



COLLEGE COUNCIL MINUTES

Thursday, November 19, 2020 | 2:30 – 4:30 p.m. | Confer Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Council

Quorum: 10

Members Present (voting):

Dr. Dyrell Foster, President
William Garcia, V.P. Student Services
Kristina Whalen, VP Academic Svcs & Accreditation Steering Cmte
Anette Raichbart, V.P. Admin. Services & Budget Development Cmte
Rajinder Samra, IPEC
Titian Lish, Resource Allocation
Kristy Woods, Guided Pathways
Mike McQuiston, Technology
Sarah Thompson, Academic Senate President
Craig Kutil, Academic Senate VP & F/A
Saba Salehifar, LPCSG President
David Rodriguez, Classified Senate President
Jean O'Neil-Opipari, Classified Senate VP
Mike Alvarez, LPC SEIU

Members Absent:

Mike Ansell, Facilities & Sustainability
Esmaa Elgarguri, LPCSG V.P.

Guests:

Bill Komanetsky, Carlos Moreno

1. Call to Order

Dr. Foster called the meeting to order at 2:33 p.m.

2. Review and Approval of Agenda

Ms. Woods/Mr. Garcia/unanimous.

3. Review and Approval of Minutes (10/22/20)

Mr. Rodriguez/Ms. Woods/unanimous

4. Action Items

- LPC Values Statement: Ms. Woods/Mr. Kutil/unanimous.
 - Elementary Teacher Education AA-T: Ms. Woods/Mr. Kutil/unanimous.
 - BPs and APs
 - BP 4300 Field Trips and Excursions
 - AP 4300 Field Trips and Excursions
 - BP 4400 Community Education Programs
 - AP 4400 Community Education Programs
 - AP 4500 Student News Media
 - AP 4610 Instructional Service Agreements
 - BP 5030 Student Fees
 - AP 5030 Student Fees
- Motion to approve above BPs and APs: Ms. Woods/Mr. Kutil/motion to amend approval of above BPs and APs while deferring BP 5030: Ms. Lish/Ms. Thompson/one abstention.
- AP 4230 Grading & Academic Record Symbols: motion to approve/Ms. Thompson/Mr. Kutil/unanimous.
 - AP 4235 Credit for Prior Learning: motion to defer approval/Mr. Kutil/Ms. Thompson/unanimous.

5. Old Business

- Fall Semester/Spring Semester: Dr. Foster indicated that the County has moved to the purple tier. LPC has pulled back on allowing usage of the Tutorial Center and caused us to pause on some of the spring plans of opening additional support services for students. LPC is in a wait mode as the County determines our ability to offer services.
- CARES Act Allocation: The CARES Act Allocation can be found on LPC's web site. Funds are still available.

- **Budget Update:** Dr. Foster reported that conversations are still taking place with LPC's Budget Development Committee as well as the District's PBC. The hiring freeze is still in effect in order to capture salary savings. We have realigned the FTS target for next year resulting in course reduction. We need to live within our allocated budget. We are waiting for January 15, 2021 when the Governor comes out with the initial state budget proposal. The May 15, 2021 revise will give us a much clearer picture. Ms. Raichbart will be providing reports on expenditures to date as well as a comparison of this year vs. last year. Dr. Foster indicated that we are looking to leverage resources and other support, potentially including grants using external support.
- **Task Force/Call to Action:** Dr. Foster acknowledged the work that has been done to date and expressed his appreciation for the leadership and initiative. The Task Force continues to work on the implementation plan by identifying leads and actions. Campus-wide updates will continue to be sent out.
- **EMP Update:** Mr. Samra indicated that the draft EMP is going through the Senates right now for approval. A section was included in the EMP to look at other data such as homelessness and food insecurity.

6. New Business

- **Transitions:** Dr. Foster announced that Jonah Nicholas is the new Vice Chancellor of Business Services. We also have new staff members in Academic Services and Student Services. The President's Office will send out a campus-wide communication with a photo and short background of each new hire. VP Garcia shared the temporary reorganization of the Student Services Office effective after his departure.
- **College Emergency Task Force:** Dr. Foster provided an overview of the recent Task Force meeting. Ms. Thompson suggested that college "phases" should be aligned with the tiers. She also suggested that more complementary conversations across the campuses need to occur so that students may make a more informed decision about where to take classes.
- **Cert. of Achievement in Artificial Intelligence:** Mr. Moreno presented information on the Certificate of Achievement in Artificial Intelligence. [Presentation found here.](#) A suggestion was made to add "machine learning" to artificial intelligence.
- **Red Hat Administration Program:** Mr. Komanetsky presented information on the Red Hat Linux Certification. [Presentation found here.](#)
- **Management Information Systems Program:** Mr. Komanetsky presented information on the MIS - Management Information Systems. [Presentation found here.](#)
- **Audit Fees:** Dr. Foster reported that there are conversations at the District regarding allowing students to audit a class. The conversations are now focused on fees. Mr. Thompson indicated she requested that the chancellor form a subcommittee to bring the audit option to LPC.

- BPs and APs: Dr. Foster indicated that the following BPs and APs are being brought forward for review:
 - BP 3430 Prohibition of Harassment
 - AP 3430 Prohibition of Harassment
 - BP 3433 Prohibition of Sexual Harassment Under Title IX
 - AP 3433 Prohibition of Sexual Harassment Under Title IX
 - AP 3434 Responding to Harassment Based on Sex Under Title IX
 - BP 3540 Sexual and Other Assaults on Campus

7. Information Items

8. Updates

- **VP Academic Services:** No update per VP Whalen.
- **VP Administrative Services:** No update per VP Raichbart.
- **VP Student Services:** No update per VP Garcia.
- **Accreditation Steering Committee:** VP Whalen indicated the committee is adhering to the timeline and reported that the ACCJC offered training if needed.
- **Budget Development Committee:** No additional updates per VP Raichbart.
- **College Enrollment Management Committee:** VP Whalen indicated that there are no updates as staff is working on discipline plans and the regular meeting fell on a holiday.
- **Facilities and Sustainability Committee:** no report.
- **Institutional Planning and Effectiveness Committee:** Mr. Samra indicated that IPEC is working on the LPC Integrated Planning and Budget cycle, assessing the effective of each process. He reminded the committee that College Council's role in the cycle is to assess the degree of integration of planning, budget, and allocation. College Council to review this in Spring 2021.
- **Resource Allocation Committee:** Ms. Lish indicated that the Instructional Equipment Requests (IERs) were ranked. Two will be funded through the CARES Act and two will be funded through the Bond Measure. There should be enough money to fund the remaining requests. RAC may do a small ranking in spring. The Classified Professional and Administration position rankings were due yesterday. The committee will rank and vote and then present them to Dr. Foster. Ms. Lish indicated that due to the hiring freeze, this will be more of a historical record rather than a request for funding.
- **Technology Committee:** No update per Mr. McQuiston.
- **Guided Pathways Committee:** Ms. Woods indicated that the GP Steering Committee meets tomorrow. At the last Town Meeting, an employee survey link was shared to provide feedback. More student feedback was collected than employee feedback. The committee will process the feedback and move it forward to the Senates. Ms. Woods noted that students' Zonemail is different

from the Canvas Inbox where they live. Information being sent is not getting to the students. Ms. Woods reminded the committee that information can be found on the GP web site.

- **Academic Senate:** No update per Ms. Thompson.
- **Classified Senate:** Mr. Rodriguez indicated that the Classified Senate continues work on Guided Pathways, Equity, and Caring Campus. There is also a virtual holiday party scheduled for December 16 from 4:30 – 6:00 p.m.
- **LPC Student Government:** Ms. Salehifar indicated that a Virtual Club fair was held and that the last Market was cancelled due to rain.
- **Faculty Association:** No update.
- **SEIU:** No update per Mr. Alvarez

9. Good of the Order

Dr. Foster indicated that the Holiday Breakfast is scheduled for Thursday, December 17, 2020 from 10:00 a.m. – 12:00 p.m. and indicated further information would be disseminated

10. Adjournment – Mr. Kutil/Ms. Woods/unanimous adjourn at 4:28 p.m.

11. Next Regular Meeting: December 10, 2020