



COLLEGE COUNCIL MINUTES

Thursday, December 14, 2017 | 3:30-4:30 p.m. | 1687

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive learning-centered institution providing educational opportunities and support for completion of students' transfer, degree, basic skills, career-technical, and retraining goals.

LPC Planning Priorities

- ❖ Establish regular and ongoing processes to implement best practices to meet ACCJC standards.
- ❖ Provide necessary institutional support for curriculum development and maintenance.
- ❖ Develop processes to facilitate ongoing meaningful assessment of SLOs/SAOs and integrate assessment of SLOs/SAOs into college processes.
- ❖ Expand tutoring services to meet demand and support student success in Basic Skills, CTE, and Transfer courses.

Meeting Name

Members Present (non-voting):

Roanna Bennie, Interim President (Chair)

Members Present (voting):

Diane Brady, V.P., Admin. Services

William Garcia, V.P., Student Services

LaVaughn Hart, CEMC

LaVaughn Hart, LPC Faculty Association

Rajinder Samra, IPEC

Karin Spirn, Program Review

Howard Blumenfeld, Professional Develop.

Scott Miner, Facilities & Sustainability

Titian Lish, Resource Allocation

Rajinder Samra, Accreditation Steering

Nessa Julian, Student Success

Melissa Korber, Academic Senate President

Tina Inzerilla, Academic Senate V.P.

Ginger Ripplinger, Classified Senate

Donna Reed, Classified Senate

Michael Sugi, LPC SEIU

Tatiana Hernandez, ASLPC President

Zainab Dogar, ASLPC Vice President

Members Absent:

Don Miller, Ph.D., Interim V.P., Academic Svcs

Meeting Guests:

n/a

1. Call to Order

Ms. Brady called the meeting to order at 3:37 p.m.

2. Review and Approval of Agenda – The agenda was approved as presented. (Blumenfeld/Reed) All in favor.

3. Review and Approval of Minutes (11/16/17) – The minutes from the November 16th meeting were approved. (Reed/___) Spirn abstained.

4. Action Items

a. Review & Approval of Committee Charges – N/A

5. Informational Items

a. **President** – No update. Interim President Bennie was absent from the meeting.

b. **Academic Services** – No update. Interim Vice President Miller was absent from the meeting.

c. **Administrative Services** – No update.

d. **Student Services**

- **Student Mobility Initiative (transportation fee) AND Official Name Change of ASLPC** – Mr. Garcia discussed the student mobility initiative. A vote was conducted via Class Web and both passed with 85% or more. The student mobility initiative continues the partnership with Wheels Bus. It will cost \$9 for students with 6 or more units and \$8 for less than 6 units. Also, ASLPC will change its name to Las Positas College Student Government. The name will be clear to students because there has been some confusion about what ASL means.

e. **Institutional Planning & Effectiveness Committee (IPEC)** – Mr. Samra stated that the IPEC is keeping the planning priority for new first time college students.

f. **Program Review Committee** – Dr. Spirn mentioned that the academic deans are really overburdened this semester. The committee is interested in talking to IPEC about pushing back the deadlines. They could do once every three years instead of every year. With the current transition, some of the deans are working with programs right now that they do not know much about.

g. **Resource Allocation Committee** – Ms. Lish gave a short written update. The non-instruction position requests have been ranked and Ms. Lish will meet with the President to discuss and move forward with the committee recommendations for the positions. The instructional equipment requests were received by the committee and are in process of being reviewed and ranked. Those rankings, and the recommendation, will be submitted by the end of January. Also, RAC is trying to include a workshop in the spring professional development day for request writing feedback to help programs feel more successful in their requests. This is a new idea and still in the development phase.

- h. **Facilities & Sustainability Committee** – No update. Mr. Minor was absent from the meeting.
- i. **College Enrollment Management Committee** – Ms. Hart discussed the FTES data as of Sunday. The numbers show that for fall we are going to end up around 4% positive. The academies are in and there will be some slight changes. Spring looks higher than it should be because the registration period started earlier than last year. The news is still good and we are up to 3.4% and would be wonderful if we can stay. Chabot is up 1.58% for spring, but down 2.55% for fall. LPC's target was 7200 and looking at the numbers, we should end up between 7300 and 7350. Next year's target is 7414.
- j. **Professional Development Committee** – Mr. Blumenfeld shared that the PDC increased the level of funding to \$500 per faculty member until money has run out. There are some requests coming in. For the spring flex day, there are more proposals than there is space for workshops. Campus Safety and Health will be a big focus for Spring Flex Day. In fall 2018, the enhanced learning center will start. The TLC Coordinator will report to IPEC. It will be a sort of help desk at your desk. Office hours in the TLC will help target evening faculty.
- k. **Accreditation Steering Committee** – Mr. Samra discussed that the District is going to setup an accreditation council. To coordinate the work involved with the district wide recommendations. When LPC needs to coordinate with the district, the accreditation council will be the venue used.
- l. **Student Success Committee** – Dr. Julian discussed the Integrated Plan for BSI-SE-SSSP. Edits are being finalized today to submit to the District Chancellor's Office. The State Chancellor has a new template as well. The changes included aligning the State Chancellor's vision with the six goals in the document. Dr. Julian worked with Mr. Samra's office to see what the number would look like.
- m. **Academic Senate**
 - Faculty Hiring Prioritization Committee** – Ms. Korber stated that the faculty hiring prioritization was discussed at the senate meeting and was approved. The recommendation from senate for Tutorial position and the Articulation Officer is to include stakeholders when drafting the job descriptions. General Business #2 has been removed from the list. Ms. Bennie stated the FON is going to go up to 126 and with 10 losses, 16 faculty need to be hired.
 - Senate Appointments** – This is a reminder that the senate appoints to committees and needs to approve appointments to hiring committees. Not all classified committees need faculty to serve. With administrator recruitments, there are usually too many people wanting to serve. This is listed in the hiring procedures on the District website.
 - Online Educational Initiative Resolution** – Academic Senate approved the online education initiative resolution. This starts to pave the way for OEI. There was little concern from faculty.

The Chancellor is invited to speak with Academic Senate.

Dr. Inzerilla stated that the Facilities Master Plan discussion took over an hour. Everyone had their own division and there was a lot of good feedback.
- n. **Classified Senate** – Ms. Ripplinger stated that the Senate has invited the Chancellor to speak at their February 1st meeting. At this time, Classified Senate has very minimal concerns and the work experience is different than that of faculty. This meeting will create an open dialogue with the Chancellor. The Senate has also met about the facilities master plan and discussed safety issues. One of the frustrations that came from the meeting is that nothing seems to change. The holiday fundraiser is still going on by selling bags of truffles for \$5.
- o. **Student Senate** – No update. Ms. Hernandez and Ms. Dogar were absent from the meeting.
- p. **Faculty Association** – No update.
- q. **SEIU** – No update. Mr. Sugi was absent from the meeting.

6. **Adjournment** – The meeting was adjourned at 4:35 p.m.

7. **Next Regular Meeting** – Thursday, January 25, 2018