



## College Council Minutes

### November 21, 2024 / 2:30 PM

*Recorder: Angelica Cazarez*

LPC Mission Statement	LPC Planning Priorities 2024	
Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.	Equity: Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.	Student Success: Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
	Health & Wellness: Establish a knowledge base and appreciation for health and wellness in the workplace; create a sense of urgency about wellness; prioritize wellness in decision-making, assessment and accountability; and build capacity to support wellness.	
Chair	Faculty Association (1)	SEIU (1)
<input checked="" type="checkbox"/> Dr. Dyrell Foster	<input checked="" type="checkbox"/> Heike Gecox	<input checked="" type="checkbox"/> Jason Maxwell
Academic Senate (2)	Classified Senate (2)	Student Senate (2)
<input checked="" type="checkbox"/> Ashley Young, President <input type="checkbox"/> Ashley McHale, Vice President	<input checked="" type="checkbox"/> Aubrie Ross, President <input checked="" type="checkbox"/> Maria Glidden, Vice President	<input checked="" type="checkbox"/> Angelo Mercado, LPCSG President <input type="checkbox"/> Isabella Qiu, LPCSG Vice President
Committee Chairs	Vice Presidents (3)	Guest
<input checked="" type="checkbox"/> Dr. Nan Ho, Accreditation Steering <input checked="" type="checkbox"/> Sean Brooks, Budget Development <input checked="" type="checkbox"/> David Powers, College Enrollment Management <input type="checkbox"/> Dan Cearley, Facilities & Sustainability <input checked="" type="checkbox"/> Rajinder Samra, Inst. Planning & Effectiveness <input checked="" type="checkbox"/> Jill Carbone, Guided Pathways <input checked="" type="checkbox"/> Titian Lish, Resource Allocation <input checked="" type="checkbox"/> Mike McQuiston, Technology <input checked="" type="checkbox"/> Melissa Korber, Career Technical Education	<input checked="" type="checkbox"/> Dr. Nan Ho, Academic Services <input checked="" type="checkbox"/> Dr. Jeanne Wilson, Student Services <input checked="" type="checkbox"/> Mr. Sean Brooks, Administrative Services	<input type="checkbox"/> Vacant , Director of Special Programs, Student Success & Equity <input type="checkbox"/> Chip Woerner, Director of Marketing & Communications <input checked="" type="checkbox"/> Owen Letcher, Vice Chancellor Facilities and Bond <input checked="" type="checkbox"/> Melinda Nish & Megan Gaunce - CWP

**Attendance (Quorum = 11)**

Agenda Item	Information/Discussion	Action/Assigned To
1.	<p><b>Call to Order</b> <i>For information</i></p> <p>2:34 PM</p>	None
2.	<p><b>Facilities Master Plan Presentation</b> <i>For information</i></p> <p>All welcomed by S.Brooks. He welcomes O.Letcher and presenters from Cambridge West partners Megan Gauntz and Melinda Nish to present on the facilities Master Plan. They give an over view of the Facilities Master Plan what has been worked on what buildings are planned and what changes have been suggested making special note on expansion on athletics, parking distribution, accessible pathways throughout the college, outdoor classrooms, student housing, and an event space.</p> <p>Feedback: Concern regarding pickleball courts outside of classrooms (3400). As space is added for open outdoor space please make it accessible for additional tables and chairs as the college has a lot of events that involve a lot of students that tend to be pretty large.</p>	None
3.	<p><b>Review &amp; Approve Agenda</b> <i>For action</i></p> <p>November 21, 2024 Agenda reviewed &amp; approved: A.Young/ 2<sup>nd</sup> D.Powers/ Unanimous</p>	Approved
4.	<p><b>Review &amp; Approve Draft Minutes</b> <i>For action</i></p> <p><a href="#">September 24, 2024</a> : D.Powers/A. Young – Abstain: A.Ross, H.Gecox</p>	Approved
5.	<p><b>Action Items</b> <i>For action</i></p> <p>Table Shared Governance Worksheets:  a. Budget Development Cmte  b. Facilities &amp; Sustainability</p>	To be reviewed/ approved next meeting

	<p>c. Health &amp; Safety Cmte</p> <p><u>Motion to table</u> . H.Gecox/D.Powers – Unanimous</p>	
6.	<p><b>Old Business</b></p>	
7.	<p><b>New Business</b> <i>For information</i></p> <p>Accreditation Steering Committee:</p> <p>a. Committee Accreditation Engagement Form:</p> <p>R.Samra on behalf of the accreditation steering committee. The aim is to integrate your standard to your committee, noting that there are standards that have already been linked to the committees previously. Pick one standard and reflect on that standard, what actions did your committee implement, did your committee face any challenges?</p> <p>A.Young is requesting a copy of the standards also be sent out with the engagement form.</p>	<p><b>R.Samra to send out Committee Accreditation Engagement and hadnbook</b></p>
8.	<p><b>Information Items</b> <i>For information</i></p> <p>Current State of The College</p> <p>D.Foster begins with reviewing hold harmless and reminds the committee that beginning FY 25-26, districts who do not generate funding through the Student Centered Funding Formula (SCFF) greater than their FY 24-25 revenue floor, would no longer be given cumulative COLAs.</p> <p>The District goal is to be funded from the SCFF calculator and no longer rely on hold harmless. The Faculty Association, SEIU and District Leadership have began discussions on the potential adoption of the compressed calendar. SCFF metrics that the College is measured on and would need to increase to get off hold harmless include the following:</p> <ol style="list-style-type: none"> <li>1. Base Allocation: Enrollment (FTES)</li> <li>2. Supplemental Allocation: College Promise Grant, Pell Grant &amp; AB 540</li> </ol>	<p><b>None</b></p>

3. Student Success Allocation: ADTs/Associates Degrees & Certificates, Transfer to 4-year colleges and universities, Transfer-level Math and English within their first year, completing nine or more career education units, having attained the regional living wage.

Moving to a compressed calendar with an intersession will allow the college to generate additional FTES and increase our base allocation, provide the district with an opportunity to generate additional revenue to equal or exceed our hold harmless revenue, increase access to provide students with more opportunities to enroll in the classes they need. The College already offers courses that are less than 17 weeks.

R. Samra reviews class section enrollment by class duration by weeks.

Duration of Classes (in Weeks)	Primary Sections		Enrollments (Seats Filled)	
	Number	Percent	Number	Percent
1	5	0.6%	78	0.3%
3	8	1.0%	128	0.5%
4	10	1.2%	83	0.3%
5	3	0.4%	42	0.2%
8	54	6.7%	1,636	6.8%
11	1	0.1%	n/a	n/a
14	24	3.0%	787	3.3%
15	6	0.7%	142	0.6%
17	693	86.2%	21,265	88.0%
Total	804	100%	24,161	100%

1 out of 5 enrollments are less than 17 week as a District.

D. Foster clarifies that the compressed calendar would be a 16 week semester.

R. Samra shares data for enrollment trends and waitlisted students to the committee, and N. Ho shares what courses would be key criteria for winter course offerings. Historically summer courses have the highest success rates.

D. Foster confirms the District will move forward with a compressed calendar but has not provided a date when it will be implemented, for 25 – 26 there will be a winter intersession. The decision is still pending on whether to leave the current academic calendar and add a winter intersession or if the District will move complete into a compressed calendar with a winter intersession.

9.

**Updates**

*For information*

- **LPC Student Government:** LPCSG President, A.Mercado, Student Government are prepping transfer application and getting ready for finals, as well as prepping for all events in the spring semester.

**None**

- **SEIU:** J. Maxwell: Thanks everyone regarding updates on the compressed calendar. Looks forward to engaging Classified Professionals and beginning bargaining conversations.
- **Faculty Association:** H.Gecox: Also lots of talks about compressed calendar and looks forward to collaborating with Classified Professionals, and mentions beginning conversations with the District Office and looking forward to making transition as smooth as possible.
- **College Enrollment Management Committee:** D. Powers: Last DEMC meeting the committee gave each district the same allocation as last year. Working with N. Ho, and Deans to strategically allocate for each division. Hopes to have this approved by the committee so they begin discipline plans. N. Ho: In late September there will be an evaluation of whether both colleges are on pace to meet 5% growth for next year. If not, the College's would lose some of their allocation for the Spring. Potentially 3 full time equivalent faculty. As a note we would want to grow the summer session.
- **Academic Senate:** A.Young: Continue to make sure students are supported and safe. They will be looking at the sanctuary campus resolution from 8 years ago.
- **Classified Senate:** A.Ross: There will be a special classified senate meeting with the Chancellor to discuss the compressed calendar. The classified also had a Friendsgiving, and invited all to the Frosty Holiday potluck.
- **Guided Pathways Committee:** no report
- **Accreditation Steering Committee:** no report
- **VP Academic Services:** N.Ho shared 137% up from the same time from last year, and 240% from two years ago. Fraud is a potential issue, and there was a significant amount of fraud in track 2 courses, but Deans are really paying attention to data.
- **VP Administrative Services/Budget Development Committee:** S. Brooks Invited all to attend next budget development meeting, and have a budget update as of November 2024, and encourage everyone to be frugal. Exciting event with Kaiser on March 1, Black men in White Coats.
- **VP Student Services/ Student Equity & Access::** J.Wilson: The Cultural Community Center (CCC) is slated to be open by the beginning of the Spring semester. Will be looking for a CCC coordinator position to be filled. If you have any candidates that may fit the role let them know that position will be posted. The Dean of Special Programs, Student Success and Equity hiring is underway and plan to send recommendation to the Board of

Trustees in January for February approval. The current budget allocations are from rollover from last year's budget, so next FY there needs to be some creativity to cover all the part-time positions and events that have allocations this year.

- **Facilities and Sustainability Committee:** No report.
- **Institutional Planning and Effectiveness Committee:** R. Samra shared institution set standards and stretch goals. Good news is meeting the standards for course completions, success rates, and certificates, but not meeting the standards for transfer for the current academic year. The data will be shared at the next Town Meeting.
- **Resource Allocation Committee:** T. Lish: submitting rankings to President Foster for instructional equipment requests (IER), once the committee meets and approves after they return from Thanksgiving break. She also encouraged all classified or administrative position request to be submitted within the committees, and have tried to be transparent with the divisions that the likelihood of new positions being funded would be low, but would like to ensure we are record keeping all request over time, but acknowledging that the funding may not be there, but there is still a need to be filled.
- **Career Technical Education:** Ms. Korber: Committee met in October, and the most important information is that spending is on budget thanks to V. Shipman. noting that some of the funds came from positions being vacated. There was also some discussion on credit for prior learning and how there is positive movement n that area.
- **Technology Committee:** Nothing to report
- **Marketing & Communications:** Nothing to report
- **Guided Pathways:** N. Taylor: Legislation passed that focused on student parent Ab, 2458 guided pathways and investigating how to implement at LPC. The main components are a student parent website with comprehensive financial aid campus and community services for college students and parents. We'll be collaborating with all programs at LPC that serve the students and the parents. There is an intention to apply for the State Chancellor's Program Mapper Grant that is worth up to \$60,000 in grant funds, and can be used for institutionalizing program mapper and ongoing maintenance due to the curriculum updates.

<p><b>10.</b></p>	<p><b>Good of the Order</b>  <i>For information</i></p> <p>D. Powers: Shout out to the planners and coordination of the Viticulture Ribbon Cutting. Awesome event and awesome turn out!</p>	<p><b>None</b></p>
<p><b>11.</b></p>	<p><b>Future Agenda Items</b>  <i>For Action</i></p> <p>1. Review Charge: Facilities and Sustainability, Health and Safety, and Budget.</p>	<p><b>None</b></p>

**Meeting adjourned at 4:04 PM**

**Next meeting: February 27 , 2025 at 2:30 PM**