



COLLEGE COUNCIL MINUTES

May 13, 2021 | 3:30 – 4:30 p.m. | Confer Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Council

Quorum: 10

Non-Voting Members:

Dr. Dyrell Foster, President (Chair)

Members Present (voting):

Dyrell Foster, Interim V.P. Student Services

Kristina Whalen, VP Academic Svcs & Accred.

Steering Cmte

Anette Raichbart, V.P. Admin. Services & Budget Development Cmte

Rajinder Samra, IPEC

Titian Lish, Resource Allocation

Kristy Woods, Guided Pathways

Sarah Thompson, Academic Senate President

Craig Kutil, Academic Senate VP

Thomas Orf, Faculty Association

David Rodriguez, Classified Senate President

Jean O'Neil-Opipari, Classified Senate VP

Mike Alvarez, LPC SEIU

Members Absent:

Mike McQuiston, Technology

Mike Ansell, Facilities & Sustainability

Saba Salehifar, LPCSG President

Esmāa Elgarguri, LPCSG V.P.

Guests: Jin Tsubota, Amy Mattern

1. Call to Order

Dr. Foster called the meeting to order at 3:36 p.m.

2. Review and Approval of Agenda

Mr. Kutil/Ms. Woods/unanimous

3. Review and Approval of Minutes (4/22/21)

Ms. Woods/Ms. O'Neil Opipari/one abstention

4. Action Items

- New Marketing Certificate
Ms. Woods/Mr. Kutil/unanimous
- 2020-22 Shared Governance Worksheets
 - Basic Skills: Name change to Math and Language Equity and Achievement; updated charge and reporting relationship
 - Curriculum Committee – updated charge
 - Guided Pathways Steering Committee – updated charge
 - Professional Development Committee – updated membership
 - Program Review Committee – removal of reference to “Administrative Unit Outcomes (AUOs) and the Student Services Administrative Outcomes (SAOs) from the Shared Governance Handbook
Mr. Kutil/Ms. Lish/Unanimous
- BPs and APs
 - BP 5050 Student Success and Support Program
 - AP 5050 Student Success and Support Program
 - BP 5220 Shower Facilities for Homeless Students
 - AP 5220 Shower Facilities for Homeless Students
 - BP 5300 Student Equity
 - AP 5300 Student Equity
 - BP 5500 Standards of Student Conduct
 - AP 5500 Standards of Student Conduct
 - BP 5530 Student Rights and Grievances
 - AP 5530 Student Rights and GrievancesMr. Kutil/Ms. Woods/Mr. Rodriguez moves to amend motion to table approval of above BPs and APs to the next College Council meeting in August/Ms. Woods/unanimous.

5. Old Business

- COVID-19 Update and College Reopening Considerations and Plans
Dr. Foster shared the draft 2021-22 Return to Campus Plan which list programs and services that are available to students. Ms. Thompson indicated that the CDC just released guidelines that indicate masks are not required indoors if a person is vaccinated. Council members discussed District policy on vaccinations and following Cal OSHA mandates.
- College Reopening Considerations and Plans: Reopening Forums: Dr. Foster indicated that the District will be holding Reopening Forums on May 17 and May 19.
- Budget/CARES Update: No update given.
- 2019-2020 Shared Governance Committee Tasks: No update to report. Ms. Thompson and Mr. Samra are still reviewing the committee tasks.
- 2020-2021 Shared Governance Committee Tasks: No update to report. Ms. Thompson and Mr. Samra and/or members of College Council may review these in the future. The idea of posting the completed committee tasks on each committee web site was presented.

6. New Business

- Vocational ESL (VESL) for Retail: Ms. McGurk presented information on the Vocation ESL for Retail, indicating that this is very different from LPC's current ESL program. The intent is to serve an underserved and vulnerable population in our area. Ms. McGurk has partnered with Whole Foods Market in Dublin and they are looking to onboard clients as soon as this fall. She has also connected with local non-profits who are ready to send clients. This program would enable LPC to partner with and support local businesses and provide training and support to immigrants in our community. This program has been approved by the Academic Senate and the Curriculum Committee, and it has the support of the SLO Committee. This item will be put as an Action Item on the August College Council agenda.
- Planning and Budget Cycle: Degree of Integration. Dr. Foster reminded College Council members that part of our charge is to assess the degree of integration as it relates to budget, planning and allocation. Mr. Samra reviewed the LPC Integrated Planning and Budget Cycle Diagram, detailing the Program Review Process, the College Planning Process and College Planning Priorities, the Resource Allocation Process, and the Budget Development Process. He shared that the IPEC committee just finished assessing the degree of effectiveness of each of the processes. Now the job of College Council is to assess the degree of integration of planning, budget, and allocations. This is an introduction and discussion will continue in the fall. College Council needs to determine what integration means and how we know whether we have high or low level integration. Do things work smoothly from one process into another? Ms. Thompson indicated that some of the process on the diagram is part of the Budget Development Committee's charge. Dr. Foster thanked Mr. Samra and shared that College Council needs to be able to articulate the level of integration for ourselves as well as for the accreditation process. It was confirmed that part of the charge for the Budget Development Committee was to "review long-term and short-term financial plans that are aligned with LPC's Educational Master Plan and College Planning Priorities and provide feedback. Mr. Samra agreed there is overlap between the long term and short term financial plans.

- 2021-22 Shared Governance Worksheets
 - Accreditation Steering Committee: College Council reviewed the change to membership for the Expanded Accreditation Steering Committee.

7. Information Items

- BPs and APs for August/September 2021
 - BP 5016 Transfer of Units from Other Colleges
 - BP 5031 Instructional Materials Fees
 - AP 5031 Instructional Materials Fees
 - BP 5052 Open Enrollment
 - AP 5052 Open Enrollment

The above BPs and AP are scheduled to be reviewed at the District in the August/September 2021 timeframe.

8. Updates

LPC Student Government: no report.

SEIU: no report.

Guided Pathways Committee: Ms. Woods indicated next year is the second year of action.

Faculty Association: no report.

Academic Senate: Ms. Thompson reported that the last couple of Academic Senate meetings were discussions about vaccine mandates.

Classified Senate: Mr. Rodriguez indicated they are waiting to hear back from Caring Campus regarding funding. The new Classified Senate President for next year is Jean O'Neil Opipari. Carmen Ortiz will continue as an Ambassador. Daisy Valley will continue as Treasurer.

Accreditation Steering Committee: Dr. Whalen indicated there has been much discussion on when our ISER will be due to the ACCJC. It is an ambitious timeline. The goal is to do a constituency review of a finished document in the fall. The first reading of the Board will be in September.

College Enrollment Management Committee: Dr. Whalen indicated the last meeting will be this Friday and they will review summer enrollment. Early news is positive, with same enrollment patterns from last summer.

VP Academic Services: Mr. Kutil shared that LPC received their G results today. One course was cross listed and three approved.

Budget Development Committee: no report.

VP Administrative Services: no report.

VP Student Services: Dr. Jeanne Wilson has been selected as the new VPSS with a start date of July 1, 2021.

Facilities and Sustainability Committee: no report.

Institutional Planning and Effectiveness Committee: Mr. Samra reported that IPEC went through the process of evaluating each of the four key processes. Two College Planning Priorities will be graduated. Resource Allocation Committee: Ms. Lish reported that in the last meeting of the year, the RAC calendar and rubrics for 2021-22 were approved. The committee discussed co-chairs and tri-chairs, but could not take action on that. The new Chairperson of the committee will come up for vote on the first meeting in fall.

Technology Committee: no report.

9. **Good of the Order:** Mr. Gagnon reported that a campus-wide email was sent regarding the Guided Pathways Workgroup: Program Mapping and Career Exploration meeting on Friday, May 14.
10. **Adjournment:** 4:29 p.m. Ms. Woods/unanimous.
11. **Next Regular Meeting:** August 26, 2021