**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**

**BOARD MEETING AGENDA ITEM**

**MEETING DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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| **Subject:**  *(Title of Agenda Item)* | *(Example)* Approval of Agreement between XX Company and Chabot-Las Positas Community College District, Chabot College/Las Positas College/etc. |
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| **Category:** | ***Choose from one of the agenda categories below…***  1.0 - Presentation  3.0 - Personnel  4.0 - Educational Services  5.0 - Business Services  6.0 - Facilities Planning & Development  7.0 - Economic Development/Contract Education  8.0 - Informational & Discussion Items  9.0 - Other Action Items |
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| **Agenda**  **Type:** | ***Choose the type of agenda item you are submitting from one below…***  Action  Action (Consent)  Information/Discussion  Minutes  Presentation  Procedural  Reports |
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| **Goal:**  *(Alignment of agenda item to the Board Priorities****)*** | ***If applicable, please align your item with one or more of the Board priorities below…***  Board Priority #1: Continue to support a culture that fosters diversity, equity, inclusion,  accessibility and belonging.  Board Priority #2: Expand opportunities that support workforce development.  Board Priority #3: Advance and support plans that meet the basic needs of all students.  Board Priority #4: Provide effective management and equitable allocation of District  fiscal resources.  Board Priority #5: Support strategies to attract and retain students.  Board Priority #6: Maintain a focus on student academic vision for success and  excellence. |
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| **Preferred Date:** | ***Enter the date of the Board meeting that you prefer for your agenda item to go to.*** |
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| **Absolute Date:** | ***Enter the date of the Board meeting that your agenda item must go to (can be the same as preferred date).*** |
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| **Fiscal Impact:** | Yes  No |
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| **Dollar Amount:** | ***If applicable, enter the dollar amount of the agenda item (ex. contract/grant amount).***  ***$*** |
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| **Budgeted:** | Yes (A requisition has been entered into Banner, and has been approved to the college business-office level.)  No |
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| **Budget Source:** | ***If applicable, add source of funding (ex. General Fund or Measure A. FOAP not needed).*** |
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| **Recommended Action:** | *(Example)* That the Board of Trustees accepts/approves/endorses the “ADD SUBJECT LINE”. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District. |
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| **Approval Tree:** | ***Choose the appropriate approval tree from one of those listed below…***  Chabot – Business Services  Chabot – Educational Services & Economic Development  Chabot – Student Services  Chancellor & Board Items  D.O. – Business Services  D.O. – Economic Development  D.O. – Business Services  D.O. – Educational Services  D.O. – Facilities Planning and Development  D.O. – Human Resources  D.O. – Business Services  D.O. – Business Services (Mgmt)  Information Technology  Information & Discussion Items  LPC – Business Services  LPC – Facilities Services  LPC – (Acad. Aff.) Business Services  LPC – (Acad. Aff.) Educational Services & Economic Development  LPC – (Stud. Srvs.) Educational Services & Economic Development  LPC – (Stud. Srvs) Business Services |
|  |  |
| **Submitted By:** | **Name:**  **College/Department:**  **Contact info. for submitter - or - Person to contact with questions:** |
|  |  |
| **Approvals Outside of BoardDocs:** | ***List any managers that have approved this item outside of BoardDocs:***  **1.**  **2.** |
|  |  |
| **Background Information:** | ***Type the background information for your agenda item here.***  (Please use the “Default” option for font type and font size.)   * Add Description/purpose of the agreement/etc. * Include major agreement terms and context for item, etc. |
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| **Supporting Documents:** | ***Attach a PDF(s) of any related background materials that should be uploaded as supporting documentation for your agenda item (ex. copy of the contract).*** |

*\* Board Reports (i.e. for constituent leads & senior leadership) can continue to be emailed to the Board Coordinator at* [*mjameson@clpccd.org*](mailto:mjameson@clpccd.org) *for uploading into BoardDocs by no later than the Monday before each meeting.*