



COLLEGE COUNCIL MINUTES

Thursday, March 30, 2017 | 2:30-4:30 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (non-voting):

Susan Cota, Ed.D., Interim President (Chair)

Members Present (voting):

Diane Brady, V.P., Admin. Services

Roanna Bennie, V.P., Academic Services

Diane Scott-Summers, Ph.D., Interim V.P., SS

Rajinder Samra, IPEC

Scott Miner, Facilities & Sustainability

LaVaughn Hart, CEMC

Joel Gagnon, Resource Allocation

Karin Spirn, Program Review

LaVaughn Hart, LPC Faculty Association

Melissa Korber, Academic Senate President

Tina Inzerilla, Academic Senate V.P.

Heidi Ulrech, Classified Senate Co-President

Amanda Ingold, Classified Senate Co-Pres.

Ginger Ripplinger, LPC SEIU

Eric Pineda, ASLPC President

Members Absent:

Greg Daubenmire/Howard Blumenfeld,

Staff Development

Angela Toledo, ASLPC Vice President

Meeting Guests:

1. Call to Order

Dr. Cota called the meeting to order at 2:39 p.m.

2. Review and Approval of Agenda – The agenda was approved as presented. (Inzerilla/Spirn). All in favor.

3. Review and Approval of Minutes (02/23/17) – The minutes from the February 23rd meeting were approved with a change in the verbiage of who wrote the SLO Handbook. (Inzerilla/Bennie) All in favor.

4. Action Items – No action items at this meeting.

5. Informational items

a. President

IEPI Visit – Dr. Cota mentioned that the IEPI team had their final visit with the college today. VP Brady discussed the process. The College invited the team to come help us. The team met with the College to identify the areas of focus. Our main focus was enrollment management and Adult Education/Community Education. Enrollment has been successful with an increase of 3% year over year, while the state average is down. Some of the increase is attributed to extra marketing and targeted marketing. Next year, the District is beefing up their marketing budget in the amount of \$580K for both colleges. Dr. Cota mentioned that the team was complimentary on the marketing that has been done.

Umoja Update – Dean Miller gave an update on the Umoja Program. The college has been working with the Umoja learning community for the last 18 months. The process for applying for the program officially took place last fall. Puente became the model for the direction of Umoja. This program really is about putting students first. Thirty-five of California's community colleges have implemented this program. Academic Senate approve the program last fall. The application was sent in and the approval came back in February. There will be three instructors involved at this time, including a counseling instructor, library instructor and English instructor. Kisha Turner and Kimberly Burks will be the co-coordinators. There are about 400 African American students that may be the target audience for the program. The focus will be transferring students, but it can also be focused on students receiving certificates. Currently, there are 17 students interested in participating. There is outreach being done at the local schools and with the African and Black Student Unions. Thanks to the VCOMM program students and faculty creating the outreach materials. LPC needs to send a team to the summer learning institute. The funding for the coordination and outreach is paid through the equity plan funds. It was written into the plan that way and it will be a continued source for the future. Last fall, a group of 13 went to the Umoja Conference and it was a great experience.

A question arose about the training for faculty who are interested in teaching these “umojafied” classes. The tools given are similar to the CORA training on working with students of color. It is more about the faculty understanding the population they are working with. The students will learn better if they have a concept of community. Dr. Cota mentioned that Umoja learned a lot from Puente and Duraja and they are seeing the need to branch out in more areas that just English and History.

b. Academic Services

- i. **Middle College** will be expanding by taking more juniors this fall. The response after our first groups have gone through was very positive and the students found it rewarding. We currently have 120 applications and there are only 70 spots. Underrepresented students are chosen and then it goes to lottery.
- ii. **Classes at the high schools** – Two evening classes at each District have been held at the high schools. We were asked to move the evening classes from 6 p.m. to 4 p.m. Two additional sections were added (1 welding and 1 math). There is a year-end event on April 21st from 8-10 a.m. for the Tri-Valley Educational Collaborative. The college meets with Tri-Valley ROP and the three districts and discuss CTE. Then at the end of the year, there is a summary event. Someone from each of the high schools will speak.
- iii. **Accreditation** – The team will be at LPC on April 19th. When talking to the accreditors, the language should be shifted away from “we are doing better” to “the way we meet the standard..”

c. Administrative Services – No update.

- d. Student Services** – Dr. Cota mentioned a new committee for 3SP and Equity. This new committee was previously a task force. VP Scott-Summers is working on it and the information will come to the next meeting.
- e. Integrated Planning Committee (IPEC)** – Mr. Samra stated that a suggestion came from the last meeting to review what occurred with our facilities prioritization process. We need to find out what other colleges are doing as best practice. How can the committee look at effectiveness for processes? Mr. Miner proposed a process to get information and everyone pretty much agreed to that process going forward. The priority list should be followed through as it goes on to the District. Dr. Cota mentioned that a process can be made that includes going to the district and if there are changes, those changes should come back to the campus. Ms. Ripplinger mentioned that the classified professionals are talking about who will clean the areas of the new facilities.

Mr. Samra also mentioned that one of the things being looked at is professional development and the integration of projects and grants. At least one planning priority will be taken off. Dr. Russell will review the information before it goes to the campus.

- f. Program Review Committee** – Ms. Spirn discussed that the committee is hoping to finalize next year’s program review template. It will be an annual model and there was a specific section added to look at data. A curriculum review section was added. Also added was the question, “How does your program support the mission of the college?”

g. Resource Allocation Committee – No update.

- h. Facilities & Sustainability Committee** – Mr. Miner mentioned that students discussed having no place to hang out around campus. The makers space concept was discussed and also the idea of having a space for activities.

- i. **College Enrollment Management Committee** – Ms. Hart showed a condensed report. We will hit right around 7200. What that means for us next year is that we need to maintain and grow a little bit. Total FTES increased to 227.64, which is a 3.26% change. Chabot has not had a stellar spring but it could go up. Ms. Ingold asked if we know why there is an increase. Classes are not fuller so the increase comes from more sections. Mr. Gagnon suggested that if you could take the wait list and email the students about another option of a class, some of those students may take the other option.
 - j. **Staff Development Committee** – Mr. Daubenmire and Mr. Blumenfeld were absent from the meeting. Ms. Bennie mentioned that dates are being looked into for flex days. The spring flex day will be the same as Chabot's date and there is discussion of having a joint time for disciplines.
 - k. **Academic Senate** – The classified appreciation event will be held on April 26th.
 - l. **Classified Senate** – Nominations are needed for the outstanding classified award.
 - m. **Student Senate** – Mr. Pineda mentioned that elections are coming. The senate also had an administrative lunch with VP Bennie. The question came up about why the budget going down 15-20% this year. It was found out that students giving to ASLPC is voluntary.
 - n. **Faculty Association** – Ms. Hart mentioned that there was a great general meeting yesterday. FACCC representatives came and talked about what's going on at the state level. A ballot will go out about structure and it would give every member registration to FACCC. The ballot will go out next week.
 - o. **SEIU** – No update.
6. **Adjournment** – Dr. Cota made one last announcement of the steel beam signing. The meeting was adjourned at 4:12 p.m.
 7. **Next Regular Meeting** – Thursday, April 27, 2017