: http://districtazure.clpccd.org/enrollment/index.php 	Kristy Woods

	<ul style="list-style-type: none"> ○ To assess campus community success <ul style="list-style-type: none"> ▪ Jill, Angella, and Nadiyah have been working on a survey to collect feedback on student’s success to all Las Positas College employees. ▪ This will be initially disseminated at October Town Meeting ● Phase 2: Pathway Canvas Shells <ul style="list-style-type: none"> ○ In-progress & challenges <ul style="list-style-type: none"> ▪ We need to tell our story better and share all the good/helpful things happening across campus ▪ Need to create a sense of belonging for students ▪ Finding the balance between too much information and not enough information. ▪ When students change their major or graduate, how do they switch canvas shells or get removed? ○ Infrastructure needs for Guided Pathways initiatives <ul style="list-style-type: none"> ▪ Ellucian Advise, and Ellucian Recruit 	
5.	<p>Caring Campus Initiative <i>For information</i></p> <ul style="list-style-type: none"> ● We are designing t-shirts for Caring Campus, “LPC Cares - We’re Here For You” is our tagline and we are having a logo contest to ● FLEX Day Session - Caring Campus overview and activity pertaining to caring campus and specific hypothetical student scenarios. 	Jean O’Neil-Opipari
6.	<p>“Light the Fire” Courses for High School Students <i>For information</i></p> <ul style="list-style-type: none"> ● Norms for consideration for inclusion in “Light the Fire” course list <ul style="list-style-type: none"> ○ Courses marketed to High School students to get them excited about college ○ Please review and provide feedback or additional courses 	Kristy Woods
7.	<p>Institutionalization of Guided Pathway Projects <i>For discussion</i></p> <ul style="list-style-type: none"> ● Program Maps & Career Coach: part of the Curriculum Committee & Program Review process <ul style="list-style-type: none"> ○ Program Maps & Career Coach Institutionalization Process <ul style="list-style-type: none"> ▪ Website to house program pdfs used to create degree & certificate maps ● Proposed timeline for Program Map revisions <ul style="list-style-type: none"> ○ Danielle Bañuelos, who updates our Program Maps has a four-step process to update each map, so in thinking of a timeline we would like to do them in groups. ○ Proposed timeline: October 1st and March 1st (without curricular changes) and August 1st and January 10th (with curricular changes). ● Discussion/Feedback of above items <ul style="list-style-type: none"> ○ Dr. Kristina Whalen asked if this would be a good time to consider creating maps for part-time students as well as full-time students. ○ We will work on updating the language for the four update options to make them more easily understandable. 	Kristy Woods

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8.	<p>Guided Pathways Funding <i>For information</i></p> <ul style="list-style-type: none"> ● Guided Pathways Funding 2.0 <ul style="list-style-type: none"> ○ Formerly known as SOAA ● Acknowledgement of Assurance by September 30, 2022 – Submitted! ● Work Plan submitted by January 31, 2023 	Kristina Whalen
9.	<p>CA Demonstration Project <i>For information</i></p> <ul style="list-style-type: none"> ● September 21 – 23rd Institute on Holistic Student Supports 	Kristy Woods
10.	<p>Student Services Guided Pathways Updates <i>For information</i></p> <ul style="list-style-type: none"> ● <i>None at this time</i> 	Shawn Taylor
11.	<p>Academic Services Guided Pathways Updates <i>For information</i></p> <ul style="list-style-type: none"> ● <i>None at this time</i> 	Kristina Whalen
12.	<p>Good of the Order <i>For information</i></p> <ul style="list-style-type: none"> ● <i>None at this time</i> 	

Meeting adjourned at 2:55 p.m.

Next meeting: October 21, 2022 | 1:00 – 3:00 p.m.