

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Academic Senate

Members:

Senate President: Melissa Korber

Senate VP: Tina Inzerilla, Ph.D.

Senate Secretary: Joel Gagnon

Senate Treasurer: Kimberly Tomlinson

Senate Admin Assist: Rifka Several

A&H: Cindy Rosefield, Toby Bielawski, Catherine Suarez

SLPC: Robin Roy, John Rosen

STEM: Ashley Young

BHAWK: Andrew Cumbo

Student Services: Heike Gecox, Joel Gagnon

Part-time Faculty: Vicki Pabley, Jeff Judd (Chelsea Kubischta, alternate)

Faculty Association:

Student Government: Kirstie Burgess

1. GENERAL BUSINESS

Melissa Korber

1.1 Call to Order/Quorum established

Items 1-4

1.2 Approval of Agenda: various reports rearranged in order;

MOTION to approve as rearranged/seconded/approved at the end of the meeting

1.3 Review and Approval of Minutes (September 12, 2018): MOTION to approve: moved/seconded/approved

1.4 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.) - NONE

2. ACTION ITEMS

2.1 Endorsement of LPC Fire Academy Program Proposal: MOTION to endorse the Fire Academy: moved/seconded/approved

2.2 Board Policy 4240, Academic Renewal: Discussion – this improves the policy regarding units from other accredited institutions. The proposal originated from Chancellor's Council (Krista Johns). There is a more comprehensive proposal from the Counseling department. We should look at this next meeting.

MOTION to approve: moved/seconded/approved.

3. CONSENT ITEMS: MOTION to approve as amended below: moved/seconded/approved

3.1 Hiring committee members- Dean of A & H: Thomas Orf, Savanna Alliband-McGrew, Titian Lish, Melissa Korber

3.2 Hiring committee members – Articulation Officer: LaVaughn Hart, Jennie Graham, Lucas Hasten, Heike Gecox

3.3 Recommendation 6 Taskforce – Tina Inzerilla, Frances Hui, Angela Amaya, Kali Ripple, Collin Thormoto

3.4 Recommendation 7 Taskforce – Tina Inzerilla, Angela Amaya, Meghan Swanson, Jin Tsubota

4. REPORTS

4.1 CEMC – none

4.2 District Integrated Planning & Budget – Thomas Orf will report next meeting.

4.3 CTE Liaison – none

4.4 Curriculum Committee – Craig Kutil: Reminders about updates and approvals. He will attend a Guided Self-Placement Seminar.

4.5 Accreditation Steering Committee – Tina Inzerilla: Committees have received their standards for the next accreditation cycle, and

midterm reports are due next fall. The Senate will get them ahead of this date to review, comment and approve.

4.6 Faculty Hiring Prioritization Committee – Heike Gecox: Meeting today; will rank the 17 requests. This report will be submitted for the next Senate meeting to approve for recommendation to the President.

4.7 Faculty Association – Heike Gecox: The negotiation team has met and are finalizing the list (published on the FA website). Send suggestions to Heike. When it is complete, they will go to negotiations.

4.8 Student Learning Outcomes – Ann Hight/not present

4.9 Student Success Committee – Nessa Julian: Update on Student Equity and Success Committee - the combined allocation of three funds is \$2+ million, a little more than last year as the district used the BAM formula and did not take funds from the top. The Chancellor's office is conducting trainings and Nessa will take these to find out how to set up our funds. Both committees are looking at their charges. The auditors are here and the 2017 reports were submitted. There are funds which can be directed toward Guided Pathways. An Equity Plan is due in 2019; the Chancellor's office will provide information on this.

4.10 UndocuAlly – Rafael Valle/not present

4.11 Student Senate – Kirstie Burgess: The Senate is working on ratifying their bylaws and constitution; clubs are being activated; they will participate in UndocuAlly activities; conduct student campfires; and are considering raising the cap to Senators as many students are interested in serving.

4.12 Treasurer – Kimberly Tomlinson: Fall Fundraising plans – last year there was a “division challenge” which was successful. Remind people prior to their division meetings, and keep publicizing the fundraiser. The funds go to Academic Senate scholarships and the Classified appreciation event.

4.13 President – Melissa Korber:

4.13.1 District committee meetings, considering member schedules: Melissa will raise this because a committee member was unable to attend one interview session and could not serve. This lack of consideration makes it more difficult to secure hiring committee members.

4.13.2 Charging stations: At the district level, they are changing board policy so that the district could charge for this service (the state subsidy is ending, leaving a cost of \$40,000)

4.13.3 Hiring committee vacancy in President's Office.

4.13.4 UndocuAlly requesting funding for rights cards. ACLU is distributing these kinds of cards.

4.13.5 Attending Area B meeting October, the meeting before the Plenary Session. Can someone attend the Plenary Session in Irvine (expenses are covered in the budget)?

4.13.6 Accreditation committee wants to review all committee charges. We will have to review questions about our Senate for accreditation at the first meeting in November.

4.13.7 State-wide Academic Senate needs a campus contact for Online Educational Resources, and Lyndale Garner has done work in the area. This will be on the next consent calendar.

4.13.8 College Council tomorrow – Guided Pathways committee will present their charge; they want to report to the Council because they involve both classified and faculty and issues across campus, but will request that they still report to the Senate.

5. OLD BUSINESS

5.1 BP 4020 and AP 4021 Addressing Hours and Units – Craig Kutil: The Senate does not need to vote on this issue. The Senate did approve last academic year.

5.2 Presentation on Vision for Success Goals (attachment) – Rajinder Samra (attachment): There are six state-wide goals, with a five-year plan. These goals are showing up in the funding formula and Guided Pathways. The board is recommending matching the state goals (below).

Goal 1: Increase awards and skill sets by 20% for in-demand jobs: Comparing the years 2012-2013 and years 2012-17 the LPC increase in degrees was 49%. Will this continue, or plateau? However, with certificates in the same years, LPC had -26% (Chabot was 35% - they introduced career certificates, which we are just introducing). For the funding formula, only 16 unit and above certificates apply.

Goal 2: Increasing transfers by 35% to a UC or CSU: LPC is 36% in the years from Goal 1.

Goal 3: Decreasing accumulated units of degree recipients: Reduce to 79 (or fewer) total units. LPC is at 79 for the last year, 2016-17 (single associate degrees). Questions as to how the figure of 79 was arrived at?

Goal 4: Increasing students' employment in their field of study (exiting CTE students): Improve from 60% to 69%. In 2017, LPC had 75% of students matching this goal of "closely related employment in field of study."

Goal 5: Reducing Equity Gaps: Reducing equity gaps (by above measures) by 40% within 5 years; closing achievement gaps within 10 years.

Goal 6: Reducing regional achievement gaps (using above measures): Closing regional achievement gaps within 10 years. Example, Alameda County is a region.

How to proceed; should we endorse these goals? We will continue to discuss this.

5.3 Administrative Procedure 5530, Student Rights and Grievances – Melissa Korber (tabled for next meeting, attachment will be resent with that agenda)

6. NEW BUSINESS

6.1 Professional Development Committee – Howard Blumenfeld and Susan Lloyd (attachment): Proposed change to standing policy regarding professional development conference funds for part-time faculty and staff.

Professional Development Conference funding is only available to full-time faculty and staff. Howard met with Roanna who wants the Senate to make a recommendation; followed by an action item. There is a concern that there would not be enough funding to include part-time; and questions about providing the same funding for part-time and full-time as well as including part-time classified.

Susan made a presentation about her position, which would never meet the 6 CAH requirement due to funding and enrollment, although professional development should be available for all faculty. She calculated that a quarter of the student body comes in contact and are instructed by part-time faculty.

Discussion items:

- Part-time faculty also have professional development responsibilities.
- Two years along with the 6 CAH is difficult for many to achieve.
- Is there an equity issue whereas administrators have a much large professional development budget; and this budget is not transparent. Can some of these funds be applied to faculty professional development, which would allow the inclusion of part-time?
- Ask Ron how much administrators receive, and the amount of Chabot's professional development budget.
- Should the Professional Development budget be cut to balance the budget, as was said at the last Town Meeting?

- What about part-time faculty who are full-time at other institutions or districts, they should not be eligible.

Summary: the Senate feels this change should go forward; the PDC agrees. Melissa requested the PDC develop a recommendation at their October meeting, and present this at the first November Senate meeting. Melissa will find out about the administrator conference funding equity issue and Chabot's budget.

6.2 LPC Bookstore: Follett Discover - Nolan Howe: Follett has a suite of technology tools which have been integrated at LPC. A fourth tool will be implemented in Canvas, working with the new IT district group. Any digital books and ancillary materials are available to students and faculty. Merged classes pose a FERPA issue which is being addressed.

6.3 Academic Senate Bylaws and Constitution Task Force - Joel Gagnon: The committee met and needs to review the proposed Constitution changes and updates, and review the Bylaws.

6.4 Approval process for DE Courses and Instructors - Christina Lee and Scott Vigallon:

6.4.1 Online course review process: A course approval process is recommended; not to affect the curriculum process but having the DE look at the course (beginning modules) to see if it meets the design rubric. This is not a review of the content. The DE has an accessibility specialist who assists in this compliance. The FA and the union have not supported this requirement, however, the course design review will not violate academic freedom. There is an issue that online instructors will be asked for "more" than face-to-face instructors.

6.4.2 Training for DE instructors: There should be a process requiring online training for instructors – this may be a "best practice" item according to departments. Scott found only half of the current instructors have been trained, but the untrained instructors are teaching online. Tom Orf and Vicky Austin are supportive of this required training.

The DE committee is changing its charge, and asking for more faculty members, to enable these two proposals, both of which also support course exchanges. These proposals will help with accreditation issues.

The Senate is in agreement of these two changes: online course review and training for DE instructors. Make the change to the committee charge for Senate approval, and submit with a timeline document (training – proposal – course review). *This will be on the second November Senate meeting agenda.*

7. GOOD OF THE ORDER

7.1 Announcements/Comments

8. ADJOURNMENT

9. NEXT MEETING – October 10, 2018