

**CLPCCD Educational Support Services (ESS) Committee**

Open meeting and core representatives use a consensus decision-making process informed by the Guiding Principles of the IPBM process. Keeps and posts online the meeting agendas. This committee will meet monthly from September through May, except that there will be no meeting in January.

**Charge:**

1. Reviews and makes recommendations on referrals from and requests to the CLPCCD Planning and Budget Committee for district-wide support for educational initiatives at the colleges, and the allocation of resources beyond those outlined in the Budget Allocation Model (BAM).
  - a. Assures requested educational initiatives are responsive to and aligned with the district and colleges' educational missions, program reviews, strategic priorities, goals, community expectations, and student learning needs.
  - b. Integrates assessment findings, data and trend analysis to evaluate effectiveness of the funded educational initiatives and make recommendations on improvements and resources.
2. Facilitates the coordination, alignment, and integration of college planning with district-wide educational planning and resource allocation, including both instructional and non-instructional needs.
3. Provides a forum for discussion and synthesis of information from the colleges on instructional, learning support, and student services subjects, including the sharing of effective practices and consideration of districtwide impacts, and discussion of impacts from other districtwide committees on these areas of college practice.
  - a. Facilitates communication and cooperation between the colleges so that analysis and subsequent recommendations can be referred back to the colleges and district for possible action.
  - b. Consider and make recommendations on matters within the committee's scope related to compliance with accreditation standards.
4. Regularly assess committee processes and use assessment results for continuous improvement.

**Chairs (3):** The Committee shall be chaired by the Vice Chancellor of Educational Services & Student Success (VCESS) or other Chancellor designee, one Faculty representative and one Classified Professional representative. The Faculty and Classified Professional co-chairs will be elected at the first meeting of the committee each year, with attention given to the equal representation at all sites. The VCESS is a facilitator and a non-voting member, unless there is a tie, and serves as a liaison to other district-wide committees.

**Core Representatives:**

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|-------------------------------|---|
| Administration (4):           | Vice Presidents of Academic Services (2)<br>Vice Presidents of Student Services (2) |
| Faculty(6):                   | Academic Senate Presidents (2)<br>Appointed by the Academic Senates (2 per college) |
| Faculty Association (1):      | Appointed by the Faculty Association  |
| Classified Professionals (3): | Appointed by the Classified Senates (1 per senate)                                  |

Classified Union (1):	Appointed by the Classified Union, SEIU Local 1021
Students (2):	Appointed by the Student Government (1 per college)

**College data and research, performance indicators, and outcomes:**

As the annual calendar of discussion items is established, and update items are identified for the meeting agenda, the college researchers will be invited to identify and present research data that would be helpful to include in the ESS discussions, including information about performance indicators and outcomes.

**Regularly Reviewed Information Items:**

- Practice changes necessitated by CCCCO and California legislative actions.
- Enrollments and budgetary developments which impact instruction, learning supports, and student services.

**Reporting/Recommending Responsibilities:**

Primary – CLPCCD Planning and Budget Committee (PBC)

Other – (report-back; recommendations)

- Chancellor
- Chancellor's Council
- Colleges