



Classified Senate Meeting Minutes

September 4, 2025 | 1:00 pm – 2:15 pm | Zoom

Agenda Item

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting lifelong learning.

LPC Planning Priorities

- ❖ Affirm LPC's unwavering commitment to equity by deepening campus-wide engagement, enhancing professional development, embedding equity-minded practices in decision-making, assessment, and accountability processes; and building capacity to resolve inequities.
- ❖ Increase student success and completion through sustainable college practices, processes, academic support, removal of barriers, and focused professional development.
- ❖ Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.

Classified Senate 2025-2026

Governing Council:

Aubrie Ross – *President*
Suzanne Kohler – *VP of Communications*
Lilibeth Mata Juarez – *VP of Activities*
Jennifer Tonn – *VP of Fundraising*
Noël Fagerhaugh – *Secretary*
Jennifer Farber – *Treasurer*

Ambassadors:

Andrea Anderson
Sharon Davidson
Amy Rel
Savannah Richardson

Past President:

Jean O'Neil-Opipari

SEIU Representative:

Jason Maxwell – *LPC Site VP*

LPCSG Representative:

TBD

1. Call to Order

2. Review and Approval of Agenda: Approved

3. Review and Approval of August 13th Minutes: Approved

4. Action Items

4.1 4CS Membership Renewal Level II - \$250 from General Funds Foundation account: Approved

5. New Business

5.1 Committee Report Outs

Andrea Anderson shared Facilities Committee updates – additional gender-neutral bathrooms. Contact Campus Safety for keys to locked bathrooms in 2100. 2400 bathroom locks still having issues. During winter break there will be a painting project on the main outside stairs of 1800. Suzanne provided context for this project. Suzanne shared that Academic Senate is considering adjusting Classified Appreciation event to 1:1 appreciative gestures.

5.2 Event & Fundraising Ideas

Lilibeth shared 9/22 charcuterie board event – shared flyer and video. Jennifer Tonn asked about potential bake sales for fundraising. We should research if homemade goods are allowable. LPC Foundation can loan a credit card machine and deposit Venmo, check, or cash donations. Shirts and See's Candy fundraising will continue.

5.3 Items of Concern for Classified President/President Meetings

Aubrie put out a call for topics to discuss with the president and chancellor. Example: progress on lactation room accommodations. Send her an email or speak with her in person to give suggestions.

5.4 2.2 for 22 Challenge for Veterans

Classified Senate will host a bubble challenge for the September 28th event. "Happy Hawks" team. Suggestion to wear layers. Hours are 9am – 12pm but setup help needed earlier. First 300 to register get a free t-shirt.

5.5 LPC Games – Volunteers Needed

LPC games are being brought back during a future Town Hall meeting. Request for student-facing offices to have their area closed in order to participate. Think of folks who may want to

volunteer - captain and planning committee representative needed.

6. Information Items

6.1 LPC Foundation Grant Proposal for Spring Retreat

Grant request submitted for spring retreat – waiting on the outcome.

6.2 CLI Conference Funding Proposal & PDC Funding Requests

Funding proposal presented to Dr. Foster for funds to cover governing council members but you must apply for PDC funding as well. You should apply even if you aren't 100% sure of attendance; your funds could be transferred to someone else at a later time. Aubrie and Suzanne already submitted requests. Aubrie will share her template for you to use.

7. Updates

7.1 Student Government – TBD: None

7.2 President's Report – Aubrie: Covered above

7.3 Caring Campus – Jean: Basic Needs manager begins in the next month. Basic Needs stations still happening until then. Caring Campus tabling went well and lots of Basic Needs station flyers were dispersed.

7.4 Fundraising – Jennifer T.: Covered above

7.5 Activities – Lilibeth: Covered above

7.6 Treasurer's Report – Paula: Paula and Jennifer Farber have not yet met to transition duties. No expenses to report yet. College budget not yet finalized. Aubrie suggests waiting until mid-late September to see final numbers.

7.7 SEIU – Jason: Aubrie provided updates on behalf of Jason. Site meeting will be held next week. Purple up Wednesdays. Unity break October 1st at 1pm outside cafeteria – wear purple. Aubrie is researching if remaining SEIU funds from past event can be applied to a future event.

7.8 Committee Reports – All: Covered above

7.9 Board of Trustees Meeting – Aubrie: Aubrie plans to attend the next meeting.

7.10 College and District Updates – Aubrie: Asked Dr. Foster to find a way to accommodate late-shift and swing-shift M&O and Campus Safety employees in winter celebration.

Anticipate a new position for Honor's Program Coordinator. This is a growing program that warrants a new job description. Sharon keeps a list of every vacant position, even if it is frozen. Ambiguity regarding mission critical positions and RAC-recommended positions. Sharon advised that some positions are grant-funded so they get posted first. David Rodriguez asked for input for how he can improve the ranking process for RAC. Agreed on the need for clarity, transparency, and revision of rubric. Requests permitted to be submitted only by administrators. Question if Classified Senate can submit requests to RAC with Dr.

Foster's sign off since he is considered the supervisor of senate. David reminded the group of the importance of classified voices on RAC to push for needed changes.

8. Announcements/Good of the Order

Good luck was wished to two attendees who have upcoming personal events. Thanks given to Aubrie for successfully advocating for Town Hall to be accessible online.

9. Adjournment

Next Meeting: October 2, 2025

Classified Senate Meetings Fall 2025

- October 2, 2025
- November 6, 2025
- December 4, 2025

Classified Senate Goals & Priorities 2025-2026

- Support classified peers during the transition to a new compressed calendar and winter intersession
- Foster relationships to build classified professionals' network of support by:
 - Prioritizing and celebrating behind-the-scenes star departments, offices, and individuals
 - Identifying needs and providing resources and support to single-staffed departments
 - Encouraging peer mentorship and round table conversations with Classified Senate