



Accreditation Steering Committee

October 16, 2018 | 3:30 – 5:00 p.m. | Room 1690C

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.
- ❖ Coordinate available resources to address current and future professional development needs of faculty, classified professionals, and administrators in support of educational master plan goals.

Accreditation Steering Committee

Members Present (voting):

Don Carlson, Dean (via phone)
Tim Druley, Archivist
Tina Inzerilla, Faculty
John Ruys, ALO
Rajinder Samra, Researcher

Members Present (non-voting):

Members Absent:

David Johnson, Interim VPAS

Meeting Guests:

1. Call to Order
The meeting was called to order at 3:35 p.m.
2. Review and Approval of Agenda
Additions to the agenda:
 - ACCJC Conference next year in April/May
 - November Meeting Date
 - Adding Language about Accreditation to Committee Charges
 - Faculty/Staff Survey about FacilitiesAgenda approved by the committee with added items. (Inzerilla/Samra)
3. Review and Approval of the Minutes of September 18, 2018.
Minutes were approved by the committee. (Inzerilla/Samra)
4. ACCJC Conference next year in April/May
Ruys stated that he, Samra and Carlson will be attending the training next year. They hope to get some information about what is going on at ACCJC. They will give a report to the committee upon their return. This is the second conference for ACCJC; the last one was about two years ago. (Ms. Scott requested that conference request forms be sent to her and she will register you for the conference if needed; please let her know).
5. November Meeting Date - Reschedule
We will reschedule and the next meeting to November 27.
6. Adding Language about Accreditation to Committee Charges
The committee discussed different versions of the language that could be added to the charges of all committees. The following was agreed upon: "Review, document, and report on accreditation standards linked to the committee's charge." Since the committee decided this would be best handled in College Council, Ruys will attend the next meeting to discuss.
7. Faculty/Staff Survey about facilities
The purpose of the survey would be to handle the item about facility usage. Samra shared handouts consisting of the results of student satisfaction surveys and faculty accreditation surveys. The idea is to get a survey out from this committee. Samra will send a draft to the committee for review.

8. Substantive Change Report – John Ruys

ACCJC has move to a completely difference system. This morning he was able to electronically submit a list of programs that are moving to over 50% distance education. Within an hour, they responded with approval for all except two of them. He'll wait to hear back on those.

9. Update on Mapping Standards to Workgroups

Ruys reported that workgroups are working on the standards. Committee members reported on any feedback from the committees.

Faculty Senate: Either Inzerilla or Ruys will meet with them.

DE Committee: Ruys spoke with Vigallon and showed him the type of data they can use, so they are beginning to work on their area.

IPEC: In order to keep track of things, Samra added each standard to the IPEC website and will add the evidence as well. There was a concern that one standard had no clear linkage; he believes it might belong to College Council: III.D.2 financial planning. Also IV.A.7 – some pieces belong to College Council (Ruys stated it did go to them too).

College Council: Per Samra most of them thought the standards fit.

Ruys stated that some groups received the standards at the end of September and haven't had a chance to meet yet.

10. Update on Midterm Report

Ruys led committee members in discussing status updates for each sections.

He stated that there are 30 or so continuous improvement plans and action plans. Then there are the district and colleges recommendations; these being the more substantial. He did the standardized language for these just to get them started. Items that were addressed in the follow-up report do not need to be addressed now. If action plans or continuous improvement plans is being addressed in one of the team recommendations, he will just states so and give the page number.

11. Good of the Order

None

12. Adjournment 4:50 p.m.

Next Regular Meeting: Tuesday, November 27 at 3:30 p.m., room 1690C