



COLLEGE COUNCIL MINUTES

November 18, 2021 | 3:30 – 4:30 p.m. | Confer Zoom

Meeting Minutes

LPC Mission Statement

Las Positas College is an inclusive, learning-centered, equity-focused environment that offers educational opportunities and support for completion of students' transfer, degree, and career-technical goals while promoting life-long learning.

LPC Planning Priorities

- ❖ Implement the integration of all ACCJC standards throughout campus structure and processes.
- ❖ Establish a knowledge base and an appreciation for equity; create a sense of urgency about moving toward equity; institutionalize equity in decision-making, assessment, and accountability; and build capacity to resolve inequities.
- ❖ Increase student success and completion through change in college practices and processes: coordinating needed academic support, removing barriers, and supporting focused professional development across the campus.
- ❖ Coordinate resources and provide professional development for effective online instruction and remote delivery of student support services and college processes to advance equitable student outcomes.

College Council

Quorum: 10

Non-Voting Members:

Dr. Dyrell Foster, President (Chair)

Members Present (voting):

Kristina Whalen, VP Academic Svcs & Accred.

Steering Cmte

Anette Raichbart, V.P. Admin. Services & Budget

Development Cmte

Rajinder Samra, IPEC

Titian Lish, Resource Allocation

Kristy Woods, Guided Pathways

Mike McQuiston, Technology

Sarah Thompson, Academic Senate President

Craig Kutil, Academic Senate VP

Thomas Orf, Faculty Association

Jean O'Neil-Opipari, Classified Senate President

Kyle Johnson, LPCSG President

Lara Wiedemeier, LPCSG V.P

Members Absent:

Jeanne Wilson, V.P. Student Services

Russell Jensen, Facilities & Sustainability

Mike Alvarez, LPC SEIU

Elizabeth McWhorter, Classified Senate VP

1. Call to Order @ 3:31 p.m.

2. Review and Approval of Agenda

Mr. Kutil/Mr. Orf/unanimous.

3. Review and Approval of Minutes (10/28/21)

Mr. Kutil/Mr. Johnson/2 abstentions.

4. Action Items

- [Institutional Self-Evaluation Report:](#) Ms. Thompson/Mr. Kutil/unanimous.
- [Social Justice Studies: Women and Gender Studies AA-T:](#) Mr. Kutil/Ms. Thompson/unanimous.

5. Old Business

• COVID-19 Update

- [Plans for Spring 2022 Web Site](#)
 - [Student Vaccination Requirements](#)
 - [Exemption Forms](#)
 - [FAQs](#)

Dr. Foster thanked Tim Druley for his work on keeping the web site up to date and indicated we are providing as much updated information as we can. He also thanked Mr. Johnson for writing a letter to students communicating the process on what students can expect with CLEARED4. Medical Exemption and Religion Exemption forms have been added to the web site in addition to FAQs. A process for verifying vaccinations needs to be determined and having some check-in/welcome tables at certain locations on campus, including the Tutorial Center, Library, Computer Center, and Building 1600 are being discussed.

- **Budget Update:** VP Raichbart indicating that the budget has not changed since her report at the November Town Meeting. Administrative Services are working on updating procedures and Budget Transfer training was provided during Flex Day. Grant procedures training will be provided when faculty apply for grants.

6. New Business

- **Making the Case for Equity in our Community:** Dr. Foster and Council members discussed a recent opinion piece submitted to the editor for The Independent regarding the Black Cultural Resource Center. Presidents of the Academic Senate, Classified Senate, and Student Senate will be providing a collective response to The Independent.
- **College Council Reviewing BPs and APs:** Council members discussed whether there was a need to review all BPs and APs in the College Council meetings, given that they are presented and discussed at the Chancellor's Council attended by some members of LPC's College Council. Further, due to timing issues, some BPs and APs are approved by the Chancellor's Council prior to being presented and reviewed at College Council. It was agreed that BPs and APs would not be included on future College Council agendas unless specifically requested by a Council member. Motion to include [AP 5041 Student Records – Preferred Name and Gender](#) and [AP 5211 Student COVID-19 Vaccination Requirement](#) as an Action Item on the next College Council agenda: Mr. Kutil/Mr. Johnson/unanimous.

7. Information Items – None

8. Updates

- **LPC Student Government:** Mr. Johnson reported that the SEA Committee will be assisting with Welcome Back Week. The Market will be held on January 18 and will include supporting single parents by offering clothing. Tabling for Clubs will be held on January 28 and 29 offering activities, food trucks, etc. LPCSG approved \$21k for the NEST, the Student Life meeting area in Room 1602.
- **SEIU:** Dr. Foster reported that District HR sent out an MOU on which the District and SEIU leadership agreed.
- **Faculty Association:** Mr. Orf reported that the F/A are working on several things at the moment. They are working with District Administrators to write an MOU for the spring semester. They want to protect classes with low enrollment.
- **Academic Senate:** Ms. Thompson reported on the Wine Rack Opportunity Drawing to raise funds for student scholarships and the Spring Classified Appreciation event.
- **Classified Senate:** Mr. O'Neil-Opipari reported that LPC is in the running for the cohort of 15 California Community Colleges for Caring Campus. The recent Columbia fundraiser raised \$250 and Classified Senate is rolling out a Giving Tuesday Campaign.

- **Guided Pathways Committee:** Ms. Woods reported on the recent 3-day California Demonstration Guided Pathways Institute Virtual Retreat. LPC is in a cohort with 20 other California Community Colleges. Many of the other colleges are further along and they are learning both best practices and what's not working. There is a sense of urgency to continue the work including having an implementation plan with timelines.
 - **Accreditation Steering Committee:** VP Whalen reported that there is still work to be done, small edits. The ISER is due on November 22 to the District for December Board Review.
 - **College Enrollment Management Committee:** Mr. Orf reported CEMC is scheduled to meet on November 19. They are getting ready to hand out discipline plans for next year but can't do that until DEMC meets at the end of the month when targets are provided for the year. Divisional analysis forms looks at enrollment averages over the last several years and shows enrollment trends, what's working, what's not. The fall numbers are still pretty much down 10 percent. Enrollments are showing that many face-to-face classes are receiving no or low enrollments.
 - **VP Academic Services:** VP Whalen had no additional report.
 - **VP Administrative Services:** VP Raichbart had no additional report.
 - **VP Student Services:** No report.
 - **Facilities and Sustainability Committee:** No report.
 - **Institutional Planning and Effectiveness Committee:** Mr. Samra reported on information that was shared at the November Town Meeting and today's Admin Team Meeting. LPC information shows a trend of low enrollment of male students.
 - **Resource Allocation Committee:** Ms. Lish reported that RAC has experienced complications in the Instructional Equipment Ranking process as a result of passing documents via email. They are considering using DocuSign to improve the movement of documents that require multiple signatures.
 - **Technology Committee:** Mr. McQuiston reported...
9. **Good of the Order:** Dr. Foster reminded Council members of the upcoming Holiday Breakfast on December 9. It's a great opportunity to check your office, walk around campus, and see what's changed. Dr. Foster also reported that per Aiesha Lowe, Vice Chancellor of ESS at the State Chancellor's Office, LPC will be required to submit an AB 705 Improvement Plan by March 11.
10. **Adjournment:** At 4:37 p.m.
11. **Next Regular Meeting:** December 9, 2021, 3:30-4:30 p.m.