
Academic Affairs

AP 4022 COURSE APPROVAL

Reference:

Title 5 Section 55100

Course approval process shall include:

- Procedures for submitting for Board approval individual degree-applicable credit courses offered as part of an educational program approved by the California Community College Chancellor's Office.
- Procedures for course approval of non-degree applicable credit courses and degree-applicable credit courses that are not part of a permitted educational program must address at least the following:
 - These courses must be approved by the curriculum committee.
 - The individuals on the curriculum committee must have received the training for approval of stand-alone courses [provided for in Title 5 Section 55100](#)
- Unless modified to properly address the reasons for denial, no courses may be offered that were previously denied approval by the California Community College Chancellor's Office.
- Students may only count a limited amount of semester units approved toward satisfying the requirements for a certificate or completion of an associate degree.
- Regulatory limits on the number of courses that may be linked to one another by prerequisites or co-requisites.
- All courses approved must be reported to the California Community College Chancellor's Office.

Approved: February 18, 2014

*(This is a new procedure recommended by the
Policy and Procedure Service)*