



# Accreditation Steering Committee

April 16, 2019 | 3:30 – 5:00 p.m. | Room 1690C

## Meeting Minutes

### LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

### LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

### Accreditation Steering Committee

#### Members Present:

Tim Druley, Archivist  
Tina Inzerilla, Faculty  
John Ruys, ALO  
Rajinder Samra, Researcher  
Carolyn Scott, Ex-Officio

#### Members Absent:

Don Carlson, Dean  
(Vacant), Interim VPAS

#### Meeting Guests:

1. Call to Order  
The meeting was called to order at 3:33 p.m.
2. Review and Approval of Agenda  
Agenda approved by the committee with a few additions.
3. Review and Approval of the Minutes of February 19, 2019  
Postponed until next time.
4. Old Business
  - Midterm Report: Madeline Wiest & Craig Kutil sent some updates for the curriculum portion (numbers); the District report was missing some links to the evidence. Ruys inquired and received a few from them but some sections are missing evidence; he will follow up and then complete the evidence list. Ruys will hyperlink all evidence and place an appendix at the very end. He will incorporate any changes from District. The link is up on our website and under the Accreditation page for committee first review.
  - Presentation of Report to Committees:  
Ruys is attending a conference on April 24 and 25 so Samra will do the initial presentation for College Council; Inzerilla will handle presentation for the Academic Senate. Both Ruys and Samra will be attending a conference on May 2 so perhaps Druley can present at Classified Senate. Ruys will handle the final review presentations.
  - Ruys has received some feedback from committees regarding the new standards but will send a follow up email; he'll also include language for the charge.
5. New Business
  - Disaggregation of Data (Standard I.B.5) – see handout from Samra. Scott Vigallon sent an email expressing concern about one of the standards not being assigned to the Distance Education Committee about institutional effectiveness and do we review qualitative/quantitative data that is disaggregated by program type and motive delivered. Samra will follow up with Vigallon.

- Training Committees for Accreditation  
Samra: This item came up for discussion at IPEC; we want to give general guidelines as to how to approach the standards. The committee discussed ways to go about this. Perhaps providing questions to provide focus since the standards are so broad.
- Planning Priorities: (handout from Samra – Planning Priority Report to IPC 2017-19) gives us an idea of what was planned/in progress since fall and whether we would like to continue with it another year. (Curriculum planned priority was voted off by IPC – that leaves three). The committee reviewed the handout for updates.

6. Adjournment at 4:19pm

7. Next Regular Meeting: Tuesday, May 14, 2019 at 3:30 p.m., room 1690C