



Academic Senate Minutes

January 23, 2019 | 2:30 pm | Rm 1687

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs and integrate assessment of SLOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Academic Senate

Members:

Senate President: Melissa Korber

Senate VP: Tina Inzerilla, Ph.D.

Senate Secretary: Joel Gagnon

Senate Treasurer: Kimberly Tomlinson

Senate Admin Assist: Rifka Several

A&H: Cindy Rosefield, Catherine Suarez, Toby Bielawski

SLPC: Robin Roy, John Rosen

STEM: Ashley Young, Michael Peterson Segal Boaz

BHAWK: Andrew Cumbo

Student Services: Heike Gecox

Part-time Faculty: Vicki Pabley, Jeff Judd (Chelsea Kubischta, alternate)

Faculty Association: Heike Gecox

Student Government: Kirstie Burgess

1. GENERAL BUSINESS (Melissa Korber)

1.1 Call to Order/Quorum: established 2:35 pm

1.2 Approval of Agenda: MOTION TO APPROVE as amended: moved/second/approved

1.3 Review and Approval of Minutes: December 12, 2018:

MOTION TO APPROVE: moved/seconded/approved/1 abstention

1.4 Public Comments (This time is reserved for members of the public to address the Academic Senate. Please limit comments to three minutes. In accordance with the Brown Act, the Academic Senate cannot act on these items.) NONE

2. ACTION ITEMS:

2.1 Proposed course design review for online/DE hybrid courses for first time DE instructors at LPC: MOTION TO APPROVE:

moved/seconded/approved

2.2 Proposed course review checklist: MOTION TO APPROVE:

moved/seconded/approved

3. CONSENT ITEMS: MOTION TO APPROVE: moved/seconded/approved

3.1 Approval for FT Faculty representation on hiring committees:

Computer Science Instructor: Bill Komanetsky, LaVaughn Hart, Michael Peterson

Computer Networking Instructor: Debbie Fields, LaVaughn Hart, Moh Daoud, Colin Schatz

Chemistry Instructor: Michael Ansell, Richard Grow Jill Carbone, Robin Rehagen

3.2 Approval of Tenure Committees: see attachment

3.3 Open Education Resources Liaison: Lyndale Garner

4. REPORTS

4.1 CTE – Vicki Shipman: Reported on Strong Workforce Funding; we need to be prepared for a new budget. \$59,000 should be available for new projects. K-12 Strong Workforce funds are a competitive process, and need an application. Tri-Valley ROPs are partnering with LPC to focus on public safety. LPC is heavily investing in this area and will be a legal match for the K-12 partners. There needs to be Pathway coordinators that are assigned

to campuses. This will be a new position at LPC, and we need to develop this position description and coordinate with Guided Pathways. The model could be offering reassigned time to every division to work with faculty and deans. Vicki will send information on the next Workforce conference, in Sacramento.

4.2 Curriculum Committee – Craig Kutil: Their next meeting will be in February. Some programs have information that needs updating; but they are almost caught up. Should departments be on a cycle for these program updates? They will be applying for a grant to update the software.

4.3 Faculty Hiring Prioritization Committee – Heike Gecox: They met in December and discussed the math position (Craig Kutil's position). This has been moved forward to the President.

4.4 Distance Education – Christina Lee & Scott Vigallon: Regarding Proctorio; Scott has developed faculty language and links for use. A workshop is planned, and models offered. He hasn't gotten any feedback from faculty or students.

These courses are aligned:

Karen Oeh--ANTH 2

Ruth Hanna--GEOL 12

Christina Lee-PCN 10

Scott mentioned that the total number of sections fluctuate every semester, but he was using the average of about 100 sections per semester, so we would need about 20 OEI aligned classes (20% of 100 sections) hopefully by Fall 2020.

With the 3 aligned classes and 10 classes currently in the pipeline, 13 out of 20, they have 65% of their target (20 classes).

4.5 Student Senate – Kirstie Burgess: They are finalizing semester goals and establishing task force meeting times. The first market of the New Year was held, and will be held each month. There is a new student life assistant, Adria. Club rush is next week and Club Day is at the end of February.

4.6 Treasurer – Kimberly Tomlinson: Our scholarship fundraising netted \$1246, and we will receive \$400 from LPC Foundation. This is going to be a yearly donation; an equal amount is going to the Classified Senate scholarships. Total = \$1646.

4.7 President – Melissa Korber:

Board meeting, Jan. 5: The board didn't follow the Brown Act with the chancellor search. Three people gave public concerns about not hiring a chancellor given the time, effort, and money spent on the search. At last week's meeting one trustee resigned (from the Pleasanton area, so the appointed replacement will be from the Pleasanton area). This will be a board appointment and they will distribute the process. Qualifications include: live in Pleasanton area, served on public capacity boards/committees, able to represent the area, support the mission of the college/district and it would be good to have an education background but this is not essential. Candidates cannot be employed by our district.

Ron Gerhart is appointed interim Chancellor through the summer of 2020. This may have implications on our own president search as Roanna's interim term also ends summer 2020.

5. OLD BUSINESS – DISCUSSION

5.1 Academic Senate letter (Tina Inzerilla and Ashley Young): Tabled.

5.2 Use of the term “instructors” instead of “assistant or associate professors” (Darcy Ernst): Melissa will get more information on this; any changes to language would involve multiple documents.

6. NEW BUSINESS

6.1 Revised bylaws and constitution: Consideration by faculty (Melissa Korber): These drafts should be reviewed in the February division meetings. Ashley: there was some push back on possible fifth year for president if uncontested. Melissa talked to the Chabot Academic Senate, they often have contested elections and do not have term limits. Melissa will send out the versions under consideration.

6.2 Division of challenge scholarships (Kimberly): Discussion on the number of scholarships: Four \$350 scholarships (2 Senate, 1 in memory of Dr. Manwell [one time] and 1 Senate/STEM). Melissa will let Financial Aid know. This will be approved next meeting. There was discussion about doing a resolution honoring Dr. Manwell.

6.3 Formation of Election Task Force (Melissa): Under our current constitution, this task force of three members reaches out to identify candidates for officers and others to serve on the Senate, and to conduct the elections. This will be on the Consent Calendar next meeting.

6.4 Formation of classified professionals' appreciation task force (Melissa): Kimberly, Ashley, Robin, and possibly Cindy volunteered. This will be on the Consent Calendar next meeting.

6.5 Campus closure policies (Roanna): This is a district-wide policy; a campus specific policy needs to be taken to the board in order to make changes, which Roanna will do to get clarity. This might need to be taken to the Chancellor's Council.

6.6 Faculty hiring prioritization update based on emergency positions (Roanna Bennie and Heike Gecox): Roanna anticipated that the Senate would do the approvals. Math approval will go on the next meeting agenda. Roanna has the approval after the Senate approves. Note change to last minutes: 6.1 FON projections and hire numbers are incorrect. There were 5 replacement spots, and 6 requests. (Speech was a new hire position.) The District approved the same number as last year; but we were 1 over our FON with the speech hire. With the HSI grant winding down, the counselors this supported will go to the general fund. Roanna will send a memo that she is leaning toward the strong needs in chemistry and math. 3 out of 4 positions are replacements. The data is strongest for chemistry. Melissa: we can ratify at the next meeting.

Positions now under consideration:

Speech – new (on next agenda)

Replacement: math, 2 computer, theater tech

For next meeting Consent items: Hiring committee approvals: Frances Hui from SLPC and Justin Garoupa from A & H added to the Vice President Academic Services hiring committee.

6.7 Impact of the new funding formula (Roanna): We are rolling back summer enrollment; and a committee is controlling the funds realized (\$8 million). LPC wants to put aside some for future planning; the rest will go toward projects which can be applied for. As this is one-time, this cannot be for a long-term hire or program.

Ron has agreed that part-time budgets need fuller funding from the regular budget. He has agreed to pay for last summer faculty (\$1 million).

We are meeting our enrollment target which also helps with this year's budget.

Each December administrators develop their yearly goals: for Roanna these include safety, staffing to the levels we need, budget, and accreditation.

Melissa: Does the Senate have specific budget questions? The timeline for the projects is late spring. The criteria has to be set first and will be published out.

6.8 AP 6303 reserves (Roanna): This will go to College Council; our district general fund reserve will be raised to 8% (not 5%).

6.9 Update on campus initiatives (Roanna): Question about the interim (3-4 months) vice president position: now it is part time, and will go to the board in February. She will be assigned specific duties, most especially in the areas of communications. No committee or project work will be assigned as the term is so short. Roanna will continue to oversee the VP duties.

7. GOOD OF THE ORDER

7.1 Announcements/Comments

8. ADJOURNMENT: MOTION TO ADJOURN: moved/seconded/adjourned

9. NEXT MEETING – FEBRUARY 13, 2019
